



**CITY OF JACKSONVILLE BEACH
FLORIDA**

MEMORANDUM TO:

The Honorable Mayor and
Members of the City Council
City of Jacksonville Beach, Florida

Council Members:

The following Agenda of Business has been prepared for consideration and action at the Regular Meeting of the City Council on **Monday, October 19, 2015, at 7:00 P.M. in the Council Chambers, 11 North Third Street, Jacksonville Beach, Florida.**

**Opening Ceremonies: Invocation
Salute to the Flag**

Roll Call

1. **APPROVAL OF MINUTES:**

- Special City Council Workshop held October 5, 2015
- Regular City Council Meeting held October 5, 2015

2. **ANNOUNCEMENTS:**

3. **COURTESY OF THE FLOOR TO VISITORS:**

4. **MAYOR AND CITY COUNCIL:**

- (a) Public Works Recognition

5. **CITY CLERK:**

6. **CITY MANAGER:**

- (a) Accept the Monthly Financial Reports for the Month of September 2015
- (b) Award Unit Price Bid Number 1415-09, "Water Main Improvements Project (Various Locations)," to *John Woody, Inc.*, and Authorize Construction Administration Services with the Project Design Firm, *Jones Edmunds & Associates, Inc.*

7. **RESOLUTIONS:**

(a) **RESOLUTION NO. 1954-2015**

A RESOLUTION PROVIDING FOR THE SALE OF SURPLUS PROPERTY ONLINE.

8. **ORDINANCES:**

ADJOURNMENT

Respectfully submitted,

/s/George D. Forbes
CITY MANAGER

GDF:ls
10/15/15

If a person decides to appeal any decision made by the City Council with respect to any matter considered at any meeting, such person may need a record of the proceedings and, for such purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The public is encouraged to speak on issues on this Agenda that concern them. Anyone who wishes to speak should submit the request to the City Clerk prior to the beginning of the meeting. These forms are available at the entrance of the City Council Chambers for your convenience.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299, ext. 10, no later than 12:00 PM, Friday, October 16, 2015.

**Minutes of City Council Workshop
2015 Downtown Action Plan
Monday, October 5, 2015 – 5:00 P.M.
City Council Chambers**

Mayor Latham called the workshop to order at 5:00 P.M.

The following City Council members were in attendance:

Mayor: Charlie Latham

Council Members: Lee Buck Keith Doherty Chris Hoffman
Bruce Thomason Phil Vogelsang Jeanell Wilson

Also present were City Manager George Forbes and City Clerk Laurie Scott.

Purpose of Workshop

The purpose of the Workshop was for the City Council to discuss the 2015 Downtown Action Plan.

Presentations and Discussions

Mr. Forbes began the workshop by explaining the downtown project in which the City will be making improvements on the streets and avenues east of A1A from Beach Boulevard to 4th Avenue South. He announced that an Open House on this project will take place on Wednesday, October 7th, 2015, from 6-8 P.M. in the Council Chambers at City Hall. They will be discussing the plans with homeowners and citizens to receive their feedback on the projects prior to going to bid. The project will take approximately 18 months to complete. The project will begin next year.

Mr. Forbes reviewed the PowerPoint presentation on the Downtown Action Plan [slides on file]. He reported that the workshop would be covering the following categories of the Downtown Action Plan, *Public Spaces, Transportation, Public Safety, Commercial Spaces, Entertainment and Events, and Quality of Life.*

He reported the following “Public Spaces” projects are out to bid with a late October opening. Construction to begin shortly after that.

- Oceanfront Park restrooms – constructing a four stall, unisex restroom, and outdoor shower station.
- SeaWalk Pavilion multi-purpose renovations - to include restrooms, performer lounge, and storage/hospitality space.

Mr. Forbes discussed the long-term potential for public-private partnerships by working with a private developer to potentially build a mixed-use project including a hotel, commercial space and parking structure on the Latham Plaza parking lot site.

Mr. Forbes discussed the pier parking lot hotel, restaurant, and retail development. He suggested the constructing of a hotel on the oceanfront property might be the best use of the property.

Mr. Forbes discussed the construction of a surface parking facility on CRA – owned land on 2nd Street North between 3rd and 4th Avenue North, including the 2,500 square foot facilities to store police equipment. The surface parking lot would add 90+ parking spots. He offered that in the future, the City could add additional parking spots by adding a three (3) story parking garage at that location.

Mr. Forbes proposed preparing an RFP for consulting services to begin planning for a parking garage on the Ritz lot with commercial development along 4th Avenue North and 1st Street. He suggested this development be divided into three phases.

- Phase I – Develop the surface lot on 2nd Street between 3rd and 4th Avenue North.
- Phase II – The construction of a parking garage with commercial development on the Ritz lot.
- Phase III – A hotel on the Pier parking lot.

Ms. Hoffman asked if the proposed development would be constructed within the 35' height limits. Mr. Forbes acknowledged they would be built to meet the 35' height restrictions.

Mr. Doherty stated that he supported the idea of building in phases. It would have less of an impact on residents and businesses livelihoods.

Mr. Forbes explained his goal was to build a parking lot/commercial facilities on both sides of downtown and remove the big parking lots permitting people to walk freely among them. He stated the parking garages would be staffed, and users would be charged a fee for parking per day.

Mr. Buck pointed out that this would be a good time to stage development while the market is good, and that the market is expected to be good for the next five to seven years.

Mr. Doherty stated that the key to improving Downtown was to bring in hotels. He stated that the City is currently short on hotels. He stated adding one or two hotels would be beneficial to the City.

A discussion ensued about attracting four-star and five-star hotels for the oceanfront, leasing the property instead of selling the land, and offering incentives to bring hotels to the City.

Planning & Development Director Bill Mann discussed the on-going FDOT pedestrian safety study being conducted for A1A in Jacksonville Beach.

Deputy City Manager Trish Roberts discussed the plans for adding decorative bicycle racks, way-finding signs and bollards at selected locations in Downtown. The custom bike racks would be tied to ocean life/beach themes. New bollards would be installed to delineate the roadway and pedestrian spaces to improve pedestrian safety and traffic flow. She discussed the potential areas for sculptures,

murals, pod-type seating and shade structures. She stated we are preparing an RFP to hire a consultant to ensure all these features incorporate the same ocean life/beach themes.

Mr. Vogelsang requested the City hire a traffic engineer to look into potentially making 1st Street North traveling one-way down, and the same for 2nd Street North - traveling one-way back.

Police Chief Dooley reviewed the shuttle program for the downtown business employees who utilize parking spaces at the City's O & M Building on Shetter Avenue.

Police Chief Dooley presented an overview of the pilot program seeking to reduce non-resident parking in residential areas where there is no off-street parking available adjacent to Downtown.

Mr. Forbes discussed scheduling more city events in non-peak seasons rather than in the summer months and the addition of more outdoor movies for next year.

Public Works Director Ty Edwards provided an update on the Gum Busters equipment and chemicals used to pressure wash the pavers in the Downtown streets to remove gum, oil stains and more.

A discussion ensued in the matter of revising the Land Development Code (LDC) to allow outdoor seating in restaurants and bar areas under 200 square feet to be permitted uses in commercial zoning districts, with no additional parking requirement.

Mr. Forbes recommended at this time, not to revise the LDC to reduce the parking requirements for restaurants by 50% in the central business district.

Mr. Vogelsang stated he would like to see a revision to the LDC allowing outdoor music for restaurants.

Following the discussion, Mr. Forbes recommended that the change to the LDC would include:

- Outdoor seating for restaurants and bar areas under 200 s.q. would be a permitted use with no additional parking requirement; and
- Outdoor seating of restaurants and bar areas exceeding 200 s.q. would require a conditional use permit, but no additional parking.

Police Chief Dooley discussed changing the alcohol ordinance to prohibit restaurants from removing or pushing tables and chairs aside to become nightclubs. He also discussed considering modifications to the regulations governing the hours of operation for the restaurants with 4-COP-SRX beverage licenses. His recommendation would be to modify the required closing time for restaurants serving alcohol from 2:00 AM to 1:30 AM. Furthermore, the proposal would require restaurants to keep their kitchens open until thirty minutes prior to closing.

Police Chief Dooley also recommended that the language in the ordinance include "any violation of state law or local ordinance, that occurs at any hour of operation, can be applied as a notice of violation

to the individual business – not only the violations that occur during the extended hours of midnight to 1:30 or 2:00 AM.” This would apply to both restaurant and bar vendors.

Mr. Forbes reported that he and Police Chief Dooley would meet with local restaurant and bar owners to get their feedback before bringing a code change back to City Council.

Mr. Thomason recommended if the changes to the alcohol ordinance were to be adopted, he would like to encourage consideration of adding civilians, possibly code enforcement officers to assist Law Enforcement in enforcing the SRX night time closures.

A discussion ensued regarding the issuing and cost of purchasing of bar licenses, expanding the number of licenses that are available for purchase, and minimizing the impact on those restaurants and bars not violating any state laws or local ordinances.

Mr. Forbes summarized the workshop by saying the following:

- The Open House on the Capital Improvement Projects will be held on October 7, 2015, from 6-8 PM in the Council Chambers at City Hall
- We will proceed with opening the bids in late October for the Oceanfront Park restrooms and Seawalk Pavilion renovations
- We will proceed with developing the surface parking lot at 2nd Street North between 3rd and 4th Avenue North
- We will prepare an RFP to hire a consultant for the parking garage and commercial development on the Ritz lot. We will also hire a consultant to prepare a concept plan for a hotel on the Pier parking lot
- [Note: An RFP will also be prepared for a consultant to ensure all the bicycle racks, wayfinding signs, etc. for the downtown fit into an ocean life/beach theme]

The Workshop adjourned at 6:40 P.M.

Submitted by: Laurie D. Scott
City Clerk

Approved:

William C. Latham, MAYOR

Date: October 19, 2015

**Minutes of Regular City Council Meeting
held Monday, October 5, 2015, at 7:00 P.M.
in the Council Chambers, 11 North 3rd Street,
Jacksonville Beach, Florida.**



CALL TO ORDER:

Mayor Charlie Latham called the meeting to order at 7:00 P.M.

OPENING CEREMONIES:

The invocation was given by Council Member Wilson; followed by the Salute to the Flag.

ROLL CALL:

Mayor: William C. Latham

Council Members: Lee Buck Keith Doherty Christine Hoffman
 Bruce Thomason Phil Vogelsang Jeanell Wilson

Also present were City Manager George Forbes, and City Clerk Laurie Scott.

APPROVAL OF MINUTES

It was moved by Ms. Wilson, seconded by Ms. Hoffman and passed unanimously, to approve the following minutes as presented:

- Regular City Council Meeting held on September 21, 2015.

ANNOUNCEMENTS

Council Member Hoffman

- Ms. Hoffman reported on the Beaches Art Fest held on October 3, 2015, at the Beaches Museum and History Park.

Council Member Doherty

- Mr. Doherty announced the upcoming Beaches Oktoberfest event on October 16-18, 2015.

Council Member Thomason

- Mr. Thomason announced that October is National Breast Cancer Awareness month.

Mayor Latham

- Mayor Latham recognized the new Mayor-elect Mitch Reeves of the City of Atlantic Beach. He was in the audience at tonight's meeting.
- On September 24, 2015, the Mayor attended the opening ceremony of the new Pablo Towers facility.
- He participated in the Florida Chamber Forum last week in Orlando. The Mayor met with FDOT Secretary Boxhold and expressed his gratitude for the FDOT's continued commitment to the City to improve the drainage along A1A and SR-90.
- On October 1, 2015, he attended the ceremony for the 35th graduating class of the Citizen Police Academy.
- On October 2, 2015, he attended the retirement ceremony of Nancy Pyatte, Assistant City Clerk. The Mayor recognized Ms. Pyatte for her exceptional performance in the City Clerk's Office.
- He congratulated Jolyn Johnson and the team of volunteers for the successful Beaches Art Fest event on October 3, 2015. He expressed his gratitude to Chris Hoffman and the Beaches Museum and History Park for hosting the event.
- On October 5, 2015, he participated in the 100th birthday celebration for Ms. Alicia Carmona. Ms. Carmona was a Broadway actress in her younger days.
- He announced the Beaches Dial-a-Ride 40th Anniversary celebration would be held on October 17, 2015, at the South Beach Park Community Center.

COURTESY OF THE FLOOR TO VISITORS:

MAYOR AND CITY COUNCIL:

(a) Proclamation Presentation – International Archaeology Day

- Mayor Latham presented the Proclamation for International Archaeology Day, sponsored by Council Member Hoffman, to Nancy Scott and Dr. Melva Price.

CITY CLERK:

CITY MANAGER:

(a) Approve the Negotiated Settlement and Access License Agreement Between the City of Jacksonville Beach and the Church of Our Savior

Motion: It was moved by Ms. Wilson, seconded by Ms. Hoffman, to approve and authorize the Mayor and City Manager to sign the attached Settlement Agreement and Access License Agreement and to pay the settlement from the General Liability Insurance Fund.

Mr. Forbes discussed the settlement terms of the lawsuit with the Church of Our Savior. He asked the City Council to approve the Settlement Agreement, Access License Agreement and pay the settlement fee of \$290,000 to the Church of Our Savior.

City Attorney Susan Erdelyi reported that there was one scrivener's error on page 3 of the Settlement Agreement under paragraph 4. It references "RELEASORS" twice, and it should be "RELEASEES." The City has discussed this error with the Church of Our Savior and they approved making the change from "RELEASORS" to "RELEASEES." Mr. Forbes added for clarification that "RELEASEES" meant the City.

Mr. Doherty asked if the pedestrian access was part of the negotiations for which the settlement amount was reduced from \$305,000 to \$290,000. Mr. Forbes explained that during the mediation process, the Church of Our Savior agreed to the \$290,000 plus the access easement agreement so that they could traverse 20 feet [across city-owned property] onto their parcels. Also, should the Church of Our Savior want to move the access, they would be required to obtain the permission of the Public Works Director. The agreement also states that they can not interfere with the operations of the City's Sewer Lift Station located on the property.

Ms. Wilson asked if there were term limits on the conditional use permits. City Attorney Susan Erdelyi explained that the Church of Our Savior would have twelve months after the settlement agreement in which to submit their development plans.

Mr. Forbes stated that the Council has not just seen this for the first time tonight. This process has been ongoing for years. We have had many meetings with the City Council and our attorneys regarding the lawsuit with the Church. This is the end result of the lawsuit through mediation.

Roll call vote: Ayes – Buck, Doherty, Hoffman, Thomason, Vogelsang, Wilson, and Mayor Latham. The motion carried.

Minutes of the Regular City Council Meeting
held Monday, October 5, 2015

ORDINANCES:

ADJOURNMENT:

There being no further business, the meeting adjourned at 7:20 P.M.

Submitted by: Laurie Scott
City Clerk

Approval:

William C. Latham, MAYOR

October 19, 2015

Date

City of
Jacksonville Beach
Operations &
Maintenance Facility
Department of Public
Works
1460-A Shetter Avenue
Jacksonville Beach
FL 32250
Phone: 904.247.6219
Fax: 904.247.6117

www.jacksonvillebeach.org

DATE: October 13, 2015

TO: George D. Forbes, City Manager

FROM: Ty Edwards, Public Works

SUBJECT: Recognition for Outstanding Work on Year 3 Annual Report for the City's Federal / State Stormwater National Pollutant Discharge Elimination System Permit

ACTION REQUESTED:

I respectfully request that the Public Works personnel, named below, be formally recognized before the City Council for their outstanding efforts during the annual review process by staff of the Florida Department of Environmental Protection (FDEP), on the City's National Pollutant Discharge Elimination System (NPDES) Permit and the City's stormwater management programs.

BACKGROUND:

Stormwater is a community-wide concern as a non-point source of pollution. As rain falls on our community, storm runoff flows from every inch of land within our city limits. Ultimately, much of the runoff becomes polluted with particulates / chemicals / fertilizers as the runoff winds its way east and west toward the Intra-Coastal Waterway and the Atlantic Ocean. These water bodies are under federal/state jurisdiction.

In 1998, the U.S. Environmental Protection Agency (EPA) issued the City its initial stand-alone Stormwater permit, regulating stormwater discharges into federal / state waters. Subsequently over the years, regulations and oversight grew significantly, with the Florida Department of Environmental Protection becoming the lead agency in Florida.

In 2011, the City was issued its current 5-year Stormwater permit, which increased our responsibilities in proactively reducing, sampling, testing, and educating the community about pollutant stormwater discharges. As required in our permit, these community-wide efforts must be detailed in our annual report to Florida Department of Environmental Protection and include detailed backup documentation.



Recently, the Florida Department of Environmental Protection (FDEP) completed its annual assessment of the City's community-wide stormwater management programs based on our submitted Year 3 Annual Report. In his assessment letter, Mr. Cioccia, staff member of the FDEP Stormwater Program, stated:

“The Year 3 annual Report submitted by the permittee is complete and the City is implementing permit requirements satisfactorily. The City's Annual Report and Annual Loading and EMCs Report are clear and thorough, the staff are commended on their excellent Year 3 Annual Report submittal.”

Over the past year, there were many City employees and community volunteers working and coordinating a multitude of efforts that relate to reducing pollutants in our community's stormwater runoff. Caring for our precious water resources is truly a community-wide effort.

Today, we recognize three individuals in the Public Works Department whose diligent work all year long, with superb attention to detail, gathered and consolidated all the data and documents about these community-wide efforts into the City's Year 3 Annual Report.

<u>Employee</u>	<u>Position</u>
• Michael Taylor	Acting Supervisor, Water Plant Division
• Pat Deighan	General Supervisor, Streets Division
• Tony Campo	Engineering Design / GIS Technician, Administration Division

A Special “Thank You for a Job Well Done” goes to Michael Taylor, who was the lead person responsible for developing the Annual Report.



FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

BOB MARTINEZ CENTER
2600 BLAIRSTONE ROAD
TALLAHASSEE, FLORIDA 32399-2400

RICK SCOTT
GOVERNOR

CARLOS LOPEZ-CANTERA
LT. GOVERNOR

JONATHAN P. STEVERSON
INTERIM SECRETARY

Sent via ePost

June 30, 2015

Subject: City of Jacksonville Beach Municipal Separate Storm Sewer System (MS4)
NPDES Permit No. FLS000013
Cycle 3 Year 3 Assessment Package

Dear Permittee:

The Florida Department of Environmental Protection has completed the annual assessment of stormwater management programs (SWMPs) implemented by the permittee subject to the City of Jacksonville Beach Phase I MS4 NPDES permit. The assessment is based on the Department's review of submitted annual reports and responses to requests for additional information. Since an audit was recently conducted during this permit cycle it is not necessary to perform one this year.

The Year 3 Annual Report submitted by the permittee is complete and the City is implementing permit requirements satisfactorily. The City's Annual Report and Annual Loading and EMCs Report are clear and thorough, the staff are commended on their excellent Year 3 Annual Report submittal.

Thank you for your continued efforts to improve implementation and reporting of your stormwater management programs and for your cooperation during the annual review process. If you have any questions, please contact Stephen Cioccia at (850) 245-7520, Stephen.Cioccia@dep.state.fl.us.

Sincerely,

A handwritten signature in blue ink that reads "Stephen Cioccia".

Stephen Cioccia
NPDES Stormwater Program

Addressee: William Edwards

Cc: Michael Taylor

City of
Jacksonville Beach
City Hall
11 North Third Street
Jacksonville Beach
FL 32250
Phone: 904.247.6274
Fax: 904.270.1642

www.jacksonvillebeach.org

MEMORANDUM

TO: George D. Forbes, City Manager
FROM: Karen Nelson, Chief Financial Officer
SUBJECT: Monthly Financial Reports for September 2015
DATE: October 5, 2015

Action Requested

Accept the monthly financial reports for the month of September 2015.

Background

The monthly financial reports for September 2015 are being provided for your information and review. These reports can be found in the "Reports and Information" portion of this agenda.

Recommendation

Accept the monthly financial reports for the month of September 2015, as submitted by the Chief Financial Officer.



October 7, 2015

TO: George Forbes, City Manager
FROM: Ty Edwards, Public Works
SUBJECT: Award Bid No: 1415-09, Water Main Improvements Project
 (Various Locations)

City of
 Jacksonville Beach
 City Hall
 11 North Third Street
 Jacksonville Beach
 FL 32250
 [P] 904.247.6268
 [P] 904.247.6276

www.jacksonvillebeach.org

ACTION REQUESTED:

Award Unit Price Bid Number 1415-09, "Water Main Improvements Project (Various Locations)," to *John Woody, Inc.*, and authorize construction Administration Services with the project design firm, *Jones Edmunds & Associates, Inc.*

BACKGROUND:

This project is part of the water main improvements program in the City's FY2016 Capital Improvement Plan, where existing deteriorated, unlined cast iron and galvanized water mains are being replaced over time. This project entails replacing four (4) blocks (approximately 2,220 linear feet) of 2" galvanized water mains with 6" PVC water mains on the following streets (map attached):

<u>STREET</u>	<u>From</u>	<u>To</u>
• 11 th Street N.	11 th Avenue N	San Pablo Circle S.
• 12 th Street N.	11 th Avenue N	northerly dead end
• Palm Circle	Holly Drive	Palm Tree Road
• 5th Street S.	16 th Avenue S	southerly dead end

Ancillary work such as water services, water valves, water main loop connections, the addition of new fire hydrants as necessary, and replacement of disturbed areas are included in the project. Also in the project is the reconstruction of the vault tops for Sewage Lift Station #23, located in the middle of the northerly dead end of 12th Street N.

The Invitation to Bid was advertised, eleven (11) bid packages were requested and seven (7) bids were received. The City's design engineer firm, ***Jones Edmunds & Associates, Inc.*** evaluated the bids and **recommended award to *John Woody, Inc.*, the lowest, qualified bidder.** The bid tabulation sheet is attached.



The construction cost and staff recommendation are summarized as follows:

Unit Price Bid No: 1415-09, Water Main Improvements Project (Various Locations)		
<u>DESCRIPTION</u>	<u>COST</u>	<u>RECOMMENDATION</u>
Unit Price Bid (based on estimated quantities)	\$ 291,542.25	<ul style="list-style-type: none"> • Award to <i>John Woody, Inc.</i>, (the lowest qualified bidder)
10% Contingency	\$ 29,154.22	
Construction Total:	\$ 320,696.47	
Engineer Construction Administration (C&A) Services	\$ 9,293.07	<ul style="list-style-type: none"> • Authorize C&A with <i>Jones Edmunds & Associates, Inc.</i>(the project's design firm)
0% Contingency	\$ 0.00	
C&A Services Total:	\$ 9,293.07	
GRAND TOTAL:	\$ 329,989.54	
<ul style="list-style-type: none"> • This construction project is budgeted in the FY2016 Public Works Distribution & Collection Division capital account. 		

It is recommended that the Unit Price Bid 1415-09, "Water Main Improvements Project (Various Locations)," be awarded to the lowest, qualified bidder, *John Woody, Inc.* at a cost, based on estimated quantities, of \$ 291,542.25, plus a 10% contingency, for a total cost not to exceed \$ 320,696.47.

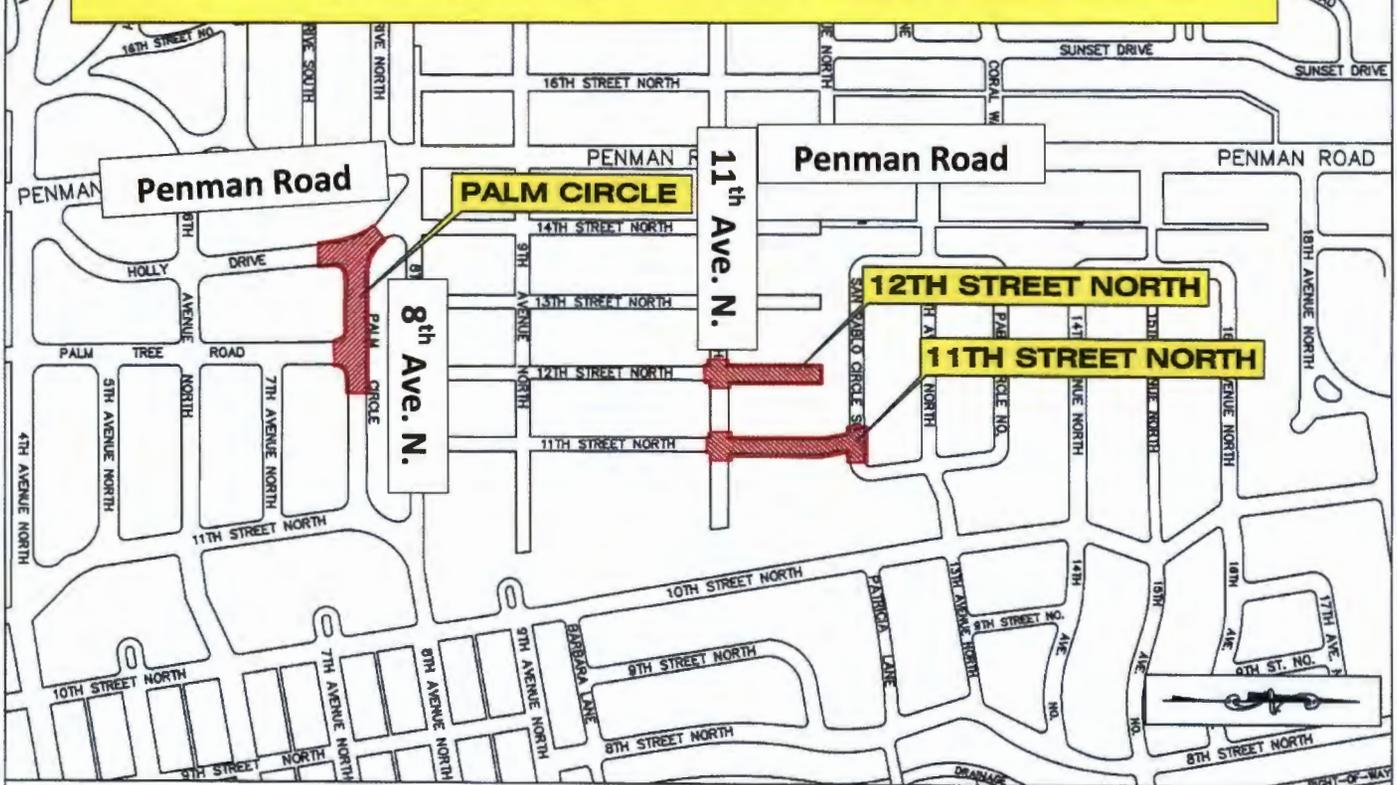
It is recommended that Construction Administration Services be authorized with the project's design firm, *Jones Edmunds & Associates, Inc.*, at a total cost not to exceed \$ 9,293.07.

RECOMMENDATION:

Award Unit Price Bid Number 1415-09, titled "Water Main Improvements Project (Various Locations)" to *John Woody, Incorporated*, and authorize Construction Administration Services with the project's design firm, *Jones Edmunds and Associates, Inc.*, as explained in the memorandum from the Public Works Director dated October 7, 2015.

Project Overview

Bid 1415-09, Water Main Improvements Project (Various Locations)



This project replaces about 2220 LF of 2" galvanized water mains with 6" PVC mains, plus ancillary work such as water services, water valves, water main loop connections, the addition of new fire hydrants as necessary. Also, reconstruction of vault tops for Sewage Lift Station 23 in the northerly dead end of 12th Street N. Project work locations are shown above on the location maps.

JONES EDMUNDS

October 6, 2015

Mr. Martin Martirone
City Engineer
City of Jacksonville Beach
Department of Public Works
1460A Shetter Avenue
Jacksonville Beach, Florida 32250

RE: Jacksonville Beach, Florida
Recommendation of Award
Miscellaneous Water Main Replacement – Phase C
City Bid No. 1415-09
Jones Edmunds Project No.: 09803-032-01

Dear Mr. Martirone:

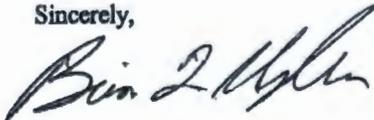
We are pleased to enclose two copies of the certified bid tabulation for the bids received by the City on September 30, 2015, at 2:00 P.M., for the referenced project. The bids have been verified and evaluated for conformance with the criteria set forth in the bidding documents.

John Woody, Inc. is the lowest responsive bidder for the project with a Total Bid of \$291,542.25. Based on our understanding of available City funds, we recommend award of the project to John Woody, Inc. for the total of \$291,542.25. We also recommend that the City set aside a contingency fund in an amount no less than 10 percent of the bid amount to allow for any unknown conditions that may be encountered during construction.

The City's experience with John Woody, Inc., as well as a review of their bid bonds and Dun and Bradstreet credit rating, indicate that they meet the requirements of the City for award of the project. They are a very reputable contractor and have performed excellent work for the City over a number of years.

We appreciate this opportunity to be of service to the City of Jacksonville Beach and look forward to the successful construction of this project.

Sincerely,



Brian F. Hepburn, MPA
Project Manager

K:\09803 Jacksonville Beach\032-01 Misc WM Replacement Phase C\Construction\Notice of Award\RECAWARD LTR.doc

Enclosure

1100 Cesery Boulevard
Second Floor
Jacksonville, FL 32211

904.744.5401 Phone
904.744.6267 Fax
www.jonesedmunds.com

MEMORANDUM

City of

Jacksonville Beach

Purchasing and

Procurement Division

1460A Shetter Avenue

Jacksonville Beach

FL 32250

Phone: 904.247.6229

Fax: 904.247.1639

Email:

purchasing@jaxbchfl.net

www.jacksonvillebeach.org

TO: George D. Forbes,
City Manager

FROM: Jason Phitides,
Property and Procurement Officer

DATE: October 7, 2015

SUBJECT: Sale of Surplus Property

ACTION REQUESTED:

Adopt Resolution No. 1954-2015 providing for the sale of surplus property online.

BACKGROUND:

Periodically the City has equipment that is no longer needed and must be declared surplus and sold at public auction. The Purchasing Division will advertise the auction on the City's website, Beaches Leader and the Daily Journal.

The auction will be conducted by GovDeals, a company that provides online auction and website services. The company has over 270,000 qualified registered bidders, a user friendly website, good customer service, and a quick payment turnaround time. There is no charge to the City for their service. Successful bidders pay a 12.5% buyer's premium which is incorporated into the total cost of each auction item.

Attached to Resolution No. 1954-2015 is the current list of City property declared surplus. This resolution allows for the addition or subtraction of surplus items from the attached list due to reassignment, or due to additional items declared surplus prior to the public auction.

RECOMMENDATION:

Adopt Resolution No. 1954-2015: A RESOLUTION PROVIDING FOR THE SALE OF SURPLUS PROPERTY ONLINE.

Attachment



Introduced by: _____
Adopted: _____

RESOLUTION NO. 1954-2015

**A RESOLUTION PROVIDING FOR THE
SALE OF SURPLUS PROPERTY ONLINE**

WHEREAS, it is hereby declared that certain personal property owned by the City of Jacksonville Beach particularly described on attached list is in excess of the foreseeable needs of the public, and for that reason it is in the best interest of the City that the same be put up for public online auction and sold to the highest bidder(s) after providing the required public notice. The attached list of surplus items is subject to change with the approval of the City Manager or Finance Officer due to items being reassigned to a City department or additional items becoming surplus prior to Bid Process.

WHEREAS, the public will be allowed sufficient time to inspect the surplus property prior to commencement of the public auction.

WHEREAS, the City reserves the right to reject any and all bids.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF JACKSONVILLE BEACH AS FOLLOWS:**

Section 1. After providing proper public notice the attached list of surplus items will be disposed of by conducting an auction open to the public.

Section 2. All items shall be sold in, as is, where is, and without warranty.

Section 3. This resolution shall take effect upon its passage and publication as required by law.

AUTHENTICATED this ___ day of _____, A.D., 2015.

William C. Latham, MAYOR

Laurie Scott, CITY CLERK

IT EQUIPMENT

	A	B	C	D	E
1		Lot #	Asset #	Asset Description	Serial NO
2				Computers, Printers, Scanners, & Servers	
3	**	6238		HP EliteBook 8000	2UA0340ZRR
4	**	6239		HP EliteBook 8000	2UA0350Z0W
5		6240	8833	HP Mintower DC7600	2UA7030SGP
6	**	6241	8832	HP Elite Mini Tower 8000	2UA7030TZ3
7	**	6244	9664	HP Elite Mini Tower 8000	2UA03714YY
8	**	6245	9663	HP Elite Mini Tower 8000	2UA03714YX
9	**	6246		HP EliteBook 8000	2UA0370YHM
10		6247		HP EliteBook 8000	2UA1040GNT
11		6248	9492	HP EliteBook 8000	2UA0061BLP
12		6249	8566	HP LaserJet 2430DN	CNGJK10192
13		6250	7501	Xerox Phaser 7400	WMY700740
14		6252		Panasonic Video Monitor	FS9218842
15		6253		Dell Monitor 1702FP	MX08G152476052AIDISZ
16		6255		HP Monitor HSTND	CNK63015F2
17		6256		HP Monitor HP1702	CNN5332WWQ
18		6257		Airphone Audio/Video Master Sta	KB-3MRD
19		6258		Airphone Audio/Video Master Sta	KB-DAR
20		6259		Airphone Audio/Video Master Sta	KB-DAR
21		6260		HP	
22		6261		HP Laserjet 3600n	CNWDF22655
23		6262		Toro Server	30950
24		6263	9308	Panasonic Toughbook	9CKSA36814
25		6264		HP Probook 6005	2UA050255C
26		6265		HP Probook 6005	2UA1040GNC
27		6266		HP Probook 6005	2UA042203J
28	***	6270	10026	Dell Latitude E5520	8RPZ4S1
29	***	6271	9698	HP Probook 4510	CNU0282186
30	***	6272	9491	HP Probook 4510	CNU0051CVH
31	***	6273	9521	HP Probook 4510	CNU0083CT9
32	***	6274	9309	HP Probook 4510	CNU9105F96
33	***	6275	9640	HP Probook 4510	CNU0370H27
34	***	6276		HP Probook 4510	2CE0280J3Q
35	***	6277	9519	HP Probook 4510	CNU0083C52
36		6288		HP 932 C	
37	***	6289	9903	Dell Latitude XT2 XFR	9LYHPQ1
38	***	6290		HP Probook 6005 USFF	MXL1090PK3
39	***	6291	9084	Panasonic Toughbook	8AKYA26112
40		6292		Fujitsu	009673
41	***	6293	9086	Panasonic Toughbook	8AKYA26208
42		6294		HP DC5700S MT	2UA74910Q9
43		6286		Firebox Firewall	606274158-1D92
44		6282	4240	Cisco Chassis 4506	FOX10210132

IT EQUIPMENT

	A	B	C	D	E
1		Lot #	Asset #	Asset Description	Serial NO
2				Computers, Printers, Scanners, & Servers	
45		6283		Cisco Chassis 4506	FOX0704167
46		6280	9240	Cisco Chassis 4506	FOX 1247G7PP
47		6281		Cisco Chassis 4506	FOX1315GH5F
48		6284		HP OfficeJet Printer	CN596DE2B9
49		6285		HP OfficeJet Printer	CN79DFS1US
50		6286		Firebox Firewall	606274158-1D92
51		6287	7959	Xplore Tablet	9145J01004450019AM000
52		6278		Brothers Typewriter EM-630	
53					
54		*	non-operation		
55		**	no hard drive		
56		***	non-operation & no hard drive		
57					
58	LOT #	Asset #		Asset Description	
59		6032		Corner table	
60		6243		Lateral File Cabinet 2Drw	
61		6242		Lateral File Cabinet 4Drw	
62				Conference table	
63				5 shelf bookcase	
64				3 shelf metal bookcase	
65				7 shelf metal bookcase	
66				Miscellaneous chairs	
67				2 drawer wooden file cabinet	
68				Miscellaneous wall pictures	
69				HP Plotter 5000	SG19314015
70				Reebox treadmills	
71				StarTrac stepmill	
72		6278		6 ft workstation (wooden top)	
73				4 ft workstation (wooden top)	
74				2 - 6 ft workstation (glass top)	
75					
76			Box	Misc office Supplies	
77					
78					

VEHICLES

Lot / Door #	Asset	YEAR	Make / Model	Vin
City Vehicles				
9	8939	2008	Chev Impala	2G1WB55KX89212233
20	8145	2005	Chev Impala	2G1WF55K952228875
31	8146	2005	Chev Impala	2G1WF55KX59226746
40	8555	2006	Chev Impala	2G1WS551569271162
65	8747	2007	Chev Impala	2G1WS55R479241285
295	7314	2001	Chev	1GCEC14WX1Z226870
402	3343	1997	Ford Expedition	1FMFU18L2VLB69425
526	5702	2001	Dodge	3B7KF26Z71M550979
542	7381	2002	Ford 750	1FVAG3CY3FHG7274
909	14874	2001	Dodge 2500	3B7KF26Z11M255151
Confiscated Vehicles				
LEF	N/A	1996	Isuzu Pickup	1GGCS1448T8705563
LEF	N/A	1998	Mercury Grand Marquis	2MEFM75W1WX621454
LEF	N/A		Rockwood Camper / Trailer	990043
Equipment				
		DC-17	Sullair Portable Air Compressor	004-111345
		G-68	Ryan GA-30 Aerator w/ key	
			Tilt Trailer	Tag Cy 76313