



**Agenda
City Council**

Monday, September 17, 2018

7:00 PM

Council Chambers

MEMORANDUM TO:

The Honorable Mayor and
Members of the City Council
City of Jacksonville Beach, Florida

Council Members:

The following Agenda of Business has been prepared for consideration and action at the Regular Meeting of the City Council.

OPENING CEREMONIES: INVOCATION, FOLLOWED BY SALUTE TO THE FLAG

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

- a. 18-170 Special City Council Meeting Held September 4, 2018
- b. 18-171 City Council Briefing Held September 4, 2018
- c. 18-172 Regular City Council Meeting Held September 4, 2018

ANNOUNCEMENTS

COURTESY OF THE FLOOR TO VISITORS

MAYOR AND CITY COUNCIL

CITY CLERK

CITY MANAGER

- a. 18-173 Approve the Monthly Financial Reports for the Month of August 2018
- b. 18-174 Appoint One Member and Alternates to the Board of Adjustment
- c. 18-175 Appointment of Member and Alternates to the Planning Commission
- d. 18-176 Approval of Bid No. 1718-24 - One (1) Distribution Transformer

RESOLUTIONS

- a. 18-177 RESOLUTION NO. 2022-2018

RESOLUTION OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, ESTABLISHING GOLF COURSE FEES, AND ESTABLISHING DEFINITIONS AND GUIDELINES FOR THE GOLF OPERATION.
- b. 18-178 RESOLUTION NO. 2023-2018

A RESOLUTION AMENDING THE CITY OF JACKSONVILLE BEACH POSITION CLASSIFICATION AND PAY PLAN FOR MANAGERIAL, PROFESSIONAL, ADMINISTRATIVE AND UNCLASSIFIED (NON-UNION) POSITIONS. (To add a Golf Course Facility Manager position)

ORDINANCES

- a. 18-179 ORDINANCE NO. 2018-8110 (Second Reading)

AN ORDINANCE TO AMEND AN ORDINANCE ENACTING AND ESTABLISHING A COMPREHENSIVE LAND DEVELOPMENT REGULATION AND OFFICIAL ZONING MAP FOR THE INCORPORATED AREA OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, AS AUTHORIZED BY CHAPTER 163.3202, FLORIDA STATUTES, BY AMENDING ARTICLE VII. ZONING DISTRICTS, DIVISION 2, SECTION 34-346. INDUSTRIAL DISTRICT: I-1, PARAGRAPH (B) *PERMITTED USES* TO ADD "TOUR OPERATORS" AS SUBPARAGRAPH (20); TO REPEAL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND FOR OTHER PURPOSES.
- b. 18-180 ORDINANCE NO. 2018-8111 (Second Reading)

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF JACKSONVILLE BEACH, FLORIDA; AMENDING CHAPTER 5, "ANIMALS AND FOWL," ARTICLE II. - DOGS AND CATS, DIVISION 1. - IN GENERAL, SECTION 5-36 "RESERVED." ADDING NEGLECT, ABANDONMENT, CONFINEMENT, TETHERING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

ADJOURNMENT**NOTICE**

In accordance with Section 286.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The public is encouraged to speak on issues on this Agenda that concern them. Anyone who wishes to speak should submit the request to the City Clerk or to the recording secretary prior to the beginning of the meeting. These forms are available at the entrance of the City Council Chambers for your convenience.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299, extension 10, no later than one business day before the meeting.

**Minutes of Special City Council Meeting
held Tuesday, September 4, 2018, at 6:00 P.M.
in the Council Chambers, 11 North 3rd Street,
Jacksonville Beach, Florida.**



CALL TO ORDER:

Mayor Charlie Latham called the meeting to order.

ROLL CALL:

Mayor: Charlie Latham

Council Members: Keith Doherty (*absent*) Christine Hoffman Bruce Thomason
Lee Buck Phil Vogelsang Jeanell Wilson (*absent*)

Also present were Interim City Manager Karen Nelson, City Department Heads, and City Clerk Laurie Scott.

PURPOSE OF MEETING

Mayor Latham stated that the purpose of the meeting was to adopt a Proposed Millage Rate for Fiscal Year 2018-2019 and a Tentative Operating Budget for Fiscal Year 2018-2019.

Mayor Latham read the following statement:

The first item to be discussed is the Proposed Millage Rate.

- The budget for the City of Jacksonville Beach was prepared using a millage rate of \$3.9947 mills. The rolled back rate is \$3.7414 mills. The proposed millage rate of \$3.9947 mills is 6.77% more than the rolled-back rate.

The second item to be discussed is the Tentative Operating Budget.

- The tentative operating budget for Fiscal Year 2018-2019 is \$162,517,823.

Public Hearing

At this time, Mayor Latham opened a Public Hearing on the Proposed Millage Rate and Tentative Operating Budget.

No one came forward to address the Council.

Mayor Latham closed the Public Hearing.

PROPOSED MILLAGE RATE – FY 2018-2019

Motion: It was moved by Ms. Hoffman, seconded by Mr. Thomason, to adopt the Proposed Millage Rate for Operating Purposes of \$3.9947 mills.

There was no discussion by Council.

Roll call vote: Ayes - Buck, Hoffman, Thomason, Vogelsang, and Mayor Latham
The motion carried.

TENTATIVE OPERATING BUDGET – FY 2018-2019

Motion: It was moved by Ms. Hoffman, seconded by Mr. Thomason, to adopt the Tentative Operating Budget for Fiscal Year 2018-2019 of \$162,517,823.

Discussion: There was no discussion by staff or the Council.

Roll call vote: Ayes - Hoffman, Thomason, Vogelsang, Buck and Mayor Latham
The motion carried.

ADJOURNMENT

There being no further business coming before the Council, Mayor Latham adjourned the meeting at 6:05 P.M.

Submitted by: Laurie Scott
City Clerk

Approval:

William C. Latham, Mayor

Date: _____

The Council Briefing began at 6:05 P.M.

The following City Council Members were in attendance:

Mayor: William C. Latham

Council Members: Lee Buck Keith Doherty (absent) Christine Hoffman
Bruce Thomason Phil Vogelsang Jeanell Wilson (absent)

Also present was Interim City Manager Karen Nelson.

Purpose of Briefing

The purpose of the briefing was to update the Council Members on projects including the following items:

City Manager

Golf Course update

Ms. Nelson stated two proposed resolutions would be presented to City Council at the September 17, 2018, Council meeting. The first resolution would discuss the new rates at the golf course, and the second would be for the addition of a new Golf Course Facility Manager position. Ms. Nelson added that the hours and job descriptions for current staff will be reorganized so there will be no increase to the budget.

Director of Parks and Recreation Jason Phitides and Ms. Nelson presented samples of the new logo for the Jacksonville Beach Golf Course.

Mr. Phitides presented a summary of the simplified rates showing the four rate categories: Open, Members, Seniors and Juniors. Conversation ensued regarding the membership rates for the golf course and the possibility of lowering the membership rate or adding additional benefits to membership holders.

Ms. Nelson stated the target date for the opening of the golf course is currently set for October 6, 2018. However, due to several pending projects (staffing, marketing, installation of a computer system, etc.), the opening date may be postponed.

Mayor Latham suggested adding a golf course update on the City's website. Mr. Vogelsang suggested creating a Facebook page for the golf course as well.

Director of Human Resources Ann Meuse stated the golf shop should be staffed with full-time employees that are trained to provide excellent customer service. The City intends to reduce the number of part-time golf shop attendants and employ two full-time attendants. Ms. Meuse stated a professional golf course facility manager will market the golf course, develop and monitor budgets, and train, manage and motivate staff. Ms. Nelson stated that Golf Professionals will continue to give lesson at the Jacksonville Beach Golf Course under contract.

FEMA Funding

Mayor Latham stated the City had received most of the reimbursement funds from FEMA regarding Hurricane Matthew. Mayor Latham added the reimbursement funding from FEMA for Hurricane Irma has been authorized but not yet received. This money will be put back into the reserve accounts to replenish what was used.

Recruitment for Police Chief

Ms. Hoffman asked for an update regarding the hiring process for a new Police Chief. Ms. Nelson stated the recruiting process would not start until after the beginning of the fiscal year. Ms. Nelson stated additional workshops would be scheduled to further discuss the process.

Recruiting update for City Manager position

Mr. Vogelsang asked for an update regarding the status of the recruiting process for the new City Manager. Ms. Nelson stated Mr. Colin Baenziger of Colin Baenziger and Associates has received 64 applications, all of which are currently being reviewed and screened. The position has been closed unless an additional qualified application is received. Mr. Baenziger will narrow the search down to 10-15 candidates that will be presented to Council. Ms. Nelson stated interviews are currently scheduled for October 10-12, 2018.

The briefing adjourned at 6:48 P.M.

Submitted by: Jodilynn Byrd
Administrative Assistant

Approved:

William C. Latham, MAYOR

Date: _____

**Minutes of Regular City Council Meeting
held Monday, September 4, 2018, at 7:00 P.M.
in the Council Chambers, 11 North 3rd Street,
Jacksonville Beach, Florida**



OPENING CEREMONIES

The invocation was given by Council Member Vogelsang, followed by the salute to the flag.

CALL TO ORDER

Mayor Latham called the meeting to order at 7:00 P.M.

ROLL CALL

Mayor: William C. Latham
Council Members: Lee Buck Keith Doherty (*absent*) Christine Hoffman
Bruce Thomason Phil Vogelsang Jeanell Wilson (*absent*)

Also present was Interim City Manager Karen Nelson.

APPROVAL OF MINUTES

It was moved by Ms. Hoffman, seconded by Mr. Thomason, and passed unanimously, to approve the following minutes:

- Budget Workshop held August 13, 2018
- Budget Workshop held August 14, 2018
- Council Briefing held August 20, 2018
- Regular Council Meeting held August 20, 2018

ANNOUNCEMENTS

Jack W. took the floor to address the Council. He attends Landrum Middle School and is working on his *Citizenship in the Community* badge for Boy Scouts.

Mayor Latham stated, as discussed in the briefing, the Golf Course will be opening on October 5th or 6th. There will be more updates provided when available.

Kurtis Loftis took the floor to address the Council. He stated that "Deck the Chairs" received five awards at the Florida Festival and Events Association.

COURTESY OF THE FLOOR TO VISITORS

MAYOR AND CITY COUNCIL

CITY CLERK

CITY MANAGER

(a) Item #18-162 – Approve Contracts, Effective January 1, 2019, With:

- Florida Blue for Medical Insurance
- MetLife for Dental Insurance
- SunLife for Life Insurance
- Advantica for Voluntary Vision Insurance

Motion: It was moved by Ms. Hoffman and seconded by Mr. Thomason, to approve contracts, effective January 1, 2019, with Florida Blue for Medical Insurance, MetLife for Dental Insurance, SunLife for Life Insurance, and Advantica for Voluntary Vision Insurance.

Discussion: Ms. Nelson stated the City continued to be able to offer affordable coverage for health, dental, life, and vision and reviewed the rates.

Roll Call Vote: Ayes – Buck, Hoffman, Thomason, Vogelsang, and Mayor Latham.
The motion passed unanimously.

(b) Item #18-163 – Approve the Ten (10) Purchase Orders Issued to Seven (7) Different Vendors in Support of Emergency Testing, Inspection, and Repair Services of Substation Equipment at Sampson Substation Totaling \$530,341

Motion: It was moved by Ms. Hoffman and seconded by Mr. Thomason, to approve the ten (10) purchase orders issued to seven (7) different vendors in support of emergency testing, inspection, and repair services of substation equipment at Sampson Substation totaling \$530,341.

Discussion: Ms. Nelson discussed there were equipment failures that affected all three transformers at the Sampson substation. Beaches Energy Services Director Alan Putnam implemented several emergency purchase orders to complete all the necessary repairs. The purchase orders were approved in advance by the City Manager, which is in accordance with the City Purchasing Policy.

Roll call vote: Ayes – Hoffman, Thomason, Vogelsang, Buck, and Mayor Latham.
The motion passed unanimously.

(c) Item #18-164 – Declare Fairbanks Nijhuis/Pentair the Sole Provider for the Pollution Control Plant Effluent Pumps and Approve the Purchase of Two Effluent Pumps to Replace the Remaining Original Pumps that are No Longer Cost-Effective to Repair

Motion: It was moved by Ms. Hoffman and seconded by Mr. Thomason, to declare Fairbanks Nijhuis/Pentair as the sole source provider for the Pollution Control Plant effluent pumps and approve the purchase of two new effluent pumps from the Fairbanks Nijhuis/Pentair pumps provider, Sanders Company, at a total cost of \$34,643.70.

Discussion: Ms. Nelson stated these three pumps were originally installed in 1996. One was replaced in 2005, and the other two have been in service for 22 years. The normal life expectancy is only 8 to 15 years. Sanders Company is the sole source provider for Fairbanks Nijhuis/Pentair for these pumps. With the proposed purchase of two pumps, one will replace

a failed pump, and the other will be for back-up.

Mr. Thomason inquired about operating these pumps beyond their normal life expectancy of 8 to 15 years, and if there were any maintenance assessments completed to ensure continued operation.

Public Works Director David Millinor explained it costs several thousand dollars to take these pumps apart, so it is cost prohibitive to perform routine maintenance assessments. He stated when pump #3 was not performing. Accordingly, the pump had to be taken apart for assessment. Mr. Millinor explained the plan is to get pump #3 in operation first, then replace the pump that has been in operation for 22 years. There is a plan to purchase another pump for the one that was replaced in 2005.

Roll call vote: Ayes – Thomason, Vogelsang, Buck, Hoffman, and Mayor Latham.
The motion passed unanimously.

- (d) **Item #18-165 – Approve the *Summer Court* Final Plat for the Replat of Lots 8 and 9, Block D10, Ponte Vedra Unit Two Subdivision, Creating a Six-Lot Single-Family Residential Subdivision (4200 Ponte Vedra Blvd. – *Summer Court*)**

Motion: It was moved by Ms. Hoffman and seconded by Mr. Thomason, to approve the *Summer Court* final plat for the replat of Lots 8 and 9, Block D10, Ponte Vedra Unit Two Subdivision, creating a six-lot single-family residential subdivision.

Discussion: Ms. Nelson discussed the applicant wants to subdivide two large lots into six single-family lots. This has received approval from all required City Boards and is consistent with the Land Development Code and Comprehensive Plan regulations.

Senior Planner Heather Ireland took the floor to address the Council and added there would be two retention ponds on site, which will be privately managed by the Home Owners Association. Ms. Ireland stated each lot would be over ten thousand square feet.

Roll call vote: Ayes – Vogelsang, Buck, Hoffman, Thomason, and Mayor Latham.
The motion passed unanimously.

RESOLUTIONS:

- (a) **Item #18-166 RESOLUTION NO. 2020-2018**

Mayor Latham requested that the City Clerk read Resolution No. 2020-2018 by title only, whereupon Ms. Scott read the following:

“A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH, FLORIDA TENTATIVELY APPROVING AMENDMENTS TO THE JACKSONVILLE BEACH 2030 COMPREHENSIVE PLAN FOR THE PURPOSE OF ADOPTING THE 10-YEAR WATER SUPPLY FACILITIES WORK PLAN, IN ORDER TO COMPLY WITH CHAPTER 369, PART III, FLORIDA STATUTES, AMENDING THE POTABLE WATER SUB-ELEMENT, CONSERVATION ELEMENT, AND INTERGOVERNMENTAL COORDINATION ELEMENT OF THE COMPREHENSIVE PLAN, AND AUTHORIZING TRANSMITTAL OF SAID AMENDED ELEMENTS TO THE FLORIDA DEPARTMENT OF ECONOMIC

OPPORTUNITY.”

Motion: It was moved by Ms. Hoffman and seconded by Mr. Thomason, to adopt Resolution No. 2020-2018, tentatively approving text amendments to the Jacksonville Beach 2030 Comprehensive Plan and authorizing transmittal of the proposed amendments to the Florida Department of Economic Opportunity for review.

Summary: Ms. Nelson requested Senior Planner, Ms. Ireland, to introduce this Resolution. Ms. Ireland explained the water source protection policies and reviewed the proposed amendments. She stated this is the first time the City has compiled a local water supply facilities work plan, and it will be part of the Comprehensive Plan. Ms. Ireland stated they are working with the Public Works Department and the St. Johns River Water Management District (SJRWMD) to collect data on the current population and current water use, in addition to the projected water demand over the next ten years. The City of Jacksonville Beach has not been identified with a water supply deficit and is in good shape.

Roll call vote: Ayes – Buck, Hoffman, Thomason, Vogelsang, and Mayor Latham.
The motion passed unanimously.

(b) Item #18-167 RESOLUTION NO. 2021-2018

Mayor Latham requested that the City Clerk read Resolution No. 2021-2018 by title only, whereupon Ms. Scott read the following:

“A RESOLUTION AUTHORIZING THE CONSTRUCTION AND MAINTENANCE AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION AND THE CITY OF NEPTUNE BEACH DETAILING OWNERSHIP OF AND RESPONSIBILITIES FOR THE COST, CONSTRUCTION, OPERATION, MAINTENANCE AND REPAIR OF THE NEW BRIDGE AND ROADWAY APPROACHES AT SEAGATE AVENUE IN JACKSONVILLE BEACH AND NEPTUNE BEACH, FLORIDA, AS PART OF THE FDOT’S STATE ROAD A1A DRAINAGE IMPROVEMENTS PROJECT, FINANCIAL PROJECT NUMBER 436077-1-52-01.”

Motion: It was moved by Ms. Hoffman and seconded by Mr. Thomason, to adopt Resolution No. 2021-2018, authorizing the Mayor and the Interim City Manager to execute with the Florida Department of Transportation and the City of Neptune Beach the Construction and Maintenance Agreement detailing ownership of, and responsibilities for, the maintenance and repair of the new bridge and roadway approaches at Seagate Avenue.

Summary: Ms. Nelson reviewed the key provisions and the project map. This project is underway, and Ms. Nelson reviewed the timeline of this project to date:

- June 2017- City Council approved perpetual easements at the new bridge’s location.
- December 2017- City Council authorized the execution of the Florida Department of Transportation standard Construction and Maintenance Agreement for the 15th Avenue North and 18th Avenue North bridges.
- Seagate Avenue is shared by both Jacksonville Beach and Neptune Beach and is

before the Council now. The construction and maintenance agreement for the Seagate Avenue bridge will also be presented to the Neptune Beach City Council for approval.

There was a brief discussion about bridge issues and financial responsibility for the bridge. The Florida Department of Transportation owns the bridge, and it was confirmed that bridge maintenance is the responsibility of the Cities of Jacksonville Beach and Neptune Beach. In the event of bridge failure caused by an emergency, i.e., storm, flooding, it would become the responsibility of the Florida Department of Transportation.

Roll call vote: Ayes – Hoffman, Thomason, Vogelsang, Buck, and Mayor Latham.
The motion passed unanimously.

ORDINANCES:

(a) Item #18-168 ORDINANCE NO. 2018-8110 (First Reading)

Mayor Latham requested that the City Clerk read Ordinance No. 2018-8110 by title only, whereupon Ms. Scott read the following:

“AN ORDINANCE TO AMEND AN ORDINANCE ENACTING AND ESTABLISHING A COMPREHENSIVE LAND DEVELOPMENT REGULATION AND OFFICIAL ZONING MAP FOR THE INCORPORATED AREA OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, AS AUTHORIZED BY CHAPTER 163.3202, FLORIDA STATUTES, BY AMENDING ARTICLE VII. ZONING DISTRICTS, DIVISION 2, SECTION 34-346. INDUSTRIAL DISTRICT: I-1, PARAGRAPH (B) PERMITTED USES TO ADD “TOUR OPERATORS” AS SUBPARAGRAPH (20); TO REPEAL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND FOR OTHER PURPOSES.”

Motion: It was moved by Ms. Hoffman and seconded by Mr. Thomason, to adopt Ordinance No. 2018-8110, amending the Land Development Code to add “Tour Operators” to the list of permitted uses in the City’s *Industrial: I-1* zoning districts.

Summary: Ms. Nelson stated there is an applicant who wants to lease warehouse tenant space at 1250 Shetter Avenue. This is for a tour operator business office and storage of their passenger touring vehicles. The Planning Commission heard this request and recommends adding “Tour Operators” as a permitted use.

Stephanie Dale took the floor to address the Council. She is the owner of the business ‘Go Tuk’n.’ Ms. Dale explained these are open-air, three-wheeled electric vehicles called tuk-tuks. They are thirteen (13) feet long, hold six (6) passengers, excluding the driver. Ms. Dale stated the plan is to conduct architectural and historical tours and also do specialty events.

Ms. Hoffman stated that, as the Executive Director of the Beaches Museum, she had conversations with Ms. Dale regarding the historical tours. She stated this would be a great addition to the beaches.

Discussion ensued raising questions about conditional use, the number of vehicles in

operations, operating on public streets, employee licensing, and safety features.

Ms. Dale responded there are four (4) vehicles, allowing six (6) passengers each, and the goal is to provide an experience, not just a shuttle service. The vehicles are regulated by the Florida Department of Transportation and can travel at speeds of up to 35 miles per hour. They can be operated on public streets, have safety belts, and have doors and top covers. No alcoholic beverages are allowed.

The drivers are required to have a regular drivers license, will receive a two-week orientation course, and take an online defensive driving course. A chauffer's license is not required because the vehicles are under the weight limit and length requiring that type of license.

Roll call vote: Ayes –Thomason, Vogelsang, Buck, Hoffman, and Mayor Latham.
The motion passed unanimously.

(b) Item #18-169 ORDINANCE NO. 2018-8111 (First Reading)

Mayor Latham requested that the City Clerk read Ordinance No. 2018-8111 by title only, whereupon Ms. Scott read the following:

“AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF JACKSONVILLE BEACH, FLORIDA; AMENDING CHAPTER 5, “ANIMALS AND FOWL,” ARTICLE II. – DOGS AND CATS, DIVISION 1. – IN GENERAL, SECTION 5-36 “RESERVED,” ADDING NEGLECT, ABANDONMENT, CONFINEMENT, TETHERING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.”

Motion: It was moved by Ms. Hoffman and seconded by Mr. Thomason, to adopt Ordinance No. 2018-8111, amending Chapter 5 of the City of Jacksonville Beach Code of Ordinances by adding Section 5-36 titled Neglecting, Abandoning Animals, Animals Confinement, Tethering.

Summary: Ms. Nelson stated the current code does not address animal cruelty for issues of neglect, abandonment, confinement, and tethering, thus hindering the ability of the Animal Control Officer to take action for those offenses. Also, currently there is no civil enforcement action nor the possibility of bringing an animal neglect case before the City's Special Magistrate. This Ordinance will provide guidance for the treatment of animals and allow enforcement by the City's Animal Control Officer.

Mayor Latham advised the Animal Control Officer, Ms. Kelsey Eberle, that she has the full support of the Council.

Roll call vote: Ayes – Vogelsang, Buck, Hoffman, Thomason, and Mayor Latham.
The motion passed unanimously.

ADJOURNMENT:

There being no further business, the meeting adjourned at 7:36 P.M.

Submitted by: Laurie Scott
City Clerk

Approval: _____

William C. Latham, MAYOR

Date: _____

LS/njp

DRAFT

City of

Jacksonville Beach

City Hall

11 North Third Street

Jacksonville Beach

FL 32250

Phone: 904.247.6274

Fax: 904.270.1642

www.jacksonvillebeach.org

MEMORANDUM

TO: Karen W. Nelson, Deputy City Manager
FROM: Michael B. Nadeau, Chief Financial Officer
SUBJECT: Monthly Financial Reports for August 2018
DATE: September 4, 2018

Action Requested

Accept the monthly financial reports for the month of August 2018.

Background

The monthly financial reports for August 2018 are provided for your information and review. These reports can be found in the "Reports and Information" portion of this agenda. The monthly financial reports are also available on the City's website.

Recommendation

Accept the financial reports for the month of August 2018, as submitted by the Chief Financial Officer.



City of

Jacksonville Beach

City Hall

11 North Third Street

Jacksonville Beach

FL 32250

Phone: 904.247.6299

Fax: 904.247.6256

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cityclerk@jaxbchfl.net

MEMORANDUM

DATE: September 5, 2018

TO: The Honorable Mayor and
Members of the City Council

FROM: Laurie Scott, City Clerk

Re: Appointment to the Board of Adjustment

ACTION REQUESTED:

Appoint one member and two alternates to the Board of Adjustment

BACKGROUND:

- John Moreland has requested that the City Council consider him for re-appointment to the Board of Adjustment with a term expiring December 31, 2021. Mr. Moreland was originally appointed to the Board of Adjustment to complete an unexpired term as a 2nd Alternate in August 2004.
- Lucas Snyder was appointed as a 2nd Alternate by the City Council on December 4, 2017, to complete an unexpired term. Frank Reddington, 1st Alternate, was appointed as a Regular member due to the vacancy left by Thomas Buck. Mr. Snyder would like to be considered for appointment as 1st Alternate with the term expiring December 31, 2019.
- A 2nd Alternate will need to be appointed to a two-year term to expire on December 31, 2019. The following applicants have selected the Board of Adjustment as their first or second choice: Gary Cater, and Jon Scott Walker. These applicants were interviewed by one or more City Council Members with City staff in attendance.



MEMORANDUM
Board of Adjustment Nominees
September 5, 2017

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RECOMMENDATION:

Nominate John Moreland for reappointment to the Board of Adjustment for a four-year term expiring on December 31, 2021.

Nominate Lucas Snyder as 1st Alternate with a term expiring December 31, 2019.

Nominate the 2nd Alternate with a term expiring December 31, 2019.

City Board Applicants

Applicants - NOT INTERVIEWED				RATING FOR APPOINTMENT PREFERENCE (with 1 being their first choice and 4 being their last choice) (Rev - 1st and 2nd Choice only - 6/6/16)						
Last Name	First Name	MI	Residency	Board of Adjustment	Community Redevelopment Agency	Planning Commission	Pension Boards (P/F/Gen)	Interview Date	Recommended for Appt/Re-Appt	Comments
Gonzalez	Alexi		8 mo as of 6/29/18/does not live or engage in Business in CRA districts		1	2				verified CRA requirements (H. Ireland) (also expecting a baby - not able to commit to participating on board at this time)
Geissmann	Julie		unk*	X*		X*		not available on 8/27/18		*did not initially designate choice #. Did not designate as #1 or #2
Applicants - Interviewed										
Last Name	First Name	MI	Residency	Board of Adjustment	Community Redevelopment Agency	Planning Commission	Pension Boards (P/F/Gen)	Interview Date	Recommended for Appt/Re-Appt	Comments
Cater	Gary		4.5 yrs	1	2			1/18/2017	Recmnd	out of town on family business - will reschedule. Interview scheduled for 1/18/17 During interview Mr. Cater requested his Preference be changed from CRA 1 to 2, BOA 2 to 1.
Walker	Jon Scott		8 yrs	2		1		12/10/2014 & 1/18/17	Recmnd	During interview Mr. Walker requested his Preference be changed from PC 2 to 1, BOA 1 to 2.
Spann	William (Bill)		5 yrs		1	2		8/27/2018	Recmnd	
Buttrill	Matthew		4 years		2	1		8/27/2018	NR	
Dickinson	William	B	63 yrs	1	2			8/27/2018	NR	
Paetau	Gerhard (GARY)		<1 yr					8/27/2018	Recmnd	Per application and Bill Mann - has not met residency requirements

RECEIVED

City of Jacksonville Beach
Office of the City Clerk
11 North 3rd Street
Jacksonville Beach, Florida 32119

MAR 19 2018

City Clerk



Phone: (904) 247-6299 ext 10
FAX: (904) 247-6256
E-mail: cityclerk@jaxbchfl.net

Application for Appointment to City Boards

Personal Information (Please print or type)

Name: John Moreland Home Phone: 536-1830
Home Address: 1707 2nd St. S Jax Beach
E-Mail Address: johnmoreland33@gmail.com Cell Phone: 536-1830
Occupation: psychologist Business Phone: 241-0004
Business Name: 13400 Sutton Park Dr S, #1504 Jax 32224
Business Address: _____

Eligibility - Please Circle

Are you a resident of the City? Yes No If yes, length of time: _____
Are you a registered voter? Yes No If yes, what County: _____
Do you own property in the City? Yes No If yes, address: _____
Do you hold a public office? Yes No If yes, Office name: _____
Are you employed by the City? Yes No If yes, position: _____
Are you currently serving on a Board? Yes No If yes, Board Name: _____
Have you been convicted of a felony? Yes No If yes, provide date: _____
Have your civil rights been restored? Yes No If yes, provide date: _____
Have you filed bankruptcy? Yes No If yes, provide date: _____

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes No

If yes, please provide details:

City Boards (Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2")

<input checked="" type="checkbox"/> Board of Adjustment	<input checked="" type="checkbox"/> Planning Commission
<input checked="" type="checkbox"/> Community Redevelopment Agency	<input type="checkbox"/> Pension Trustee

Please list the type of City meetings you have attended: City Council, Workshops & Var. Board Mtgs

Qualifications (Briefly describe specific expertise, abilities, or qualifications): 12 years on Board of Adjustment

Education: _____
See Vita

Application for Appointment to City Boards (cont.)

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

Race

- African-American Caucasian
 Asian/Pacific Islander Hispanic
 American Indian/Alaskan Not Known

Gender

- Female
 Male

Physically Disabled

- Yes
 No

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

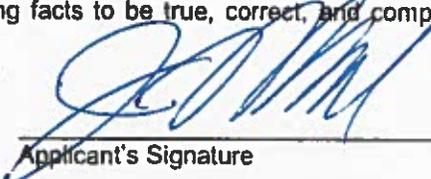
I understand that any false, incomplete, or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Clerk and are valid for two years from the date they are submitted. All applicants are interviewed following their application submittal. When vacancies occur, the City Council considers all eligible applicants and votes to make board appointments.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

March 16, 2018
Date


Applicant's Signature

Please do not write below - Staff use

Date application received: _____

Interviewed on: _____

Eligible for appointment **Yes** **No**

If not eligible for appointment
Explanation: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

February 5, 2018

CURRICULUM VITA
FOR
JOHN MORELAND, Ph.D.

I ADDRESS

Affiliated Health Psychologists, P.A.
13400 Sutton Park Drive South
Suite 1504
Jacksonville, Florida 32224

904-241-0004 (Phone)
904-241-0073 (Fax)

II EDUCATION

University of Massachusetts, Ph.D., 1971, Psychology Major
University of Massachusetts, M.S., 1970, Psychology Major
University of Michigan, B.A., 1967, Psychology Major, English Minor

III Partner, Affiliated Health Psychologists, P.A.
Jacksonville Beach, Florida 1999-present

Partner, Shrink-n-Slide: The Family Play and Resource Center
Jacksonville, Florida 1997-2005

Solo Private Practice
Jacksonville, Florida 1997-99

Apogee, Inc.
King of Prussia, Pennsylvania (Jacksonville, Florida) 1995-97

Board of Directors, Florida Psychological Network
Jacksonville, Florida 1992-95

Partner, Affiliated Health Psychologists
Jacksonville, Florida 1985-95

Clinical Associate Member
Comprehensive Cancer Center, The Ohio State University
Columbus, Ohio 1981-85

Solo Private Practice
Columbus, Ohio 1979-85

Clinical Associate Professor
Department of Psychiatry, The Ohio State University
Columbus, Ohio 1979-85

Part-Time Visiting Associate Professor
Department of Psychology, The Ohio State University
Columbus, Ohio 1981-82

Director, Psychoeducational Clinic
Department of Psychology, The Ohio State University
Columbus, Ohio 1979-81

Lecturer
Department of Psychology, The Ohio State University
Columbus, Ohio 1979-81

Adjunct Associate Professor
Department of Psychology, Southern Illinois University
Carbondale, Illinois 1978-79

Associate Professor
Department of Psychology, Southern Illinois University
Carbondale, Illinois 1977-78

Assistant Professor and Counselor
Department of Psychology and Counseling Center, Southern Illinois
University
Carbondale, Illinois 1973-77

Assistant Professor
Department of Psychiatry and Behavioral Sciences
School of Medicine, University of Oklahoma Health Sciences Center
Oklahoma City, Oklahoma 1972-73

Director, Drug Treatment Outpatient Program
VA Hospital
Oklahoma City, Oklahoma 1972-73

Clinical Director, Drug Treatment Unit
VA Hospital
Oklahoma City, Oklahoma 1971-72

Intern
VA Hospital, University of Oregon Medical School
Portland, Oregon 1970-71

IV PROFESSIONAL ORGANIZATIONS AND ACTIVITIES

Licensed Psychologist, State of Florida, 1985-present
Florida License #PY0003479

Licensed Psychologist, State of Ohio, 1978-1995
Ohio License #2770

National Register of Health Care Providers in Psychology
Certificate #31768

Member, American Psychological Association, 1973-present
Member, Division 35 Task Force on Men and Family Work
1981-83
Division 17 Education and Training Committee Member 1978-79
Division 35 Program Selection, Committee Member 1976-77

Diplomate, American Board of Medical Psychotherapists

Diplomate, American Academy of Pain Management

Member, Florida Psychological Association, 1985-present
Continuing Education Chair for Northeast Florida Chapter 1986-88
Ethics Chair for Northeast Florida Chapter 1988-90
President Elect for Northeast Florida Chapter 1990-91
President for Northeast Florida Chapter 1991-92

Member, Central Ohio Psychological Association
Representative to State Licensing Board in Psychology 1981-82
Executive Committee Member 1981-82
Committee for Continuing Education, Member 1978-79

Member, Acting Executive Committee, National Association of Psychology
Training Clinic Directors, 1980-81

V VOLUNTEER ACTIVITIES

Member, Jacksonville Sheriff's Office Transparency Task Force, 2015-2016

Member, Jacksonville Beach Board of Adjustment, 2004-present
Vice-Chair 2007, 2011, 2016
Chair 2008, 2012, 2017

Beaches Resource Center Foundation Board 2004-2010
Chair 2006-2009

Beth El The Beaches Synagogue Ritual Committee
Member 2000-2009
Chair 2006-2007

Jacksonville Community Council, Inc Leadership Team Member for the
"Murder in Jacksonville" Study, 2006

Columnist, Beaches Leader, 1997-2002

Chairperson, Beaches Resources Center Oversight Committee,
Duval County Full Service Schools, 2004-2006

Member, Duval County Full Service School Leadership Council,
1998-2006

Member, Duval County Full Service School Leadership Council
Executive Committee, 1998-2006

Chairperson, Beaches Resource Center Oversight Committee,
Duval County Full Service Schools, 1997-2001

Member, School Advisory Council, Neptune Beach Elementary School,
1997-2003

Member, School Advisory Council, Seabreeze Elementary School,
1997-2003

Volunteer, American Cancer Society

Member, Prostate Cancer Advisory Committee, Florida Division

1995-97

Page 5
Moreland Vita

Member, Prostate Cancer Task Force, Florida Division,
1992-95

Member, Service and Rehabilitation Committee, Florida Division
1987-91

Vice-President for Service and Rehabilitation, Duval County Unit
1990-92

Member, Board of Directors, Duval County Unit, 1985-97

Member, Advisory Board, Listening Posts, Columbus, Ohio, 1983-
85

VI JACKSONVILLE HOSPITAL AFFILIATIONS

All Hospital Affiliations were dropped in 2014

VII PUBLICATIONS AND PRESENTATIONS

60+ presentations at national or regional meetings have been deleted here. Topics range from career counseling to the impact of divorce or terminal illness on family functioning.

1969

Levinger, G. & Moreland, J. Approach-avoidance as a function of imagined shock threat and self-other similarity. Journal of Personality and Social Psychology, 12(3).

1971

Moreland, J. Microcounseling in perspective. Chapter in Ivey, A. Microcounseling: Innovation in interviewing training, St. Louis, Missouri: C.C. Thomas

1973

Moreland, J., Phillips, J. & Ivey A. An evaluation of Microcounseling as an interviewer-training tool. Journal of Consulting and Clinical Psychology. 41, 294-300.

1976

Page 6
Moreland Vita

Moreland, J. & Liss-Levinson, N. An evaluation of fear of success scoring. Applied Psychological Measurement, 1, 153-154.

Moreland, J. A humanistic approach to facilitating college students learning about sex roles. Counseling Psychologist, 6, 61-65.

Moreland, J. Facilitator training for consciousness raising groups in an academic setting. Counseling Psychologist, 6, 66-69.

1977

Moreland, J. Book Review: Sargent, A. Beyond Sex Roles. St. Paul: West Publishing Co., Sex Roles, 466-467.

1978

Moreland, J., Gulanick, M., Montague, E., & Harren, V. Psychometric properties of the BSRI. Applied Psychological Measurement, 2, 249-256.

Harren, V., Kass, R., Tinsley, H., & Moreland, J. Influence of sex role attitudes and cognitive styles on career decision-making. Journal of Counseling Psychology, 25, 390-398.

1979

Moreland, J. Some implications of life-span human development for counseling psychologists. Personnel and Guidance Journal, 57, 299-303.

Harren, V., Kass, R., Tinsley, H., & Moreland, J. Influence of gender, sex role attitudes and cognitive complexity on gender dominant career choices. Journal of Counseling Psychology, 26, 227-234.

Moreland, J., Harren, V., Krinsky-Montague, E., & Tinsley, H. Sex role self-concept and career decision-making. Journal of Counseling Psychology, 26, 329-336.

Moreland, J. & Hallissey, J. Basic principles of group process and group facilitation. In Harren, V. (Ed) Career decision-making for college students: Facilitators handbook, National Institute of Education: Grant # NEI-G-76-0079.

Moreland, J. The facilitator-training program. In Harren, V. (Ed) Career decision-making for college students: Facilitators handbook, National Institute of Education: Grant # NEI-G-76-0079.

Rocklin, N. & Moreland, J. Programmed workbook to accompany Hall and Lindzey's Theories of Personality, 3rd Edition. New York: John Wiley.

Gulanick, N., Howard, G., & Moreland, J. Evaluation of a group program designed to increase androgyny in highly feminine women. Sex Roles, 5(6), 811-827.

1980

Kass, R., Moreland, J., Harren, V., & Tinsley, H. Causal Inference among variables related to career decision-making: the chicken or the egg. In Wentling, T. (Ed) Annual Review of Research in Vocational Education, 1, 283-294.

Moreland, J. Age and change in the adult male sex role. Sex Roles, 6:(6), 821-832.

1981

Parham, W. & Moreland, J. Non-white graduate students in counseling psychology: a closer look. Professional Psychology, 12:4, 499-507

Moreland, J. plus 3 co-authors. Instructors Manual to Accompany Davids et al. Introductory Psychology (chapters on personality, assessment, abnormal and psychotherapy), Random House

Moreland, J. & Schwebel, A. A gender role transcendent perspective on fathering. Counseling Psychologist, 9:4, 45-54.

Moreland, J., Schwebel, A., Beck, S., & Wells, R. Parents as therapists: a review of the behavior therapy parent training literature from 1975-1981. Behavior Modification, 6:2, 250-276.

Moreland, J., Schwebel, A., Fine, M., & Vess, J. Post-divorce family therapy: suggestions for professionals. Professional Psychology, 13:5, 639-646.

Moreland, J. & Krinsky, E. A comprehensive model for group counselor training. In E. Marshall and P. Kurtz (Eds) Interpersonal Helping Skills, Jossey-Bass Publishing, 291-314.

Schwebel, A., Moreland, J., Steinkohl, R., Lentz, S., & Stewart, J. Research based interventions with divorced families. Personnel and Guidance Journal, 60:9, 523-527.

Krinsky, E. & Moreland, J. Instructor's Manual to Accompany Gatchel and Mears' Personality: Theory, Assessment and Research, St. Martin's Press

1983

Fine, M., Moreland, J., & Schwebel, A. The long term effects of divorce on parent-child relationships. Developmental Psychology, 19:5, 703-713

Vess, J., Schwebel, A., and Moreland, J. The effects of early parental divorce on the sex role development of college students. Journal of Divorce, 7:1, 83-95.

Tinsley, H., Kass, R., Moreland, J., & Harren, V. A longitudinal study of occupational decision-making in college women. Vocational Guidance Quarterly, 32:2, 89-102.

1984

Vess, J., Schwebel, A., & Moreland, J. Role reallocation in the bereaved family. Omega,

1985

- Daniels, M. H., & Moreland, J. The group leader training program. In WPS Career Planning Program: Leader's Handbook, Los Angeles:Western Psychological Services, 43-50.
- Moreland, J. & Buck, J. Basic group process and group facilitation. In WPS Career Planning Program: Leader's Handbook, Los Angeles:Western Psychological Services, 7-16.
- Vess, J., Moreland, J., & Schwebel, A. An empirical assessment of the effects of cancer on family role functioning. Journal of Psychosocial Oncology, 3:1, 1-16.
- Vess, J., Moreland, J., & Schwebel, A. A follow-up study of the role of functioning and the psychological environment of families of cancer patients. Journal of Psychosocial Oncology, 3:2, 1-14.
- 1988
- Vess, J., Moreland, J., Schwebel, A., & Kraut, E. Psychosocial needs of cancer patients: learning from patients and their spouses. Journal of Psychosocial Oncology, 6:1, 31-51.
- Schwebel, A., Fine, M., & Moreland, J. Clinical work with divorced and widowed fathers. In P. Bronstein and C. Cowan (Eds) Fatherhood Today: Men's Changing Role in the Family, John Wiley and Sons.



Application for Appointment to City Boards

Personal Information (Please print or type)

Name: Lucas N. Snyder new address 1821 Tanglewood Rd. JAX Bch 32252 Home Phone: 407-529-4084
 Home Address: 414 10th ST S Jacksonville Beach, FL. 32250
 E-Mail Address: lucas.snyder2@gmail.com FAX: _____
 Business: _____ Business Phone: _____
 Business Address: _____

Eligibility

Are you a resident of the City? Yes No If yes, length of time: 6 years _____
 Are you a registered voter? Yes No If yes, what County: Duval _____
 Do you own property in the City? Yes No If yes, address: 414 10th St S, 1821 Tanglewood Rd. _____
 Do you hold a public office? Yes No If yes, Office name: _____
 Are you employed by the City? Yes No If yes, position: _____
 Are you currently serving on a Board? Yes No If yes, Board Name: _____
 Have you been convicted of a felony? Yes No If yes, provide date: _____
 Have your civil rights been restored? Yes No If yes, provide date: _____
 Have you filed bankruptcy? Yes No If yes, provide date: _____

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes No
 If yes, please provide details: _____

City Boards (Please indicate your preferences by ranking - denote your first choice with a "1", second choice with a "2", etc.)

2	Board of Adjustment	3	Planning Commission
1	Community Redevelopment Agency		Pension Trustee

Please list City meetings you have attended: City Council: Oct 13, 2015, Feb 15, 2016, March 7th
 Board of Adjustments: July 21, 2015, November 3, 2015, _____

Qualifications (Briefly describe specific expertise, abilities or qualifications)

Involvement in multiple community service events/locations including The Carver Center, Boys and Girls Club of Jacksonville Beach, ARC Surf Camps for underprivileged youth, Donner Park in Atlantic Beach.

Education: University of North Florida, 12/2007
 Bachelor of Science, Communications/Public Relations _____

Application for Appointment to City Boards (cont.)

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please check the appropriate boxes.

<u>Race</u>		<u>Gender</u>	<u>Physically Disabled</u>
African-American	x	Caucasian	Female
Asian/Pacific Islander		Hispanic	x Male
American Indian/Alaskan Native		Not Known	Yes
			x No

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Council when vacancies occur and are effective for two years from date of completion.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

05/2/2016
Date

Lucas N. Snyder
Applicant's Signature

Please do not write below - Staff use

Date application received: _____

Interviewed on: _____

Eligible for appointment

Not eligible for appointment
Explanation: _____

Appointed to: _____

Date: _____

Appointed to: _____

Date: _____

Appointed to: _____

Date: _____

Summary

Extensive knowledge of administration procedures, management of other workers and conflict resolution. Excels in creative problem solving through focused communication and leadership. Dedicated and goal oriented for the purpose of seeing vision become a reality.

Education

Bachelor of Science : Communications/ Public Relations, 2007
University of North Florida - Jacksonville, FL, USA
Cumulative GPA 3.2

UNF Senior Service Award Winner

Experience

League Coordinator

August 2007 to Current

i9 Sports/ Jacksonville - Jacksonville, FL

Responsibilities included overseeing the development and operation of all youth sports programs, execution of local marketing plans establishing community relationships, sourcing of volunteers, staffing of sports officials, managing daily inquiries, maintaining website, ensuring the highest level of customer satisfaction.

The program consists of 2,000 + annual participants and generates annual revenue of \$500,000 +.

2006 and 2007 Franchise of the Year

2008 and 2009 MVP Club Award Winner

2015 Highest Customer Satisfaction Award Winner

Dean of Students

August 2010 to Current

Beaches Chapel School - Jacksonville, FL

Responsibilities include establishing policies and procedures through collaborative input that deal directly with student behavior, conducting training of faculty/staff in regards to appropriate classroom decorum, reviews and revises disciplinary aspects of the student handbook, maintains detailed records and student behavior profiles, assists in developing strategic plans to improve student behavior.

School consists of 200+ students

F.L.O.C.S Accredited School

College Basketball Official

October 2010 to Current

Women's College Basketball Official - Southeast United States

Responsibilities include managing all aspects of a basketball game, working closely with fellow referees to foster a team atmosphere dealing strategically within conflict resolution, an advanced ability to manage people in a highly stressful situation, making decisions in a quick and decisive manner, subjecting yourself to immediate evaluation of the decisions that you make.

Assistant Director

August 2004 to August 2006

Osprey Productions- University of North Florida - Jacksonville, FL

Responsibilities included overseeing a student programming board which was directly tasked with planning large scale concerts, homecoming, movie nights and other weekly events. Administrative responsibilities included managing finances, soliciting community partners and graphic design of promotional materials.

Annual budget \$2.5 million

Serving 17,000+ students

Organizational Involvement

Children's Miracle Network, Girls Inc of Jacksonville, Life Rolls on Foundation and Christian Surfers United States

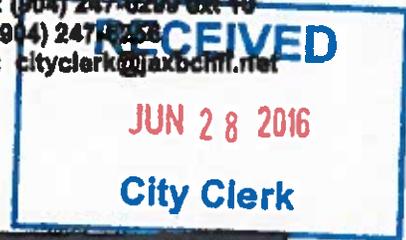
References

References are available upon request

City of Jacksonville Beach
Office of the City Clerk
11 North 3rd Street
Jacksonville Beach, Florida 32250



Phone: (904) 247-0299 ext 10
FAX: (904) 247-0258
E-mail: cityclerk@jaxbcml.net



Application for Appointment to City Boards

Personal Information (Please print or type)

Name: Gary Cater Home Phone: 850 386 2919
 Home Address: 3500 Ocean Dr S
 E-Mail Address: gcater1@comcast.net Call Phone: 850 322 4215
 Occupation: Physician Business Phone: _____
 Business Name: _____
 Business Address: _____

Eligibility - Please Circle

Are you a resident of the City?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, length of time: <u>4 1/2 yrs</u>
Are you a registered voter?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, what County: <u>Duval</u>
Do you own property in the City?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, address: <u>3500 Ocean Dr S</u>
Do you hold a public office?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, Office name: _____
Are you employed by the City?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, position: _____
Are you currently serving on a Board?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, Board Name: _____
Have you been convicted of a felony?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, provide date: _____
Have your civil rights been restored?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, provide date: _____
Have you filed bankruptcy?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, provide date: _____

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes No

If yes, please provide details: _____

City Boards (Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".)

<u>2</u>	Board of Adjustment		Planning Commission
<u>1</u>	Community Redevelopment Agency		Pension Trustee

Please list the type of City meetings you have attended: _____

Qualifications (Briefly describe specific expertise, abilities, or qualifications) _____

Education: _____
Pacific Union College
Medical School ~~USF~~ Kansas City, MO
Residency - Shands UF Jacksonville
Fellowship Childrens Mercy Hosp. Kansas City, MO
MBA - USF

Application for Appointment to City Boards (cont)

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

Race

- African-American
- Caucasian
- Asian/Pacific Islander
- Hispanic
- American Indian/Alaskan Native
- Not Known

Gender

- Female
- Male

Physically Disabled

- Yes
- No

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statute.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete, or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Council when vacancies occur and are effective for two years from date of completion.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

6-28-16
Date

Mary Catter
Applicant's Signature

Please do not write below - Staff Use

Date application received: _____

Interviewed on: _____

Eligible for appointment **Yes** **No**

If not eligible for appointment
Explanation: _____

Appointed to: _____

Date: _____

Appointed to: _____

Date: _____

Appointed to: _____

Date: _____

City of Jacksonville Beach
 Office of the City Clerk
 11 North 3rd Street
 Jacksonville Beach, Florida 32250



RECEIVED

Phone: (904) 247-6299 ext 10
 FAX: (904) 247-6256
 E-mail: cityclerk@jaxfl.chfl.net

City Clerk

Application for Appointment to City Boards

Personal Information (Please print or type)

Name: Jon Scott Walker Home Phone: 904-553-2426
 Home Address: 2902 Madrid Street Jacksonville Beach, FL 32250
 E-Mail Address: JonWalkerOD@me.com Cell Phone: 904-553-2426
 Occupation: Optometrist Business Phone: 904-363-8282
 Business Name: Dr. Ted Brink & Associates
 Business Address: 10300-238 Southside Blvd. Jacksonville, FFL 32256

Eligibility - Please Circle

Are you a resident of the City?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, length of time: <u>8+ years</u>
Are you a registered voter?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, what County: <u>Duval</u>
Do you own property in the City?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, address: <u>See Above Home</u>
Do you hold a public office?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, Office name: _____
Are you employed by the City?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, position: _____
Are you currently serving on a Board?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, Board Name: _____
Have you been convicted of a felony?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, provide date: _____
Have your civil rights been restored?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, provide date: _____
Have you filed bankruptcy?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, provide date: _____

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes No

If yes, please provide details:

City Boards (Please indicate your preferences by ranking - Denote your Primary choice with a "1", Secondary choice with a "2".)

<input type="checkbox"/>	Board of Adjustment	<input type="checkbox"/>	1 Planning Commission
<input checked="" type="checkbox"/>	2 Community Redevelopment Agency	<input type="checkbox"/>	Pension Trustee

Please list the type of City meetings you have attended: Various including Variance Meetings

Qualifications (Briefly describe specific expertise, abilities, or qualifications) Homeowner and Business Owner in Jacksonville Beach.

Education: See Attached CV

Application for Appointment to City Boards (cont.)

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

<u>Race</u>	<u>Gender</u>	<u>Physically Disabled</u>
<input type="checkbox"/> African-American	<input checked="" type="checkbox"/> Caucasian	<input type="checkbox"/> Yes
<input type="checkbox"/> Asian/Pacific Islander	<input type="checkbox"/> Female	<input type="checkbox"/> No
<input type="checkbox"/> American Indian/Alaskan	<input type="checkbox"/> Hispanic	
	<input type="checkbox"/> Male	
	<input type="checkbox"/> Not Known	

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

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By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

December 2, 2016
Date


Applicant's Signature

Please do not write below - Staff use

Date application received: _____

Interviewed on: _____

Eligible for appointment Yes No

If not eligible for appointment
Explanation: _____

Appointed to: _____

Date: _____

Appointed to: _____

Date: _____

Appointed to: _____

Date: _____

Curriculum Vitae of Jon Scott Walker, O.D., M.S., F.A.A.O.
2902 Madrid Street
Jacksonville Beach, Florida 32250
(904) 553-2426

- EDUCATION:** New England College of Optometry
Boston, Massachusetts
March 1984 Graduate
Doctor of Optometry
- Southern Illinois University
Carbondale, Illinois
Major: Physiology-Specialization in Computer Science
August 1980 Graduate
Master of Science
- Oral Roberts University
Tulsa, Oklahoma
Major: Biology
Minor: Chemistry
May 1978 Graduate
Bachelor of Science
- EXPERIENCE:** Dr. Ted Brink and Associates
10300-238 Southside Blvd.
Jacksonville, Florida 32256
September 2000 to Present
Board Certified Optometric Physician and Senior Partner of a multi-office (10) Optometric practice.
- Vistakon/Johnson & Johnson Vision Care, Inc.
7596 Centurion Parkway
Jacksonville, Florida 32256
November 2002 to Present
Clinical Investigator, Consultant and Speaker for The Vision Care Institute, Research & Development and Professional Affairs.
- Alcon Laboratories, Inc.
6201 South Freeway
Fort Worth, Texas 76134-2099
January 2011 to Present
Clinical Investigator, Consultant and Speaker for Research & Development and Professional Affairs.
- Bausch+Lomb
1400 N Goodman Street
Rochester, NY 14607
January 2013 to Present
Clinical Investigator for Research & Development.
- Aerie Pharmaceutical
135 Route 202/206 Suite 15
Bedminster, New Jersey 07921
May 2016 to Present
Clinical Investigator for Research & Development.
- Enerveyes
Nashville, TN
June 2014 to March 2015
Board Member for the Association of Corporate-Affiliated Optometrists.
- Ciba Vision Corporation
11460 Johns Creek Parkway
Duluth, Georgia 30097
February 2010 to January 2012
Clinical Investigator for a Contact Lens Manufacturer.

Northwest Eye Center
Mahnomon County & Village Clinic
410 Third Street West
Mahnomon, Minnesota 56557

November 1993-May 1995

Part-time Optometric practice in a multi-specialty clinic.

Minnesota State Board of Optometry
2700 University Ave. West, Suite 103
St. Paul, Minnesota 55114

June 1991-December 1997

Board Vice-President and Chair of the Disciplinary Committee.

Fergus Falls Community College
1414 College Way
Fergus Falls, Minnesota

November 1989-June 1990

Part-time instructor in the Science department.

Dakota Clinic, Ltd.
125 East Frazee Street
Detroit Lakes, Minnesota 56501

September 1984-April 1988

Dakota Medical Center
1702 South University Drive
Fargo, North Dakota 58108

September 1984-April 1988

Primary care optometrist within a network of multi-specialty clinics.

Minnesota Department of Health
Diabetic Control Steering Committee
Minnesota Department of Health Building
212 Delaware Avenue
Minneapolis, Minnesota

June 1985-August 1991

Clinical research committee organized to study diabetic retinopathy in the State of Minnesota. Research was funded by the Center for Disease Control.

RESEARCH:

Barnes-Hind
Sunnyvale, California

September 1984

Clinical investigator for the Hydrocurve bifocal contact lens.

Syntex
Phoenix, Arizona

May 1987

Clinical investigator for the Aztech contact lens.

Sola/Barnes-Hind
Sunnyvale, California

August 1987

Clinical investigator for the Saturn H Plus (SoftPerfo) contact lens.

Vistakon/Johnson & Johnson Vision Products, Inc. April 2003
Jacksonville, Florida

Clinical Investigator for ACUVUE Brand BIFOCAL vs. B&L SofLens Multifocal fit with Modified Mchovision.

Foresight Regulatory Strategies July 2003
Boston, Massachusetts

Clinical Investigator for a multi-center evaluation of the galyfilcon A (ACUVUE ADVANCE) contact lens.

Vistakon/Johnson & Johnson Vision Products, Inc. March 2004
Jacksonville, Florida

Clinical Investigator for Evaluation of Several Field Optimized Contact Lens Designs.

Vistakon/Johnson & Johnson Vision Products, Inc. June 2004
Jacksonville, Florida

Clinical Investigator for Evaluation of ACUVUE 2 Manufacturing Change.

VisionCare Research July 2004
Surrey, England

Clinical Investigator for an Evaluation of Four Toric Contact Lenses.

VisionCare Research January 2005
Surrey, England

Multi-Center Evaluation of Soft Lenses in Daily Wear.

Vistakon/Johnson & Johnson Vision Products, Inc. February 2005
Jacksonville, Florida

Clinical Investigator for the Evaluation of the Frequency 55 Multifocal Versus The Soflens Multifocal

I3 Research August 2005
Chicago, Illinois

Clinical Investigator for an Extended Wear Contact Lens

VisionCare Research January 2006
Surrey, United Kingdom

Clinical Investigator for an Evaluation of 1-Day Contact Lenses

Vistakon/Johnson & Johnson Vision Care, Inc. February 2007
Jacksonville, Florida

Clinical Investigator for a new Multi-focal Contact Lens

Vistakon/Johnson & Johnson Vision Care, Inc. April 2007
Jacksonville, Florida

Clinical Investigator for a new Multi-focal Contact Lens

Vistakon/Johnson & Johnson Vision Care, Inc.
Jacksonville, Florida

April 2009

Clinical Investigator for the Evaluation of Lens Handling of New 1-Day ACUVUE Prototype 229 on Neophyte

Vistakon/Johnson & Johnson Vision Care, Inc.
Jacksonville, Florida

April 2009

Clinical Investigator for the New 1-Day ACUVUE Prototype Versus 1-Day ACUVUE Lenses: Dispensing Evaluation

Vistakon/Johnson & Johnson Vision Care, Inc.
Jacksonville, Florida

July 2009

Clinical Investigator for the Dispensing Evaluation of Lens Comfort of SSV New Designs.

Visioncare Research
Surrey, United Kingdom

August 2009

Clinical Investigator for a Multi-Center Evaluation of Two Silicone Hydrogel Frequent Replacement Contact Lenses

Vistakon/Johnson & Johnson Vision Care, Inc.
Jacksonville, Florida

September 2009

Clinical Investigator for the Dispensing Evaluation of a Prototype ACUVUE 1-Day Astigmatism Lens with PVP Additive

Ciba Vision Corporation
Atlanta, Georgia

October 2009

Clinical Comparison of Two Silicone Hydrogel Toric Lenses in the U.S.

Vistakon/Johnson & Johnson Vision Care, Inc.
Jacksonville, Florida

October 2009

Pilot Evaluation of a Novel Multifocal Contact Lens System

Vistakon/Johnson & Johnson Vision Care, Inc.
Jacksonville, Florida

November 2009

Clinical Investigator for the Dispensing Evaluation of Two Prototype ACUVUE 1-Day Moist for Astigmatism Lens

Vistakon/Johnson & Johnson Vision Care, Inc.
Jacksonville, Florida

November 2009

Clinical Investigator for the Quantitative Evaluation of a New 1-Day ACUVUE Cosmetic Design Lens

Vistakon/Johnson & Johnson Vision Care, Inc.
Jacksonville, Florida

November 2009

Principle Investigator of a Focus Group Evaluation of Soft Contact Lenses Designed to Enhance the Appearance of the Eye

CooperVision
Fairport, New York

July 2010

Clinical Investigator of a Clinical Evaluation of the Biofinity Multifocal Compared to the AIR OPTIX Multifocal Lenses.

Vistakon/Johnson & Johnson Vision Care, Inc.
Jacksonville, Florida

July 2010

Clinical Investigator of a Dispensing Evaluation of 1-Day ACUVUE DEFINE with Lacreon for Light Eyes Lenses.

Vistakon/Johnson & Johnson Vision Care, Inc.
Jacksonville, Florida

September 2010

Clinical Investigator of an Evaluation of Novel Multifocal Designs in Hyperopic and Myopic Presbyopes.

Vistakon/Johnson & Johnson Vision Care, Inc.
Jacksonville, Florida

September 2010

Clinical Investigator of a Dispensing Study to Test New Manufacturing Process for 1-Day ACUVUE Moist for Astigmatism.

Visioncare Research
Surrey, United Kingdom

September 2010

Clinical Investigator for a Multi-Center 2-Week Evaluation of Three Silicone Hydrogel Contact Lenses.

Vistakon/Johnson & Johnson Vision Care, Inc.
Jacksonville, Florida

September 2010

Clinical Investigator of a Dispensing Study of Senofilcon A Plus Lenses Made with Different Processes-3GT Blend Front & Back Plastic Molds.

Vistakon/Johnson & Johnson Vision Care, Inc.
Jacksonville, Florida

December 2010

Clinical Investigator of an Evaluation of a Monthly Replacement Soft Toric Contact Lens.

Aicon Pharmaceuticals
Fort Worth, Texas

January 2011

Clinical Investigator of an Evaluation of FID 112903 as a Rewetting Drop.

Visioncare Research
Surrey, United Kingdom

August 2011

Clinical Investigator for a Multi-Center of the Air Optix Multifocal Soft Contact Lenses.

Ciba Vision Corporation
Atlanta, Georgia

August 2011

Clinical Investigator for a Cosmetic Validation (US): COBALT vs. FreshLook ColorBlends Among Habitual Wearers of FreshLooks.

Alcon
Fort Worth, Texas

March 2016

Clinical Investigator for Initial Performance of a Modified Daily Disposable Contact Lens.

Aerie Pharmaceutical
Bedminster, NJ

May 2016

Clinical Investigator for 3-month Study Assessing the Safety and Ocular Hypotensive Efficacy of PG324 Compared to AR-13324 and Lantanoprost in Subjects With Elevated Intraocular Pressure.

Alcon
Fort Worth, Texas

September 2016

Clinical Investigator for Dailies Total1 Multi-focal Clinical Assessment in Challenging Patients.

Alcon
Fort Worth, Texas

November 2016

Clinical Investigator for Initial Performance of a Daily Disposable Contact Lens Featuring Molded Marks.

PUBLICATIONS: Walker, J.S. (1980). Quantitative computer analysis of human and boar sperm motility. Master's Thesis. Southern Illinois University at Carbondale. pp. 122.

Winet, H., Walker, J.S., & Freund, M. (1981). Statistical comparison of traditional and precise sperm motility evaluations. Abstract. Journal of Andrology; January/February. pp. 32.

Walker, J.S., Winet, H., & Freund, M. (1982). A comparison of subjective and objective sperm motility evaluation. Journal of Andrology; May/June. pp. 184-192.

Walker, J.S., et. Al. (1989) Diabetic retinopathy. Minnesota Department of Health-Disease Control Newsletter. 17, pp. 68-70.

Panel Discussion. (1990). Clinical experience with the new SoftPerm lens. Sola/Barnes-Hind Report.

Walker, J.S. (1990). SoftPerm for athletes. Contact Lens Spectrum, March, pp. 55-57.

Dubow, B., Walker, J.S. (1990). The concept of compliance. Contact Lens Spectrum, April, pp. 45-47.

SoftPerm Training Manual. May 1990. Sola/Barnes-Hind Report.

Minnesota Department of Health Diabetes Control Committee. (1990). Preventing and Controlling the Complications of Diabetes in Minnesota. 75 pages.

Minnesota Department of Health Diabetes Control Committee. (1990). Minnesota Plan to Prevent Disability from Diabetes. 19 pages.

Bergenske, P.D., Walker, J.S. (1999). Using Corneal Topography. Contact Lens Spectrum, March, pp. 13s-15s.

Walker, J. (2002). Success with a Soft Bifocal Contact Lens. Contact Lens Spectrum, December. pp. 4-5.

Walker, J. (2002). Case Study: Astigmatism and Presbyopia. Contact Lens Spectrum, December. pp. 6-8.

2009 Rhythm of Gospel Nominations:

- Praise & Worship Album of the Year-"Been To The River"
- Praise & Worship Song of the Year-"Rain Down"

2009 Just Plain Folks Music Awards Nominations

- Contemporary Christian Album of the Year-"Been To The River"
- Contemporary Christian Song of the Year-"You Are King"

ORGANIZATIONS: American Optometric Society-Founding Member

American/Minnesota/Florida Optometric Association

1988 Minnesota Optometrist of the Year

Fellow-American Academy of Optometry

Fellow-International Association of Contact Lens Educators

Member of AllDocs

Board Member-Energieyes, The Association of Corporate-Affiliated Optometrists

National Board of Examiners in Optometry-Supervising Clinical Examiner

President-South Beach Village Homeowner's Association

Beta Sigma Kappa Optometric Honor Society

Florida and Minnesota Optometry Licensure

Member of ASCAP

Member of SAG

Worship Musician-Electric and Acoustic Guitar, Soprano, Alto, Tenor and Baritone Saxophone

City of
Jacksonville Beach
City Hall
11 North Third Street
Jacksonville Beach
FL 32250
Phone: 904.247.6299
Fax: 904.247.6256
www.jacksonvillebeach.org
cityclerk@jaxbchfl.net

MEMORANDUM

DATE: September 5, 2018
TO: The Honorable Mayor and
Members of the City Council
FROM: Laurie Scott, City Clerk
Re: Appointments to the Planning Commission

ACTION REQUESTED:

Appointment of one member and two alternates to the Planning Commission

BACKGROUND:

- Board Member Bill Callan declined reappointment to the Planning Commission. Margo Moehring, 1st Alternate on the board, has expressed interest in filling Mr. Callan's seat. Ms. Moehring has been serving on the Planning Commission since her first appointment as 2nd Alternate in August 2016.
- A 1st Alternate will need to be appointed to fulfill Ms. Moehring's term, which expires on December 31, 2020.
- The position of 2nd Alternate is vacant due to the resignation of Jason Lee. He was appointed as a 2nd Alternate in June 2017 to a four-year term that will expire December 31, 2019. An Alternate will need to be appointed to fill the remainder of his unexpired term.

The following applicants have selected the Planning Commission as their first or second choice: William (Bill) Spann, and Jon Scott Walker. These applicants were interviewed by one or more City Council Members with City staff in attendance.



MEMORANDUM
Planning Commission board nominees
September 5, 2018

Page 2

RECOMMENDATION:

Nominate Margo Moehring for appointment to the Planning Commission for a new four-year term expiring on December 31, 2021.

Nominate a 1st Alternate to fill the remainder of the term expiring December 31, 2020.

Nominate a 2nd Alternate to fill the remainder of the term expiring December 31, 2019.

City Board Applicants

Applicants - NOT INTERVIEWED				RATING FOR APPOINTMENT PREFERENCE (with 1 being their first choice and 4 being their last choice) (Rev - 1st and 2nd Choice only - 6/6/16)						
Last Name	First Name	MI	Residency	Board of Adjustment	Community Redevelopment Agency	Planning Commission	Pension Boards (P/F/Gen)	Interview Date	Recommended for Appt/Re-Appt	Comments
Gonzalez	Alexi		8 mo as of 6/29/18/does not live or engage in Business in CRA districts		1	2				verified CRA requirements (H. Ireland) (also expecting a baby - not able to commit to participating on board at this time)
Geissmann	Julie		unk*	X*		X*		not available on 8/27/18		*did not initially designate choice #. Did not designate as #1 or #2
Applicants - Interviewed										
Last Name	First Name	MI	Residency	Board of Adjustment	Community Redevelopment Agency	Planning Commission	Pension Boards (P/F/Gen)	Interview Date	Recommended for Appt/Re-Appt	Comments
Cater	Gary		4.5 yrs	1	2			1/18/2017	Recmnd	out of town on family business - will reschedule, interview scheduled for 1/18/17 During interview Mr. Cater requested his Preference be changed from CRA 1 to 2, BOA 2 to 1.
Walker	Jon Scott		8 yrs	2		1		12/10/2014 & 1/18/17	Recmnd	During interview Mr. Walker requested his Preference be changed from PC 2 to 1, BOA 1 to 2.
Spann	William (Bill)		5 yrs		1	2		8/27/2018	Recmnd	
Buttrill	Matthew		4 years		2	1		8/27/2018	NR	
Dickinson	William	B	63 yrs	1	2			8/27/2018	NR	
Paetau	Gerhard (GARY)		<1 yr		1	2		8/27/2018	Recmnd	Per application and Bill Mann - has not met residency requirements



Application for Appointment to City Boards

JUN 28 2015

City Clerk

Personal Information (Please print or type)

Name: Margo Moehring Home Phone: 904 272 9329
 Home Address: 185 Coral Way, Jax Beach FL 32250
 E-Mail Address: mmoehring@netrc.org Cell Phone: _____
 Occupation: Urban Planner Business Phone: 904 279 0820
 Business Name: Northeast Florida Regional Council
 Business Address: 6850 Belfort Oaks ~~Place~~ Place, Jax FL 32216

Eligibility – Please Circle

Are you a resident of the City? Yes No If yes, length of time: 16 years
 Are you a registered voter? Yes No If yes, what County: Duval
 Do you own property in the City? Yes No If yes, address: 185 Coral Way
 Do you hold a public office? Yes No If yes, Office name: _____
 Are you employed by the City? Yes No If yes, position: _____
 Are you currently serving on a Board? Yes No If yes, Board Name: _____
 Have you been convicted of a felony? Yes No If yes, provide date: _____
 Have your civil rights been restored? Yes No If yes, provide date: _____
 Have you filed bankruptcy? Yes No If yes, provide date: _____
 Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes No

If yes, please provide details: _____

City Boards Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".

<u>2</u>	Board of Adjustment	<u>1</u>	Planning Commission
	Community Redevelopment Agency		Pension Trustee

Please list the type of City meetings you have attended: City Council, meetings with staff

Qualifications (Briefly describe specific expertise, abilities, or qualifications) Working planner since 1984 with expertise in strategic and comprehensive planning.

Education: Bachelor of Arts in Urban Studies, Jacksonville University 1978
Master of Philosophy in Town Planning, University College, London 1981

Application for Appointment to City Boards (cont.)

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

<u>Race</u>		<u>Gender</u>	<u>Physically Disabled</u>
<input type="checkbox"/> African-American	<input checked="" type="checkbox"/> Caucasian	<input checked="" type="checkbox"/> Female	<input type="checkbox"/> Yes
<input type="checkbox"/> Asian/Pacific Islander	<input type="checkbox"/> Hispanic	<input type="checkbox"/> Male	<input checked="" type="checkbox"/> No
<input type="checkbox"/> American Indian/Alaskan Native	<input type="checkbox"/> Not Known		

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete, or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Council when vacancies occur and are effective for two years from date of completion.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

June 24, 2016
Date

[Signature]
Applicant's Signature

Please do not write below - Staff use

Date application received: _____

Interviewed on: _____

Eligible for appointment **Yes** **No**

If not eligible for appointment

Explanation: _____

Appointed to: _____

Date: _____

Appointed to: _____

Date: _____

Appointed to: _____

Date: _____

MARGO MOEHRING
185 CORAL WAY
JACKSONVILLE BEACH, FL 32250
Phone (904) 279 0885x161/e-mail: mmoehring@nefrc.org

PROFESSIONAL EXPERIENCE:

Jan. 2008 **MANAGING DIRECTOR OF POLICY AND PLANNING/EXECUTIVE DIRECTOR**
to present Northeast Florida Regional Council/Regional Community Institute of Northeast Florida, Inc.

- Coordinate regional visioning efforts, staff policy work and monitor trends and implementation through indicators and benchmarks for the NEFRC and RCI. Manage policy, leadership training, and the update to the Strategic Regional Policy Plan, including public participation and state-mandated rulemaking for the Council. Staff RCI policy work, including sea level rise and small businesses.

July 2004 **CHIEF OF STRATEGIC PLANNING/PLANNING POLICY MANAGER**
to Dec. 2007 Jacksonville Planning and Development Department

- Manage and/or provide policy guidance to a staff engaged in all aspects of maintenance and implementation of Jacksonville's Comprehensive Plan, including evaluation, analysis, and updating the Plan, coordinating proposed changes to the Land Use map, drafting and processing amendments to the text of the plan, and programs, plans and policies that implement the Plan.
- Supervise and/or provide policy guidance to a Capital Planning section charged with transportation, GIS, schools and infrastructure planning, and ensuring that such planning is coordinated with land use planning.
- Coordinate and represent the Department in Vision, Neighborhood and Master Planning efforts.

Feb. 2001 **SENIOR/PRINCIPAL PLANNER**
to June 2004 Jacksonville Planning and Development Department

- Progressively more responsible positions from Senior Planner to Long Range Section Manager to Principal Planner

Jan. 2001 **ADJUNCT LECTURER**
to June 2001 University of North Florida, Graduate School of Public Administration

Nov. 1994 **EXECUTIVE DIRECTOR OF STRATEGIC PLANNING/ACQUISITIONS**
to March 2000 NYC Department of Citywide Admin. Services/Division of Real Estate Services

- Manage brokers and internal staff in restricted auctions, purchases and leases of City and private properties, including high-visibility transactions involving development rights transfer, zoning lot mergers, turnkey development and sale/leaseback arrangements.
- Provide policy direction to staff and recommendations to upper management regarding planning for special portfolios, including waterfront property, armories, and structures occupied by not-for-profits. Coordinate waterfront capital projects and dockbuilding work. Serve as liaison to construction and facility management units on special portfolios.
- Supervise staff in performing site-specific and general zoning, environmental, land-use, development and marketing analyses, using Word, Excel, Access.
- Participate in forward planning for city agency space needs, including evaluation of occupancy of owned facilities or leases within private space.
- Represent the Division at the City Council, City Planning Commission, on mayoral committees and at public forums.

Oct. 1991 **EXECUTIVE DIRECTOR OF PLANNING**
to Oct. 1994 NYC Department of General Services/Division of Real Property

- Supervise staff in planning for a portfolio of over 13,000 owned sites.
- Perform research, zoning and land use analysis and make recommendations regarding site dispositions including coordinating with elected officials and community organizations.
- Attend and graduate from the Leadership Institute, a NYC executive development program for managers, Sept. 1993 - Feb. 1994.

June 1984 **VARIOUS POSITIONS**
to Oct. 1991 NYC Department of General Services/Division of Real Property

- Progressively more responsible positions from Senior Planner/Property Analyst to Director of Planning/Special Projects

June 1982 **ASSISTANT TO THE DIRECTOR/ACTING DIRECTOR OF PROPERTY MANAGEMENT**
to May 1984 NYC Department of General Services/Division of Real Property

EDUCATION:

- Sept. 1979 **Bartlett School of Architecture and Planning**
to May 1981 University College, London, Master of Philosophy in Town Planning
- Sept. 1975 **Jacksonville University, Jacksonville, Florida**
to May 1978 Bachelor of Arts in Urban Studies

PROFESSIONAL MEMBERSHIPS:

- American Institute of Certified Planners, The Royal Town Planning Institute



Application for Appointment to City Boards

Personal Information (Please print or type)

Name: BILL SPANN Home Phone: 850-322-9855
 Home Address: 415 34th Ave South Jax Bch 32250
 E-Mail Address: BSPANN@comcast.net Cell Phone: 850-322-9855
 Occupation: Director, Military Affairs + Veterans Business Phone: 904-534-7265
 Business Name: Dept. City of Jacksonville
 Business Address: 117 West Duval St Suite 175 Jax FL 32202

Eligibility - Please Circle

Are you a resident of the City?	<input checked="" type="radio"/> Yes	No	If yes, length of time: <u>5+ years</u>
Are you a registered voter?	<input checked="" type="radio"/> Yes	No	If yes, what County: <u>Duval</u>
Do you own property in the City?	<input checked="" type="radio"/> Yes	No	If yes, address: <u>34th Ave S. Jax Bch 32250</u>
Do you hold a public office?	<input checked="" type="radio"/> Yes	No	If yes, Office name: <u>Director, Co's Military Affairs</u>
Are you employed by the City?	Yes	<input checked="" type="radio"/> No	If yes, position: _____
Are you currently serving on a Board?	Yes	<input checked="" type="radio"/> No	If yes, Board Name: _____
Have you been convicted of a felony?	Yes	<input checked="" type="radio"/> No	If yes, provide date: _____
Have your civil rights been restored?	Yes <u>N/A</u>	No	If yes, provide date: _____
Have you filed bankruptcy?	Yes	<input checked="" type="radio"/> No	If yes, provide date: _____

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes No

If yes, please provide details: _____

City Boards (Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".)

<u>3</u>	Board of Adjustment	<u>2</u>	Planning Commission
<u>1</u>	Community Redevelopment Agency	<u>4</u>	Pension Trustee

Please list the type of City meetings you have attended: _____

Qualifications (Briefly describe specific expertise, abilities, or qualifications) 20 years Naval officer
11 years state govt as chief of staff for 2 large state agencies

Education: college degree

Application for Appointment to City Boards (cont.)

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

Race

- African-American
- Asian/Pacific Islander
- American Indian/Alaskan

- Caucasian
- Hispanic
- Not Known

Gender

- Female
- Male

Physically Disabled

- Yes *VA SERVICE*
- No *DISABLED Vet Toto*

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete, or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Clerk and are valid for two years from the date they are submitted. All applicants are interviewed following their application submittal. When vacancies occur, the City Council considers all eligible applicants and votes to make board appointments.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

8/23/18
Date

[Handwritten Signature]
Applicant's Signature

Please do not write below - Staff use

Date application received: _____

Interviewed on: _____

Eligible for appointment Yes No

If not eligible for appointment
Explanation: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

WILLIAM S. SPANN

415 34th Avenue South
Jacksonville Beach, Florida 32250
(850) 322-9855
E-mail: bspann@comcast.net

SUMMARY OF QUALIFICATIONS

- A polished and broadly experienced senior corporate officer with more than 15 years of private sector leadership and effective decision-making, plus a highly successful 20-year naval management career, retiring at the rank of Commander.
- Extensive public relations, and media management experience with large-scale organizations that include major universities, state government agencies, political campaigns and trade organizations, as well as the White House Press Corps; hands-on leadership of prominent national trade shows and conferences, and fundraising events generating millions of dollars.
- Exceptional leadership and team building qualities, with a well-documented background of success in hiring, training, mentoring, supervising and evaluating the performance of employees; notable for turning around poorly performing organizations, restoring profitability, innovative process improvement and instilling the core values that improve employee morale and increase productivity.
- A multi-faceted communications and logistics professional skilled in the promotion of highly successful community relations and grassroots outreach programs that have received national attention and awards that include five all-Navy PR Excellence Awards, *USA Today's "Make a Difference Day"* organization, The Council for the Advancement & Support of Education (CASE), and *The Princeton Review*.
- An accomplished public speaker and presenter with strong analytical and problem-solving abilities; excellent interpersonal and verbal/written communication skills that include authorship of innumerable gubernatorial and cabinet presentations, White House briefings, and congressional testimony.

PROFESSIONAL EXPERIENCE

- 2015 - Present
Director, Military Affairs and Veterans Department, Mayor Lenny Curry, Jacksonville, FL
Bill Spann was appointed by Mayor Lenny Curry -- and unanimously confirmed by all 19 members of the Jacksonville City Council. Oversees a staff of 19 which serve the Northeast Florida military and veteran's community assisting with recovery of VA benefits, VA claims, and liaison with the area's four military bases (Naval Air Station Jacksonville, Naval Submarine Base Kings Bay, USMC Blount Island Command and Naval Station Mayport) and other military commands. Among many other services, the office serves an average of nearly 10,000 veterans annually and connects those Vets with more than \$25.85M in new VA benefits each year. Increased service to NE Florida Vets from 4800/yr to nearly 10,000/yr in less than three years via an aggressive outreach and marketing campaign.
- 2013 - 2015
WG PITTS COMPANY, Jacksonville, Florida
Vice President of Procurement
- Led a \$4 million business unit bidding on and fulfilling federal government contracts. Responsible for seven staff members -- five employees in two Florida locations; one in New York state; and one in Ramstein-Miesenbach, Germany. Under his leadership, this multi-state, multi-national team doubled revenue to \$4 million in one year. The WG Pitts procurement team has procured more than \$100 million of products and services delivered, including: IT equipment; furniture; sports and recreation equipment; special event planning and execution; automotive and aviation equipment; medical equipment and office supplies; tools, hardware and machinery; cleaning, chemicals and general services; and general procurement supplies and services.
- Notable Achievements:*
- Authored a first-ever company-wide procurement policy manual formalizing one of five corporate business units.
 - Awarded and successfully performed multiple contracts in a variety of locations nationwide.
- 2011 - 2013
INTERNATIONAL PREMIUM CIGARS & PIPE RETAILERS ASSOCIATION, Columbus, Georgia
Chief Executive Officer (CEO)
- Hand-picked from a pool of over 100 candidates and tasked with stemming a 9-year decline in membership and negative budgets, recruit new members and restore fiscal stability.
 - Assumed control of a \$3 million annual budget and leadership of a staff of 8, plus planning and execution of the world's largest premium cigar and pipe trade show, a 300,000 sq.ft., 300 exhibitors trade show event averaging over 6,000 attendees.
- Notable Achievements:*
- Through aggressive membership drives and media campaigns increased membership by 6.6% and put budget into the black within the first year; won the coveted *Cigar Journal* Ambassador Award for legislative success in

defending the industry. *Led the planning and execution of the two most profitable annual trade shows in the 84-year history of the IPCPR, earning more than \$3.5 million in profit.*

- 2009 -
2011
- FLORIDA OFFICE OF FINANCIAL REGULATION, Tallahassee, Florida**
Chief of Staff
- Recruited to this position by state Cabinet staff to assist newly-appointed Commissioner in improving professional performance of a staff of 450 individuals, and to address negative media reporting and charges of ineffective management.
 - Provided leadership and executive-level decision-making targeted toward improving legislatively-mandated performance measures and building team spirit; successfully raised staff morale, enhanced on-the-job performance and instituted a new leadership culture.
- 2006 -
2009
- ASSOCIATED GENERAL CONTRACTORS OF GREATER FLORIDA, Tallahassee, Florida**
President/Chief Executive Officer (CEO)
- Recruited and tasked with turning around a failing commercial trade association and assuming responsibility for presenting and pushing through legislative initiatives crucial to the welfare and growth of Florida's general contracting industry.
- Notable Achievements:*
- Within one year, led the AGCGF to nation-leading financial and membership growth, achieving 54% membership growth and 102% financial improvement over previous year, receiving two National Performance Awards.
 - Enjoyed 92% success rate (2007) with 12 of 13 bills being either passed or defeated in accordance with membership initiatives; despite only 313 of 2,500 proposed bills being passed on to the governor, AGCGF was 9 for 12 (75%) success rate, and in 2009, went 16 for 18.
- 2003 -
2006
- FLORIDA DEPARTMENT OF CHILDREN & FAMILIES, Tallahassee, Florida**
Chief of Staff/Deputy Chief of Staff/Communications Director
- Following two promotions within 17 months, from Communications Director and Deputy Chief of Staff, hand-picked for the high-profile position of Chief of Staff to the Agency Secretary, an appointee of the governor, overseeing the daily operations of 14,000 employees across 15 Districts and serving as chief media spokesperson during a difficult period characterized by public/media scrutiny, internal investigations, and significant leadership turnover.
 - Assumed additional responsibilities including Agency Emergency Coordination Officer (ECO) and re-wrote the department's Continuity of Operations Plan, described by the Director of FEMA as "one of the best plans in the state."
- 2000 -
2003
- UNITED STATES NAVAL ACADEMY, Annapolis, Maryland**
Director of Public Relations
- Led 7 university divisions and the largest public relations staff in the United States Navy, overseeing the daily activities of Media Relations, Community Relations, Publications, Internal Communications, Photography, Visit Services and Public Inquiries.
 - Provided leadership and executive-level decision-making for 16 civilian and 4 military staff, managing \$1 million in overhead expenditures in addition to an annual \$115,000 materials budget.
 - Hands-on direction, planning and execution of an annual work product exceeding 500 media inquiries, 2,500 hometown news releases, 150 feature stories, 44 weekly newspapers (10,000 weekly circulation), and 30,000 hours of community service.

EDUCATION, AWARDS & AFFILIATIONS

KENYON COLLEGE, Gambier, Ohio
Bachelor of Arts

DEFENSE INFORMATION SCHOOL (United States Navy)
Graduate-level Public Relations -- Distinguished Honor Graduate; highest GPA achieved to date

DEFENSE LANGUAGE SCHOOL, Monterey, California
Japanese Language (1-year course)

State of Florida Department of Children and Families, Tallahassee: *Two Outstanding Performance Awards*

United States Navy: *Five All-Navy awards for Public Relations; Navy & Marine Corps Relief Society Distinguished Service Fund-Raising Award*

Public Relations Society of America, *Co-Chairman*; Counselors to Higher Education, *Board Member*; Guardian ad Litem Program, *Child Advocate Volunteer*; Guardian ad Litem Foundation, *Board Member*.

City of Jacksonville Beach
 Office of the City Clerk
 11 North 3rd Street
 Jacksonville Beach, Florida 32250



RECEIVED

Phone: (904) 247-6299 ext 10
 FAX: (904) 247-6256
 E-mail: cityclerk@jaxchfl.net

City Clerk

Application for Appointment to City Boards

Personal Information (Please print or type)

Name: Jon Scott Walker Home Phone: 904-553-2426
 Home Address: 2902 Madrid Street Jacksonville Beach, FL 32250
 E-Mail Address: JonWalkerOD@me.com Cell Phone: 904-553-2426
 Occupation: Optometrist Business Phone: 904-363-8282
 Business Name: Dr. Ted Brink & Associates
 Business Address: 10300-238 Southside Blvd. Jacksonville, FFL 32256

Eligibility – Please Circle

Are you a resident of the City? Yes No If yes, length of time: 8+ years
 Are you a registered voter? Yes No If yes, what County: Duval
 Do you own property in the City? Yes No If yes, address: See Above Home
 Do you hold a public office? Yes No If yes, Office name: _____
 Are you employed by the City? Yes No If yes, position: _____
 Are you currently serving on a Board? Yes No If yes, Board Name: _____
 Have you been convicted of a felony? Yes No If yes, provide date: _____
 Have your civil rights been restored? Yes No If yes, provide date: _____
 Have you filed bankruptcy? Yes No If yes, provide date: _____

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes No

If yes, please provide details:

City Boards (Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".)

	Board of Adjustment		1	Planning Commission
2	Community Redevelopment Agency			Pension Trustee

Please list the type of City meetings you have attended: Various including Variance Meetings

Qualifications (Briefly describe specific expertise, abilities, or qualifications) Homeowner and Business Owner in Jacksonville Beach.

Education: See Attached CV

Curriculum Vitae of Jon Scott Walker, O.D., M.S., F.A.A.O.
2902 Madrid Street
Jacksonville Beach, Florida 32250
(904) 553-2426

- EDUCATION:** New England College of Optometry
Boston, Massachusetts
March 1984 Graduate
Doctor of Optometry
- Southern Illinois University
Carbondale, Illinois
Major: Physiology-Specialization in Computer Science
August 1980 Graduate
Master of Science
- Oral Roberts University
Tulsa, Oklahoma
Major: Biology
Minor: Chemistry
May 1978 Graduate
Bachelor of Science
- EXPERIENCE:** Dr. Ted Brink and Associates
10300-238 Southside Blvd.
Jacksonville, Florida 32256
September 2000 to Present
- Board Certified Optometric Physician and Senior Partner of a multi-office (10) Optometric practice.
- Vistakon/Johnson & Johnson Vision Care, Inc.
7596 Centurion Parkway
Jacksonville, Florida 32256
November 2002 to Present
- Clinical Investigator, Consultant and Speaker for The Vision Care Institute, Research & Development and Professional Affairs.
- Alcon Laboratories, Inc.
6201 South Freeway
Fort Worth, Texas 76134-2099
January 2011 to Present
- Clinical Investigator, Consultant and Speaker for Research & Development and Professional Affairs.
- Bausch+Lomb
1400 N Goodman Street
Rochester, NY 14607
January 2013 to Present
- Clinical Investigator for Research & Development.
- Aerie Pharmaceutical
135 Route 202/206 Suite 15
Bedminster, New Jersey 07921
May 2016 to Present
- Clinical Investigator for Research & Development.
- Energeyes
Nashville, TN
June 2014 to March 2015
- Board Member for the Association of Corporate-Affiliated Optometrists.
- Ciba Vision Corporation
11460 Johns Creek Parkway
Duluth, Georgia 30097
February 2010 to January 2012
- Clinical Investigator for a Contact Lens Manufacturer.

Northwest Eye Center
Mahnomon County & Village Clinic
410 Third Street West
Mahnomon, Minnesota 56557

November 1993-May 1995

Part-time Optometric practice in a multi-specialty clinic.

Minnesota State Board of Optometry
2700 University Ave. West, Suite 103
St. Paul, Minnesota 55114

June 1991-December 1997

Board Vice-President and Chair of the Disciplinary Committee.

Fergus Falls Community College
1414 College Way
Fergus Falls, Minnesota

November 1989-June 1990

Part-time instructor in the Science department.

Dakota Clinic, Ltd.
125 East Frazee Street
Detroit Lakes, Minnesota 56501

September 1984-April 1988

Dakota Medical Center
1702 South University Drive
Fargo, North Dakota 58108

September 1984-April 1988

Primary care optometrist within a network of multi-specialty clinics.

Minnesota Department of Health
Diabetic Control Steering Committee
Minnesota Department of Health Building
212 Delaware Avenue
Minneapolis, Minnesota

June 1985-August 1991

Clinical research committee organized to study diabetic retinopathy in the state of Minnesota. Research was funded by the Center for Disease Control.

RESEARCH:

Barnes-Hind
Sunnyvale, California

September 1984

Clinical investigator for the Hydrocurve bifocal contact lens.

Syntex
Phoenix, Arizona

May 1987

Clinical investigator for the Aztech contact lens.

Sola/Barnes-Hind
Sunnyvale, California

August 1987

Clinical investigator for the Saturn II Plus (SoftPerm) contact lens.

Vistakon/Johnson & Johnson Vision Products, Inc. April 2003
Jacksonville, Florida

Clinical Investigator for ACUVUE Brand BIFOCAL vs. B&L SofLens Multifocal fit with Modified Monovision.

Foresight Regulatory Strategies July 2003
Boston, Massachusetts

Clinical Investigator for a multi-center evaluation of the galyfilcon A (ACUVUE ADVANCE) contact lens.

Vistakon/Johnson & Johnson Vision Products, Inc. March 2004
Jacksonville, Florida

Clinical Investigator for Evaluation of Several Field Optimized Contact Lens Designs.

Vistakon/Johnson & Johnson Vision Products, Inc. June 2004
Jacksonville, Florida

Clinical Investigator for Evaluation of ACUVUE 2 Manufacturing Change.

VisionCare Research July 2004
Surrey, England

Clinical Investigator for an Evaluation of Four Toric Contact Lenses.

VisionCare Research January 2005
Surrey, England

Multi-Center Evaluation of Soft Lenses in Daily Wear.

Vistakon/Johnson & Johnson Vision Products, Inc. February 2005
Jacksonville, Florida

Clinical Investigator for the Evaluation of the Frequency 55 Multifocal Versus The SofLens Multifocal

13 Research August 2005
Chicago, Illinois

Clinical Investigator for an Extended Wear Contact Lens

VisionCare Research January 2006
Surrey, United Kingdom

Clinical Investigator for an Evaluation of 1-Day Contact Lenses

Vistakon/Johnson & Johnson Vision Care, Inc. February 2007
Jacksonville, Florida

Clinical Investigator for a new Multi-focal Contact Lens

Vistakon/Johnson & Johnson Vision Care, Inc. April 2007
Jacksonville, Florida

Clinical Investigator for a new Multi-focal Contact Lens

CooperVision
Fairport, New York

July 2010

Clinical Investigator of a Clinical Evaluation of the Biofinity Multifocal Compared to the AIR OPTIX Multifocal Lenses.

Vistakon/Johnson & Johnson Vision Care, Inc.
Jacksonville, Florida

July 2010

Clinical Investigator of a Dispensing Evaluation of 1-Day ACUVUE DEFINE with Lacreon for Light Eyes Lenses.

Vistakon/Johnson & Johnson Vision Care, Inc.
Jacksonville, Florida

September 2010

Clinical Investigator of an Evaluation of Novel Multifocal Designs in Hyperopic and Myopic Presbyopes.

Vistakon/Johnson & Johnson Vision Care, Inc.
Jacksonville, Florida

September 2010

Clinical Investigator of a Dispensing Study to Test New Manufacturing Process for 1-Day ACUVUE Moist for Astigmatism.

Visioncare Research
Surrey, United Kingdom

September 2010

Clinical Investigator for a Multi-Center 2-Week Evaluation of Three Silicone Hydrogel Contact Lenses.

Vistakon/Johnson & Johnson Vision Care, Inc.
Jacksonville, Florida

September 2010

Clinical Investigator of a Dispensing Study of Senofilcon A Plus Lenses Made with Different Processes-3QT Blend Front & Back Plastic Molds.

Vistakon/Johnson & Johnson Vision Care, Inc.
Jacksonville, Florida

December 2010

Clinical Investigator of an Evaluation of a Monthly Replacement Soft Toric Contact Lens.

Alcon Pharmaceutical
Fort Worth, Texas

January 2011

Clinical Investigator of an Evaluation of FID 112903 as a Rewetting Drop.

Visioncare Research
Surrey, United Kingdom

August 2011

Clinical Investigator for a Multi-Center of the Air Optix Multifocal Soft Contact Lenses.

Ciba Vision Corporation
Atlanta, Georgia

August 2011

Clinical Investigator for a Cosmetic Validation (US): COBALT vs. FreshLook ColorBlends Among Habitual Wearers of FreshLooks.

Alcon
Fort Worth, Texas

March 2016

Clinical Investigator for Initial Performance of a Modified Daily Disposable Contact Lens.

Aerie Pharmaceutical
Bedminster, NJ

May 2016

Clinical Investigator for 3-month Study Assessing the Safety and Ocular Hypotensive Efficacy of PG324 Compared to AR-13324 and Lantanoprost in Subjects With Elevated Intraocular Pressure.

Alcon
Fort Worth, Texas

September 2016

Clinical Investigator for Dailies Total1 Multi-focal Clinical Assessment in Challenging Patients.

Alcon
Fort Worth, Texas

November 2016

Clinical Investigator for Initial Performance of a Daily Disposable Contact Lens Featuring Molded Marks.

PUBLICATIONS: Walker, J.S. (1980). Quantitative computer analysis of human and boar sperm motility. Master's Thesis. Southern Illinois University at Carbondale. pp. 122.

Winet, H., Walker, J.S., & Freund, M. (1981). Statistical comparison of traditional and precise sperm motility evaluations. Abstract. Journal of Andrology; January/February. pp. 32.

Walker, J.S., Winet, H., & Freund, M. (1982). A comparison of subjective and objective sperm motility evaluation. Journal of Andrology; May/June. pp. 184-192.

Walker, J.S., et. Al. (1989) Diabetic retinopathy. Minnesota Department of Health-Disease Control Newsletter. 17, pp. 63-70.

Panel Discussion. (1990). Clinical experience with the new SoftPerm lens. Sola/Barnes-Hind Report.

Walker, J.S. (1990). SoftPerm for athletes. Contact Lens Spectrum, March, pp. 55-57.

Dubow, B., Walker, J.S. (1990). The concept of compliance. Contact Lens Spectrum. April, pp. 45-47.

SoftPerm Training Manual. May 1990. Sola/Barnes-Hind Report.

Minnesota Department of Health Diabetes Control Committee. (1990). Preventing and Controlling the Complications of Diabetes in Minnesota. 75 pages.

Minnesota Department of Health Diabetes Control Committee, (1990). Minnesota Plan to Prevent Disability from Diabetes. 19 pages.

Bergenske, P.D., Walker, J.S. (1999). Using Corneal Topography. Contact Lens Spectrum, March, pp. 13s-15s.

Walker, J. (2002). Success with a Soft Bifocal Contact Lens. Contact Lens Spectrum, December. pp. 4-5.

Walker, J. (2002). Case Study: Astigmatism and Presbyopia. Contact Lens Spectrum, December. pp. 6-8.

2009 Rhythm of Gospel Nominations:

- Praise & Worship Album of the Year-"Been To The River"
- Praise & Worship Song of the Year-"Rain Down"

2009 Just Plain Folks Music Awards Nominations

- Contemporary Christian Album of the Year-"Been To The River"
- Contemporary Christian Song of the Year-"You Are King"

ORGANIZATIONS: American Optometric Society-Founding Member
American/Minnesota/Florida Optometric Association
1988 Minnesota Optometrist of the Year
Fellow-American Academy of Optometry
Fellow-International Association of Contact Lens Educators
Member of AllDocs
Board Member-Emerges, The Association of Corporate-Affiliated Optometrists
National Board of Examiners in Optometry-Supervising Clinical Examiner
President-South Beach Village Homeowner's Association
Beta Sigma Kappa Optometric Honor Society
Florida and Minnesota Optometry Licensure
Member of ASCAP
Member of SAG
Worship Musician-Electric and Acoustic Guitar; Soprano, Alto, Tenor and Baritone Saxophone

Beaches Energy
Services

1460-A Shetter Ave

Jacksonville Beach

FL 32250

Phone: 904.247.6281

www.beachesenergy.com

MEMORANDUM

TO: Karen Nelson, Deputy City Manager
FROM: Allen Putnam, Director of Beaches Energy Services
SUBJECT: Purchase of a 2500 KVA Distribution Transformer
DATE: September 12, 2018

ACTION REQUESTED

Approval of Bid No. 1718-24 – One (1) Distribution Transformer

BACKGROUND

Over the past eighteen (18) months, Beaches Energy Services has been in the process of upgrading the electric service to Baptist Medical Center Beaches to support the expansion of their surgical facilities. This included upgrading two (2) distribution transformers that supply the hospital from 1500 kilo-volt-ampere (KVA) to 2500 KVA to meet the increased demand.

Because Baptist Medical Center is a critical facility to the community and with lead times for a transformer of this size being 10 to 12 months, a third transformer should be purchased to be used as a spare.

The City of Jacksonville Beach solicited bids from three (3) vendors. On June 29, 2018, three (3) bids were received for Bid No. 1718-24.

The lowest bidders meeting specifications are as follows:

Vendor	Bid (Each)
Gresco, Inc.	\$40,835
Central Maloney Inc.	\$47,534
WEG Transformers USA	\$49,947

Funding for this purchase is included in the Beaches Energy Services budget for capital outlay.

MEMORANDUM

Purchase of Spare 2500 KVA transformer

September 12, 2018

Page 2 of 2

RECOMMENDATION

Award Bid No. 1718-24 to Gresco, Inc., for the purchase of a 2500 KVA distribution transformer.



MEMORANDUM

TO: Karen W. Nelson, Deputy City Manager
FROM: Jason Phitides, Director Parks and Recreation
DATE: September 6, 2018
RE: Adopt Resolution 2022-2018, Golf Course Fees

City of
Jacksonville Beach
City Hall
11 North Third Street
Jacksonville Beach
FL 32250
Phone: 904.247.6268
Fax: 904.247.6276

www.jacksonvillebeach.org

ACTION REQUESTED

Adopt Resolution 2022-2018 establishing rates for the Jacksonville Beach Golf Course.

BACKGROUND

The Golf Course has been under construction since January 2018 and is on schedule to re-open in early October 2018. The improvements to the course will enhance the experience for golfers and enable us to expand our customer base. In preparation for the re-opening, we are reviewing our business model, including the fee structure.

The current rate structure contains over seventy (70) rates and should be streamlined for greater operational efficiency. We compared our rates to the following local area courses: Blue Sky (Monument Road); Oakbridge (Ponte Vedra); Windsor Parke (Hodges Blvd.); and Windy Harbor (Mayport). Based on the rate assessment as well as an examination of our customer base, staff recommends the revised structure and rates detailed in Attachment A to the Resolution.

The revised schedule includes rates in the following categories:

1. Open
2. Memberships
3. Seniors (weekdays only)
4. Juniors (after 12 noon only)

Afternoon and twilight rate discounts are offered in the open and member rate categories. Nonessential rates, including rates for Associations, Leagues, Golf Now and volunteers, were eliminated from the schedule. Such rates may be approved on a case-by-case basis by the City Manager or his/her designee.



MEMORANDUM

Golf Course Rate Resolution 2022-2018

September 6, 2018

Page 2 of 3

Following is a summary of the revised Jacksonville Beach rates for open play and driving range as compared to neighboring golf courses:

	Jax Beach	Oak Bridge	Windsor Parke	Blue Sky	Windy Harbor
Weekday:					
18 Holes	\$ 36.50	\$ 31.00	\$ 39.00	\$ 34.00	\$ 33.00
9 Holes	\$ 22.50	\$ 25.00	\$ 21.00	\$ 22.95	\$ 17.50
Weekend:					
18 Holes	\$ 43.00	\$ 39.00	\$ 49.00	\$ 44.95	\$ 35.00
9 Holes	\$ 26.50	\$ 30.00	n/a	\$ 33.95	\$ 19.00
Range	\$ 5.61	\$ 8.00	\$ 6.00	\$ 6.00	\$ 4.00

Some of the notable changes include:

- Based on the discussion and feedback we received from the City Council during the Council Briefing on September 4, 2018, we revised the annual membership dues to \$175 for non-residents, and to \$125 for Beaches Energy Services residential customers.
- Open rates increased by 7% with the exception of the weekend riding rate, which increased by 15% or \$5.62, but remains below our closest competitors, Windsor Parke and Blue Sky.
- Weekend walking is allowed after 12:00 only and the rate is the same as the riding rate.
- Membership rates were slightly reduced, while annual membership dues were increased to offset the overall reduction.
- A decrease in the senior 18 holes riding rate was offset by an increase in the corresponding senior walking rate.
- Junior rates were increased to align with the current market.
- Driving range fees increased from \$3.74 per bucket to \$5.61 per bucket
- All city employees who are budgeted to work at least 20 hours per week qualify for the membership rates.
- City Council members qualify for membership rates.
- Afternoon rates begin at 1:00 pm during Daylight Savings Time and 12:00 pm during Eastern Standard Time.
- A twilight rate was added to attract play after 4:00 pm during Daylight Savings Time and 3:00 pm during Eastern Standard Time.

MEMORANDUM
 Golf Course Rate Resolution 2022-2018
 September 6, 2018

Below is a summary of changes to selected Jacksonville Beach rates:

	RIDE			WALK		
	Current	Proposed	Var.	Current	Proposed	Var.
Open: 18 Weekday	\$ 34.11	\$ 36.50	2.39	\$ 18.22	\$ 20.00	1.78
Open: 18 Weekend	\$ 37.38	\$ 43.00	5.62	\$ 21.49	\$ 43.00	21.51
Open: 18 WD Afternoon	\$ 29.91	\$ 32.00	2.09	\$ 14.02	\$ 16.00	1.98
Open: 18 WE Afternoon	\$ 34.58	\$ 37.00	2.42	\$ 18.69	\$ 37.00	18.31
Open: 9 Weekday	\$ 21.03	\$ 22.50	1.47	\$ 12.62	\$ 13.50	0.88
Open: 9 Weekend	\$ 24.77	\$ 26.50	1.73	\$ 16.36	\$ 26.50	10.14
Member: 18 Weekday	\$ 30.47	\$ 30.00	(0.47)	\$ 14.58	\$ 15.00	0.42
Member: 18 Weekend	\$ 33.09	\$ 34.00	0.91	\$ 17.20	\$ 34.00	16.80
Member: 18 WD AFT	\$ 27.11	\$ 26.00	(1.11)	\$ 11.22	\$ 12.00	0.78
Member: 18 WE AFT	\$ 30.84	\$ 30.00	(0.84)	\$ 14.95	\$ 30.00	15.05
Member: 9 Weekday	\$ 18.51	\$ 17.00	(1.51)	\$ 10.10	\$ 8.00	(2.10)
Member: 9 Weekend	\$ 21.49	\$ 20.00	(1.49)	\$ 13.08	\$ 20.00	6.92
Senior 18	\$ 26.82	\$ 25.00	(1.82)	\$ 10.93	\$ 15.00	4.07
Senior 9	\$ 15.98	\$ 17.00	1.02	\$ 7.57	\$ 8.00	0.43
Junior 18	\$ 6.27	\$ 12.00	5.73	\$ 6.27	\$ 10.00	3.73
Junior 9	\$ 4.11	\$ 8.00	3.89	\$ 4.11	\$ 6.00	1.89
Driving Range	\$ 3.74	\$ 5.61	1.87			
Annual Member Dues	\$ 113	\$ 175	62.00			
BES Member Dues	\$ 57	\$ 125	68.00			

All rates are subject to sales tax.

RECOMMENDATION

Adopt Resolution 2022-2018 establishing rates for the Jacksonville Beach Golf Course.

Introduced By: _____

Adopted: _____

RESOLUTION NO. 2022-2018

**RESOLUTION OF THE CITY OF JACKSONVILLE BEACH, FLORIDA,
ESTABLISHING GOLF COURSE FEES, AND ESTABLISHING
DEFINITIONS AND GUIDELINES FOR THE GOLF OPERATION**

WHEREAS, The City of Jacksonville Beach operates the Jax Beach Golf Club; and

WHEREAS, the City desires to amend the rates, charges and fees for the Golf Club.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE BEACH, THAT:

SECTION 1. There is hereby established a schedule of rates, charges, and fees for the Jax Beach Golf Club as shown on Attachment “A”, made part of this Resolution.

SECTION 2. The City Manager shall establish policies for the golf course.

SECTION 3. DEFINITIONS:

- a. **MEMBERSHIP:** Persons can purchase an annual membership that will provide a discount on greens fees. Membership fees may be prorated to provide a 50% discount for purchases after May 1 of the current fiscal year. All City employees budgeted to work at least 20 hours per week qualify for Membership and do not have to pay the annual membership fee. Active Jacksonville Beach City Council members qualify for Membership and do not have to pay the annual membership fee.
- b. **BEACHES ENERGY SERVICES CUSTOMER:** A person who is an active Beaches Energy Services residential customer. All applicants will be verified through Utility Billing and a current Driver’s License. If utilities are not listed in applicant’s name, applicant’s name is required to be listed as a third party at that residential address in the Utility Billing system. Beaches Energy Services Residential Customers qualify for a discounted annual membership fee.
- c. **SENIOR:** A person, age 65 or over, regardless of the location of the senior’s residence. Senior rates apply Monday through Friday only (walking or riding). Senior rates do not apply on Holidays that fall on weekdays.
- d. **JUNIOR:** A person 17 years of age or under. Junior rates apply after 12:00 noon weekdays and weekends, (walking or riding).

- e. **WALKING:** Walking is allowed anytime on weekdays. On weekends, walking is only allowed after 12 noon.
- f. **FOOD AND BEVERAGE POLICY:** All purchases of food and beverages consumed at the golf course must be made through the golf course concessionaire. Consumption of food and beverages purchased through outside sources is not allowed.
- g. **GOLF ASSOCIATIONS:** Groups recognized by the City of Jacksonville Beach Golf Course. Tee times are reserved in advance for their use. However, tournaments, holidays or course maintenance may cause a deviation in their schedule. The golf course manager and/or golf course superintendent can alter these times to work in the best interests of the golf course. Special rates require prior written approval of the City Manager. The recognized associations are Men's, Ladies, Seniors, and Juniors.
- h. **HOLIDAYS:** Weekend Rate applies to certain Holidays. Golf cart usage will be required prior to 12:00 on all holidays. The golf course is closed on Christmas Day, December 25. The following holidays are recognized for this purpose:
 - 1. Memorial Day
 - 2. Independence Day
 - 3. Labor Day
 - 4. Thanksgiving Day
 - 5. Friday after Thanksgiving Day
- i. **AFTERNOON RATE:** Lower rate charged in the afternoon as an incentive to increase player count. Afternoon rate will start at 1:00 pm during Daylight Savings Time and 12 noon during Eastern Standard Time.
- j. **TWILIGHT RATE:** Lower rate charged in the late afternoon as an incentive to increase player count. Twilight rate will start at 4:00 pm during Daylight Savings Time and 3:00 pm during Eastern Standard Time.
- k. **TOURNAMENT:** A scheduled, organized event that requires the prior written approval (to include the tournament rate) of the City Manager or his/her designated representative.
- l. **ANNUAL PASS:** Prepayment of Greens Fees in advance. No new passes shall be issued as of January 1, 2002. Passes that exist on the effective date of this Resolution may be renewed on the annual anniversary of the date of purchase. Annual Pass fees are \$345 for residents and \$520 for non-residents.

SECTION 4. RATES

- a. Rates are established as shown in Attachment A.

SECTION 5. RATE ADJUSTMENTS:

- a. The City Manager or his/her designee has the authority to offer a promotional rate based on time and season, including tournaments, to increase daily play.
- b. The City Manager or his/her designee may adjust the rates approved in the Resolution annually, in an amount not to exceed the annual percentage increase in the Consumer Price Index (CPI) for All Urban Consumers for the previous calendar year.

SECTION 6. WAIVER OF FEES:

- a. Daily greens fees may be waived for all PGA professionals, golf course managers and golf course superintendents upon presentation of proper identification. Visiting professionals, managers and superintendents will be permitted to bring up to two guests with the greens fees waived, however cart fees are required. The City of Jacksonville Beach golf course facility manager or superintendent must be playing with the group.
- b. Daily green fees and surcharge will be waived for students who are designated as members of the Duncan U. Fletcher Middle School or High School golf team during a practice or competitive match. This will be applicable only during their interscholastic season and is subject to availability of space. This will not include any weekends or holidays.
- c. Daily green fees may be waived or reduced for current City of Jacksonville Beach golf professionals, golf course facility manager and golf course superintendent. with the prior written approval of the City Manager or his/her designee.

SECTION 7. Resolution No. 1980-2017 is hereby repealed in its entirety.

SECTION 8. This Resolution shall become effective immediately upon its adoption.

AUTHENTICATED this ___ day of _____, 2018.

William C. Latham, MAYOR

Laurie Scott, CITY CLERK

ATTACHMENT A -- Golf Course Rates

Resolution No. 2022-2018

(All rates subject to sales tax)

	RIDE				WALK			
	Weekday		Weekend		Weekday		Weekend	
	18	9	18	9	18	9	18	9
1. Open	\$ 36.50	\$ 22.50	\$ 43.00	\$ 26.50	\$ 20.00	\$ 13.50	\$ 43.00	\$ 26.50
Open Afternoon	\$ 32.00	\$ 20.00	\$ 37.00	\$ 24.50	\$ 16.00	\$ 12.00	\$ 37.00	\$ 24.50
Open Twilight	\$ 20.00	\$ 18.00	\$ 24.00	\$ 22.00	\$ 12.00	\$ 10.00	\$ 24.00	\$ 22.00
2. Member	\$ 30.00	\$ 17.00	\$ 34.00	\$ 20.00	\$ 15.00	\$ 8.00	\$ 34.00	\$ 20.00
Member Afternoon	\$ 26.00	\$ 14.00	\$ 30.00	\$ 18.00	\$ 12.00	\$ 8.00	\$ 30.00	\$ 18.00
Member Twilight	\$ 16.00	\$ 12.00	\$ 20.00	\$ 16.00	\$ 10.00	\$ 8.00	\$ 20.00	\$ 16.00
3. Senior	\$ 25.00	\$ 17.00	na	na	\$ 15.00	\$ 8.00	na	na
4. Junior*	\$ 12.00	\$ 8.00	\$ 12.00	\$ 8.00	\$ 10.00	\$ 6.00	\$ 12.00	\$ 8.00
5. Annual Pass	\$ 17.95	\$ 11.95	\$ 17.95	\$ 11.95	\$ 1.95	\$ 1.95	\$ 17.95	\$ 11.95

Cart Fee 18 holes	\$ 16.00
Cart Fee 9 holes	\$ 10.00
Driving Range	\$ 5.61
Annual Membership Dues	\$ 175.00
BES Customer Membership Dues	\$ 125.00

Weekend walking allowed only after 12 noon.

Afternoon rates apply after 1 pm during Daylight Savings Time and 12 noon during Eastern Standard Time

Twilight rates apply after 4 pm during Daylight Savings Time and 3 pm during Eastern Standard Time

Junior rates apply after 12:00 noon only.

BES Customer Membership Dues apply to BES residential customers only.

All rates for annual passholders include a \$1.95 capital improvement fee

City of

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MEMORANDUM

TO: Karen W. Nelson, Deputy City Manager
FROM: Ann Meuse, Director of Human Resources
SUBJECT: Resolution Number 2023-2018, Amending the Position Classification and Pay Plan for Managerial, Professional, Administrative and Unclassified (Nonunion) Positions
DATE: September 4, 2018

ACTION REQUESTED

Adopt Resolution Number 2023-2018, Amending the Position Classification and Pay Plan for Managerial, Professional, Administrative and Unclassified (Nonunion) Positions to add a Golf Course Facility Manager position.

BACKGROUND

As the City prepares to reopen the golf course, we want to ensure that it will be a quality, successful operation. After analyzing our management practices and staffing levels, we have identified the need for a Golf Course Facility Manager.

The Golf Course Facility Manager will successfully market the golf course, develop and monitor budgets, supervise and motivate staff and golf instructors, and manage the facility including the pro shop, restaurant and clubhouse. This position will require a bachelor's degree in business administration, hospitality or a related field and five years progressive managerial experience in a golf club or the equivalent combination of education and experience.

Current staffing at the golf course includes one full-time Golf Professional who is responsible for the management of the golf shop and its employees. We also employ up to nine part-time Golf Shop Attendants, some of whom work less than six hours a week. This structure is not cost effective, creates internal control difficulties for the management of cash and does not provide continuity of staffing for the golf course customers. In addition to the Facility Manager, the City intends



MEMORANDUM

Resolution No. 2023-2018, GC Facility Manager

September 4, 2018

Page 2 of 2

to employ two full time Golf Shop Attendants and two part-time Attendants who will work twenty hours per week.

Because the Golf Course Facility Manager will assume responsibilities that are currently performed by the Golf Professional, this position is being removed from the pay plan and no budget adjustment will be necessary. Golf Professionals will continue to give lessons at the Jacksonville Beach Golf Course on a contract basis and a portion of their fees will be paid to the City. The recommended pay grade for the Golf Course Facility Manager is 127, the same pay grade as the Golf Course Superintendent.

RECOMMENDATION

Adopt Resolution Number 2023-2018, Amending the Position Classification and Pay Plan for Managerial, Professional, Administrative and Unclassified (Nonunion) Positions to add a Golf Course Facility Manager position, effective September 17, 2018.

Introduced by: _____

Adopted: _____

RESOLUTION NO. 2023-2018

A RESOLUTION AMENDING THE CITY OF JACKSONVILLE BEACH POSITION CLASSIFICATION AND PAY PLAN FOR MANAGERIAL, PROFESSIONAL, ADMINISTRATIVE AND UNCLASSIFIED (NON-UNION) POSITIONS, EFFECTIVE SEPTEMBER 17, 2018.

WHEREAS, the City Council has adopted a Classification and Pay Plan which establishes job classifications and salary ranges for each position that are competitive with similar positions in the labor market, and

WHEREAS, it periodically becomes necessary to update the Classification and Pay Plan to ensure positions are properly classified and compensated in accordance with skill levels, job duties and supervisory responsibility.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, THAT:

SECTION 1. The City amends the Classification and Pay Plan for Managerial, Professional, Administrative and Unclassified (Nonunion) Positions attached hereto as *Attachment A*, dated September 17, 2018, which adds a Golf Course Facility Manager position and eliminates the Golf Professional position.

SECTION 2. The City Manager is hereby authorized to implement the amended pay plan and take any action necessary to carry out implementation not in conflict with any other laws or ordinances.

SECTION 3. This Resolution shall become effective immediately upon its adoption.

AUTHENTICATED this ___ day of _____, 2018.

William C. Latham, MAYOR

Laurie Scott, CITY CLERK

CITY OF JACKSONVILLE BEACH
POSITION CLASSIFICATION AND PAY PLAN



Classification and Pay Plan

For

**Managerial, Professional, Administrative and Unclassified
(Nonunion)**

Effective October 1, 2016
Amended February 6, 2017
Amended May 1, 2017
Amended September 18, 2017
Amended February 19, 2018
Amended July 16, 2018
Amended August 6, 2018
Amended September 17, 2018

CITY OF JACKSONVILLE BEACH
Introduction to the Position Classification and Pay Plan

The Position Classification and Pay Plan for the City of Jacksonville Beach was prepared in July, 1990 and subsequently revised. The Plan is divided into three major sections:

Section I: General Rules and Regulations

Provides for the rules which guide the administration of the Position Classification and Pay Plan.

Section II: Classification and Pay Grades

Provides for the assignment of a classification and pay grade to each position within the plan.

Section III: Pay Grade Schedule

Provides pay grades and pay ranges in hourly and annual amounts. Minimums, maximums and midpoints are identified.

Job descriptions have been written for each classification in the plan. Although not part of this document, the job descriptions are incorporated by reference and are on file for review in the Human Resources Department.

The position classification plan brings together a number of nonunion management, professional, confidential, and administrative positions under a single classification plan. The plan provides that all positions receive similar treatment with respect to matters of classification. The plan also provides for normal lines of promotion and career development ladders. The organization and arrangement of classes facilitates various aspects of personnel administration such as records processing, position control, recruitment, testing, training and budget control.

The pay plan consists of a system of pay ranges assigned to all classes of work. The pay plan is intended to:

- 1) provide equal pay for equal work;
- 2) provide a means of rewarding employees for continued good or outstanding service;
- 3) provide a convenient method of adjusting the plan to meet changes in conditions which require change in pay levels; and,
- 4) establish salary and wage rates which compare satisfactorily with those public and private employers in competitive market areas for each position, and thus to permit the City to attract and retain qualified employees.

**SECTION I
GENERAL RULES AND REGULATIONS**

A. Administration of the Pay Plan

- 1) Primary responsibility for establishment and upkeep of the classification and pay plan is assigned to the City Manager, or designee.
- 2) All changes and improvements will be made through recommendations to the Human Resources Director, who will analyze and determine whether they should be considered.
- 3) The entire plan shall be reviewed on an annual basis by the City Manager or designee. Following the review, any proposed revisions will be submitted by the City Manager to the City Council for adoption.
- 4) The Pay Grade Schedule consists of a salary schedule showing salary ranges and midpoints.
- 5) An employee may receive a salary increase by means of merit salary advancement, promotion, reclassification, or a pay range adjustment, if there is an availability of funds.
- 6) The rate of pay of an employee within the pay grade will depend on merit. There are no provisions in the pay plan for automatic salary advancement as all merit increases are to be based upon work performance and other pertinent factors as evaluated by the employee's supervisor.
- 7) The performance evaluation system is to develop incentive among employees to improve their work performance.
- 8) The City Manager may approve special increases based on evaluation of performance and/or to address what the City determines to be pay inequities.

B. Appointments and Starting Rates

- 1) The minimum salary established for a position is considered the normal appointment rate for new employees.
- 2) Appointments below or above the minimum salary may be authorized by the City Manager in the following situations:
 - a) If the applicant's training, experience or other qualifications are substantially above those required for the position;

- b) Exceptions as noted in the trainee category.
- 3) When an employee is promoted from a lower to a higher pay grade, the promotion shall always include a minimum of a five percent (5%) salary increase (this provision shall apply to promotions only and not to transfers).
- 4) Police Sergeants promoted to Commander shall receive a minimum 10% pay increase. Upon successful completion of 6 months' service in the new position, they will be eligible for an additional 10% pay increase. Fire Lieutenants promoted to Captain shall be eligible for a 20% increase in pay.

C. Merit Increases/Lump Sum Payments

- 1) A merit salary advancement is a salary increase within the same pay grade and is not considered to be automatic, but based upon an evaluation of performance of an individual.
- 2) An employee may be eligible for a merit advancement annually, on the anniversary date of their employment in the position, as warranted by performance, provided there are funds available for the increase.
- 3) The employee may receive a salary increase or lump sum payment following an annual evaluation, based upon performance. During the budgeting process, the City Manager may recommend merit pay increases or lump sum payments based on the availability of funds. Any recommendation must be approved by the City Council.

D. Probationary Increases

Upon satisfactory completion of the probationary period as a new employee or following a promotion, the employee shall be eligible for a merit salary advancement of 3% to 5% over the employee's current rate of pay.

E. Lead Worker Category

- 1) A Lead Worker position is defined as a work assignment where duties of a supervisory nature are assigned over a group of positions classified the same as that of the Lead Worker. The assignment is typical in laboring or trade occupations where the foreman or supervisor must visit several locations during the hours of a work day and work crews are left on the job without direct supervision.
- 2) The assignment of a Lead Worker should be made with care and be monitored periodically to assure that the employee is functioning in this capacity.
- 3) When assigned as Lead Worker the employee should receive up to a three percent (3%) increase above present pay while on the assignment. When the assignment is removed, the special pay provision will be removed. All Lead Worker assignments must be approved by the City Manager prior to any compensation payment.

F. Training Category

- 1) In the event an applicant does not meet the minimum qualifications but is otherwise qualified for the position, the hiring authority may request the appointment as a trainee. This category is used to train people on the job who have a potential to do the work but lack some of the skills or experience needed.
- 2) In such cases the employee would be hired at a rate of 10 to 30 percent below the minimum salary until the minimum qualifications have been satisfied.
- 3) The normal time a person would spend in this category would usually be a minimum of six months and a maximum of eighteen months.

G. EXCEL (Excellent City Employees with Longevity) Program

- 1) An employee may be eligible for a lump sum award, based upon the performance evaluation, once the individual has achieved progression to the maximum pay in the assigned pay grade. EXCEL awards will be provided in one lump sum and will not be added to the employee's base pay. Appropriate tax exclusions will be made.
- 2) EXCEL increases may be awarded once every year. An EXCEL award shall not be given during the same year as a merit increase. Exception is granted if the individual is recommended for an increase and in order to award the increase it is necessary to combine the merit increase with a lump sum EXCEL amount so that the employee's pay rate does not exceed the maximum rate for the pay grade.

SECTION II
CLASSIFICATIONS AND PAY GRADES –By Classification

CLASSIFICATION	POSITION TITLE	GRADE
Department Director	* Chief Financial Officer	138
	* Deputy City Manager	141
	* Director of Beaches Energy Services	141
	* Director of Human Resources	135
	* Director of Parks and Recreation	135
	* Director of Planning and Development	135
	* Director of Public Works	138
	* Fire Chief	137
	* Police Chief	138
Administrative, Fiscal & Related	* Accountant	126
	* Accounting Supervisor	130
	Administrative Assistant	120
	Assistant City Clerk	124
	* Assistant Customer Service Supervisor	125
	* Assistant Finance/Budget Officer	134
	* Assistant to the City Manager	123
	* Associate Business Analyst	126
	Building Maintenance Supervisor	122
	* Building Official	132
	* Business Analyst	131
	* Business Relations/Conservation Coordinator	122
	Chief Storekeeper	119
	* City Clerk	129
	Clerical Assistant	114
	* Customer Service Supervisor	129
	Database Administrator	126
	* GIS Administrator	130
	Human Resources Generalist	124
	* Information Systems Supervisor	134
	* Internal Auditor	129
	* Network Engineer	130
	* Payroll/Benefits Administrator	130
	Payroll Specialist	120
	* Planning Official	132
	Project/Safety Coordinator	118
	* Property and Procurement Officer	134
	* Procurement Administrator	128
	Procurement Associate	124
	Staff Assistant	117
	* Senior Planner	129
	* System Administrator	129
	* System Administrator/Public Safety	129
	* Utilities Accountant/Analyst	125

* Exempt from overtime under the Fair Labor Standards Act.

CLASSIFICATIONS AND PAY GRADES

By Classification

CLASSIFICATION	POSITION TITLE	GRADE
Electric Utilities	* Construction & Maintenance Supervisor	132
	Electric Safety & Training Supervisor	129
	* Electric Utilities Superintendent	136
	* Electrical Engineer	133
	* Electrical Engineer (Registered PE)	134
	* Electrical Engineering Supervisor	136
	* Meter Services Supervisor	127
	* System Operations Supervisor	134
Public Works	* Distribution & Collection Superintendent	131
	* GIS Systems Analyst	128
	* Public Works City Engineer	135
	* Public Works Project Engineer	135
	* Streets Superintendent	131
	* Utility Plant Supervisor	131
	Utility Plant Maintenance Supervisor	127
Parks and Recreation	Assistant Ocean Rescue Supervisor	118
	Beach Patrol Guard	Unclassified
	Beach Patrol Lieutenant	Unclassified
	Director of Golf Instruction	112
	Events Coordinator	122
	Golf Cart/Range Attendant	108
	* <u>Golf Course Facility Manager</u>	<u>127</u>
	* Golf Course Superintendent	127
	* Golf Course Park Maint. Superintendent	127
	* Golf Professional	126
	Golf Shop Attendant	112
	Golf Starter	108
	Ocean Rescue Supervisor	120
	Recreation Leader	114
	Recreation Program Assistant	115
	* Recreation Superintendent	126
	Recreation Supervisor	123
Tennis Court Attendant	108	
* Facility Manager	117	
Public Safety	* Fire Captain/Fire Marshal	405
	* Fire Captain/Shift Commander	404
	Police Accreditation Manager	122
	* Police Commander	183
	Police Officer Part Time	180
	Police Records Supervisor	119
	Police Sergeant (Non-Union)	182
	Police Volunteer Coordinator	115
	Public Safety Communications Supervisor	126
	School Crossing Guard	Unclassified

*Exempt from overtime under the Fair Labor Standards Act.

CLASSIFICATIONS AND PAY GRADES

By Grade

GRADE	POSITION TITLE
108	Golf Cart/Range Attendant
108	Golf Starter
108	Tennis Court Attendant
112	Golf Shop Attendant
112	Director of Golf Instruction
114	Clerical Assistant
114	Recreation Leader
115	Police Volunteer Coordinator
115	Recreation Program Assistant
117	Staff Assistant
117	* Facility Manager
118	Assistant Ocean Rescue Supervisor
118	Project/Safety Coordinator
119	Chief Storekeeper
120	Ocean Rescue Supervisor
119	Police Records Supervisor
120	Administrative Assistant
120	Payroll Specialist
122	Building Maintenance Supervisor
122	* Business Relations/Conservation Coordinator
122	Events Coordinator
122	Police Accreditation Manager
123	Recreation Supervisor
123	* Assistant to the City Manager
124	Assistant City Clerk
124	Human Resources Generalist
124	Procurement Associate
125	* Assistant Customer Service Supervisor
125	* Utilities Accountant/Analyst
126	* Accountant
126	* Associate Business Analyst
126	Database Administrator
126	* Recreation Superintendent
126	* Golf Professional
126	Public Safety Communications Supervisor
<u>127</u>	* <u>Golf Course Facility Manager</u>
127	* Golf Course Superintendent
127	* Golf Course/Parks Maintenance Superintendent
127	* Meter Services Supervisor
127	Utility Plant Maintenance Supervisor
128	* GIS Systems Analyst
128	* Procurement Administrator
129	* City Clerk
129	* Customer Service Supervisor

* Exempt from overtime under the Fair Labor Standards Act.

**CLASSIFICATIONS AND PAY GRADES
By Grade**

GRADE	POSITION TITLE
129	Electric Safety & Training Supervisor
129	* Internal Auditor
129	* System Administrator
129	* System Administrator/Public Safety
130	* Accounting Supervisor
130	* GIS Administrator
130	* Network Engineer
130	* Payroll/Benefits Administrator
131	* Business Analyst
131	* Distribution & Collection Superintendent
131	* Streets Superintendent
131	* Utility Plant Supervisor
132	* Building Official
132	* Construction & Maintenance Supervisor
132	* Planning Official
133	* Electrical Engineer
134	* Assistant Finance/Budget Officer
134	* Electrical Engineer (Registered PE)
134	* Information Systems Supervisor
134	* Property and Procurement Officer
134	* System Operations Supervisor
135	* Director of Human Resources
135	* Director of Parks and Recreation
135	* Director of Planning and Development
135	* Public Works City Engineer
135	* Public Works Project Engineer
136	* Electrical Engineering Supervisor
136	* Electric Utilities Superintendent
137	* Fire Chief
138	* Director of Public Works
138	* Chief Financial Officer
138	* Police Chief
141	* Deputy City Manager
141	* Director of Beaches Energy Services
180	Police Officer Part Time
182	Police Sergeant (Non-Union)
183	* Police Commander
404	* Fire Captain/Shift Commander
405	* Fire Captain/Fire Marshall
Unclassified	Beach Patrol Guard
Unclassified	Beach Patrol Lieutenant
Unclassified	School Crossing Guard

* Exempt from overtime under the Fair Labor Standards Act.

SECTION III

PAY GRADE SCHEDULE

GRADE	MINIMUM	MIDPOINT	MAXIMUM
108	\$8.33 \$17,326.40	\$10.94 \$22,755.20	\$13.55 \$28,184.00
109	\$8.75 \$18,200.00	\$11.46 \$23,836.80	\$14.17 \$29,473.60
110	\$9.19 \$19,115.20	\$12.05 \$25,064.00	\$14.90 \$30,992.00
111	\$9.65 \$20,072.00	\$12.67 \$26,353.60	\$15.68 \$32,614.40
112	\$10.13 \$21,070.40	\$13.27 \$27,601.60	\$16.40 \$34,112.00
113	\$10.64 \$22,131.20	\$13.95 \$29,016.00	\$17.26 \$35,900.80
114	\$11.17 \$23,233.60	\$14.66 \$30,492.80	\$18.15 \$37,752.00
115	\$11.73 \$24,398.40	\$15.37 \$31,969.60	\$19.01 \$39,540.80
116	\$12.32 \$25,625.60	\$16.15 \$33,592.00	\$19.97 \$41,537.60
117	\$12.94 \$26,915.20	\$16.96 \$35,276.80	\$20.98 \$43,638.40
118	\$13.59 \$28,267.20	\$17.82 \$37,065.60	\$22.04 \$45,843.20
119	\$14.27 \$29,681.60	\$18.71 \$38,916.80	\$23.15 \$48,152.00
120	\$14.98 \$31,158.40	\$19.64 \$40,851.20	\$24.30 \$50,544.00
121	\$15.73 \$32,718.40	\$20.62 \$42,889.60	\$25.50 \$53,040.00
122	\$16.52 \$34,361.60	\$21.68 \$45,094.40	\$26.83 \$55,806.40
123	\$17.35 \$36,088.00	\$22.74 \$47,299.20	\$28.13 \$58,510.40
124	\$18.22 \$37,897.60	\$23.89 \$49,691.20	\$29.55 \$61,464.00
125	\$19.13 \$39,790.40	\$25.09 \$52,187.20	\$31.05 \$64,584.00

*Annual salaries based on 2080 hours worked in a twelve-month period.

PAY GRADE SCHEDULE

GRADE	MINIMUM	MIDPOINT	MAXIMUM
126	\$20.09 \$41,787.20	\$26.33 \$54,766.40	\$32.57 \$67,745.60
127	\$21.09 \$43,867.20	\$27.64 \$57,491.20	\$34.19 \$71,115.20
128	\$22.14 \$46,051.20	\$29.02 \$60,361.60	\$35.89 \$74,651.20
129	\$23.25 \$48,360.00	\$30.48 \$63,398.40	\$37.70 \$78,416.00
130	\$24.41 \$50,772.80	\$31.99 \$66,539.20	\$39.57 \$82,305.60
131	\$25.63 \$53,310.40	\$33.59 \$69,867.20	\$41.55 \$86,424.00
132	\$26.91 \$55,972.80	\$35.27 \$73,361.60	\$43.63 \$90,750.40
133	\$28.26 \$58,780.80	\$37.04 \$77,043.20	\$45.81 \$95,284.80
134	\$29.67 \$61,713.60	\$38.88 \$80,870.40	\$48.09 \$100,027.20
135	\$31.15 \$64,792.00	\$40.82 \$84,905.60	\$50.48 \$104,998.40
136	\$32.71 \$68,036.80	\$42.87 \$89,169.60	\$53.03 \$110,302.40
137	\$34.35 \$71,448.00	\$45.02 \$93,641.60	\$55.69 \$115,835.20
138	\$36.07 \$75,025.60	\$47.27 \$98,321.60	\$58.46 \$121,596.80
139	\$37.87 \$78,769.60	\$49.64 \$103,251.20	\$61.41 \$127,732.80
140	\$39.76 \$82,700.80	\$52.11 \$108,388.80	\$64.45 \$134,056.00
141	\$41.74 \$86,828.00	\$54.69 \$113,760.00	\$67.64 \$140,692.00
182	\$28.03 \$58,302.40	\$32.50 \$67,600.00	\$36.97 \$76,897.60
183	\$29.39 \$61,131.20	\$38.52 \$80,121.60	\$47.64 \$99,091.20
*404	\$22.13 \$64,442.56	\$25.58 \$74,488.96	\$29.03 \$84,535.36
405	\$30.98 \$64,438.40	\$35.82 \$74,505.60	\$40.64 \$84,531.20

* Annual salary based on 2912 hours worked in a twelve-month period.
All other annual salaries based on 2080 hours worked in a twelve-month period.

**UNCLASSIFIED POSITIONS
PAY RANGES**

Beach Patrol Guard

1 st year	\$11.48
2 nd year	\$11.78
3 rd year	\$12.11
4 th year	\$12.37
5 th year	\$12.72

Increase in years 2-5 requires a minimum of 300 hours worked in the previous year

Rescue Swimmer \$13.49
Requires Emergency Medical Technician Certification

Lifeguards and rescue swimmers, who work a minimum of 300 hours between May and September and are in good standing, may receive a lump sum payment of \$500.

Beach Patrol Lieutenant \$15.61

School Crossing Guard

1 st year	\$9.01*
2 nd year	\$9.29*
3 rd year	\$9.57*
4 th year	\$9.86*
5 th year	\$10.16*
6 th year	\$10.45*

*Includes a 1 hour per assignment minimum - 1 hour in the morning & 1 hour in the afternoon

ADDITIONAL PAYS

<u>License/Certification/Allowance</u>	<u>Annual Amount</u>	<u>Position Eligible</u>
Certified Public Accountant	\$1,200	Any Department Director or Administrative, Fiscal & Related employee possessing a current Certified Public Accountant license issued by the Florida Department of Business and Professional Regulation, Board of Accountancy
Payroll Professional Certification	\$500	Payroll Specialist
Certified Golf Course Superintendent	\$1,500	Golf Course Superintendent Director of Parks and Recreation
Automobile Allowance	\$4,800	City Manager Deputy City Manger Chief Financial Officer Director of Beaches Energy Director of Human Resources Director of Parks & Recreation Director of Planning & Development Director of Public Works Police Chief Fire Chief
	\$3,600	City Engineer Public Works Project Engineer Property and Procurement Officer City Clerk

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MEMORANDUM

To: Karen Nelson, Deputy City Manager

From: Heather Ireland, Senior Planner

Re: **Ordinance No. 2018-8110**, amending the Land Development Code by adding "Tour operators" to the list of permitted uses in the City's *Industrial: I-1* zoning districts.

Date: August 23, 2018

ACTION REQUESTED:

Adopt Ordinance No. 2018-8110, amending the Land Development Code to add "Tour operators" to the list of permitted uses in the City's *Industrial: I-1* zoning districts. (Applicant – *Go Tuk'n*)

BACKGROUND:

The applicant is planning on leasing an existing warehouse tenant space at 1250 Shetter Avenue for their proposed business, *Go Tuk'n*. The proposed location is in an *Industrial: I-1* zoning district. The applicant's business is tour operations, providing a variety of mobile tours to residents and visitors of the beaches area. The building space would be used for the tour operator's office and for indoor storage of the business's tour vehicles. The applicant was advised by staff that tour operators are not currently listed as a permitted use in any zoning district, and that she would have to apply to amend the Land Development Code in order to allow the use. The proposed text amendment would add tour operators to the list of permitted uses in *Industrial: I-1* zoning districts.

Currently, general warehousing and storage, trucking and courier services, and business and professional office are permitted uses in *Industrial: I-1* zoning districts. However, "tour operators", which are generally similar type uses, are not listed. Considering the other uses already permitted in *I-1* zoning districts, added to the fact that the tour vehicles would be stored inside the warehouse space, staff feels that this use would not be problematic in *I-1* zoning districts.



The Planning Commission conducted a required public hearing on this proposed amendment on Monday, August 13, 2018 and recommended that "Tour operators" be approved by City Council to be added as a permitted use in *Industrial: I-1* zoning districts.

RECOMMENDATION:

Adopt Ordinance No. 2018-8110, amending the Land Development Code to add "Tour operators" to the list of permitted uses in the City's *Industrial: I-1* zoning districts. (Applicant – *Go Tuk'n*)

Introduced by: _____
1st Reading: _____
2nd Reading: _____

ORDINANCE NO. 2018-8110

AN ORDINANCE TO AMEND AN ORDINANCE ENACTING AND ESTABLISHING A COMPREHENSIVE LAND DEVELOPMENT REGULATION AND OFFICIAL ZONING MAP FOR THE INCORPORATED AREA OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, AS AUTHORIZED BY CHAPTER 163.3202, FLORIDA STATUTES, BY AMENDING ARTICLE VII. ZONING DISTRICTS, DIVISION 2, SECTION 34-346. INDUSTRIAL DISTRICT: I-1, PARAGRAPH (B) *PERMITTED USES* TO ADD "TOUR OPERATORS" AS SUBPARAGRAPH (20); TO REPEAL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND FOR OTHER PURPOSES.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF JACKSONVILLE BEACH, FLORIDA:

SECTION 1. That Division 2, Section 34-346. Industrial district: I-1, Paragraph (B) *Permitted uses* of Article VII. Zoning Districts of the Comprehensive Land Development Regulation of the City of Jacksonville Beach, Florida, is hereby amended by adding a new Subparagraph (20), which shall henceforth read as follows:

Sec 34-346 Industrial district: I-1

(b) *Permitted uses*

(20) Tour operators

SECTION 2. That all ordinances or parts of ordinances in conflict with this ordinance are, to the extent that the same may conflict, hereby repealed.

SECTION 3. That this ordinance shall take effect upon its adoption by the City Council.

AUTHENTICATED THIS _____th DAY OF _____, A.D., 2018.

William C. Latham, Mayor

Laurie Scott, City Clerk

Sec. 34-346. - Industrial district: I-1.

- (a) Purpose. The industrial (I-1) zoning district is intended to implement the industrial land use district in the comprehensive plan. It is intended to apply to areas appropriate for general industrial uses which are not objectionable to surrounding land uses with regard to smoke, odor, fumes, and noise.
- (b) Permitted uses. The following uses are permitted as of right in the I-1 zoning district.
 - (1) Ornamental floraculture and nursery.
 - (2) Veterinary services for animal specialties and kennels; provided animals are housed in enclosed, soundproofed buildings.
 - (3) Lawn, garden and tree services.
 - (4) Building contractors and subcontractors.
 - (5) Manufacturing establishments producing the following products: Bakery products, apparel, wood cabinets, newspaper printing and publishing, commercial printing, luggage, computer and office equipment, jewelry, and sign and specialty advertising.
 - (6) Manufacturer's display rooms.
 - (7) Boat building and repairing.
 - (8) General warehousing and storage.
 - (9) Trucking and courier services.
 - (10) Communications and utility services.
 - (11) Wholesale trade establishments as follows: Motor vehicle supplies and parts, new; lumber and construction materials and other durable goods, except scrap and waste materials; paper and paper products, drugs, drug propieties and druggists' sundries, apparel, piece goods and notions; beer, wine and distilled alcoholic beverages; and flowers, nursery stock and florist's supplies.
 - (12) Financial institutions, insurance and real estate offices.
 - (13) Business service establishments as follows: Advertising, business and consumer credit reporting and collections; mailing, reproduction, commercial art, photography, and stenography; building services, computer programming, data processing and other computer services, personnel supply, and recording studios. For recording studios, no noise from activities within the studio may be audible from off of the property containing the studio.
 - (14) Automotive repair shops, service stations, and carwashes.
 - (15) Electrical repair; watch, clock and jewelry repair; reupholstery and furniture repair; and miscellaneous repair shops and related services.
 - (16) Business and professional offices as follows: Landscape architects; doctors, dentists, and miscellaneous health offices and clinics; and engineering, architecture, accounting, research, management and related services.

(17) Government use.

(18) Essential public services.

(19) Recreational services.

(20) Tour Operators

(c) Accessory uses. The following uses are permitted as accessory uses in the I-1 zoning district.

(1) Any use customarily accessory to the permitted and conditional uses in the I-1 zoning district.

(d) Conditional uses. The following uses are permitted as conditional uses in the I-1 zoning district, subject to the standards and procedures established in section 34-221 et seq.

(1) Cemeteries.

(2) Used motor vehicle parts, wholesale.

(3) Processing and wholesale trade of scrap and waste materials, including junkyards, subject to section 34-445(d).

(4) Petroleum bulk stations and terminals, wholesale.

(5) Restaurants, except drive-ins.

(6) Convenience stores.

(7) Hotels and motels.

(8) Wholesale trade—nondurable goods, excluding farm products, chemical and allied products, and petroleum products.

(9) Educational services.

(10) Outdoor restaurants.

(11) Craft distillery



POLICE DEPARTMENT
Patrick K. Dooley
Chief of Police

City of

Jacksonville Beach

Police Department

101 Penman Road, South

Jacksonville Beach

FL 32250

Phone: 904.247.6343

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www.jacksonvillebeach.org

To: Karen Nelson, Deputy City Manager
From: Patrick K. Dooley, Chief of Police
Subject: Ordinance No. 2018-8111, amending Chapter 5, "Animals and Fowl", of the Code of Ordinances
Date: August 27, 2018

ACTION REQUESTED

Adopt Ordinance number 2018-8111, amending Chapter 5 of the City's Code of Ordinances by adding Sec. 5-36 titled "Neglecting, Abandoning Animals, Animals Confinement, Tethering".

BACKGROUND

Currently, the City of Jacksonville Beach Code of Ordinances does not contain an ordinance addressing the growing concern of animal cruelty, abandonment, or neglect. The absence of this ordinance hinders the ability of the Jacksonville Beach Animal Control Officer to take enforcement action for such offenses, leaving the only recourse for action being a police officer enforcing state statute for either misdemeanor or felony level cruelty-related charges. Currently, there is also no civil enforcement action for such violations and no possibility of bringing violators in front of the Jacksonville Beach Special Magistrate.

At the request of community and departmental members, the issues surrounding the absence of such an ordinance for cruelty and neglect have created heightened cause for concern. The humane treatment of animals is an important public concern and a focus of our enforcement efforts. The adoption of the proposed ordinance would provide the Jacksonville Beach Police Department / Jacksonville Beach Animal Control Officer with additional enforcement options when dealing with violators.

This ordinance (Section 5-36) regulates the neglecting, abandoning, confinement, and tethering of any animals within the City of Jacksonville Beach.



According to the Ordinance, it is considered neglect or abandonment of an animal if one or more of the following occurs:

- Failing to provide sufficient potable water, sufficient wholesome food, or adequate shelter;
- Keeping an animal in an enclosure which prevents the animal from full movement with full extension of its limbs;
- Placing or confining an animal in an unattended vehicle without sufficient ventilation, water or without sufficient space to stand fully erect on all legs and / or to be able to turn fully around;
- Allowing an animal to live in extreme filth, excessive feces, unsanitary conditions, obnoxious odors such as urine and feces.

The Ordinance also defines conditions under which animals may be tethered.

RECOMMENDATION

Adopt Ordinance Number 2018-8111, amending Chapter 5 of the City of Jacksonville Beach Code of Ordinances by adding Sec. 5-36 titled "Neglecting, Abandoning Animals, Animals Confinement, Tethering".

Introduced By: _____
1st Reading: _____
2nd Reading: _____

ORDINANCE NO. 2018-8111

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF JACKSONVILLE BEACH, FLORIDA; AMENDING CHAPTER 5, "ANIMALS AND FOWL," ARTICLE II. – DOGS AND CATS, DIVISION 1. – IN GENERAL, SECTION 5-36 "RESERVED." ADDING NEGLECT, ABANDONMENT, CONFINEMENT, TETHERING, FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE BEACH, FLORIDA:

SECTION 1. That Chapter 5, "Animals and Fowl," Article II. – Dogs and Cats, Division 1. – In General, Section 5-36 "RESERVED" of the Code of Ordinances of the City of Jacksonville Beach, Florida be amended as follows:

Sec. 5-36 Neglecting / Abandoning Animals / Animals Confinement / Tethering

It shall be unlawful for any person to neglect or abandon an animal. Violations of this section are deemed to be irreparable or irreversible in nature. For purposes of this section, it shall be considered neglect or abandonment if one or more of the following occurs:

- (1) Failing to provide any one of the following: sufficient potable water; sufficient wholesome food; adequate shelter with a sufficient, level floor, at least three structurally sound walls and a solid roof to protect the animal from the weather, extreme temperature (hot or cold) and direct sunlight; current and active veterinary care/treatment to prevent suffering; sufficient exercise and wholesome exchange of air. A standard of usual and customary practice, based upon the guidelines of the Jacksonville Veterinary Medical Society (JVMS), the Florida Veterinary Medical Association (FVMA) and/or the American Veterinary Medical Association (AVMA), shall be used to define active veterinary care/treatment;
- (2) Keeping an animal in an enclosure which prevents the animal from free and full movement with full extension of its limbs (including standing fully upright) and/or without exercise and wholesome exchange of air. Nothing in this section is meant to prohibit the temporary transport of animals in 'airline crates' or the use of a temporary crate that may not allow for full extension of all limbs and full movement and to stand erect and turn fully around while cleaning the enclosure or to separate

animals while feeding. Crates used for temporary holding of animals in conjunction with or training for dog shows, performance events or hunting are not covered by this provision if such holding period does not include overnight or extended periods of more than two hours, while not in transport, in such confined spaces that may not allow for full extension and free movement. Nothing in this section is meant to restrict the use of crates that allow the animal(s) to fully extend all limbs, allow the animal(s) to stand fully erect without touching the walls or top of the crate, allow the animal(s) to fully turn around, and allow the animal(s) sit and lay down without obstruction;

- (3) Placing or confining an animal or allowing it to be placed or confined or to remain in an unattended vehicle without sufficient ventilation or for such a period of time as may reasonably be expected to endanger the health or well-being of such animal due to heat, lack of water or such other circumstances as may be expected to cause suffering, debility or death;
 - a) A police officer or animal control officer who finds an animal in a vehicle in violation of this section may enter the vehicle by using the amount of force reasonably necessary to remove the animal. An officer or animal control officer who acts in substantial compliance with the provisions of this section shall be immune from civil and criminal liability, and the City shall also be held immune from civil liability.
- (4) Caging or confining an animal and failing to supply the animal, during such caging or confinement, with sufficient water, with sufficient space to stand fully erect on all legs and/or to turn completely around within the cage or confinement and with sufficient wholesome food;
- (5) Leaving the animal upon or beside any street, road or other public or private place;
- (6) Forsaking entirely and leaving to die any animal that is maimed, sick, infirm or diseased;
- (7) Allowing an animal to live in extreme filth, excessive feces, unsanitary conditions, obnoxious odors such as urine and feces; or
- (8) Restraint by tethering;
 - a) The tether shall not weigh more than one-eighth of the animal's body weight. When a violation of this provision occurs, an animal control officer is authorized to take reasonable measures to remove the animal from the tether and take the tether and animal to shelter.
 - b) The tether must be at least twelve (12) feet in length with operative swivels on both ends.

- c) The tether shall be attached to a properly fitted collar or harness worn by the animal; the tether may not be attached to a slip/choke or prong collar.
- d) The animal, while restrained by a tether, must be able to access proper shelter with sufficient floor, at least three walls, and roof to protect the animal from the weather, extreme temperatures and direct sunlight; and is able to access sufficient potable water and sufficient wholesome food, and
- e) In the interest of public safety, animal control officers and police officers are authorized to remove aggressive and dangerous dogs from tethers and impound such animals where the animal is accessible by children or the public without a secured fence or enclosure. Boarding fees will be the responsibility of the owner of the impounded dog.

(9) Special magistrate. The special magistrate shall exercise jurisdiction over such matters as set forth in Chapter 2, Article VI, section 2-170 of the Code of Ordinances of the City of Jacksonville Beach.

(10) Penalties. Any person who violates this section shall be subject to a fine of one hundred dollars (\$100.00) for the first violation, a fine of two hundred fifty dollars (\$250.00) for the second violation, and a five hundred dollar (\$500.00) fine for any subsequent violations. The Jacksonville Beach Police Department/Jacksonville Beach Animal Control shall enforce the provisions set forth within this section.

SECTION 2. That all ordinances or parts of ordinances in conflict with this ordinance are, to the extent that the same may conflict, hereby repealed.

SECTION 3. This ordinance shall take effect upon its adoption in accordance with the law.

AUTHENTICATED this ___ day of _____, 2018.

William C. Latham, MAYOR

Laurie Scott, CITY CLERK