



**Agenda
City Council**

Monday, February 15, 2016

7:00 PM

Council Chambers

MEMORANDUM TO:

The Honorable Mayor and
Members of the City Council
City of Jacksonville Beach, Florida

Council Members:

The following Agenda of Business has been prepared for consideration and action at the Regular Meeting of the City Council.

OPENING CEREMONIES:

INVOCATION, FOLLOWED BY SALUTE TO THE FLAG

ROLL CALL

APPROVAL OF MINUTES

- a. **16-265** Regular City Council Meeting Held February 1, 2016

ANNOUNCEMENTS

COURTESY OF THE FLOOR TO VISITORS

MAYOR AND CITY COUNCIL

CITY CLERK

CITY MANAGER

- a. **16-266** Accept the Monthly Financial Reports for the Month of January 2016

- b. **16-267** For Bid 1415-08, Water Plant #1 Roof Replacement Project,

- Award Part A1, Water Plant #1 Roof Replacement, to the lowest qualified bidder, **Reaves Roofing, Inc.**,

- Reject bids for Part A2, Water Plant #1 Mansard Façade Replacement, and
 - Reject bids for Part B, Ground Storage Tank Mansard Façade Replacement
- c. **16-269** Approve the Purchase of a Replacement Mower Using Cemetery Improvement Fees
- d. **16-270** Approve a Project to Map and Mark Locations at the City's Two Cemeteries
- e. **16-271** Approve the Attached Final Plat Documents for the Lot 7, Block D10, *Ponte Vedra-Unit Two Replat* Subdivision, Supporting a Three-unit Single Family Residential Subdivision (Chris Pilinko, Agent for Property Owner R.M. Harvick (Applicant)).

RESOLUTIONS

ORDINANCES

- a. **16-272** **ORDINANCE NO. 2016-8067** (Second Reading)

AN ORDINANCE TO AMEND ORDINANCE NO. 7058, AN ORDINANCE CONCERNING NEW CONSTRUCTION ON SITES FILLED WITH SOLID WASTE TO REDESIGNATE THE DUVAL COUNTY, FLORIDA AGENCY RESPONSIBLE FOR THE APPROVAL OF THE CONSTRUCTION OF BUILDINGS AND OTHER IMPROVEMENTS ON OR THROUGH COMPLETED PORTIONS OF SITES FILLED WITH SOLID WASTE; ESTABLISHING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

ADJOURNMENT

NOTICE

In accordance with Section 286.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The public is encouraged to speak on issues on this Agenda that concern them. Anyone who wishes to speak should submit the request to the City Clerk or to the recording secretary prior to the beginning of the meeting. These forms are available at the entrance of the City Council Chambers for your convenience.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299, extension 10, no later than one business day before the meeting.

**Minutes of Regular City Council Meeting
held Monday, February 1, 2016, at 7:00 P.M.
in the Council Chambers, 11 North 3rd Street,
Jacksonville Beach, Florida.**



OPENING CEREMONIES:

Council Member Vogelsang gave the invocation, followed by the salute to the flag

CALL TO ORDER:

Mayor Latham called the meeting to order at 7:00 P.M.

ROLL CALL:

Mayor: William C. Latham

Council Members: Lee Buck Keith Doherty Christine Hoffman
 Bruce Thomason Phil Vogelsang Jeanell Wilson

Also present were City Manager George Forbes, and City Clerk Laurie Scott.

APPROVAL OF MINUTES

It was moved by Ms. Wilson, seconded by Ms. Hoffman, and passed unanimously, to approve the following minutes with two minor changes noted to the City Clerk. On Page 5 of 6, Item 15-230, it should say Mayor Pro Tem Wilson instead of Mayor Latham and the Opening Ceremonies occurred before the Call to Order.

- Regular Council Meeting held on January 19, 2016

It was moved by Ms. Wilson, seconded by Ms. Hoffman, and passed unanimously, to approve the following minutes as presented:

- Special City Council Meeting (Shade Meeting) held on January 11, 2016

ANNOUNCEMENTS

Mr. Thomason expressed his appreciation for the participants involved in the Hazardous Waste & E-Waste Mobile Collection Event held on Saturday, January 23, 2016. He specifically thanked members of the Citizen Police Academy Alumni Association (CPAAA) and the Citizens on Patrol (COP). He read the following names for the record: Bill Ostrowski, Tim Biles, Justin Blackfeather, Jimmy Durham, Donna Jones, Rose Keyes, Beverly Taylor and Floyd Wilson.

Mr. Doherty announced that this Saturday is the Chariots of Fur Beach Run & Festival at the Seawalk Pavilion with proceeds going to St. Francis Animal Hospital.

Mayor Latham made the following announcements and comments:

- He attended the Eagle Court of Honor Ceremony last month for Jacksonville Beach resident Christian Bunker, Ponte Vedra Beach resident Daniel Parkulo and Atlantic Beach residents Alex Flanagan and Emmett Grandy.
- He attended the Mission House Ribbon Cutting for their newly remodeled building and congratulated Lori Anderson on all of her hard work.
- He thanked Bishop Percy Golden for coordinating the first annual Martin Luther King (MLK) synchronized prayer across the beaches on Saturday, January 16, 2016. The Mayor also attended the MLK Celebration at St. Paul's by-the-Sea on Sunday, January 17, 2016.
- He congratulated Jim and Sheri Davidson on opening their new real estate office in Jacksonville Beach. He was honored to attend the ribbon-cutting ceremony on Thursday, January 21, 2016.
- He wanted to follow-up on Mr. Thomason's praise to the participants involved in the Hazardous Waste & E-Waste Mobile Collection Event on January 23, 2016.
- He congratulated Beaches Emergency Assistance Ministry (BEAM) for another successful BEAM Ball this past weekend and also noted that BEAM will be holding a ribbon-cutting ceremony at their new store on Friday, February 5, 2016.

COURTESY OF THE FLOOR TO VISITORS:

Speakers:

- Ms. Sandy Golding, 1203 18th Avenue North, Jacksonville Beach spoke about the 2016 Chariots of Fur Beach Run & Festival to be held Saturday, February 6, 2016 at the Seawalk Pavilion. There will be a 5K, a 1-mile fun run, music, a dog contest and other fun events. This is the fourth year the event has been held and proceeds will benefit the St. Francis Animal Hospital.
- Mr. Tony Hall, 1567 Ashford Court Way, Jacksonville Beach spoke in support of the skate park and thanked the Council for all they do for the community.

MAYOR AND CITY COUNCIL

(a) Item #16-229, Employees of the Quarter Presentation

Mayor Latham called City Clerk Laurie Scott and Erica Jackson from Human Resources to the Dais. Both were selected as an Employee of the Quarter for the 4th Quarter of 2015.

The Mayor read letters of appreciation for Ms. Scott and Ms. Jackson and presented them with Employee of the Quarter pins.

(b) Item #16-241, Presentation of Distinguished Service Award to Gary Meadors

Mayor Latham asked Gary Meadors to come forward and presented him with a Distinguished Service Award for his career with the Parks and Recreation Department that began back in 1984.

Mr. Meadors then shared a few words about his 31 years with the City. He thanked Mr. Forbes for being a great leader and said one of the highlights of his career was seeing Sunshine Park being developed.

CITY CLERK:

CITY MANAGER:

(a) Item #16-242, Public Hearing and City Council Approval of Projects for Inclusion in the FY 2016-2017 Community Development Block Grant (CDBG) Application to the City of Jacksonville

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman to approve the Mayor and City Manager to submit a Community Development Block Grant application for the fiscal year 2016-2017 as recommended in a memo from Trish Roberts dated January 22, 2016.

Mayor Latham then opened the public hearing for comments; with there being none, he closed the public hearing.

Mr. Forbes commented that the City participates with the City of Jacksonville in sharing Entitlement Funding from the Federal Community Development Block Grants (CDBG). The City's portion is utilized to fund the Community Assisted

Policing Effort (CAPE) Program and the Carver Center Recreation Program. Mr. Forbes noted that the Carver Center Recreation Program has been very successful and Mr. Thomason was instrumental in getting this program started.

The City is requesting full funding for both programs in the FY 2016-2017 CDBG grant application.

Roll call vote: Ayes – Buck, Doherty, Hoffman, Thomason, Vogelsang, Wilson and Mayor Latham. The motion carried unanimously.

(b) Item #16-243, Approve a Commercial Lease Agreement with Franklin Electric Service, Inc., for Property at the Industrial Park

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman to authorize the City Manager and Mayor to execute a lease with Franklin Electric Service, Inc., for the property at the Jacksonville Beach Industrial Park, as described in the memorandum from the Property & Procurement Officer dated January 25, 2016.

Mr. Forbes stated that the City owns property on 10th Street South known as the Jacksonville Beach Industrial Park. The property was previously leased to First Student Bus Company, whose lease expired in July 2014. Franklin Electric Service Inc. (Lessee) is a local electrical contracting business interested in leasing 7,160 square feet of land including the vacant building formerly used as a maintenance facility for school buses. The Lessee plans to use the facility strictly for commercial office space. Total monthly rent would be \$2,160.58; however, the Lessee will receive five months' rent free as they would be making improvements to the existing building which includes the installation of a restroom facility, new HVAC system and upgrade to the electrical system.

Roll call vote: Ayes – Doherty, Hoffman, Thomason, Vogelsang, Wilson, Buck, and Mayor Latham. The motion carried unanimously.

(c) Item #16-244, Approve Kimley-Horn & Associates to Study the One-Way Pairing of 1st Street and 2nd Street in the Central Business District, as Explained in a Memo from Bill Mann dated January 22, 2016.

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman to approve Kimley-Horn & Associates to study the one-way pairing of 1st Street and 2nd Street in the Central Business District, as explained in the memo from Bill Mann dated January 22, 2016.

The Mayor opened the public hearing.

Mr. Bill Stevens, 733 2nd Avenue North, Jacksonville Beach spoke in opposition of 1st Street becoming a one-way street. He is concerned about traffic flow, especially during beach festivals, weekend activities, etc.

Mr. Tony Hall, 1567 Ashford Court Way, Jacksonville Beach spoke in opposition to the one-way street proposal. He recently traveled to Santa Cruz, CA, where they have many one-way streets and found it to be a bit confusing. A great deal of money was spent to get 1st Street looking the way that it does and he likes it.

Mr. Gary Messer, 239 N 1st Street, Jacksonville Beach also spoke in opposition of 1st Street becoming a one-way street. Making the street one way will have a direct impact on his business and other local businesses and he thinks the proposed study would not be an efficient use of taxpayer money.

The Mayor closed the public hearing.

Mr. Forbes noted that a City Council workshop was conducted on October 5, 2015 to discuss the status of the various components of the 2015 Downtown Action Plan. During the review of the transportation-related projects, the City Council discussed the possibility of making 1st Street North a northbound one-way street and making 2nd Street North a one-way southbound street. Kimley-Horn provided a cost estimate of \$20,635 to perform the study.

Mr. Thomason stated that he was in agreement with Mr. Stevens, Mr. Hall and Mr. Messer. Making 1st Street one-way will negatively impact local businesses and there may be numerous cars going the wrong way if it is changed.

Ms. Wilson commented that she thinks that it is not a good idea to conduct the study without reaching out to the community. The City would need to solicit input from business owners on 1st and 2nd Streets.

Mr. Doherty stated one of the biggest issues he sees was delivery trucks blocking the entire lane on 1st Street. There are also seasonal traffic issues with traffic coming to a standstill at times and possibly impeding police and emergency vehicles. He would like to see a public workshop held to discuss the issue. He also suggested a trial period of six months or so to see how the one-way street would work, but is ultimately concerned with what is best for public safety.

Mr. Buck stated that this issue has been ongoing for years now. He does not see how a study is going to alleviate any of the problems. He is not for the study.

Mr. Vogelsang spoke in favor of the study and stated that it is dangerous to ride a bicycle on a Friday night down 1st Street with two-way traffic. Two vehicles can barely fit down the street. A workshop should be held to discuss the pros and cons of making the street one way.

Ms. Hoffman stated that she would probably not want a one-way street, but thinks there is a benefit to conducting the study and then making a decision.

Mr. Doherty stated he would like to modify the proposal to see an evaluation of pros and cons versus the \$20,000 study and then hold a public discussion before making a decision.

Mr. Doherty amended the motion to exclude Tasks #1, 3, and 4 from the proposal and conduct Task #2. The motion was not seconded; the motion failed.

Mr. Vogelsang commented on Mr. Doherty's motion, noting that part of Task #4 would be necessary to accomplish Task #2 and the costs would need to be modified.

Mr. Forbes suggested that spending the \$20,000 on the study now could be better than making a bad decision down the road.

Mr. Doherty then made a motion to table this issue until a public workshop could be held. The motion was not seconded; the motion failed.

Mr. Thomason commented that in looking at the proposal, a traffic analysis is not going to be conducted as part of the evaluation. So, he is wondering how the data will allow the City to make an informed decision. Mr. Forbes responded that this is a preliminary study, with traffic observations slated to be conducted; it is not a full-design study which would cost much more. Mr. Forbes has confidence in this company and thinks the preliminary information gathered from their study could be used at a workshop.

Mayor Latham stated that three years ago he would have supported this study, but now he does not. He would support a public workshop and perhaps looking at this study again after the workshop.

Roll call vote: Ayes – Hoffman , Vogelsang;
Nays – Thomason, Wilson, Buck, Doherty and Mayor Latham.
The motion failed.

(d) Item #16-245, Authorize Amendment #1 to the City's South Beach Park Skate Park Design Build Contract for Construction of Part A (Site Preparation).

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman to Authorize Amendment #1 to the City's South Beach Park Skate Park Design Build Contract with Team Pain for the construction of Part A (Site Preparation), as explained in the memorandum from the Public Works Director dated January 23, 2016.

Mr. Forbes stated by approving Amendment #1, Construction Part A (Site Preparation), Team Pain will be able to begin construction work on Part B (Concrete Skate Park) when their crew is available. The existing retention pond needs to be filled in and made ready for construction. Flores Construction will do the work and ensure there aren't any settling issues with the pond.

When the design of Part B (Concrete Skate Park) and Part C (General Park Amenities) is 60% complete, the City will host an open house for the public. Subsequently, Team Pain is to provide to the City the finalized design plans with agreed costs, which will be presented to the Council for consideration.

Mr. Thomason commented that he was recently made aware that there will not be a second skate park adjacent to basketball courts. Mr. Forbes said that all features will be located on one site; but, the footprint is still pretty much the same.

Roll call vote: Ayes – Thomason, Vogelsang, Wilson, Buck, Doherty, Hoffman, and Mayor Latham. The motion carried unanimously.

(e) Item #16-246, Award Bid No. 1516-04 Substation Relay Replacements to the Lowest Responsive Bidder, SEL Engineering, LLC.

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman to Award Bid No. 1516-04 Substation Relay Replacements to the lowest responsive bidder, SEL Engineering, as described in the memorandum from the Director of Beaches Energy Services dated January 25, 2016.

Mr. Forbes explained that the transmission line relays provided system control and protection from faults caused by such things as lightning strikes, wildlife, trees and equipment malfunctions. A protective relay's principal function is to monitor the transmission line and operate a circuit breaker if a fault is detected in order to limit or prevent damage to substation equipment. The City's existing electromechanical relays are over 30 years old and have substantially reached the end of their useful life.

To maintain reliability and safety of the bulk electric system and comply with regulatory standards, Beaches Energy Services has implemented a multi-year project to replace all relays with the latest microprocessor relays. This year, relay replacements are planned for the transmission line between Sampson Substation and Florida Power and Light's Millcreek Substation. Invitations to bid were sent to seven qualified vendors. The bid required labor only to remove old relays and install and test the new microprocessor relays. Every year, there will be a need to replace more relays.

Mr. Forbes added that SEL Engineering was half the price of the other vendors and comes highly recommended.

Roll call vote: Ayes – Vogelsang, Wilson, Buck, Doherty, Hoffman, Thomason, and Mayor Latham. The motion carried unanimously

RESOLUTIONS:

ORDINANCES:

(a) Item #16-209, ORDINANCE NO. 2016-8067 (First Reading)

Mayor Latham requested that the City Clerk read Ordinance No. 2016-8067 (First Reading), by title only, whereupon Ms. Scott read the following:

AN ORDINANCE TO AMEND ORDINANCE NO. 7058, AN ORDINANCE CONCERNING NEW CONSTRUCTION ON SITES FILLED WITH SOLID WASTE TO REDESIGNATE THE DUVAL COUNTY, FLORIDA AGENCY RESPONSIBLE FOR THE APPROVAL OF THE CONSTRUCTION OF BUILDINGS AND OTHER IMPROVEMENTS ON OR THROUGH COMPLETED PORTIONS OF SITES FILLED WITH SOLID WASTE; ESTABLISHING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman to adopt Ordinance No. 2016-8067, to correctly designate the Duval County Public Works Department, Solid Waste Division, as the agency responsible for the approval of construction activities on sites containing buried solid waste.

Mr. Forbes explained that staff was contacted in May 2015 by a developer interested in developing a nine-lot subdivision on two adjacent undeveloped parcels of land on the west side of Colonies Drive, between Republic and Declaration Drives, and adjacent to the former Constitution landfill. The developer was further informed that since a former landfill was located next to, and possibly extending into, the subject parcels, he would need to address the County approval requirement cited in our code to move forward with his development plans.

The current City Code was adopted in 1980, and at that time, the required County approval would have been through the Jacksonville (Duval County) Department of Health, Welfare, and Environmental Services. This department no longer exists. The City of Jacksonville department that currently approves this type of development request is the Public Works Department, Solid Waste Division.

Mayor Latham stated that the sole purpose of this ordinance is to change agencies; there will be a testing process and environmental due diligence in all stages.

Mr. Doherty inquired about the green-marked parcel on the map and if the developer was looking to develop both parcels. Mr. Bill Mann commented that it exists as two separate parcels now and will be sold together. The land has been privately-owned for many years.

Ms. Wilson asked if they will have to go through the City to get approval before building. Mr. Mann responded that the developer will have to go before the Planning Commission for zoning approval.

Roll call vote: Ayes – Wilson, Buck, Doherty, Hoffman, Thomason, Vogelsang and Mayor Latham. The motion carried unanimously.

ADJOURNMENT:

There being no further business, the meeting adjourned at 8:20 P.M.

Minutes of the Regular City Council Meeting
held Monday, February 1, 2016

Submitted by: Laurie Scott
City Clerk

Approval:

William C. Latham, MAYOR

Date: _____

Draft

City of

Jacksonville Beach

City Hall

11 North Third Street

Jacksonville Beach

FL 32250

Phone: 904.247.6274

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MEMORANDUM

TO: George D. Forbes, City Manager
FROM: Karen Nelson, Chief Financial Officer
SUBJECT: Monthly Financial Reports for January 2016
DATE: February 3, 2016

Action Requested

Accept the monthly financial reports for the month of January 2016.

Background

The monthly financial reports for January 2016 are being provided for your information and review. These reports can be found in the "Reports and Information" portion of this agenda.

Recommendation

Accept the monthly financial reports for the month of January 2016, as submitted by the Chief Financial Officer.



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February 5, 2016

TO: George Forbes, City Manager

FROM: Ty Edwards, Public Works

SUBJECT: Award Bid 1415-08, Water Plant #1 Roof Replacement Project

ACTION REQUESTED:

For Bid 1415-08, Water Plant #1 Roof Replacement Project,

- Award Part A1, Water Plant #1 Roof Replacement, to the lowest qualified bidder, *Reaves Roofing, Inc.*,
- Reject bids for Part A2, Water Plant #1 Mansard Façade Replacement, and
- Reject bids for Part B, Ground Storage Tank Mansard Façade Replacement.

BACKGROUND:

Water Plant #1 is located at 1st Avenue South and 4th Street. Its Raw Water Ground Storage Tank is located nearby. The roofing system at Water Plant #1 is approximately twenty-four (24) years old, is in a deteriorated condition, and needs replacement. The replacement of mansard façades at the Water Plant and Ground Storage Tank were included in the project. A mansard façade is a decorative trim that serves as an extension of the roof drip line.

The invitation to bid was advertised with twenty-one (21) invitations issued to qualified roofing companies. Four (4) responses were received by the bid opening date, December 2, 2015.

In December of 2015, it was observed that the mansard façade of the Ground Storage Tank was failing, with several clay tiles falling to the ground. The facades of both structures were inspected. It was determined that the façade on the Ground Storage Tank was an immediate safety risk. Staff quickly had it removed using one of the City's continuing services contractors. In contrast, it was determined that the façade on the Water Plant #1 was in better condition and its replacement could be delayed. For these reasons, staff recommends rejecting bids on the replacement of the mansard facades.



The bid tabulation sheet is attached. Project cost summary and staff recommendation are summarized in the following chart.

Bid 1415-08, Water Plant #1 Roof Replacement Project		
<u>DESCRIPTION</u>	<u>COST</u>	<u>RECOMMENDATION</u>
PART A1 Water Plant #1 Roof Replacement	\$ 57,700.00	<ul style="list-style-type: none"> • Award to the lowest, qualified bidder, <i>Reaves Roofing, Inc.</i>
10% Contingency	\$ 5,770.00	
Construction Total:	\$ 63,470.00	
PART A2 Water Plant #1 Mansard Façade Replacement	N/A	<ul style="list-style-type: none"> • Reject bids
PART B Ground Storage Tank Mansard Façade Replacement	N/A	<ul style="list-style-type: none"> • Reject bids
GRAND TOTAL:	\$ 63,470.00	
<p>This project was funded in the FY2015 Water/Sewer Water Plant Division Capital budget at \$87,000. The funding will be adjusted to the FY2016 budget at mid-year.</p>		

For Bid 1415-08, it is recommended that Council:

- **Award PART A1**, Water Plant #1 Roof Replacement, to the lowest qualified bidder, ***Reaves Roofing, Inc.***, at a cost of **\$57,700.00** plus a 10% contingency, for a **total cost** not to exceed **\$63,470.00**.
- **Reject bids for PART A2**, Water Plant #1 Mansard Façade Replacement, **and PART B**, Ground Storage Tank Mansard Façade Replacement.

RECOMMENDATION:

As described in the memorandum from the Public Works Director dated February 5, 2016:

1. **Award PART A1**, titled Water Plant # 1 Roof Replacement, to the lowest qualified bidder, ***Reaves Roofing, Incorporated.***
2. **Reject the bids for PART A2**, titled Water Plant # 1 Mansard Façade Replacement.
3. **Reject the bids for PART B**, Ground Storage Tank Mansard Façade Replacement.

**City of Jacksonville Beach BID TABULATION SHEET
 Bid # 1415-08, Water Plant # 1 Roof Replacement Project**

Reaves Roofing Inc	Childers Roofing & Sheetmetal Inc	BBG Contracting Group Inc **	J. Register Company
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*** PART A1 - WTP#1 Roof Replacement**

Item	Description				
i	Roof Demolition	14,000.00	9,000.00	7,256.00	8,200.00
ii	Temporary Roof	6,000.00	8,500.00	N/A	12,000.00
iii	New Membrane Roofing System	33,800.00	68,100.00	127,796.00	76,600.00
iv	Penetration Removal	800.00	500.00	2,500.00	1,200.00
v	Roof Drains	900.00	5,000.00	3,394.00	4,800.00
vi	Scuppers and Down Spouts	1,100.00	2,000.00	810.00	1,800.00
vii	Powered Ventilators	900.00	3,100.00	16,923.00	16,000.00
viii	Access Hatch	200.00	2,050.00	5,331.00	1,800.00
WTP#1 Roof Replacement PART A1 TOTAL		\$57,700.00	\$98,250.00	\$164,010.00	\$122,400.00

*** PART A2 - WTP#1 Mansard (Façade) Replacement**

Item	Description				
ix	Equipment Mounting Pole	350.00	900.00	1,000.00	600.00
x	Demolition of Mansard Roof & Door Canopies	6,500.00	14,000.00	10,000.00	14,000.00
xi	New Aluminum Mansard Roof & Door Canopies	14,900.00	67,400.00	18,060.00	98,000.00
WTP#1 Mansard Replacement PART A2 TOTAL		\$21,750.00	\$82,300.00	\$29,060.00	\$112,600.00

(Part A1 + Part A2) TOTAL **\$79,450.00** **\$180,550.00** **\$193,070.00** **\$235,000.00**

PART B - Ground Storage Tank Mansard (Façade) Replacement

Item	Description				
i	Demolition of Mansard Roof	6,500.00	8,900.00	43,640.00	7,000.00
ii	New Aluminum Mansard Roof	16,000.00	46,600.00	16,400.00	49,000.00
Grd Storage Tank Mansard Replacement PART B TOTAL		\$22,500.00	\$55,500.00	\$60,040.00	\$56,000.00

(Part A1 + Part A2 + Part B) GRAND TOTAL **\$101,950.00** **\$236,050.00** **\$253,110.00** **\$291,000.00**

RECOMMENDATIONS :

- 1. AWARD PART A1 - Water Plant #1 Roof Replacement, to Reaves Roofing, Inc., the lowest qualified bidder.**
- 2. REJECT BIDS PART A2 - Water Plant #1 Mansard (Façade) Replacement**
- 3. REJECT BIDS PART B - Ground Storage Tank Mansard (Façade) Replacement**

NOTES: * PART A was divided into PART A1 & PART A2 for purposes of bid recommendations.
 ** BBC Contracting bid submittal consisted of lump sum prices for PART A and PART B.
 For clarification after bid opening, the City requested BBC Contracting submit itemized bid prices.

JACKSONVILLE BEACH

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TO: George D. Forbes
City Manager

FROM: Trish Roberts
Deputy City Manager

DATE: February 8, 2016

SUBJECT: Purchase of a replacement mower using Cemetery Improvement fees

ACTION REQUESTED:

Approve the purchase of a replacement mower for the cemetery using cemetery improvement fees.

BACKGROUND:

The City of Jacksonville Beach has two cemeteries located at Beach Boulevard and Penman Road: Lee Kirkland is located on the southwest corner and H. Warren Smith is located on the northwest corner. Each cemetery is mowed an average of 35 times per year. Mowers of the type used at both cemeteries have an estimated life of approximately 10 years.

The existing mower is 13 years old and needs to be replaced because the cost of repairs has begun to be cost prohibitive. The new mower, to be purchased through the State of Florida contract will be a Toro "Ground-Master," with a 52" out-front recycle deck that is powered by a 24-horse power Kubota diesel engine. The smaller deck allows the operator to maneuver the mower in the cemetery with less risk of damaging headstones and markers. In comparison, mowers at the golf course have 72" decks. The cost of the mower is \$18,800.

The funding for this project will come from the cemetery capital improvement fee reserve.

RECOMMENDATION:

Approve the use of cemetery improvement fees for the purchase of a replacement mower as described in the memorandum from the Deputy City Manager dated February 8, 2016.





JACKSONVILLE BEACH

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TO: George D. Forbes
City Manager

FROM: Trish Roberts
Deputy City Manager

DATE: February 2, 2016

SUBJECT: Approve mapping and marking locations at Lee Kirkland and H. Warren Smith Cemeteries

ACTION REQUESTED:

Approve a project to map and mark locations at the City's two cemeteries.

BACKGROUND:

The City of Jacksonville Beach owns the H. Warren Smith and Lee Kirkland Cemeteries located at Beach Blvd and Penman Road. For several years, the City has been working on upgrading its records by converting paper records to a digital/GIS format. For this reason, we are mapping grave sections and locations, and verifying that the information contained in the City's maps and other paper records corresponds to the physical location at the cemeteries. The ultimate goal of this project is to make the digital/GIS format the primary tool for all information related to the City's two cemeteries, making it searchable and available for use by anyone who may wish to use it.

This project will improve the GIS (geographic information system) information and maps at both cemeteries by:

- Locating section boundaries and making certain that the corresponding GIS information agrees with the physical location at each cemetery
- Stenciling section numbers on the paved road
- Associating information on headstones with the information contained in the GIS system
- Associating burial information on paper records with information in the GIS system
- Marking locations so that a grave at the cemetery is more easily located by both staff and visitors



Costs for the components of this project are shown below:

Survey services for mapping locations and marking section boundaries (DeGrove Surveyors)	\$23,163
Granite markers (quotes)	\$13,000
Installation of section markers & stenciling (City contract)	\$11,500
TOTAL	\$47,663

DeGrove Surveyors are on contract with FDEP. The funding for this project will come from the General Fund unallocated balance.

RECOMMENDATION:

Approve DeGrove Surveyors for cemetery marking and mapping, and the installation of markers as described in the memorandum from the Deputy City Manager dated February 2, 2016.





City of Jacksonville Beach

City Hall

11 North Third Street

Jacksonville Beach

FL 32250

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Planning@jaxbchfl.net]

www.jacksonvillebeach.org

MEMORANDUM

To: George D. Forbes, City Manager
From: William C. Mann, Planning and Development Director 
Re: Ponte Vedra Unit Two, Replat of Lot 7, Block D10 - Final Plat Approval
Date: February 4, 2016

ACTION REQUESTED:

Approve the attached Final Plat documents for the Lot 7, Block D10, Ponte Vedra-Unit Two Replat subdivision, supporting a three-unit single family residential subdivision. (Chris Pilinko, agent for property owner R.M. Harvick (applicant))

BACKGROUND:

The applicant is in the process of subdividing the large lot he owns on the northwest corner of Ponte Vedra Boulevard and Mills Lane (123 Mills Lane) into three single-family home lots. He has already divided and sold the northerly lot (Lot 1 on the attached plat), but was instructed that before he could subdivide or sell either of the two proposed southerly lots (Lots 2 and 3), he would need to get a plat approved and recorded with the Clerk of County Courts for the entire three-lot subdivision.

The subject property is located in a Residential, single family: RS-1 zoning district and contains a house on it that was built in 1974. Upon approval of the plat, that house will be demolished. The new homes that will be constructed on the two lots will both have their driveways onto Mills Lane. Each of the three lots in the plat meets the RS-1 dimensional and area requirements (minimum 10,000 s.f.). Because the utilities are already present in both streets adjacent to the project, the applicant is not required to provide any public infrastructure to serve the lots.

The attached plat document has been approved by all reviewing City departments. The attached final plat is consistent with relevant Land Development Code and Comprehensive Plan regulations. Because of the widths of both street right-of-ways, Beaches Energy Service is not requiring an electric easement across the fronts of the three lots.

RECOMMENDATION:

Approve the Final Plat for the Lot 7, Block D10, Ponte Vedra - Unit Two Replat residential subdivision.



LOT 7, BLOCK D10, PONTE VEDRA - UNIT TWO REPLAT

BEING A REPLAT OF LOT 7, BLOCK D10, PONTE VEDRA - UNIT TWO AS RECORDED IN PLAT BOOK 26, PAGES 6 & 6A OF THE CURRENT PUBLIC RECORDS OF DUVAL COUNTY, FLORIDA. LYING IN SECTION 10, TOWNSHIP 3 SOUTH, RANGE 29 EAST, CITY OF JACKSONVILLE BEACH, DUVAL COUNTY, FLORIDA.

PLAT BOOK ___ PAGE ___

SHEET 1 OF 2 SHEETS

ADOPTION AND DEDICATION

THIS IS TO CERTIFY THAT ROBERT M. HARVICK AND LINDA S. HARVICK, TOGETHER WITH SUSAN RINDAL ARE THE LAWFUL OWNERS OF THE LANDS DESCRIBED IN THE CAPTION HEREON AND HAVE CAUSED THE SAME TO BE SURVEYED AND SUBDIVIDED AND PLATTED AND THIS PLAT MADE IN ACCORDANCE WITH SAID SURVEY IS HEREBY ADOPTED AS THE TRUE AND CORRECT PLAT OF SAID LANDS.

WITNESS SIGNATURE _____ ROBERT M. HARVICK

PRINT NAME _____

WITNESS SIGNATURE _____

PRINT NAME _____

NOTARY FOR ROBERT M. HARVICK

STATE OF FLORIDA
COUNTY OF DUVAL

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME
THIS _____ DAY OF _____, 2018, BY ROBERT M. HARVICK.
HE IS PERSONALLY KNOWN TO ME OR HAS
PRODUCED _____ AS IDENTIFICATION.

SIGNATURE - NOTARY PUBLIC, STATE OF FLORIDA

NOTARY SEAL:

WITNESS SIGNATURE _____ LINDA S. HARVICK

PRINT NAME _____

WITNESS SIGNATURE _____

PRINT NAME _____

NOTARY FOR LINDA S. HARVICK

STATE OF FLORIDA
COUNTY OF DUVAL

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME
THIS _____ DAY OF _____, 2018, BY LINDA S. HARVICK.
SHE IS PERSONALLY KNOWN TO ME OR HAS
PRODUCED _____ AS IDENTIFICATION.

SIGNATURE - NOTARY PUBLIC, STATE OF FLORIDA

NOTARY SEAL:

WITNESS SIGNATURE _____ SUSAN RINDAL

PRINT NAME _____

WITNESS SIGNATURE _____

PRINT NAME _____

NOTARY FOR SUSAN RINDAL

STATE OF FLORIDA
COUNTY OF DUVAL

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME
THIS _____ DAY OF _____, 2018, BY SUSAN RINDAL.
SHE IS PERSONALLY KNOWN TO ME OR HAS
PRODUCED _____ AS IDENTIFICATION.

SIGNATURE - NOTARY PUBLIC, STATE OF FLORIDA

NOTARY SEAL:

CAPTION:

LOT 7, BLOCK D10, PONTE VEDRA - UNIT TWO AS RECORDED IN PLAT BOOK 26, PAGES 6 & 6A OF THE CURRENT PUBLIC RECORDS OF DUVAL COUNTY, FLORIDA.

OWNER/DEVELOPER:

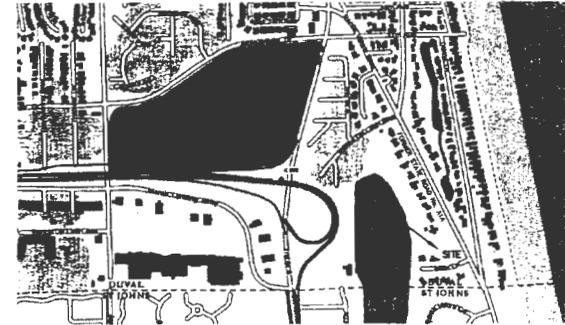
ROBERT M. HARVICK
LINDA S. HARVICK
SUSAN RINDAL
1223 MILLS LANE
JACKSONVILLE BEACH, FL 32250-5819

SURVEYOR:

BARTRAM TRAIL SURVEYING, INC.
1501 C.R. 315, SUITE 106
GREEN COVE SPRINGS, FL 32043

VICINITY MAP

NOT TO SCALE



PLAT CONFORMITY REVIEW

THIS PLAT HAS BEEN REVIEWED AND FOUND IN COMPLIANCE WITH PART 1, CHAPTER 177, FLORIDA STATUTES.

THIS _____ DAY OF _____, 2018.

REVIEWING PROFESSIONAL SURVEYOR AND MAPPER

FLORIDA LICENSE NUMBER _____

SURVEYOR'S CERTIFICATE

THIS IS TO CERTIFY THAT THIS PLAT IS A TRUE AND CORRECT REPRESENTATION OF THE LANDS SURVEYED, PLATTED, AND DESCRIBED IN THE LEGAL DESCRIPTION, THAT THE SURVEY WAS MADE UNDER THE UNDERSIGNED'S RESPONSIBLE DIRECTION AND SUPERVISION, THAT THE SURVEY DATA COMPLIES WITH ALL THE REQUIREMENTS OF FLORIDA STATUTE 177, AND THAT PERMANENT REFERENCE MONUMENTS (PRM) AND LOT CORNERS WILL BE MONUMENTED IN ACCORDANCE WITH CHAPTER 177.051, FLORIDA STATUTES AND CHAPTERS 5J-17, FLORIDA ADMINISTRATIVE CODE.

CERTIFIED THIS _____ DAY OF _____, 2018.

RAYMOND PAUL SUTHERLAND
PROFESSIONAL SURVEYOR AND MAPPER CERT. No. 6477
BARTRAM TRAIL SURVEYING, INC. LB #6991
1501 COUNTY ROAD 315 SUITE #106
GREEN COVE SPRINGS, FLORIDA 32043

RECEIVED

JAN 22 2018

PLANNING & DEVELOPMENT
AS400#16-00016



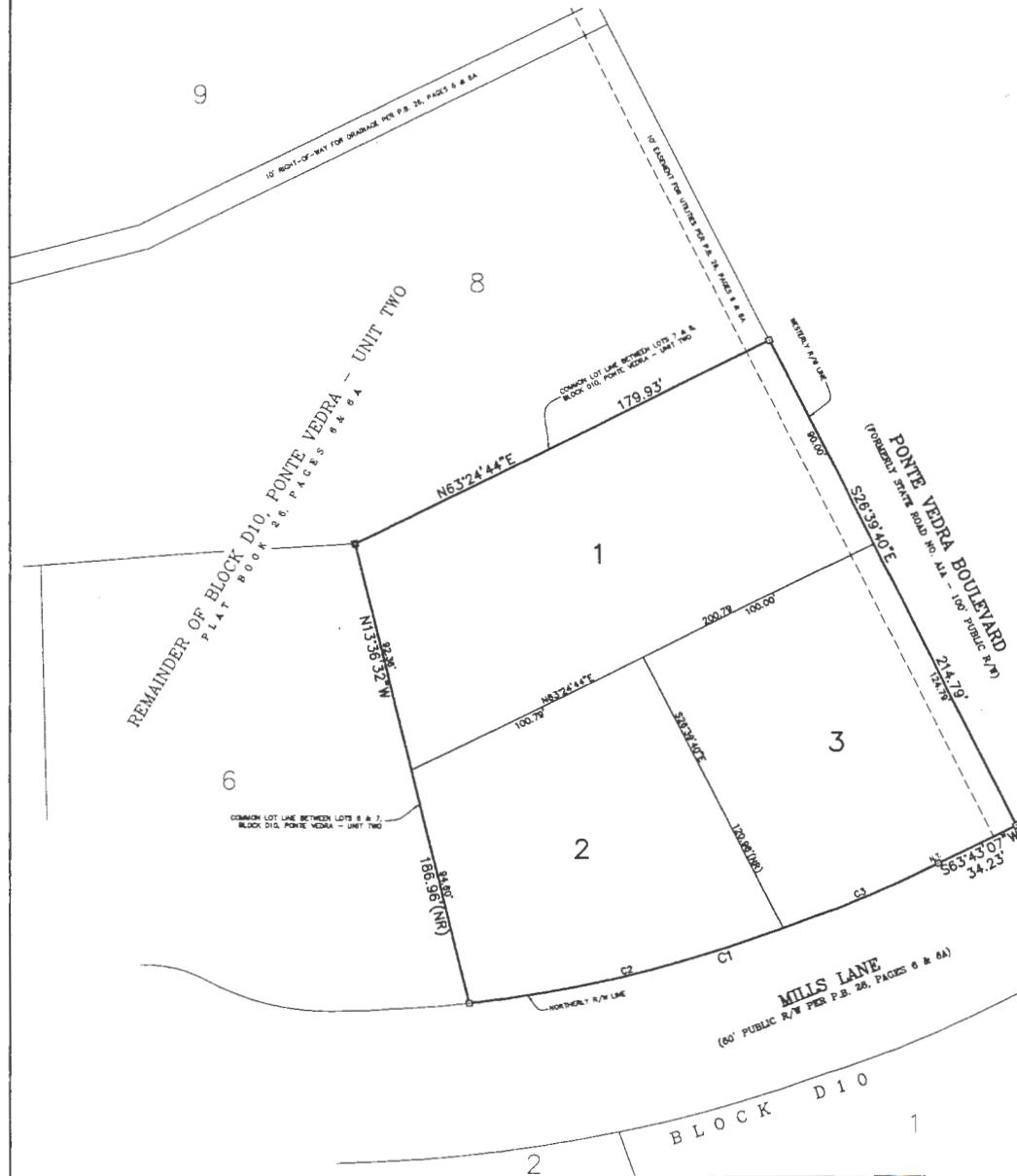
PREPARED BY:
BARTRAM TRAIL SURVEYING, INC.
CERTIFICATE OF AUTHORIZATION LB #6991
LAND SURVEYORS - PLANNERS - LAND DEVELOPMENT CONSULTANTS
1501 COUNTY ROAD 315 SUITE 106
GREEN COVE SPRINGS, FL 32043
(904) 284-2224 FAX (904) 284-2258



LOT 7, BLOCK D10, PONTE VEDRA – UNIT TWO REPLAT

BEING A REPLAT OF LOT 7, BLOCK D10, PONTE VEDRA – UNIT TWO AS RECORDED IN PLAT BOOK 26, PAGES 6 & 6A OF THE CURRENT PUBLIC RECORDS OF DUVAL COUNTY, FLORIDA. LYING IN SECTION 10, TOWNSHIP 3 SOUTH, RANGE 29 EAST, CITY OF JACKSONVILLE BEACH, DUVAL COUNTY, FLORIDA.

PLAT BOOK ___ PAGE ___
SHEET 2 OF 2 SHEETS



LEGEND

(NR) - DENOTES NON-RADIAL LINE
 NO. - DENOTES NUMBER
 N.T. - DENOTES NON-TANGENCY
 R/W - DENOTES RIGHT-OF-WAY
 P.B. - DENOTES PLAT BOOK
 (TYP) - DENOTES TYPICAL
 □ DENOTES 4" x 4" CONCRETE MONUMENT SET. ("P.R.M. - LB 6991")
 ■ DENOTES 4" x 4" COQUINA MONUMENT FOUND. (NO IDENTIFICATION)



CURVE TABLE

CURVE #	RADIUS	ARC LENGTH	DELTA	CHORD BEARING	CHORD DISTANCE
C1	544.77'	181.73'	20°08'53"	S73°12'04"W	190.74'
C2	544.77'	125.81'	13°13'57"	S78°40'02"W	125.33'
C3	544.77'	85.81'	8°50'54"	S86°35'08"W	85.67'

- GENERAL NOTES:**
- BEARINGS SHOWN HEREON ARE BASED ON THE WESTERLY RIGHT-OF-WAY LINE OF FORMER STATE ROAD NO. A1A AS BEING S28°36'40"E AS SHOWN ON SAID PLAT OF PONTE VEDRA - UNIT TWO.
 - THE PROPERTY SHOWN HEREON LIES WITHIN ZONE "X" AS SHOWN ON THE FEDERAL EMERGENCY MANAGEMENT AGENCY (F.E.M.A.), NATIONAL FLOOD INSURANCE PROGRAM, FLOOD INSURANCE RATE MAP (F.I.R.M.) COMMUNITY NUMBER: 120078, PANEL NUMBER 0418 K, DATED JUNE 3, 2013. (1410 88).
 - THE FIRM INFORMATION Delineated ON THIS PLAT IS VALID ONLY FOR THE DATES UP TO AND INCLUDING JUNE 3, 2013. THERE MAY HAVE BEEN SUBSEQUENT REVISIONS AFTER THIS DATE THAT WILL SUPERSEDE SAID INFORMATION. INQUIRIES FOR THIS SHOULD BE MADE TO THE COMMUNITY'S FLOODPLAIN MANAGEMENT REPOSITORY, DEPARTMENT OF PUBLIC WORKS, JACKSONVILLE, FLORIDA.
 - STATE PLANE COORDINATES SHOWN HEREON ARE FLORIDA STATE PLANE, EAST ZONE (000), IN U.S. SURVEY FEET, AND ARE BASED ON THE NORTH AMERICAN DATUM OF 1983/1990 ADJUSTMENT.
 - NOTICE: THIS PLAT, AS RECORDED IN ITS GRAPHIC FORM, IS THE OFFICIAL DEPICTION OF THE SUBDIVIDED LANDS DESCRIBED HEREON AND WILL IN NO CIRCUMSTANCES BE SUPPLANTED BY ANY OTHER GRAPHIC OR DIGITAL FORM OF THE PLAT, WHETHER GRAPHIC OR DIGITAL. THERE MAY BE ADDITIONAL RESTRICTIONS THAT ARE NOT RECORDED ON THIS PLAT THAT MAY BE FOUND IN THE PUBLIC RECORDS OF DUVAL COUNTY, FLORIDA.
 - ALL PLATTED UTILITY EASEMENTS SHALL ALSO BE EASEMENTS FOR THE CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION OF CABLE TELEVISION SERVICES, PROVIDED HOWEVER, NO SUCH CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION OF CABLE TELEVISION SERVICES SHALL INTERFERE WITH THE FACILITIES AND SERVICES OF AN ELECTRIC, TELEPHONE, GAS, OR OTHER PUBLIC UTILITY.

PREPARED BY:
BARTRAM TRAIL SURVEYING, INC.
 CERTIFICATE OF AUTHORIZATION LB #6991
 LAND SURVEYORS - PLANNERS - LAND DEVELOPMENT CONSULTANTS
 1501 COUNTY ROAD 315 SUITE 108
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MEMORANDUM

To: George D. Forbes, City Manager

From: Bill Mann, Planning and Development Director

Re: Ordinance No.2016-8067, amending Ord. No. 7058 concerning the County approval agency for proposed construction over sites containing solid waste.

Date: January 25, 2016

ACTION REQUESTED:

Adopt Ordinance No. 2016-8067, amending Ord. No. 7058 to correctly identify the City of Jacksonville Public Works Department, Solid Waste Division as the County agency with approval authority for proposed construction activities on sites filled with solid waste.

BACKGROUND:

Staff was contacted in May of 2015 by a developer interested in developing a nine lot subdivision on two adjacent undeveloped parcels of land on the west side of Colonies Drive, between Republic and Declaration Drives, and adjacent to the former Constitution landfill (see attached aerial photos).

The developer was informed that the parcels were zoned *Residential, single family: RS-2*, and that any subdivision of the property would have to meet the *RS-2* dimensional and development standards. He was further informed that since a former landfill was located next to, and possibly extending into, the subject parcels, he would need to address the County approval requirement cited in our code in order to move forward with his development plans. Our current code was adopted in 1980, and at that time, the required County approval would have been from the Jacksonville (Duval County) Department of Health, Welfare, and Environmental Services.

This department no longer exists. The City of Jacksonville department that currently approves this type of development request is the Public Works Department, Solid Waste Division.

Staff also contacted legal counsel to review the developer's request. The attached letter was received from attorney William Finger, with the law from Finger, Nelson & Maguire, describing the proper way for the required County approval to now be addressed. His recommendation was that our code be amended to reflect the City's current interlocal agreement with the City of Jacksonville, and to reflect that the approval authority for construction activities on lands filled with solid waste now lies with the City of Jacksonville's Public Works Department, Solid Waste Division. The attached ordinance accomplishes these two directives.

Mr. Finger also recommends in his letter that several specific conditions of approval be placed on the Plat documents, should the developer be allowed to develop the two parcels as he intends. Should the developer be successful in being able to plat the parcels, the recommended conditions in Mr. Finger's letter will be made a part of the Final Plat documents for the two parcels.

RECOMMENDATION:

Adopt Ordinance No. 2016-8067, to correctly cite the Duval County Public Works Department, Solid Waste Division as the agency responsible for the approval of construction activities on sites containing buried solid waste.

Colonies Drive

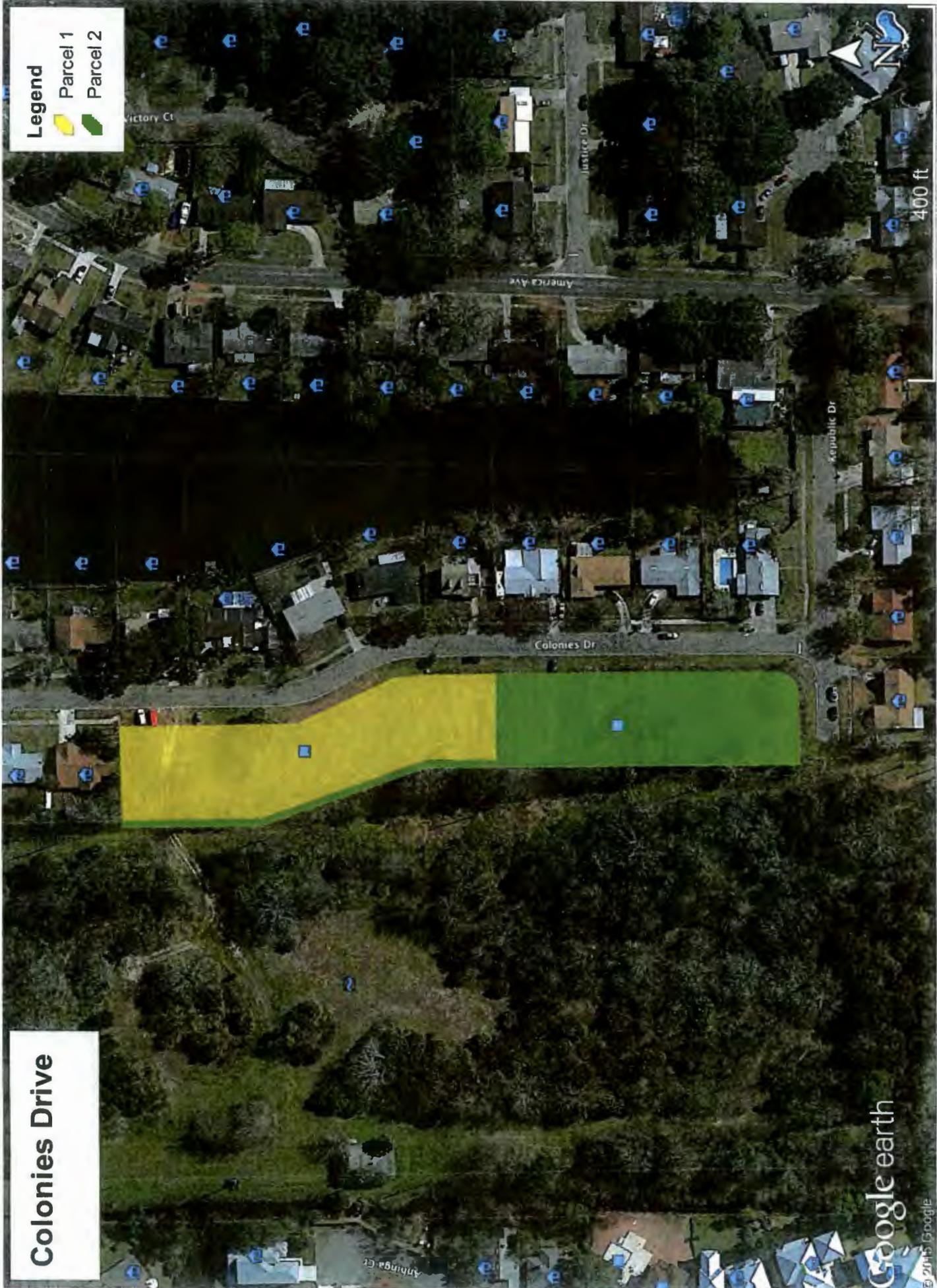
Legend
Subject Property



Colonies Drive

Legend

- Parcel 1
- Parcel 2





Finger, Nelson & Maguire, PLLC
Attorneys at Law
1650 Margaret Street
Suite 302, #258
Jacksonville, FL 32204

MEMORANDUM

To: William C. Mann, AICP
Director, Planning and Development
City of Jacksonville Beach

From: William L. Finger

Date: December 9, 2015

Re: Proposed Development of Solid Waste Site, Jacksonville Beach, Florida

With regard to Ordinance No. 7058, I recommend that it be amended to reflect the status of the current inter-local agreement with the City of Jacksonville and, if applicable, the COJ's Solid Waste Division's authority, as it relates to properties containing solid waste. In addition to Jeff Foster's comments, I also recommend the following be added to the Plat requirements for residential development in this area:

- Provide written notice to all current and subsequent purchasers that their residence was constructed over solid waste material.
- Sample all lots for the presence of solid waste and potential methane migration. Install appropriate methane mitigation equipment (where needed) and require it be maintained and operated until sampling establishes it is no longer required. Sample numbers and appropriate mitigation to be determined by P.E.
- Implement covenants and restrictions that prohibit: 1) the installation and/or use of all wells, including potable and irrigation wells; 2) the installation of structures (including below ground swimming pools) that require excavation greater than three feet [or other number to be determined] below the land surface; and 3) the planting of vegetable gardens and/or fruit trees. Note that even lots without solid waste, but that are adjacent to or nearby lots with solid waste may still have contaminated groundwater underneath.

- Excavate and properly dispose of solid waste from underground utility corridors.
- Ensure that all development activities are in compliance with FDEP's Guidance for Disturbance and Use of Old Closed Landfills or Waste Disposal Areas in Florida.

Note that many solid waste sites also contain environmental contaminants and that the requirements above may not prevent human exposure to contaminants. In conclusion, the above will significantly reduce but will not eliminate all risks. As a result, the FDEP does not prohibit residential development over solid waste disposal sites, however, it does discourage residential development in these areas.

Please do not hesitate to contact me if you have any questions or would like to discuss this in greater detail.

Introduced by: Council Member Jeanell Wilson

1st Reading: February 1, 2016

2nd Reading: _____

ORDINANCE NO. 2016-8067

AN ORDINANCE TO AMEND ORDINANCE NO. 7058, AN ORDINANCE CONCERNING NEW CONSTRUCTION ON SITES FILLED WITH SOLID WASTE TO REDESIGNATE THE DUVAL COUNTY, FLORIDA AGENCY RESPONSIBLE FOR THE APPROVAL OF THE CONSTRUCTION OF BUILDINGS AND OTHER IMPROVEMENTS ON OR THROUGH COMPLETED PORTIONS OF SITES FILLED WITH SOLID WASTE; ESTABLISHING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Ordinance No. 7058 cites the City of Jacksonville (Duval County) Department of Health, Welfare, and Environmental Services as the entity within Duval County, Florida that was responsible for reviewing and approving requests for construction activity on site filled with solid waste, and

WHEREAS, said Department of Health, Welfare, and Environmental Services is no longer an agency of Duval County, Florida and its responsibilities and authority relative to properties containing solid waste are now the responsibility of the City of Jacksonville Public Works Department, Division of Solid Waste, and

WHEREAS, an interlocal agreement was executed on May 11, 1982 between the City of Jacksonville, Florida (Duval County) and the City of Jacksonville Beach, the City of Neptune Beach, the City of Atlantic Beach, and the Town of Baldwin, and

WHEREAS, said interlocal agreement designates certain County services including sanitary landfill services which are to be provided to all cities and towns within the county, and

WHEREAS, the City of Jacksonville Public Works Department, Solid Waste Division is the County agency responsible for regulating solid waste and landfills within the county, which was formerly the responsibility of the City of Jacksonville (Duval County) Department of Health, Welfare, and Environmental Services.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF JACKSONVILLE BEACH, FLORIDA:

SECTION 1. That Section 1 of Ordinance No. 7058 is hereby amended, and as amended, shall henceforth read as follows:

Section 1. The construction of buildings, sewage, or gas or water supply mains, parking lots, or paved areas on or through completed portions of sites filled with solid waste is prohibited unless specifically approved in writing by the City of Jacksonville (~~Duval County~~) ~~Department of Health, Welfare, and Environmental Services~~ Public Works Department, Solid Waste Division.

SECTION 2. If any provision or portion of this amendment is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions or portions of this amendment shall remain in full force and effect.

SECTION 3. This amendment shall take effect following its adoption, in accordance with the law.

AUTHENTICATED THIS ____ DAY OF _____, A.D. 2016.

William C. Latham, MAYOR

Laurie Scott, CITY CLERK