



Agenda

City Council

Monday, October 21, 2019

7:00 PM

Council Chambers

MEMORANDUM TO:

The Honorable Mayor and
Members of the City Council
City of Jacksonville Beach, Florida

Council Members:

The following Agenda of Business has been prepared for consideration and action at the Regular Meeting of the City Council.

OPENING CEREMONIES: INVOCATION, FOLLOWED BY SALUTE TO THE FLAG

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

- 19-179 Council Briefing held on October 7, 2019
- 19-180 Regular Council Meeting held on October 7, 2019

ANNOUNCEMENTS

COURTESY OF THE FLOOR TO VISITORS

MAYOR AND CITY COUNCIL

CITY CLERK

CITY MANAGER

- 19-181 Approve the Monthly Financial Reports for the Month of September
- 19-182 Approve a Budget Increase Not to Exceed \$150,000 to the Contract with JL Malone (General Contractor) for the Expansion of Beaches Energy Services' Guana Substation

- 19-183 Award RFP No. 08-1819 Design-Build Contract for Sampson Substation Autotransformer No. 2 Replacement 2019

RESOLUTIONS

- 19-184 RESOLUTION NO. 2041-2019

A RESOLUTION AMENDING THE OPERATING BUDGET OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019.

- 19-185 RESOLUTION NO. 2042-2019

A RESOLUTION PROVIDING FOR THE SALE OF SURPLUS PROPERTY ONLINE.

- 19-186 RESOLUTION NO. 2043-2019

A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, RECOGNIZING THE WEEK OF OCTOBER 21-27, 2019, AS FLORIDA CITY GOVERNMENT WEEK.

ORDINANCES

- 19-187 ORDINANCE NO. 2019-8116 (Second Reading) (Public Hearing)

AN ORDINANCE AMENDING CHAPTER 4, "ALCOHOLIC BEVERAGES," OF THE CODE OF ORDINANCES OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, BY AMENDING SECTION 4-2, "PROHIBITED HOURS OF SALE, CONSUMPTION, AND SERVICE," PROVIDING FOR REQUIRED SECURITY MEASURES; PROVIDING FOR ENHANCED PENALTIES; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT WITH THIS ORDINANCE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE AND FOR OTHER PURPOSES.

ADJOURNMENT

NOTICE

In accordance with Section 286.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The public is encouraged to speak on issues on this Agenda that concern them. Anyone who wishes to speak should submit the request to the City Clerk or to the recording secretary prior to the beginning of the meeting. These forms are available at the entrance of the City Council Chambers for your convenience.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299, extension 10, no later than one business day before the meeting.

The Council Briefing began at 5:30 P.M.

The following City Council Members were in attendance:

Mayor: William C. Latham

Council Members: Keith Doherty Georgette Dumont Sandy Golding
Christine Hoffman Cory Nichols (absent) Phil Vogelsang

Also present was City Manager Mike Staffopoulos.

Purpose of Briefing

The purpose of the briefing was to update the Council Members about ongoing items in the City.

City Manager

Updates

Mr. Staffopoulos updated Council on the following items:

- Police are monitoring City wide flooding due to heavy rain.
- The turtle friendly amber light that was placed at a beach end zone did not meet police safety standards. A custom light shield would be made and tested.
- Mr. Staffopoulos stated he would be absent for the upcoming Council Briefing and Council Meeting on October 21, 2019, and Deputy City Manager Karen Nelson would be present in his absence.

Traffic Policy

Mr. Staffopoulos stated Chief of Police Gene Paul Smith created a City of Jacksonville Beach Traffic Management Policy [copy on file]. A conversation ensued regarding adding speed bumps/humps and adding stop signs in neighborhoods. Chief Smith stated the policy was created from data analysis obtained and completed by the department. Mr. Staffopoulos and Chief Smith stated the policy would be available to the public and placed on the City's website.

Council Code of Ethics

Mr. Staffopoulos reviewed the Code of Ethics for Public Officials, Declaration of Policy [copy on file]. Conversation ensued regarding clarification and suggested edits to the policy. Mr. Staffopoulos stated after the edits were made, the policy would be brought before Council as a Resolution to be adopted. No time frame was designated.

Prioritization of Council Directives

Mr. Staffopoulos passed out and reviewed an outline of priorities identified by Council [copy on file] and a proposed project timeline [copy on file]. Conversation ensued regarding the different topics on the timeline.

Gate near Kings Road Bridge

Mr. Staffopoulos stated residents had contacted Council Members regarding the gate near the Kings Road Bridge [Lakeside Drive]. Mr. Staffopoulos said residents are inquiring if the gate would remain open after the drainage project is complete. Mr. Staffopoulos asked Council if a workshop should be scheduled to discuss the topic.

A conversation ensued regarding the residents' request and previous City statements about the gate. Mr. Staffopoulos stated there was a consensus for not scheduling a workshop. After the completion of the drainage project, the gate would remain closed.

Ordinance for backyard hens

Council Member Golding stated she had been approached by two (2) Jacksonville Beach citizens regarding allowing backyard hens in the city. Ms. Golding reviewed a handout [copy on file] summarizing the regulations associated with backyard hens. Ms. Golding's handout also included ordinances from Atlantic Beach, Neptune Beach, and Jacksonville allowing backyard hens.

Conversation ensued regarding the current details of the City's ordinance regarding backyard hens. Mr. Staffopoulos stated this topic would be brought up for further discussion in the future.

The briefing adjourned at 6:53 P.M.

Submitted by: Jodilynn Byrd
Administrative Assistant

Approved:

William C. Latham, MAYOR

Date: _____

**Minutes of Regular City Council Meeting
held Monday, October 7, 2019, at 7:00 P.M.
in the Council Chambers, 11 North 3rd Street,
Jacksonville Beach, Florida**



OPENING CEREMONIES:

Council Member Vogelsang provided the Invocation, followed by the salute to the flag.

CALL TO ORDER:

Mayor Latham called the meeting to order at 7:03 P.M.

ROLL CALL:

Mayor: William C. Latham

Council Members: Keith Doherty Georgette Dumont Sandy Golding
Christine Hoffman Cory Nichols (*Absent*) Phil Vogelsang

Also present were City Manager Mike Staffopoulos and Acting City Attorney Denise May.

APPROVAL OF MINUTES:

Motion: It was moved by Ms. Hoffman, seconded by Mr. Vogelsang, and passed unanimously to approve the following minutes:

- Special City Council Meeting held on September 9, 2019 (Tentative Budget)
- Special City Council Meeting held on September 16, 2019 (Budget Adoption)
- Executive Session of the City Council held on September 16, 2019 (Litigation)
- Regular Council Meeting held on September 16, 2019

ANNOUNCEMENTS:

Council Member Golding called Police Chief Gene Paul Smith to the podium to recognize the contributions of the Citizen Police Academy Alumni Association. Chief Smith stated there had been between 10,500-11,000 volunteer hours this year to date.

Council Member Dumont stated she is currently attending the Florida Public Pension Trustees Association Conference. She is an appointed member of the City's Pension Board of Trustees.

Mayor Latham announced the HMS Queen Elizabeth is in port. Mayor Latham commended Chief Smith and his staff for making sure the City is prepared for the influx of visitors, and working with a liaison with The Royal Navy.

COURTESY OF THE FLOOR TO VISITORS:

- Cheryl Carleton, 2055 Lakeside Drive, Jacksonville Beach, spoke about the gate at the end of the cul-de-sac on Lakeside Drive.

Mayor Latham responded to Ms. Carleton's comments by stating the Council discussed the issue during the Council Briefing held before this Council Meeting. The City made a commitment and intends to close the gate, and use it only for emergencies when the Kings Road Bridge is completed.

- Toby and Hays Jackson, 2022 Lakeside Drive, Jacksonville Beach, thanked the Mayor and Council.
- Mary Frosio, 1830 Nightfall Drive, Neptune Beach, spoke about previous promises from prior City Managers and Councils regarding the gate on Lakeside Drive, and hoped there was a way to permanently end the discussion.

The following completed Speaker Request Cards, but chose not to speak following Mayor Latham's comments regarding Lakeside Drive:

- Cole Simpson, 2027 Lakeside Drive, Jacksonville Beach
- Jacqueline Phillips, 75 Oakwood Road, Jacksonville Beach
- Brian Duerr, 2014 Lakeside Drive, Jacksonville Beach

Courtesy of the Floor to Visitors continued:

- Gary Paetau, 725 Bonaire Circle, Jacksonville Beach, spoke about city planning and development, and referenced issues in Ashville, North Carolina.
- Ken Marsh, 2011 Gail Avenue, Jacksonville Beach, spoke about the lack of regular meetings held by the Community Redevelopment Agency, and a downtown strategy and vision.

MAYOR AND CITY COUNCIL:

CITY CLERK:

CITY MANAGER:

Item #19-169 – Approve Employment Agreement with Mr. Chris Ambrosio for the Position of City Attorney

Motion: It was moved by Ms. Hoffman and seconded by Mr. Vogelsang, to approve the Employment Agreement with Mr. Chris Ambrosio for the position of City Attorney.

A brief discussion ensued regarding the Agreement, and a notation was made of a scrivener's error to be corrected.

Roll Call Vote: Ayes – Doherty, Dumont, Golding, Hoffman, Vogelsang, Mayor Latham
The motion passed unanimously.

Item #19-170 – Authorize the Mayor and City Manager to Execute an Agreement with the Duval County Property Appraiser and Tax Collector for the Use of Property Tax Collections to Fund Property Tax Audit Services

Motion: It was moved by Ms. Hoffman and seconded by Mr. Vogelsang, to authorize the Mayor and City Manager to execute an agreement with the Duval County Property Appraiser and Tax Collector for the use of property tax collections to fund property tax audit services.

Mr. Staffopoulos explained the Property Appraiser occasionally has the ability to use outside auditing firms to try and find inconsistencies with reporting at the county level. This was previously done in 2016 with Homestead Exemptions. The City is being asked again to participate to do research of Tangible Personal Property (TPP).

Duval County Property Appraiser Jerry Holland, 231 East Forsyth, Jacksonville, addressed the Council. Mr. Holland explained Jacksonville Beach is one of eight taxing districts in the county. He stated the Homestead Exemptions compliance audit in 2016 netted Jacksonville Beach approximately \$134,000. County wide, there was approximately \$2.5 million in recovery. Mr. Holland explained TPP is self-reported, which may lead to under reporting. He hoped the audit would encourage people to fully report as well as finding those who have not been reporting.

In response to a question from Ms. Dumont, Mr. Holland explained what TPP is and the process of how it would be assessed.

Roll Call Vote: Ayes –Dumont, Golding, Hoffman, Vogelsang, Doherty, Mayor Latham
The motion passed unanimously.

Item #19-171 – Award RFP No. 08-1718 VOIP (Voice Over Internet Protocol) Phone Solution

Motion: It was moved by Ms. Hoffman and seconded by Mr. Vogelsang, to award RFP. No. 08-1718 VOIP (Voice Over Internet Protocol) Phone Solution to Touchpoint, Inc.

Mr. Staffopoulos explained the City needs a modernized phone system to conduct communications business.

Mr. Staffopoulos, Information Services Supervisor Kent Haines, and Director of Parks and Recreation Jason Phitides responded to questions from Council on the following:

- Funding for the project from 2018 was rolled back into the General Capital Projects Fund
- Confirmed 9-1-1 service is not included in this project as management of 9-1-1 is done by the Jacksonville Sheriff's Office; however, Police Department staff phone lines are included in the project
- Confirmed each desktop computer or hard phone on a desktop would have a physical address location associated to it
- Explained the Lifeguard Station phone is paid by the Volunteer Life Saving Corps and not included in this project
- Confirmed the project does not include City cell phones
- Confirmed no maintenance cost increase for the five-year agreement

Roll Call Vote: Ayes –Golding, Hoffman, Vogelsang, Doherty, Dumont, Mayor Latham
The motion passed unanimously.

Item #19—172 – Authorize the City Manager to Sign an Agreement with ChargePoint, Inc., for Services to Support Two Level 2 Plug-in Electric Vehicle Charging Stations Installed in Downtown Area Public Parking Lots

Motion: It was moved by Ms. Hoffman and seconded by Mr. Vogelsang, to authorize the City Manager to sign an Agreement with ChargePoint, Inc., for services to support two Level 2 plug-in electric vehicle charging stations installed in downtown.

Mr. Staffopoulos explained the item authorizes the activation of two electric charging stations that have been installed, but are not yet turned on.

Director of Planning and Development Bill Mann stated the charging stations were provided at no cost to the City through the North Florida Transportation Planning Organization. Mr. Mann answered Council questions regarding maintenance, usage of existing charging stations, and confirmed the City, if decided, can remove the stations after two years.

Roll Call Vote: Ayes – Hoffman, Vogelsang, Doherty, Dumont, Golding, Mayor Latham
The motion passed unanimously.

Item #19-173 – Approve the Resurface of Seven (7) Tennis Courts at Huguenot Tennis Facility by Nidy Sports Construction Co., in the Amount of \$44,925.00

Motion: It was moved by Ms. Hoffman and seconded by Mr. Vogelsang, to approve the resurface of seven (7) tennis courts at Huguenot Tennis Facility by Nidy Sports Construction Co., in the amount of \$44,925, as described in the memorandum from the Director of Parks and Recreation dated September 11, 2019.

Mr. Staffopoulos explained the resurfacing should provide new surfaces at the tennis courts and last approximately 8-10 years.

Council Member Doherty asked about the status of the addition of a new tennis court previously approved by the Council. Mr. Phitides responded an assessment of the basketball court usage is being done, and so far, it appears there is a lot of use. The results of the assessment will be used to determine where to put the basketball court. The addition of an eighth tennis court is still needed and the plans would continue once a workable plan is in place that would not affect the footprint of the park. Mr. Phitides confirmed this item is for the existing seven tennis courts.

Roll Call Vote: Ayes –Vogelsang, Doherty, Dumont, Golding, Hoffman, Mayor Latham
The motion passed unanimously.

Item #19-174 – Approve the City Manager’s Authorization for the Emergency Point Repair of the Partially Collapsed 10-inch Cast Iron Sanitary Sewer Main and Site Work Restoration on 3rd St. N. between 11th and 12th Ave. N.

Motion: It was moved by Ms. Hoffman and seconded by Mr. Vogelsang, to approve the City Manager’s authorization for the emergency point repair of the partially collapsed 10-inch cast iron sanitary sewer main and site work restoration on 3rd Street North, between 11th and 12th Avenue North.

Mr. Staffopoulos stated whenever there is a collapsed pipe under a section of A1A [3rd Street], the City cannot wait for authorization. It would be repaired before it destroys travel lanes. This item is requesting after-the-fact authorization.

City Engineer Marty Martirone explained the pipe was installed over 30 years ago in 1981. The lines are checked (televised) on an annual basis to look for problem areas. Mr. Staffopoulos added the age of the pipe is not necessarily the issue, rather where the Hydrogen Sulfide gas pockets accumulate in the system.

Roll Call Vote: Ayes – Doherty, Dumont, Golding, Hoffman, Vogelsang, Mayor Latham
The motion passed unanimously.

RESOLUTIONS:

Item #19-175 – RESOLUTION NO. 2039-2019

Mayor Latham requested the City Clerk read Resolution No. 2039-2019 by title only, whereupon Ms. Scott read the following:

“A RESOLUTION OF BEACHES ENERGY SERVICES, FLORIDA, APPROVING THE FORM AND CONTENT OF THE THIRD AMENDED AND RESTATED INTERLOCAL AGREEMENT DATED AS OF MARCH 25, 2011, AUTHORIZING THE EXECUTION OF THE ASSUMPTION AGREEMENT AND THE GAS SERVICES AGREEMENT AND AUTHORIZING THE DELIVERY OF SUCH INSTRUMENTS TO FLORIDA GAS UTILITY; PROVIDING FOR THE MAKING OF PAYMENTS PURSUANT TO SAID GAS SERVICES AGREEMENT; APPOINTING A DIRECTOR AND AN ALTERNATE DIRECTOR TO SERVE ON THE BOARD OF DIRECTORS OF FLORIDA GAS UTILITY; AND MAKING CERTAIN COVENANTS IN CONJUNCTION THEREWITH; PROVIDING CERTAIN AUTHORIZATIONS; PROVIDING AN EFFECTIVE DATE; AND PROVIDING CERTAIN OTHER DETAILS WITH RESPECT THERETO.”

Motion: It was moved by Ms. Hoffman and seconded by Mr. Vogelsang, to adopt Resolution No. 2039-2019 authorizing the Mayor to execute the Interlocal Agreement between the City of Jacksonville Beach and Florida Gas Utility (FGU).

Beaches Energy Services Director Allen Putnam explained the Agreement allows FGU to provide a gas supply in the event the City does not have a successful negotiation with TECO Peoples Gas. The Agreement would also help if the City decides to become its own gas utility. Moving the gas service could save \$300,000 per year. Mr. Putnam briefly went over Beaches Energy Services' strategic planning for the future.

Roll Call Vote: Ayes –Dumont, Golding, Hoffman, Vogelsang, Doherty, Mayor Latham
The motion passed unanimously.

Item #19-176 – RESOLUTION NO. 2040-2019

Mayor Latham requested the City Clerk read Resolution No. 2040-2019 by title only, whereupon Ms. Scott read the following:

“A RESOLUTION REVISING ELECTRIC RATES FOR BEACHES ENERGY SERVICES.”

Motion: It was moved by Ms. Hoffman and seconded by Mr. Vogelsang, to adopt Resolution No. 2040-2019 revising the electric rates for Beaches Energy Services.

Mr. Staffopoulos explained the resolution increases the base charge by \$2.00 per kilowatt hour, but also reduces the bulk power cost adjustment by \$3.00; a net \$1.00 reduction in every customer's bill. Chief Financial Officer Ashlie Gossett added there has been a reduction of \$28.00 since March 2010.

Roll Call Vote: Ayes –Golding, Hoffman, Vogelsang, Doherty, Dumont, Mayor Latham
The motion passed unanimously.

ORDINANCES:

Item #19-177 – ORDINANCE NO. 2019-8124 (Second Reading)

Mayor Latham requested the City Clerk read Ordinance No. 2019-8124 by title only, whereupon Ms. Scott read the following:

“AN ORDINANCE OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, AMENDING EMPLOYEE BENEFITS AND LEAVE POLICY PROVIDING FOR ADDITIONAL PAID HOLIDAY; PROVIDING FOR FINDINGS; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES, AND PROVIDING FOR AN EFFECTIVE DATE.”

Motion: It was moved by Ms. Hoffman and seconded by Mr. Vogelsang, to adopt Ordinance Number 2019-8124, amending Employee Benefits and Leave Policy to provide for an

additional paid holiday. This would add Christmas Eve as an official paid holiday observed by the City.

Roll Call Vote: Ayes – Hoffman, Vogelsang, Doherty, Dumont, Golding, Mayor Latham
The motion passed unanimously.

Item #19-178 – ORDINANCE NO. 2019-8116 (First Reading) (Public Hearing)

Mayor Latham requested the City Clerk read Ordinance No. 2019-8116 by title only, whereupon Ms. Scott read the following:

“AN ORDINANCE AMENDING CHAPTER 4, “ALCOHOLIC BEVERAGES,” OF THE CODE OF ORDINANCES OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, BY AMENDING SECTION 4-2, “PROHIBITED HOURS OF SALE, CONSUMPTION, AND SERVICE,” PROVIDING FOR REQUIRED SECURITY MEASURES; PROVIDING FOR ENHANCED PENALTIES; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT WITH THIS ORDINANCE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE AND FOR OTHER PURPOSES.”

Public Hearing:

The following spoke on the agenda item:

- Jeanell Wilson, 2014 South Oceanfront, Jacksonville Beach

Motion: It was moved by Ms. Hoffman and seconded by Mr. Vogelsang, to adopt Ordinance 2019-8116 amending Section 4-2, “Prohibited hours of sale, consumption, and service” of Chapter 4 “Alcoholic Beverages” of the Code of Ordinances of the City of Jacksonville Beach, Florida.

Discussion:

Ms. Golding suggested a change on Page 8 of the Ordinance, Section 4-2(e)(2)d)3., to better clarify the violation by changing “Subsequent findings of violations...” to “Third and subsequent findings of violations...”

A brief discussion on the suggested change occurred. Mr. Doherty announced due to the nature of the ordinance, he would abstain from any vote or discussion on this item.

Amended Motion: It was moved by Ms. Golding and seconded by Ms. Hoffman, to amend Section 4-2(e)(2)d)3. to add “A third and any subsequent findings...”

Roll Call Vote: Ayes –Vogelsang, Dumont, Golding, Hoffman, Mayor Latham
Abstain - Doherty
The amended motion passed 5-0, with Council Member Doherty abstaining.

Roll Call Vote: Ayes – Dumont, Golding, Hoffman, Vogelsang, Mayor Latham
Abstain - Doherty
The motion passed 5-0 as amended, with Council Member Doherty abstaining.

ADJOURNMENT:

Prior to adjournment, Mayor Latham opened additional discussion related to public comments.

Discussion ensued regarding the Community Redevelopment Agency (CRA). Discussion items included:

- Mr. Mann clarified CRA meetings are not cancelled, rather they are held when there are agenda items, as is the case for all the other boards.
- Mr. Staffopoulos advised after the last joint City Council/CRA meeting [July 15, 2019], there was no direction from Council to have another meeting.
- Council deciding alone what to do downtown or jointly with the CRA.
- Mr. Staffopoulos stated there was a conversation about the Urban Land Institute (ULI), but there was no direction from Council to move in that direction.
- The possibility of bringing in ULI at a future Council Briefing.
- Investigate the option of the Council taking over the duties of the CRA and eliminating the need for a separate board.
- Providing the CRA Board with notice of any upcoming discussions related to the CRA by Council.
- Acting City Attorney Denise May advised there is a statutory process to follow should the Council decide to eliminate the CRA.
- Mayor Latham stated over the last five years, there had been extensive public discussion, surveys, and tours about the downtown vision.
- The status of several Dix.Hite projects.
- A focus by staff to address issues in the downtown area.
- Providing a report to Council on the status of projects.

Mr. Staffopoulos suggested three topics for possible discussion at the next Council Briefing.

1. The legislative oversight of the CRA and Council to make clear their intention on where they want to go.
2. The operation and maintenance of the downtown with regard to levels of service and cleanliness.
3. Reaffirming Council's vision of downtown. Discuss with Mr. Mann whether the right incentives are in place and if Council is ready to leverage City owned property accordingly to help fulfill the vision.

There being no further business, the meeting adjourned at 8:23 P.M.

Submitted by: Laurie Scott
City Clerk

LS/sg

Approval:

William C. Latham, MAYOR

Date: _____

City of

Jacksonville Beach

City Hall

11 North Third Street

Jacksonville Beach

FL 32250

Phone: 904.247.6274

www.jacksonvillebeach.org

MEMORANDUM

TO: Michael Staffopoulos, City Manager
FROM: Ashlie Gossett, Chief Financial Officer
SUBJECT: Monthly Financial Reports for September 2019
DATE: October 14, 2019

Action Requested

Accept the monthly financial reports for the month of September 2019.

Summary

The statements are prepared on a cash basis and do not reflect year-end accruals. In the Summary Budget Reports, the cumulative actual revenues and expenditures are compared to the actual amounts at the same point in time as last fiscal year. Exhibit 7 of the Summary Budget Reports compares actual revenues and expenditures to budget in total by fund.

Exhibit 1 - General Fund Revenues

In total, General Fund revenues are 2.96% greater than amounts budgeted year-to-date. The increase in permit revenues is due in part to the Margaritaville hotel project. Miscellaneous Revenue in the General Fund includes investment earnings on pooled investments, auction proceeds, facility rental fees, tennis fees, and cemetery lots purchased. The positive variance of \$415,266 over the prior year is largely attributable to investment earnings.

Exhibit 2 - General Fund Expenditures

General Fund expenditures are under budget by 8.6% for the current year and 2.9% over amounts expended in the prior year. Increased legal fees are the primary reason for the variance in City Administration costs compared to last year. Building Maintenance expenditures are 13.65% lower than the prior year. \$41,941 of the variance is due to emergency generator upgrades completed in the prior year.



Memorandum to Michael Staffopoulos

Financial Reports

October 14, 2019

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Exhibit 3 - Enterprise Fund Revenues

Total Enterprise Fund revenues are 3.6% higher than the annual budget. The bulk power cost portion of the electric rate was suspended in the month of March, reducing overall Electric revenues for the year. The Golf Course year-to-year variance is a result of the course closing for renovations.

Exhibit 4 - Enterprise Fund Expenditures

Total expenditures in the Enterprise Funds are 21.28% under budget for the current year and 3.16% over amounts expended in the prior year. The variance from year-to-year in Electric is due primarily to purchased power costs and the variance in Sanitation is related to debris costs for Hurricane Irma in FY2018.

Exhibit 5 – Special Revenue Fund Revenues

Revenues in the Special Revenue Funds are 8.58% ahead of last year on a percentage basis and over amounts budgeted in the current year by 8.84%.

Exhibit 6 - Special Revenue Fund Expenditures

In total, Special Revenue Fund expenditures are under budget for the current year and 39.55% lower than last year on a percentage of budget basis. Expenditures in the Community Development Block Grant Fund will be reimbursed by grant funding. Variances from the prior year in the Convention Development, Local Option Gas, Infrastructure Surtax, Downtown Increment, and Southend Increment Funds are primarily due to the timing of capital project expenditures.

Exhibit 7 - Summary Revenues and Expenditures

- The net income shown for the Electric Fund is overstated because monthly power bills are paid in arrears to FMPA.

Recommendation

Accept the financial reports for the month of September 2019, as submitted by the Chief Financial Officer.

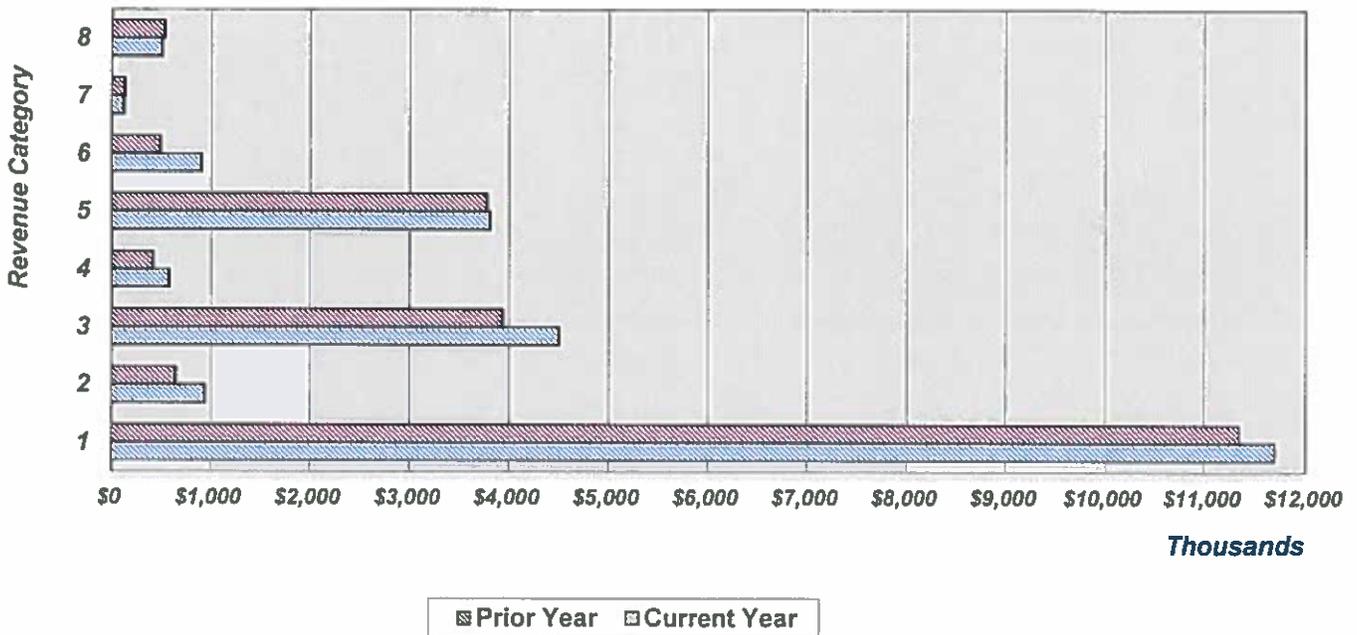


Summary Budget Revenue Report
 September 30, 2019
(100.00% of year has elapsed)

EXHIBIT 1 - GENERAL FUND REVENUES

Revenue Category	Current Year Revenue to Date	Current Year Revenue As a % of Budget	Prior Year Revenue to Date	Prior Year Revenue As a % of Budget	% Variance (Current Year Less Prior Year)	\$ Variance (Current Year Less Prior Year)
1 Taxes	11,685,081	95.28%	11,351,227	98.49%	-3.20%	333,854
2 Licenses & Permits	942,091	158.15%	650,985	111.81%	46.34%	291,106
3 Intergovernmental Revenue	4,504,787	106.39%	3,937,473	94.99%	11.40%	567,314
4 Charges for Services	581,236	149.42%	418,550	112.97%	36.45%	162,686
5 Enterprise Contributions	3,813,121	100.00%	3,783,312	100.00%	0.00%	29,809
6 Miscellaneous Revenue	905,880	213.98%	490,613	117.77%	96.21%	415,266
7 Fines & Forfeitures	119,858	70.30%	132,524	77.73%	-7.43%	(12,666)
8 Interfund Transfers	509,708	99.94%	534,366	100.82%	-0.88%	(24,658)
Total Revenues	\$ 23,061,761	102.96%	\$ 21,299,050	98.96%	4.00%	\$ 1,762,711

**GENERAL FUND REVENUES TO DATE
 CURRENT YEAR VS PRIOR YEAR**



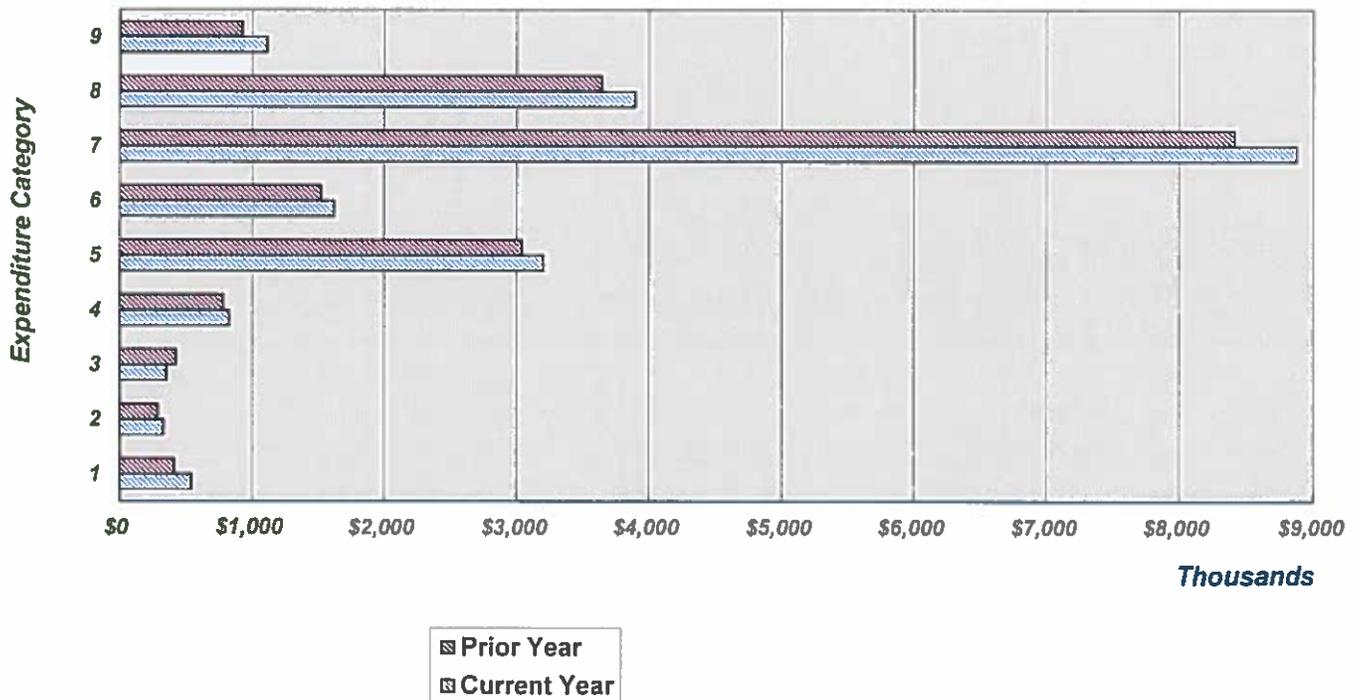


Summary Budget Expenditure Report
 September 30, 2019
 (100.00% of year has elapsed)

EXHIBIT 2 - GENERAL FUND EXPENDITURES

Expenditure Category	Current Year Expenditures to Date	Current Year Expenditures As a % of Budget	Prior Year Expenditures to Date	Prior Year Expenditures As a % of Budget	% Variance (Current Year Less Prior Year)	\$ Variance (Current Year Less Prior Year)
1 City Administration	545,312	108.92%	415,053	86.73%	22.19%	130,258
2 City Clerk	331,533	95.79%	290,341	87.66%	8.12%	41,192
3 Building Maintenance	356,935	88.15%	428,779	101.80%	-13.65%	(71,844)
4 Planning and Development	826,009	90.82%	783,071	86.66%	4.16%	42,938
5 Recreation and Parks	3,198,877	91.45%	3,036,686	86.05%	5.39%	162,192
6 Public Works	1,619,421	97.03%	1,521,711	95.39%	1.64%	97,710
7 Police	8,869,670	93.10%	8,412,184	93.72%	-0.62%	457,486
8 Fire	3,897,129	90.34%	3,645,335	91.09%	-0.75%	251,793
9 Non-Departmental	1,110,908	72.19%	920,305	52.73%	19.46%	190,604
Total Expenditures	\$ 20,755,794	91.40%	\$ 19,453,465	88.50%	2.90%	\$ 1,302,330

**GENERAL FUND EXPENDITURES TO DATE
 CURRENT YEAR VS PRIOR YEAR**



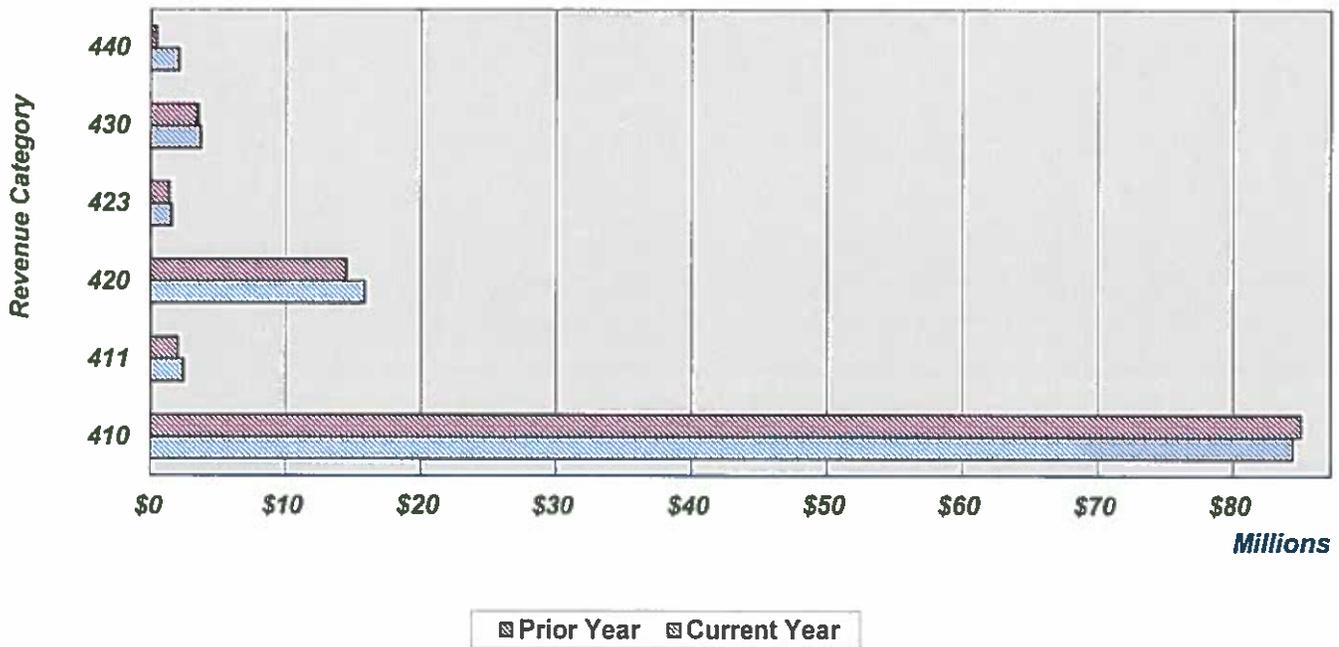


Summary Budget Revenue Report
 September 30, 2019
 (100.00% of year has elapsed)

EXHIBIT 3 -ENTERPRISE FUND REVENUES

Revenue Category	Current Year Revenue to Date	Current Year Revenue As a % of Budget	Prior Year Revenue to Date	Prior Year Revenue As a % of Budget	% Variance (Current Year Less Prior Year)	\$ Variance (Current Year Less Prior Year)
410 ELECTRIC	84,337,283	100.45%	84,894,865	97.77%	2.68%	(557,582)
411 NATURAL GAS	2,464,420	105.65%	2,077,247	108.17%	-2.52%	387,173
420 WATER & SEWER	15,859,884	116.58%	14,526,620	108.94%	7.64%	1,333,264
423 STORMWATER	1,604,330	114.82%	1,414,190	102.72%	12.10%	190,140
430 SANITATION	3,745,942	107.10%	3,539,377	101.99%	5.11%	206,565
440 GOLF COURSE	2,141,729	139.54%	423,777	30.80%	108.74%	1,717,952
TOTAL REVENUES	\$ 110,153,588	103.60%	\$ 106,876,076	98.68%	4.92%	\$ 3,277,512

**ENTERPRISE FUND REVENUES TO DATE
 CURRENT YEAR VS PRIOR YEAR**



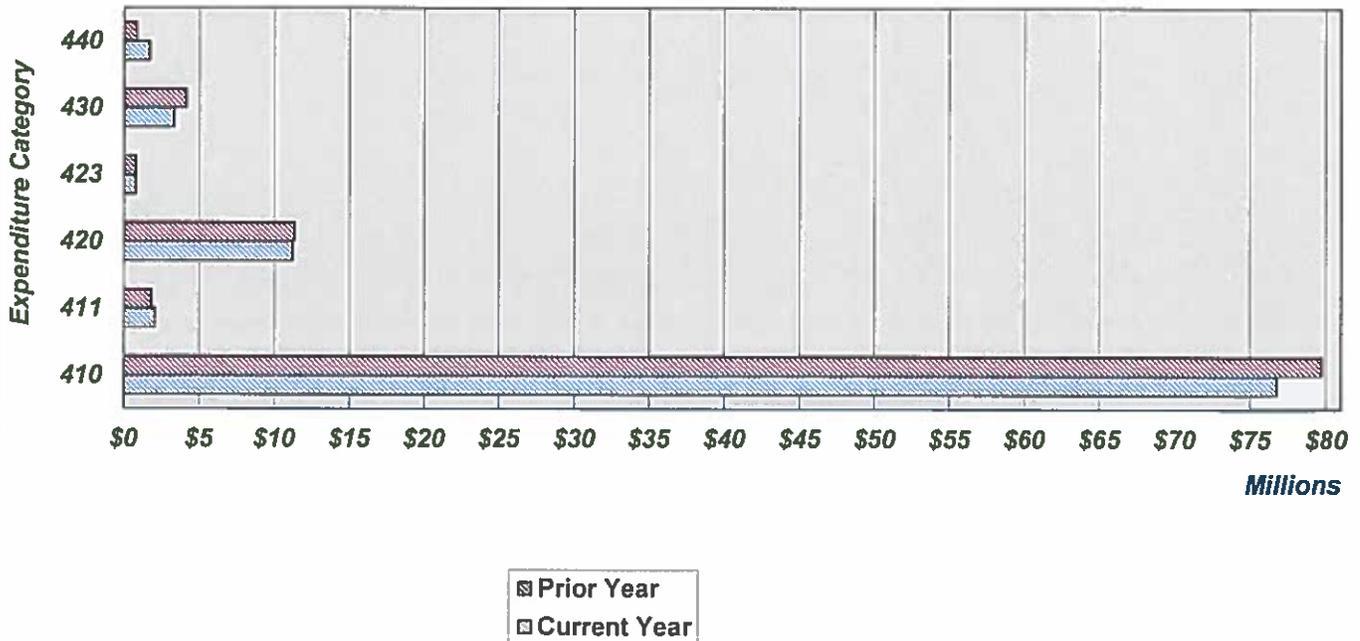


Summary Budget Expenditure Report
 September 30, 2019
 (100.00% of year has elapsed)

EXHIBIT 4 - ENTERPRISE FUND EXPENDITURES

Expenditure Category	Current Year Expenditures to Date	Current Year Expenditures As a % of Budget	Prior Year Expenditures to Date	Prior Year Expenditures As a % of Budget	% Variance (Current Year Less Prior Year)	\$ Variance (Current Year Less Prior Year)
410 ELECTRIC	76,809,760	79.08%	79,692,431	82.08%	-3.00%	(2,882,671)
411 NATURAL GAS	2,071,937	84.34%	1,823,115	89.72%	-5.37%	248,822
420 WATER & SEWER	11,208,148	72.34%	11,367,367	51.22%	21.12%	(159,218)
423 STORMWATER	758,610	50.69%	772,748	39.59%	11.10%	(14,138)
430 SANITATION	3,342,651	88.65%	4,154,434	70.48%	18.17%	(811,783)
440 GOLF COURSE	1,713,696	115.25%	838,347	59.60%	55.64%	875,348
TOTAL EXPENDITURES	\$ 95,904,802	78.72%	\$ 98,648,442	75.55%	3.16%	\$ (2,743,640)

**ENTERPRISE FUND EXPENDITURES TO DATE
 CURRENT YEAR VS PRIOR YEAR**



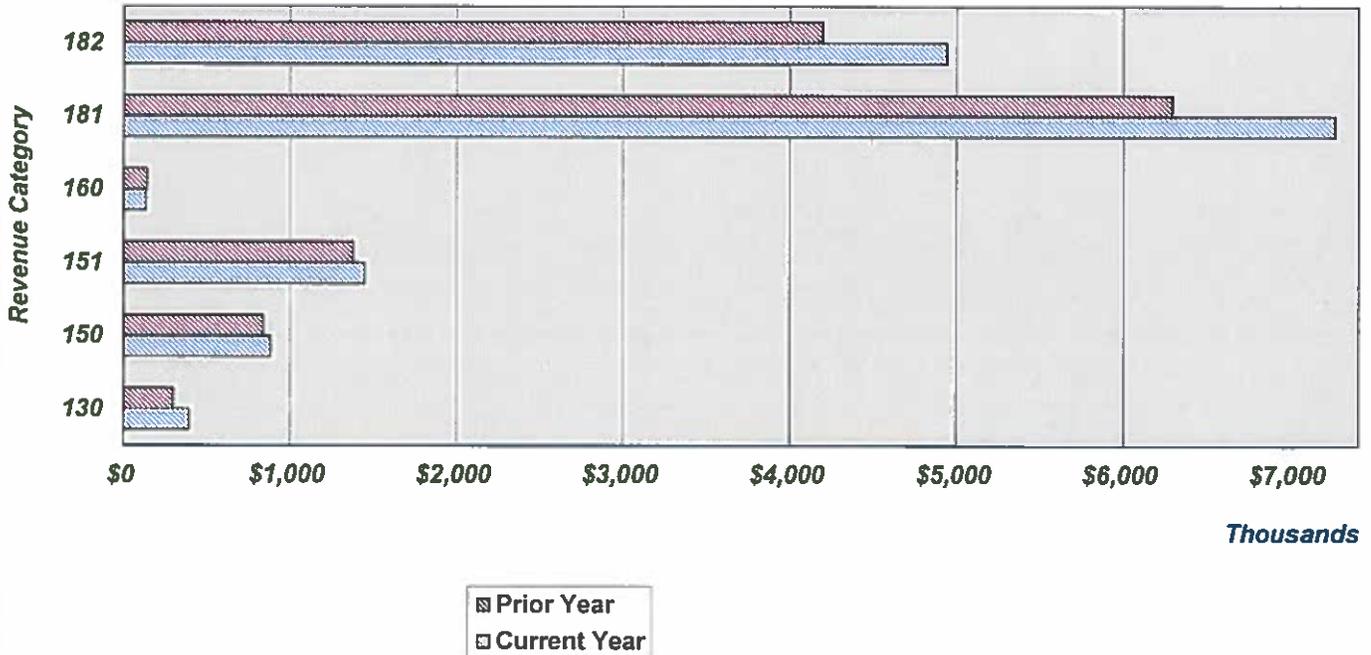


Summary Budget Revenue Report
 September 30, 2019
 (100.00% of year has elapsed)

EXHIBIT 5 -SPECIAL REVENUE FUND REVENUES

Revenue Category	Current Year Revenue to Date	Current Year Revenue As a % of Budget	Prior Year Revenue to Date	Prior Year Revenue As a % of Budget	% Variance (Current Year Less Prior Year)	\$ Variance (Current Year Less Prior Year)
130 CONVENTION DEV. TAX	392,450	109.55%	299,593	96.64%	12.91%	92,857
150 LOCAL OPTION GAS TAX	882,958	108.44%	841,388	107.05%	1.39%	41,570
151 INFRASTRUCTURE SURTAX	1,450,157	106.31%	1,380,145	106.04%	0.27%	70,012
160 COMMUNITY DEV. BLK. GRANT	137,708	99.79%	142,366	103.16%	-3.38%	(4,658)
181 DOWNTOWN INCREMENT FUND	7,263,365	108.77%	6,290,829	98.91%	9.85%	972,536
182 SOUTHEND INCREMENT FUND	4,940,406	110.00%	4,196,296	99.41%	10.59%	744,110
TOTAL REVENUES	\$ 15,067,044	108.84%	\$ 13,150,618	100.26%	8.58%	\$ 1,916,427

**SPECIAL REVENUE FUND REVENUES TO DATE
 CURRENT YEAR VS PRIOR YEAR**

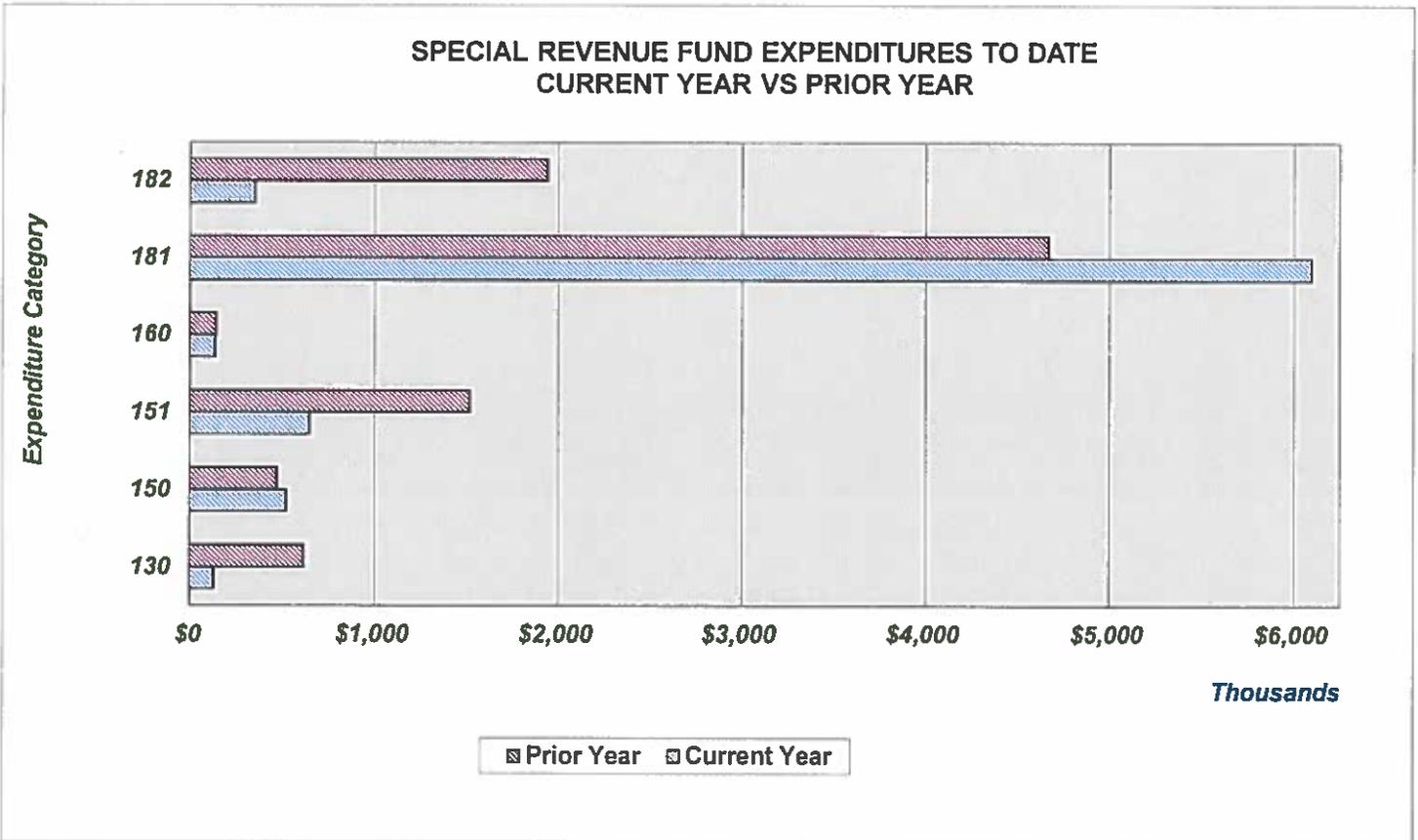




Summary Budget Expenditure Report
 September 30, 2019
 (100.00% of year has elapsed)

EXHIBIT 6 - SPECIAL REVENUE FUND EXPENDITURES

Expenditure Category	Current Year Expenditures to Date	Current Year Expenditures As a % of Budget	Prior Year Expenditures to Date	Prior Year Expenditures As a % of Budget	% Variance (Current Year Less Prior Year)	\$ Variance (Current Year Less Prior Year)
130 CONVENTION DEV. TAX	129,459	47.31%	617,754	92.64%	-45.33%	(488,295)
150 LOCAL OPTION GAS TAX	522,139	65.40%	475,150	61.79%	3.61%	46,988
151 INFRASTRUCTURE SURTAX	646,747	67.36%	1,521,604	90.46%	-23.10%	(874,858)
160 COMMUNITY DEV. BLK. GRANT	137,708	99.79%	142,366	103.16%	-3.38%	(4,658)
181 DOWNTOWN INCREMENT FUND	6,094,005	47.40%	4,669,213	92.26%	-44.86%	1,424,792
182 SOUTHEND INCREMENT FUND	352,130	57.12%	1,939,595	92.51%	-35.40%	(1,587,465)
TOTAL EXPENDITURES	\$ 7,882,188	50.39%	\$ 9,365,683	89.94%	-39.55%	\$ (1,483,495)





Summary Budget Report
 September 30, 2019
 (100.00% of year has elapsed)

EXHIBIT 7 - SUMMARY REVENUES AND EXPENDITURES

Fund Name	Budgeted Revenues Fiscal Year 2019	Budgeted Revenues To Date	Actual Revenues To Date	Variance Favorable/ (Unfavorable)
001 General Fund	22,399,191	22,399,191	23,061,761	662,570
130 Convention Development Tax	358,235	358,235	392,450	34,215
150 Local Option Gas Tax	814,267	814,267	882,958	68,691
151 Infrastructure Surtax	1,364,089	1,364,089	1,450,157	86,068
160 Community Dev. Blk. Grant	138,000	138,000	137,708	(292)
181 Downtown Increment Fund	6,678,011	6,678,011	7,263,365	585,354
182 Southend Increment Fund	4,491,223	4,491,223	4,940,406	449,183
410 Electric Utility	83,961,489	83,961,489	84,337,283	375,794
411 Natural Gas Utility	2,332,672	2,332,672	2,464,420	131,748
420 Water & Sewer Utility	13,604,358	13,604,358	15,859,884	2,255,526
423 Storm Water Management	1,397,278	1,397,278	1,604,330	207,052
430 Sanitation Fund	3,497,483	3,497,483	3,745,942	248,459
440 Golf Course Fund	1,534,839	1,534,839	2,141,729	606,890
460 Leased Facilities Fund	656,212	656,212	690,115	33,903
500 Internal Service Funds	12,593,930	12,593,930	12,378,388	(215,542)
Total Revenues	\$ 155,821,277	\$ 155,821,277	\$ 161,350,897	\$ 5,529,620

Fund Name	Budgeted Expenditures Fiscal Year 2019	Budgeted Expenditures To Date	Actual Expenditures To Date	Variance Favorable/ (Unfavorable)
001 General Fund	22,708,233	22,708,233	20,755,794	1,952,439
130 Convention Development Tax	273,639	273,639	129,459	144,179
150 Local Option Gas Tax	798,412	798,412	522,139	276,274
151 Infrastructure Surtax	960,197	960,197	646,747	313,450
160 Community Dev. Blk. Grant	138,000	138,000	137,708	292
181 Downtown Increment Fund	12,856,447	12,856,447	6,094,005	6,762,442
182 Southend Increment Fund	616,511	616,511	352,130	264,381
410 Electric Utility	97,133,346	97,133,346	76,809,760	20,323,586
411 Natural Gas Utility	2,456,510	2,456,510	2,071,937	384,573
420 Water & Sewer Utility	15,493,610	15,493,610	11,208,148	4,285,462
423 Storm Water Management	1,496,690	1,496,690	758,610	738,080
430 Sanitation Fund	3,770,647	3,770,647	3,342,651	427,996
440 Golf Course Fund	1,486,981	1,486,981	1,713,696	(226,714)
460 Leased Facilities Fund	745,237	745,237	392,293	352,944
500 Internal Service Funds	12,664,558	12,664,558	11,760,142	904,417
Total Expenditures	\$ 173,599,018	\$ 173,599,018	\$ 136,695,219	\$ 36,903,799

Fund Name	Net Income (Loss)	Net Variance Favorable/ (Unfavorable)
001 General Fund	2,305,967	2,615,009
130 Convention Development Tax	262,991	178,394
150 Local Option Gas Tax	360,819	344,965
151 Infrastructure Surtax	803,410	399,518
160 Community Dev. Blk. Grant	-	-
181 Downtown Increment Fund	1,169,360	7,347,796
182 Southend Increment Fund	4,588,276	713,564
410 Electric Utility	7,527,523	20,699,380
411 Natural Gas Utility	392,483	516,321
420 Water & Sewer Utility	4,651,735	6,540,987
423 Storm Water Management	845,721	945,132
430 Sanitation Fund	403,291	676,455
440 Golf Course Fund	428,033	380,175
460 Leased Facilities Fund	297,822	386,847
500 Internal Service Funds	618,247	688,875
Total	\$ 24,655,678	\$ 42,433,419



Cash and Investments by Fund
September 30, 2019

INVESTMENT HOLDER	TYPE	FACE AMOUNT	MARKET VALUE
Salem Trust Treasury Strip	TS	3,129,238	3,129,238
TOTAL UTILITY FUNDS 410 and 420			\$3,129,238
Salem Mutual Fund	Portfolio	48,546,020	48,546,020
Sawgrass Asset Management	Portfolio	26,387,145	26,387,145
Wells Capital	Portfolio	14,330,608	14,330,608
JPMCB - Strategic Property Fund	Portfolio	5,077,424	5,077,424
TOTAL PENSION FUNDS 611, 612 and 613			\$94,341,197
TOTAL INVESTMENTS			\$97,470,435
State Board of Administration	Pool	16,922,177	16,922,177
Florida Trust	Pool	18,876,515	18,876,515
FMIT 0-2 Yr High Quality Bond Fund	Pool	12,377,672	12,377,672
Bank of America	Cash	14,185,724	14,185,724
Sawgrass Asset Management	Portfolio	42,883,166	42,883,166
Galliard Capital Management	Portfolio	39,442,177	39,442,177
Garcia Hamilton & Associates	Portfolio	39,818,551	39,818,551
Salem Trust: Goldman Sachs Treasury	MM	11,103	11,103
TOTAL EQUITY IN POOLED CASH			\$184,517,085
Petty Cash	Cash	6,525	6,525
TOTAL CASH AND INVESTMENTS			\$281,994,045

Attorney Fees Paid During the Month

NAME	DESCRIPTION	CHECK DATE	CHECK AMOUNT
Rogers Towers, P.A.	JAG, Rozelle, Grievances	09/06/19	3,042.50
Lewis, Longman & Walker, P.A.	Pension Matters	09/26/19	234.00
Marks, Gray, PA	General Matters	09/26/19	19,154.70
Rogers Towers, P.A.	IAFF & LIUNA Bargaining Agreement	09/26/19	3,165.50
TOTAL ATTORNEY FEES			25,596.70

City of Jacksonville Beach, 11 North Third Street, Jacksonville Beach, FL 32250

www.jacksonvillebeach.org



Cash and Investments by Type
Fiscal Year to Date
September 30, 2019

Type of Investment	Beginning		Investment				Net		Ending Balance 9/30/19	Weighted Net Return*
	Balance 10/1/2018		Earnings	Realized Gain/(Loss)	Unrealized Gain/(Loss)	Fees	Income	Net Deposits (Withdrawals)		
State Pooled Investment Fund	14,966,730		524,340	0	0	0	524,340	1,431,107	16,922,177	0.30%
Money Market: Goldman Sachs Treasury	11,503		218	0	0	(617)	(400)	0	11,103	0.00%
U.S. Treasury Stripped Coupons	3,035,428		0	0	93,810	0	93,810	0	3,129,238	0.05%
Florida Municipal Investment Trust 0-2 Yr HQ Bond Fund	12,059,542		318,130	0	0	0	318,130	0	12,377,672	0.17%
Sawgrass Asset Management	44,007,963		1,005,188	(84,075)	1,388,761	(89,422)	2,220,453	(3,345,250)	42,883,166	1.20%
Insight Asset Management	29,483,930		(76,247)	(26,302)	0	(16,008)	(118,558)	(29,365,373)	0	0.00%
Galliard Capital Management	29,195,370		1,036,979	(135,534)	805,017	(86,046)	1,620,417	8,626,390	39,442,177	1.02%
Garcia Hamilton & Associates	29,630,798		1,231,836	(322,896)	366,128	(75,168)	1,199,900	8,987,853	39,818,551	0.75%
Florida Trust	0		376,515	0	0	0	376,515	18,500,000	18,876,515	0.41%
Operating Cash: Bank of America	8,094,657		20,787	0	0	(98,051)	(77,264)	6,168,332	14,185,724	-0.05%
Petty Cash	5,225		0	0	0	0	0	1,300	6,525	0.00%
TOTAL CITY MANAGED INVESTMENTS AND CASH	170,491,145		4,437,746	(568,807)	2,653,717	(365,313)	6,157,343	11,004,360	187,652,848	3.50%
Pension Fund: Salem Mutual Fund	33,858,339		1,445,759	94,819	862,047	(10,836)	2,391,789	12,295,892	48,546,020	3.08%
Pension Fund: Sawgrass Asset Mgt	23,857,182		784,177	536,617	1,285,800	(76,631)	2,529,963	0	26,387,145	2.97%
Pension Fund: Wells Capital	15,788,041		100,590	1,686,482	(1,206,513)	(87,993)	492,567	(1,950,000)	14,330,608	0.51%
Pension Fund: MD Sass	12,762,897		46,488	(403,710)	(74,500)	(35,282)	(467,005)	(12,295,892)	0	0.00%
Pension Fund: JPMCB - Strategic Property Fund	4,937,925		0	0	139,499	0	139,499	(0)	5,077,424	0.15%
TOTAL PENSION INVESTMENTS	91,204,384		2,377,014	1,914,207	1,006,333	(210,741)	5,086,813	(1,950,000)	94,341,197	5.64%
TOTAL CASH AND INVESTMENTS	261,695,529		6,814,760	1,345,400	3,660,049	(576,054)	11,244,156	9,054,360	281,994,045	

*Fiscal year to date



BEACHES ENERGY
SERVICES

Beaches Energy

Services

1460-A Shetter Ave

Jacksonville Beach

FL 32250

Phone: 904.247.6281

www.beachesenergy.com

MEMORANDUM

TO: Mike Staffopoulos, City Manager
FROM: Allen Putnam, Director of Beaches Energy Services
SUBJECT: Approve Additional Funding for the Expansion of Beaches Energy Services' Guana Substation
DATE: October 8, 2019

ACTION REQUESTED

Approve a budget increase of not to exceed \$150,000 to the contract with JL Malone (general contractor) for the expansion of Beaches Energy Services' Guana Substation.

BACKGROUND

The general contract for the expansion of Guana substation was approved by City Council on March 5, 2018. The contract was awarded to JL Malone & Associates, LLC for the total base bid of \$ 2,420,368.28. Construction began in June 2018. As the project progressed, Beaches Energy Services recognized the need for modifications and improvements to the project.

The most significant change is to the oil containment system, which will allow enhanced access to maintain the power transformers within the substation and improve safety for our substation personnel. Additional changes requested by our Engineering staff are design and equipment modifications to the protective relays and controls so that we can achieve standardization across our substations. Lastly, our contractor requested additional funding to cover unforeseen increases in the price of steel and fencing material. Beaches Energy reviewed these requests and found them to be just and reasonable.

The additional funds will be used to cover the abovementioned items and will enable us to avoid further delays to the project. Even after adding these change orders to the purchase order, JL Malone's total price is still much lower than the other three bids we received which were all above \$3,000,000.

This change order will be funded from the operating reserves in the Electric Utility Fund. The budget will be amended as part of the FY2020 mid-year budget

MEMORANDUM

Funding for the Expansion of Beaches Energy Services Guana Substation

October 8, 2019

Page 2 of 2

adjustment. The account and project number is 410-12-1229-531-63-563000/E18T30.

RECOMMENDATION

Approve a budget increase of \$150,000 to the contract with JL Malone & Associates, LLC dated March 5, 2018 to fund change orders necessary for the completion of the Guana substation expansion project.



City of Jacksonville Beach Property and Procurement Division 1460A Shetter Avenue Jacksonville Beach FL 32250 Phone: 904.247.6229 Email: purchasing@jaxbchfl.net www.jacksonvillebeach.org

This is the only recommendation notice you will receive. If there are other representatives in your firm working on this project, please forward to their attention.

BID AWARD NOTICE

Date: February 8, 2018 From: Luis F. Flores, Property and Procurement Officer RE: Bid No. 1718 - 05 General Contract for the Expansion of Beaches Energy Services Guana Substation

Recommendation will be presented to the City Manager for:

Bid Number: 1718 - 05 Title: General Contract for the Expansion of Beaches Energy Services Guana Substation

Following is the bid tabulation sheet:

Table with 5 columns: Base Bid, JL Malone & Associates, LLC, Sayers Construction, LLC, Henkels & McCoy, Inc., C and C Power Line, Inc. and 15 rows of bid items including Substation Material Package, Transformer, Circuit Breakers, etc., ending with a Total row.



Unit Prices	JL Malone & Associates, LLC	Sayers Construction, LLC	Henkels & McCoy, Inc.	C and C Power Line, Inc.
Item 16 - Additional CLF of Bare #4/0 Copper Ground Material	\$900.00	\$749.00	\$6.36	\$25.00
Item 17 - Additional 5/8" x 8' Ground Rod	\$150.00	\$278.00	\$102.13	\$20.00
Item 18 - Additional CLF of 5/C #10 Control Cable, Installed in Conduit	\$251.00	\$312.00	\$34.88	\$26.00
Item 19 - Additional CLF of SIS wire Installed in Control House	\$118.00	\$578.00	\$36.11	\$5.00
Item 20 - Additional 1-1/2" x 3' Anchor Extension	\$221.00	\$312.00	\$225.60	\$125.00

Award: Bid No. 1718- 05 to **JL Malone & Associates, LLC.**

In accordance with the procedures set forth in Section XII K. of the City of Jacksonville Beach Purchasing Manual, a written notice of intent to file a protest must be filed with the Property & Procurement Officer within three (3) business days, Monday through Friday, 8:00 AM – 4:00 PM, after the respondent receives the Bid/RFP Award Notice from the Property & Procurement Officer.

If awarded, please do not proceed with any work prior to receiving an official City of Jacksonville Beach Purchase Order and/or Notice-to-Proceed letter.

We would like to thank each bidder for their submittal.

Luis F. Flores

Luis F. Flores, Property & Procurement Officer
1460A Shetter Avenue, Jacksonville Beach, FL 32250

Guana Substation Expansion Change Order Tracker

As of 9/24/2019

Change Order	Description	Amount	Status	Notes
1	Additional tree clearing	\$ 25,747.00	Denied	Utilized different tree contractor
2	Fence material tariff increases	\$ 4,580.00	Approved	J.L. Malone request
3	P&C changes/standardization	\$ 3,587.00	Approved	BES request
4	Foundation changes	\$ 8,014.50	Approved	Engineering oversight; J.L. Malone request
5	Labor "standby costs" due to late steel (re-delivery)	\$ 52,466.00	Requesting	Steel had to be shipped back for regalvanization by packager (M.D. Henry)
6	Oil containment modifications	\$ 52,746.46	Requesting	BES request
7	Relay communications cables	\$ 2,184.35	Requesting	J.L. Malone oversight in original quote
8	Post-testing & commissioning construction contingencies	\$ 15,000.00	Requesting	BES request
TOTAL		\$ 164,325.31		

Subtotals	Amount
Denied	\$ 25,747.00
Approved	\$ 16,181.50
Requesting	\$ 122,396.81

--> \$150K TOTAL REQUEST To cover any other unforeseen/unidentified items

Total (less denials) \$ 138,578.31

Beaches Energy
Services

1460-A Shetter Ave

Jacksonville Beach

FL 32250

Phone: 904.247.6281

www.beachesenergy.com

MEMORANDUM

TO: Mike Staffopoulos, City Manager
FROM: Allen Putnam, Director of Beaches Energy Services
SUBJECT: RFP No. 08-1819 Design-build Contract for Sampson Substation
Autotransformer No. 2 Replacement 2019
DATE: October 9, 2019

ACTION REQUESTED

Award RFP No. 08-1819 Design-build Contract for Sampson Substation Autotransformer No. 2 Replacement 2019.

BACKGROUND

All three (3) autotransformers at our Sampson substation (TR1, TR2 and TR3) had to be taken out of service for unplanned repairs throughout 2018. All three (3) transformers are currently back in service, but TR1 & TR2 are nearing 40 years of service. Beaches Energy Services (BES) procured a replacement transformer for TR2 earlier this year and it is still in the process of being manufactured.

Beaches Energy requested that Leidos Engineering provide engineering services during the life cycle of the project to include the development of design criteria specifications in order to solicit proposals for the remaining engineering, procurement, and construction by qualifying a contractor to perform all remaining functions of the project. Leidos will still serve in the capacity as our Owner's Engineer to advise and provide quality assurance services of the contractor's work.

The transformer replacement project entails additional work to include upgrading the legacy protective relaying and controls surrounding the transformer with modern microprocessor relaying as well as replacement of five (5) motor-operated disconnect switches. Due to the complexity of this project in addition to the tight seasonal operational work window that is available at our Sampson substation, Beaches Energy determined that the project must be as streamlined as possible and fully managed by a highly qualified firm that

MEMORANDUM

Design-build Contract for Sampson Substation Autotransformer No. 2
Replacement 2019

October 9, 2019

Page 2 of 2

regularly engages in engineering, procurement, and construction of electrical substations in a turn-key fashion.

In September 2019, the Beaches Energy Selection Committee reviewed the submittals from three contractors. The Committee ranked the firms according to the following criteria: Quality, Key Personnel, Material Management, Safety, Execution Plan, Relevant Experience, Subcontractor Utilization Plan, and Proximity. Based upon their rankings, Burns & McDonnell was selected as the most qualified firm to provide engineering, procurement, and construction services for the remainder of the project (RFQ Award Notice attached).

Upon Council approval, contract negotiations will commence and a mutually agreed upon fee will be determined. This phase of the project is identified and budgeted in the FY20 Capital Improvement Plan.

RECOMMENDATION

Award RFP No. 08-1819 Design-build Contract for Sampson Substation Autotransformer No. 2 Replacement 2019 to Burns & McDonnell.



City of
Jacksonville Beach
Property and
Procurement Division
1460A Shetter Avenue
Jacksonville Beach
FL 32250
Phone: 904.247.6229
Email: purchasing@jaxbchfl.net
www.jacksonvillebeach.org

This is the only recommendation notice you will receive. If there are other representatives in your firm working on this project, please forward to their attention.

RFP AWARD NOTICE

Date: September 30, 2019
From: Luis F. Flores, Property and Procurement Officer
RE: **RFP No. 08-1819 Design-build Contract for Sampson Substation Autotransformer No. 2 Replacement 2019**

Recommendation will be presented to the City Manager and/or City Council for:

RFP Number: 08-1819
Title: Design-build Contract for Sampson Substation Autotransformer No. 2 Replacement 2019

Award to: ***Burns & McDonnell***

Attached is the Selection Committee Collective Summary.

In accordance with the procedures set forth in Section XII K., of the City of Jacksonville Beach Purchasing Manual, a written notice of intent to file a protest must be filed with the Property and Procurement Officer within three (3) business days, Monday through Friday, 8:00 AM – 4:00 PM, after receipt by the respondent of the RFP Award Notice from the Property and Procurement Officer.

The City reserves the right to further negotiate any proposal, including price, with the highest rated respondent. If an agreement cannot be reached with the highest rated respondent, the City reserves the right to negotiate and recommend award to the next ranked respondent or subsequent respondents, until an agreement is reached.

If awarded, please do not proceed with any work prior to receiving an official City of Jacksonville Beach Purchase Order and/or Notice-to-Proceed letter.

We would like to thank each respondent for their submittal.

Luis F. Flores

Luis F. Flores, Property and Procurement Officer
1460A Shetter Avenue, Jacksonville Beach, FL 32250



City of Jacksonville Beach

RFP #: 08-1819

Title: Design-build Contract for Sampson Substation Autotransformer No. 2 Replacement
2019

Selection Committee Collective Score Sheet and Summary Notes

Scoring Scale:

- 1) Quality (10 pts.)
- 2) Key Personnel (10 pts.)
- 3) Material Management (5 pts.)
- 4) Safety (10 pts.)
- 5) Execution Plan (30 pts.)
- 6) Relevant Experience (20 pts.)
- 7) Subcontractor Utilization Plan (10 pts.)
- 8) Proximity (5 pts.)

VENDOR	EVALUATION CRITERIA								TOTAL	RANK*
	1	2	3	4	5	6	7	8		
Southern Switch and Contacts	8.83	8	4.33	9	23.33	15.33	8	4.33	81.15	2
Burns & McDonnell	9.33	9.67	4.67	9.33	28	19.33	9.67	4.67	94.67	1
A West	6.67	7.67	3.67	8.33	23.33	16.33	8.67	4.33	79	3

* All proposals submitted were evaluated and ranked in accordance with the criteria contained in 'Section D: Evaluation and Award Procedures' of RFP #: 08-1819. Oral presentations were not conducted.

Evaluation Criteria 1: 10 pts.

Quality

VENDOR	COMMENTS	AVG. SCORE
Southern Switch and Contacts	Clearly defined process, approach was manufacturing centric, management process and correspondence were described.	8.83
Burns & McDonnell	Referenced the process, approach, management process, and correspondence were clearly defined.	9.33
A West	Process was not clearly defined, approach was vague, correspondence management was described.	6.67

City of Jacksonville Beach

RFP #: 08-1819

Title: Design-build Contract for Sampson Substation Autotransformer No. 2 Replacement 2019

Evaluation Criteria 2: 10 pts.

Key Personnel

VENDOR	COMMENTS	AVG. SCORE
Southern Switch and Contacts	Identified key personnel. Only 4 of 6 resumes were provided.	8
Burns & McDonnell	Identified key personnel. All resumes were provided. Previous projects were similar in scope and size to current project.	9.67
A West	Key personnel and design-build experience were not clearly defined. All resumes were provided.	7.67

Evaluation Criteria 3: 5 pts.

Material Management

VENDOR	COMMENTS	AVG. SCORE
Southern Switch and Contacts	Fully described plan and processes.	4.33
Burns & McDonnell	Fully described plan and processes. Presented a more advanced, team based approach.	4.67
A West	Fully described plan and processes.	3.67

Evaluation Criteria 4: 10 pts.

Safety

VENDOR	COMMENTS	AVG. SCORE
Southern Switch and Contacts	Provided a safe operational plan. Has great safety metrics.	9
Burns & McDonnell	Provided a safe operational plan. Clear and thoroughly defined polices and processes. Described a more comprehensive plan.	9.33
A West	Provided a safe operational plan.	8.33

City of Jacksonville Beach

RFP #: 08-1819

Title: Design-build Contract for Sampson Substation Autotransformer No. 2 Replacement 2019

Evaluation Criteria 5: 30 pts.

Execution Plan

VENDOR	COMMENTS	AVG. SCORE
Southern Switch and Contacts	Provided a general approach. Engineering firm identified. Project methodology was adequately addressed. Company's methodology was identified.	23.33
Burns & McDonnell	Provided a well-organized approach. Engineering firm and procurement was identified. Project methodology and construction was adequately addressed. Company's methodology was described.	28
A West	Provided a detailed approach. Engineering firm identified. Procurement and construction was described. Company's methodology was identified.	23.33

Evaluation Criteria 6: 20 pts.

Relevant Experience

VENDOR	COMMENTS	AVG. SCORE
Southern Switch and Contacts	Example projects provided involved individual components.	15.33
Burns & McDonnell	Example projects were relevant and design-build specific in size, scope, and nature.	19.33
A West	Example projects were for commercial electric, but design-build approach.	16.33

Evaluation Criteria 7: 10 pts.

Subcontractor Utilization Plan

VENDOR	COMMENTS	AVG. SCORE
Southern Switch and Contacts	Policies and processes were general in nature. Selection and utilization were identified.	8
Burns & McDonnell	Polices and processes were clearly defined. Selection and utilization were clearly defined.	9.67
A West	Polices and processes were advanced. Selection and utilization were identified.	8.67

City of Jacksonville Beach

RFP #: 08-1819

Title: Design-build Contract for Sampson Substation Autotransformer No. 2 Replacement 2019

Evaluation Criteria 8: 5 pts.

Proximity

VENDOR	COMMENTS	AVG. SCORE
Southern Switch and Contacts	Headquarters proximity is 200 miles away. Office locations are within a reasonable distance. Capabilities were not clearly defined.	4.33
Burns & McDonnell	Headquarters proximity is 116 miles away. Office locations are within a reasonable distance. Capabilities in terms of design-build were adequately described.	4.67
A West	Headquarters proximity is 229 miles away. Office locations are within a reasonable distance. Capabilities were not clearly defined.	4.33

City of
Jacksonville Beach
City Hall
11 North Third Street
Jacksonville Beach
FL 32250
Phone: 904.247.6274

www.jacksonvillebeach.org

MEMORANDUM

TO: Michael Staffopoulos, City Manager
FROM: Ashlie Gossett, Chief Financial Officer
SUBJECT: Year-End Budget Adjustment
DATE: October 21, 2019

ACTION REQUESTED:

Adopt Resolution 2041-2019 authorizing the year-end budget adjustment.

BACKGROUND:

Each year the City adopts budget amendments adjusting the budget for expenditures that have become necessary since the original budget was adopted. These adjustments provide spending authority for projects authorized by the City Council during the year which were not included in the original budget, projects that may have been budgeted in a previous year, but due to the timing of a contract award, were not begun or encumbered before the previous year's end, and emergency expenditures.

The attached budget resolution reflects proposed adjustments to be made which represent changes in departmental or fund budgets. Detailed explanations are also provided as a part of these adjustments.

The budget adjustments were previously approved by the City Council, Community Redevelopment Agency or Pension Boards, or discussed with the City Council at budget workshops with the following exceptions:

Funding	Amount	Description
General Fund	\$110,000	Additional funding needed for Professional Services and Legal fees
General Fund	\$36,040	Unanticipated costs for rental of equipment for Hurricane Dorian preparation



General Fund	\$250,000	Additional funding for the City's business software applications replacement reserve
General Fund	\$350,000	Partial funding for replacement of dune walkovers not within CRA boundaries
General Fund	\$200,000	Additional funding for city-wide physical security improvements
General Fund	\$50,000	Additional funding for the building maintenance reserve
General Fund	\$200,000	Additional funding for city-wide road repaving
General Fund	\$200,000	Additional funding for city-wide sidewalk maintenance and new sidewalk construction

Monies are available to fund all requested expenditures.

RECOMMENDATION:

Adopt Resolution 2041-2019 authorizing the year-end budget adjustment.

Introduced by: _____
Adopted: _____

RESOLUTION NO. 2041-2019

A RESOLUTION AMENDING THE OPERATING BUDGET OF THE CITY OF JACKSONVILLE BEACH, FLORIDA FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, THAT:

SECTION 1: The following items of appropriations for the functions, agencies and departments of the City government for the fiscal year beginning October 1, 2018 and ending September 30, 2019 be amended as follows:

General Fund – 001

General Fund Revenues:

Insurance reimbursements	a.	\$	5,255	001-00-0000-364-00-364003
Donations and contributions - Carver Center	b.	\$	300	001-00-0000-366-00-366010
Donations and contributions - Fire Department	c.	\$	1,913	001-00-0000-366-00-366015
Transfer in from JAG Grant Fund	d.	\$	50,385	001-00-0000-381-00-381186

- a. To adjust budget for insurance proceeds that will be used to offset the cost of the vehicle repairs or replacement.
- b. To adjust the budget for Carver Center donations to offset the cost of purchasing snacks and other food items for the pantry.
- c. To adjust the budget for contributions from special events to offset Fire Department overtime costs for the events.
- d. To appropriate JAG Grant 2019-JAGC-DUVA-2-N2-038 to pay for the Street Crimes Unit overtime costs.

General Fund Expenditures:

City Attorney

Operating - Professional Services	a.	\$	15,000	001-01-0102-514-31-531000
Operating - Legal Services	b.	\$	95,000	001-01-0102-514-31-531002

- a. To adjust the budget for professional services.
- b. To adjust the budget for legal services.

Parks & Recreation

Operating - supplies	a.	\$	300	001-06-0609-572-52-552016
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- a. To adjust the budget for Carver Center donations to offset the cost of purchasing snacks and other food items for the pantry.

Public Works - Streets

Operating - other charges	a.	\$	36,040	001-07-0701-541-44-544000
---------------------------	----	----	--------	---------------------------

- a. To adjust budget for rental of equipment for Hurricane Dorian preparation.

Police

Personnel Services - Overtime	a.	\$	50,385	001-09-0904-521-14-514000
Operating - repair & maintenance-vehicles	b.	\$	5,255	001-09-0904-521-46-546003

- a. To appropriate JAG Grant 2019-JAGC-DUVA-2-N2-038 to pay for the Street Crimes Unit overtime costs.
- b. To adjust budget for insurance proceeds that will be used to offset the cost of the vehicle repairs or replacement.

Fire

Personal services - various	a.	\$	42,930	001-10-1001-522-17-517000
Personal services - overtime	b.	\$	1,913	001-10-1001-522-14-514000

- a. To adjust the budget for leave payout for retired Fire Chief.
- b. To adjust the budget for contributions from special events to offset Fire Department overtime costs for the events.

Non-departmental

Operating - other charges	a.	\$	(188,970)	001-00-0000-519-49-549000
Transfer to General Capital Projects Fund	b.	\$	250,000	001-00-0000-581-81-581315
Transfer to General Capital Projects Fund	c.	\$	350,000	001-00-0000-581-81-581315
Transfer to General Capital Projects Fund	d.	\$	200,000	001-00-0000-581-81-581315
Transfer to General Capital Projects Fund	e.	\$	50,000	001-00-0000-581-81-581315
Transfer to General Capital Projects Fund	f.	\$	200,000	001-00-0000-581-81-581315
Transfer to General Capital Projects Fund	g.	\$	200,000	001-00-0000-581-81-581315

- a. To adjust the budget for net General Fund costs of budget adjustments.
- b. To transfer funds from reserves to the general capital projects fund for additional funding for the City's business software applications replacement.
- c. To transfer funds from reserves to the general capital projects fund for partial funding for replacement of dune walkovers not within CRA boundaries.
- d. To transfer funds from reserves to the general capital projects fund for additional funding for city-wide physical security improvements.
- e. To transfer funds from reserves to the general capital projects fund for additional funding for the building maintenance reserve.
- f. To transfer funds from reserves to the general capital projects fund for additional funding for city-wide road repaving.
- g. To transfer funds from reserves to the general capital projects fund for additional funding for city-wide sidewalk maintenance and new sidewalk construction.

Downtown Redevelopment - 181

Expenses:

Capital outlay - improvements	a.	\$	440,000	181-16-1601-515-63-563000
Capital outlay - improvements	b.	\$	10,310,730	memo entry

- a. To adjust the budget for Phase II of the Downtown Action, Implementation and Management Plan. Approved by CRA on 8-27-2018 (2018-12), item approved at 5-2-2016 Council meeting.
- b. To commit funds for future Downtown Redevelopment projects to correspond with fund balance expected to be available at 9-30-2019. Major projects include projects 3-5 in the area between 4th Ave S and 11th Ave S and implementation of the Downtown Action Plan.

Southend Redevelopment Fund - 182

Expenses:

- | | | | |
|-------------------------------|----|--------------|---------------------------|
| Capital outlay - improvements | a. | \$ 62,273 | 182-16-1602-515-63-563000 |
| Capital outlay - improvements | b. | \$ 1,600,169 | 182-16-1602-515-63-563000 |
| Capital outlay - improvements | c. | \$ 8,113,388 | memo entry |
- a. To adjust the budget for replacement of the damaged driveway and curbing at Fire Station #2. Item approved at 10-22-2018 CRA meeting (2018-14).
- b. To adjust the budget for Stormwater Channel Improvements at J. Turner Butler Blvd/Marsh Landing Parkway. Item approved at 8-26-19 CRA meeting (2019-02) and at 9-16-2019 Council meeting.
- c. To commit funds for future Southend Redevelopment projects to correspond with fund balance expected to be available at 9-30-2019. These funds will be used for following major projects; Phase #3 South Beach Parkway stormwater pond at Marsh Landing; Phase #4 projects in the Ocean Terrace area; Phase #5 South Basin stormwater outfall channel improvements.

J.A.G. Grant - 186

Revenues:

- | | | | |
|-------------------------|----|-----------|---------------------------|
| Revenue - Grant revenue | a. | \$ 9,101 | 186-00-0000-331-00-331001 |
| Revenue - Grant revenue | b. | \$ 50,385 | 186-00-0000-331-00-331001 |
- a. To appropriate JAG Grant 2019-JAGD-DUVA-1-N3-013.
- b. To appropriate JAG Grant 2019-JAGC-DUVA-2-N2-038 to pay for the Street Crimes Unit overtime costs.

Expenses:

- | | | | |
|-------------------------------|----|-----------|---------------------------|
| Capital outlay - Mach & Equip | a. | \$ 9,101 | 186-09-0904-521-64-564000 |
| Transfer - To Fund 001 | b. | \$ 50,385 | 186-09-0904-581-81-581001 |
- a. To appropriate JAG Grant 2019-JAGD-DUVA-1-N3-013.
- b. To appropriate JAG Grant 2019-JAGC-DUVA-2-N2-038 to pay for the Street Crimes Unit overtime costs.

General Capital Projects Fund - 315

Revenues:

- | | | | |
|----------------------------|----|--------------|---------------------------|
| Transfer from General Fund | a. | \$ 1,250,000 | 315-00-0000-381-00-381001 |
|----------------------------|----|--------------|---------------------------|

Expenses:

- | | | | |
|-----------------------------------|----|--------------|---------------------------|
| Operating - repairs & maintenance | a. | \$ 1,250,000 | 315-00-0000-541-46-546000 |
| Capital outlay - improvements | b. | \$ 172,580 | 315-00-0000-519-62-562000 |
| Capital outlay - improvements | c. | \$ 74,617 | 315-00-0000-519-62-562000 |
- a. To transfer funds from reserves to the general capital projects fund for additional funding for: the City's business software applications replacement (\$250,000), partial funding for replacement of dune walkovers not within CRA boundaries (\$350,000), city-wide physical security improvements (\$200,000), building maintenance reserve (\$50,000), city-wide road repaving (\$200,000), and city-wide sidewalk maintenance and new sidewalk construction (\$200,000).

- b. To adjust the budget for the replacement of two above ground fuel tanks at the O&M facility. Item approved at 5-6-2019 Council meeting.
- c. To adjust the budget for the replacement of two failed heating and cooling units at City Hall. Item approved at 5-6-2019 Council meeting.

Electric Fund - 410

Expenses:

- | | | | | |
|----------------------------|----|----|---------|---------------------------|
| Other Contractual Services | a. | \$ | 156,871 | 410-12-1229-531-34-534000 |
|----------------------------|----|----|---------|---------------------------|
- a. To adjust the budget to fund the replacement of two 230kV substation breakers at the Sampson substation. Item approved at 6-17-2019 Council meeting.

Water & Sewer Fund - 420

Revenues:

- | | | | | |
|--------------------------|----|----|-------|---------------------------|
| Insurance reimbursements | a. | \$ | 6,610 | 420-00-0000-364-00-364003 |
|--------------------------|----|----|-------|---------------------------|
- a. To adjust budget for insurance proceeds that will be used to offset the cost of the vehicle repairs or replacement.

Expenses:

- | | | | | |
|---|----|----|---------|---------------------------|
| Operating - repair & maintenance-vehicles | a. | \$ | 6,610 | 420-07-0707-536-46-546003 |
| Capital outlay - improvements | b. | \$ | 53,537 | 420-07-0707-536-63-563000 |
| Operating - professional services | c. | \$ | 32,249 | 420-07-0707-531-31-531000 |
| Capital outlay - improvements | d. | \$ | 531,754 | 420-07-0705-533-63-563000 |
| Capital outlay - improvements | e. | \$ | 67,860 | 420-07-0707-536-63-563000 |
- a. To adjust budget for insurance proceeds that will be used to offset the cost of the vehicle repairs or replacement.
 - b. To adjust the budget for the replacement of water lines on 10th Ave N between A1A and 2nd St N. Item approved at 4-1-2019 Council meeting.
 - c. To adjust the budget for Public Works GIS enhancements and data development. Total cost was \$48,133, 67% (\$32,249) of which is funded from water/sewer and 33% (\$15,884) from stormwater. Item approved at 5-20-2019 Council meeting.
 - d. To adjust the budget for Well 16 project. Item approved at 9-16-2019 City Council meeting.
 - e. To adjust budget for emergency point repair to 10 inch sanitary sewer main on 3rd St between 11th and 12th Ave No. Item approved at 10-07-2019 City Council meeting.

Stormwater Utility Fund - 423

Expenses:

- | | | | | |
|-----------------------------------|----|----|--------|---------------------------|
| Operating - professional services | a. | \$ | 15,884 | 423-07-0712-536-31-531000 |
|-----------------------------------|----|----|--------|---------------------------|
- a. To adjust the budget for Public Works GIS enhancements and data development. Total cost was \$48,133, 67% (\$32,249) of which is funded from water/sewer and 33% (\$15,884) from stormwater. Item approved at 5-20-2019 Council meeting.

Golf Course Fund - 440

Revenues:

Daily Green Fees a. \$ 287,284 440-00-0000-347-00-350001

- a. To appropriate additional Daily Green Fee revenues to cover the deficits in the operating categories below.

Expenses:

Personal services a. \$ 51,990 Various
Operating expenses b. \$ 200,790 Various
Capital outlay c. \$ 34,505 440-14-1402-572-64-564000

- a. At the time the FY 19 golf course budget was developed, the course was closed for renovation. When the course reopened in the fall of 2019, the significant increase in play made it necessary to adjust staffing to better manage the volume of play.
- b. At the time the FY 19 golf course budget was developed, the course was closed for renovation. When the course reopened in the fall of 2019, the significant increase in play made it necessary to adjust operating expenses for items such as maintenance, inventory, and supplies to address the impact of increased volume of play.
- c. To adjust budget for the purchase of a replacement mower. Item approved at 6-17-2019 Council meeting.
-

SECTION 2. The Chief Financial Officer is hereby authorized and directed to perform all acts necessary to carry out and accomplish the budget amendments in conformity with the provisions of Section 1.

SECTION 3. The City Council recognizes that the Budget is a revenue and spending plan which requires adjustment from time to time as circumstances change. The City Council gives authorization to the City Manager to make Budget Amendments in the budget for the fiscal period beginning October 1, 2018 and ending September 30, 2019, at the department level as long as the amendments do not increase or decrease the overall budget for the related department in the General Fund, or at the fund level in a fund other than the General Fund.

SECTION 4. The City Council authorizes the City Manager to use funds from any relevant account to pay for items such as staffing, contract services, rental equipment, communications equipment, emergency repairs, and supplies in response to a named storm or declaration of a state of emergency issued by the Mayor for a severe weather event or other emergency of similar magnitude.

SECTION 5. The City Council further authorizes the City Manager to make budget amendments in the budget for the fiscal period beginning October 1, 2018 and ending September 30, 2019, in furtherance of improvements or works which were approved by the City Council and begun in a previous year, but which were not completed in those years, and any such adjustment shall continue in force until the purpose for which it was made shall have been accomplished or abandoned.

SECTION 6. The City Council further authorizes the City Manager to expend donated monies, so long as the expenditure is consistent with the purpose of the donation.

SECTION 7. In compliance with the Convention Development Tax Act, Florida Statutes, Chapter 212.0305, the City of Jacksonville Beach, being unable to use Convention Development revenue solely for the purposes stated in the section, is hereby authorized to use the revenue to acquire and develop municipal parks, lifeguard stations or athletic fields.

SECTION 8. This Resolution shall take effect upon its passage and publication as required by law.
AUTHENTICATED this ___th day of _____, 2019.

William C. Latham, MAYOR

Laurie Scott, CITY CLERK

City of

Jacksonville Beach

Property and

Procurement Division

1460A Shetter Avenue

Jacksonville Beach

FL 32250

Phone: 904.247.6229

Email: purchasing@jaxbchfl.net

www.jacksonvillebeach.org

MEMORANDUM

TO: Michael Staffopoulos, City Manager
FROM: Luis F. Flores, Property and Procurement Officer
SUBJECT: Sale of Surplus Property
DATE: October 11, 2019

ACTION REQUESTED

Adopt Resolution No. 2042-2019 providing for the sale of surplus property online.

BACKGROUND

Periodically the City has equipment that is no longer needed and must be declared surplus and sold at public auction. The Purchasing Division will advertise the auction on the City's website, Beaches Leader and the Daily Journal.

The auction will be conducted by GovDeals, a company that provides online auction and website services. The company has over 270,000 qualified registered bidders, a user friendly website, good customer service, and a quick payment turnaround time. There is no charge to the City for their service. Successful bidders pay a 12.5% buyer's premium which is incorporated into the total cost of each auction item.

RECOMMENDATION

Adopt Resolution No. 2042-2019: A resolution providing for the sale of surplus property online.

Attachment



Introduced by: _____
Adopted: _____

RESOLUTION NO. 2042-2019

**A RESOLUTION PROVIDING FOR THE SALE OF
SURPLUS PROPERTY ONLINE.**

WHEREAS, it is hereby declared that certain personal property owned by the City of Jacksonville Beach is in excess of the foreseeable needs of the public, and for that reason it is in the best interest of the City that the same be put up for public online auction and sold to the highest bidder(s) after providing the required public notice. A list of surplus items will be maintained by the Property and Procurement Officer and will require approval of either the City Manager or the Deputy City Manager prior to the Bid Process.

WHEREAS, the public will be allowed sufficient time to inspect the surplus property prior to commencement of the public online auction.

WHEREAS, the City reserves the right to reject any and all bids.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF JACKSONVILLE BEACH, FLORIDA, AS FOLLOWS:**

Section 1. After providing proper public notice, the surplus items will be disposed of by conducting an online auction open to the public.

Section 2. All items shall be sold in, as is, where is, and without warranty.

Section 3. This resolution shall take effect upon its passage and publication as required by law.

AUTHENTICATED this _____ day of _____ 2019.

William C. Latham, Mayor

Laurie Scott, City Clerk

City of Jacksonville Beach
 Items for Auction: from Various City Departments
 June - November, 2019

BATCH	LOT NO.	ASSET NO.	ITEM DESCRIPTION	SERIAL NO.	From: DEPT
1911-005			(5) Vertical 4-Drawer Filing Cabinets, color beige		BES-Engineering
1911-006			Miscellaneous Office Equipment and Supplies (1) Check Encoder-works, but no longer in use (4) old Surge Protectors, outlets (2) APC Back UPS (1) Fellowes 225CI Shredder-works in reverse (1) Horizon Overhead Projector	08109592N	Finance-Utility/Billing
1911-018			(2) Sanitaire by Electrolux Vacuum Cleaners - still works, but old		PW-PCP
1911-026		G-61	2003 Toro Groundsmaster 328-D Riding Mower, Model 30626-still works	230000137	Parks & Rec-Grounds Maint
1911-028			Metal Box, 22 1/2" width x 17" depth x 15 1/2" height		Finance-Utility/Billing
1911-029		8646	Sound Level Meter, Realistic Brand, Cat No. 33-2050 (3-piece set)		Police-Patrol
		10047	Laser Technology Inc., Impulse LR Laser Mapping System with Trimble Recon	114517	Police-Patrol
1911-031		G-56	2001 Toro Groundsmaster 325-D Riding Mower Model 30788-accompanying Traction Unit and Parts Manual available, Preventive Maintenance Schedules completed available for review	210000281	Parks & Rec-Grounds Maint
1911-032		G-11	2000 Toro Groundsmaster 325-D Riding Mower Model 30795-accompanying Traction Unit and Parts Manual available, Preventive Maintenance Schedules completed available for review	90486	Parks & Rec-Grounds Maint
1911-033		G-40	2010 John Deere 1200A Bunker Rake-accompanying Technical and Operator's Manual available, Preventive Maintenance Schedules completed available for review	TC1200A170129	Parks & Rec-Golf Course
1911-034		G-79	2010 EZGo TXTPDS Electric Golf Cart, inoperable, To Be Sold for Parts	2467097	Parks & Rec-Golf Course
1911-035			Sharp XE-A203 Electronic Cash Register		Parks & Rec-Tennis Center
1911-036		DC34/9387	1990 Stanley Hatz HA-1 Hydraulic Unit	0227408	Public Works-Dist & Coll
1911-037			Hauling Equipment/Trailer, 74" width x 152" length, hitch attachment 37" length; wood bed, with vertical metal frame attachment; metal grill backing		Parks & Rec-Ocean Rescue
1911-038			(7) Swivel Chairs, with Armrest, multi-color pattern fabric, for Conference Room		City Manager's Office

1911-039	(4) Ergonomic Swivel Chairs, no Armrest, color blue fabric; (1) Ergonomic Swivel Chair, contoured Backrest, no Armrest, blue fabric	Police-Patrol
1911-040	(1) Round wood-top meeting Table, 48" diameter; (3) meeting Chairs, fabric multi-color pattern	Finance-Admin
1911-044	Lot of MSA SABA Self-Contained Breathing Apparatus, with Escape Respirator Assembly Bottle	Fire Department
1911-045	(2) Hose Deluge Guns (aimable controllable high-capacity water jet fitted to the Fire Trucks)	Fire Department

City of Jacksonville Beach

Items for Auction: Computers and Ancillary Equipment; Meter Readers and Ancillary Equipment

June - November, 2019

BATCH	LOT NO.	ASSET NO.	ITEM DESCRIPTION	SERIAL NO.	From: DEPT
1911-017			Brother HL5370DW Laserjet Printer	U2248D9J242517	Finance-IT
1911-017			Dell Workstation-HDD Removed	1DTCQW1	Finance-IT
1911-017			Dell Workstation-HDD Removed	DUCQW1	Finance-IT
1911-017			Dell Workstation-HDD Removed	BWY6GZ1	Finance-IT
1911-017			Dell Workstation-HDD Removed	BX27GZ1	Finance-IT
1911-017			Dell Workstation-HDD Removed	BWX7GZ1	Finance-IT
1911-017			Dell Optiplex 7010, non-operational, no hard drive	9MH4CX1	Finance-IT
1911-017			Dell Optiplex 7010, non-operational, no hard drive	9MK5CX1	Finance-IT
1911-017			Dell Optiplex 7010, non-operational, no hard drive	91CTC42	Finance-IT
1911-017			Dell Optiplex 7010, non-operational, no hard drive	9MG4CX1	Finance-IT
1911-017			Dell Optiplex 7010, non-operational, no hard drive	9MD4CX1	Finance-IT
1911-017			Dell Latitude E5530, non-operational, no hard drive	HC4ZXW1	Finance-IT
1911-017			Dell Latitude E5540, non-operational, no hard drive	1YVFVZ1	Finance-IT
1911-017			Dell Latitude E5540, non-operational, no hard drive	8ZHFVZ1	Finance-IT
1911-017			Dell Laptop, non-operational, no hard drive	5B88BT1	Finance-IT
1911-017			Dell Latitude E5530, non-operational, no hard drive	URFPAJ1	Finance-IT
1911-017			Dell Latitude E5540, non-operational, no hard drive	FDUFUZ1	Finance-IT
1911-017			CMC Data Domain	2FZ2299084	Finance-IT
1911-020			Radix FW500 Handheld Meter6 Reader	MS01385	BES-Meter Shop
1911-020			Radix FW500 Handheld Meter1 Reader	MS51487	BES-Meter Shop
1911-020			Radix FW500 Handheld Meter (Reread) Reader	MS01803	BES-Meter Shop
1911-020			Radix FW500 Handheld Meter5 Reader	MS01832	BES-Meter Shop
1911-020			Radix FW500 Handheld Meter2 Reader	MS01340	BES-Meter Shop
1911-020			Radix FW500 Handheld Meter4 Reader	MS01833	BES-Meter Shop
1911-020			Radix FW500 Handheld261	MS01827	BES-Meter Shop
1911-020			Radix FW500 Handheld Meter7 Reader	MS01830	BES-Meter Shop
1911-020			Radix FW500 Handheld Meter3 Reader	MS01844	BES-Meter Shop
1911-020			Radix FW500 Handheld295	MS01826	BES-Meter Shop
1911-020			Radix FW500 Handheld285	MS01839	BES-Meter Shop
1911-020			Radix FW500 Handheld288	MS01823	BES-Meter Shop
1911-020			Radix FW500 Docking Station Power Unit	MP00031	BES-Meter Shop
1911-020			Radix FW500 Docking Station	RE03232	BES-Meter Shop
1911-020			Radix FW500 Docking Station	RE03256	BES-Meter Shop
1911-020			Radix FW500 Docking Station	RE03233	BES-Meter Shop
1911-020			Radix FW500 Docking Station	RE03241	BES-Meter Shop
1911-027			Dell Laptop, non-operational	BBMU8W1	Police-IT
1911-027			Dell Laptop, non-operational		Police-IT
1911-027			Dell Laptop, non-operational		Police-IT
1911-027			Dell Laptop, non-operational	7QN5ZW1	Police-IT
1911-027		10454	Dell Laptop, non-operational	6ZUFUZ1	Police-IT

1911-027	10492 Dell Laptop, non-operational	6Q5DX21	Police-IT
1911-027	Dell Laptop, non-operational	D86NN32	Police-IT
1911-027	10695 Dell Laptop, non-operational	8255P32	Police-IT
1911-027	10222 Dell Laptop, non-operational	38UC551	Police-IT
1911-027	10227 Dell Laptop, non-operational	88UC531	Police-IT
1911-027	10224 Dell Laptop, non-operational	58UC551	Police-IT
1911-027	10228 Dell Laptop, non-operational	98UC551	Police-IT
1911-027	10215 Dell Laptop, non-operational	138UC551	Police-IT
1911-027	10278 Dell Laptop, non-operational	H5UC551	Police-IT
1911-027	Dell Laptop, non-operational	B9C37W1	Police-IT
1911-027	HP L1950 19" Flat Panel	CNK80713SF	Finance-IT
1911-027	HP L1906 Flat Panel	CNC709NQ92	Finance-IT
1911-027	Dell 1905 Flat Panel	CN-0T6116-71618-4CA-AD2H	Finance-IT
1911-027	Dell Optiplex 7010, non-operational, no hard drive	2135W12	Finance-IT
1911-027	Dell Optiplex 990, non-operational, no hard drive	BNMB4V1	Finance-IT
1911-027	Dell Optiplex 790, non-operational, no hard drive	BD7F4V1	Finance-IT
1911-027	HP L1940T Flat Panel	CNK7300T12	Finance-IT
1911-027	Optiview 64 Camera Analog Embedded DVR	21458	Finance-IT
1911-027	(16) Mini-Domes and 1 PTZ Camera	SKF01424	Finance-IT
1911-027	Dell Computer, non-operational	1DRFQW1	Police-IT
1911-027	Dell Desktop, non-operational	1DSCQW1	Police-IT
1911-027	Dell Desktop, non-operational, removed HDD	1DSFQW1	Police-IT
1911-027	Dell Desktop, non-operational	1DWCQW1	Police-IT
1911-030	Eclipse Security DC5V Video In, VGA Out		Public Works-PCP
1911-030	Miscellaneous Computer Stands/Arms		Public Works-PCP
1911-030	InWin Digital Player DVP-502 Video, Music, Pictures		Public Works-PCP
1911-030	Computer Monitor Stand		Public Works-PCP
1911-030	Dell 1901 FP Flat Panel Monitor	CN-05Y232-71618-472-AE13	Public Works-PCP
1911-030	Ativa AT220H Flat Panel Monitor	AT022C1002066	Public Works-PCP
1911-030	Ativa AT220H Flat Panel Monitor		Public Works-PCP
1911-030	Ativa AT220H Flat Panel Monitor		Public Works-PCP
1911-030	Ativa AT220H Flat Panel Monitor	AT934C100316	Public Works-PCP
1911-030	LG Flatiron Flat Panel M27620-PM Model M2762DL		Public Works-PCP
1911-030	Viewsonic VA703b Flat Panel Monitor		Public Works-PCP
1911-030	Lekson 17" TFT LCD Monitor		Public Works-PCP

City of Jacksonville Beach
 Items for Auction: Police Forfeiture Items
 June - November, 2019

BATCH	LOG NO.	JBPD CASE	ITEM DESCRIPTION	SERIAL NO.	From: DEPT
LE1911-003	15347	190000327	Bicycle, EZ Cruise, color black, color bright pink rims		Police
	15655	190000904	Bicycle, Huffly Nassau, color gray		
	15554	190000726	Bicycle, Mango Cruiser Co. Longboard, color black		
	15498	190000630	Bicycle, EZ Cruise G, color white		
	15763	190001120	Bicycle, Kulana Hiku, Women's, color turquoise		
LE1911-004	15323	190000274	Bicycle, Schwinn 700C Gateway, Men's, color black		Police
	15271	190000194	Bicycle, Eddie Bauer Giant, color metallic hunter green		
	15779	190001130	Bicycle, Hyper Bike Co. Spinner BMX, color black		
	99310	160004958	Bicycle, G Sand Dollar, color green		
	12599	180000322	Bicycle, Painted, Women's, color beige		
LE1911-007	95460	150002324	Canon EOS-1 DS Digital Camera	102927	Police
	95462	150002324	Canon EOS-1 D Digital Camera	521762	
LE1911-008	15534	190000685	Nintendo 3DS XL, with Games: Legend of Zelda Carina of Time Lego Avengers Mario 3D Land Tomo Dachii Life Pokemon Sun Legend of Zelda Majoras Mask		Police
LE1911-009	15534	190000685	Various Gun Accessories: (14) Assorted Size Holsters, (7) Pistol Cases, (2) Gun Bags, (1) Shotgun Case, (1) CD Organizer		Police
LE1911-010	95462	150002324	Various Tools: (8) Assorted Size Screwdrivers, (1) Small Hammer, (1) Wrench, Various Pliers/Wire Cutters, Other Assorted Tools		Police
LE1911-014	15714	190000962	Bicycle, Huffly, color black, tires off		Police
	15713	190001016	Bicycle, Trek Beach Cruiser, color mint green		
	15755	190001081	Bicycle, Schwinn Girls' Beach Cruiser, color metallic turquoise with hot pink flower stickers		
	16273	190002009	Bicycle, American Crossroads, color metallic gray		
LE1911-015	15714	190000962	Bicycle, Timberline GT, color textured black		Police
	16066	190001517	Bicycle, Kent Sierra Madre, color metallic black		
	16176	190001781	Bicycle, Haro Downtown, color black, with green tires		
	16138	190001763	Bicycle, Cannondale F300, color black		
	15963	190001450	Bicycle, Fito Shimano Beach Cruiser, color mint green		
LE1911-016	15714	190000962	Bicycle, Zed24 MTN, color blue and white		Police
	15893	190001341	Bicycle, Schwinn Point Beach, color red, with aluminum tubing		

15838 190001257 Bicycle, Bontrager Electra Beach Cruiser, color black
14602 180004528 Bicycle, Mongoose XR 21-speed, color black
15755 190001081 Bicycle, Next Girls' Beach Cruiser, color metallic blue

LE1911-019

15654 190000927 Tools and Toolbox, Craftsman
15879 190001336 Freed Con Motorcycle Helmet
15964 190001448 Miscellaneous Tools, Toolbox, Crowbar

Police

BATCH	LOT NO.	ASSET NO.	ITEM DESCRIPTION	VIN#	From: DEPT
1911-001	066	8748-9244432	2007 Chevrolet Impala	2G1WS55R679244432	Police-COP

FLEET INSPECTION REPORT

DEPARTMENT: POLICE		VEHICLE #: 066	ASSET #: 8748-9244432
TYPE OF VEHICLE: PATROL CAR		YEAR: 2007	
MAKE/MODEL: CHEVROLET IMPALA		MILEAGE: 107,519	
COMPONENT	REMARKS AND/OR CONDITION	ESTIMATED COST TO REPAIR	
ENGINE	The engine had a harsh ticking sound coming from the motor. The unit has oil leaks. This vehicle will need motor repairs.		
TRANSMISSION	The transmission is shifting properly at this time; main concerns are miles and age.		
SUSPENSION STEERING	Found no handling concerns with suspension; normal wear and tear.		
BRAKES	Front brakes 8MM and rear brakes 6MM. The brakes are in good working condition; normal wear and tear.		
BODY	The body is in rough condition; has some rust, scratches, dings and dents due to age of vehicle. Paint is fading.		
ELECTRICAL HYDRAULICS	No concerns found with the electrical nor hydraulics at this time.		
OTHER COMMENTS	Main concerns for this vehicle are the tapping in the motor, the age and very high miles. ***It is recommended for Auction winning bidder from OUT-OF-STATE or more than 50 miles from Jacksonville Beach to schedule a trailer to transport the vehicle from the pick-up location***		
INSPECTED BY: Gene McHale	RECOMMEND PURCHASE:	NO	YES
DATE: 05/06/2019	RECOMMEND REPLACE:	NO	YES X
SUPERVISOR'S SIGNATURE: Mike Doyle			

BATCH	LOT NO.	ASSET NO.	ITEM DESCRIPTION	VIN#	From: DEPT
1911-002	050	8967-9216277	2008 Chevrolet Impala	2G1WS553589216277	Police-Ancillary

FLEET INSPECTION REPORT

DEPARTMENT: POLICE DEPT.		VEHICLE #: 050	ASSET #: 8967-9216277
TYPE OF VEHICLE: PATROL CAR		YEAR: 2008	
MAKE/MODEL: CHEVROLET IMPALA		MILEAGE: 79342	

DATE: 06/20/2019	RECOMMEND REPLACE:	NO	YES
SUPERVISOR'S SIGNATURE: Mike Doyle			

BATCH	LOT NO.	ASSET NO.	ITEM DESCRIPTION	VIN#	From: DEPT
1911-013	610	9823-F194196	2011 Chevrolet Silverado 2500	1GC0KVCG1BF194196	Parks & Rec-Ocean Rescue

FLEET INSPECTION REPORT

DEPARTMENT: PARKS & REC BEACH PATROL	VEHICLE #: 610	ASSET #: 9823-F194196
TYPE OF VEHICLE: PICK UP		YEAR: 2011
MAKE/MODEL: CHEVY SILVERADO 2500		MILEAGE: 22,141

COMPONENT	REMARKS AND/OR CONDITION	ESTIMATED COST TO REPAIR
ENGINE	THE ENGINE IS IN GOOD RUNNING CONDITION. NORMAL WEAR, AND TEAR DUE TO AGE.	
TRANSMISSION	THE TRANSMISSION IS SHIFTING PROPLEY AT THIS TIME. NORMAL WEAR AND TEAR.	
SUSPENSION STEERING	EXTREME RUST ON SUSPENSION. LEAF SPRING BRACKETS ARE COMING APART. DRIVE LINE AND BRAKING SYSTEM ARE IN BAD CONDITION BECAUSE OF THE RUST.	
BRAKES	RAKE LINES AND BRAKING COMPONENTS, ABS LIGHT AND TRACTION CONTROL LIGHT ARE ON DUE TO HEAVY RUST DAMA	
BODY	TION, NORMAL WEAR AND TEAR. SLIGHT RUST ON BODY. TIRES HAVE GOOD TREAD. BUT THEY ARE STARTING TO DEVELOP	
ELECTRICAL HYDRAULICS	FOUND NO CONCERNS WITH THE ELECTRICAL NOR THE HYDRAULICS AT THIS TIME.	
OTHER REQUIRED REPAIRS / COMMENTS	MAIN CONCERNS-MAJOR RUST ON THE SUSPENSION, FRAME, AND BRAKING SYSTEM, THIS UNIT IS UNSAFE TO DRIVE IN THIS CONDITION. 1GC0KVCG1BF194196	

INSPECTED BY: David Lahey	RECOMMEND PURCHASE:	NO
DATE: 05/23/2019	RECOMMEND REPLACE:	NO
SUPERVISOR'S SIGNATURE: Mike Doyle		

BATCH	LOT NO.	ASSET NO.	ITEM DESCRIPTION	VIN#	From: DEPT
1911-021	591	7918-EC42077	2004 Ford F550 Pick Up Truck	1FDAF56S84EC42077	Public Works-Storm/Engg

FLEET INSPECTION REPORT

DEPARTMENT: PUB ENGINEER	VEHICLE #: 591	ASSET #: 7918-EC42077
TYPE OF VEHICLE: PICK UP		YEAR: 2004
MAKE/MODEL: FORD F550		MILEAGE: 69,987

DATE: 02/20/2019

RECOMMEND REPLACE:

NO YES

SUPERVISOR'S SIGNATURE: Mike Doyle

BATCH	LOT NO.	ASSET NO.	ITEM DESCRIPTION	VIN#	From: DEPT
1911-024	315	9009-KC52187	2008 Ford F150 Pick Up Truck	1FTRF12238KC52187	Finance - Bldg Maint

FLEET INSPECTION REPORT

DEPARTMENT: FINANCE-BLDG MAINT		VEHICLE #: 315	ASSET #: 9009-KC52187
TYPE OF VEHICLE: PICK UP		YEAR: 2008	
MAKE/MODEL: FORD F150		MILEAGE: 165,446	
COMPONENT	REMARKS AND/OR CONDITION	ESTIMATED COST TO REPAIR	
ENGINE	MOTOR IS RUNNING ROUGH, NORMAL WEAR AND TEAR DUE TO AGE, HAS SLIGHT OIL LEAK;		
TRANSMISSION	SHIFTING PROPERLY AT THIS TIME, VERY HIGH MILES ON THIS VEHICLE, NORMAL WEAR AND TEAR;		
SUSPENSION STEERING	HAS SOME PLAY, NORMAL WEAR AND TEAR FOR AGE AND MILES;		
BRAKES	FRONT BRAKES 7MM, REAR BRAKES 9MM, THE BRAKES ARE WORKING PROPERLY AT THIS TIME, NORMAL WEAR AND TEAR;		
BODY	NORMAL WEAR AND TEAR DUE TO AGE AND MILES;		
ELECTRICAL HYDRAULICS	FOUND NO CONCERNS WITH THE ELECTRICAL NOR HYDRAULICS AT THIS TIME, NORMAL WEAR AND TEAR DUE TO AGE AND MILES;		
OTHER REQUIRED REPAIRS / COMMENTS	MAIN CONCERN ARE THE MILES AND AGE, THIS VEHICLE HAS HAD NO MAJOR REPAIRS DONE, A/C INOPERABLE, DRIVER'S SEAT TORN. 1FTRF12238KC52187		
INSPECTED BY: Jack McBride	RECOMMEND PURCHASE:	NO	YES
DATE: 09/19/2019	RECOMMEND REPLACE:	NO	YES
SUPERVISOR'S SIGNATURE: Mike Doyle			

BATCH	LOT NO.	ASSET NO.	ITEM DESCRIPTION	VIN#	From: DEPT
1911-025	1153	9816-1200345	2011 Chevrolet Impala	2G1WD5EM3B1200345	Police-Patrol

FLEET INSPECTION REPORT

DEPARTMENT: POLICE	VEHICLE #: 1153	ASSET #: 9816-1200345
TYPE OF VEHICLE: PATROL CAR	YEAR: 2011	



City of
Jacksonville Beach
City Hall
11 North Third Street
Jacksonville Beach
FL 32250
Phone: 904.247.6268

www.jacksonvillebeach.org

MEMORANDUM

TO: Mayor and City Council
FROM: Mike Staffopoulos, City Manager
SUBJECT: Florida City Government Week
DATE: October 15, 2019

ACTION REQUESTED:

Adopt Resolution No. 2043-2019 recognizing Florida City Government Week.

BACKGROUND:

Florida City Government Week, sponsored by the Florida League of Cities (League), is a time for municipalities to provide and foster civic education, collaboration, volunteerism and more. Cities provide a higher level of service than most governments, and generally receive higher approval ratings than other levels of government. Yet, many residents are unaware of how city services impact their lives. Through Florida City Government Week, the League and its municipal partners hope to bring awareness to city government's role in enhancing the quality of life in communities.

RECOMMENDATION:

Adopt Resolution No. 2043-2019 recognizing Florida City Government Week, October 21-27, 2019.

Introduced By: _____
Adopted: _____

RESOLUTION NO. 2043-2019

**A RESOLUTION OF THE CITY OF JACKSONVILLE
BEACH, FLORIDA, RECOGNIZING THE WEEK OF
OCTOBER 21-27, 2019, AS FLORIDA CITY GOVERNMENT
WEEK.**

WHEREAS, city government is the government closest to most citizens, and the one with the most direct daily impact upon its residents; and

WHEREAS, municipal government provides services and programs that enhance the quality of life for residents, making their city their home; and

WHEREAS, city government is administered for and by its citizens and is dependent upon public commitment to and understanding of its many responsibilities; and

WHEREAS, city government officials and employees share the responsibility to pass along the understanding of the services provided by cities and their benefits; and

WHEREAS, Florida City Government Week is a very important time to recognize the significant role played by city government in our lives and to spread the word to all Floridians that they can shape and influence this level of government, which is closest to the people.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE BEACH, FLORIDA:

SECTION 1. The City of Jacksonville Beach encourages all city officials and city employees to do everything possible to ensure that this week is recognized and celebrated accordingly.

SECTION 2. The City of Jacksonville Beach supports and encourages educational partnerships between city government and schools.

SECTION 3. The City of Jacksonville Beach supports and encourages all city governments to actively promote and sponsor Florida City Government Week.

SECTION 4. A copy of this resolution shall be provided to Florida Governor Ron DeSantis, the Florida Cabinet and the membership of the Florida League of Cities, Inc.

SECTION 5. This Resolution shall take effect immediately upon its adoption.

AUTHENTICATED this _____ day of _____, 2019.

William C. Latham, Mayor

Laurie Scott, City Clerk

City of

Jacksonville Beach

City Hall

11 North Third Street

Jacksonville Beach

FL 32250

Phone: 904.247.6268

www.jacksonvillebeach.org

MEMORANDUM

To: Mayor and City Council
From: Denise C. May, Interim City Attorney
Date: October 8, 2019
Re: Ordinance 2019-8116 Amendments to Sec. 4-2 Prohibited hours of sale, consumption, and service – Second Reading

ACTION REQUESTED:

Adoption of Ordinance 2019-8116 amending section 4-2, "Prohibited hours of sale, consumption, and service" of Chapter 4 "Alcoholic Beverages" of the Code of Ordinances of the City of Jacksonville Beach, Florida.

SUMMARY

After several incidents for disorderly and violent encounters involving restaurants holding state issued Special Restaurant licensing (SRX/SFS) the City Council conducted workshops to address the public safety, health, and welfare concerns related to these establishments.

The City Council held multiple workshops and briefings over the course of a year. These include public workshops on August 8, 2018 and September 10, 2018 to consider options for modifications to Section 4-2 of the City of Jacksonville Beach's code regulating after hours sale, consumption, and service. Further changes were reviewed, discussed, and refined at workshops on May 20, 2019 and August 5, 2019.

The City Council approved the following amendments on October 7, 2019.

1. Section 4-2(d)(2)
 - a. Requiring the signature of the property owner in addition to the alcohol establishment owner on the application for permit.
 - b. Requiring the signed approval of the Jacksonville Beach Police Department and Jacksonville Beach Fire Marshal to approve emergency action plans.



2. Section 4-2(e)(1)(i)
 - a. Adding failure to adhere to emergency action plans as an illegal activity subjecting the permit holder to potential violation.
3. Section 4-2(e)(2)
 - a. Providing for 1st and all violations to be heard by the Special Magistrate
 - b. Providing for revocation of the extended hours of operation permit upon a 3rd finding of violation within 365 days from date of completion of the most recent suspension.
 - c. Providing that such revocation shall travel with the property for a period of 1 year.
4. Section 4-2(f)
 - a. Granting existing permit holders six months or until the next annual renewal to comply with the requirements for emergency action plans.

A motion to amend Section 4-2(e)(2)(d)3 was made, seconded and approved to add "A third and any subsequent" to the beginning sentence.

Before you is the ordinance as amended at the October 7, 2019 City Council meeting.

RECOMMENDATION:

Adopt Ordinance No. 2019-8116, amending section 4-2, "Prohibited hours of sale, consumption, and service" of Chapter 4 "Alcoholic Beverages" of the Code of Ordinances of the City of Jacksonville Beach, Florida as presented.

Introduced By: _____
1st Reading: _____
2nd Reading: _____

ORDINANCE NO. 2019-8116

AN ORDINANCE AMENDING CHAPTER 4, "ALCOHOLIC BEVERAGES", OF THE CODE OF ORDINANCES OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, BY AMENDING SECTION 4-2, "PROHIBITED HOURS OF SALE, CONSUMPTION, AND SERVICE", PROVIDING FOR REQUIRED SECURITY MEASURES; PROVIDING FOR ENHANCED PENALTIES; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT WITH THIS ORDINANCE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE AND FOR OTHER PURPOSES.

WHEREAS, the City of Jacksonville Beach has the authority to adopt Ordinances pursuant to Article VIII of the Constitution of the State of Florida and Florida Statutes Chapter 166.41; and

WHEREAS, the City has received a number of complaints concerning certain alcoholic beverage establishments licensed under the state beverage laws as special restaurant or special food service establishments which operate as de-facto bars or lounges by operating in violation of applicable laws, including but not limited to, violation of the fifty-one percent (51%) food sales requirement as set forth in F. S. § 561.20; removal of chairs and tables to below state mandated thresholds of 150 seats; failing to provide full service kitchens up to the required hour; among other violations of law; and

WHEREAS, Chapter 562.14 of the Florida Statutes authorizes a municipality to regulate the hours that an alcoholic beverage establishment may sell alcoholic beverages; and

WHEREAS, Chapter 562.14 of the Florida Statutes authorizes a municipality to regulate conduct related to the sale of alcoholic beverages at an alcoholic beverage establishment; and

WHEREAS, the City has experienced an increase in law enforcement costs as a result of the sale and consumption of alcoholic beverages to individuals who consume alcoholic beverages to the point of intoxication, and particularly after midnight, and the City's law enforcement personnel must respond to a greater number of calls for service directly resulting from the need to keep the peace with individuals who have over-consumed alcohol, particularly after midnight; and

WHEREAS, the City Council, in order to protect the public health and safety of the residents of the City of Jacksonville Beach, desires to regulate the hours of sale, consumption and service of alcoholic beverages, provide for a process and procedures for issuance of extended hours of operation permits, and encourage responsible alcohol beverage establishments by providing for

enhanced penalties, suspension, and revocation of the extended hours of operation permit in the event of violation of the regulations and ordinances of the City; and

WHEREAS, the City finds it is in the best interest of the public health, safety, and welfare to encourage responsible alcohol beverage establishments by providing for requirements for security plans approved by the Jacksonville Beach Police Department and the Jacksonville Beach Fire Marshal as may be needed in furtherance of punishing or preventing criminal activity; and

WHEREAS, the City finds that an Extended Hours of Operation Permit is the exercise of its quasi-legislative function, and further finds that such extended hours of operation represent a privilege rather than a right.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE BEACH, FLORIDA:

SECTION 1. That Section 4-2, “Hours of sale permitted”, of Chapter 4 of the Code of Ordinances of the City of Jacksonville Beach, Florida, be amended, and the same shall read as follows¹:

Sec. 4-2. Prohibited hours of sale, consumption, and service.

(a) Applicability. The provisions of this section shall apply to the following state alcoholic beverage license types: **1-COP** (beer only consumption on premises), **2-COP** (beer and wine consumption on premises), **4-COP Quota License** (beer, wine, and liquor package sales and consumption on premises), **4-COP-S** (beer, wine, and liquor consumption on premises in connection with the operation of a hotel, motel, motor court, or condominium), **4-COP-SRX/SFS** (beer, wine, and liquor consumption on premises in connection with a restaurant), **4-COP-SBX** (beer, wine, and liquor consumption on premises in connection with a bowling alley), **11-GC** (beer, wine, and liquor consumption on premises in connection with a golf club), **11-C** (beer, wine, and liquor in connection with a bona fide club, including fraternal or benevolent association lodges or clubs, social clubs; and tennis, racquetball, cabana, or beach clubs, for consumption on premises by members and their guests only), and **ODP** (beer, wine, and liquor consumption on premises for a bona fide non-profit civic organization for a period not to exceed three days and no more than three times per year).

¹ (~~striketrough~~ text indicates deletions, underline text indicates additions).

(b) *Definitions.*

- (1) *Sale and Sell* shall mean and include not only selling but also consuming, serving, and/or permitting to be served or consumed, any alcoholic beverages.
- (2) *Alcoholic beverage* shall mean (as provided in F.S. § 561.01) distilled spirits and all beverages containing one-half of one percent or more alcohol by volume.
- (3) *Alcoholic beverage establishment* shall mean any commercial establishment located in the City which allows for alcoholic beverages (beer, wine, or liquor) to be sold for consumption on the premises.
- (4) *Beer, wine and liquor* shall have the same meanings as provided in F.S. §§ 563.01, 564.01, 565.01, as those Sections may be amended or renumbered from time to time.
- (5) *Establishment* shall have the same meaning as alcoholic beverage establishment.
- (6) *Extended Hours of Operation Permit* shall mean a permit issued by the City of Jacksonville Beach that allows an alcoholic beverage establishment to operate and sell alcoholic beverages for purposes of consumption on the premises between the hours of 12:00 midnight and 2:00 a.m.
- (7) *Restaurant* shall mean the same as public food service establishment as defined in F. S. § 509.013 (5)(a), and shall mean and include any building, vehicle, place, or structure, or any room or division in a building, vehicle, place, or structure where food is prepared, served, or sold for immediate consumption on or in the vicinity of the premises; called for or taken out by customers; or prepared before being delivered to another location for consumption. For the purposes of this Chapter, the definition of a restaurant shall include any business with a special license issued by the Division of Alcohol and Tobacco of the Florida Department of Business and Professional Regulation.
- (8) *Transfer of ownership* shall mean a transfer of a license, change of officers or directors, or transfer of interest as defined and regulated under the provisions of F. S. § 561.32.

(c) *Restricted hours of sale and operation.* Except as provided in Section 4-2(d), no alcoholic beverage establishment licensed under the state alcoholic beverage laws to sell alcoholic beverages (beer, wine, or liquor), shall sell or offer for sale, or serve or offer to serve, any beer, wine, liquor, or alcoholic beverages of any kind, regardless of alcoholic content, or be open for operation, on any day of the week between the hours of 12:00 midnight and 6:00 a.m.

(d) *Permit required for certain alcoholic beverage establishments to sell alcoholic beverages between the hours of 12:00 midnight and 2:00 a.m.*

(1) *Permit required.* **Any qualifying** alcoholic beverage establishment licensed under the state alcoholic beverage laws to sell, offer for sale, or deliver alcoholic beverages, for purposes of consumption on the premises, between the hours of 12:00 midnight and 2:00 a.m., but in any case no later than 2:00 a.m., on any day of the week, shall make application with the City Clerk for an Extended Hours of Operation Permit.

(2) The alcoholic beverage establishment shall complete an application form provided by the City, including, but not limited to, the name and street address where notices related to this section are to be mailed. An annual fee, in an amount set by resolution of the City Council and payable upon issuance, shall be charged for the permit. The application form shall include, but not be limited to, the following information:

- a) Name and street address of the owner of the alcoholic beverage establishment,
- b) Name, street address, and signature of the property owner of record if different from the owner of the alcoholic beverage establishment acknowledging an understanding of Section 4-2 of the Code of the City of Jacksonville Beach.
- c) Valid business tax receipt for the alcoholic beverage establishment,
- d) Verification of compliance by the alcoholic beverage establishment with City zoning regulations,
- e) Specific type of state alcoholic beverage license held by the alcoholic beverage establishment.
- f) If the establishment holds a state alcoholic beverage license other than a 4-COP Quota License, the establishment will submit a copy of the proposed seating diagram, to include any proposed dining area.
- g) Signed approval of the alcohol beverage establishments' security emergency action plan by the Jacksonville Beach Police Department and the Jacksonville Beach Fire Marshal.

(3) The City Manager or designee shall review the application and, if the application is complete, and the alcoholic beverage establishment is in compliance with the Code of Ordinances and state alcoholic beverage laws, a permit shall be issued allowing the alcoholic beverage establishment to sell alcoholic beverages, as restricted by the alcoholic beverage establishment's state beverage license, for purposes of consumption on the premises, between the hours of 12:00 midnight and 2:00 a.m. on every day of the week.

(4) Such permit ~~shall~~ may be renewed by the City annually on or before the 30th day of September, unless any of the following occur:

- a) The permit is under suspension at the time of renewal.
- b) The alcoholic beverage establishment's state beverage license has been revoked or suspended,
- c) A transfer of ownership, as defined in Section 4-2. (b)(98) *Definitions.*, or a change in location of the establishment has occurred, and this information was not provided to the City.

(5) The City shall be notified immediately, and the alcoholic beverage establishment shall apply for a new permit if a transfer of ownership, as defined in Section 4-2(b)(8), or a change in location of the establishment has occurred. Until such time as the alcoholic beverage establishment makes application, is approved, and receives a new permit, the privilege of extended hours for the sale of alcoholic beverages shall be suspended. Failure to renew the Extended Hours of Operation Permit on or before the 30th day of September of each year, or to pay the annual fee as set by resolution of the City Council, shall be cause for the immediate suspension of extended hours privileges pursuant to Section 4-2. (e) *Notice of violations, hearings, and penalties.*

(6) No alcoholic beverage establishment is authorized to sell or serve alcoholic beverages for purposes of consumption on the premises after 12:00 midnight unless it possesses a valid Extended Hours of Operation Permit from the City. No alcoholic beverage establishment is authorized to sell or serve alcoholic beverages, or be open for operation, after 2:00 a.m. and before ~~6~~7:00 a.m. on any day of the week.

(7) The provisions of this section shall not impair or affect the right of an alcoholic beverage establishment with a state alcoholic beverage license to remain open and sell alcoholic beverages between the hours of ~~6~~7:00 a.m. and 12:00 midnight.

(e) *Notice of violations, hearings, and penalties.* The ability of an alcoholic beverage establishment to sell, offer for sale, deliver or permit to be consumed upon the premises any alcoholic beverage between the hours of 12:00 midnight and 2:00 a.m. on any day of the week is hereby declared to be and is a privilege subject to suspension, and no person may reasonably rely upon a continuation of that privilege. As a condition of the continuation of the privilege, alcoholic beverage establishments are required to take all necessary steps to minimize illegal activities.

(1) *Illegal activities included.* The following are representative, but not all-inclusive, of activities that may result in suspension of the privilege of extended hours of operation for authorized alcoholic beverage establishments to sell alcoholic beverages for purposes of consumption on the premises:

- a) Illegal activities requiring a police response that occur on or adjacent to

the premises of an alcoholic beverage establishment. Particular emphasis will be given to illegal activities of the owner, employees, patrons of the establishment, or others associated with the establishment; including, but not limited to, the use, sale, or delivery of controlled substances, allowing underage drinking, continuing to sell alcoholic beverages after closing time, violation of open container laws, serving alcoholic beverages to intoxicated persons, disturbances, batteries, driving under the influence (DUI), disorderly intoxication, violations of the Florida Fire Prevention Code, and other violations of law during all hours of operation. The City shall consider whether the need for police services is the result of the establishment's failure or inability to maintain proper order and control during all hours of operation;

- b) Failure of any restaurant, as defined in Section 4-2(b)(7), which possesses a 4-COP-SRX/SFS (Special Restaurant/Special Food Service Establishment) state alcoholic beverage license as addressed under the provisions of F. S. § 561.20(2)(a)4;
 - 1. To maintain at least 2,500 square feet of service area,
 - 2. To be equipped to serve 150 persons full course meals from a menu at tables at all times during all hours of operation,
 - 3. To keep the kitchen open and capable of preparing food and filling customers' orders up to 30 minutes before time of closing,
 - 4. To keep all tables and chairs **must remain** upright and in place during all hours of operation as per diagram submitted to the city during the permitting process,
 - 5. To derive at least fifty-one (51%) percent of its gross revenue from the sale of food and nonalcoholic beverages. Failure to derive at least fifty-one (51%) percent of its gross revenue from the sale of food and nonalcoholic beverages shall be based on the findings of an audit of the 4-COP-SRX/SFS licensee by the Division of Alcoholic Beverages and Tobacco of the Florida Department of Business and Professional Regulation, irrespective of any sanctions or penalties imposed by said Division pursuant to that audit.
- c) Complaints verified and documented by police arising from adverse effects of extended hours of operation upon neighboring properties, including, but not limited to, excessive noise, illegal parking, vandalism, generation of trash or garbage on or adjacent to the establishment, loitering by intoxicated persons, or exterior lighting on neighboring residential properties;
- d) Violations of any provisions of the City of Jacksonville Beach Code of Ordinances; including, but not limited to, Chapter 18, relating to noise and sound limitations;
- e) Failure to obtain an Extended Hours of Operation Permit, or failure to renew the permit as required;
- f) Violations of state statutes and/or fire codes related to the maximum permissible occupancy at the alcoholic beverage establishment location;
- g) *Sales by employees during prohibited hours*. No person, or any agent, servant, or employee of any person licensed under the state alcoholic

beverage laws shall sell, or offer for sale, any beer, wine, liquor, or alcoholic beverage of any kind during prohibited hours.

- h) *Gifts.* It is a violation of this section for any person, or any agent, servant or employee of any person licensed under the state alcoholic beverage laws, during prohibited hours as set forth in this section, to gratuitously give any kind of alcoholic beverage, whether conditioned upon the purchase of any kind of alcoholic beverage or product of any nature, at any inflated price or otherwise, or in the form of a so-called bonus predicated upon another purchase, or as a gift.
- i) Failure to adhere to and follow the security emergency action plan as approved by the City of Jacksonville Beach Police Department and the City of Jacksonville Beach Fire Marshal.

(2) *Successive violations.* In order to invoke the enforcement provisions of this section, a violation must be traceable to the particular alcoholic beverage establishment against which action is taken, and must be verified and documented by a police officer, code enforcement officer, or fire department official.

- a) *1st Notice of Violation.* ~~Except as provided, a~~ first violation by an alcoholic beverage establishment of this section, any section of the Code of Ordinances or state statutes shall result in a written notice of violation. ~~that will not require an appearance before the special magistrate. Issuance of a written 1st notice of violation for a violation of this ordinance shall not prevent the filing of charges against the alcoholic beverage establishment or any person with any other violation of the Code of Ordinances or state statutes.~~ The 1st notice of violation shall be issued by a police officer. The 1st notice of violation shall be left with the owner, proprietor, manager, or highest-ranking employee then on the premises of the alcoholic beverage establishment. Issuance of a 1st notice of violation for a violation of this ordinance shall not prevent the filing of charges against the alcoholic beverage establishment or any person with any other violation of the Code of Ordinances or state statutes. ~~If the first violation is the result of a felony criminal offense being committed on the premises, or the incident resulting in a felony criminal offense being committed began on the premises of the establishment, the first violation may be presented to the special magistrate for consideration of the suspension of the extended hours permit.~~
- b) *2nd Notice of violation.* A subsequent violation of this section, any section of the Code of Ordinances or state statutes by an alcoholic beverage establishment within one hundred, eighty (180) days of issuance of a written 1st notice of violation shall result in a written 2nd notice of violation. The 2nd notice of violation shall be issued by a police officer. The 2nd notice of violation shall be left with the owner, proprietor, manager, or highest-ranking employee then on the premises of the alcoholic beverage establishment. Issuance of a 2nd notice of violation for a violation of this ordinance shall not prevent the filing of charges against the alcoholic beverage establishment or any person with any other violation of the Code of Ordinances or state statutes.

- c) *Special magistrate.* ~~A-2nd~~ All notices of violation shall be taken before the City's Special Magistrate for consideration of suspension of the alcoholic beverage establishment's Extended Hours of Operation Permit. The Special Magistrate shall exercise jurisdiction over such matters as set forth in Article VI, Sec. 2-170 of the Code of Ordinances of the City of Jacksonville Beach.
- d) *Action by the Special Magistrate.* Upon completion of the hearing, the Special Magistrate shall deliver a ruling either that no action shall be taken against the alcoholic beverage establishment's Extended Hours of Operation Permit, ~~or that~~ the Extended Hours of Operation Permit shall be suspended. ~~or that the Extended Hours of Operation Permit be re-~~ voked.
1. A suspension of the Extended Hours of Operation Permit for a first finding by the special magistrate of a violation shall be ~~not less than thirty (30) days nor more than ninety (90) days~~ for up to sixty (60) days at the discretion of the Special Magistrate depending upon the severity of the violation(s).
 2. A second ~~and any subsequent~~ finding by the special magistrate of a violation of the Extended Hours of Operation Permit within one hundred eighty (180) days of issuance of the first notice of violation regardless of the Special Magistrate's finding in said violation shall be suspended for no less than thirty (30) days nor more than ninety (90) days.
 3. A third and any subsequent findings of violations occurring within one year (365 days) of the date of completion of the most recent suspension period shall result in a suspension of not less than ninety (90) days nor more than one hundred and eighty (180) days revocation of the Extended Hours of Operation Permit which suspension shall travel with the property for a period of one year (365) days from the date of the finding of violation by the Special Magistrate.
 4. In addition to any suspension of the Extended Hours of Operation Permit, as listed above, the Special Magistrate may issue a fine of not more than five hundred dollars (\$500.00) per violation of this ordinance.

The Special Magistrate shall base his/her ruling upon substantial, competent evidence presented that supports a finding of non-compliance with this section. The special magistrate's written order of suspension of the extended hours of operation permit shall state the effective date of suspension and shall give the alcoholic beverage establishment at least ten calendar days notice of the suspension.

- e) *Failure of alleged violator to appear.* If an alcoholic beverage establishment served with a Notice of Violation fails to appear at the hearing after having received proper notice, the Special Magistrate shall take testimony from city staff, and other relevant testimony, as available, and shall deliver a ruling either that no action shall be taken against the alcoholic beverage establishment's Extended Hours of Operation Permit, ~~or that~~ the Extended Hours of Operation Permit shall be suspended for

a period of time as set forth in Section 4-2. (e)(2)(d), or that the Extended Hours of Operation Permit be revoked as set forth in Section 4-2. (e)(2)(d) of this section. A ruling that the Extended Hours of Operation be suspended shall take effect on the eleventh calendar day after the order is issued and provided to the alcoholic beverage establishment. The enforcement of such order shall be stayed if the alcoholic beverage establishment files a request for a rehearing with the City Clerk's office before the date the order is scheduled to take effect. In such case, the alcoholic beverage establishment shall be rescheduled for a hearing before the Special Magistrate. At that hearing, the Special Magistrate shall take testimony from the alcoholic beverage establishment, and other relevant testimony, as available, and shall deliver a ruling upholding the previous order suspending the Extended Hours of Operation Permit, amending the order suspending the Extended Hours of Operation Permit, or rescinding the order suspending the Extended Hours of Operation Permit. If the Special Magistrate upholds a suspension of the Extended Hours of Operation Permit, such suspension shall take effect the next calendar day after the ruling is issued.

- f) Any alcoholic beverage establishment that has had an Extended Hours of Operation Permit suspended cannot avoid the consequences of the Special Magistrate's action by changing its business name or corporate status, as set forth in F. S. § 561.32.
- g) The enforcement procedures contained herein are alternative procedures, and the City reserves the right to arrest, prosecute, or take action utilizing alternative procedures authorized by law.

(f) Existing holders of valid Extended Hours of Operation Permits on the date of passage of this ordinance shall be granted six (6) months or the next annual renewal of the permit, whichever is less, in order to comply with the requirements of Sec. 4-2. (d)(2)(g).

SECTION 2. If any provision of this Ordinance or the particular application of this Ordinance shall be held invalid by any Court, administrative agency or other body with appropriate jurisdiction, the remaining section, subsection, sentences, clauses, or phrases shall remain in effect.

SECTION 3. That all other ordinances or parts of ordinances in conflict with this ordinance are, to the extent the same may be in conflict, repealed.

SECTION 4. Codification of this ordinance in the Code of Ordinances of the City of Jacksonville Beach is hereby authorized and directed.

SECTION 5. This ordinance shall take effect upon ninety (90) days from the date of its adoption.

DONE IN OPEN MEETING THIS ___ DAY OF _____, A.D. 2019.

William C. Latham, Mayor

Laurie Scott, City Clerk