

**Minutes of Regular City Council Meeting
Held Monday, July 16, 2018, at 7:00 P.M.
in the Council Chambers, 11 North 3rd Street,
Jacksonville Beach, Florida**



OPENING CEREMONIES

The invocation was given by Council Member Vogelsang, followed by the salute to the flag.

CALL TO ORDER

Mayor Latham called the meeting to order at 7:00 P.M.

ROLL CALL

Mayor: William C. Latham
Council Members: Lee Buck Keith Doherty Christine Hoffman
Bruce Thomason Phil Vogelsang Jeanell Wilson

Also present was City Manager George Forbes.

APPROVAL OF MINUTES

It was moved by Ms. Wilson, seconded by Ms. Hoffman, and passed unanimously, to approve the following minutes:

- Regular City Council Meeting held June 18, 2018

ANNOUNCEMENTS

Mayor Latham introduced the Honorable Ellen Glasser, Mayor of Atlantic Beach, who was in attendance and wished to address the Council.

Mayor Glasser spoke in recognition of George Forbes and his career as the City Manager for Jacksonville Beach. Mayor Glasser presented a United States Flag to Mr. Forbes, explaining that she arranged with Congressman Rutherford to fly this flag over the Capitol on July 4, 2018, to recognize his 23 years of service to Jacksonville Beach. Mayor Glasser thanked George Forbes, on behalf of the greater Beaches Community, for his many years of public service.

Ms. Hoffman extended an invitation to everyone to attend the Beaches Health Jam at the Carver Center on August 3, 2018, 4 P.M. – 7 P.M.

Mayor Latham expressed his concerns about the problems and security issues in the downtown area. The City Council will be scheduling a workshop with the restaurants/bars to address the issues. Notification of the date and time is forthcoming.

COURTESY OF THE FLOOR TO VISITORS

Ken Marsh, 2027 Gail Avenue, Jacksonville Beach, spoke about the problems and safety issues in and around the downtown area. He stated having citizen input, and citizen engagement helps to hold the Council accountable. Mr. Marsh expressed that he feels the Council is not united in how to transform the City.

Anne Kern, 3409 South 1st Street, Jacksonville Beach, spoke about the lack of public parking and bike lanes on South 1st Street. Ms. Kern read a letter (copy on file) that she wrote to Mayor Latham May 18, 2016, about these issues. She stated she had offered the use of her driveway to beachgoers as a courtesy because public parking is unavailable. Ms. Kern requested the Council to consider installing parking spaces and bike lanes on 1st Street from 37th Avenue South to Ponte Vedra Boulevard.

Fernando Meza, 607 South 7th Avenue, Jacksonville Beach, stated he is aggravated and sad about the recent events and what has been happening every weekend in downtown Jacksonville Beach. He spoke about reaching out to other police agencies and various ways to send the message that Jacksonville Beach will not tolerate violence.

Thomas Bozzuto, 11369 Ft. Caroline Lakes Drive South, Jacksonville, stated he represents Jacksonville Beach Golf Association, a Non-Profit, 501C3 Organization. Their mission is to grow the game of golf at Jacksonville Beach with support from local businesses and members of the community. They also are involved with Carver Center, Boys & Girls Club, and First Tee. The goal is for children to be able to use the course for free to learn the game of golf. Mr. Bozzuto spoke about fundraising and promotion programs, noting they have raised over \$10,000 worth of equipment for the Jacksonville Beach Golf Course and stated they are available to assist with the grand opening.

MAYOR AND CITY COUNCIL

(a) Item #18-119 – Presentation of Proclamation – Rutledge H. Pearson

The City Clerk read the Proclamation into the record (copy on file).

Discussion: Mayor Latham stated there would be a ceremony downtown to commemorate this Proclamation on Friday, July 20, 2018, at 10:00 A.M.

(b) Item #18-120 – Employee of the Quarter Presentation – Ashlie Gossett, Finance

Mayor Latham announced Ashlie Gossett had been selected as the Employee of the Quarter, for the 1st Quarter of 2018, recognizing her outstanding customer service, extensive work as the FEMA liaison through two major hurricanes in addition to regular duties, and always being a team player and getting the job done.

(c) Item #18-121 - Resolution of City Manager, Emeritus – George D. Forbes

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to adopt Resolution No. 2013-2018 designating George D. Forbes as City Manager of Jacksonville Beach, Emeritus, effective August 2, 2018.

Mayor Latham stated it has been an honor to work with George Forbes. He started with the City 23 years ago when his father, Bill Latham, was Mayor of Jacksonville Beach. Mayor Latham stated it is because of Mr. Forbes and his staff that we are where we are today, and his leadership will be greatly missed.

Mr. Forbes will be retiring on August 1, 2018. He has agreed to work a couple of days weekly to assist the Acting City Manager during the transition.

The City Clerk read the Resolution No. 2013-2018 into the record. Mayor Latham presented a plaque and a 'Key to the City' to Mr. Forbes, stating this is a first!

Mayor Latham called for a voice vote, resulting in all Ayes. The motion passed unanimously.

George Forbes thanked everyone – City Council and staff - for all their efforts and making this a great place to work.

CITY CLERK

CITY MANAGER

(a) Item #18-122 – Accept the Monthly Financial Reports for the Month of June 2018

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to accept the Monthly Financial Reports for the Month of June 2018, as submitted by the Chief Financial Officer.

Discussion: The City received a request from Sandy Golding to post the financial reports on the City website.

Voice vote: Ayes – The motion passed unanimously.

(b) Item #18-123 – Appointment of One Member to the Board of Adjustment.

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to nominate Francis (Frank) Reddington for appointment to the Board of Adjustment for a four-year term expiring on December 31, 2021.

Discussion: Mr. Forbes stated Mr. Reddington has been serving as an alternate member, attending the meetings. This action will make him a regular member of this Board.

Roll call vote: Ayes – Buck, Doherty, Hoffman, Thomason, Vogelsang, Wilson, and Mayor Latham.
The motion passed unanimously.

(c) Item #18-124 – Award RFP No. 05-1718 *Executive Search Consultant, City Manager to Colin Baenziger & Associates*

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to award RFP No. 05-1718 Executive Search Consultant, City Manager to Colin Baenziger & Associates and authorize the Mayor and City Manager to execute the engagement letter.

Discussion: Mayor Latham reviewed the RFP that was issued in April, and the City received proposals from six qualified firms. In June the Council assessed each proposal and selected the highest scoring firm, Colin Baenziger & Associates. Council met with Mr. Baenziger to discuss the process and to hear their concerns for a new City Manager.

Mr. Thomason stated there were scribes' errors in the document. Mr. Forbes responded staff is aware and corrections have been addressed.

Karen Nelson advised the Council that the online agenda document is the corrected version of the document.

Roll call vote: Ayes – Doherty, Hoffman, Thomason, Vogelsang, Wilson, Buck, and Mayor Latham.
The motion passed unanimously.

(d) Item #18-125 – Approve an Employment Agreement with Karen Nelson to Serve as Interim City Manager for the Period Required to Recruit and Select a Permanent City Manager

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to appoint Karen Nelson to serve as Interim City Manager, effective August 2, 2018, and authorize the Mayor to execute the attached employment agreement dated July 16, 2018.

Discussion: Mayor Latham reviewed the process that the Council followed. He spoke about previous City positions held by Ms. Nelson – HR Director, Chief Financial Officer, Deputy City Manager – and expressed his complete confidence in Ms. Nelson.

Mr. Forbes stated Ms. Nelson is qualified and will do a great job.

Roll call vote: Ayes – Hoffman, Thomason, Vogelsang, Wilson, Buck, Doherty, and Mayor Latham.
The motion passed unanimously.

(d) Item #18-126 – Request Duval County (City of Jacksonville) Submit a Hazard / Mitigation Grant Program Application for Property Acquisition and Demolition at 3640 Sanctuary Way South

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to request Duval County (City of Jacksonville) Submit a Hazard Mitigation Grant Program Application for Property Acquisition and Demolition at 3640 Sanctuary Way South, as outlined in a memo from the City Manager dated July 13, 2018.

Discussion: Mr. Forbes stated the County is looking at purchasing 45 problem properties and we are asking the County to add this one to their list. August 6, 2018, is the deadline.

Roll call vote: Ayes – Thomason, Vogelsang, Wilson, Buck, Doherty, Hoffman, and Mayor Latham.
The motion passed unanimously.

(f) Item #18-127 – Accept the Donation of Ten Zoll AED (Automated External Defibrillator) Plus Units

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to approve the acceptance of the donation of ten AED Plus units.

Discussion: Mr. Forbes explained these AEDs are donated by Firehouse Subs.

Roll call vote: Ayes – Vogelsang, Wilson, Buck, Doherty, Hoffman, Thomason, and Mayor Latham.
The motion passed unanimously.

(g) Item #18-128 – Approve the Renovation of the Restrooms at South Beach Park

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to approve the renovation of the restrooms at South Beach Park for \$49,577, as described in the memorandum from the Director of Parks and Recreation dated July 3, 2018.

Discussion: Mr. Forbes explained this is part of maintaining the property that the City has built and will be funded from the Southend Redevelopment Fund.

Roll call vote: Ayes –Wilson, Buck, Doherty, Hoffman, Thomason, Vogelsang, and Mayor Latham.
The motion passed unanimously.

(h) Item #18-129 – Approval of Bid No. 1718-20 – Electric Supplies – 12 Months Requirements

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to award Bid No. 1718-20 to the lowest bidders meeting specifications as explained in the memorandum from Beaches Energy Services Director dated June 25, 2018.

Discussion: Mr. Forbes explained these are items used by BES in their daily operations.

Roll call vote: Ayes – Buck, Doherty, Hoffman, Thomason, Vogelsang, Wilson, and Mayor Latham.
The motion passed unanimously.

(i) Item #18-130 – Authorize the Mayor and City Manager to Execute a Federally-Funded Subaward and Grant Agreement with the Florida Division of Emergency Management (FDEM) for Site Investigation and Design Services for the Repair and Extension of the Beach Stormwater Outfalls

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to Authorize the Mayor and City Manager to Execute a Federally Funded Subaward and Grant Agreement with the Florida Division of Emergency Management (FDEM) for a grant in the amount of \$41,300 for site investigation and design services to repair and extend the City’s Beach Stormwater Outfalls.

Discussion: Mr. Forbes explained this is a grant to design the 29 outfalls, so they don’t wipe out the sand berms that protect the oceanfront. The outfalls take stormwater out into the ocean. The design is the first step. It is anticipated another grant will be available for the construction phase, to start after all the berms have been restored through the Shore Protection Program by the end of this year or early next year.

Roll call vote: Ayes – Doherty, Hoffman, Thomason, Vogelsang, Wilson, Buck, and Mayor Latham.
The motion passed unanimously.

(j) Item #18-131 – Award City Bid No. 1718-17, A1A Water Main Replacement from 6th Avenue North to Seagate Avenue to MAER Homes, LLC for Construction Services and Jones Edmunds for Construction Administration Services

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to Award City Bid No. 1718-17, *A1A Water Main Replacement from 6th Avenue North to Seagate Avenue* to **MAER Homes, LLC dba Century Contracting and Excavation Company** for construction services, and Jones Edmunds for Construction Administration Services, as described in the memorandum from the Public Works Director dated July 9, 2018. The bid award for Part A is contingent upon funding by the Community Redevelopment Agency.

Discussion: Mr. Forbes explained this is to rebuild the water systems on both sides of A1A from 6th Avenue North to Seagate Avenue.

Roll call vote: Ayes – Hoffman, Thomason, Vogelsang, Wilson, Buck, Doherty, and Mayor Latham.

The motion passed unanimously.

(k) Item #18-132 – Approve an Amendment to the Collective Bargaining Agreement with the Laborer’s International Union of North America (LIUNA), Local 630, to add a pay grade 204 and change the pay grade for the Relay/Substation Crew Leader position from a pay grade of 203 to a pay grade of 204

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to approve the amendment to the Collective Bargaining Agreement with the Laborer’s International Union of North America (LIUNA), Local 630, to reclassify the Relay/Substation Crew Leader position, effective July 16, 2018.

Discussion: Mr. Forbes explained this is for reclassification of an existing position, and an increase in pay. This will ensure we attract qualified applicants.

Roll call vote: Ayes – Thomason, Vogelsang, Wilson, Buck, Doherty, Hoffman, and Mayor Latham.

The motion passed unanimously.

RESOLUTIONS:

(a) Item #18-133 RESOLUTION NO. 2012-2018

Mayor Latham requested that the City Clerk read Resolution No. 2012-2018 by title only, whereupon Ms. Scott read the following:

“A RESOLUTION AMENDING THE CITY OF JACKSONVILLE BEACH POSITION CLASSIFICATION AND PAY PLAN FOR MANAGERIAL, PROFESSIONAL, ADMINISTRATIVE AND UNCLASSIFIED (NON-UNION) POSITIONS, EFFECTIVE JULY 16, 2018. [GIS Systems Analyst and Assistant City Clerk].”

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to adopt Resolution No. 2012-2018, amending the Position Classification and Pay Plan for Non-union Employees to add a GIS Systems Analyst, and reclassify the Assistant City Clerk position, effective July 16, 2018.

Summary: As detailed in the agenda memo, Mr. Forbes explained the GIS Systems Analyst will be a new position for the Public Works Department and will be in next years' budget for approval.

The Assistant City Clerk position is being upgraded to attract qualified applicants. Mr. Forbes stated the City Clerk's office has been understaffed for a long time and now the Staff Assistant has given notice and will be moving.

Roll call vote: Ayes – Vogelsang, Wilson, Buck, Doherty, Hoffman, Thomason, and Mayor Latham.

The motion passed unanimously.

Mayor Latham extended his thanks to Ms. Murnane for doing a great job for the City.

(b) Item #18-134 RESOLUTION NO. 2011-2018

Mayor Latham requested that the City Clerk read Resolution No. 2011-2018 by title only, whereupon Ms. Scott read the following:

“A RESOLUTION LEVYING AND IMPOSING SPECIAL ASSESSMENTS AGAINST THE PROPERTIES FRONTING OR ABUTTING UPON CERTAIN PUBLIC INFRASTRUCTURE IMPROVEMENTS ALONG THE PRIVATE ACCESS EXTENSION OF HOPSON ROAD IN THE CITY OF JACKSONVILLE BEACH, FLORIDA IN PROPORTION TO THE RESULTING SPECIAL BENEFIT THERETO; FIXING THE APPLICABLE AMOUNTS PER PLATTED LOT AS THE SPECIAL ASSESSMENT LEVIED AND IMPOSED UPON SAME; AND PROVIDING FOR OTHER MATTERS IN RELATION HERETO.”

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to adopt Special Assessment Resolution No. 2011-2018, levying special assessments on properties benefiting from the City-financed water and sewer infrastructure improvements constructed along the private access extension of Hopson Road.

Summary: As detailed in the agenda memo, Mr. Forbes reviewed that an Ordinance was adopted for special assessment of the City-financed water and sewer improvements. The project is complete, and now all properties owners with homes on their properties have water/sewer connection accounts established. There are two vacant lots remaining. The property owners can pay the assessment through a payment agreement over four years with 8% interest per annum, or pay in full within 30 days with no interest.

Ms. Wilson commented she was pleased the project was completed within the budget and there were no changes in the assessment amount.

Mr. Thomason asked for clarification of the property description for '0 Hopson Road, subdivided to be developed as one residential lot'.

Ty Edwards, Public Works Director, responded that the property includes the private access easement which is part of that lot. The lot is for sale, and once it is sold, then the new property/owner will be assigned a new RE number, and the original RE number will remain under the current property owner.

Roll call vote: Ayes – Wilson, Buck, Doherty, Hoffman, Thomason, Vogelsang,
and Mayor Latham.
The motion passed unanimously.

Mayor Latham said he understands the concerns and frustrations expressed by our citizens about what has happened downtown. He spoke about these problems and stated they are going to require hard decisions to be made. Mayor Latham stated Jacksonville Beach has the best police force and thanked them for their amazing work.

ADJOURNMENT:

There being no further business, the meeting adjourned at 8:08 P.M.

Submitted by: Laurie Scott
City Clerk

Approval:



William C. Latham, MAYOR.

Date: 8/6/18

LS/njp