



Agenda

Community Redevelopment Agency

Monday, October 23, 2017

5:00 PM

Council Chambers

MEMORANDUM TO:

Members of the Community Redevelopment Agency
City of Jacksonville Beach, Florida

Board Members:

The following Agenda of Business has been prepared for consideration and action at a Special Meeting of the Community Redevelopment Agency.

CALL TO ORDER

ROLL CALL

Art Graham (Chairperson), Frances Povloski (Vice-Chairperson), Scott Gay, Jeffrey Jones, Samuel Hall

APPROVAL OF MINUTES

- a. Regular Community Redevelopment Agency Meeting held September 28, 2017

OLD BUSINESS

NEW BUSINESS

- a. **Resolution No. 2017-11** - A resolution of the City of Jacksonville Beach Community Redevelopment Agency amending its Downtown Redevelopment District Capital Improvement Projects Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017; and providing for an effective date [Year-end appropriation of Downtown TIF Funds for Capital Projects].
- b. **Resolution No. 2017-12** - A resolution of the City of Jacksonville Beach Community Redevelopment Agency amending its South Beach Redevelopment District Capital Improvement Projects Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017; and providing for an effective date [Year-end appropriation of South Beach TIF Funds for Capital Projects].

COURTESY OF THE FLOOR TO VISITORS**ADJOURNMENT****NOTICE**

In accordance with Section 286.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The public is encouraged to speak on issues on this Agenda that concern them. Anyone who wishes to speak should submit the request to the recording secretary prior to the beginning of the meeting. These forms are available at the entrance of the City Council Chambers for your convenience.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299, extension 10, no later than one business day before the meeting.

cc: George D. Forbes, City Manager; Susan Erdelyi, City Attorney; Press



City of Jacksonville Beach

11 North Third Street
Jacksonville Beach, Florida

Draft Meeting Minutes

Community Redevelopment Agency

Thursday, September 28, 2017

6:00 PM

Council Chambers

CALL TO ORDER

Chairman Art Graham called the meeting to order at 5:58 P.M.

ROLL CALL

Chairman: Art Graham
 Vice-Chairwoman: Frances Povloski
 Board Members: Scott Gay Samuel Hall Jeffrey Jones

Also present were CRA Administrator Bill Mann, Parks and Recreation Director Jason Phitides, and Assistant City Clerk, Genelee McLawhorn.

APPROVAL OF MINUTES

It was moved by Mrs. Povloski and seconded by Mr. Hall, and passed unanimously to approve the following minutes:

- August 28, 2017

OLD BUSINESS

There was no old business.

NEW BUSINESS

Bill Mann read the following Resolution, by title only:

“Resolution No. 2017-10 - Amending the South Beach Community Redevelopment District Capital Improvement Budget for the fiscal year beginning October 1, 2016, and ending September 30, 2017, to appropriate \$524,856.00 to fund the purchase and installation of an artificial field turf surface on the multi-purpose playing field located in South Beach Park, and providing for an effective date.”

Bill Mann explained that on June 19, 2017, the City Council approved the purchase and installation of artificial field turf at the South Beach Park Sports field from the vendor Field Turf USA. City Manager George Forbes has now sent the request to the Community Redevelopment Agency for funding.

Parks and Recreation Director Jason Phitides and Field Turf USA Regional Manager Chris Wedge, 215 Harbor Cove, Clermont, Florida, presented the proposal for the field turf. A discussion ensued in which Mr. Wedge addressed the Board Members questions in regards to the design and layout of the field, materials, maintenance, drainage, vandalism, and construction fencing.

Motion: It was moved by Mrs. Povloski and seconded by Mr. Hall to approve CRA Resolution No. 2017-10.

Roll Call: Ayes – Hall, Jones, Gay, Povloski, and Chairman Graham
The motion carried unanimously.

INFORMATION ITEMS

The next CRA meeting is scheduled for Monday, October 23, 2017, at 5:00 P.M.

COURTESY OF THE FLOOR TO VISITORS

No one wished to speak under Courtesy of the Floor.

ADJOURNMENT

There being no further business, Chairman Graham adjourned the meeting at 6:32 P.M.

Submitted by: Laurie Scott, City Clerk

Approval:

Art Graham, Chairman

Date: _____

RESOLUTION NO. 2017-11

A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY AMENDING ITS DOWNTOWN REDEVELOPMENT DISTRICT CAPITAL IMPROVEMENT PROJECTS BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the CRA continues work to complete the component elements of Phase III of the Downtown Community Redevelopment Area Infrastructure Improvements Program adopted by the Jacksonville Beach City Council on November 5, 2007, as amended, and

WHEREAS, the CRA and City have adopted a Downtown Action Plan, amending the Downtown Community Redevelopment Plan, and

WHEREAS, work on the plans and specifications for those Action Plan related projects listed in Exhibit A to this resolution have advanced to the stage where construction funding has been appropriated, or for other projects where estimated funding has been appropriated, and

WHEREAS, the CRA specified the use of Downtown Tax Increment Trust Funds for these projects, and

WHEREAS, the CRA has sufficient Downtown Tax Increment Trust Funds available to construct these projects, and

WHEREAS, the City of Jacksonville Beach Community Redevelopment Agency met in open meeting on October 23, 2017, to review and consider a budget amendment to appropriate funding for construction of the enumerated capital improvement projects:

NOW, THEREFORE, BE IT RESOLVED BY THE JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY THAT:

SECTION 1. The fiscal year 2016-2017 Downtown Community Redevelopment Capital Improvement Budget for the Jacksonville Beach Community Redevelopment Agency is amended and Downtown Tax Increment Trust Funds are appropriated for capital improvement projects as shown in the attached Exhibit A - *CRA Resolution No. 2017-11, Year-End Downtown Capital Improvement Budget Amendment*.

SECTION 2. This resolution shall take effect upon its adoption.

DULY ADOPTED IN OPEN MEETING THIS 23rd Day of October, 2017.

Art Graham, CHAIRMAN

William C. Mann, ADMINISTRATOR

**EXHIBIT A
CRA RESOLUTION NO. 2017-11
YEAR-END DOWNTOWN CAPITAL IMPROVEMENT BUDGET AMENDMENT**

PROJECT DESCRIPTION	REMAINING APPROPRIATIONS FOR PREVIOUSLY APPROVED PROJECTS	2017 YEAR-END BUDGET AMENDMENT	FY 2017 TOTAL APPROPRIATION	COMMENTS
Engineering design and construction documents production for three replacement ADA compliant Dune Walkover structures	\$13,217		\$13,217	Resolution 2017-03
Additional consulting services (Dix-Hite) Action Plan, phase 1, Implementation & Management Plan	\$14,760		\$14,760	Resolution 2017-04
Video Security Camera System, Downtown area - Installation and Maintenance	\$472,184		\$472,184	Resolution 2017-07
Downtown Vision Plan, Phase III-B: Construct new water main and sidewalk on the east side of North 3rd Street between 6th Avenue North and 9th Avenue North		\$700,000	\$700,000	cost reflects CRA portion only, of overall City project (from City Capital Projects, A1A Water Main Project)
Downtown Vision Plan, Phase III-C: Oceanfront Park restroom and shower construction; and SeaWalk Pavilion storage/event space, restroom, and performer lounge renovations	\$43,469		\$43,469	Resolution 2015-12
Downtown Vision Plan, Phase III-C Project #1: Stormwater collection piping, replace water and sewer systems, and road reconstruction, including on-street parking and sidewalks where appropriate, as needed in the area bounded by Beach Boulevard on the north and 4th Avenue South on the south between South 3 rd Street and the oceanfront	\$2,410,303		\$2,410,303	Resolution 2015-13. Convey stormwater to existing Beach Boulevard stormwater vault and reconstruct all infrastructure as noted in project description.
Downtown Vision Plan, Phase III-C Project #2: Stormwater collection piping, replace water and sewer systems, and road reconstruction, including on-street parking and sidewalks where appropriate, as needed in a portion of the area bounded by 4th Avenue South on the north and 13th Avenue South on the south between South 3 rd Street and the oceanfront	\$107,963	\$7,770,000	\$7,877,963	Resolution 2016-06; Funding for design. Construction costs in Capital Improvement Plan
Downtown Vision Plan, Phase III-C Projects #3-5: Stormwater collection piping, replace water and sewer systems, and road reconstruction, including on-street parking and sidewalks where appropriate, as needed in a portion of the area bounded by 4th Avenue South on the north and 11th Avenue South on the south between South 3 rd Street and the oceanfront as well as the area bounded by 8th Avenue North and 2nd Avenue North on 1st Street North.		\$1,809,988	\$1,809,988	Capital Improvement Plan

EXHIBIT A
CRA RESOLUTION NO. 2017-11
YEAR-END DOWNTOWN CAPITAL IMPROVEMENT BUDGET AMENDMENT

PROJECT DESCRIPTION	REMAINING APPROPRIATIONS FOR PREVIOUSLY APPROVED PROJECTS	2017 YEAR-END BUDGET AMENDMENT	FY 2017 TOTAL APPROPRIATION	COMMENTS
Downtown Action Plan Projects: 1. Construct new Surface Parking Lot and Police Downtown CAPE Storage Building on CRA-owned property located on the west side of North 3rd Street between 3rd Avenue North and 4th Avenue North	\$175,791		\$175,791	Resolution 2016-13. Construct new 2nd St. N. Parking Lot, Police CAPE Storage facility. Fee based on lowest qualified bid.
Maintenance and repairs to Latham Plaza, SeaWalk Pavilion spectator area and Oceanfront Park	\$89,981		\$89,981	Resolution 2016-04
The Pier Entry Redesign/Construction		\$806,018	\$806,018	Downtown Action Plan, Implementation
Bicycle Parking		\$33,180	\$33,180	Downtown Action Plan, Implementation
Lighting		\$421,200	\$421,200	Downtown Action Plan, Implementation
Wayfinding and Signage		\$24,600	\$24,600	Downtown Action Plan, Implementation
TOTAL	\$3,327,668	\$11,564,986	\$14,892,654	
PROJECTED FUND BALANCE AT YEAR END PER CFO			\$14,892,654	

RESOLUTION NO. 2017-12

A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY AMENDING SOUTH BEACH CAPITAL IMPROVEMENT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the CRA continues work to complete the component elements of the South Beach Community Redevelopment District Capital Improvement Program adopted by the Jacksonville Beach City Council on April 18, 2011, and

WHEREAS, the CRA previously approved amendments to its annual budgets for capital construction projects in said Capital Improvement Program and also for the design, construction and maintenance of various facilities located in South Beach Park, and

WHEREAS, work on the plans and specifications for projects listed in Exhibit A to this resolution have advanced to the stage where construction funding has been appropriated, or for other projects where estimated funding has been appropriated, and

WHEREAS, the CRA specified the use of South Beach Tax Increment Trust Funds for these projects, and

WHEREAS, the City of Jacksonville Beach Community Redevelopment Agency has sufficient South Beach Community Redevelopment Tax Increment Trust Fund revenues to pay for the construction of the projects, and

WHEREAS, the City of Jacksonville Beach Community Redevelopment Agency met in open meeting on October 23, 2017, to review and consider a budget amendment to review and consider a budget amendment to appropriate funding for construction of the enumerated capital improvement projects:

NOW, THEREFORE, BE IT RESOLVED BY THE JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY THAT:

SECTION 1. The fiscal year 2016-2017 South Beach Community Redevelopment Capital Improvement Budget for the Jacksonville Beach Community Redevelopment Agency is amended and South Beach Tax Increment Trust Funds are appropriated for capital improvement projects as shown in the attached Exhibit A - *CRA Resolution No. 2017-12, Year-End South Beach Capital Improvement Budget Amendment.*

SECTION 2. This resolution shall take effect upon its adoption.

DULY ADOPTED IN OPEN MEETING THIS 23rd Day of October, 2017.

Art Graham, CHAIRMAN

William C. Mann, ADMINISTRATOR

EXHIBIT A
CRA RESOLUTION NO. 2017-12
YEAR-END SOUTH BEACH CAPITAL IMPROVEMENT BUDGET AMENDMENT

PROJECT DESCRIPTION	REMAINING APPROPRIATIONS FOR PREVIOUSLY APPROVED PROJECTS	2017 YEAR-END BUDGET AMENDMENT	FY 2017 TOTAL APPROPRIATION	COMMENTS
PHASE 2A: Installation of reuse water irrigation system, and re-landscaping of South Beach Parkway and Jacksonville Drive medians	\$134,648		\$134,648	Res. 2016-08
PHASE 2B: Repair / reconstruction of the stormwater piping and drainageway as needed between the north side of Marsh Landing Parkway and the South Basin west of South Beach Parkway	\$245,915		\$245,915	Res. 2016-10
PHASE 2B: Stormwater Pipe Cleaning and Channel Improvements, Jacksonville Drive/South Beach Parkway Vicinity (Parts A & B)	\$440,936		\$440,936	Res. 2017-04
PHASE 2C: Canal improvements south of JTB and north of Marsh Landing Parkway east of South Beach Parkway. Project includes a preliminary engineering report evaluating the life cycle costs relating to fabricform mat, precast modular retaining wall, and precast concrete box culvert.		\$2,878,000	\$2,878,000	Capital Improvement Plan
PHASE 3: Construction of the Traffic Safety and Congestion Management Project on South Beach Parkway between north of Jacksonville Drive and Marsh Landing Parkway	\$30,002		\$30,002	Res. 2015-11
PHASE 3: Improvements to the South Beach Parkway Stormwater Pond at Marsh Landing		\$518,652	\$518,652	Capital Improvement Plan
PHASE 4: Drainage study in Ocean Terrace area	\$81,022		\$81,022	Res. 2017-05
PHASE 4: Stormwater Piping and Roadway Improvements Projects		\$2,250,000	\$2,250,000	Capital Improvement Plan
SOUTH BEACH PARK: Skate Park in South Beach Park, design and construction.	\$46,160		\$46,160	Res. 2015-10, 2016-01, 2016-11
Splash Pad Addition, Design and Construction	\$8,338	\$85,000	\$93,338	Res. 2017-02 (design costs only)
Video Security Camera System, South Beach Park - Installation and Maintenance	\$28,234		\$28,234	Res. 2017-08
Purchase and install an artificial turf surface on the multi-purpose playing field at South Beach Park	\$524,856		\$524,856	Res. 2017-10
Refurbish and improve restroom facility: New exhaust fan system, replace fixtures and doors, paint, coat floor, and address plumbing issues		\$93,000	\$93,000	Capital Projects Summary
Replace fitness stations: Install 10 new stations with fall zone materials, add ADA stations		\$102,393	\$102,393	Capital Projects Summary
TOTAL	\$1,540,111	\$5,927,045	\$7,467,156	
PROJECTED FUND BALANCE AT YEAR END PER CFO			\$7,467,156	