
The Council Briefing began at 6:05 P.M.

The following City Council Members were in attendance:

Mayor: William C. Latham

Council Members: Lee Buck Keith Doherty (absent) Christine Hoffman
Bruce Thomason Phil Vogelsang Jeanell Wilson (absent)

Also present was Interim City Manager Karen Nelson.

Purpose of Briefing

The purpose of the briefing was to update the Council Members on projects including the following items:

City Manager

Golf Course update

Ms. Nelson stated two proposed resolutions would be presented to City Council at the September 17, 2018, Council meeting. The first resolution would discuss the new rates at the golf course, and the second would be for the addition of a new Golf Course Facility Manager position. Ms. Nelson added that the hours and job descriptions for current staff will be reorganized so there will be no increase to the budget.

Director of Parks and Recreation Jason Phitides and Ms. Nelson presented samples of the new logo for the Jacksonville Beach Golf Course.

Mr. Phitides presented a summary of the simplified rates showing the four rate categories: Open, Members, Seniors and Juniors. Conversation ensued regarding the membership rates for the golf course and the possibility of lowering the membership rate or adding additional benefits to membership holders.

Ms. Nelson stated the target date for the opening of the golf course is currently set for October 6, 2018. However, due to several pending projects (staffing, marketing, installation of a computer system, etc.), the opening date may be postponed.

Mayor Latham suggested adding a golf course update on the City's website. Mr. Vogelsang suggested creating a Facebook page for the golf course as well.

Director of Human Resources Ann Meuse stated the golf shop should be staffed with full-time employees that are trained to provide excellent customer service. The City intends to reduce the number of part-time golf shop attendants and employ two full-time attendants. Ms. Meuse stated a professional golf course facility manager will market the golf course, develop and monitor budgets, and train, manage and motivate staff. Ms. Nelson stated that Golf Professionals will continue to give lesson at the Jacksonville Beach Golf Course under contract.

FEMA Funding

Mayor Latham stated the City had received most of the reimbursement funds from FEMA regarding Hurricane Matthew. Mayor Latham added the reimbursement funding from FEMA for Hurricane Irma has been authorized but not yet received. This money will be put back into the reserve accounts to replenish what was used.

Recruitment for Police Chief

Ms. Hoffman asked for an update regarding the hiring process for a new Police Chief. Ms. Nelson stated the recruiting process would not start until after the beginning of the fiscal year. Ms. Nelson stated additional workshops would be scheduled to further discuss the process.

Recruiting update for City Manager position

Mr. Vogelsang asked for an update regarding the status of the recruiting process for the new City Manager. Ms. Nelson stated Mr. Colin Baenziger of Colin Baenziger and Associates has received 64 applications, all of which are currently being reviewed and screened. The position has been closed unless an additional qualified application is received. Mr. Baenziger will narrow the search down to 10-15 candidates that will be presented to Council. Ms. Nelson stated interviews are currently scheduled for October 10-12, 2018.

The briefing adjourned at 6:48 P.M.

Submitted by: Jodilynn Byrd
Administrative Assistant

Approved: _____


William C. Latham, MAYOR

Date: _____

9/17/2018