

ZOOM VIRTUAL MEETING NOTICE**INSTRUCTIONS FOR PUBLIC VIEWING AND PARTICIPATION****CITY OF JACKSONVILLE BEACH CITY COUNCIL MEETING****JUNE 15, 2020, AT 6:00 P.M.****(NO PHYSICAL LOCATION)**

Due to the current restrictions and limitations for social distancing and gatherings surrounding the COVID-19 crisis, the June 15, 2020, City of Jacksonville Beach, City Council meeting will be conducted in a modified manner. The meeting will be conducted virtually, utilizing Zoom technology and webinar capabilities. The City is providing numerous additional technological options for public attendance and participation in the meeting.

The Governor's Executive Order Number 20-69, addressing Local Government Public Meetings, states local government bodies may utilize communications media technology (CMT), as provided in section 120.54(5)(b)2., Florida Statutes. On April 6, 2020, the City of Jacksonville Beach City Council further approved at their public meeting the use of CMT and alternative start times to conduct their Council meetings and briefings.

The following CMT options are available to participate, view and listen to the June 15, 2020, City Council meeting:

1. **View and listen to a Livestream of the meeting online:**
 - Access the meeting by visiting the [City of Jacksonville Beach YouTube Channel: https://www.youtube.com/channel/UCBvNLjCCZtu9PWDV41cR6-Q](https://www.youtube.com/channel/UCBvNLjCCZtu9PWDV41cR6-Q)
 - View the Livestream via Zoom technology: <https://us02web.zoom.us/j/85388036161>
2. **Listen to the meeting via phone:**
 - Dial 1-301-715-8592
 - Webinar ID: 853 880 36161
 - There is no participant ID number. If you are asked for this, press #. When dialing in by phone, your line will be automatically muted for the duration of the meeting, unless you have pre-registered to speak. (Instructions for pre-registration are below.)
3. **Hearing or speech impaired access:**
 - Contact the agency using the Florida Relay Service: 1-800-955-8771 (TDD) or 1-800-955-8770 (Voice).
4. **Submit questions and comments concerning a scheduled agenda item or for the Courtesy of the Floor portion of the Agenda:**
 - You may provide written comments by:
 - Emailing the City Clerk, Laurie Scott, at cityclerk@jaxbchfl.net; or
 - Via U.S. mail to City Clerk, City Hall, 11 N. 3rd Street, Jacksonville Beach, FL 32250; or
 - Place a copy of your comments in the drop box at the main entrance of City Hall.
 - Provide your full name and address, and if you are a city business owner, list the business name and address.
 - You may also submit a Public Comment Submission Form on the City of Jacksonville Beach website. Fill out the form at [this link](#) to have your comments read during the meeting: <https://bit.ly/COJBvirtualmeeting>. Comments on an action item and comments

for Courtesy of the Floor will be read into the record. Submissions will be provided to the Council. All Submissions are a public record.

- Written comments will be read into the record at the appropriate time. All other written comments received by the deadline will be distributed to the Mayor and City Council members and the appropriate staff before the start of the meeting. Comments received through these CMT options will be read into the record by the City Clerk or City Attorney. Written comments will be limited to three (3) minutes of reading time.
- Members of the public may also opt to comment via dialing in or utilizing Zoom technology, but to do this, they **must register in advance**. To register, fill out the form at this link: <https://bit.ly/COJBvirtualmeeting>
 - It is requested that members of the public register by noon on Monday, June 15, 2020.
 - Speakers will be limited to three (3) minutes.
 - To either dial in or use Zoom technology, speakers need to ensure they have proper working equipment. For dialing in, a telephone with audio/speaker and microphone capabilities is required. For participation utilizing Zoom technology, smart technology (smartphone/tablet/laptop/desktop) should be equipped with both microphone and speaker capabilities. It is up to each speaker to test the functionality of their equipment before the meeting starts. If the speaker's equipment is not working correctly during the meeting, the speaker will be unable to participate.
 - To check technological requirements and to test your technology, visit the Zoom web site here: <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>
 - To download Zoom applications, click here: <https://zoom.us/download>
 - For the purposes of this meeting, speakers will be clicking **“Download”** under **“Zoom Client for Meetings”** (using a PC or MAC) *or* choosing your mobile device platform under **“Zoom Mobile Apps.”**
- The email address and the online comment form will remain open during the meeting to accept comments to be read into the record up until 5 minutes before a particular agenda item is addressed by the Mayor. Public comments for Courtesy of the Floor will be accepted until 5 minutes before the Mayor opens that portion of the meeting.
- For additional information or assistance, please contact the following people prior to the meeting:
 - For public comment questions: Laurie Scott, City Clerk, cityclerk@jaxbchfl.net or (904) 247-6299.
 - For questions on connecting to or using CMT or Zoom for the meeting: Jacob Board, Communications Manager, jboard@jaxbchfl.net, or (904) 247-4036.

NOTICE

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing a special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299, extension 10, no later than one business day before the meeting.

In accordance with Section 286.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.



Agenda
City Council

Monday, June 15, 2020

6:00 PM

Via Video Conference

MEMORANDUM TO:

The Honorable Mayor and
Members of the City Council
City of Jacksonville Beach, Florida

Council Members:

The following Agenda of Business has been prepared for consideration and action at the Regular Meeting of the City Council.

OPENING CEREMONIES: INVOCATION, FOLLOWED BY SALUTE TO THE FLAG

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

20-120 Regular Council Meeting held on June 1, 2020

ANNOUNCEMENTS

COURTESY OF THE FLOOR TO VISITORS

MAYOR AND CITY COUNCIL

CITY CLERK

20-121 Reappoint/Appoint One Member to the Community Redevelopment Agency for a New Four-Year Term, Expiring on December 31, 2023, or Consider Appointing Other Applicants

CITY MANAGER

20-122 Approve/Disapprove an Agreement with Deck The Chairs, Inc. for the Planning and Operation of the Deck The Chairs Event for a Three-Year Term Commencing January 11, 2021

20-123 Accept/Reject the Financial Reports for the Month of May 2020

- 20-124** Approve/Disapprove the Budget Workshop Schedule
- 20-125** Approve/Disapprove the First Amendment for a Renewal of the Agreement for Audit Services with Purvis, Gray and Company, LLC
- 20-126** Award/Reject RFP No. 02-1920 to Florida Blue for Group Medical and Prescription Insurance and to Wingate Insurance Group DBA Abentras for Benefits Broker Services
- 20-127** Approve/Disapprove Removal and Replacement of an Existing Sanitary Sewer Manhole Located Within the Intersection of Shetter Avenue and 10th Street South
- 20-128** Approve/Disapprove the Relocation of the Veterans Memorial to Oceanfront Park or Beaches Museum

RESOLUTIONS

- 20-129** RESOLUTION NO. 2056-2020

A RESOLUTION BY THE CITY OF JACKSONVILLE BEACH, FLORIDA, ESTABLISHING GOLF COURSE FEES; PROVIDING DEFINITIONS AND GUIDELINES FOR THE GOLF OPERATION POLICIES; DELEGATING AUTHORITY TO THE CITY MANAGER; REPEALING RESOLUTION NO. 2029-2019 AND PROVIDING AN EFFECTIVE DATE.

- 20-130** RESOLUTION NO. 2054-2020

A RESOLUTION AMENDING RESOLUTION NO. 2047-2019 BY THE CITY OF JACKSONVILLE BEACH, FLORIDA, TO INCORPORATE NEW RESEARCH RESULTS AND COUNCIL DECISIONS IN THE MATTER KNOWN AS THE LAKESIDE DRIVE GATE; DECLARING VALID PUBLIC PURPOSES FOR A MANUALLY OPERATED GATE TO REMAIN PERMANENTLY CLOSED WITH EXCEPTION FOR KINGS ROAD BRIDGE CLOSURES, CERTAIN EMERGENCY EVENTS AND PUBLIC SERVICES; PROVIDING FOR LEGISLATIVE FINDINGS, COUNCIL AUTHORITY, STAFF DIRECTIONS, PUBLIC PURPOSES, REPEAL OF PRIOR INCONSISTENT RESOLUTIONS AND DECISIONS, SEVERABILITY, AND AN EFFECTIVE DATE.

ORDINANCES

- 20-131** ORDINANCE NO. 2020-8144 (Second Reading) (Public Hearing)

AN ORDINANCE OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, ADOPTING AMENDMENTS TO THE JACKSONVILLE BEACH 2030 COMPREHENSIVE PLAN COASTAL MANAGEMENT ELEMENT TO ADOPT NEW POLICIES AND OBJECTIVES, TO MEET THE PERIL OF FLOOD REQUIREMENTS OF SECTION 163.3178(2)(f), FLORIDA STATUTES; PROVIDING DIRECTIONS TO THE PLANNING AND DEVELOPMENT DEPARTMENT; ESTABLISHING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

ADJOURNMENT**NOTICE**

In accordance with Section 286.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing a special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299, extension 10, no later than one business day before the meeting.

You may use this website <http://www.jacksonvillebeach.org/publichearinginfo> to find information concerning the hearing process. This information is also available in the City Hall first floor display case.

**Minutes of Regular City Council Meeting
held Monday, June 1, 2020, at 6:00 P.M.
via Video Conference
Jacksonville Beach, Florida**



STATEMENT OF THE MAYOR:

Mayor Charlie Latham made the following statement:

“Governor Ron DeSantis’ Executive Order No. 20-123, extended Executive Order No. 20-69, which authorizes local government bodies to continue to conduct meetings without an in-person quorum at any specific location, and they can continue to hold meetings using communications media technology (CMT).

On April 6, 2020, the City of Jacksonville Beach City Council further approved at their public meeting the use of CMT and alternative start times to conduct their Council meetings and briefings.

Accordingly, this City Council meeting is being held in a modified manner using CMT. The Council, staff and the public are not physically present in City Hall tonight.

In a moment, the City Attorney will explain the CMT procedures and adaptations for public attendance and public comment that have been put in place and being utilized.

The City Council members and City personnel are appearing through CMT.”

OPENING CEREMONIES:

Council Member Phil Vogelsang provided the Invocation, followed by the Pledge of Allegiance.

CALL TO ORDER:

Mayor Latham called the meeting to order at 6:05 P.M.

Mayor Latham invited City Attorney Chris Ambrosio to state the CMT procedures and adaptations being utilized for this meeting.

City Attorney Chris Ambrosio explained the CMT instructions and opportunities for the public to attend and participate were published on various platforms in a public notice [*on file*] and went over the options.

ROLL CALL:

Mayor: William C. Latham

Council Members:	Keith Doherty	Georgette Dumont	Sandy Golding
	Christine Hoffman	Cory Nichols	Phil Vogelsang

Also present were City Manager Mike Staffopoulos, City Attorney Chris Ambrosio, and City Clerk Laurie Scott.

APPROVAL OF MINUTES:

Motion: It was moved by Ms. Hoffman, seconded by Mr. Vogelsang, and passed unanimously to approve the following minutes:

- Regular Council Meeting held on May 18, 2020

ANNOUNCEMENTS:

Ms. Golding stated Beaches Watch would have a virtual meeting on June 3, 2020, for the 2020 Legislative Update that had been postponed in April. She said Mayor Latham would be doing the

legislative update. Also, Atlantic Beach Mayor Ellen Glasser and Neptune Beach Mayor Elaine Brown would provide COVID-19 updates for their cities.

COURTESY OF THE FLOOR TO VISITORS:

Mayor Latham extended Courtesy of the Floor to visitors. Whereby, Communications Manager Jacob Board advised there was one preregistered speaker:

- Ken Marsh, 2011 Gail Avenue, Jacksonville Beach, spoke about concerns related to short term vacation rentals in his neighborhood. He requested the Council to follow up on Ordinance No. 2019-8118, which was adopted in 2019, to find out the status of the applications for certificates that had been received and how many short term rentals had not submitted an application.

MAYOR AND CITY COUNCIL: *No items.*

CITY MANAGER:

Item #20-114 – Approve/Disapprove the Selection of Florida Natural Gas as the Natural Gas Supplier to Beaches Energy Services

Mr. Staffopoulos stated this item is to select Florida Natural Gas as the new natural gas supplier. Director of Beaches Energy Services Allen Putnam explained Beaches Energy had used TECO People's Gas for over ten years. This year all three contracts with TECO were reviewed. TECO was no longer the lowest-cost provider. A consulting agreement with TECO was made to bid out the cost. Seven responses were received to the Request for Proposals resulting in a savings of approximately 17% or \$146,000. TECO would continue to manage the system, do day to day maintenance, compliance, and provide supply from the gate station on Beach Boulevard.

Motion: It was moved by Ms. Hoffman and seconded by Mr. Vogelsang to approve an agreement with Florida Natural Gas to supply natural gas to Beaches Energy Services for a one-year term beginning June 1, 2020.

Discussion:

Mr. Putnam confirmed this agreement is for buying natural gas on the market.

Roll Call Vote: Ayes – Doherty, Dumont, Golding, Hoffman, Nichols, Vogelsang, Mayor Latham
The motion passed 7-0.

Item #20-115 – Approve/Disapprove the Final Plat for the Rio Pointe Subdivision, a Replat of Part of Castro Y. Ferrer Grant, Section 38, Township 2 South, Range 2 East (2115 12th Avenue North)

Mr. Staffopoulos explained this item is to approve the Rio Pointe Final Plat. The property was previously used as a daycare center and is being replatted into ten single-family lots.

Senior Planner Heather Ireland responded to questions from Mr. Doherty stating the property is zoned single-family, so townhomes could not be built without rezoning the property.

Motion: It was moved by Ms. Hoffman and seconded by Mr. Vogelsang to approve the Final Plat for the Rio Pointe subdivision, a Replat of a part of the Castro y Ferrer Grant, Section 38, Township 2 South, Range 2 East (2115 12th Avenue North).

Discussion:

Ms. Hoffman noted a typographical error that is important to the history of the community. She advised the original land grant for that area is not Castro “Y.” Ferrer Grant, but Castro “y” Ferrer Grant. As it references the word “and” in Spanish, it should be a lower case “y.” Mayor Latham added as the reference is changed to a small “y,” the period should also be removed.

Roll Call Vote: Ayes – Dumont, Golding, Hoffman, Nichols, Vogelsang, Doherty, Mayor Latham
The motion passed 7-0.

Mayor Latham noted there would be no voting on Item 20-116 and Item 20-117.

Item #20-116 – Develop a Consensus on Whether or Not to Hold the July 4th Fireworks Display in Jacksonville Beach

Mr. Staffopoulos explained this is not a voting item, rather an item to develop a consensus of the Council as to whether or not to hold the 4th of July fireworks display given the City is still under a declared state of emergency.

Mr. Staffopoulos went over staff concerns about crowd size, police control, and the ability to maintain social distancing. Guidelines are still in place from the Centers for Disease Control and Prevention (CDC) and the Governor related to crowd size and the separation that should be maintained for social distancing.

The jurisdictions that had canceled their fireworks displays were the cities of Orlando, Flagler Beach, Daytona Beach, and Gainesville, as well as Flagler County and Naval Station Mayport. Fernandina Beach plans to have fireworks only, with no vendors. St. Augustine would decide at their City Commission meeting on June 8, 2020. Jacksonville was waiting on St. Augustine and Jacksonville Beach’s decision. Orange Park and Palatka had postponed their fireworks until Labor Day, and St. Marys, Georgia, postponed their fireworks until the Shrimp Festival in October.

Mr. Staffopoulos stated staff recommends not proceeding with the event and consider having the fireworks at another time, perhaps Labor Day. It is possible to reschedule the pyrotechnic company for Labor Day weekend preliminarily. Funding from Jacksonville would need to be verified for a different date other than the 4th of July.

Mr. Staffopoulos requested each Council member to give their thoughts on the fireworks before he and Mayor Latham make the final decision based on the feedback from the Council and the city of Jacksonville.

Discussion:

Extensive discussion ensued. Mr. Doherty favored postponement and suggested having the fireworks on New Year’s Eve. He stated the main concern is social distancing. Ms. Hoffman stated high tide on July 4th would be at 8:30 P.M., making social distancing more difficult. She

liked the idea of postponing to Labor Day or New Year's Eve. She also suggested possibly moving the location of the fireworks from the beach to the City's golf course. Mr. Nichols strongly favored having the fireworks on the 4th of July. He believed the community wants to come out to this event, and the City can cancel it up to the last minute. Ms. Dumont favored delaying the fireworks until Labor Day or New Year's Eve. She noted New Year's Eve would fall under a new fiscal year, so the City would need to find out if Jacksonville would approve paying for two fireworks displays at the beach in one year. Ms. Golding favored postponement until Labor Day or New Year's Eve. Mr. Vogelsang favored postponement until Labor Day or New Year's Eve. He stated New Year's Eve would be the best option. Mayor Latham agreed with the majority who favored postponement. He added in addition to concerns previously mentioned, the country is in a state of civil unrest, and the welfare, health, and safety of the City's visitors are important.

Mr. Staffopoulos stated the agreement for pyrotechnics and fiscal responsibility is executed by the City of Jacksonville Beach. If the City goes forward with the fireworks and then backs out at a later time, Jacksonville Beach is responsible for half of the deposit amount (approximately \$11,000-\$12,000).

Mayor Latham proposed postponing the fireworks until Labor Day or New Year's Eve. The majority of the Council members favored New Year's Eve. Mr. Staffopoulos stated a request would have to be made to the City of Jacksonville to roll over the \$25,000 into the next fiscal year to have two fireworks displays in one fiscal year.

Police Chief Genepaul Smith stated he had not yet received a commitment from the city of Jacksonville to provide support. He explained all of his staff (approximately 70 people) works crowd control at the 4th of July fireworks. He stated the Jacksonville Sheriff's Office usually provides 70-80 people to assist with traffic control.

Mr. Nichols reiterated he believed the City should wait to find out what the city of Jacksonville would do before making a decision. Mayor Latham closed the discussion noting there was a majority consensus to postpone the fireworks.

Item #20-117 – Develop a Consensus on Dates and Formats for Future Council Meetings and Briefings

Mr. Staffopoulos explained the City Council had been operating in a modified format for a couple of months with Council meetings and briefings. He asked the Council what should be the transition back to meeting in person now that Florida is in Phase I of re-opening. He proposed the possibility of moving to a hybrid in-person Council meeting on June 15, 2020. He also suggested returning to an in-person, potentially hybrid with social distancing, Council Briefing and Regular Council Meeting on July 20, 2020, which would be open to the public.

Mr. Staffopoulos shared information provided to him by Mr. Vogelsang on the recommendations from the Re-Opening Florida Task Force that in-person public meetings not occur until Phase II.

Discussion:

Mr. Vogelsang shared the language from the Re-Opening Florida Task Force recommendations, where it states Phase 2 opening begins with a successful Phase 1, which would occur when there

is no evidence of a rebound or resurgence of COVID. He didn't know why the City would go against the recommendations of the recommendations from the experts on the Task Force. Mr. Vogelsang recommended the Council stick to the Task Force recommendations of resuming in-person meetings when Phase 2 begins.

Mr. Doherty said the City should lead by example. He supported continuing with virtual Council meetings until Phase 2 or July 20, 2020. Mr. Nichols agreed with Mr. Doherty.

Ms. Hoffman asked Mr. Staffopoulos about the backlog of City business due to not having the various board meetings in person. Mr. Staffopoulos responded there is some backlog for the Planning Commission and Special Magistrate. He stated both of those appointed boards were looking at having meetings in June to clear out the backlog. Ms. Hoffman stated the previous position was all or nothing with regards to the meetings. Mr. Staffopoulos responded all of the boards are willing to move forward. Ms. Hoffman stated if the board could move forward with clearing the backlog, she would be in favor of the Council waiting until Phase 2 for in-person meetings.

Ms. Golding stated she had been contacted by people concerned about the backlog, and she would support Council waiting until Phase 2. Ms. Dumont supported the Council waiting until Phase 2. Mayor Latham stated, based on the information provided by Mr. Vogelsang, he agreed the City should stand with the State and be consistent. He would be opposed to having any in-person meetings until Phase 2, with the understanding the boards are willing to meet to move on the backlog of business.

Mr. Staffopoulos stated the calendar of the dates for June would remain as proposed with the exception the June 15, 2020, Regular City Council meeting would be held virtually. The plan would be for the July 20, 2020, Council Briefing and Regular City Council meeting to be held in person, pending the state moving into Phase 2.

RESOLUTIONS: *None*

ORDINANCES:

Item #20-118 - ORDINANCE NO. 2020-8142 (Second Reading) (Public Hearing)

Mayor Latham requested the City Clerk read Ordinance No. 2020-8142 by title only, whereupon Ms. Scott read the following:

AN ORDINANCE OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, AMENDING CHAPTER 30, ARTICLE III, SECTION 30-34(a) (ADDITIONAL HOMESTEAD EXEMPTIONS AUTHORIZED) OF THE CITY CODE OF ORDINANCES, TO INCREASE THE AMOUNT OF ADDITIONAL HOMESTEAD EXEMPTION FOR LOW-INCOME PERSONS AGE 65 YEARS AND OVER FROM \$25,000.00 TO \$50,000.00 CONSISTENT WITH STATE LAW; DIRECTING THE CLERK TO PROVIDE A COPY OF THIS ORDINANCE UPON COUNCIL APPROVAL TO THE DUVAL COUNTY PROPERTY APPRAISER; PROVIDING FOR

**LEGISLATIVE FINDINGS, REPEAL OF CONFLICTS, SEVERABILITY,
AND AN EFFECTIVE DATE.**

Mayor Latham read the following:

“This ordinance is before this Council for a public hearing and consideration on its Second reading. I will now open the public hearing on Ordinance No. 2020-8142.”

Public Hearing:

Ms. Scott stated there were no public comments submitted. Mr. Board stated there were no preregistered speakers.

Mayor Latham closed the public hearing.

Motion: It was moved by Ms. Hoffman and seconded by Mr. Vogelsang to adopt Ordinance No. 2020-8142 to amend City Code of Ordinances Sec. 30-34(a) to increase the low-income senior additional homestead exemption from \$25,000.00 to \$50,000.00.

There was no discussion by Council.

Roll Call Vote: Ayes –Golding, Hoffman, Nichols, Vogelsang, Doherty, Dumont, Mayor Latham
The motion passed 7-0.

Item #20-119 – ORDINANCE NO. 2020-8144 (First Reading)

Mayor Latham requested the City Clerk read Ordinance No. 2020-8144 by title only, whereupon Ms. Scott read the following:

“AN ORDINANCE OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, ADOPTING AMENDMENTS TO THE JACKSONVILLE BEACH 2030 COMPREHENSIVE PLAN COASTAL MANAGEMENT ELEMENT, TO ADOPT NEW POLICIES AND OBJECTIVES TO MEET THE PERIL OF FLOOD REQUIREMENTS OF SECTION 163.3178(2)(f), FLORIDA STATUTES, PROVIDING DIRECTIONS TO THE PLANNING AND DEVELOPMENT DEPARTMENT; ESTABLISHING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.”

Motion: It was moved by Ms. Hoffman and seconded by Mr. Vogelsang to adopt Ordinance No. 2020-8144, adopting text amendments to the Jacksonville Beach 2030 Comprehensive Plan, related to the “Peril of Flood” requirements of Florida Statutes.

Ms. Ireland provided an overview of this ordinance explaining the City received a grant from the Florida Department of Environmental Protection in September of 2019. The purpose of the grant was to analyze the City’s vulnerability to sea-level rise, spring tides, and storm surge. The proposed amendments are to meet the “Peril of Flood” requirements of Florida Statutes, which is required for coastal communities. Two workshops were held on December 19, 2019, and February 24, 2020. The City Council approved Resolution 2057-2020 on April 6, 2020, to transmit the proposed amendments to the State for review. The comments from the State agencies have been

received, and there were no objections. The last step is to adopt the amendments into the Comprehensive Plan.

Ms. Ireland went over each of the proposed amendments.

Discussion:

Ms. Hoffman asked how these policies would have affected the resident from Lake Sanctuary who had come to the City Council seeking assistance applying for a FEMA (Federal Emergency Management Agency) money. Ms. Ireland responded she didn't know if it would have affected that property. She added one of the proposed policies encourages property acquisition where feasible and where finances are available to remove it from the flood zone. Ms. Hoffman asked what an incentive might be as referenced in proposed Policy CM3.4.3. The City's consultant, Kenneth Metcalf, with Stearns, Weaver, Miller, responded the City would have the discretion to determine the types of incentives. The incentives could be in the form of flexible regulations or a grant option utilizing money from state or federal agencies.

Roll Call Vote: Ayes –Hoffman, Nichols, Vogelsang, Doherty, Dumont, Golding, Mayor Latham
The motion passed 7-0.

ADJOURNMENT:

There being no further business, the meeting adjourned at 7:15 P.M.

Submitted by: Laurie Scott
City Clerk

Approval:

William C. Latham, MAYOR

Date: _____

LS: sg



June 10, 2020

MEMORANDUM

TO: The Honorable Mayor and
Members of the City Council

FROM: Laurie Scott, City Clerk

SUBJECT: *Appointment to Community Redevelopment Agency (CRA)*

ACTION REQUESTED:

Appointment of one member to the Community Redevelopment Agency to fill the expired term of Jeff Jones.

BACKGROUND:

Jeff Jones was initially appointed to the Community Redevelopment Agency in May 2016. Mr. Jones has requested that he be considered for reappointment. Prior to serving on the CRA, he was appointed to the Planning Commission as 1st Alternate, in February 2015.

Additionally, we have an application on file from the following person interested in serving on this Board:

- David McGraw – has been interviewed.

Applications for Jeff Jones and David McGraw are attached for your review.

RECOMMENDATION:

It is recommended that the Council either reappoint Jeff Jones to the Community Redevelopment Agency for a new 4-year term, expiring on December 31, 2023,* or consider appointing other applicants.

Attachments: Applications – Jones and McGraw
Applicant Tracking Sheet
Board Descriptions
Term Tracker Report
Board Member Roster
Interview Recommendation

*This action would place Mr. Jones, if reappointed, on the rotation of terms ending on December 31.

City of
Jacksonville Beach
City Hall
11 North Third Street
Jacksonville Beach
FL 32250

Phone: 904.247.6299 #10

904.247.6250 #11

Fax: 904.247.6256

E-Mail: cityclerk@jaxbchfl.net

www.jacksonvillebeach.org



City of Jacksonville Beach
 Office of the City Clerk
 11 North 3rd Street
 Jacksonville Beach, Florida 32250



Phone: (904) 247-6299 ext 10
 FAX: (904) 247-6256
 E-mail: cityclerk@jaxbchfl.net

Application for Appointment to City Boards

Personal Information (Please print or type)

Name: JEFFREY J. JONES Home Phone: 904-380-0536
 Home Address: 320 1st Street North, Unit 809, Jacksonville Beach, FL 32250
 E-Mail Address: jjj.jaxbeach@comcast.net Cell Phone: 904-312-0662
 Occupation: RETIRED Business Phone: N/A
 Business Name: N/A
 Business Address: N/A

Eligibility - Please Circle

Are you a resident of the City?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, length of time: <u>June 2005 15yrs</u>
Are you a registered voter?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, what County: <u>Duval</u>
Do you own property in the City?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, address: <u>see home address above</u>
Do you hold a public office?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, Office name: <u>CRA Board Member</u>
Are you employed by the City?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, position: _____
Are you currently serving on a Board?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, Board Name: <u>CRA</u>
Have you been convicted of a felony?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, provide date: _____
Have your civil rights been restored?	<input type="radio"/> Yes	<input type="radio"/> No	If yes, provide date: <u>N/A</u>
Have you filed bankruptcy?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, provide date: _____

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes No

If yes, please provide details:

City Boards (Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".)

	Board of Adjustment		Planning Commission
<u>1</u>	Community Redevelopment Agency		Pension Trustee

Please list the type of City meetings you have attended: City Council, CRA, Planning Commission
Several Workshops

Qualifications (Briefly describe specific expertise, abilities, or qualifications) I am a licensed attorney with 35+ yrs of business law exp, including real estate development issues. I have served on corporate bd of directors (incl. a publicly traded corp) and several private boards, incl. Condominium (currently on Metropolitan Condominium Board) and church. See attached Resume.

Education: BBA University of Wisconsin, 1975, -JD University of Michigan Law School 1978.

Application for Appointment to City Boards (cont.)

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

<u>Race</u>	<u>Gender</u>	<u>Physically Disabled</u>
<input type="checkbox"/> African-American	<input checked="" type="checkbox"/> Caucasian	<input type="checkbox"/> Yes
<input type="checkbox"/> Asian/Pacific Islander	<input type="checkbox"/> Hispanic	<input checked="" type="checkbox"/> No
<input type="checkbox"/> American Indian/Alaskan	<input type="checkbox"/> Not Known	

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete, or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Clerk and are valid for two years from the date they are submitted. All applicants are interviewed following their application submittal. When vacancies occur, the City Council considers all eligible applicants and votes to make board appointments.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

April 8, 2020
Date

[Handwritten Signature]
Applicant's Signature

Please do not write below - Staff use

Date application received: _____

Interviewed on: _____

Eligible for appointment **Yes** **No**

If not eligible for appointment
Explanation: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

Jeffrey J. Jones

320 1st Street North, #809 • Jacksonville Beach, FL 32250

Phone: 904-380-0536 • E-Mail: jjj.jaxbeach@comcast.net

Professional Experience

1978 -2009 **Foley & Lardner LLP.** Retired. Partner with Foley & Lardner's Milwaukee office through 2004 and with its Jacksonville office from 2005 through 2009. Practiced with the firm's Taxation, Finance & Financial Institutions, Private Equity & Venture Capital and Transactional & Securities Practices, as well as the Entertainment & Media, Food and Renewable Energy Industry Teams.

Practice focused on general corporate and tax matters, including particular emphasis on taxation of investments and in the negotiation and structuring of the purchase and sale of small and medium sized businesses. Actively participated in Foley's renewable energy sector practice in the area of tax credit financings involving wind, solar and biomass energy projects. Also actively practiced in advising clients in the formation and operation of hedge funds, investment partnerships and private equity funds, both onshore and offshore.

2009-2015 **Synnove Sitepower I, LLC** Managing Member and sole owner of 25,000 kw Solar PV electric generating facility in Jacksonville, Florida.

2011 to Present **Self-Employed Tax Preparer.** Concentrating in return preparation for high net worth individuals and closely held businesses. Part-time.

Professional Credentials

Admitted to the Wisconsin Bar in 1978 and the Florida Bar in 2005. Former member of the American and Wisconsin Institutes of Certified Public Accountants.

Education

Graduate of the University of Wisconsin (bachelor's degree in business administration, with distinction, 1975) and the University of Michigan Law School (J.D., *magna cum laude*, 1978). Elected to Order of the Coif at Michigan and was an associate editor and administrative editor of the *Michigan Law Review*.

Other

1989 – 2001 **Northland Cranberries, Inc.** (NASDAQ: CBRYA). Member of Board of Directors of only publicly-traded cranberry juice producer and manufacturer. Served on Compensation and Audit Committees.

2010 to Present

Metropolitan Mixed-Use Condominium Association, located at 320 1st Street North, Jacksonville Beach, Florida. Member of Board of Directors and Vice-President.

2016 to Present

Jacksonville Beach Community Redevelopment Agency. Board Member of City's Community Redevelopment Agency.

2015 to 2018

Jacksonville Beach Police Department Citizens on Patrol. Sworn volunteer member of Department's Citizens on Patrol program.

2014 to Present

AARP TaxAide Volunteer. Volunteer income tax preparer for AARP TaxAide Program during 2014 and 2015 tax seasons. Local Site Coordinator since the 2016 tax season overseeing 26 volunteers and preparation of almost 1,000 tax returns.

City of Jacksonville Beach
 Office of the City Clerk
 11 North 3rd Street
 Jacksonville Beach, Florida 32250



Phone: (904) 247-6299 ext 10
 FAX: (904) 247-6256
 E-mail: cityclerk@jaxbchfl.net



Application for Appointment to City Boards

Personal Information (Please print or type)

Name: David R. McGraw II Home Phone: 904-254-3431
 Home Address: 891 16th Ave South
 E-Mail Address: david.mcgraw@gmail.com Cell Phone: _____
 Occupation: Business Owner Business Phone: _____
 Business Name: Oyova Software, LLC
 Business Address: 1719 Penman Rd. Jacksonville Beach, FL 32250

Eligibility – Please Circle

Are you a resident of the City?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, length of time: <u>14 years</u>
Are you a registered voter?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, what County: <u>Duval</u>
Do you own property in the City?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, address: <u>891 16th Ave</u>
Do you hold a public office?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, Office name: _____
Are you employed by the City?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, position: _____
Are you currently serving on a Board?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, Board Name: _____
Have you been convicted of a felony?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, provide date: _____
Have your civil rights been restored?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, provide date: _____
Have you filed bankruptcy?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, provide date: _____

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes No

If yes, please provide details: _____

City Boards (Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".)

<input type="checkbox"/>	Board of Adjustment	<input type="checkbox"/>	Planning Commission
<input checked="" type="checkbox"/>	Community Redevelopment Agency	<input type="checkbox"/>	Pension Trustee

Please list the type of City meetings you have attended: _____

Qualifications (Briefly describe specific expertise, abilities, or qualifications)

As a business owner with office in Jax and St. Pete which employs young professionals, I know how to create an environment which attracts and cultivates culture for the young professional demographic.

Education: _____
 Associates Degree from Computer Tech of Fairmont

 West Virginia University

Application for Appointment to City Boards (cont.)

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

<u>Race</u>	<u>Gender</u>	<u>Physically Disabled</u>
<input type="checkbox"/> African-American	<input checked="" type="checkbox"/> Caucasian	<input type="checkbox"/> Yes
<input type="checkbox"/> Asian/Pacific Islander	<input type="checkbox"/> Hispanic	<input checked="" type="checkbox"/> No
<input type="checkbox"/> American Indian/Alaskan	<input type="checkbox"/> Not Known	

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete, or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Clerk and are valid for two years from the date they are submitted. All applicants are interviewed following their application submittal. When vacancies occur, the City Council considers all eligible applicants and votes to make board appointments.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

03/18/2020

Date



Applicant's Signature

Please do not write below - Staff use

Date application received: _____

Interviewed on: _____

Eligible for appointment **Yes** **No**

If not eligible for appointment
Explanation: _____

Appointed to: _____

Date: _____

Appointed to: _____

Date: _____

Appointed to: _____

Date: _____

City of Jacksonville Beach

Brief Description of City Boards

Board of Adjustment (BOA)

- Meets 1st and 3rd Tuesday of each month at 7:00 P.M. in the Council Chambers at City Hall.
- The Board of Adjustment hears reviews, approves, approves with conditions, or denies variances to the terms of the Land Development Code. Board of Adjustment members is appointed by the City Council. **Five members appointed by City Council serve four-year terms**, while **two alternates serve two-year terms**. Eligibility criteria: must be a qualified elector and have two-year residency for the appointment. Although no specific experience requirements shall be necessary as a pre-requisite to appointment, consideration shall be given to applicants who have experience in planning, the law, architecture, natural resource management, real estate, and related fields. No member of the city council or a city employee may serve on the Board of Adjustment.

Community Redevelopment Agency (CRA)

- Meets the 4th Monday of each month at 5:00 P.M. in the Council Chambers at City Hall.
- The Community Redevelopment Agency is a five-member board appointed by the City Council and oversees two designated Community Redevelopment Districts within the City.
 - *The South Beach Redevelopment District is composed of approximately 356 acres near the intersection of J. Turner Butler Boulevard and west of Third Street (SR A1A).*
 - *The Downtown Redevelopment District is composed of 185 acres from 13th Avenue South to 9th Avenue North, and east of Third Street (SR A1A).*
- The CRA is responsible for implementing the redevelopment plan for each district as adopted by the City Council. As part of the implementation process, the CRA is responsible for marketing the areas, identifying developers, issuing Requests for Development Proposals, selection of developers, contract approving, financing plans, and monitoring contract implementation. **Five members appointed by City Council serve four-year terms**. Eligibility criteria: Reside in or be engaged in business within the area of operation of the agency, coterminous with the area of the county or municipality. The CRA is responsible to the City Council.

Planning Commission (PC)

- Meets the 2nd and 4th Monday of each month at 7:00 P.M. in the Council Chambers at City Hall.
- The Planning Commission serves as the City's Local Planning Agency as required by Florida Statutes and primarily reviews and approves, approves with conditions, or disapproves Conditional Use Zoning applications. The Commission also hears requests for rezoning, text amendments, and comprehensive plan amendments, and makes recommendations to the City Council on their approvals. **Five members and two alternates appointed by City Council serve four-year terms**. Eligibility criteria: a qualified elector and two-year residency requirement for the appointment. Although no specific experience requirements shall be necessary as a prerequisite to appointment, consideration shall be given to applicants who have experience or education in planning, law, architecture, natural resource management, real estate, and related fields. No member of the city council or a city employee may serve on the Planning Commission.

Pension Boards of Trustees

- Meets quarterly (*February, May, August, November*) or more frequently, if needed.
- The City has three Retirement Systems: Firefighters', General Employees', and Police Officers'. Each Board consists of **five trustees who serve two or four-year terms; two appointed by Council, two elected by employees, and one appointed by the other four members**. Trustees have a fiduciary responsibility and are responsible for administering the plans as adopted by City Council.

This information is published by the City Clerk's Office in an effort to better inform citizens about their City Government

Expiring Terms

Members whose term expires between 06/10/2020 and 06/10/2025

Group Name	Member Role	Term Starts On	Term Ends On	
Board of Adjustment				
Sylvia Osewalt	Board of Adjustment	Member	01/02/2018	12/20/2020
Francis Reddington	Board of Adjustment	Chair	07/16/2018	12/31/2021
Daniel Janson	Board of Adjustment	1st Alternate	01/01/2020	12/31/2021
John Moreland	Board of Adjustment	Member	09/17/2018	12/31/2021
Alexi Gonzalez	Board of Adjustment	2nd Alternate	01/01/2020	12/31/2021
Jeff Truhlar	Board of Adjustment	Member	01/21/2020	12/31/2023
Scott Cummings	Board of Adjustment	Vice-Chair	01/01/2020	12/31/2023
City Council				
Charlie Latham	City Council	Mayor	11/06/2012	11/03/2020
Keith Doherty	City Council	Seat 3, At Large	11/06/2012	11/03/2020
Phil Vogelsang	City Council	Seat 2, At Large	11/06/2012	11/03/2020
Christine Hoffman	City Council	Mayor Pro-tem	11/06/2012	11/03/2020
Sandy Golding	City Council	Seat 6, District 3	11/06/2018	11/08/2022
Georgette Dumont	City Council	Seat 5, District 2	11/06/2018	11/08/2022
Cory Nichols	City Council	Seat 4, District 1	11/06/2018	11/08/2022
Community Redevelopment				
Samuel Hall, Jr	Community	Member	06/18/2017	12/31/2020
Frances Povloski	Community	Vice-Chair	06/17/2013	12/31/2020
Art Graham	Community	Chair	01/01/2020	12/31/2023
Gary Paetau	Community	Member	01/01/2020	12/31/2023
Pension Board - Fire				
John McDaniel	Firefighters' PB	Employee Rep	10/01/2019	09/30/2021
Edward Dawson	Firefighters' PB	Employee Rep	10/01/2019	09/30/2021
Deborah White		Fifth Member	03/31/2020	03/31/2022
Gaylord Candler	Firefighters' PB	Secretary	03/31/2020	03/31/2022
Dennis Povloski	Firefighters' PB	Chair	03/31/2020	03/31/2022
Pension Board - General Employees				
Eddie Vergara	General Employees'	Employee Rep	09/21/2015	10/31/2020
Christine Hoffman	City Council	Chairperson Pro-tem	01/22/2013	11/03/2020
Brandon Maresma	General Employees'	Chair	12/31/2019	12/31/2021
Nick Currie	General Employees'	Employee Rep	11/01/2018	11/01/2022
Georgette Dumont	City Council	City Council	02/12/2019	11/08/2022
Pension Board - Police				
Jason Sharp	Police Officers' PB	Employee Rep	10/01/2017	09/30/2021
David Cohill	Police Officers' PB	Employee Rep	10/01/2017	09/30/2021
John Galarneau	Police Officers' PB	Fifth Member	03/31/2020	03/31/2022
Marvin DuPree	Police Officers' PB	Chair	03/31/2020	03/31/2022
John Gosztyla	Police Officers' PB	Member	03/31/2020	03/31/2022
Planning Commission				
Colleen Murphy White	Planning	1st Alternate	06/17/2019	12/31/2020
Jon Walker	Planning	Member	06/17/2019	12/31/2020
Britton Sanders	Planning	Member	07/21/2014	12/31/2020
Margo Moehring	Planning	Member	09/17/2018	12/31/2021
David Dahl	Planning	Vice-Chair	03/04/2019	12/31/2022
Greg Sutton	Planning	Chair	01/01/2020	12/31/2023
Justin Lerman	Planning	2nd Alternate	01/01/2020	12/31/2023

CITY OF JACKSONVILLE BEACH FLORIDA

Board Member Roster

Board of Adjustment

Meets 1st and 3rd Tuesday,
7:00 P.M., Council Chambers

Chair

Francis Reddington

Vice-Chair

Scott Cummings

Members

John Moreland
Sylvia Osewalt
Jeff Truhlar
Dan Janson (1st Alternate)
Alexi Gonzalez (2nd Alternate)

Planning Commission

Meets 2nd and 4th Monday, 7:00 P.M.,
Council Chambers

Chair

Greg Sutton

Vice-Chair

David Dahl

Members

Margo Moehring
Britton Sanders
Jon Scott Walker
Colleen Murphy White (1st Alternate)
Justin Lerman (2nd Alternate)

Community Redevelopment

Agency

Meets 4th Monday, 5:00 P.M.,
Council Chambers

Chair

Art Graham

Vice-Chair

Frances Povloski

Members

Samuel Hall, Jr.
Jeffrey Jones
Gary Paetau

General Employees' Pension Board

Meets Quarterly, 2nd Tuesday,
3:00 P.M., Council Chambers

Chairperson

Brandon Maresma

Chairperson Pro Tem

Christine Hoffman

Members

Georgette Dumont
Nick Currie
Eddie Vergara

Firefighters' Pension Board

Meets Quarterly, 2nd Tuesday, 3:00 P.M.,
Council Chambers

Chairperson

Dennis Povloski

Chairperson Pro Tem

Debbie White

Members

Gaylord Candler
Edward Dawson
John McDaniel

Police Officers' Pension Board

Meets Quarterly, 2nd Tuesday,
3:00 P.M., Council Chambers

Chair

Marvin V. DuPree

Chairperson Pro Tem

John Galarneau

Members

David Cohill
John Gosztyla
Jason Sharp

Special Magistrate

Hearings 4th Wednesday, 2:00 P.M., Council Chambers

Magistrate

Wayne Flowers

Building and Fire Code Board of Appeals

Meeting Schedule TBD

Members

5 Members – *Vacancies*
2 Alternates - *Vacancies*

From: [Sandy Golding](#)
To: [Laurie Scott](#)
Subject: Re: Board Interviews
Date: Tuesday, June 09, 2020 9:34:18 PM
Attachments: [image002.png](#)

Hi Laurie,

Here are my recommendations regarding the board applicants:

David McGraw: CRA - NO

Albert Sonny Wilkerson: Pension Board - YES; Planning Commission - NO; Board of Adjustment (He marked this as a 1 also) - YES

Jeff Jones: Re-appoint to the CRA - YES

Let me know if you have any questions.

Sandy Golding

City Council Seat 6, District 3

City of Jacksonville Beach

11 North Third Street

Jacksonville Beach, FL 32250

 904-333-5101



Please be advised that due to Florida's very broad public records law, correspondence to and from public officials is considered a public record and must be disclosed upon request.

From: Laurie Scott
Sent: Monday, June 8, 2020 4:57 PM
To: CPAAA - Charlie Latham; Georgette Dumont; Sandy Golding; Chris Hoffman
Subject: Board Interviews

Hello!

Thank you for attending the Board Interviews on Friday. Generally after the interviews, I would collect your interview sheets and board preferences for the candidates. With the video conferencing, it is a little different.

If you have notes that you wish to send to me, please do so and I will add them to the applicant files.

Also, if you would, please advise whether or not you would recommend the applicants for the Boards they selected as their preference, or recommend them for another Board.

David McGraw – CRA # 1 (only choice listed) or other Board
Albert (Sonny) Wilkerson – Pension # 1 and Planning Commission # 2 or other Board
Jeff Jones – Re-appointment to CRA

Thank you,
Laurie

*With kind regards,
Laurie Scott*

City Clerk
City of Jacksonville Beach
11 N. 3rd Street
Jacksonville Beach, Florida 32250
Office: (904)247-6299



City of
Jacksonville Beach
City Hall
11 North Third Street
Jacksonville Beach
FL 32250
Phone: 904.247.6268

www.jacksonvillebeach.org

MEMORANDUM

TO: Mayor and City Council
FROM: Michael Staffopoulos, City Manager
SUBJECT: Deck the Chairs Agreement
DATE: June 3, 2020

BACKGROUND

The City of Jacksonville Beach has had an Agreement with Deck the Chairs (DTC) for the past several years for the operation of the Deck the Chairs event. The event is traditionally held from the weekend following Thanksgiving to just after New Year's. The event consists of decorated lifeguard chairs which are illuminated on a nightly basis, and various special events and entertainment that are scheduled throughout the six-week event.

The City Council discussed entering into a new Agreement with DTC at the March 2, 2020 Council briefing. Consensus at that time was to negotiate for a three-year term with existing terms and conditions, and to enhance language for the City's right to audit. The three-year term would afford time for completion of multiple new hotels downtown, and a future determination from City Council as to where the DTC event fits within the framework of future downtown events.

Negotiations between DTC and the City of Jacksonville Beach recently concluded, with the attached final draft Agreement for City Council consideration. The DTC Board of Directors has no additional comments on the final draft being presented to Council. Key points of the Agreement include:

- Three consecutive years of the event, beginning with 2021-2022, and ending 2023-2024 (see introduction and City, 1.)
- Revised audit language (see Deck the Chairs, 9.)
- Restructure of City Agreed services to include
 - Installing lights on City-managed Latham and Pavilion park space and City Hall (see City, 6.)
 - Provide annual funding of \$7,500 for each year of the Agreement to be used towards lighting and audio/video expenses (see City, 7.)
- City maintains its financial language that performance and obligation to pay is based on annual approval of the City Council (see City, 9.)



- Attachment of new Exhibit 1 - Item 1, clarifying Public Space Lighting, Holiday Music Tree & Light Show
- Attachment of new Exhibit 2 - Item 2, clarifying Stage Programming for the event

Representatives from Deck the Chairs will be in attendance at the meeting in the event Council has questions of their organization.

REQUESTED ACTION

Approve/Disapprove an agreement with Deck the Chairs, Inc. for the planning and operation of the Deck the Chairs event for a three-year term commencing January 11, 2021.

AGREEMENT BETWEEN
DECK THE CHAIRS, INC. AND THE CITY OF JACKSONVILLE BEACH

This AGREEMENT dated the _____, by and between the City of Jacksonville Beach, a municipal corporation organized and existing under the laws of the State of Florida, hereinafter referred to as "CITY", and Deck The Chairs, Inc., hereinafter referred to as "DECK THE CHAIRS".

WHEREAS, DECK THE CHAIRS is the event producer and promoter of a decorated lifeguard chair art display and holiday music tree and light show; and

WHEREAS, DECK THE CHAIRS has previously produced a successful decorated lifeguard chair art display and holiday music tree and light show in the City; and

WHEREAS, the CITY desires that DECK THE CHAIRS continue to promote and produce an event known as DECK THE CHAIRS — Decorated Lifeguard Chair Art Display and Holiday Music Tree & Light Show, hereinafter referred to as "DTC EVENT."

NOW THEREFORE, for and in consideration of the covenants contained in this AGREEMENT and for other good and valuable consideration, the CITY and DECK THE CHAIRS agree as follows:

The term of this AGREEMENT shall commence on the **11th day of January, 2021**, and terminate on the **14th day of January, 2024**. However, either party may terminate this AGREEMENT at any time by giving the other party one hundred eighty (180) days written notice.

DECK THE CHAIRS AGREES AS FOLLOWS:

To promote, produce, supervise and direct the DTC EVENT annually in the City of Jacksonville Beach.

1. DECK THE CHAIRS shall designate the DTC EVENT as a Jacksonville Beach sponsored event and agrees that the CITY shall be advertised as the primary sponsor and shall prominently display CITY logos in all media, including but not limited to digital, print, radio and television; and on all promotional materials including but not limited to T-shirts, registration materials, etc.
2. DECK THE CHAIRS shall extend due diligence and its best efforts to obtain additional funds from other sources.
3. DECK THE CHAIRS agrees to work with other agencies, where possible, to promote and enhance the production of the DTC EVENT.
4. DECK THE CHAIRS shall seek and obtain additional sponsors for this event in order to

provide additional financial support for the costs incurred for production and advertising. Additional sponsors shall be organizations whose image and objectives comply with and do not conflict with the CITY's image of a family-oriented community.

5. DECK THE CHAIRS shall work in cooperation with the CITY's Special Events Committee to ensure compliance with all CITY Ordinances.
6. DECK THE CHAIRS agrees to follow and comply at all times with the CITY's Special Events Policies and Guidelines.
7. DECK THE CHAIRS shall be responsible for and shall pay for goods and services associated with the DTC EVENT, specifically: design, development, build and management costs of lifeguard chair art display and other themed displays and activities; additional storage of any non-CITY owned property; electrician costs; event signage; clean-up service for the event site; promotions; advertising; and, any other items as specified in this contract.
8. Annually, on or before July 1, DECK THE CHAIRS shall submit the following documentation to the CITY:
 - a. Articles of Incorporation and IRS Form 990, documenting non-profit status.
 - b. Annual statement of Income and Expense.
9. DECK THE CHAIRS shall maintain all accounting records and documents pertinent or relating to the performance and obligations under this Agreement in accordance with generally accepted accounting principles consistently applied. Due to the previous and potential future financial contributions by the City, all accounting records and documents shall be open to inspection and subject to audit by the City, or a designated City agent, to conduct any verification or investigation of the records and documents within 10 days of such a request. All records and documents shall be kept and maintained for ten (10) years after termination of this Agreement.
10. DECK THE CHAIRS shall submit in advance to the City Manager, or his/her designee, all specific financial requests for this event. Financial requests shall be submitted by April 1 of each year. The CITY, at its sole discretion, may provide funds to DECK THE CHAIRS.
11. DECK THE CHAIRS shall provide the CITY annually with a complete expense report of CITY monies expended for the previous year's event with supporting documentation by July 1 of each year this contract is in effect.
12. DECK THE CHAIRS shall be solely responsible to secure any necessary permits and shall provide the CITY with a Special Event liability insurance policy in the amount of \$2,000,000 (two million dollars) naming the City of Jacksonville Beach as additional insured for this event. Proof of insurance shall be produced and exhibited to the City Manager or his/her designee no later than fourteen (14) business days in advance of this event.

- a. DTC shall hold the CITY harmless against all claims for bodily injury, sickness, disease, death or personal injury, or damage to property or loss of use resulting from the performance of this Agreement.
 - b. DTC shall also hold the CITY harmless against all claims for financial loss with respect to the provision of or failure to provide professional or other services, resulting in professional, malpractice or errors or omissions liability arising out of performance of this Agreement.
13. Prior to their distribution, copies of any press releases and advertisements will be provided to the CITY.
14. Notices, press releases, advertisements and other public information may be sent to:
 City of Jacksonville Beach
 Director of Parks & Recreation
 2508 South Beach Parkway
 Jacksonville Beach, FL 32250

THE CITY AGREES AS FOLLOWS:

- 1. The CITY agrees to reserve the Latham Plaza and the SeaWalk stage and lawn area (areas A and B only, see Attachment 1 for map) on the dates below through **January of the year 2024**. The dates for the DTC EVENT may be changed for future events, if agreed upon by DECK THE CHAIRS and the CITY's Special Events Committee.

DATES: Beginning on the Sunday following Thanksgiving and ending on the Sunday following New Year's Day

Year	Beginning	Ending
2021-2022	Sunday November 28, 2021	Sunday January 2, 2022
2022-2023	Sunday November 27, 2022	Sunday January 8, 2023
2023-2024	Sunday November 26, 2023	Sunday January 7, 2024

- 2. The CITY agrees to reserve one week prior to the event for set up and one week following the event for tear down.

Year	Beginning	Ending
2021-2022	Sunday November 21, 2021	Sunday January 9, 2022
2022-2023	Sunday November 20, 2022	Sunday January 15, 2023
2023-2024	Sunday November 19, 2023	Sunday January 14, 2024

- 3. The CITY agrees that as a CITY promoted event, no facility rental fees will be charged for this event.
- 4. The CITY agrees to pay for all utilities for the event.

5. The CITY agrees to provide storage for CITY-owned items used to produce the DTC EVENT.
6. The CITY agrees to work with DECK THE CHAIRS on providing a safe, secure and welcoming experience for residents and visitors throughout the event by performing the following:
 - a. Advertising for the event on the programmable message board at Beach Boulevard from one week prior to the first weekend and throughout the event.
 - b. Performing regular Police Department patrols of the areas surrounding the event.
 - c. Installing lights on City-managed Latham and Pavilion park space and City Hall and commensurate with opening weekend of the event.
 - i. City will review design recommendations with DECK THE CHAIRS and agree upon a mutual approach and standards for lighting and installation (see Exhibit 1 attached). This design will be established no later than one month prior to event opening.
 - d. Working with DECK THE CHAIRS on any other items or issues, as may be mutually agreed to by both parties.
7. The CITY agrees to annual funding of \$7,500.00 for each year of the Agreement to be used towards any or all of the following:
 - a. Lighting and installation costs of Holiday Music Tree & Light Show.
 - b. Audio/video equipment and lighting costs for stage programming (see Exhibit 2 attached)
 - i. Opening Night.
 - ii. Night of Music and Dance.

Any Pavilion stage programming responsibilities not incorporated into Agreement, which may require additional funding as needed, will be reviewed and approved by the DECK THE CHAIRS and CITY (including but not limited to Toys 4 Tots, Tuba Christmas, TaxSlayer Gator Bowl Pep Rally).

8. The CITY shall provide access to 40 lifeguard chairs for the public art display and barricade fencing.
9. CITY funding, as referenced in 7 above and as set forth below, will be used exclusively for the DTC EVENT. Purchases made with CITY funding will be subject to the following restrictions:
 - a. Any additional CITY funding, as referenced in 7. above, will be subject to annual approval by the City Council at their sole discretion and budget availability. Both the purpose and the specific use of CITY funding may be approved annually at the sole discretion of the City Council.
 - b. CITY funding will be paid on a reimbursement basis, following the presentation of receipts and other appropriate supporting documentation as determined by the CITY.

- c. The CITY does not guarantee funding for this event except as specified in this agreement. The CITY'S performance and obligation to pay or contribute under this Agreement is contingent upon an annual appropriation by the CITY Council.

THE CITY AND DECK THE CHAIRS AGREE AS FOLLOWS:

- 1. The CITY's Special Events Coordinator will serve as the CITY's representative and coordinator.
- 2. DECK THE CHAIRS and its employees shall be independent contractors and shall at no time be considered employees of the CITY. The CITY shall not withhold taxes, pay taxes or provide any benefits on behalf of DECK THE CHAIRS.

SPECIAL EVENTS CONDITIONS

- 1. DECK THE CHAIRS will obtain a Special Event Permit annually by October 30 of each year this Agreement is in effect.
- 2. A minimum of ninety (90) calendar days prior to the DTC EVENT, DECK THE CHAIRS shall prepare and submit a Special Events Application in sufficient detail to allow it to be considered for permit approval by the CITY's Special Events Committee.
- 3. The Special Events Committee must approve the DTC EVENT site plan. Use of municipal parking lots by DECK THE CHAIRS is not permitted.
- 4. The distribution and consumption of alcoholic beverages within the DTC EVENT boundaries will not be allowed.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

DECK THE CHAIRS

By:

Teresa Brown Pratt, President
DECK THE CHAIRS

Witness:

CITY OF JACKSONVILLE BEACH

By:

William C. Latham, Mayor

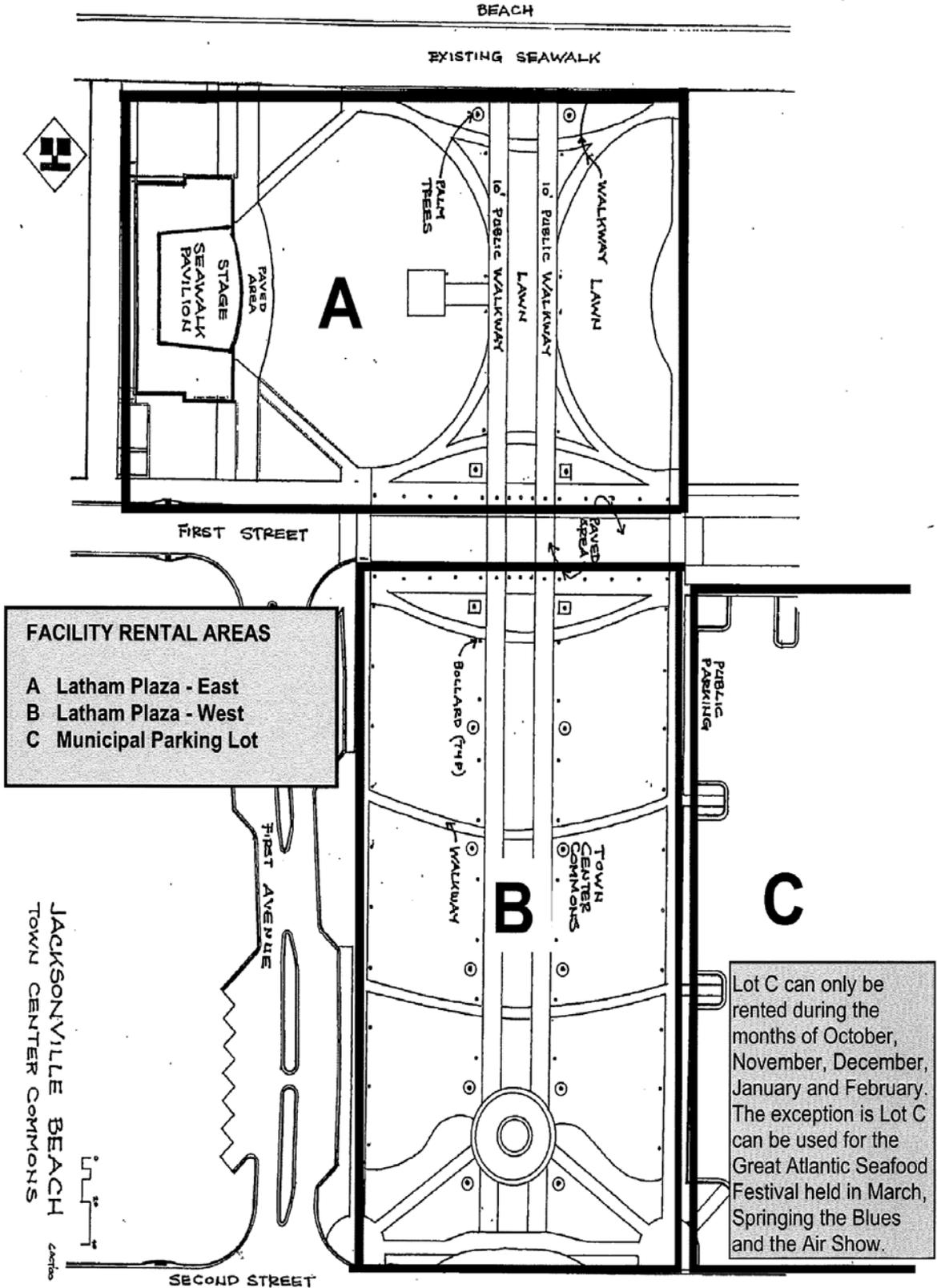
By:

Michael J. Staffopoulos, City Manager

Witness:

Laurie Scott, City Clerk

**ATTACHMENT 1
FACILITY RENTAL AREAS**



- FACILITY RENTAL AREAS**
- A Latham Plaza - East
 - B Latham Plaza - West
 - C Municipal Parking Lot

Lot C can only be rented during the months of October, November, December, January and February. The exception is Lot C can be used for the Great Atlantic Seafood Festival held in March, Springing the Blues and the Air Show.

Agreement Between Deck The Chairs Inc. And The City Of Jacksonville Beach

Item 1: Public Space Lighting, Holiday Music Tree & Light Show

City of Jacksonville Beach agrees to annual allocation of funds towards holiday lighting and insallation costs of City managed Latham and Pavilion park space, and towards the cost of the Holiday Music Tree & Light Show lighting and installation.



Agreement Between Deck The Chairs Inc. And The City Of Jacksonville Beach

Item 2: Stage Programming Including Opening Night and Night of Music & Dance

City of Jacksonville Beach agrees to annual allocation of funds towards stage programming costs, including audio/video equipment and stage lighting for Opening Night, Night of Music and Dance (with Santa and children's artistic programs).



Opening Night Welcome



Night of Music and Dance



*Tuba Christmas**



*TaxSlayer Gator Bowl Pep Rally**

**Programming and production costs of any Pavilion stage event not incorporated into current Deck The Chairs Agreement will be reviewed and approved by DTC and CoJB as needed. Examples include Toys 4 Tots, Tuba Christmas, TaxSlayer Gator Bowl Pep Rally.*

City of

Jacksonville Beach

City Hall

11 North Third Street

Jacksonville Beach

FL 32250

Phone: 904.247.6274

www.jacksonvillebeach.org

MEMORANDUM

TO: Michael Staffopoulos, City Manager
FROM: Ashlie Gossett, Chief Financial Officer
SUBJECT: Monthly Financial Reports for May 2020
DATE: June 8, 2020

Summary

The Summary Budget Reports show the cumulative actual revenues and expenditures compared to the actual amounts at the same point in time as last fiscal year. Exhibit 7 of the Summary Budget Reports compares actual revenues and expenditures to budget in total by fund. These financial reports are prepared on a cash basis.

Exhibit 1 - General Fund Revenues

General Fund revenues are slightly ahead of last year on a percentage of budget basis. We received the annual ad valorem tax distributions in December, bringing the tax revenue-to-date to 83.42% of the annual budget. The increase in permit revenues is largely attributable to the Springhill Suites project.

The decreases in both Charges for Services and Miscellaneous Revenue from the prior year is primarily due to the suspension of recreation programs and facility rentals throughout the months of April and May in response to the COVID-19 pandemic.

Exhibit 2 - General Fund Expenditures

General Fund Expenditures are slightly under the prior year expenditures on a percentage of budget basis. Total year to date expenditures in the General Fund are under budget by 7.84% and behind last year by 0.21%. The increase in Fire Department expenditures is due to compensated absence payouts and a lump sum contribution to the Fire Pension Plan as part of the Fire Services Agreement.



Memorandum to Michael Staffopoulos

Financial Reports

June 8, 2020

Page 2

Exhibit 3 - Enterprise Fund Revenues

Enterprise Fund Revenues are 4.84% lower than the prior year revenues on a percentage of budget basis. Total year to date Electric Fund Revenues are 5.38% under amounts budgeted. This decrease is attributable to the suspension of the bulk power cost portion of the electric rate in the months of October, April, and May as well as an overall reduction in customer consumption compared to the same period in the prior year. Natural Gas consumption also decreased from the prior year, attributing to this fund's decline in revenues. The Golf Course year-to-year variance is a result of almost 40 fewer operational days in the prior year as the course reopened to the public in November 2018.

Exhibit 4 - Enterprise Fund Expenditures

Total expenditures in the Enterprise Funds are 19.92% under budget for the current year. The variance from prior year in both Electric and Natural Gas expenses are due primarily to lower power and gas costs from our suppliers. Water & Sewer expenses were higher in the prior year due to the timing of capital projects. The Sanitation Fund purchased a new street sweeper in the current year for \$213,891 attributing to the increase over the prior year.

Exhibit 5 – Special Revenue Fund Revenues

Revenues in the Special Revenue Funds are 16.53% ahead of last year on a percentage basis. We received the annual tax increment distributions in December bringing revenue-to-date slightly over the annual budget. Convention Development revenues reflect activity through the month of March and the year-to-year decrease can be attributed to the *Safer at Home* orders issued as result of the COVID-19 pandemic.

Memorandum to Michael Staffopoulos

Financial Reports

June 8, 2020

Page 3

Exhibit 6 - Special Revenue Fund Expenditures

In total, Special Revenue Fund expenditures are under budget for the current year but 13.75% higher than last year on a percentage of budget basis. Spring City sponsored special events, such as the Moonlight Movies, Opening of the Beaches Parade, and a Jazz Concert, were canceled this year in response to the COVID-19 pandemic, reducing the overall expenditures in the Convention Development for the year. Infrastructure Surtax debt was retired in March 2019, reducing the overall budget and expenditures in this fund for the current year. The year-to-year variance in the Tax Increment Funds is due to the timing of capital project expenditures. Community Development Block Grant Fund expenditures will be reimbursed by grant funding.

Exhibit 7 - Summary Revenues and Expenditures

- Expenditures in the Convention Development Fund exceed revenues due to the timing of revenue receipts from the City of Jacksonville. Revenues are typically received 60 days after the month ends. Additionally, March 2020 revenues declined by \$36,650 compared to March 2019, largely due to COVID-19 *Safer at Home* orders.
- Revenues in the Electric Utility are less than anticipated due to a suspension in the bulk power cost adjustment in the months of October, April, and May.
- The unfavorable variance in Natural Gas Utility revenues is largely attributable to a 9.4% decrease in consumption compared to the same time in the prior year.
- The net income shown for the Electric Fund is overstated because monthly power bills are paid in arrears to FMPA.

Requested Action

Accept/Reject the financial reports for the month of May 2020, as submitted by the Chief Financial Officer.



Summary Budget Revenue Report

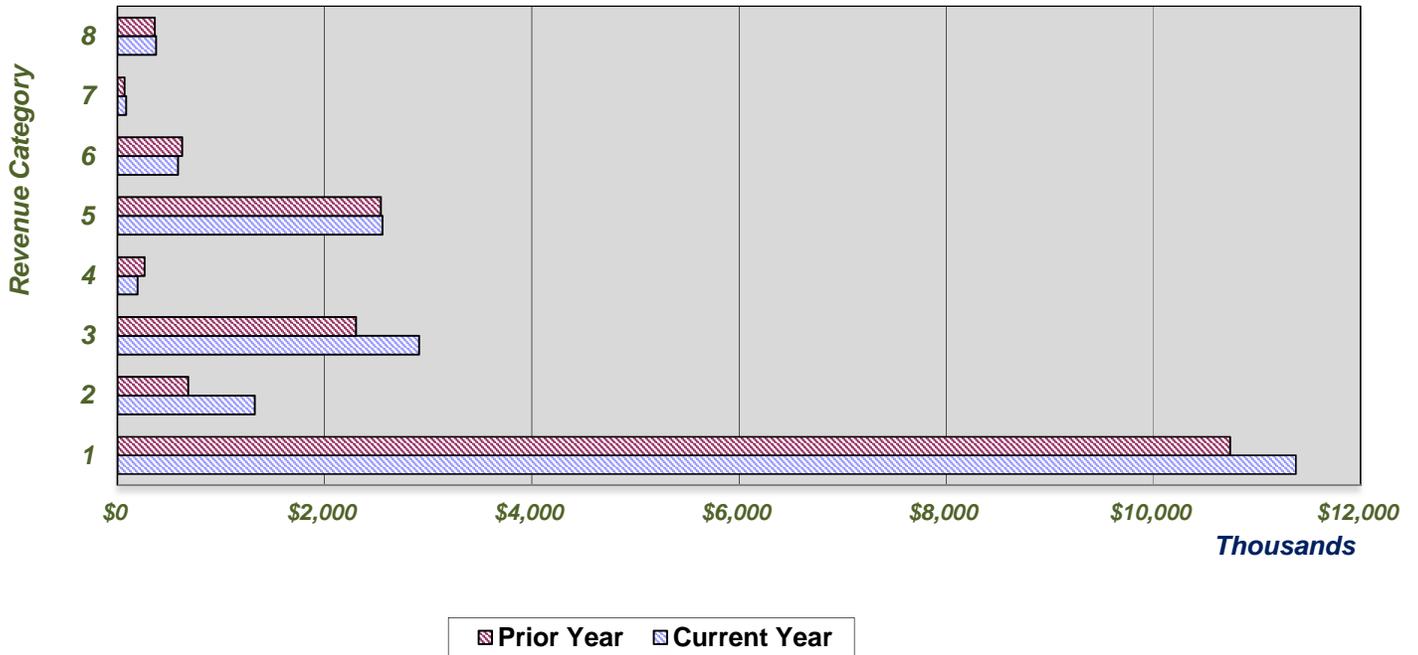
May 31, 2020

(66.67% of year has elapsed)

EXHIBIT 1 - GENERAL FUND REVENUES

Revenue Category	Current Year Revenue to Date	Current Year Revenue As a % of Budget	Prior Year Revenue to Date	Prior Year Revenue As a % of Budget	% Variance (Current Year Less Prior Year)	\$ Variance (Current Year Less Prior Year)
1 Taxes	11,377,185	83.42%	10,738,197	87.56%	-4.14%	638,988
2 Licenses & Permits	1,327,423	219.74%	685,169	115.02%	104.72%	642,253
3 Intergovernmental Revenue	2,911,799	64.34%	2,303,161	54.40%	9.94%	608,638
4 Charges for Services	195,976	49.12%	262,938	67.59%	-18.48%	(66,962)
5 Enterprise Contributions	2,558,213	66.67%	2,542,081	66.67%	0.00%	16,133
6 Miscellaneous Revenue	586,007	132.98%	625,442	147.74%	-14.76%	(39,435)
7 Fines & Forfeitures	84,943	52.92%	70,525	41.36%	11.56%	14,418
8 Interfund Transfers	373,532	72.67%	360,455	70.68%	1.99%	13,076
Total Revenues	\$ 19,415,076	80.49%	\$ 17,587,968	78.52%	1.97%	\$ 1,827,109

**GENERAL FUND REVENUES TO DATE
CURRENT YEAR VS PRIOR YEAR**





Summary Budget Expenditure Report

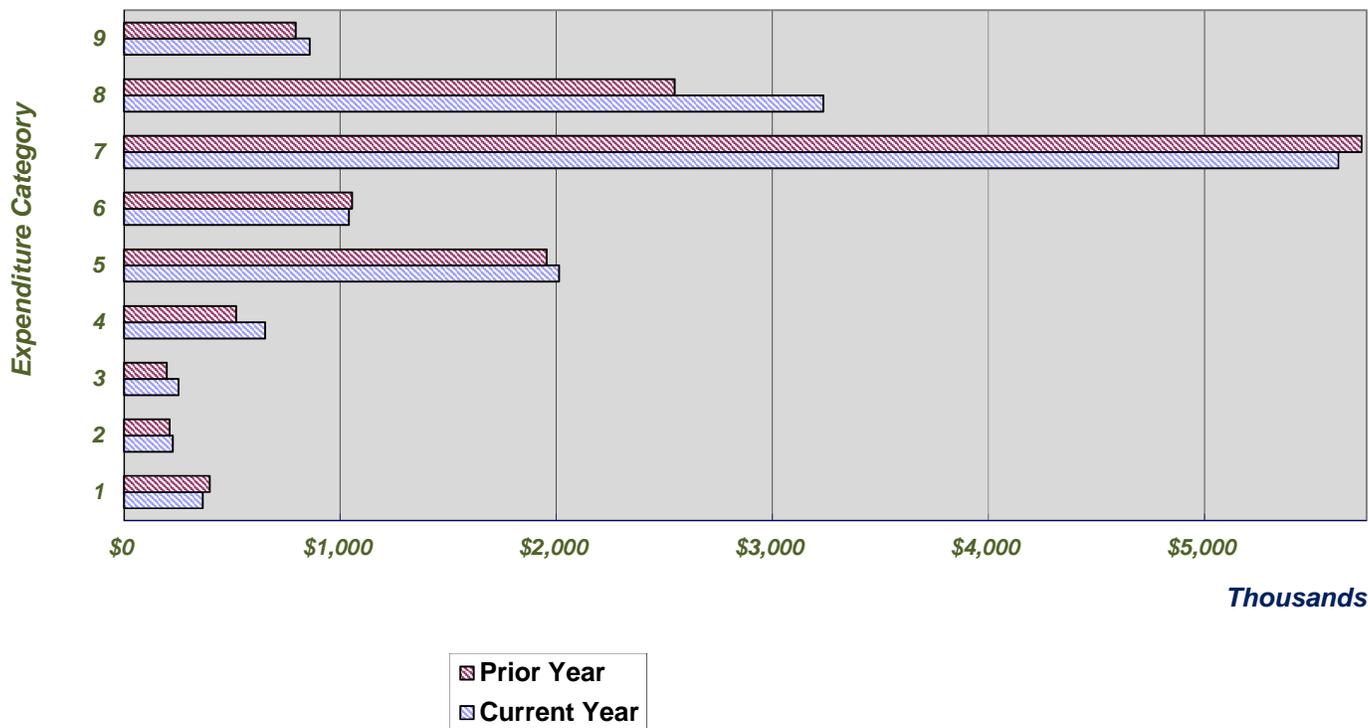
May 31, 2020

(66.67% of year has elapsed)

EXHIBIT 2 - GENERAL FUND EXPENDITURES

Expenditure Category	Current Year Expenditures to Date	Current Year Expenditures As a % of Budget	Prior Year Expenditures to Date	Prior Year Expenditures As a % of Budget	% Variance (Current Year Less Prior Year)	\$ Variance (Current Year Less Prior Year)
1 City Administration	364,466	68.71%	396,794	79.26%	-10.54%	(32,328)
2 City Clerk	226,566	58.20%	210,885	60.93%	-2.73%	15,681
3 Building Maintenance	252,610	58.36%	198,098	48.92%	9.44%	54,512
4 Planning and Development	653,440	56.16%	519,780	57.15%	-0.99%	133,661
5 Recreation and Parks	2,013,850	56.58%	1,955,679	55.91%	0.68%	58,171
6 Public Works	1,040,595	59.66%	1,055,817	63.26%	-3.60%	(15,221)
7 Police	5,620,121	55.90%	5,726,715	60.11%	-4.21%	(106,594)
8 Fire	3,235,714	73.66%	2,548,774	59.08%	14.58%	686,940
9 Non-Departmental	860,235	43.31%	794,528	51.63%	-8.32%	65,707
Total Expenditures	\$ 14,267,598	58.83%	\$ 13,407,070	59.04%	-0.21%	\$ 860,528

**GENERAL FUND EXPENDITURES TO DATE
CURRENT YEAR VS PRIOR YEAR**





Summary Budget Revenue Report

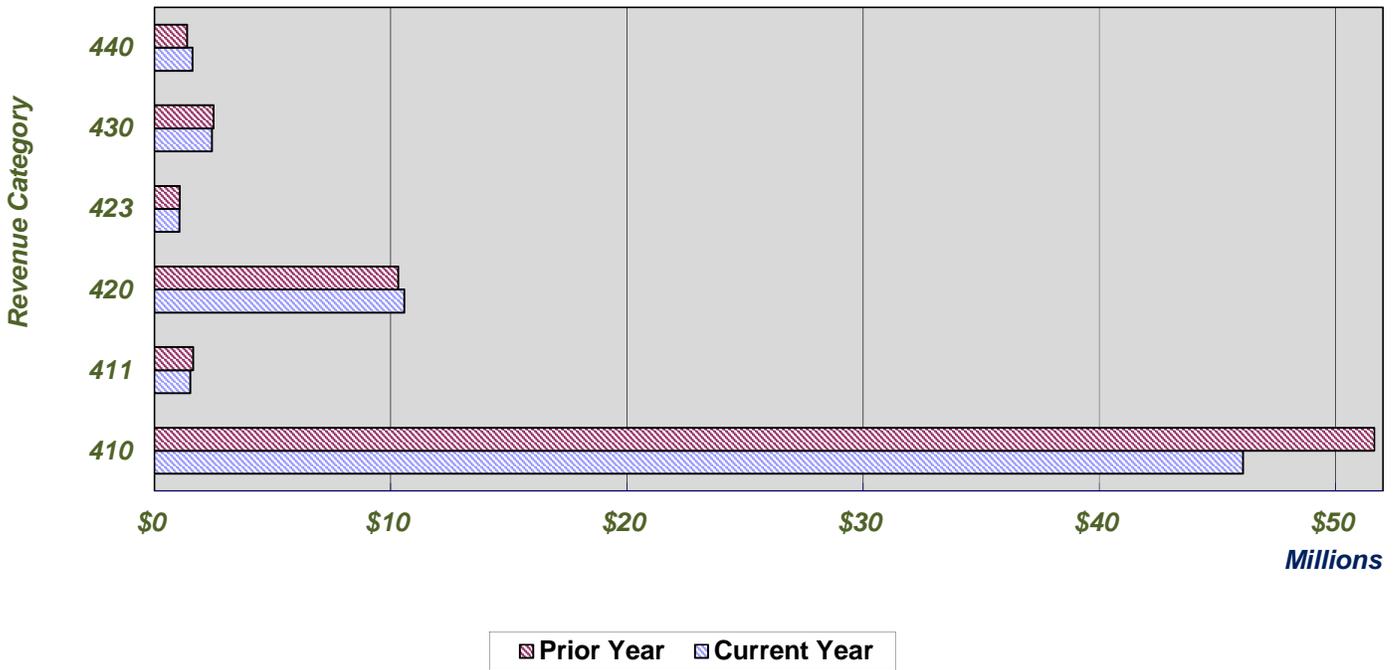
May 31, 2020

(66.67% of year has elapsed)

EXHIBIT 3 -ENTERPRISE FUND REVENUES

Revenue Category	Current Year Revenue to Date	Current Year Revenue As a % of Budget	Prior Year Revenue to Date	Prior Year Revenue As a % of Budget	% Variance (Current Year Less Prior Year)	\$ Variance (Current Year Less Prior Year)
410 ELECTRIC	46,076,766	56.11%	51,630,197	61.49%	-5.38%	(5,553,431)
411 NATURAL GAS	1,525,074	63.40%	1,640,548	70.33%	-6.92%	(115,474)
420 WATER & SEWER	10,577,105	71.93%	10,321,187	75.87%	-3.94%	255,919
423 STORMWATER	1,060,091	72.93%	1,078,353	77.18%	-4.24%	(18,262)
430 SANITATION	2,434,390	69.27%	2,498,378	71.43%	-2.17%	(63,988)
440 GOLF COURSE	1,617,582	83.50%	1,388,259	90.45%	-6.95%	229,323
TOTAL REVENUES	\$ 63,291,009	59.64%	\$ 68,556,922	64.48%	-4.84%	\$ (5,265,913)

**ENTERPRISE FUND REVENUES TO DATE
CURRENT YEAR VS PRIOR YEAR**



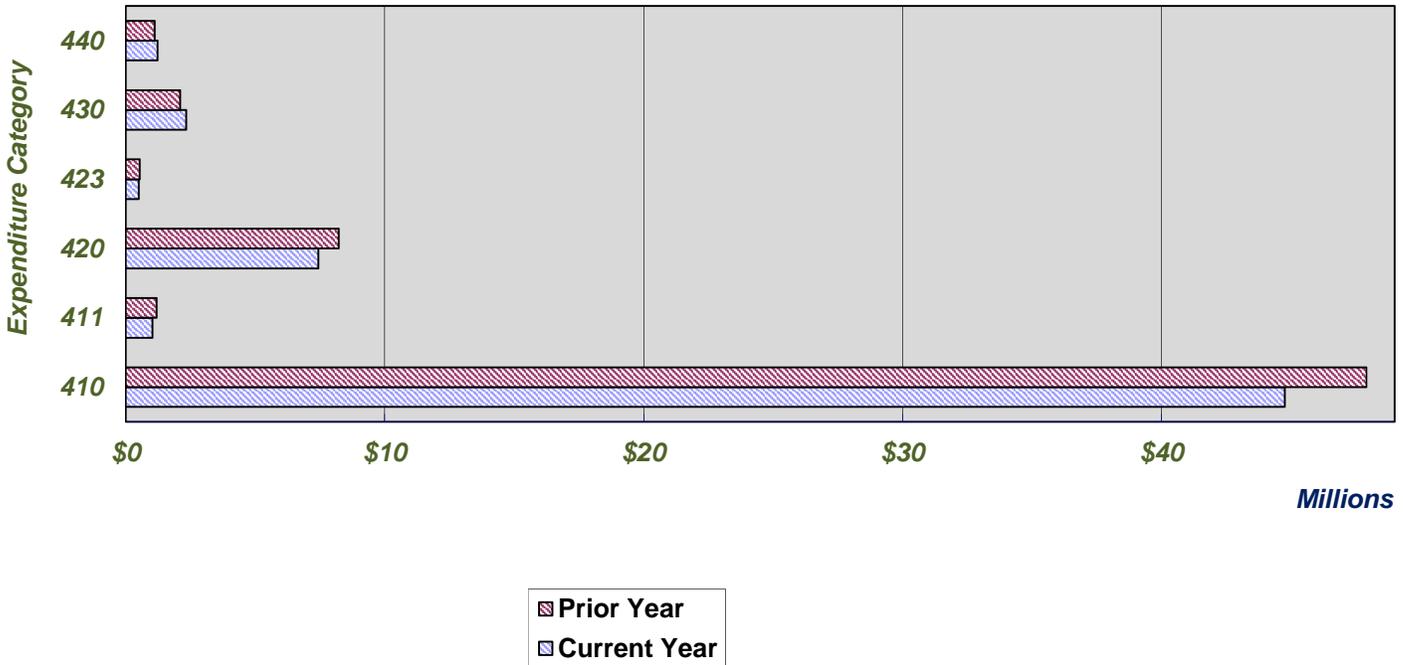


Summary Budget Expenditure Report
 May 31, 2020
 (66.67% of year has elapsed)

EXHIBIT 4 - ENTERPRISE FUND EXPENDITURES

Expenditure Category	Current Year Expenditures to Date	Current Year Expenditures As a % of Budget	Prior Year Expenditures to Date	Prior Year Expenditures As a % of Budget	% Variance (Current Year Less Prior Year)	\$ Variance (Current Year Less Prior Year)
410 ELECTRIC	44,750,079	46.80%	47,909,974	49.32%	-2.52%	(3,159,895)
411 NATURAL GAS	1,025,300	49.60%	1,189,391	48.42%	1.18%	(164,091)
420 WATER & SEWER	7,435,724	46.90%	8,223,340	53.08%	-6.17%	(787,616)
423 STORMWATER	498,004	19.46%	534,472	35.71%	-16.25%	(36,468)
430 SANITATION	2,336,603	53.33%	2,100,453	55.71%	-2.37%	236,149
440 GOLF COURSE	1,222,343	60.46%	1,115,200	75.00%	-14.53%	107,142
TOTAL EXPENDITURES	\$ 57,268,052	46.75%	\$ 61,072,831	50.13%	-3.38%	\$ (3,804,779)

**ENTERPRISE FUND EXPENDITURES TO DATE
 CURRENT YEAR VS PRIOR YEAR**



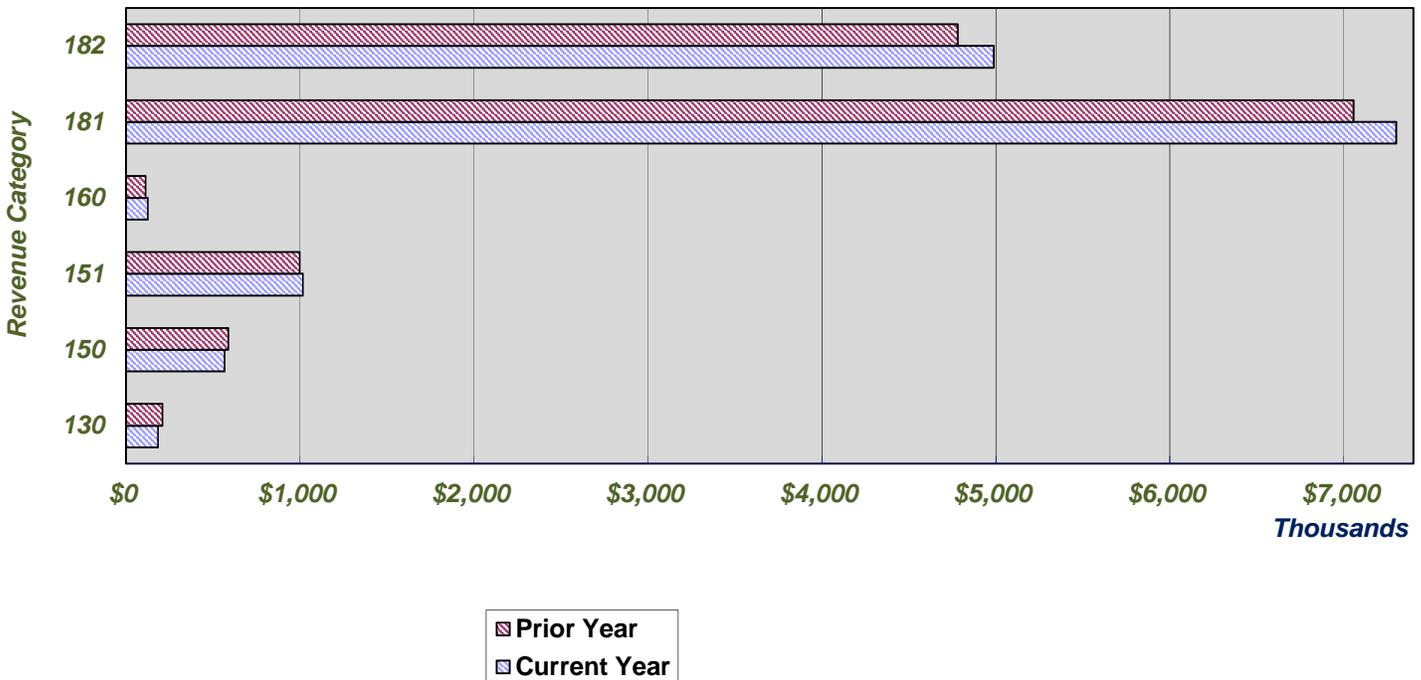


Summary Budget Revenue Report
 May 31, 2020
 (66.67% of year has elapsed)

EXHIBIT 5 -SPECIAL REVENUE FUND REVENUES

Revenue Category	Current Year Revenue to Date	Current Year Revenue As a % of Budget	Prior Year Revenue to Date	Prior Year Revenue As a % of Budget	% Variance (Current Year Less Prior Year)	\$ Variance (Current Year Less Prior Year)
130 CONVENTION DEV. TAX	183,969	46.28%	209,625	58.52%	-12.23%	(25,656)
150 LOCAL OPTION GAS TAX	567,079	68.89%	589,620	72.41%	-3.53%	(22,541)
151 INFRASTRUCTURE SURTAX	1,016,852	73.75%	998,203	73.18%	0.57%	18,649
160 COMMUNITY DEV. BLK. GRANT	125,532	90.96%	112,455	81.49%	9.48%	13,076
181 DOWNTOWN INCREMENT FUND	7,301,133	104.25%	7,054,870	105.64%	-1.40%	246,263
182 SOUTHEND INCREMENT FUND	4,988,025	199.24%	4,781,415	106.46%	92.78%	206,610
TOTAL REVENUES	\$ 14,182,589	115.83%	\$ 13,746,188	99.29%	16.53%	\$ 436,402

**SPECIAL REVENUE FUND REVENUES TO DATE
 CURRENT YEAR VS PRIOR YEAR**

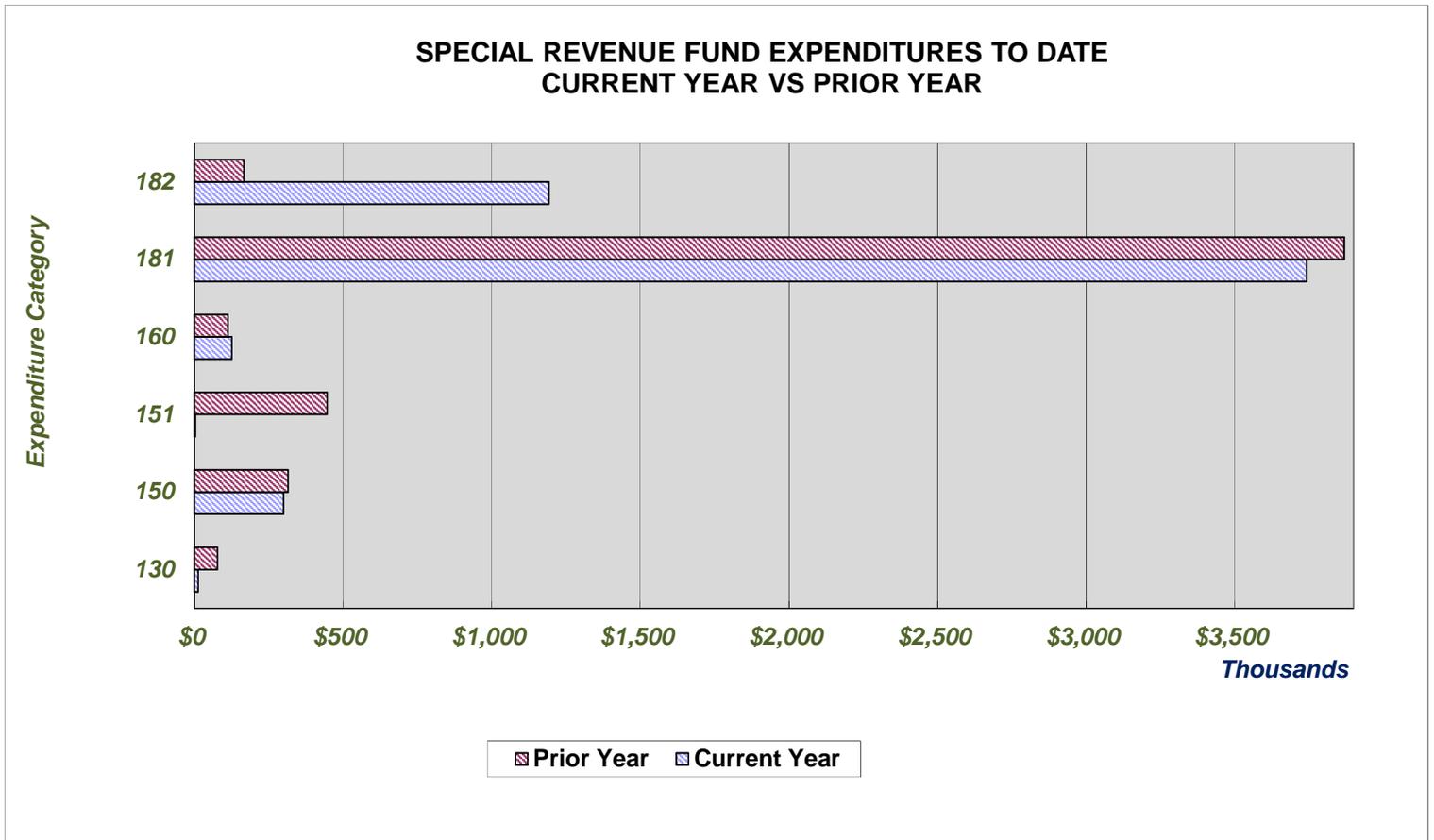




Summary Budget Expenditure Report
 May 31, 2020
 (66.67% of year has elapsed)

EXHIBIT 6 - SPECIAL REVENUE FUND EXPENDITURES

Expenditure Category	Current Year Expenditures to Date	Current Year Expenditures As a % of Budget	Prior Year Expenditures to Date	Prior Year Expenditures As a % of Budget	% Variance (Current Year Less Prior Year)	\$ Variance (Current Year Less Prior Year)
130 CONVENTION DEV. TAX	12,463	10.30%	76,933	28.11%	-17.82%	(64,470)
150 LOCAL OPTION GAS TAX	299,869	37.61%	315,161	39.47%	-1.86%	(15,292)
151 INFRASTRUCTURE SURTAX	2,814	0.85%	446,771	46.53%	-45.68%	(443,958)
160 COMMUNITY DEV. BLK. GRANT	125,532	88.40%	112,455	81.49%	6.91%	13,076
181 DOWNTOWN INCREMENT FUND	3,742,155	44.65%	3,869,221	30.10%	14.55%	(127,066)
182 SOUTHEND INCREMENT FUND	1,191,877	59.40%	165,778	26.89%	32.51%	1,026,099
TOTAL EXPENDITURES	\$ 5,374,709	45.62%	\$ 4,986,320	31.88%	13.75%	\$ 388,389





Summary Budget Report
 May 31, 2020
 (66.67% of year has elapsed)

EXHIBIT 7 - SUMMARY REVENUES AND EXPENDITURES

Fund Name	Budgeted Revenues Fiscal Year 2020	Budgeted Revenues To Date	Actual Revenues To Date	Variance Favorable/ (Unfavorable)
001 General Fund	24,119,750	16,079,833	19,415,076	3,335,243
130 Convention Development Tax	397,496	264,997	183,969	(81,028)
150 Local Option Gas Tax	823,223	548,815	567,079	18,263
151 Infrastructure Surtax	1,378,808	919,205	1,016,852	97,647
160 Community Dev. Blk. Grant	138,000	92,000	125,532	33,532
181 Downtown Increment Fund	7,003,700	4,669,133	7,301,133	2,632,000
182 Southend Increment Fund	2,503,537	1,669,025	4,988,025	3,319,001
410 Electric Utility	82,113,996	54,742,664	46,076,766	(8,665,898)
411 Natural Gas Utility	2,405,292	1,603,528	1,525,074	(78,454)
420 Water & Sewer Utility	14,705,017	9,803,345	10,577,105	773,761
423 Storm Water Management	1,453,505	969,003	1,060,091	91,088
430 Sanitation Fund	3,514,536	2,343,024	2,434,390	91,366
440 Golf Course Fund	1,937,261	1,291,507	1,617,582	326,075
460 Leased Facilities Fund	679,177	452,785	487,273	34,489
500 Internal Service Funds	13,268,599	8,845,733	8,472,300	(373,433)
Total Revenues	\$ 156,441,897	\$ 104,294,598	\$ 105,848,248	\$ 1,553,650

Fund Name	Budgeted Expenditures Fiscal Year 2020	Budgeted Expenditures To Date	Actual Expenditures To Date	Variance Favorable/ (Unfavorable)
001 General Fund	24,251,677	16,167,785	14,267,598	1,900,187
130 Convention Development Tax	121,028	80,685	12,463	68,222
150 Local Option Gas Tax	797,306	531,537	299,869	231,669
151 Infrastructure Surtax	332,306	221,537	2,814	218,724
160 Community Dev. Blk. Grant	142,000	94,667	125,532	(30,865)
181 Downtown Increment Fund	8,381,899	5,587,933	3,742,155	1,845,777
182 Southend Increment Fund	2,006,504	1,337,669	1,191,877	145,792
410 Electric Utility	95,621,819	63,747,879	44,750,079	18,997,800
411 Natural Gas Utility	2,067,336	1,378,224	1,025,300	352,925
420 Water & Sewer Utility	15,854,046	10,569,364	7,435,724	3,133,640
423 Storm Water Management	2,558,735	1,705,823	498,004	1,207,819
430 Sanitation Fund	4,381,001	2,920,667	2,336,603	584,064
440 Golf Course Fund	2,021,631	1,347,754	1,222,343	125,411
460 Leased Facilities Fund	964,178	642,786	338,679	304,107
500 Internal Service Funds	13,430,657	8,953,772	7,260,295	1,693,477
Total Expenditures	\$ 172,932,124	\$ 115,288,082	\$ 84,509,333	\$ 30,778,750

Fund Name	Net Income (Loss)	Net Variance Favorable/ (Unfavorable)
001 General Fund	5,147,478	5,235,430
130 Convention Development Tax	171,506	(12,806)
150 Local Option Gas Tax	267,210	249,932
151 Infrastructure Surtax	1,014,038	316,370
160 Community Dev. Blk. Grant	-	2,667
181 Downtown Increment Fund	3,558,978	4,477,777
182 Southend Increment Fund	3,796,148	3,464,793
410 Electric Utility	1,326,687	10,331,902
411 Natural Gas Utility	499,774	274,471
420 Water & Sewer Utility	3,141,382	3,907,401
423 Storm Water Management	562,087	1,298,907
430 Sanitation Fund	97,787	675,431
440 Golf Course Fund	395,240	451,487
460 Leased Facilities Fund	148,594	338,595
500 Internal Service Funds	1,212,005	1,320,044
Total	\$ 21,338,915	\$ 32,332,399



Cash and Investments by Fund

May 31, 2020

INVESTMENT HOLDER	TYPE	FACE AMOUNT	MARKET VALUE
Salem Trust Treasury Strip	TS	3,148,000	3,148,000
TOTAL UTILITY FUNDS 410 and 420			\$3,148,000
Salem Mutual Fund	Portfolio	46,244,380	46,244,380
Sawgrass Asset Management	Portfolio	27,634,469	27,634,469
Wells Capital	Portfolio	15,981,529	15,981,529
JPMCB - Strategic Property Fund	Portfolio	5,255,713	5,255,713
TOTAL PENSION FUNDS 611, 612 and 613			\$95,116,091
TOTAL INVESTMENTS			\$98,264,091
State Board of Administration	Pool	17,098,325	17,098,325
Florida Trust	Pool	19,059,202	19,059,202
FMIT 0-2 Yr High Quality Bond Fund	Pool	12,646,817	12,646,817
Bank of America	Cash	23,935,603	23,935,603
Sawgrass Asset Management	Portfolio	44,608,016	44,608,016
Galliard Capital Management	Portfolio	40,846,935	40,846,935
Garcia Hamilton & Associates	Portfolio	40,177,414	40,177,414
Salem Trust: Goldman Sachs Treasury	MM	16,866	16,866
TOTAL EQUITY IN POOLED CASH			\$198,389,178
Petty Cash	Cash	6,525	6,525
TOTAL CASH AND INVESTMENTS			\$296,659,794

Attorney Fees Paid During the Month

NAME	DESCRIPTION	CHECK DATE	CHECK AMOUNT
Rogers Towers, P.A.	General Employee Relations	05/07/20	1,715
Shepard, Smith, Kohlmyer & Hand	Charter Review	05/07/20	2,650
Bell & Roper, P.A.	SLG vs. COJB	05/21/20	3,366
Gray Robinson, P.A.	Telecommunications Ordinance	05/21/20	1,058
Marks, Gray, PA	COJB vs. Twin Creeks Ventures, LLC	05/21/20	3,434
TOTAL ATTORNEY FEES			\$12,223

City of Jacksonville Beach.11 North Third Street.Jacksonville Beach, FL.32250

www.jacksonvillebeach.org



Cash and Investments by Type

Fiscal Year to Date

May 31, 2020

Type of Investment	Beginning	Investment	Realized	Unrealized	Fees	Net	Net Deposits	Ending	Weighted
	Balance					Earnings		Gain/(Loss)	
	10/1/2019					Income		5/31/2020	Return*
State Pooled Investment Fund	16,922,177	176,149	0	0	0	176,149	0	17,098,325	0.09%
Money Market: Goldman Sachs Treasury	11,103	6,236	0	0	(473)	5,763	(0)	16,866	0.00%
U.S. Treasury Stripped Coupons	3,129,238	0	0	0	0	0	18,762	3,148,000	0.00%
Florida Municipal Investment Trust 0-2 Yr HQ Bond Fund	12,397,619	249,197	0	0	0	249,197	0	12,646,817	0.13%
Sawgrass Asset Management	42,883,166	662,154	106,664	1,018,442	(62,409)	1,724,850	(0)	44,608,016	0.89%
Galliard Capital Management	39,449,933	644,042	204,168	592,797	(44,005)	1,397,002	(0)	40,846,935	0.72%
Garcia Hamilton & Associates	39,823,354	568,486	(48,457)	(108,189)	(57,780)	354,059	(0)	40,177,414	0.18%
Florida Trust	18,876,515	182,688	0	0	0	182,688	(0)	19,059,202	0.09%
Operating Cash: Bank of America	14,185,724	35,586	0	0	(84,139)	(48,554)	9,798,433	23,935,603	-0.03%
Petty Cash	6,525	0	0	0	0	0	0	6,525	0.00%
TOTAL CITY MANAGED INVESTMENTS AND CASH	187,685,354	2,524,537	262,374	1,503,050	(248,807)	4,041,154	9,817,195	201,543,703	2.10%
Pension Fund: Salem Mutual Fund	48,546,020	1,361,169	582,568	(3,145,377)	0	(1,201,640)	(1,100,000)	46,244,380	-1.22%
Pension Fund: Sawgrass Asset Mgt	26,387,145	487,234	722,386	350,321	(62,616)	1,497,325	(250,000)	27,634,469	1.66%
Pension Fund: Wells Capital	14,330,608	62,389	384,637	1,469,368	(65,474)	1,850,921	(200,000)	15,981,529	2.19%
Pension Fund: JPMCB - Strategic Property Fund	5,081,052	0	0	174,661	0	174,661	(0)	5,255,713	0.19%
TOTAL PENSION INVESTMENTS	94,344,824	1,910,793	1,689,591	(1,151,027)	(128,090)	2,321,267	(1,550,000)	95,116,091	2.48%
TOTAL CASH AND INVESTMENTS	282,030,178	4,435,330	1,951,965	352,023	(376,897)	6,362,421	8,267,195	296,659,794	

*Fiscal year to date

City of
Jacksonville Beach
City Hall
11 North Third Street
Jacksonville Beach
FL 32250
Phone: 904.247.6268

www.jacksonvillebeach.org

MEMORANDUM

TO: Mayor and City Council
FROM: Michael Staffopoulos, City Manager
SUBJECT: Budget Workshop Schedule
DATE: June 5, 2020

BACKGROUND

The City holds a series of 4 workshops over a two-week period in addition to a Budget Showcase to discuss the proposed budget. These meetings are designed to be informative for the Council and, by spreading the workshops out over two weeks, makes it easier on the Council members' schedules. The proposed FY2021 Budget Workshop Calendar is as follows:

<i>Budget Workshop Calendar</i>	
Date	Topic/Department Reviewed
Friday, 7/31 2:00-4:30 p.m.	Budget Showcase Financial Condition Report
Monday, 8/3 4:00-6:00 p.m.	Executive & Legislative Finance Human Resources
Tuesday, 8/4 5:00-7:00 p.m.	Police
Monday, 8/10 5:00-7:00 p.m.	Public Works Planning & Development Redevelopment
Tuesday, 8/11 5:00-7:00 p.m.	Beaches Energy Services Parks & Recreation

ALL WORKSHOPS WILL BE HELD IN THE COUNCIL CHAMBER.



Memorandum
Budget Workshop Schedule
June 5, 2020

Page 2

Tentative Dates for Budget Adoption:

First Reading: Tuesday, September 8
 City Hall, 6:00 p.m.

Second Reading: Monday, September 14
 City Hall, 6:00 p.m.

These dates may change, subject to the dates chosen by the School Board and the County.

REQUESTED ACTION

Approve/Disapprove the Budget Workshop Schedule as proposed by the City Manager in a memo dated June 5, 2020.

City of

Jacksonville Beach

City Hall

11 North Third Street

Jacksonville Beach

FL 32250

Phone: 904.247.6274

www.jacksonvillebeach.org

MEMORANDUM

TO: Michael Staffopoulos, City Manager
FROM: Ashlie Gossett, Chief Financial Officer
SUBJECT: First Amendment for Renewal of Audit Services
DATE: June 9, 2020

BACKGROUND

The City's agreement for audit services with Purvis, Gray and Company expired with the production of its financial statements for the fiscal year ending September 30, 2019 and their acceptance by the City Council.

Recent changes to Florida Statutes 218.391 now require local governments to establish an auditor selection committee whose primary purpose is to assist the governing body in selecting an auditor to conduct the annual financial audit. This committee must have at least three members, one of whom must be a member of the governing board. No city employees may serve on the committee, but may act in an advisory capacity. Committee responsibilities include, establishing evaluation factors for audit services, evaluating proposals from qualified firms, ranking firms, and making an award recommendation to Council.

The selection of a highly qualified audit firm is important because the City's financial audit is more complex than other similar sized Florida cities. This additional financial complexity is due to the City's:

- Ownership and operation of an electric utility
- Two redevelopment districts (for which Florida Statutes now require separate financial statements)
- Ongoing ERP conversion, which requires it to report financial results from two different operating systems

Given the challenges of holding meetings during the COVID-19 pandemic and the comments regarding the transition of the ERP software, staff recommends that the agreement with our current auditors be extended for one year with the option to renew for a second year if needed.

The auditors have agreed to keep the fees the same as the prior year. However, a new CRA audit fee is listed because Florida Statutes now require separate financial statements to be issued for Community Redevelopment Agencies beginning with FY2020.



Fees for Service	FY2019	FY2020	FY2021
City Audit & Financial Statement Preparation	\$77,500	\$77,500	\$77,500
CRA Audit (<i>new requirement</i>)	-	\$10,000*	\$10,000*
Single Audit – Federal (<i>if required</i>)	\$2,500	\$2,500	\$2,500
Single Audit – State (<i>if required</i>)	-	\$2,500	\$2,500
Total All-inclusive Maximum Price for Audit	\$80,000	\$92,500	\$92,500
<i>*FL Statutes 163.387(8) now require independent audits of CRAs for fiscal years beginning October 1, 2019. The maximum fee will be \$5,000 per Tax Increment Trust Fund based on the extent of reporting required.</i>			

Funding for the City audit is available in the Finance operating budget and CRA audit funding is available in each TIF District’s operating budget.

Over the course of the next six months, an auditor selection committee will be formed to oversee the request for proposal issuance and contract award for a new audit services agreement.

REQUESTED ACTION

Approve/Disapprove the First Amendment for a renewal of the agreement for audit services with Purvis, Gray and Company, LLC.

**FIRST AMENDMENT OF AGREEMENT FOR AUDIT SERVICES BETWEEN THE
CITY OF JACKSONVILLE BEACH, AND PURVIS, GRAY AND COMPANY, LLP,
FOR ONE-YEAR RENEWAL AND OPTIONAL ADDITIONAL ONE-YEAR RENEWAL**

THIS FIRST AMENDMENT (“First Amendment”) is made and entered into this 15th day of June, 2020, by and between the CITY OF JACKSONVILLE BEACH, a municipal corporation organized and existing under the laws of the State of Florida, 11 N. Third Street, Jacksonville Beach, FL 32250 (“CITY”), and PURVIS, GRAY AND COMPANY, LLP, 222 N.E. 1st Street, Gainesville, FL (“AUDITOR”), to renew for one (1) year, the Audit Services Agreement RFP No. 15-1314, first effective on December 15, 2014, (“Audit Agreement”), for external audit services in accordance with specified auditing standards pursuant to the Audit Agreement, and to provide the CITY with an option to renew the Audit Agreement for an additional one (1) year period.

WHEREAS, the CITY and AUDITOR entered into the Audit Agreement for external audit services for the Fiscal Years ending on September 30, 2015, 2016, and 2017; and

WHEREAS, the Audit Agreement established a second services period on June 8, 2018 for the audits of the Fiscal Years ending on September 30, 2018 and 2019; and

WHEREAS, the Audit Agreement is set to expire upon completion of the Project Scope of Services relative to the Fiscal Year which terminated on September 30, 2019; and

WHEREAS, section 218.391(8), Florida Statutes, allows a renewal of an Agreement which embodies the provisions and conditions of a procurement for audit services, without the use of an auditor selection committee; and

WHEREAS, pursuant to section 218.391(8), Florida Statutes, the CITY and AUDITOR desire to enter into this First Amendment to renew the Audit Agreement for an additional period of one (1) year, and allow the CITY an option to again renew the Agreement for an additional one (1) year period for the Fiscal Years ending September 30, 2020 and 2021, and so as to set forth the compensation due AUDITOR during the renewal periods.

NOW THEREFORE, IN CONSIDERATION of the mutual promises and consideration contained herein, the CITY and AUDITOR agree to renew the Audit Agreement as follows:

1. The term of the Audit Agreement is hereby renewed for a period of one (1) year for AUDITOR to provide audit services to the CITY for the Fiscal Year ending September 30, 2020.
2. The CITY has the option to renew the Audit Agreement for an additional one (1) year period for the Fiscal Year ending September 30, 2021. The option shall be exercised by CITY providing written notice to AUDITOR by June 1, 2021. If notice is not given in the manner provided herein within the time specified, this option shall expire. All of the terms and conditions of the Audit Agreement and this First Amendment shall apply during the additional renewal period for Fiscal Year ending September 30, 2021.
3. Pursuant to AUDITOR’s Proposal Quote for Services in its Proposal to Audit Agreement RFP No. 15-1314, the CITY agrees to pay AUDITOR a maximum fee of Ninety-Two Thousand Five Hundred Dollars (\$92,500) including Two-Thousand Five Hundred Dollars (\$2,500) each for a federal and/or Florida Single Audit, if required. If neither a federal nor

state Single Audit is required, the maximum fee will be Eighty-Seven Thousand Five Hundred Dollars (\$87,500).

4. The following annual fee schedule will remain in place and be in effect for the duration of this initial one (1) year renewal period. It shall also apply to the second one (1) year renewal should the CITY exercise that option:

Audit Fee	\$77,500
CRA Audit and Financial Reporting (<i>*estimated, not to exceed amount</i>) <i>FL Statutes 163.387(8) for fiscal years beginning October 1, 2019</i>) This deliverable and fee compensation are additional items for this renewal.	\$10,000*
Single Audit – Federal (<i>if required</i>)	\$2,500
Single Audit – State (<i>if required</i>)	\$2,500
Total All-inclusive Maximum Price for Audit	\$92,500

[Signature Page On Following Page]

Except as set forth in this First Amendment, in all other respects the Audit Agreement and all terms, conditions and provisions shall remain in full force and effect.

IN WITNESS WHEREOF, the CITY OF JACKSONVILLE BEACH and PURVIS, GRAY AND COMPANY, LLP have caused this First Amendment Renewal to be executed by its duly authorized representative with authority to bind the respective agency.

CITY OF JACKSONVILLE BEACH:

ATTEST:

Sign: _____

Name: Laurie Scott

Title: City Clerk

Date: _____

Sign: _____

Name: William C. Latham

Title: Mayor

Date: _____

Sign: _____

Name: Michael J. Staffopoulos

Title: City Manager

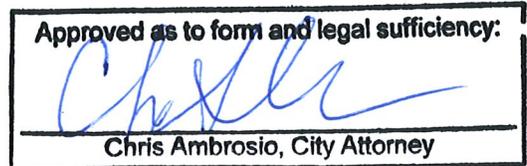
Date: _____

PURVIS, GRAY AND COMPANY, LLP:

Sign: _____

Print: _____

Title: _____



STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this ___ day of _____, 2020, by _____ (name of person acknowledging), who is personally known to me or has produced _____ (type of identification) as identification.

NOTARY PUBLIC:

Sign: _____

Print: _____

My Commission Expires: _____

City of

Jacksonville Beach

1460A Shetter Avenue

Jacksonville Beach

FL 32250

Phone: 904.247.6226

Fax: 904.270.1639

www.jacksonvillebeach.org

MEMORANDUM

TO: Michael J. Staffopoulos, City Manager
FROM: Ann Meuse, Director of Human Resources
SUBJECT: Award RFP No. 02-1920 – Group Medical & Prescription Insurance and Benefits Broker Services
DATE: June 15, 2020

BACKGROUND

The City engaged Siver Insurance Consultants to assist in the preparation and evaluation of a request for proposal for Group Medical & Prescription Insurance and Benefits Broker Services. The last time the City solicited a request for proposal for health insurance and benefit broker services was in 2012, and the City felt it could benefit from a competitive procurement.

On April 8, 2020, the City issued a request for proposals, RFP 02-1920, for Group Medical & Prescription Insurance and Benefits Broker Services and received responses from the following vendors:

Group Medical and Prescription Insurance:

- Aetna
- Florida Blue
- United Health Care

Benefits Broker Services:

- Wingate Insurance Group dba Abentras

Siver Insurance Consultants reviewed the proposals and compared the proposals to the City's existing insurance coverages. Attached is a summary of their review.

An evaluation committee, consisting of the Deputy City Manager, Internal Auditor and the Human Resource Director, reviewed and ranked the proposals at a virtual evaluation committee meeting held on May 28, 2020. Group Medical & Prescription Insurance was evaluated separately from Broker Benefit Services. The evaluation criteria used by the committee was as follows:



Group Medical and Prescription Insurance:

- Premium Cost
- Insurance Coverages
- Insurance Providers
- Management Services Administration and Membership Customer Service
- Wellness Program
- Reporting and Data Services
- Stability
- References

Benefits Broker Services:

- Cost
- Background and Experience
- Customer Service
- References

Following is a summary of the rankings by the evaluation committee:

Group Medical and Prescription Insurance:

Vendor	Rank
Florida Blue	1
United Health	2
Aetna	3

Florida Blue is the City's current provider of group medical and prescription insurance and provided the lowest cost compared to United Health and Aetna. Florida Blue proposed a 7.5% reduction in the cost of the City's current policy, with no change in coverage or deductibles. This will result in an annual savings of over \$243,000 for the City. Attached is the schedule of the proposed health insurance renewal rates to 2021, which reflects a reduction in costs for both the City and the employees.

Benefits Broker Services:

Vendor	Rank
Wingate Insurance Group dba Abentras	1

The City received one proposal for Benefits Broker Services from Wingate Insurance Group dba Abentras, which is the City's current benefits broker. All three of the medical responders to the RFP indicated that they intended to work with Abentras to provide the City's benefit broker services. Abentras proposed a reduction in their current annual fee from \$97,291 to \$94,980, and continuing the same level of service.

REQUESTED ACTION

Award/Reject RFP 02-1920 for Group Medical & Prescription Insurance to the highest ranked respondent, Florida Blue, and authorize the City Manager to enter into an agreement with Florida Blue to provide medical and prescription insurance to the City employees and retirees.

Award/Reject RFP 02-1920 for Benefits Broker Services to the highest ranked respondent, Wingate Insurance Group dba Abentras, and authorize the City Manager to enter into an agreement with Wingate Insurance Group dba Abentras to provide benefit brokerage services to the City.



801 94th Ave. N., Ste. 202
St. Petersburg, Florida 33702-2407
Post Office Box 21343
St. Petersburg, Florida 33742-1343
Telephone: (727) 577-2780

Email: tconley@siver.com

June 8, 2020

Ann Meuse, CPA
Director of Human Resources
City of Jacksonville Beach, FL
11 North Third Street
Jacksonville Beach, FL 32250

Subject: Group Medical & Prescription Insurance and Benefits Broker Services
RFP#02-1920

Dear Ms. Meuse:

In March and April of 2020, at your request, Siver Insurance Consultants (Siver) prepared RFP 02-1920, a Request for Proposals (RFP) for Group Medical & Prescription Insurance and Benefits Broker Services for the City of Jacksonville Beach (the City). The RFP was drafted for a 10/1/2020 effective date for the Benefits Broker Services and a 1/1/2021 effective date for the medical and prescription insurance.

In response to the RFP, the following proposals were received:

1. Aetna Life Insurance Company (Aetna) (Medical and Prescription);
2. Florida Blue (Medical and Prescription);
3. UnitedHealthcare (UHC) (Medical and Prescription); and
4. Wingate Insurance Group dba Abentras (Abentras) (Benefits Broker Services).

The incumbent insurer and benefits broker are Florida Blue and Wingate Insurance Group dba Abentras respectively.

PROPOSAL EVALUATION

Within the RFP, a set of evaluation criteria was included for each requested separate scope of services for the Medical and Prescription Insurance and the Benefits Broker Services. They included:

Evaluation Criteria for Group Medical and Prescription Insurance

<u>Criterion</u>	<u>Points</u>
Cost	25
Coverage	25
Providers	15
Customer Service	15
Wellness Program	5
Reporting Services	5
Stability	5
<u>References</u>	<u>5</u>
TOTAL	100

Evaluation for Benefits Broker Services

<u>Criterion</u>	<u>Points</u>
Cost	35
Background/Experience	20
Customer Service	35
<u>References</u>	<u>10</u>
TOTAL	100

A public meeting was held via teleconference on May 28, 2020. The committee reviewed the provided spreadsheets from Siver and independently scored the proposals.

PROPOSAL COMPARISON

Medical and Prescription

We will review some of the differentiating criteria which provided important information when reviewing the proposals. These include:

Cost

In order to compare costs on a like basis, all comparisons included in this letter include the same enrollment assumptions. Please see the attached cost summary.

The City offers two (2) medical plans, an HMO and a PPO, to employees, retirees and their dependents. For both plans, the current medical premium for plan year 2020 is \$3,247,094.

The following are the annual 2021 premiums proposed by the respondents:

<u>Insurer</u>	<u>Total Dollar Premium For 2021</u>	<u>% Decrease or Increase over current 2020 rates</u>
Aetna	\$3,312,180	2.00% or \$65,086 increase
Florida Blue	\$3,003,561	7.50% or \$243,533 decrease
UnitedHealthcare	\$3,233,311	0.49% or \$15,783 decrease

Overall, the Florida Blue plan provided the largest decrease of approximately \$243,000 annually. This is a significant savings to the City and to employees.

Coverage

The plans that were proposed by the respondents for both the HMO and PPO closely mirrored the current plan designs in place. There were none to minimal plan changes proposed.

The major differences to the HMO plan included:

1. UHC included a higher coinsurance for the medical pharmacy and no monthly out-of-pocket maximum.
2. UHC included deductible + coinsurance for the CT, PET, MRI benefit vs. the current copay structure.
3. Both Aetna and UHC included deductible + coinsurance for the ambulatory surgical center facility benefit vs. the current copay structure.
4. UHC included deductible + coinsurance for a number of other benefits vs. the current copay structure.
5. Both Aetna and UHC included deductible + coinsurance or copays for all the mental health services vs. the current \$0 cost share to employees.

The major differences to the PPO plan included:

1. Both Aetna and UHC would not have a combined in and out-of-network calendar year individual or family deductible.
2. Aetna included a higher family in-network out-of-pocket maximum of \$12,000 vs. the current \$10,000.
3. UHC included a higher coinsurance for the medical pharmacy and no monthly out-of-pocket maximum.
4. UHC included deductible + coinsurance for the Therapies and Spinal Manipulations benefit vs. the current copay structure.
5. Both Aetna and UHC included deductible + coinsurance or copays for all the mental health services vs. the current \$0 cost share to employees.

Overall, the Florida Blue plans included no benefit changes which assists with keeping the benefits the same for employees and their dependents.

Providers

All proposers included a robust network of providers for both the HMO and PPO plans. Employees would have little to no issues being able to find their provider in any of the networks. However, the Aetna HMO included a requirement to not only choose your primary care provider but also required referrals from the primary care provider to be seen by a specialist. The current HMO plan does not have this requirement.

Wellness Program

All proposers included a wellness budget within their proposal. For 2021, this included:

Aetna	\$35,000
Florida Blue	\$50,000
UnitedHealthcare	\$35,000

The wellness budget proposed for each included various ways that the funds could be used by the City for wellness activities. Florida Blue offered the highest amount for 2021.

Benefits Broker Services

Cost

The City currently contracts with Abentras to provide a full range of services for the City and its employees. The City pays a direct fee to Abentras for these services which is not included in the medical insurance premiums as commission or other remuneration. This assists with keeping the fees separate from the medical premiums and ensuring that all parties know what the costs are for these services.

The following are the annual 2020 Benefits Broker fees for Abentras:

	<u>Total Fees for 2020</u>	<u>Total Fees for 2021</u>	<u>% Decrease or Increase over current 2020 fees</u>
<u>Abentras</u>	\$97,292	\$94,880	2.40% or \$2,311 decrease

As part of the Agreement with Abentras, they either provide or have the ability to provide the following services:

1. Employee Benefit Design and Implementation;
2. Employee Benefit Plan Servicing including Claim Advocacy and Resolution;

Ms. Ann Meuse, CPA

June 8, 2020

Page 5

3. Employee Benefit Plan Administration;
4. AbentrasAccess.com including Employee Self-Service, Evidence of Insurability Tracking and Management, HR InTouch Communication Portal, Benefits Video Library;
5. Compliance Services including COBRA Administration;
6. Bill(e) consolidated Billing and Premium Service;
7. Payroll Deduction Audits;
8. Administration of Reimbursement Plans including the Flexible Spending Account Administration including debit card and Dependent Care Account services.
9. A number of other services for both staff and employees.

Abentras proposed to lower their fees while still providing the same level and suite of services that the City needs.

Background/Experience

The Abentras staff have been working with the City since 2012. They are local to the City and are located three (3) miles from the City of Jacksonville Beach City Hall. They are knowledgeable on all the City's plans and along with the suite of services provided above, also provide the City annual benefits renewal services and summaries.

Customer Service

The Abentras staff includes four (4) licensed sales agents and 21 additional team members. Of those team members, 10 are licensed account support and the remaining 11 additional team members consist of three (3) which are dedicated to the technology platform and two (2) are dedicated to compliance and implementation services. The remaining team members are dedicated to the Consolidated Premium Service Department (Bille®), payroll audits and AbentrasAccess group administration/support. The access to this staff and all of these services are provided to the City and are included in the fees as shown above.

RECOMMENDATION

We recommend that the City accept the proposal from Florida Blue for the medical and prescription insurance and Abentras for the Benefits Broker Services. The combined savings, along with all the other reviewed information above and attached, includes an annual savings to the City of approximately \$246,000. In addition, the City will see no changes to the benefit plans along with retaining a stable network and generous wellness benefit.

Ms. Ann Meuse, CPA
June 8, 2020
Page 6

CLOSING

We appreciate the opportunity to work with the City on this RFP project. If you have any questions or need any additional information regarding any of the information contained in this letter, please let us know.

Sincerely,

SIVER INSURANCE CONSULTANTS

A handwritten signature in blue ink that reads "Theresa Conley". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Theresa Conley, MPA, CEBS, RHU
Senior Consultant
TMC/KG

The City of Jacksonville Beach, FL
 2021 Medical Proposal Review
 Cost Summary

Florida Blue vs. Aetna

Current Florida Blue - January - December 2020 Rates

Blue Care 50	Emp Only	181	\$596.93	Annual
	Emp/Spouse	28	\$1,196.08	<u>Premium</u>
	Emp/Child(ren)	44	\$1,136.16	
	Employee + Family	26	\$1,915.52	
	Total Annual			\$2,895,949.56
Blue Options 03566	Emp Only	20	\$746.74	
	Emp/Spouse	2	\$1,485.83	
	Emp/Child(ren)	3	\$1,411.90	
	Employee + Family	3	\$2,373.28	
	Total Annual			\$351,144.00
Total for both plans		307		\$3,247,093.56

Aetna January - December 2021 Rates

Aetna EPO	Emp Only	181	\$624.01	Annual
	Emp/Spouse	28	\$1,250.33	<u>Premium</u>
	Emp/Child(ren)	44	\$1,187.69	
	Employee + Family	26	\$2,002.40	
	Total Annual			\$3,027,309.72
Aetna Open Access	Emp Only	20	\$605.82	
	Emp/Spouse	2	\$1,205.36	
	Emp/Child(ren)	3	\$1,145.39	
	Employee + Family	3	\$1,925.29	
	Total Annual			\$284,869.92
Total for both plans		307		\$3,312,179.64

Percentage change with Aetna plans

2.00%

Dollar change with Aetna plans

\$65,086.08

Footnote: Aetna is based on a \$175,000 pooling point and Florida Blue is based on a \$180,000 pooling point.

The City of Jacksonville Beach, FL
 2021 Medical Proposal Review
 Cost Summary

Florida Blue vs. Florida Blue

Current Florida Blue - January - December 2020 Rates

Blue Care 50	Emp Only	181	\$596.93	Annual Premium
	Emp/Spouse	28	\$1,196.08	
	Emp/Child(ren)	44	\$1,136.16	
	Employee + Family	26	\$1,915.52	
	Total Annual			\$2,895,949.56
Blue Options 03566	Emp Only	20	\$746.74	
	Emp/Spouse	2	\$1,485.83	
	Emp/Child(ren)	3	\$1,411.90	
	Employee + Family	3	\$2,373.28	
	Total Annual			\$351,144.00
Total for both plans		307		\$3,247,093.56

Florida Blue January - December 2021 Rates

Blue Care 50	Emp Only	181	\$552.16	Annual Premium
	Emp/Spouse	28	\$1,106.37	
	Emp/Child(ren)	44	\$1,050.95	
	Employee + Family	26	\$1,771.86	
	Total Annual			\$2,678,753.76
Blue Options 03566	Emp Only	20	\$690.73	
	Emp/Spouse	2	\$1,374.39	
	Emp/Child(ren)	3	\$1,306.01	
	Employee + Family	3	\$2,195.28	
	Total Annual			\$324,807.00
Total for both plans		307		\$3,003,560.76

Percentage change for renewing Florida Blue plans
 Dollar change with Florida Blue plans

-7.50%
 -\$243,532.80

Footnote: Florida Blue is based on a \$180,000 pooling point.

The City of Jacksonville Beach, FL
 2021 Medical Proposal Review
 Cost Summary

Florida Blue vs. United

Current Florida Blue - January - December 2020 Rates

Blue Care 50	Emp Only	181	\$596.93	Annual Premium
	Emp/Spouse	28	\$1,196.08	
	Emp/Child(ren)	44	\$1,136.16	
	Employee + Family	26	\$1,915.52	
	Total Annual			\$2,895,949.56
Blue Options 03566	Emp Only	20	\$746.74	
	Emp/Spouse	2	\$1,485.83	
	Emp/Child(ren)	3	\$1,411.90	
	Employee + Family	3	\$2,373.28	
	Total Annual			\$351,144.00
Total for both plans		307		\$3,247,093.56

United January - December 2021 Rates

UHC Choice AQNF MOD	Emp Only	181	\$611.35	Annual Premium
	Emp/Spouse	28	\$1,224.97	
	Emp/Child(ren)	44	\$1,163.61	
	Employee + Family	26	\$1,961.79	
	Total Annual			\$2,965,906.68
UHC Choice AQPH	Emp Only	20	\$562.14	
	Emp/Spouse	2	\$1,126.37	
	Emp/Child(ren)	3	\$1,069.94	
	Employee + Family	3	\$1,803.88	
	Total Annual			\$265,404.00
Total for both plans		307		\$3,231,310.68

Percentage change with United plans
 Dollar change with United plans

-0.49%
 -\$15,782.88

Footnote: Both are based on a \$180,000 pooling point.

Overall Changes from 2020 Rates			
	Percentage		Dollar
Aetna	2.00%		\$65,086.08
Florida Blue	-7.50%		-\$243,532.80
United	-0.49%		-\$15,782.88

EXHIBIT A
HEALTH INSURANCE RENEWAL RATES
CALENDAR YEAR 2021

CITY MONTHLY RATES				
COVERAGE TIER	CURRENT		RENEWAL	
	HMO	PPO	HMO	PPO
Employee	\$590.85	\$590.85	\$552.16	\$552.16
Employee + Spouse	\$867.00	\$867.00	\$790.00	\$790.00
Employee + Child(ren)	\$867.00	\$867.00	\$790.00	\$790.00
Employee and Family	\$1,295.00	\$1,295.00	\$1,200.00	\$1,200.00
Monthly Cost	\$203,037.85	\$20,037.00	\$188,020.96	\$18,593.20
Annual City Cost*	\$2,676,898		\$2,479,370	
Annual Decrease -\$197,528 -7.38%				

*Based on current enrollment

EMPLOYEE MONTHLY RATES				
COVERAGE TIER	CURRENT		RENEWAL	
	HMO	PPO	HMO	PPO
Employee	\$0.00	\$158.69	0.00	\$138.57
Employee + Spouse	\$334.58	\$634.16	\$316.37	\$584.39
Employee + Child(ren)	\$272.89	\$557.96	\$260.95	\$516.01
Employee and Family	\$607.35	\$1,100.89	\$571.86	\$995.28
Monthly Cost	\$37,166.50	\$9,418.67	\$35,208.52	\$8,474.05
Annual Employee Cost*	\$559,022		\$524,191	
Annual Decrease -\$34,831 -6.23%				

*Based on current enrollment

TOTAL MONTHLY COSTS				
COVERAGE TIER	CURRENT		RENEWAL	
	HMO	PPO	HMO	PPO
Employee	\$590.85	\$749.54	\$552.16	\$690.73
Employee + Spouse	\$1,201.58	\$1,501.16	\$1,106.37	\$1,374.39
Employee + Child(ren)	\$1,139.89	\$1,424.96	\$1,050.95	\$1,306.01
Employee and Family	\$1,902.35	\$2,395.89	\$1,771.86	\$2,195.28
Total Monthly Cost	\$240,204.35	\$29,455.67	\$223,229.48	\$27,067.25
Total Annual Cost*	\$3,235,920		\$3,003,561	
Annual Denrease -\$232,359 -7.18%				



City of

Jacksonville Beach

Operations &

Maintenance Facility

Department of Public

Works

1460-A Shetter Avenue

Jacksonville Beach

FL 32250

Phone: 904.247.6219

Fax: 904.247.6117

www.jacksonvillebeach.org

June 9, 2020

TO: Michael J. Staffopoulos, City Manager

FROM: Dennis W. Barron, Jr., Director of Public Works

SUBJECT: Removal & Replacement of a Damaged Sanitary Sewer Manhole located within Shetter Ave. & 10th St. South

BACKGROUND

At the end of 2019, COJB issued a purchase order to a private consulting firm to design the reconstruction of the roadway and COJB owned utilities located within 10th St. South between Beach Blvd & 5th Ave. South. We anticipated that construction of this roadway project would start early to mid-year 2020. At the end of 2019 a small depression in the pavement appeared around an existing sanitary sewer manhole located in the middle of the Shetter Ave. & 10th St. South intersection. For several months COJB Public Works personnel monitored the depression which did not appear to be getting any larger. As an interim solution and for safety reasons, we overlaid the manhole and intersection hoping it would hold up until the 10th St. South roadway project was under construction. Unfortunately, the roadway project engineering is less than 10% completed and this work needs to be completed, outside of the larger project timeframe. The construction is scheduled as part of the CIP for year 2023.

Due to the excessive excavation depth (8 Ft. – 10 Ft.) required to remove and replace this manhole and its close proximity to other vital existing underground utilities, our city forces do not believe they have the proper equipment or experienced manpower to safely perform the work.

DPW staff feel strongly that there is a very high risk that any of the following events could occur if we wait another 2-3 years to resolve this issue:

- A high potential of collapsing the entire Shetter Ave and 10th St. South intersection causing traffic congestion and multiple vehicular accidents resulting in damage claims and injuries to the general public
- An immediate danger to the public health and safety due to potential sanitary sewer overflow.
- An imminent interruption of an essential governmental services (potable raw water supply, sewage collection and gas supply).

A summary of the work required to remove and replace this damaged sanitary sewer manhole and restore the surrounding area includes, but is not limited to the following

(See attached Sanitary Sewer Repair Overview Map and Photo):



SUMMARY OF SANITARY SEWER MANHOLE REMOVAL & REPLACEMENT

By Contractor

- Furnish & Install 10" PVC (SDR 26) Gravity Sewer Pipe (8'-10' Depth).
- Furnish & Install 2 each 10" PVC Fernco Strong Back 5000 RC Series Couplings.
- Provide approved Maintenance of Traffic Control & Signage (MOT).
- Provide Sheeting & Shoring for open trench work.
- Provide a Groundwater Dewatering System.
- Provide a Pumping & By-pass System for Sanitary Sewage.
- Provide Clean Backfill & Compact Trench. per FDOT Requirements.
- Provide Density & Compaction Testing & Related Reports from a Lab.
- Remove, Dispose and Replace Exist. Asphalt Pav't, Base & Sub-Base.
- Remove, Dispose & Replace Exist. Sewer Manhole, Ring, Cover & Liner

In order to expedite this work, City staff solicited informal bids from ten (10) private local underground utility contractors that have performed similar work with the COJB. Each of the contractors were given the same breakdown of items that our staff felt were necessary to perform the work. Each of them were also provided copies of the as-built drawings we had in our records which depicted the location of all of the existing COJB owned utilities located within the work area. The COJB staff also requested emergency locates from One-Call who sent a representative that physically marked the actual location of the underground utilities, prior to the bid opening, so that the contractors could visit and familiarize themselves with the site conditions prior to the bid date. Only four (4) of the ten (10) contractors submitted bids and All Site Contracting, Inc. submitted the lowest bid in the amount of \$76, 390.00.(See the attached Bid Tabulation Sheet)

Contractor Cost		
Repair of Damaged Sanitary Sewer Manhole		
<u>DESCRIPTION</u>	<u>COST</u>	<u>RECOMMENDATION</u>
Emergency Repair Price:	\$ 76,390.00	Authorize work to Allsite Contracting, Inc.
+/-10% Contingency	\$ 7,610.00	
Repair Total:	\$ 84,000.00	
Funding for this repair is currently available under the W & S Account No. 420-07-07070-536-46-546011.		

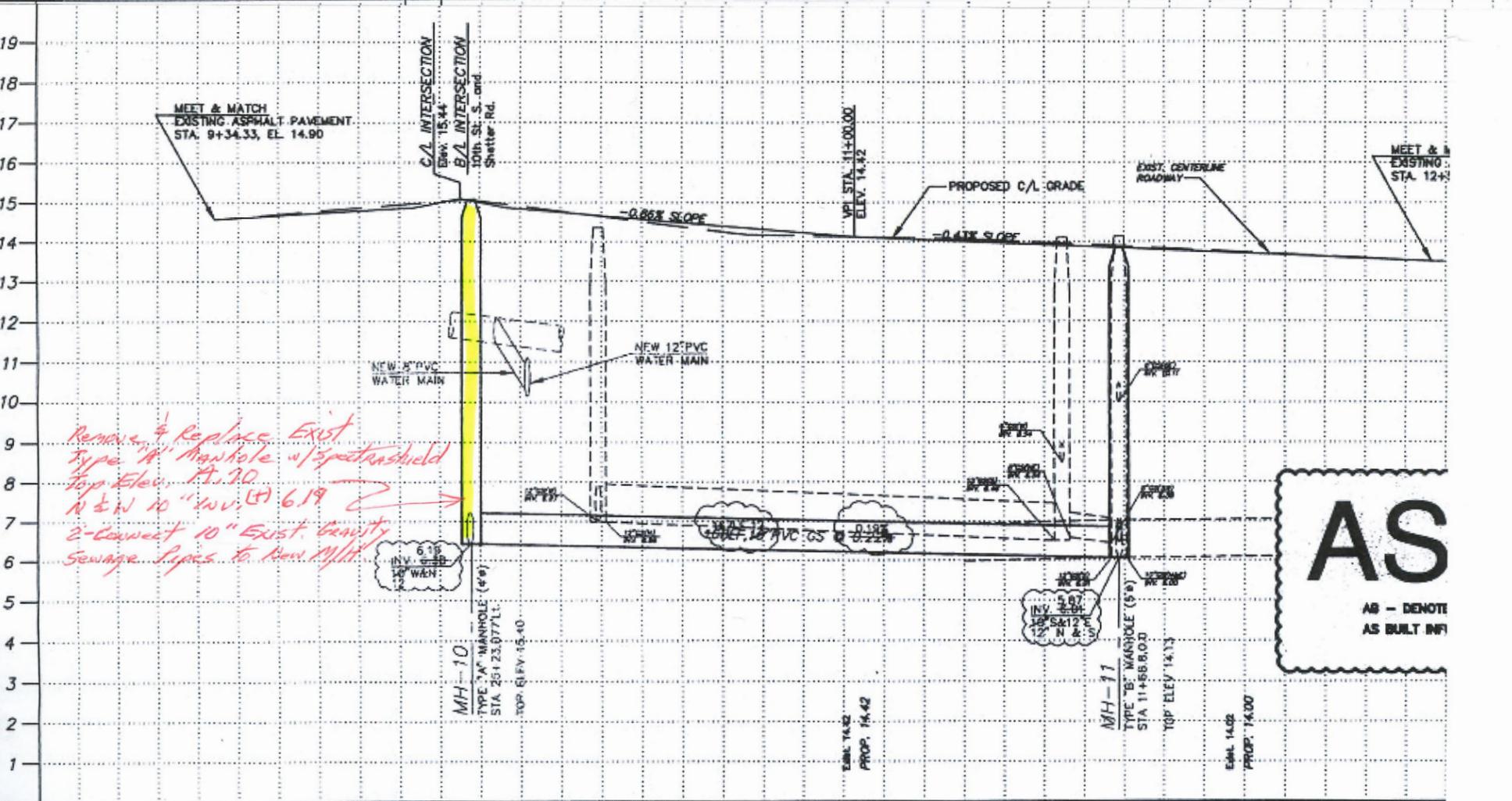
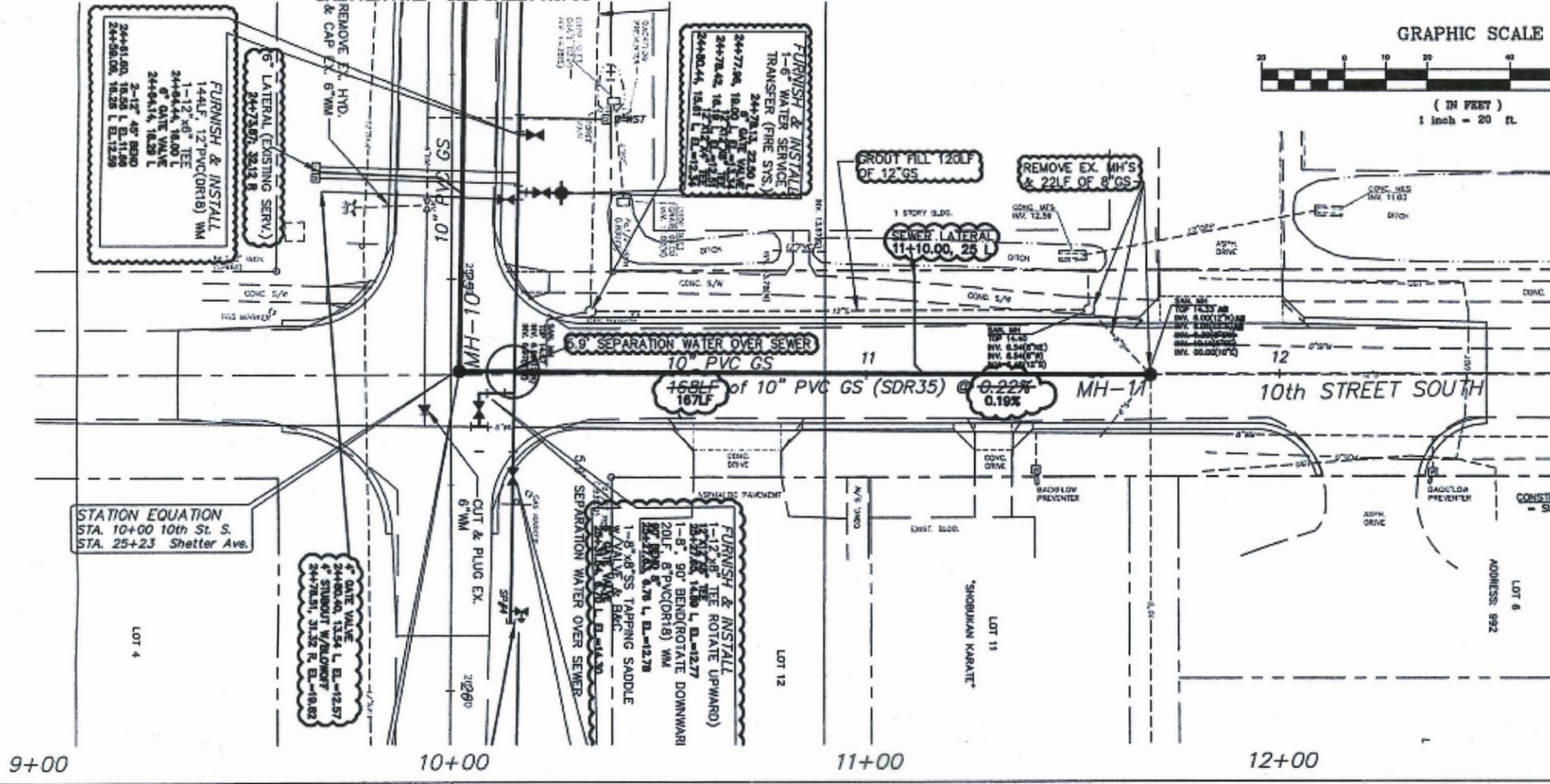
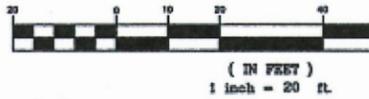
It is recommended that this repair by Allsite Contracting, Inc. be authorized at an initial cost of \$ 76,390.00. We are also requesting that an additional amount of \$ 7,610.00 be set aside as a contingency.

ACTION REQUESTED

APPROVE/DISAPPROVE removal & replacement of an existing sanitary sewer manhole located within the intersection of Shetter Ave. & 10th St. South.

SHETTER AVE - SEE SHEET No. 06

GRAPHIC SCALE



AS
 AS - DENOTE
 AS BUILT INF

NO.	BY	DATE	REVISIONS
1	JRL	09/15/05	REVISED PER BOE REVIEW COMMENTS 08/08/05

DESIGNER:	JRL
CADD TECH:	JRL
DATE:	08/19/05
CHECKED BY:	DRD
DATE:	08/26/05

WM WAITZ & MOYE, INC.
 CIVIL • ENVIRONMENTAL • TRANSPORTATION • TRAFFIC • CEI
 5900 Southport Dr. N. Suite 430, Jacksonville, FL 32216 Ph (904)332-8011 Fx (904)332-8855

DEPARTMENT
 JACKSON



**JACKSONVILLE BEACH-EMERGENCY SANITARY SEWER MANHOLE REMOVAL & REPLACEMENT
SHETTER AVE. @ 10TH STREET SOUTH
BID TABULATION SHEET**

Item	Brief Description	Unit	Quantity	DPW Estimated Cost		Allsite Contracting Inc.		G & H Underground		Jax Utilities Mgt.		John Woody Inc.	
				Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost
1	Furnish & Install 10" PVC (SDR 26) GS Pipe (8'-10' Depth)	LF	26	\$85.00	\$2,210.00	\$144.00	\$3,744.00	\$160.00	\$4,160.00	\$350.00	\$9,100.00	\$80.00	\$2,080.00
2	F & I 10" PVC Fernco Strong Back 5000 RC Series Coupling	EA	2	\$1,450.00	\$2,900.00	\$331.00	\$662.00	\$350.00	\$700.00	\$450.00	\$900.00	\$350.00	\$700.00
3	Provide Maintenance of Traffic Control & Signage (MOT)	LS	1	\$3,500.00	\$3,500.00	\$8,500.00	\$8,500.00	\$2,500.00	\$2,500.00	\$18,000.00	\$18,000.00	\$11,000.00	\$11,000.00
4	Provide Groundwater Dewatering System	LS	1	\$6,500.00	\$6,500.00	\$9,200.00	\$9,200.00	\$7,900.00	\$7,900.00	\$13,000.00	\$13,000.00	\$16,425.00	\$16,425.00
5	Provide Pumping & By-passing of Raw Sewage	LS	1	\$10,000.00	\$10,000.00	\$8,200.00	\$8,200.00	\$6,250.00	\$6,250.00	\$10,290.00	\$10,290.00	\$27,650.00	\$27,650.00
6	Remove Existing Asphalt Roadway Surface (2"-4" Thickness)	SY	100	\$18.75	\$1,875.00	\$35.00	\$3,500.00	\$15.00	\$1,500.00	\$21.00	\$2,100.00	\$9.00	\$900.00
7	Furnish & Install SP 9.5 (Max 15% RAP) Asphalt Pavement (2" thick)	SY	100	\$72.50	\$7,250.00	\$60.66	\$6,066.00	\$75.00	\$7,500.00	\$29.00	\$2,900.00	\$93.20	\$9,320.00
8	Furnish & Install Crush-crete Base (6" Thickness)	SY	100	\$26.50	\$2,650.00	\$14.52	\$1,452.00	\$39.00	\$3,900.00	\$19.50	\$1,950.00	\$86.00	\$8,600.00
9	Furnish & Install Stabilized Sub-Grade (12" Thickness)	SY	100	\$8.75	\$875.00	\$15.00	\$1,500.00	\$14.00	\$1,400.00	\$18.75	\$1,875.00	\$10.00	\$1,000.00
10	Furnish & Install Temporary & Permanent Roadway Markings	LS	1	\$1,050.00	\$1,050.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$850.00	\$850.00	\$2,000.00	\$2,000.00
11	Provide Density & Proctor Testing & Reports from Independent Lab	LS	1	\$3,250.00	\$3,250.00	\$1,800.00	\$1,800.00	\$2,000.00	\$2,000.00	\$1,500.00	\$1,500.00	\$600.00	\$600.00
12	Provide Siltation & Erosion Control	LS	1	\$2,250.00	\$2,250.00	\$2,800.00	\$2,800.00	\$1,500.00	\$1,500.00	\$920.00	\$920.00	\$500.00	\$500.00
13	R & R Unsuitable Soil with A-3 Sand (Compacted in Place)	CY	20	\$100.00	\$2,000.00	\$30.00	\$600.00	\$25.00	\$500.00	\$24.00	\$480.00	\$11.00	\$220.00
14	Providing Sheet piling and/or Shoring of the Open Trench	LS	1	\$5,000.00	\$5,000.00	\$8,500.00	\$8,500.00	\$25,500.00	\$25,500.00	\$19,113.00	\$19,113.00	\$4,000.00	\$4,000.00
15	Remove & Dispose of the Existing Sewer M/H	LS	1	\$2,000.00	\$2,000.00	\$4,350.00	\$4,350.00	\$5,500.00	\$5,500.00	\$3,200.00	\$3,200.00	\$2,000.00	\$2,000.00
16	F & I 4' Dia. Type "A" M/H with Spectraschield Liner, Ring & Cover	LS	1	\$16,500.00	\$16,500.00	\$14,316.00	\$14,316.00	\$19,482.00	\$19,482.00	\$18,610.00	\$18,610.00	\$51,700.00	\$51,700.00
	TOTAL (Item No's 1-16)				\$69,810.00		\$76,390.00		\$91,492.00		\$104,788.00		\$138,695.00
	Prepared By: D R Dupries												
	Company Name: COJB Public Works Administration												
	Date: May 29, 2020												

The following is a list of all of contractors email addresses that were sent invitations to bid this work:

'daniel.allsite@gmail.com'

'Wade Gibby' ghunderground@bellsouth.net

'richard@grimesutilities.com'

'gordon@gruhnmay.com'

michael@maerconstruction.com

Jason Plauche JPlauche@petticoatschmitt.com

'Charles Freshwater' cfreshwater@bellsouth.net

'Michael Woodall' mwoodall40@aol.com

'pbk@kirbydevelopment.com'

'jgarrison00@gmail.com'

NOTE: The contractors email addresses shown above in red decided not to submit a bid for this work.



City of
Jacksonville Beach
2508 South Beach
Parkway
Jacksonville Beach
FL 32250
Phone: 904.247.6236
Fax: 904.247.6143

www.jacksonvillebeach.org

MEMORANDUM

TO: Michael J. Staffopoulos, City Manager
FROM: Trevor Hughes, Golf Course Superintendent
SUBJECT: Relocation of the Veterans Memorial
DATE: June 3, 2020

BACKGROUND

The current Veterans Memorial located at the corner of Beach Boulevard and Second Street does not afford the peace and tranquility for visitors seeking quiet tribute and reflection.

Recently, the City Council asked staff to explore relocation of the Memorial to a serene site that is more inviting, peaceful and conducive to visitors.

After reviewing several sites proposed by staff, Council narrowed the options to two locations: Oceanfront Park and History Park at the Beaches Museum. Further review of the Museum property provided two equally attractive options: one at the west end; the other at the central section of the property. City staff designed the landscaping and layout for each of the three locations and all cost projections are based on these designs. Projected costs also include restoration of the current site.

Location 1: Oceanfront Park

The northeast corner of Oceanfront Park offers the most serene environment with beautiful views of the ocean and ample green space and parking for gatherings. Existing pavers and the plank walkway would be removed to accommodate the proposed plan. Projected cost, including contingency, for this location is approximately \$61,800.



Location 2: Museum - Central

The central section of the Museum property currently has its own small Veterans Memorial with a flag pole. The Memorial was installed in 1982 as a result of the persistent efforts of a local boy scout named David Moredock. Relocation to this site would be a fitting enhancement to the existing Memorial. Although spacing for larger gatherings may be limited, there is sufficient street parking on the north end of the property. This location affords the lowest cost as it does not require expenditure for concrete, pavers or flag pole. Projected cost, including contingency, for this location is approximately \$42,000.

Location 3: Museum – West End

The west end of the Museum property has a wedge-shaped area that provides an interesting layout for landscaping, including a meandering walking path and benches for seating. Projected cost, including contingency, for this location is approximately \$69,250.

Following is the comparative projected cost detail for each location:

	Location 1	Location 2	Location 3
	Oceanfront Park	Museum Central	Museum West End
Site Preparation	\$2,500	\$2,500	\$2,500
Landscaping	\$16,000	\$10,000	\$14,000
Irrigation	\$2,500	\$2,500	\$2,500
Relocate Monuments	\$6,000	\$6,000	\$6,000
Benches	\$3,000	\$1,500	\$2,250
Lighting	\$1,500	\$1,500	\$1,500
Flagpole	\$3,000	-	\$3,000
Pavers	\$6,800	-	-
Concrete	-	-	\$16,000
Restore Existing Site	\$12,500	\$12,500	\$12,500
Subtotal	\$53,800	\$36,500	\$60,250
Contingency Approx. 15%	\$8,000	\$5,500	\$9,000
Grand Total	\$61,800	\$42,000	\$69,250

The relocation of the Veterans Memorial was not budgeted in FY 2020. Funding will be provided from the General Fund Unanticipated.

REQUESTED ACTION

Approve/Disapprove the relocation of the Veterans Memorial to:

Location 1: Oceanfront Park for a total budget including contingency of **\$61,800**;

or

Location 2: Museum Central for a total budget including contingency of **\$42,000**;

or

Location 3: Museum West End for a total budget including contingency of **\$69,250**.

Attachment 1: Aerial Photographs

Attachment 2: Landscape Hardscape detail

Attachment 3: Site Renderings

Location 1: Oceanfront Park



Location 2: Museum – Central



Location 3: Museum West End





Military Monuments

Flag

Bench

Bench

Bench

Bench

Proposed Landscaping

War Memorial Statuses

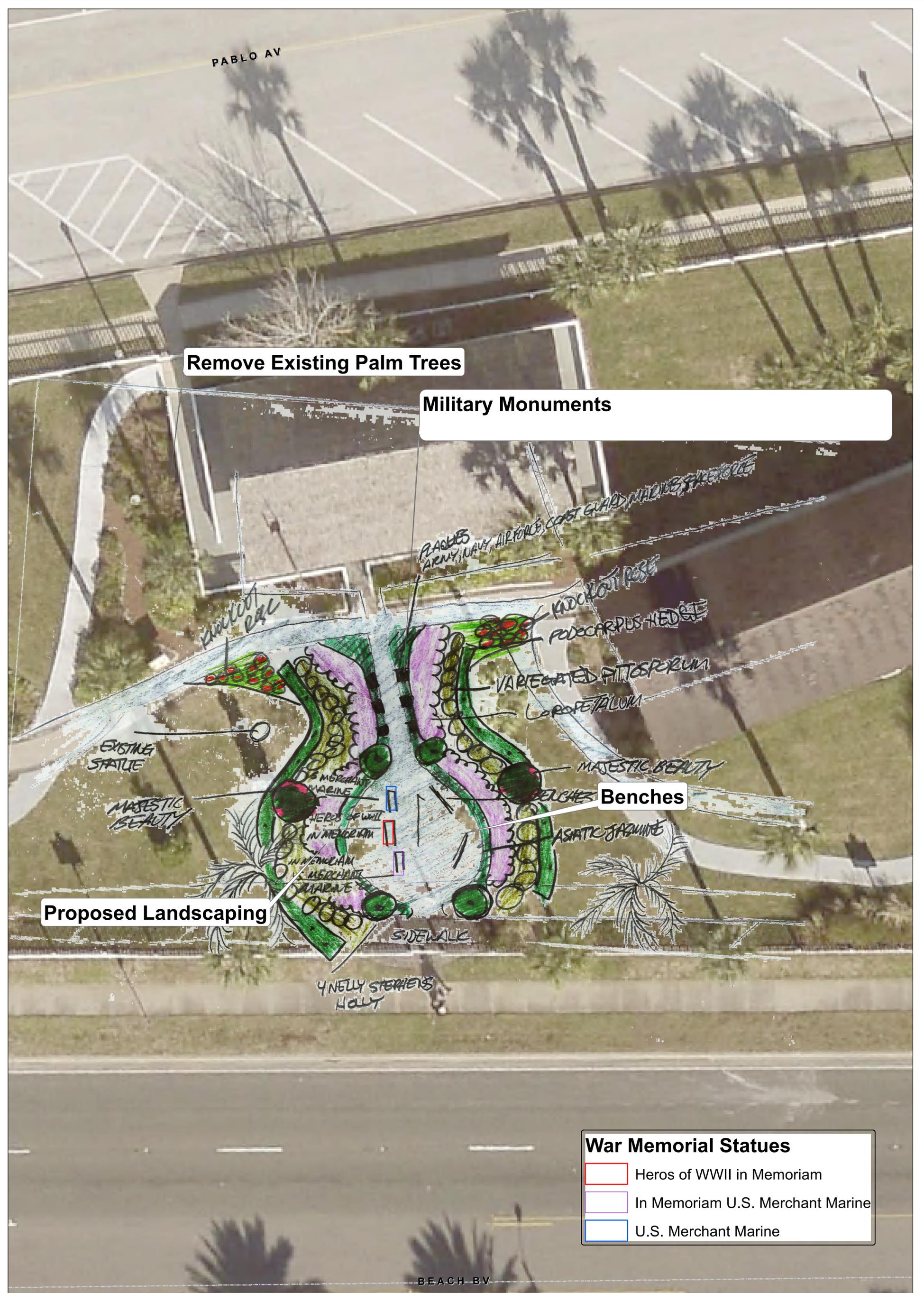
- Heros of WWII in Memoriam
- In Memoriam U.S. Merchant Marine
- U.S. Merchant Marine

CITY OF JACKSONVILLE BEACH
 DEPARTMENT OF PUBLIC WORKS
 1460-A Shetter Avenue
 Jacksonville Beach, FL 32250
 904.247.6219 / publicworks@jaxbchfl.net

**"Oceanside Park"
 Proposed Memorial Reclation Site 3**

The data provided on this map are provided for informational and planning purposes only. The City is not responsible for misuse of the data.

0 0.001 0.002 0.004 Miles



Proposed Landscaping

Remove Existing Palm Trees

Military Monuments

Benches

War Memorial Statues

- Heros of WWII in Memoriam
- In Memoriam U.S. Merchant Marine
- U.S. Merchant Marine

CITY OF JACKSONVILLE BEACH
 DEPARTMENT OF PUBLIC WORKS
 1460-A Shetter Avenue
 Jacksonville Beach, FL 32250
 904.247.6219 / publicworks@jaxbchfl.net

"The Flag Pole"
Proposed Memorial Reclation Site 2
At Beaches Historical Society

The data provided on this map are provided for informational and planning purposes only. The City is not responsible for misuse of the data.

N

0 0.00125 0.0025 0.005 Miles

Landscape and Hardscape Design for Relocation of Veterans Memorial

Location 1: Oceanfront Park

Landscape

Plant list:

Quantity	Plant	Size
8	Patio Ligustrum	8 x 8
23	Variegated Pittosporum	7 gallons
12	Euro Fan Palm	15 or 30 gallons
31	Fountain Grass	3 gallons
18	Saw Palmetto	3 gallons
3	Sabal Palm	12 ft. c.t.
75	Creeping Juniper	1 gallons
21	Dwarf Oleander	3 gallons
31	Gailardia	1 gallons

Remove 4 Cabbage Palms and existing Palmettos

Install 18 yards of Coquina Shell

Install 3 Coquina Boulders

Install 20 yards Cypress Mulch

Modify irrigation system

Hardscape:

Remove 120 feet composite boardwalk

Remove 400 square feet pavers and pedestals

Install 30x30 pavers

Install new flag pole with lighting

Install 4 benches

Relocate monuments

Landscape and Hardscape Design for Relocation of Veterans Memorial

Location 2: Museum - Central

Landscape

Plant List:

Quantity	Plant	Size
4	Nelly Stevens Holly	15 gallons
2	Majestic Beauty Std. Trunk	30 gallons
220	Asiatic Jasmine	1 gallon
36	Loropetalum	3 gallons
18	Ko Rose	3 gallons
22	Variegated Pittosporum	7 gallons
22	Podocarpus	15 gallons

Remove existing landscaping

Install 20 yards of Cypress Mulch

Modify irrigation system

Hardscape:

Install 2 Benches

Install 12 uplights

Relocate monuments

Landscape and Hardscape Design for Relocation of Veterans Memorial

Location 3: Museum – West End

Landscape

Plant list:

Quantity	Plant	Size
7	Azalea Formosa	9 gallons
30	Podocarpus	15 gallons
10	Majestic Beauty Std. Trunk	15 gallons
90	Agapanthus	1 gallon
9	Ko Rose Tree Form	15 gallons
75	Boxwood	3 gallons
46	Bulbine	1 gallon
92	Society Garlic	1 gallon
14	Shi-Shi Camellia	3 gallons
42	Day Lilly	1 gallon
21	Drift Rose	3 gallons

Remove and relocate existing Palms and Crape Myrtles

Install 25 yards of Cypress Mulch

Modify irrigation system

Hardscape:

Install new flag pole with lighting

Install 2,000 square feet concrete pathway

Install 5 yards of River Rock

Relocate Anchor

Install 3 benches

Relocate monuments

Dolphin Park

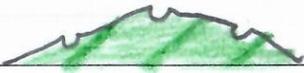


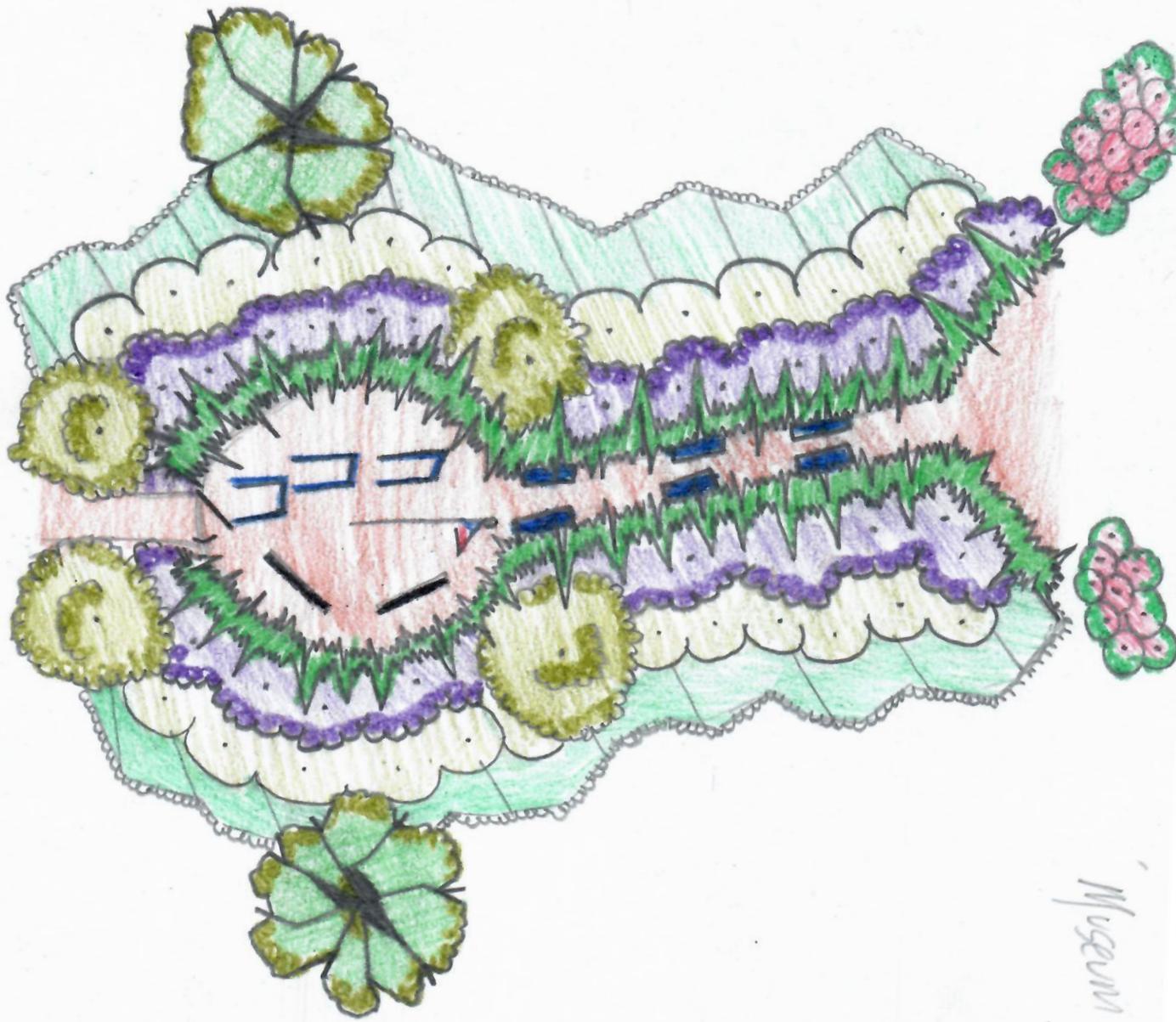
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GAZEBO

Attachment 3

Attachment 3

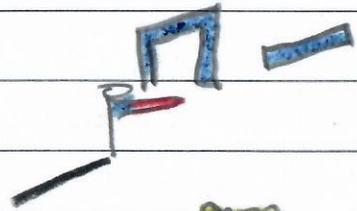
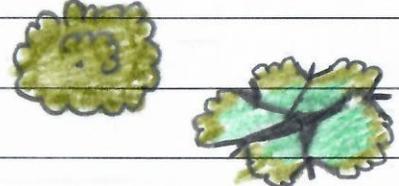
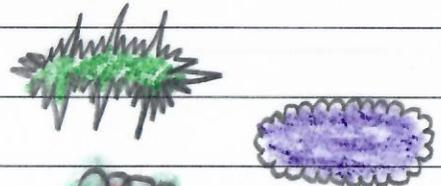
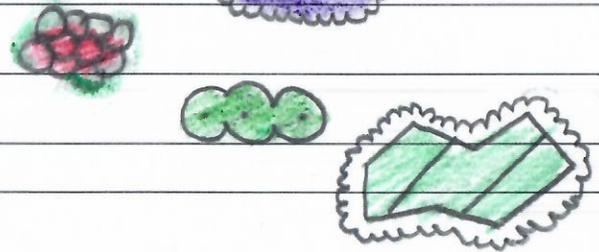
'Dolphin Park'

Item:	Qty.	Size.	
Heroes of WWII In Memoriam Plaques	9		
Flag Pole	1		
Benches	4		
Coquina Boulders	3		
Patio Ligustrum	8	8x8	
Variegated Pittosporum	23	7 gallon	
European Fan Palm	12	7 or 15 gallon	
Fountain Grass	31	3 gallon	
Saw Palmetto	18	3 gallon	
Sabal Palm	3	12' c.t.	
Creeping juniper	75	1 gallon	
Dwarf oleander	21	3 gallon	
Gaillardia	31	1 gallon	



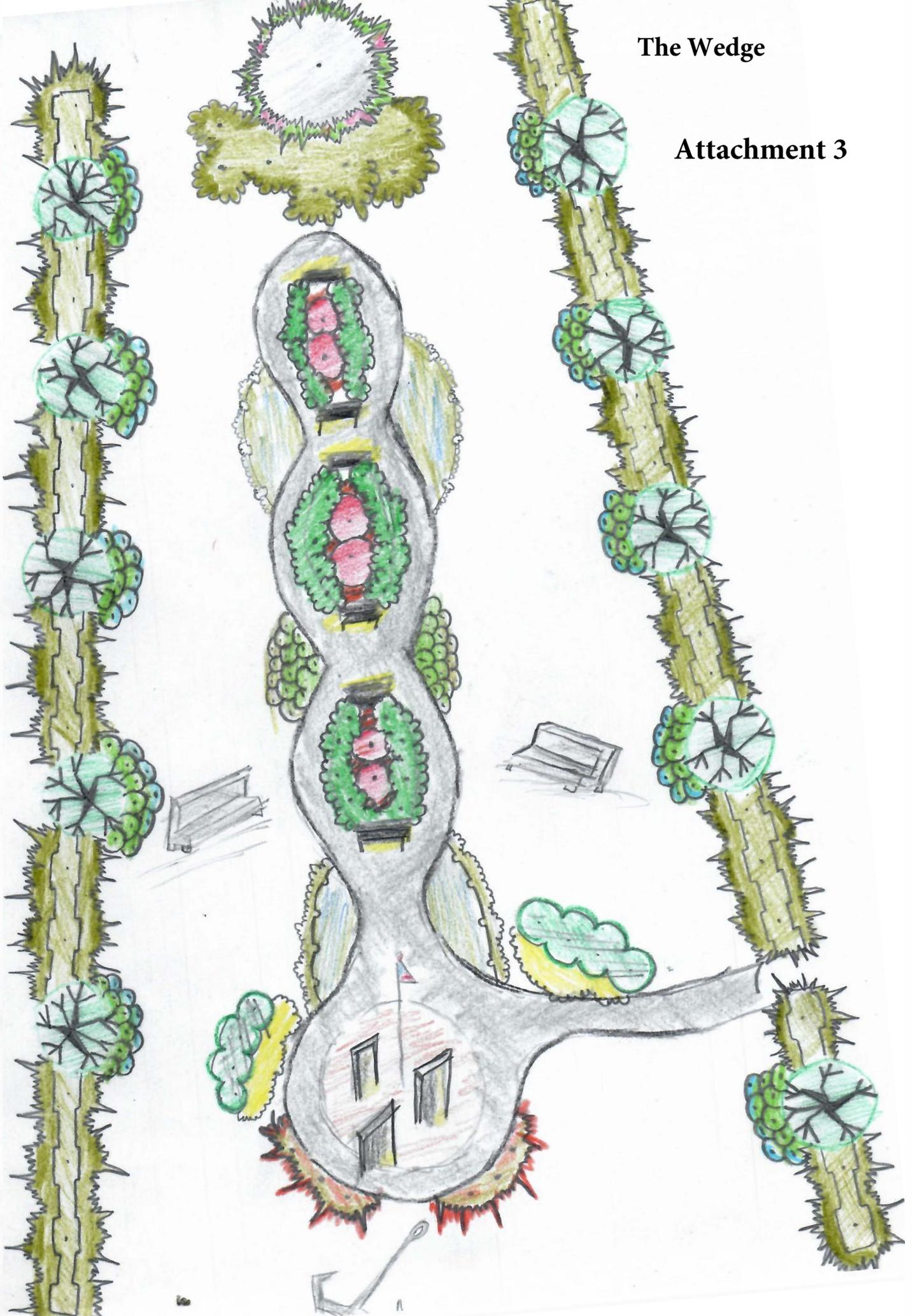
Museum

'Museum'

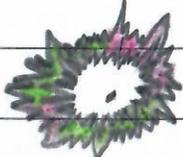
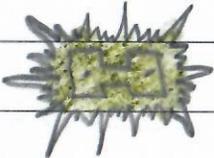
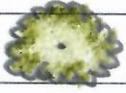
Item:	Qty.	Size.	
Heroes of WWII In Memoriam Plaques	9		
Flag Pole	1		
Benches	2		
Nelly Stephens Holly	4	15 gallon	
Majestic Beauty Standard Trunk	2	30 gallon	
Asiatic Jasmine	220	1 gallon	
Loropetalum	36	3 gallon	
Knock-Out Rose	18	3 gallon	
Variegated Pittosporum	22	7 gallon	
Podocarpus	22	7 gallon	

The Wedge

Attachment 3



'The Wedge'

Item:	Qty.	Size.	
Heroes of WWII In Memoriam Plaques	9		
Flag Pole	1		
Benches	2		
Existing Crape Myrtle	1		
Podocarpus	30	15 gallon	
Majestic Beauty Standard Trunk	10	15 gallon	
Azalea Formosa	9	7 gallon	
Agapanthus	90	1 gallon	
Boxwood	75	3 gallon	
Knock-Out Rose	9	7 or 15 gallon	
Society Garlic	92	1 gallon	
Bulbine	46	1 gallon	
Drift Rose	21	3 gallon	
Shi-Shi Camellia	14	3 gallon	
Day Lilly	42	1 gallon	

City of

Jacksonville Beach

2508 South Beach

Parkway

Jacksonville Beach

FL 32250

Phone: 904.247.6236

Fax: 904.247.6143

www.jacksonvillebeach.org

MEMORANDUM

TO: Michael J. Staffopoulos, City Manager

FROM: Bruce Mohler, Golf Course Facility Manager

SUBJECT: Golf Course Rate Resolution 2056-2020

DATE: June 5, 2020

BACKGROUND

The installation of the new driving range ball-dispensing machine will allow greater flexibility in operations and offer a wider selection of ball quantities to the customer. Currently, driving range balls are purchased at the pro shop in bag sizes of either 30 balls or 60 balls. The ball-dispensing machine will provide a choice of either 30 balls, 55 balls or 70 balls.

The proposed Rate Resolution will include new driving range quantities along with a slight increase in driving range fees. The increase is comparable or lower than our closest competitors. (See attached driving range pricing comparison).

Other major changes to the Resolution include:

- Rates for equipment rentals, pull cart rentals, and tempo walk rentals.
- Rainchecks to expire after 90 days.
- Discount cards are valid for 365 days from date of purchase.

REQUESTED ACTION

Adopt/Deny Resolution 2056-2020 and its Attachment A establishing driving range rates for the Jacksonville Beach Golf Course.



Driving Range Comparison

Facility	\$ per bag	Balls per bag	Cost per ball
Windsor Park	\$ 6.00	40	\$0.1500
	\$ 9.00	70	\$0.1286
Blue Sky	\$ 7.50	50	\$0.1500
	\$ 11.00	100	\$0.1100
UNF Golf Complex	\$ 8.00	50	\$0.1600
	\$ 12.00	100	\$0.1200
Jax Beach Golf Club-Current	\$ 3.00	30	\$0.1000
	\$ 6.00	60	\$0.1000

Jax Beach Golf Club-Proposed	\$ 4.00	30	\$0.1333
	\$ 7.00	55	\$0.1273
	\$ 9.00	70	\$0.1286

Introduced By: _____

Adopted: _____

RESOLUTION NO. 2056-2020

**A RESOLUTION BY THE CITY OF JACKSONVILLE BEACH
FLORIDA, ESTABLISHING GOLF COURSE FEES;
PROVIDING DEFINITIONS AND GUIDELINES FOR THE
GOLF OPERATION POLICIES; DELEGATING AUTHORITY
TO THE CITY MANAGER; REPEALING RESOLUTION NO.
2029-2019 AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the City of Jacksonville Beach (“City”) operates the Jacksonville Beach Golf Club (“Golf Club”); and

WHEREAS, on February 18, 2019, the City Council approved Resolution No. 2029-2019, establishing golf course fees, and making definitions and guidelines for Golf Club policies; and

WHEREAS, the City desires to repeal Resolution No. 2029-2019, and amend the rates, charges and fees for the Golf Club, and amend the definitions for the Golf Club policies.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE BEACH, THAT:

SECTION 1. ADOPTION OF RECITALS. The foregoing recitals are deemed true and are fully incorporated herein by reference.

SECTION 2. RATES, CHARGES, AND FEES. There is hereby established a schedule of rates, charges, and fees for the Golf Club as shown on Attachment “A” and made part of this Resolution. This Attachment “A” shall replace in its entirety the Attachment to Resolution No. 2029-2019.

SECTION 3. AUTHORITY DELEGATED TO CITY MANAGER. The City Manager shall establish policies for the golf course and Golf Club. The following definitions in Section 4 shall be incorporated in the policies.

SECTION 4. DEFINITIONS:

- a. **ANNUAL PASS:** Prepayment of Greens Fees in advance. No new passes shall be issued as of January 1, 2002. Passes that exist on the effective date of this Resolution may be renewed on the annual anniversary of the date of purchase. Annual Pass fees are \$395 for residents and \$600 for non-residents. Cart fees for Annual Pass holders are \$20 for 18 holes and \$15 for 9 holes.
- b. **BEACHES ENERGY SERVICES CUSTOMER:** A person who is an active Beaches Energy Services (BES) residential customer. All applicants will be verified through Utility Billing and a current Driver’s License. If utilities are not listed in applicant’s name, applicant’s name is required to be listed as a third party at that residential address in the Utility Billing system. BES Residential Customers

qualify for the BES Discount Card, which is valid for 365 days from date of purchase.

- c. **DISCOUNT CARD:** Customers may purchase a discount package that will provide a discount on greens fees. Discount Cards are valid for 365 days from date of purchase. All City employees budgeted to work at least 20 hours per week qualify for the Discount Card and do not have to pay the annual fee. The Discount Card rate is \$175. For Beaches Energy Services Customer the Discount Card rate is \$125.
- d. **EMPLOYEEES:** Golf staff employees may play with their guests only during unused tee times and at the discretion of the Facility Manager. The golf staff employee rate is \$5.00 and their guests may pay the Discount Card rate.
- e. **FOOD AND BEVERAGE POLICY:** All purchases of food and beverages consumed at the golf course must be made through the golf course concessionaire. Consumption of food and beverages purchased through outside sources is not allowed.
- f. **GOLF ASSOCIATIONS:** Groups recognized by the City of Jacksonville Beach Golf Course. Tee times are reserved in advance for their use. However, tournaments, holidays or course maintenance may cause a deviation in their schedule. The golf course manager and/or golf course superintendent may alter these times to work in the best interests of the golf course. Special rates require prior written approval of the City Manager.
- g. **HOLIDAYS:** Weekend Rate applies to all holidays. Golf cart usage will be required prior to 12:00 p.m. (noon) on all holidays. The golf course may be closed on Christmas Day, December 25. All public holidays are recognized for this purpose.
- h. **JUNIOR:** A person 15 years of age or under. Junior rates apply after 12:00 p.m. (noon) weekdays and weekends (walking or riding).
- i. **RAINCHECKS:** Rainchecks are issued if play is suspended before the fifth hole of an eighteen-hole round. Nine-hole rain checks are issued if play is suspended before the fourteenth hole of an eighteen hole round, or before the fifth hole of a nine hole round. Rainchecks will expire after 90 days from date of issue.
- j. **SENIOR:** A person, age 65 or over, regardless of the location of the senior's residence. Senior rates apply Monday through Thursday only (walking or riding). Senior rates do not apply on Holidays that fall on weekdays.
- k. **TOURNAMENT:** A scheduled, organized event that requires the prior written approval (to include the tournament rate) of the City Manager or his/her designated representative.

- l. **TWILIGHT RATE:** Lower rate charged in the late afternoon as an incentive to increase player count. Twilight rates apply when 18 holes cannot be played due to darkness and are at the discretion of the Facility Manager to adjust seasonally.
- m. **WALKING:** Walking the golf course for any round is allowed anytime.

SECTION 5. RATE ADJUSTMENTS:

- a. The City Manager or his/her designee has the authority to offer promotional rates including the driving range (either discounted or increased) based on time of day, or season, or both, including tournaments, to optimize daily play.
- b. The City Manager or his/her designee may adjust the rates approved in the Resolution annually, in an amount not to exceed the annual percentage increase in the Consumer Price Index for All Urban Consumers (CPI-U) for the previous calendar year.

SECTION 6. WAIVER OF FEES:

- a. Daily greens fees may be waived for all PGA professionals, golf course managers and golf course superintendents upon presentation of proper identification. Visiting professionals, managers and superintendents will be permitted to bring up to two guests with the greens fees waived, however cart fees are required. The Jacksonville Beach Golf Course facility manager or superintendent must be playing with the group.
- b. Daily greens fees and surcharge will be waived for students who are designated as members of the Duncan U. Fletcher Middle School or High School golf team during a practice or competitive match. This will be applicable only during their interscholastic season and is subject to availability of space. This will not include any weekends or holidays.
- c. Daily greens fees may be waived or reduced for current City of Jacksonville Beach golf professionals, golf course facility manager and golf course superintendent with the prior written approval of the City Manager or his/her designee.

SECTION 7. REPEAL. Resolution No. 2029-2019 is hereby repealed in its entirety.

SECTION 8. EFFECTIVE DATE. This Resolution shall become effective July 1, 2020.

AUTHENTICATED this ___ day of _____, 2020.

William C. Latham, MAYOR

Laurie Scott, CITY CLERK

ATTACHMENT A -- Golf Course Rates

Resolution No. 2056-2020

(All rates subject to sales tax)

	RIDE				WALK			
	Weekday		Weekend		Weekday		Weekend	
	<u>18</u>	<u>9</u>	<u>18</u>	<u>9</u>	<u>18</u>	<u>9</u>	<u>18</u>	<u>9</u>
1. Open	\$ 40.00	\$ 25.00	\$ 48.00	\$ 29.00	\$ 25.00	\$ 18.00	\$ 48.00	\$ 29.00
Open Afternoon	\$ 35.00	\$ 22.00	\$ 41.00	\$ 27.00	\$ 20.00	\$ 16.00	\$ 41.00	\$ 27.00
Open Twilight	\$ 25.00	na	\$ 26.00		\$ 15.00	na	\$ 26.00	
2. Member	\$ 33.00	\$ 19.00	\$ 37.00	\$ 22.00	\$ 20.00	\$ 14.00	\$ 37.00	\$ 22.00
Member Afternoon	\$ 29.00	\$ 15.50	\$ 33.00	\$ 20.00	\$ 15.00	\$ 14.00	\$ 33.00	\$ 20.00
Member Twilight	\$ 20.00	na	\$ 22.00		\$ 13.00	na	\$ 22.00	
3. Senior	\$ 27.50	\$ 19.00	na	na	\$ 20.00	\$ 12.00	na	na
4. Junior*	\$ 12.00	\$ 8.00	\$ 12.00	\$ 8.00	\$ 10.00	\$ 6.00	\$ 12.00	\$ 8.00
5. Annual Pass	\$ 20.00	\$ 15.00	\$ 20.00	\$ 15.00	na	na	\$ 20.00	\$ 15.00

Driving Range 30 balls	\$ 3.74
Driving Range 55 balls	\$ 6.54
Driving Range 70 balls	\$ 8.41
Discount Card	\$ 175
BES Discount Card	\$ 125

	<u>18 Holes</u>	<u>9 Holes</u>
Club Rentals	\$ 25.00	\$ 15.00
Pull Carts	\$ 6.00	\$ 4.00
Tempo Walk	\$ 10.00	\$ 8.00

MEMORANDUM

TO: Michael J. Staffopoulos, City Manager
FROM: Chris Ambrosio, City Attorney
SUBJECT: Resolution No. 2054-2020 to amend Resolution No. 2047-2019 to incorporate new research, reports and Council decisions concerning the Lakeside Drive gate matter.
DATE: April 27, 2020

BACKGROUND

On December 2, 2019, the City Council adopted Resolution No. 2047-2019 and decided that an electronically controlled gate should be installed on the City's Lot in the Lakeside Drive gate matter. The Council determined that the gate would remain permanently closed with the exception that it may be opened during Kings Road bridge closures and for certain emergency events and public services. The Council determined that emergency fire rescue, law enforcement and public works departments should have electronically controlled access to open and close the gate in order to provide services to the neighborhoods usually accessed by the bridge. The Council directed staff to research and report on the costs, logistics and necessity of an electronic gate to be used by these departments. The Council also directed the City Attorney to research legal issues and options to allow low-speed vehicles ("LSV") to use a path or sidewalk on the City's Lot.

At a Council briefing, the Fire Marshal reported to the Council that a committee consisting of these departments and the Jacksonville Fire Rescue Department ("JFRD") determined that no City department or JFRD, needs an electronically controlled gate. And that closure of the gate will not impact delivery of their services to neighborhoods south of the bridge. The Fire Marshal recommended that a lock-secured, manually operated gate would suffice. The Council agreed with the Fire Marshal and directed that a secure manually operated gate be utilized. The City Attorney reported to Council that Florida Statutes expressly restrict operation of LSV only on streets where the posted speed limit is 35 MPH or less, and that there is no legal discretion the Council could safely exercise to develop a path, sidewalk, or mixed-use path for LSV on the City's Lot. The City Attorney reported that many other Florida local governments recognize that the Florida Statutes mandate that LSV may not be lawfully operated on paths, sidewalks, or mixed use paths. Those governments do not allow LSV to be operated in any way inconsistent with the Florida Statutes. The Council decided to not install a LSV path. These new results and recommendations reported to the Council, and the Council's decisions, should be incorporated into a Resolution that amends the Council's prior Resolution on the matter.

REQUESTED ACTION

Adopt/Deny Resolution No. 2054-2020 to amend Resolution No. 2047-2019 to incorporate new research, reports and Council decisions concerning the Lakeside Drive gate matter.

Introduced by: _____

Adopted: _____

RESOLUTION NO. 2054-2020

A RESOLUTION AMENDING RESOLUTION NO. 2047-2019 BY THE CITY OF JACKSONVILLE BEACH, FLORIDA, TO INCORPORATE NEW RESEARCH RESULTS AND COUNCIL DECISIONS IN THE MATTER KNOWN AS THE LAKESIDE DRIVE GATE; DECLARING VALID PUBLIC PURPOSES FOR A MANUALLY OPERATED GATE TO REMAIN PERMANENTLY CLOSED WITH EXCEPTION FOR KINGS ROAD BRIDGE CLOSURES, CERTAIN EMERGENCY EVENTS AND PUBLIC SERVICES; PROVIDING FOR LEGISLATIVE FINDINGS, COUNCIL AUTHORITY, STAFF DIRECTIONS, PUBLIC PURPOSES, REPEAL OF PRIOR INCONSISTENT RESOLUTIONS AND DECISIONS, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, the City of Jacksonville Beach (“City”) holds fee title ownership of real property described in Duval County Property Appraiser records as Ocean Forest Unit No.7, Parcel A, RE#178602-0502 in the Ocean Forest subdivision (“City’s Lot”), conveyed to the City through W.P. Tinney Construction Co.’s March 26, 1990, Warranty Deed; and

WHEREAS, the Warranty Deed contains no restrictions, limitations, covenants or conditions, and identifies the City’s Lot being recorded in Duval County public records Plat Book 37, Page 22 which contains a survey of Lakeside Drive (“Lakeside”) as a dead end cul-de-sac road, the Lakeside parcels (including City’s Lot), and the surveyor’s February 29, 1980, certification that the Plat is a correct representation of the lands surveyed; and

WHEREAS, the City’s Lot was vacant and unimproved until approximately 2004, when the City of Neptune Beach (“Neptune Beach”) planned construction work and temporary vehicular traffic closure on the Kings Road bridge (“the bridge”), that would temporarily remove the only ingress and egress access to residences in the City’s northwest portion of the Ocean Forest subdivision, Neptune Beach residences south of the bridge, and prevent emergency and service vehicles from reaching those areas; and

WHEREAS, around the time bridge construction plans formed, the City developed plans to install a water utility distribution and connection to be routed under the City’s Lot for service in the same northwest portion of the City’s residential area; and

WHEREAS, the City, in cooperation with Neptune Beach, developed a design for a temporary traffic detour route (“detour route”) with a manually operated gate on the City’s Lot that would connect Lakeside and Seagate Avenue (“Seagate”) to provide temporary ingress and egress to the areas impacted by the bridge closure; and

WHEREAS, on April 5, 2004, the City Council approved installation of the City’s water utility, the detour route and gate on the City’s Lot, with the gate approved to be open only in

times when bridge construction caused traffic closure, and closed with no thru traffic except for emergency purposes when the bridge was open to traffic; and

WHEREAS, in 2004, construction of the detour route on the City's Lot included removal of vegetation and installation of a paved surface, curbs, a wood siding fence and a manually operated gate that could be opened and closed at City Council's discretion; and

WHEREAS, the gate was opened to allow use of the detour route when the bridge was closed for repairs, inspections revealed timber beams cracks, which caused further bridge repairs and closure longer than expected, so for this reason only the gate remained open. Finally bridge repairs were completed and the bridge was opened, so the gate was permanently closed; and

WHEREAS, afterwards and currently, the Florida Department of Transportation ("FDOT") is performing reconstruction of the bridge to bring it up to FDOT specifications which has caused extended closure and necessitated the gate being open for use of the detour route; and

WHEREAS, some residents want the detour route made into a permanent road or street as an additional means of ingress and egress, and the gate removed or they want private access to control the gate; and

WHEREAS, other residents want the detour route and gate closed when the bridge reopens to traffic (as planned since initial bridge repairs and approved by the City Council on April 5, 2004), and the gate opened only during bridge closures and for emergency purposes; and

WHEREAS, FDOT reports that soon the bridge will be open as an improved ingress and egress route for all legal loads of traffic and large vehicles; and

WHEREAS, on December 2, 2019, the City Council adopted Resolution No. 2047-2019 and resolved that an electronically controlled gate would be installed on the City's Lot, that would remain permanently closed with the exception that it may be opened during bridge closures and for certain emergency events; and

WHEREAS, the City Council determined that emergency fire rescue, law enforcement and public works departments should have electronically controlled access to open and close the gate in order to provide services to the neighborhoods usually accessed by the bridge; and.

WHEREAS, the City Council directed staff to research and report on the costs, feasibility, logistics and necessity of having an electronic gate installed and used by emergency fire rescue, law enforcement and public works departments; and

WHEREAS, the City Council also directed the City Attorney to research legal issues and options for allowing low-speed vehicles ("LSV") to use a path or sidewalk on the City's Lot; and

WHEREAS, the Fire Marshal established a committee of representatives from the Police Department, Beaches Energy, Public Works and Information Technology departments, and the

Fire Marshal consulted with the City of Jacksonville Fire and Rescue Department (“JFRD”), to research the options and needs for having an electronically controlled gate; and

WHEREAS, the Fire Marshal reported to the City Council that the committee determined no City department or JFRD, needs an electronically controlled gate and closure of the gate will not impact delivery of their services to neighborhoods south of the bridge; and

WHEREAS, JFRD reports that once the bridge is open, the neighborhoods that the bridge services would be assigned to Fire Station 55, so Lakeside Drive would not be used for emergency access, and the City’s Police Department reports that it also would not use Lakeside Drive to access those same neighborhoods for service calls; and

WHEREAS, the City Attorney reported to City Council that Florida Statutes expressly restrict operation of LSV only on streets where the posted speed limit is 35 MPH or less, and that there is no legal discretion the City Council could safely exercise to develop a path, sidewalk, or mixed-use path on which LSV may be operated; and

WHEREAS, the City Attorney reported that many other Florida local governments recognize that the Florida Statutes mandate that LSV may not be lawfully operated on paths, sidewalks, or mixed-use paths and those local governments do not allow LSV to be operated in any way that is inconsistent with the Florida Statutes.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, THAT:

SECTION 1. Recitals and Legislative Findings Adopted. The above recitals and legislative findings are adopted by the City of Jacksonville Beach City Council, and made a part of this Resolution. The City has taken all appropriate and required action necessary to the processing and majority vote approval of this Resolution.

SECTION 2. Council Authority. Municipalities may exercise broad governmental powers to enable them to conduct municipal government, perform municipal functions and render municipal services, and may exercise any power for municipal purposes not expressly prohibited by the constitution, general or special law, or county charter. Article VIII, § 2 Fla. Const., F.S. §166.021(4). It constitutes a public purpose to expend public funds to develop or improve local infrastructure. F.S. §166.021(8)(c). Valid municipal purposes includes regulating transportation facilities. F.S. §125.01(m).

SECTION 3: Public Purposes. The City Council finds it is in the best interests of the large majority of City residents residing in and around the Ocean Forest subdivision, and that it serves valid public purposes of promotion of the public health, safety, security, and welfare to have a manually operated gate on the City’s Lot. The gate will remain permanently closed with the exception that it may be opened at the City’s discretion to allow use of the City’s Lot as a temporary detour during Kings Road bridge closures and for ingress and egress during certain emergency events. The City Council finds that JFRD, the City police department and municipal service departments would not use the City’s Lot and do not need access to the gate under

normal circumstances in order to provide their services. The City Council finds that the permanent closure of the gate will serve a public purpose and benefit City residents by maintaining the Lakeside Drive roadway and cul-de-sac as originally designed and as existed at the time the Warranty Deed and Plat were recorded, and prior to bridge construction in 2004. Based on FDOT information, the City Council believes that the newly constructed Kings Road bridge will provide safe passage for all legal loads of traffic and large vehicles pursuant to FDOT specifications. Permanent closure of the gate will reduce or eliminate the detour route flow-through traffic on Lakeside Drive and surrounding roads. This should contribute to public welfare, comfort, convenience, and safer neighborhood roads in that community. The bridge will provide safe ingress and egress for residents that live south of the bridge, and will be the primary route for JFRD and the police department servicing calls in the area south of the bridge.

SECTION 4. Administrative Assignment and Authorization. The City Council hereby authorizes and directs the City Manager and staff to commence activities to install a secure and manually operated gate on the City's Parcel. The City Manager is authorized to let contracts, execute and enter into agreements and take any other steps on behalf of the City consistent with the findings and intention of this Resolution. The City Manager is authorized to delegate these activities to City staff as he deems appropriate.

SECTION 5. Repeal of Prior Inconsistent Resolutions and Council Decisions. All resolutions or parts of resolutions in conflict herewith are repealed to the extent of the conflict. The City Council hereby retracts prior Council actions that are inconsistent with this Resolution.

SECTION 6. Severability. If any section, subsection, sentence, clause, phrase, word, or portion of this resolution is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion hereto.

SECTION 7. Effective Date. This Resolution shall become effective immediately upon its passage and adoption.

AUTHENTICATED this ___ day of _____, 2020.

William C. Latham, MAYOR

Laurie Scott, CITY CLERK

City of

Jacksonville Beach

City Hall

11 North Third Street

Jacksonville Beach

FL 32250

Phone: 904.247.6231

Fax: 904.247.6107

Planning@jaxbchfl.net

www.jacksonvillebeach.org



MEMORANDUM

To: Mike Staffopoulos, City Manager

From: Heather Ireland, Senior Planner

Re: Ordinance 2020-8144, adopting text amendments to the City of Jacksonville Beach 2030 Comprehensive Plan to add objectives and policies to the Coastal Management Element to meet “Peril of Flood” requirements of Florida Statutes. (Second reading)

Date: June 8, 2020

BACKGROUND

In September of 2019, the City of Jacksonville Beach was awarded a grant from the Florida Department of Environmental Protection (FDEP) to analyze the City’s vulnerability to sea level rise, spring tides, and storm surge. The City contracted with a consultant to carry out the grant requirements of conducting the technical analysis, summarizing the results, and identifying potential policy implications.

The grant project involved gathering data from different sources and modeling the impacts over time of sea level rise, spring tide, storm surge, and collective events, such as sea level rise combined with storm surge. The modeling results were joined with parcel data, future land use, structure values, habitats, and major infrastructure to identify potential future vulnerability. Additional work involved evaluating potential options to mitigate or reduce the impacts from sea level rise and prepare comprehensive plan amendments to address the “Peril of Flood” requirements of Florida Statutes 163.3178(2)(f).

New objectives and policies were proposed for addition under Goal CM.3 of the Coastal Management Element of the 2030 Comprehensive Plan. Florida Statutes 163.3178(2)(f) states that the Coastal Management Element of a Comprehensive Plan must contain a redevelopment component that outlines principles that must be used to address and eliminate inappropriate and unsafe development in the coastal areas when opportunities arise.

The City hosted two public workshops related to the grant. The first public workshop was held on December 19, 2019 to present the findings and obtain public input. The second public workshop was held on February 24, 2020 to discuss the proposed amendments and obtain additional public input.

Memorandum
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June 8, 2020

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The Planning Commission, serving as the City's Land Planning Agency (LPA), considered the proposed amendments at their meeting on March 9, 2020. After some discussion, the Planning Commission recommended one addition to the proposed Comprehensive Plan amendments, and then unanimously voted to recommend approval by City Council to transmit the proposed amendments to the State of Florida Department of Economic Opportunity for review.

On April 6, 2020, City Council voted to transmit the proposed amendments to State reviewing agencies via Resolution No. 2057-2020. On April 8, 2020, the amendment package was sent out for review and comments have now been received from reviewing agencies. The City did not receive any objections to the proposed amendments, nor were any adverse impacts of the proposed amendments identified. Based on a technical assistance comment from the Department of Economic Opportunity, clarifying language was added to Policy CM3.4.2 (the recommended addition is in red and underlined).

On June 1, 2020, the City Council approved the first reading of proposed Ordinance No. 2020-8144.

REQUESTED ACTION

Adopt/Deny Ordinance No. 2020-8144, adopting text amendments to the Jacksonville Beach 2030 Comprehensive Plan, related to the "Peril of Flood" requirements of Florida Statutes.

Introduced by: _____
1st Reading: _____
2nd Reading: _____

ORDINANCE NO. 2020-8144

AN ORDINANCE OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, ADOPTING AMENDMENTS TO THE JACKSONVILLE BEACH 2030 COMPREHENSIVE PLAN COASTAL MANAGEMENT ELEMENT TO ADOPT NEW POLICIES AND OBJECTIVES TO MEET THE PERIL OF FLOOD REQUIREMENTS OF SECTION 163.3178(2)(f), FLORIDA STATUTES, PROVIDING DIRECTIONS TO THE PLANNING AND DEVELOPMENT DEPARTMENT; ESTABLISHING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Jacksonville Beach (“City”) City Council adopted a Comprehensive Plan for the City by Ordinance No. 7474; and

WHEREAS, pursuant to Section 163.3178(2)(f), Florida Statutes, the City is required to amend the adopted Comprehensive Plan Coastal Management Element to include “Peril of Flood” policies that provide a redevelopment component that outlines principles that must be used to eliminate inappropriate and unsafe development in coastal areas when opportunities arise; and

WHEREAS, the City has initiated an amendment to the 2030 Comprehensive Plan in order to incorporate new objectives and policies to the Coastal Management Element of the Comprehensive Plan to meet the “Peril of Flood” requirements of Section 163.3178, Florida Statutes; and

WHEREAS, Section 163.3184, Florida Statutes, provides that a local government shall, following an advertised public hearing, transmit by affirmative vote of not less than a majority of the members of the governing body present at the hearing, proposed comprehensive plan amendments to the applicable reviewing agencies and local governments; and

WHEREAS, on March 9, 2020, the City Planning Commission, acting as the Local Planning Agency at an advertised public hearing, unanimously recommended transmittal of the proposed amendments in application PC#5-20, to the Florida Department of Community Affairs; and

WHEREAS, on April 6, 2020, the Jacksonville Beach City Council adopted Resolution No. 2057-2020, tentatively approving the proposed amendment to the 2030 Comprehensive Plan, application PC#5-20, and authorized the transmittal of same for review by the Florida Department of Economic Opportunity (DEO) and other State agencies; and

WHEREAS, after receiving comments from the reviewing agencies, Section 163.3184(3)(c)1., Florida Statutes, requires a local government to hold a second public hearing on whether to adopt one or more comprehensive plan amendments; and

WHEREAS, the application has been reviewed and the changes proposed therein are deemed to be consistent with the overall adopted 2030 Comprehensive Plan, and the City has been instructed by the DEO that it may proceed with the adoption of the proposed Comprehensive Plan Text amendments.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF JACKSONVILLE BEACH AS FOLLOWS:

SECTION 1. That the proposed amendments to the Coastal Management Element of the 2030 Comprehensive Plan, as set forth in “Exhibit A” to this Ordinance, are hereby approved.

SECTION 2. If any provision or portion of this amendment is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions or portions of this amendment shall remain in full force and effect.

SECTION 3. The Planning and Development Department is directed to transmit the comprehensive plan amendments as set forth in “Exhibit A”, as adopted by City Council, to all necessary and required agencies, in accordance with Florida law.

SECTION 4. This comprehensive plan amendment shall become effective 31 days after the state land planning agency notifies the City that the plan amendment package is complete.

AUTHENTICATED THIS _____ DAY OF _____, 2020.

William C. Latham, MAYOR

Laurie Scott, CITY CLERK

**Draft City of Jacksonville Beach
Comprehensive Plan Amendment
Responding to Peril of Flood Statutory Requirements
(s. 163.3178(2)(f), Florida Statutes)**

Goal CM.3 (existing)

The vulnerability of the people and property of Jacksonville Beach to coastal hazards such as hurricane damage and coastal flooding shall be minimized.

Objective CM 3.4 (proposed)

The City shall adopt and implement policies, regulatory standards, administrative procedures, incentives or other strategies to reduce vulnerability to sea level rise, high-tide events, storm surge, stormwater runoff and flash floods.

Policy CM3.4.1 (proposed)

The City shall consider in all decision-making processes whether the action or decision will increase, reduce or mitigate flood potential from sea level rise, high tide and storm surge, including:

1. Comprehensive Plan and Land Development Code amendments. The City shall evaluate its policies and regulations on a periodic basis to consider amendments to reduce and/or mitigate flooding impacts and shall ensure amendments do not increase the extent and depth of flood potential.
2. Land use and zoning amendment decisions. Density offsets in the Coastal High Hazard Area shall not result in an increase in density or intensity within areas forecasted to flood due to sea level rise or high tide events forecasted through 2060 based on high risk scenario.
3. Subdivision, Planned Unit Development and Site Plan reviews. The City shall ensure all applicable policies and regulations are enforced during development review procedures, shall encourage approaches to

reduce and/or mitigate flood impacts, and shall evaluate opportunities for offering incentives for exceeding minimum standards.

4. Budgetary Process, Strategic Plans and Departments. The City shall consider opportunities to reduce and/or mitigate flood impacts in preparing its budget, evaluating public projects and determining priorities by Department.
5. Infrastructure Improvements. The City shall give high priority to infrastructure improvements and other engineering solutions that will increase public health and safety by improving flood resiliency. The City shall evaluate the use of green infrastructure designs, such as low impact stormwater designs, where deemed feasible and effective.

Policy CM3.4.2 (proposed)

The City shall implement the following redevelopment and development principles, strategies and engineering solutions to reduce flood risks from events identified in Objective 3.4 and to reduce the extent of real property and structures located in designated flood zones:

1. The City shall evaluate land acquisition opportunities based on the following guiding principles:
 - a. Identify and prioritize sites that are determined most susceptible to flooding based on modeling and/or recorded repetitive structural damage.
 - b. Prioritize sites that maximize public benefits, including shoreline access, recreation, conservation and other objectives of the Comprehensive Plan.
 - c. Reduce acquisition costs by seeking out willing sellers through voluntary land acquisition.
 - d. Coordinate with regional, state and federal agencies and non-profit programs on funding acquisition priorities.
 - e. Pursue options to aggregate acquisition lands to maximize effectiveness and reduce infrastructure demands.

- f. Identify properties with higher vulnerability populations such as elderly and low income.
2. The City shall identify opportunities to reduce density/intensity of development in flood zones:
 - a. Prioritize potential sites appropriate for less than fee simple purchase of partial development rights following the same principles as for fee simple acquisition.
 - b. Prioritize sites that are suitable for conversion to less susceptible and or lower value land uses (i.e., commercial to light industrial) in conjunction with fee simple purchase of partial development rights.
 - c. Evaluate opportunities for public/private partnerships to implement drainage improvements, selective seawall construction or other engineering solutions in conjunction with reduction of density/intensity.
3. The City shall amend its floodplain regulations to require the elevation of new structures and substantially repaired/improved structures located in flood zones to a minimum of 1.5 feet above applicable base flood elevation standards.
4. The City shall amend its floodplain regulations to require a cumulative calculation of improvement costs over a two-year period in determining whether improvements result in a substantial improvement to a nonconforming structure below required base floor elevation.
5. The City shall limit public expenditures that would facilitate development within areas susceptible to projected flooding from sea level rise through 2060 and high tides, and shall encourage local governments, agencies and service providers to implement the same strategy.
6. The City shall ensure that drainage swales, ditches, stormwater retention areas and urban conveyance systems are maintained to

achieve maximum design capacity and flow. The City shall conduct periodic inspections of private drainage systems under its regulatory jurisdiction to ensure enforcement of permitting conditions relating to operation and maintenance of drainage systems, and shall encourage the St. Johns Water Management District to conduct inspections for systems under its jurisdiction.

7. The City shall coordinate with the Florida Department of Transportation, Duval County, the Duval County School District and other government agencies that own development sites, control right-of-way or provide services in order to evaluate opportunities for partnering on drainage improvements and to encourage designs that minimize and mitigate flood impacts.

Policy CM3.4.3 (proposed)

The City shall evaluate and adopt regulations to require or incentivize the following site development techniques and best management practices to reduce losses due to flooding and resulting insurance claims:

- a. Evaluate the feasibility of adopting more stringent drainage level-of-service standards as related to duration, frequency and recovery design criteria.
- b. Evaluate the feasibility of revising regulations to reduce the extent of required impervious surfaces, including minimum and maximum off-street parking ratios, options for compact parking spaces, bicycle storage parking credits, specific shared parking ratios for uses with different peak periods, and use of pervious materials for driveways, parking and sidewalks.
- c. Require shared access points and cross-connections between developments where feasible and where result would reduce impervious surfaces.
- d. Reduce minimum pavement width requirements for curb and gutter roads to 22' plus 1.5' curb and gutter for collector and local roads.

- e. Support regulatory and financial incentives for elevating the first floor of structures on pilings in A-zones to allow for parking beneath the structure. Implement the same strategy for elevating the first floor structures above minimum regulatory requirements in V-zones as necessary to locate parking below structures.
- f. The City shall coordinate with the UF/IFAS Extension office to seek assistance in amending the City's development standards and landscaping standards to increase flood attenuation.
- g. The City shall continue to provide public education on flood protection, best management practices and the National Flood Insurance Program via its website, pamphlets workshops, and other outreach methods.

Policy CM3.4.4 (proposed)

The City shall maintain flood-resistant construction requirements that are consistent with, or more stringent, than the Florida Building Code and applicable flood plain management regulations set forth in 44 C.F.R., Part 60.

Policy CM3.4.5 (proposed)

Construction activities seaward of the coastal construction control lines established pursuant to s. 161.053 shall be consistent with Chapter 161, Florida Statutes.

Policy CM3.4.6 (proposed)

The City shall continue to participate in the National Flood Insurance Program Community Rating System and shall periodically evaluate program options for improving its rating to maximum insurance premium discounts.