



# City of Jacksonville Beach

11 North Third Street  
Jacksonville Beach, Florida

## Agenda City Council

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Tuesday, January 19, 2016

7:00 PM

Council Chambers

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### MEMORANDUM TO:

The Honorable Mayor and  
Members of the City Council  
City of Jacksonville Beach, Florida

Council Members:

The following Agenda of Business has been prepared for consideration and action at the Regular Meeting of the City Council.

### OPENING CEREMONIES:

**INVOCATION, FOLLOWED BY SALUTE TO THE FLAG**

**ROLL CALL**

### APPROVAL OF MINUTES

15-222 Regular City Council Meeting Held December 21, 2015

### ANNOUNCEMENTS

### COURTESY OF THE FLOOR TO VISITORS

### MAYOR AND CITY COUNCIL

### CITY CLERK

### CITY MANAGER

- a. 15-223 Accept the Monthly Financial Reports for the Month of December 2015
- b. 15-224 Approve a Long-Term Extension to the Lease Agreement with ARC of the St. Johns, Inc. for the Property at 321 Penman Road

- c.     **15-225**       Approval to Execute Continuing Service Contracts with Fred Wilson & Associates, Burns & McDonnell and Leidos Engineering in Response to RFQ Number 08-1415 for Engineering Services for Beaches Energy Services
- d.     **15-226**       Approve a Contract with Tietjen Technologies Inc., for the Installation of 8,000 Feet of Underground Fiber Optic Cable from 5th Street Substation to the Parks and Recreation Administrative Building on South Beach Parkway
- e.     **15-227**       Approval to Execute a Continuing Services Contract with Supreme Janitorial Service as the Primary Contractor and Metropolitan Facility Services as the Secondary Contractor for Janitorial Services in Response to RFP No. 02-1516, Janitorial Services for Parks and Recreation Facilities

## **RESOLUTIONS**

## **ORDINANCES**

**15-230**           ORDINANCE NO. 2015-8066 (Second Reading)

AN ORDINANCE AMENDING CHAPTER 30, ARTICLE III, OF THE CODE OF ORDINANCES OF THE CITY OF JACKSONVILLE BEACH BY AMENDING SECTION 30-34(a), ADDITIONAL HOMESTEAD EXEMPTIONS AUTHORIZED, ADDING SECTION 30-34(b) TO AUTHORIZE AN ADDITIONAL EXEMPTION AND AMENDING SECTION 30-35, ANNUAL ADJUSTMENT TO HOUSEHOLD INCOME; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HERewith; PROVIDING AN EFFECTIVE DATE AND PROVIDING DIRECTIONS TO THE CITY CLERK.

## **ADJOURNMENT**

## **NOTICE**

*In accordance with Section 286.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

*The public is encouraged to speak on issues on this Agenda that concern them. Anyone who wishes to speak should submit the request to the City Clerk or to the recording secretary prior to the beginning of the meeting. These forms are available at the entrance of the City Council Chambers for your convenience.*

*In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299, extension 10, no later than one business day before the meeting.*

**Minutes of Regular City Council Meeting  
held Monday, December 21, 2015, at 7:00 P.M.  
in the Council Chambers, 11 North 3<sup>rd</sup> Street,  
Jacksonville Beach, Florida.**



**CALL TO ORDER:**

Mayor Latham called the meeting to order at 7:00 P.M.

**OPENING CEREMONIES:**

Council Member Wilson gave the invocation, followed by the salute to the flag.

**ROLL CALL:**

Mayor: William C. Latham

Council Members: Lee Buck                      Keith Doherty                      Christine Hoffman  
                         Bruce Thomason                      Phil Vogelsang (*Absent*)                      Jeanell Wilson

Also present were City Manager George Forbes, and City Clerk Laurie Scott.

**APPROVAL OF MINUTES**

It was moved by Ms. Wilson, seconded by Ms. Hoffman, and passed unanimously, to approve the following minutes as presented:

- Regular Council Meeting held on December 7, 2015

**ANNOUNCEMENTS**

Mr. Doherty wished everyone a Merry Christmas and a prosperous New Year, and added that he will be running for re-election next year.

Mr. Buck commented that he went to Deck the Chairs and was impressed by how many people were out enjoying it. He added that it was such a special event for our City.

Mayor Latham congratulated Kurtis Loftus and the Deck the Chairs (DTC) Board for a successful extravaganza on Sunday, December 13. DTC has come a long way, and it is great to see the event bring in such large, family-oriented crowds.

Mayor Latham congratulated Jacksonville Beach Elementary (JBE) School for being designated one of Florida's Blue Ribbon Schools. Out of 5,000 plus private and public schools, JBE was ranked in the top ten.

The Mayor congratulated Katherine Way Beach Boutique on their ribbon-cutting ceremony on Thursday, December 17.

The Mayor thanked the Jacksonville Beach Police Department officers, staff, and volunteers for another great Kids' Christmas at Ace Turner and the Carver Center on Saturday, December 19.

**COURTESY OF THE FLOOR TO VISITORS:**

Mr. Ken Marsh, 2027 Gail Ave., Jacksonville Beach, discussed implementing a communication plan for the "Courtesy to the Floor" visitors. He spoke at the last City Council meeting about the Jacksonville Beach "Downtown Vision" and has yet to receive any emails or phone calls in response to his suggestions.

**MAYOR AND CITY COUNCIL**

**(a) Item #15-202, Red Bull Night Riders Presentation**

Ms. Bridget Jones, Field Marketing Specialist for Red Bull North America, thanked the City of Jacksonville Beach for hosting the 5<sup>th</sup> Annual Red Bull Night Riders surf competition on Friday, November 13, 2015. More than 7,000 people attended this event this year, which is 2,000 more than last year.

To show their appreciation, the Red Bull Night Riders presented a custom surfboard and stand to the Council, signed by each of the six competitors from this year's event.

**(b) Item #15-203, ISO Fire Protection Rating Presentation**

Mayor Latham asked all those in attendance from the Fire Department to approach the dais. The Insurance Services Office (ISO) recently gave the City of Jacksonville Beach a Class 2 fire protection rating which is an improvement from its previous rating as a Class 3. Not only does this mean that the fire department's level of fire protection has improved, but it could also earn lower property insurance rates for businesses and homeowners in Jacksonville Beach.

Mayor Latham then presented a plaque to the members of the Jacksonville Beach Fire Department personnel in attendance and recognized them for a job well done.

Mr. Forbes added that out of the 48,885 fire departments inspected nationwide, only 917 have a Class 2 rating. He also pointed out that Public Works deserves some of the credit for ensuring infrastructure has been improved over the past 20 to 25 years.

Chief Frazier also recognized the Police Department for their part in this ISO rating increase.

**(c) Item #15-211, Request by City Attorney for Shade Meeting**

It was originally recommended that the City Council schedule five shade meetings pursuant to Florida Statute §286.011(8) to discuss pending litigation.

The original proposed date and time in the City Council memo was Tuesday, January 19, 2016, at 5:15 p.m., which is just before the City Council meeting. Mr. Forbes offered an alternative date and time of Monday, January 11, 2016, at 5:15 p.m.

**Motion:** It was moved by Ms. Wilson and seconded by Ms. Hoffman to schedule five shade meetings pursuant to Florida Statute §286.011 on Monday, January 11, 2016, at 5:15 p.m.

**Roll call vote:** Ayes – Buck, Doherty, Hoffman, Thomason, Wilson, and Mayor Latham. The motion carried unanimously.

**CITY CLERK:**

**CITY MANAGER:**

**(a) Item #15-204, Accept the Monthly Financial Reports for the Month of November 2015.**

**Motion:** It was moved by Ms. Wilson and seconded by Ms. Hoffman to accept the monthly financial reports for the month of November 2015, as submitted by the Chief Financial Officer.

**Roll call vote:** Ayes – Doherty, Hoffman, Thomason, Wilson, Buck, and Mayor Latham. The motion carried unanimously.

**(b) Item #15-205, Approve the Annual 26.2 with Donna Marathon.**

**Motion:** It was moved by Ms. Wilson and seconded by Ms. Hoffman to approve the 26.2 with Donna marathon as detailed in the memo from Police Chief Patrick K. Dooley dated December 9, 2015.

Mr. Forbes stated that the marathon routes are presented to the Council, and there has been a change to the route this year.

Chief Dooley explained that the runners will not run on the beach; instead, the full marathon runners will continue north on 1<sup>st</sup> Street to 16<sup>th</sup> Avenue North. The half marathon runners will turn west on 2<sup>nd</sup> Avenue North, then south on 2<sup>nd</sup> Street to 16<sup>th</sup> Avenue South.

Mr. Thomason inquired about the reasoning behind eliminating the route on the beach. Ms. Donna Deegan, the event organizer, explained that after consulting with a race analyzer, it is more efficient to run on the road versus the beach.

Ms. Deegan thanked the Jacksonville Beach Police and Fire Departments for their help with this event. She added that CNN had recently lauded her event as “One of Seven U.S. Marathons Worth the Trip” and Women’s Running magazine readers chose the marathon as the number one charity race in the nation.

Mr. Doherty asked if more professional runners would attend due to the beach portion being taken out of the run. Ms. Deegan stated that the number of participants had increased since announcing they were removing the beach route.

Mayor Latham congratulated Ms. Deegan on her recent accolades and said he looks forward to this event for years to come.

**Roll call vote:** Ayes – Hoffman, Thomason, Wilson, Buck, Doherty, and Mayor Latham. The motion carried unanimously.

**(c) Item #15-206, Approve Funding for Temporary Part-time Special Projects Manager for Parks & Recreation.**

**Motion:** It was moved by Ms. Wilson and seconded by Ms. Hoffman to approve the addition of a temporary, part-time position in the Parks & Recreation Department as described in the memo from the City Manager dated December 10, 2015.

Mr. Forbes added that the City has been going through numerous transitions over the past couple of years, and some former Directors have continued to work part-time after retirement to assist with those transitions and to manage certain projects. Mr. Meadors, Director of Parks and Recreation, will be retiring in January, and the City would like him to remain onboard, part-time, to handle special projects, such as the rebuilding of our parks, and physically verifying that our cemetery maps are correct.

Mr. Doherty inquired if the City had anyone in mind for this position. Mr. Forbes stated that nobody currently on staff has the expertise and historical knowledge that Mr. Meadors has obtained after 30 years, so it would be beneficial for Mr. Meadors to stay on, if possible.

Ms. Wilson inquired if this was a temporary position and Mr. Forbes indicated that it would be a part-time position filled for a year or two at the most.

**Roll call vote:** Ayes – Thomason, Wilson, Buck, Doherty, Hoffman,  
and Mayor Latham. The motion carried unanimously.

- (d) **Item #15-207, Award Unit Price Bid Number 1415-12, "Ocean Forest Drainage Improvements Project (Parts A & B)," to G & H Underground Construction, Inc., and Authorize Construction Administration Services with the Project Design Firm Jones Edmunds & Associates, Inc.**

**Motion:** It was moved by Ms. Wilson and seconded by Ms. Hoffman to award Unit Price Bid Number 1415-12, titled "Ocean Forest Drainage Improvements Project (Parts A and B)" to the lowest, qualified bidder, G & H Underground Construction, Incorporated, and authorize Construction Administration Services with the project's design firm, Jones Edmunds and Associates, Incorporated, as explained in the memorandum from the Public Works Director dated December 10, 2015.

Mr. Forbes explained that the City will be replacing the entire storm drainage system in the Ocean Forest subdivision by replacing 2,600 linear feet of old, damaged galvanized metal storm water pipe with PVC pipe and installing cured in place pipe as a liner inside 1,715 linear feet.

Ms. Wilson asked about new construction on the marsh and if some of that pipe had been replaced more recently; Mr. Forbes stated that this area will not necessarily be affected, but some of the pipe has been there more than 30 years. Ty Edwards, Public Works Director, added that the pipe near the marsh has seen much salt water damage and some of the pipe has been in the ground a lot longer than people might expect.

Mr. Doherty inquired about the timeframe for this project. Mr. Forbes responded that Part A is slated to take 180 days, and part B will take 120 days to complete. There will be a traffic management plan in place before any work begins.

Mr. Buck commented that the timeframe for this project and the competitive bids on this project were impressive.

**Roll call vote:** Ayes – Wilson, Buck, Doherty, Hoffman, Thomason, and Mayor Latham. The motion carried unanimously.

- (e) **Item #15-210, Award Unit Price Bid Number 1516-01, "Downtown Redevelopment District Infrastructure Improvements, Phase III C - Project 1," to J.B. Coxwell Contracting, Inc., and Authorize Construction Administration Services with the Project Design Firm, GAI Consultants, Inc.**

**Motion:** It was moved by Ms. Wilson and seconded by Ms. Hoffman to award Unit Price Bid Number 1516-01, titled "Downtown Redevelopment District Infrastructure Improvements, Phase III C - Project 1" to J.B. Coxwell Contracting, Incorporated, authorize Construction Administration Services with the project's design firm, GAI Consultants, Incorporated, and authorize Construction Inspection Services through the City's Public Works Department, as described in the memorandum from the Public Works Director dated December 10, 2015.

Mr. Forbes added that the City spent several years focusing on the central business district in Jacksonville Beach and is now taking the first steps in rebuilding infrastructure in residential areas, starting with 1<sup>st</sup> and 2<sup>nd</sup> Streets, and everything east of A1A from Beach Blvd. to 16<sup>th</sup> Avenue South. This project is expected to take 18 months to complete.

Ms. Wilson inquired about the concrete paving of alleyways and the width of the alleyways. Mr. Edwards explained that the concrete paving is necessary for parking and trash collection, especially around new construction. Also, these alleyways will be approximately 12 feet wide, allowing adequate access for emergency vehicles and garbage trucks.

Ms. Wilson asked about the paver enhancements on the eastside of the 1<sup>st</sup> Street sidewalk from Beach Blvd to the Oceanfront Park. Mr. Forbes stated that the new pavers will be similar to existing pavers downtown and in front of Oceanfront Park.

Ms. Wilson also asked about project funding; it was noted that the Community Redevelopment Agency (CRA) has appropriated funds from the Downtown Redevelopment Tax Increment Trust Fund for this project, and the City would pick up the cost for the area from 13<sup>th</sup> Avenue to 16<sup>th</sup> Avenue.

Mr. Doherty inquired about 1<sup>st</sup> Avenue South, specifically between 1<sup>st</sup> and 2<sup>nd</sup> Street, noting that there are rental properties in the area, and expressed concerns about resident parking during this project. Mr. Edwards stated that there will be a phased approach to this project and contractors will be taking parking into consideration.

Mr. Doherty asked if this project is scheduled to start at a particular time of the year. Mr. Edwards said they hope to begin sometime after the New Year, perhaps in February, but this is an 18-month project and will run through the summer.

Mr. Thomason asked about the widening of bike lanes, and Mr. Edwards stated that they plan to add a foot to each side of the bike lane, with no change to the actual size of the vehicle lane.

Mr. Buck commended Mr. Edwards and his staff on his public outreach efforts regarding this project, noting the Open House that was held on October 7, 2015, to discuss this project with residents in the areas to be affected.

Ms. Hoffman inquired about the CRA meeting held December 16, 2015, about funding approval for this project. It was noted that there were no issues at the meeting, and the funding was approved.

**Roll call vote:** Ayes – Buck, Doherty, Hoffman, Thomason, Wilson, and Mayor Latham. The motion carried unanimously.

**RESOLUTIONS:**

**(a) Item #15-208, RESOLUTION NO. 1956-2015**

Mayor Latham requested that the City Clerk read Resolution No. 1956-2015, by title only, whereupon Ms. Scott read the following:

**A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH, FLORIDA,  
AMENDING THE PERSONNEL POLICIES RELATING TO EMPLOYEE  
DONATIONS OF VACATION LEAVE IN THE EVENT OF A  
CATASTROPHIC ILLNESS, EFFECTIVE DECEMBER 21, 2015.**

**Motion:** It was moved by Ms. Wilson and seconded by Ms. Hoffman to amend Resolution Number 1956-2015, [as shown on Attachment A and hereby made part of these minutes] amending the Personnel Policies to remove the five-day minimum hospitalization requirement included in the

definition of a catastrophic illness for the purpose of employee vacation leave donations.

Mr. Forbes spoke on this matter and suggested a strikeout to the verbiage “a minimum of five days” in item 14, page 4-13 of Attachment “A” of this Resolution when defining a catastrophic injury. He noted that this wording has hindered some employees from receiving donated leave, and some major injuries do not always require a five-day stay in the hospital. Therefore, the text was amended to define a catastrophic illness as “a life-threatening illness or injury that requires hospitalization, including immediate medical attention at a licensed facility.”

**Roll call vote:** Ayes – Doherty, Hoffman, Thomason, Wilson, Buck, and Mayor Latham. The motion carried unanimously.

**ORDINANCES:**

**(a) Item #15-209, ORDINANCE NO. 2015-8066 (First Reading)**

Mayor Latham requested that the City Clerk read Ordinance No. 2015-8066 (First Reading), by title only, whereupon Ms. Scott read the following:

**AN ORDINANCE AMENDING CHAPTER 30, ARTICLE III, OF THE CODE OF ORDINANCES OF THE CITY OF JACKSONVILLE BEACH BY AMENDING SECTION 30-34(a), ADDITIONAL HOMESTEAD EXEMPTIONS AUTHORIZED, ADDING SECTION 30-34(b) TO AUTHORIZE AN ADDITIONAL EXEMPTION AND AMENDING SECTION 30-35, ANNUAL ADJUSTMENT TO HOUSEHOLD INCOME; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING AN EFFECTIVE DATE AND PROVIDING DIRECTIONS TO THE CITY CLERK.**

**Motion:** It was moved by Ms. Wilson and seconded by Ms. Hoffman to adopt Ordinance Number 2015-8066, amending Chapter 30, Article III, “Additional Homestead Exemptions,” of the Code of Ordinances of the City of Jacksonville Beach to provide a second additional Senior Homestead Exemption.

Mr. Forbes noted that there was currently a homestead exemption in Jacksonville Beach for senior citizens. This additional homestead exemption could provide a qualifying property owner with total exemption from the City’s property taxes.

Ms. Forbes noted that to qualify for this additional exemption an applicant must meet the following criteria: market value of their home must be less than \$250,000; have legal or equitable title to the property; have resided on the property for no less than 25 years; be 65 or older, and meet annual limited income requirements prescribed in Florida Statute §196.075 (the limitation for 2015 is \$28,448). If adopted, this ordinance would take effect in January 2017.

Mr. Doherty asked how many people this would affect. Mr. Forbes stated that this exemption is very stringent, set by state law, and probably wouldn't affect many people.

**Roll call vote:** Ayes – Hoffman, Thomason, Wilson, Buck, Doherty, and Mayor Latham. The motion carried unanimously.

**ADJOURNMENT:**

There being no further business, the meeting adjourned at 8:05 P.M.

Submitted by: Laurie Scott  
City Clerk

Approval:

\_\_\_\_\_  
William C. Latham, MAYOR

Date: \_\_\_\_\_



City of

Jacksonville Beach

City Hall

11 North Third Street

Jacksonville Beach

FL 32250

Phone: 904.247.6274

Fax: 904.270.1642

[www.jacksonvillebeach.org](http://www.jacksonvillebeach.org)

## MEMORANDUM

TO: George D. Forbes, City Manager  
FROM: Karen Nelson, Chief Financial Officer  
SUBJECT: Monthly Financial Reports for December 2015  
DATE: January 8, 2016

### **Action Requested**

Accept the monthly financial reports for the month of December 2015.

### **Background**

The monthly financial reports for December 2015 are being provided for your information and review. These reports can be found in the "Reports and Information" portion of this agenda.

### **Recommendation**

Accept the monthly financial reports for the month of December 2015, as submitted by the Chief Financial Officer.



City of

Jacksonville Beach

1460A Shetter Avenue

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FL 32250

Phone: 904.247.6226

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**TO:** George Forbes, City Manager

**FROM:** Jason Phitides, Property and Procurement Officer

**DATE:** January 8, 2016

**RE:** Extend Lease Agreement with ARC of St. Johns at 321 Penman Rd.

**ACTION REQUESTED:**

Approve a long-term extension to the Lease Agreement with ARC of the St. Johns, Inc. for the property at 321 Penman Road.

**BACKGROUND:**

The ARC of the St. Johns, Inc. (Lessee) is a private non-profit organization incorporated in 1972 for the purpose of providing daycare services to persons with mental disabilities. They are licensed by the Department of Children and Families, and have leased City property for the past sixteen (16) years.

In 1999, they leased space at the Community Center and in 2008, under a new lease, moved into the former Recreation Building at 321 Penman Road. The term of this lease is five (5) years and is renewable for additional one year terms upon the sole discretion of the City Manager. The current term will expire on February 29, 2016.

The Lessee is in good standing and would like to extend the Lease Agreement, and make substantial improvements to the interior. Improvements include: removing two (2) dividing walls to create more functional space; replacing the entire flooring system with new tile; and painting the interior. Improvements require a City permit and are anticipated to cost approximately \$30,000.

For these reasons, staff recommends extending the lease from March 1, 2016 to February 28, 2024, with the lease being renewable for additional one-year terms thereafter, upon the sole discretion of the City Manager. All other terms of the Lease Agreement remain unchanged.

The current rent is \$3,361.49 per month based 3,029 square feet at \$13.32 per square foot per annum. The rent will increase by 4% in March 2016.

**RECOMMENDATION:**

Approve a long-term extension to the Lease Agreement with ARC of the St. Johns, Inc. from March 1, 2016 to February 28, 2024, with the lease being renewable for additional one-year terms upon the sole discretion of the City Manager, as explained in the memorandum from the Property and Procurement Officer, dated January 8<sup>th</sup>, 2016.





## MEMORANDUM

To: George D. Forbes, City Manager

From: Allen Putnam, Director of Beaches Energy Services

Date: January 9<sup>th</sup>, 2016

Re: Award RFQ 08-1415 Engineering Services for Beaches Energy Services

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### **ACTION REQUESTED:**

Approval to execute continuing service contracts with *Fred Wilson & Associates*, *Burns & McDonnell* and *Leidos Engineering* in response to RFQ Number 08-1415 for Engineering Services for Beaches Energy Services.

### **BACKGROUND:**

Beaches Energy Services frequently requires engineering support services for various construction projects, engineering studies, and technical reviews.

Qualified firms wishing to be considered for this contract were required to show proficiency and experience in the following services:

- Construction practices and materials for underground distribution and overhead transmission.
- Bulk power and distribution substation equipment.
- System planning, protection and controls.
- System operation and maintenance including fault analysis and system coordination.
- SCADA, load management and distribution automation.
- ARC flash analysis and OSHA compliance.
- Smart grid system integration and G.I.S.
- NERC standards compliance.

In addition, evaluation criteria required at least three (3) similar project references and a preference for the location of the firm to be within a 250-mile radius of Beaches Energy Services.

Request for Qualifications were mailed to nineteen (19) firms and seven (7) responses were received. An evaluation committee consisting of the Electrical Engineering Supervisor; Electric Engineer and Substation Construction & Maintenance Supervisor collectively evaluated each response. The committee's collective scoring sheet is attached.

The three (3) highest ranking firms were invited for oral presentations and contract negotiations.

*Fred Wilson & Associates* was the highest overall scoring firm and the only firm to clearly

demonstrate high proficiency in each of the above-listed categories. They are located in Duval County and have been under contract with Beaches Energy Services since 2009. In 2015, we spent \$292,743.13 in professional fees for engineering services. The current contract is due for renewal at this time.

*Leidos Engineering* and *Burns & McDonnell* tied for the second highest score. Both firms are domiciled in Orlando and both provided excellent references. *Leidos Engineering* demonstrated stronger substation proficiency while *Burns & McDonnell* were more specialized in overhead transmission construction.

All three firms have unique attributes and would afford Beaches Energy Services the flexibility to negotiate the best possible contract for each specific project. For these reasons, staff recommends contract award to each of the three firms.

The engineering services contracts will be for five (5) years and separate Purchase Orders will be issued for each assigned project under the contracts. Funds are budgeted in the Electric Utility fund for Professional Services.

**RECOMMENDATION:**

Award continuing services contracts to *Fred Wilson & Associates*, *Burns & McDonnell* and *Leidos Engineering* for Engineering Consulting Services in response to RFQ Number 08-1415 as described in the memorandum from the Director of Beaches Energy Services dated January 9, 2016.

## Evaluation Committee Collective Score Sheet and Summary Notes

Scoring Scale:

- 4 = Excellent:           The proposal successfully addresses all relevant aspects of the criterion. Any shortcomings are minor.
- 3 = Above Average:    The proposal addresses the criterion well but a small number of shortcomings are present.
- 2 = Average:            The proposal broadly addresses the criterion, but there are significant weaknesses.
- 1 = Below Average:    The criterion is inadequately addressed or cannot be assessed due to missing or incomplete information.

VENDOR	EVALUATION CRITERIA				TOTAL	RANK
	1 Qualifications	2 Experience	3 References	4 Location		
Fred Wilson Assoc.	4	4	4	4	16	1
Burns & McDonnell	3	4	4	3	14	2
Leidos Engineering	3	4	4	3	14	2
PowerServices Inc.	2	4	4	3	13	4
Connected Power	2	2	2	2	8	5
Biren Patel	2	1	2	2	7	6
ERS	1	1	1	4	7	6

**Evaluation Criterion 1: Qualifications**

VENDOR	COMMENTS	SCORE
<b>Fred Wilson Assoc.</b>	Strong in every category. Provided equal credentials for transmission, overhead and substation. Also strong in NERC compliance, system planning protection and analysis. No significant weaknesses.	<b>4</b>
<b>Burns &amp; McDonnell</b>	Very strong in transmission and substation. Displayed thorough understanding of critical large-scale underground projects. Less mention of overhead projects.	<b>3</b>
<b>Leidos</b>	Substation is strongest category with 11 power delivery design offices. National Safety Council's Industry Leader for safety performance in 2015.	<b>3</b>
<b>PowerServices</b>	Emphasis on ARC flash hazard assessment. Can provide all required functions but did not provide detail to fully differentiate their strengths.	<b>2</b>
<b>Connected Power</b>	Focus primarily on substations.	<b>2</b>
<b>Biren Patel</b>	Mainly communications and substations. Staff has utility and consulting backgrounds.	<b>2</b>
<b>ERS</b>	Outlined overhead and underground distribution construction, nothing on substations. Fault analysis and ARC flash analysis only other categories described in presentation.	<b>1</b>

**Evaluation Criterion 2: Experience**

Concise outline of key personnel and services

VENDOR	COMMENTS	SCORE
<b>Fred Wilson Assoc.</b>	Addressed every category and outlined hierarchy and staffing for each technical category.	<b>4</b>
<b>Burns &amp; McDonnell</b>	Addressed every category and outlined hierarchy and staffing for each technical category.	<b>4</b>
<b>Leidos</b>	Addressed every category and outlined hierarchy and staffing for each technical category.	<b>4</b>
<b>PowerServices</b>	Addressed every category and outlined hierarchy and staffing for each technical category.	<b>4</b>
<b>Connected Power</b>	More suited to electrical testing and maintenance, including calibration and trouble shooting.	<b>2</b>
<b>Biren Patel</b>	"Not experienced in all areas outlined in the technical requirements". By self-assessment they are "light" in many areas.	<b>1</b>
<b>ERS</b>	Established 17 years ago. Limited staff: Collective experience from "joined efforts with other masters of like fields." Only two people listed as key personnel.	<b>1</b>

RFQ #: 08-1415

Title: Engineering Services for Beaches Energy Services

**Evaluation Criterion 3: References**

List a minimum of 3 projects similar to the projects listed in the RFQ. Provide details for each project.

VENDOR	COMMENTS	SCORE
<b>Fred Wilson Assoc.</b>	Very strong in all categories. Cited JEA for several diverse projects. Others include Ocala, Lakeland, Bartow.	<b>4</b>
<b>Burns &amp; McDonnell</b>	Cited all transmission and substation references. Included: Duke Energy, Lee County, JEA and OUC.	<b>4</b>
<b>Leidos</b>	Provided mostly transmission projects. Included OUC, JEA, FMPA and Pasadena Water and Power.	<b>4</b>
<b>PowerServices</b>	Addressed all categories and provided more than 20 municipal references.	<b>4</b>
<b>Connected Power</b>	Provided two substation relay upgrade references (Universal Studios and Miami Dade Water and Sewer, and one transmission line panel replacement.	<b>2</b>
<b>Biren Patel</b>	Provided only substation and RTU Additions, no transmission, overhead or other projects listed. Listed FPL, MEAG and Georgia Transmission Corporation.	<b>2</b>
<b>ERS</b>	Did not list any municipal references, only smaller private-owned projects.	<b>1</b>

**Evaluation Criterion 4: Location**

Preference for firm location to be within 250 mile radius of Beaches Energy Services.

VENDOR	COMMENTS	SCORE
<b>Fred Wilson Assoc.</b>	Jacksonville, FL	<b>4</b>
<b>Burns &amp; McDonnell</b>	Orlando, FL	<b>3</b>
<b>Leidos</b>	Orlando, FL	<b>3</b>
<b>PowerServices</b>	Maitland, FL	<b>3</b>
<b>Connected Power</b>	Brandon, FL	<b>2</b>
<b>Biren Patel</b>	Macon, GA	<b>2</b>
<b>ERS</b>	Jacksonville, FL	<b>4</b>



## MEMORANDUM

To: George D. Forbes, City Manager

From: Allen Putnam, Director of Beaches Energy Services

Date: January 9<sup>th</sup>, 2016

Re: Installation of Fiber Optic Cable: 5<sup>th</sup> Street Substation to South Beach Parkway

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### **ACTION REQUESTED:**

Approve a contract with Tietjen Technologies Inc., for the installation of 8,000 feet of underground fiber optic cable from 5<sup>th</sup> Street Substation to the Parks and Recreation Administrative Building on South Beach Parkway.

### **BACKGROUND:**

The City currently has a network of both overhead and underground fiber optic cables that provide strategic I.T. connections to various locations throughout the City.

A critical leg of this network is the overhead link between the 5<sup>th</sup> Street Substation and the Parks and Recreation Administrative Building on South Beach Parkway. Installing an underground connection would safeguard against potential outages from severe storms or disasters and would maintain vital I.T. functionality should City Hall require re-location due to a catastrophe.

Tietjen Technologies Inc. is an experienced vendor that has installed fiber optic cable for the City in the past. The company currently has a contract with the Florida School for the Deaf and Blind which was awarded through competitive solicitation. The contract scope includes the installation of fiber optic cable in underground conduit. Both parties have agreed to allow the City to participate in the current contract.

To ensure that Beaches Energy Services received the most economical pricing for this work, quotes were requested from vendors in the area who are experienced in this type of fiber installation.

Three quotes were received:

Cellwires - \$167,862.00  
Network Cabling Services, Inc. - \$125,586.00  
Tietjen Technologies, Inc. - \$164,619.09

A request for additional information was made to each organization which included a request that each line item of the project inclusions be itemized, that the time frame to complete the job be provided and that the organization provide a list of all government projects over the past two years.

George D. Forbes  
January 9<sup>th</sup>, 2016  
Page 2

Only Cellwires and Tietjen Technologies, Inc. responded fully to this request. Network Cabling Services, Inc. was removed from consideration due to their failure to provide the information requested.

The conduit specified is large enough for future expansion of the fiber network. Funding for this project will come from Beaches Energy and will be included in the mid-year budget adjustments.

**RECOMMENDATION:**

Approve a contract with Tietjen Technologies Inc., for the installation of 8,000 feet of underground fiber optic cable from 5<sup>th</sup> Street South Substation to the Parks and Recreation Administrative Building, as described in a memo from Alan Putnam dated January 9<sup>th</sup>, 2016.



ALL ADAPTERS SC  
ALL SPLICES FUSION

**LEGEND**

- PR Parks and Recreation
- 9 Alamo
- CH City Hall
- OM Ops & Maintenance Facility
- MS Beach Energy Meter Shop
- PD C.O.J.B. Police Dept
- 11 Shetter Avenue Substation
- WP1 C.O.J.B. Water Plant #1
- FD1 C.O.J.B. Fire Station #1
- GOLF C.O.J.B. Golf Course
- 3 Jax Beach Substation
- 12 5<sup>th</sup> Avenue South Substation
- PCP Pollution Control Plant
- 13 Coastal Blvd Substation
- WP2 C.O.J.B. Water Plant #2
- FD2 C.O.J.B. Fire Station #2
- 10 Substation # 10
- Splice Case

<b>TRIETM TECHNOLOGIES INC.</b>		Jax Beach Fiber Riser			
		SUBMITTAL INFO			
DRAWN BY	LAC	DATE	FAC# NO	DWG. NO.	REV.
		SCALE	NONE	09/28/2010	3-REV



City of

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**TO:** George Forbes, City Manager  
**FROM:** Jason Phitides, Property and Procurement Officer  
**DATE:** January 8, 2016  
**RE:** Award RFP 02-1516, Janitorial Services for Parks and Recreation Facilities.

**ACTION REQUESTED:**

Approval to execute a continuing services contract with *Supreme Janitorial Service* as the Primary Contractor and *Metropolitan Facility Services* as the Secondary Contractor for janitorial services in response to RFP No. 02-1516, Janitorial Services for Parks and Recreation Facilities.

**BACKGROUND:**

This contract includes janitorial services at the following Parks and Recreation facilities:

- Parks and Recreation Administrative Offices and Community Center,
- The Clubhouse, Maintenance Building and outdoor restrooms at the Golf Course,
- Carver Center,
- Restrooms at Wingate Park, and
- Oceanfront Restrooms at 2<sup>nd</sup> Avenue North and 5<sup>th</sup> Avenue North and will include the restrooms to be constructed at the Sea Walk Pavilion and Oceanfront Park.

Cleaning frequencies vary based largely on traffic volume. The Parks and Recreation Administrative Building and the Carver Center are cleaned once per week. The restrooms at Wingate Park are cleaned three times per week, and the Club House at the Golf Course is cleaned once per day, every day. The Oceanfront Restrooms are staffed year round and cleaned seven days a week during peak season.

The current contract has been in place since 2010 and expired on January 1<sup>st</sup>, 2016.

Requests for Proposals were sent to thirty-seven (37) vendors, seeking firms that could exhibit the appropriate ability, experience and references to afford the highest level of custodial care.



We received seven (7) responses. An evaluation committee consisting of the Parks and Recreation Superintendent, the Property Management Superintendent and the Property and Procurement Officer collectively scored each response based on the afore-mentioned criteria, including pricing. The collective evaluation and scoring summary sheet is attached.

*Supreme Janitorial Service* was the highest scoring firm overall, due to clear delineation of their effective staffing, training and quality control policies. Their competitive pricing further enhanced their superior ranking.

*Metropolitan Facility Services* had the second highest overall score and the lowest overall pricing schedule.

For these reasons, *Supreme Janitorial Service* is recommended as the Primary Contractor and *Metropolitan Facility Services* as the Secondary Contractor, to be used if the Primary Contractor is unable to adequately perform, or the primary contract is prematurely terminated.

The contract term is five (5) years. Prices will remain fixed for the first three (3) years, and may be adjusted in the final two (2) years, according to the Consumer Price Index published by the Bureau of Labor Statistics for the South region.

Funds are budgeted at \$98,436 for this work in the Contract Services Account of the Parks and Recreation General Fund.

**RECOMMENDATION:**

Award RFP Number 02-1516, entitled Janitorial Services for Parks and Recreation Facilities to *Supreme Janitorial Service* as the Primary Contractor and *Metropolitan Facility Services* as the Secondary Contractor, for a period of five (5) years, as explained in the memorandum from the Property and Procurement Officer, dated January 8<sup>th</sup> 2016.

## Evaluation Committee Collective Score Sheet and Summary Notes

Scoring Scale:

- 4 = Excellent:           The proposal successfully addresses all relevant aspects of the criterion. Any shortcomings are minor.
- 3 = Above Average:    The proposal addresses the criterion well but a small number of shortcomings are present.
- 2 = Average:            The proposal broadly addresses the criterion, but there are significant weaknesses.
- 1 = Below Average:    The criterion is inadequately addressed or cannot be assessed due to missing or incomplete information.

VENDOR	EVALUATION CRITERIA			TOTAL	RANK
	1 Capability & Skill	2 Experience & References	3 Pricing		
<b>Supreme Janitorial</b>	4	3	3	10	1
<b>Metropolitan</b>	2	3	4	9	2
Angelic	2	2	3	7	3
Southern Cleaning	2	2	3	7	3
Jani King	2	2	2	6	5
Coverall	2	1	2	5	6
Bettye J. Palmer	1	1	1	3	7

**Evaluation Criterion 1: Capability & Skill**

Describe: resources (equipment/staff) to fulfill contract requirements; operating procedures and ability to service multiple locations.

VENDOR	COMMENTS	SCORE
<b>Supreme Janitorial</b>	Their objective to “make raving fans of our customers by providing Quality Service on a Consistent Basis” was delineated by: Demonstrating the level of quality is directly proportional to the level of supervision and training provided. Each on-site supervisor is required to complete a daily log and maintain a quality control chart. High priority to consistently motivate and reward employees. Employee wage increases tied to completed training modules. Well-trained employees, well-paid employees = professionalism, safety, asset protection. Incentives to employees = high motivation = better workers. Can serve multiple locations through: Customize, Cooperation, Consistency.	<b>4</b>
<b>Angelic Cleaning</b>	Owner provides on-site supervision. Owner personally trains all employees. Owner handles complaints and quality control issues directly with customer.	<b>2</b>
<b>Metropolitan</b>	Uses color-coded microfiber cloths (proven to remove up to 98% bacteria). Also reduces cross contamination. 53 staff members in Jacksonville area. Right people, right equipment then “manage and mentor staff to create above satisfactory outcome.” Outlined specific cleaning plan for each location.	<b>2</b>
<b>Southern Cleaning</b>	Three district Managers. One night manager on staff with cleaning crews. District manager visits bi-weekly. Vendor Partnerships with other companies to maximize resources and take on additional projects.	<b>2</b>
<b>Coverall</b>	Franchise operation. Provides on-going training and certification programs for owners. Cited communication as the driving force that keeps their system running smoothly.	<b>2</b>
<b>Jani King</b>	Staff trained according to OSHA standards. Contact-franchisee and regional office for problems or quality control issues. Average franchisee has approximately 10 employees. Jani-King management team inspects the accounts.	<b>2</b>
<b>Bettye J. Palmer</b>	7 years commercial janitorial experience.	<b>1</b>

**Evaluation Criterion 2: Experience and References**

Provide background and history; and five (5) references of similar size within the past three (3) years.

VENDOR	COMMENTS	SCORE
<b>Supreme Janitorial</b>	In NE Florida since 1968, woman-owned company. 1) City of Atlantic Beach 2) Jacksonville Jaguars 3) Lockwood Freeland 4) University of North Florida 5) Museum of Contemporary Art.	<b>3</b>
<b>Metropolitan</b>	Three years commercial janitorial services. 1) Web.com 150,000 sq feet 2) Enhanced Recovery Corp. 60,000 sq feet 3) Great Expressions Dental 90,000 sq feet 4) Cologix 30,000 sq feet 5) Jacksonville Bank Building 75,000 sq feet.	<b>3</b>
<b>Angelic Cleaning</b>	Five years commercial cleaning experience. 1) Beachside, Jacksonville Beach, FL 2) Duval Lawn Service 3) Heavenly Clean Janitorial (subcontractor) 4) Absolutely Superior Lawn 5) B & M Professional Clean (subcontractor)	<b>2</b>
<b>Jani King</b>	Four decades. 1) Eastern Lancaster School District, New Holland, PA 2) West Basin Container Terminal, San Diego, CA 3) Nimnicht Chevrolet, Jacksonville, FL 4) TPC Sawgrass, Ponte Vedra Beach, FL 5) PGA Tour, Ponte Vedra Beach, FL	<b>2</b>
<b>Southern Cleaning</b>	30 years 700 locations in SE. 1) Save-A-lot 2) Southeastern Grocers 3) Walmart.	<b>2</b>
<b>Coverall</b>	In business since 1985. Did not provide references.	<b>1</b>
<b>Bettye J. Palmer</b>	Seven years janitorial experience. 1) Beaches Energy Services 3 years 2) St. Andrew AME Church 6 years	<b>1</b>

**Evaluation Criterion 3: Pricing**

<b>Vendor</b>	<b>Parks &amp; Recreation Admin</b>	<b>Golf Course</b>	<b>Wingate Park</b>	<b>Carver Center</b>	<b>Ocean Front Restrooms</b>	<b>Annual Total</b>	<b>Score</b>
Metropolitan	\$ 4,596	\$ 5,856	\$ 4,644	\$ 2,316	\$ 42,480	\$ 59,892	4
Supreme Janitorial	\$ 6,252	\$ 10,116	\$ 6,048	\$ 2,412	\$ 55,656	\$ 80,484	3
Angelic	No bid	\$ 6,182	\$ 3,478	\$ 1,200	\$ 73,094	\$ 85,113	3
Southern Cleaning	\$ 9,008	\$ 12,722	\$ 6,570	\$ 2,190	\$ 62,165	\$ 92,654	3
Jani King	\$ 11,400	\$ 11,760	\$ 16,200	\$ 2,400	\$ 84,000	\$ 125,760	2
Coverall	\$ 6,600	\$ 6,900	\$ 5,076	\$ 1,800	\$ 103,289	\$ 123,665	2
Bettye J. Palmer	No bid	No bid	No bid	\$ 2,640	No bid	\$ 2,640	1



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## MEMORANDUM

TO: George D. Forbes, City Manager  
FROM: Karen Nelson, Chief Financial Officer  
SUBJECT: Ordinance Number 2015-8066, Amending Chapter 30, Article III, "Additional Homestead Exemptions", of the Code of Ordinances  
DATE: December 10, 2015

### ACTION REQUESTED

Adopt Ordinance Number 2015-8066, amending Chapter 30, Article III, of the Code of Ordinances of the City of Jacksonville Beach to authorize an additional Senior Homestead Exemption for homeowners meeting certain criteria as defined in the Florida Statutes.

### BACKGROUND

Florida Statutes §196.075(2) authorized a property tax exemption for limited-income homesteaded senior citizens who meet certain criteria. According to statute, municipalities may grant this additional exemption by ordinance adopted in the manner prescribed by general law. The City Council adopted Ordinance Number 2000-7787 on April 3, 2000, authorizing the additional homestead exemption of \$25,000 for any person who:

- Has the legal or equitable title to real estate, and
- Maintains thereon the permanent residence of the owner, and
- Has attained the age of 65, and
- Whose household income does not exceed \$20,000

In November 2012, the Florida Legislature amended §196.075 to add a second additional senior homestead exemption in an amount up to the assessed value of the homesteaded property. To qualify for the second additional exemption, the home's just (market) value on record must be less than \$250,000.



Memorandum to George D. Forbes

December 10, 2015

Page 2 of 2

In addition, qualified applicants must:

- Have legal or equitable title to the property, and
- Have resided on the property for no less than 25 years, and
- Be 65 or older, and
- Meet annual limited income requirements prescribed in FS §196.075 (the limitation for 2015 is \$28,448)

The new law could provide a qualifying property owner with a total exemption from the City's portion of property taxes. For those who do not meet the criteria of the new exemption, the existing income-based senior exemption (up to \$25,000 off the assessed value for municipal levies) is not impacted and remains available for those who qualify.

Ordinance Number 2015-8066, authorizing the second exemption, will become effective on January 1, 2017 and will be administered through the Exemptions Division of the Duval County Property Appraiser's Office. The impact on the City's budget will be realized in the subsequent year as a reduction to ad valorem tax revenues. The dollar amount of the impact depends on the number of qualified property owners that make application for the exemption, but it is expected to be insignificant to the total amount of the tax assessment.

#### RECOMMENDATION

Adopt Ordinance Number 2015-8066, amending Chapter 30, Article III, "Additional Homestead Exemptions", of the Code of Ordinances of the City of Jacksonville Beach to provide a second additional Senior Homestead Exemption.

Introduced By: Council Member Jeanell Wilson  
1st Reading: December 21, 2015  
2nd Reading: \_\_\_\_\_

**ORDINANCE NO. 2015-8066**

**AN ORDINANCE AMENDING CHAPTER 30, ARTICLE III, OF THE CODE OF ORDINANCES OF THE CITY OF JACKSONVILLE BEACH BY AMENDING SECTION 30-34 (a), ADDITIONAL HOMESTEAD EXEMPTIONS AUTHORIZED, ADDING SECTION 30-34(b) TO AUTHORIZE AN ADDITIONAL EXEMPTION AND AMENDING SECTION 30-35, ANNUAL ADJUSTMENT TO HOUSEHOLD INCOME; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING AN EFFECTIVE DATE AND PROVIDING DIRECTIONS TO THE CITY CLERK.**

**WHEREAS**, Article VII, §6(d), Florida Constitution, authorizes the State Legislature to enact a general law allowing local governments, for the purpose of their respective tax levies, to grant an additional homestead exemption; and

**WHEREAS**, Article VII, §6(d), Florida Constitution, provides for an additional homestead exemption equal to the assessed value of the property for any person who has the legal or equitable title to real estate with a just value less than \$250,000 and who has maintained thereon the permanent residence of the owner for not less than twenty-five years and who has attained age 65 and whose household income does not exceed low income as defined by general law; and

**WHEREAS**, the State Legislature enacted Chapter 2012-57, Laws of Florida, amending §196.075, Florida Statutes, implementing Article VII, §6(d), Florida Constitution, effective July 1, 2013; and

**WHEREAS**, the City Council of the City of Jacksonville Beach desires to provide for an additional homestead exemption within the provisions and limitations of Article VII, §6(d), Florida Constitution, Chapter 2012-57, Laws of Florida, and §196.075, Florida Statutes; and

**WHEREAS**, the additional homestead exemption should be in the form of an ordinance and should be delivered to the Duval County Property Appraiser no later than December 1, 2016 to be effective in the 2017 tax year;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE BEACH, FLORIDA:**

**SECTION 1.** That Chapter 30, Article III of the City of Jacksonville Beach Code of Ordinances shall be hereby amended as follows:

**Sec 30-33 – Defintions.**

As used in this part, the following terms shall have the following meanings:

*“Household”* means a person or group of persons living together in a room or group of rooms as a housing unit, but the term does not include persons boarding in or renting a portion of the dwelling.

*“Household Income”* means the adjusted gross income, as defined in Section 62 of the United States Internal Revenue Code, of all members of a household.

**Sec 30-34 – Additional Homestead Exemptions Authorized.**

(a) Commencing January 1, 2001, and annually thereafter, pursuant to Article VII, §6(d), Florida Constitution, and §196.075, Florida Statutes, an additional homestead exemption of \$25,000 is hereby authorized for any person who has the legal or equitable title to real estate and maintains thereon the permanent residence of the owner, who has attained the age of 65 and whose household income does not exceed \$20,000, adjusted by the cost of living index for calendar year 2000. the income limitation prescribed in §196.075, Florida Statutes.

(b) Commencing January 1, 2017 and annually thereafter, pursuant to Article VII, §6(d), Florida Constitution and §196.075, Florida Statutes, an additional homestead exemption is authorized equal to the amount of the assessed value of the property for any person who has the legal or equitable title to real estate with a just value less than \$250,000 and has maintained thereon the permanent residence of the owner for at least 25 years, who has attained age 65, and whose household income does not exceed the income limitation prescribed in §196.075, Florida Statutes.

**Sec 30-35 - Annual Adjustment to Household Income.**

~~Beginning January 1, 2001, the household income limitation shall be adjusted annually, on January 1, by the percentage change in the average cost of living index in the period January 1 through December 31 of the immediate prior year compared to the same period for the year prior to that. The index is the average of the monthly consumer-price index figures for the stated 12-month period, relative to the United States as a~~

~~whole, issued by the United States Department of Labor.~~ The household income limitation shall be adjusted annually, on January 1, in accordance with §196.075, Florida Statutes.

**Sec 30-36 - Annual Filing of Household Income Statement.**

Any taxpayer claiming the additional homestead exemption must submit annually, not later than March 1 of each year, to the Duval County Property Appraiser, a sworn statement of household income. Such statement shall be on a form and under rules prescribed by the Florida Department of Revenue.

**SECTION 2.** That, if any provision of this ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect the provisions or applications of the ordinance which can be given effect without the invalid provision or application, and to this end the provisions are declared severable.

**SECTION 3.** That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**SECTION 4.** That this Ordinance shall become effective immediately upon adoption in accordance with the Charter of the City of Jacksonville Beach.

**SECTION 5.** The City Clerk is hereby directed to deliver a true and correct certified copy of this Ordinance to the Duval County Property Appraiser's Office as soon as practicable, but in no event later than December 1, 2016.

This Ordinance was passed on the first reading at a regular meeting of the City Council on the \_\_\_\_\_ day of \_\_\_\_\_ 2015, and adopted on the second/final reading at a regular meeting of the City Council on the \_\_\_\_\_ day of \_\_\_\_\_ 2016.

**AUTHENTICATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016.**

\_\_\_\_\_  
William C. Latham, MAYOR

\_\_\_\_\_  
Laurie Scott, CITY CLERK