



**CITY OF JACKSONVILLE BEACH
FLORIDA**

MEMORANDUM TO:

The Honorable Mayor and
Members of the City Council
City of Jacksonville Beach, Florida

Council Members:

The following Agenda of Business has been prepared for consideration and action at the Regular Meeting of the City Council on **Monday, September 21, 2015, at 7:00 P.M. in the Council Chambers, 11 North Third Street, Jacksonville Beach, Florida.**

**Opening Ceremonies: Invocation
Salute to the Flag**

Roll Call

1. **APPROVAL OF MINUTES:**

- Special City Council Meeting held September 3, 2015
- Regular City Council Meeting held September 8, 2015
- Special City Council Meeting held September 14, 2015

2. **ANNOUNCEMENTS:**

3. **COURTESY OF THE FLOOR TO VISITORS:**

4. **MAYOR AND CITY COUNCIL:**

- (a) Presentation of the Certificate of Achievement for Excellence in Financial Reporting
- (b) Proclamation Presentation - International Thank a Police Officer Day

5. **CITY CLERK:**

6. **CITY MANAGER:**

- (a) Accept the Monthly Financial Reports for the Month of August 2015
- (b) Approve the Sea & Sky Spectacular Air Show Special Events Permit

- (c) Approve a Two-Year Contract Extension with Jax Beach Festivals, Inc., for the Springing the Blues Festival

7. **RESOLUTIONS:**

(a) **RESOLUTION NO. 1953-2015**

A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH, FLORIDA RELEASING, VACATING, AND ABANDONING A FIVE (5) FOOT WIDE NON-ACCESS EASEMENT RUNNING IN A NORTHERLY AND SOUTHERLY DIRECTION ALONG THE WESTERLY BOUNDARY LINE OF LOT 15, GATES OF PONTE VEDRA UNIT 2 SUBDIVISION, AS RECORDED IN PLAT BOOK 44, PAGE 9A OF THE CURRENT PUBLIC RECORDS OF DUVAL COUNTY, FLORIDA.

(b) **RESOLUTION NO. 1952-2015**

A RESOLUTION AMENDING THE OPERATING BUDGET OF THE CITY OF JACKSONVILLE BEACH, FLORIDA FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014 AND ENDING SEPTEMBER 30, 2015.

8. **ORDINANCES:**

ADJOURNMENT

Respectfully submitted,

/s/George D. Forbes
CITY MANAGER

GDF:lds
09/17/15

If a person decides to appeal any decision made by the City Council with respect to any matter considered at any meeting, such person may need a record of the proceedings and, for such purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The public is encouraged to speak on issues on this Agenda that concern them. Anyone who wishes to speak should submit the request to the City Clerk prior to the beginning of the meeting. These forms are available at the entrance of the City Council Chambers for your convenience.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299, ext. 10, no later than 12:00 PM, Friday, September 18, 2015.

**Minutes of Special City Council Meeting
held Thursday, September 3, 2015, at 6:00 P.M.
in the Council Chambers, 11 North 3rd Street,
Jacksonville Beach, Florida.**



CALL TO ORDER:

Mayor Charlie Latham called the meeting to order.

ROLL CALL:

Mayor: Charlie Latham

Council Members: Keith Doherty (*absent*) Christine Hoffman Bruce Thomason
Lee Buck Phil Vogelsang (*Absent*) Jeanell Wilson

Also present was City Manager George Forbes, and Assistant City Clerk Nancy Pyatte.

PURPOSE OF MEETING

Mayor Latham stated that the purpose of the meeting was to adopt a Proposed Millage Rate for Fiscal Year 2016 and a Tentative Operating Budget for Fiscal Year 2015-2016.

Mayor Latham read the following statement:

The first item to be discussed is the Proposed Millage Rate.

- The budget for the City of Jacksonville Beach was prepared using a millage rate of \$3.8947 mills. The rolled back rate is \$3.7662 mills. The proposed millage rate of \$3.8947 mills is 3.41% more than the rolled back rate.

The second item to be discussed is the Tentative Operating Budget.

- The tentative operating budget for Fiscal Year 2015-2016 is \$159,841,415.

Public Hearing

At this time, Mayor Latham opened a Public Hearing on the Proposed Millage Rate and Tentative Operating Budget.

Seeing no one who wished to address the Council, Mayor Latham closed the Public Hearing.

PROPOSED MILLAGE RATE – FY 2016

Motion: It was moved by Ms. Wilson, seconded by Ms. Hoffman, to adopt the Proposed Millage Rate for Operating Purposes of \$3.8947 mills.

**Minutes of Special City Council Meeting
held Thursday, September 3, 2015**

Discussion

Mr. Forbes reviewed the 2016 Budget Highlights (slides on file) discussing where the property taxes go and where the General Fund money goes. He stated that for two years in a row we have continued to lower the millage rate and the property tax revenue is no more than what it was in 2009.

Roll call vote: Ayes - Buck, Hoffman, Thomason, Wilson, and Mayor Latham; motion carried unanimously.

TENTATIVE OPERATING BUDGET – FY 2015-2016

Motion: It was moved by Ms. Wilson, seconded by Ms. Hoffman, to adopt the Tentative Operating Budget for Fiscal Year 2015-2016 of \$159,841,415.

Roll call vote: Ayes – Hoffman, Thomason, Wilson, Buck, and Mayor Latham; motion carried unanimously.

Mayor Latham and the Council extended their appreciation to the City Manager and City Staff for a great year. The City is once again in sound financial condition.

ADJOURNMENT

There being no further business coming before the Council, Mayor Latham adjourned the meeting at 6:08 p.m.

Submitted by: Nancy J. Pyatte
Assistant City Clerk

Approval:

William C. Latham, Mayor

Date: September 21, 2015

**Minutes of Regular City Council Meeting
held Monday, September 8, 2015, at 7:00 P.M.
in the Council Chambers, 11 North 3rd Street,
Jacksonville Beach, Florida.**



CALL TO ORDER:

Mayor Charlie Latham called the meeting to order at 7:04 P.M.

OPENING CEREMONIES:

The invocation was given by Council Member Wilson; followed by the Salute to the Flag.

ROLL CALL:

Mayor: William C. Latham

Council Members: Lee Buck Keith Doherty Christine Hoffman
 Bruce Thomason Phil Vogelsang Jeanell Wilson

Also present were City Manager George Forbes, and City Clerk Laurie Scott.

APPROVAL OF MINUTES

It was moved by Ms. Wilson, seconded by Ms. Hoffman and passed unanimously, to approve the following minutes as presented:

- City Council Budget Workshop held August 10, 2015
- City Council Budget Workshop held August 11, 2015
- Regular City Council Meeting held August 17, 2015

ANNOUNCEMENTS

Council Member Vogelsang

- Mr. Vogelsang recognized Beaches Energy for their free residential energy audit service to help customers save energy and money.

Council Member Wilson

- Ms. Wilson announced she recently attended the Mayport Redevelopment meeting.

Council Member Doherty

- Mr. Doherty announced the upcoming Bruval - Beaches Fall Festival to be held on September 19, 2015.

Mayor Latham

- On August 18th, 2015, he held a town hall meeting at the Ocean Cay subdivision with Chief Pat Dooley and Sergeant Crumley.
- On August 21, 2015, he attended the retirement of Randy Greene, administrative assistant to the former Police Chief Thomason and the current Chief Pat Dooley.
- The Mayor offered his congratulations to the new Mayor-elect Mitch Reeves and Commissioner-elect John Stinson from the City of Atlantic Beach. He recognized Mayor Carolyn Woods and Commissioner Maria Mark for their service to the beaches community.
- On August 27, 2015, he attended the Florida Association of Counties Policy Conference in St. Petersburg.
- He recognized Fire Chief Frazier and his team for the preparation in keeping our citizens and staff informed and prepared for a storm event.
- He announced the Jacksonville Beach Police Department hosted The Beaches Ministerial Association meeting on September 1, 2015. He recognized Chief Pat Dooley and his team for continuing to enhance our relationship with all religious leaders in the community.
- He reported the completion of the first reading of the City's 2015-16 Budget and announced the final reading would be September 14, 2015.
- He announced that the 40th Anniversary celebration of Beaches Dial-a-Ride would be held on October 17, 2015.

COURTESY OF THE FLOOR TO VISITORS:

Speaker(s):

- James Sorrell, 1410 Pinewood Road, Jacksonville Beach spoke about updating the city ordinances that relate to city building codes and parking.

MAYOR AND CITY COUNCIL:

CITY CLERK:

CITY MANAGER:

(a) Approve the Three Highest Rated Firms for the Design Build of a Municipal Skate Park to: (1) Team Pain; (2) California Skate Parks; (3) Grindline Skate Parks, and Approve Team Pain to Continue Phase 2 of the Project

Motion: It was moved by Ms. Wilson, seconded by Ms. Hoffman, to Approve the Three Highest Rated Firms for the Design Build of a Municipal Skate Park to: (1) Team Pain; (2) California Skate Parks; (3) Grindline Skate Parks, and Approve Team Pain to Continue Phase 2 of the Project.

Council Member Hoffman requested a brief overview for the audience [300+ in attendance] of the matter that was before Council for their consideration.

Mr. Forbes explained the intent of this RFP was to select a qualified firm to design and construct a skate park facility in Jacksonville Beach. The overall objective is to provide skate facilities for the beginner to intermediate skater in a family friendly environment. The facility would contain seating and shade structures available to all park visitors, and include unique features reflective of our community. He reviewed the site locations, and the square footage of the skate parks as detailed on the slides. [on file] Mr. Forbes explained the vendor selection process. He stated for the record if the Council accepts staff's recommendation of selecting Team Pain to design/build the skate park, the Mayor and he would sign a contract with Team Pain.

Mayor Latham opened the floor to speakers.

Speakers:

- John Sharp, 3376 Zephyr Way North, Jacksonville Beach inquired about the costs to build the skate park and the plans to relocate trees in the park dedicated to individuals.
- Francis Huett, 1403 Osceola Avenue, Jacksonville Beach spoke against building the skate park.
- Fifi Kovacs, 3415 Heron Drive, Jacksonville Beach spoke against building the skate park.
- Lenny Byrd, 37 Sanford Street, St. Augustine, Fl., spoke in support of building the skate park.

Mayor Latham asked if anyone else in the audience wished to speak against building the skate park. For the record, there were no responses from the audience.

Mayor Latham reported for the record three people turned in speaker cards who did not wish to address Council and were against building the skate park. He had twenty-eight speaker cards in support of building the skate park but did not wish to address the Council. He had five speaker cards in support of building the skate park and wished to address the council.

Speakers:

- Steve Ames, 2949 Antigua Drive, Jacksonville Beach spoke in support of building the skate park.
- Mike Peterson, 717 Neptune Lane, Neptune Beach, Fl. spoke in support of building the skate park.

Mayor Latham asked Hunter Aldridge (young adult) to come forward to address the Council. He reported that it was Hunter's initial suggestion at a town hall meeting at Fletcher Middle School that began the process to build a skate park in Jacksonville Beach.

- Hunter Aldridge spoke in support of building the skate park in his local community.

Mayor Latham asked if anyone else in the audience wished to address Council.

- Priscilla Arms, 3548 Trident Court, Jacksonville Beach spoke against building the skate park.
- Jamie Hillard, 1655 The Greens Way, Jacksonville Beach spoke in support of building the skate park.
- Terry DeLoach, 405 32nd Avenue South, Jacksonville Beach spoke in support of building the skate park.
- Chuck McCue, 1908 Third Street, Jacksonville Beach spoke in support of building the skate park.

Mayor Latham closed the floor to speakers.

A brief discussion ensued. The Council Members spoke in support of approving the skate park, continuing on to Phase 2 of the project and approved the Mayor and the City Manager signing the contract for the design/build with company Team Pain.

Roll call vote: Ayes → Buck, Doherty, Hoffman, Thomason, Vogelsang, Wilson and Mayor Latham. Motion carried unanimously.

Mr. Forbes introduced Tim Payne, from Team Pain. Mr. Payne and Jay Hood (concept designer) presented the PowerPoint presentation on the concept design of the skate park. [slides on file]

Mayor Latham called for a recess at 8:35 PM.

The Mayor reconvened the meeting at 8:45 PM.

(b) Request Permission to Erect a Ferris Wheel in the Parking Lot Adjacent to Latham Plaza, in Conjunction with the Oktoberfest

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to approve the use of a 100' tall Ferris wheel for the Oktoberfest as a pilot project as detailed in a memo from the City Manager dated August 22, 2015.

The Mayor opened the floor to speakers.

- John Woolsey, 4321 Tradewinds Drive, Jacksonville Beach [event organizer], spoke in support of approving the addition of the Ferris wheel at the Oktoberfest event. He reported on the company that would be erecting the Ferris wheel, liability, and state inspection procedures. He also requested Council to consider waiving the additional \$1,000 fee for the set up in the parking lot on Thursday.

Mr. Forbes stated this would be a large attraction that he was reluctant to approve without the City Council's direction. He explained he would have no objection to approving this Ferris wheel as a one-time pilot project. He also reported that he was going to charge the Oktoberfest organizers an extra day's rental for Thursday's use of the parking lot for setting up.

A discussion ensued about the cost to ride the Ferris wheel, age and height requirements, event schedule, event staff monitoring for impaired riders, liability, potential surface damage to the parking lot, and whether the City had the authority to close down the event for safety concerns. [weather] Mr. Forbes stated he would not charge this event for a Thursday set-up because we have not charged other events for set-up.

Roll call vote: Abstain – Doherty and Vogelsang [Form 8B on file]
Ayes – Hoffman, Thomason, Wilson, Buck and Mayor Latham
Motion passed.

Mr. Vogelsang asked the City Attorney, Susan Erdelyi if Mr. Doherty and he were required to state for the record a reason for abstaining from voting or was completing the

form satisfactory. The City Attorney advised they were not required to state the reason at the time of voting but needed to state the reason on the [Memorandum of Voting Conflict 8B] form.

(c) Approval to Execute a Continuing Services Contract with *First Vehicle Services, Inc.*, in Response to RFP No. 07-1415 for Fleet Management and Vehicle Maintenance Services

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman to award RFP Number 07-1415, entitled Fleet Management and Vehicle Maintenance Services contract, to *First Vehicle Services, Inc.*, for a period of 5 years with the City Manager having authority to renew the contract for one (1) additional year, as explained in the memorandum from the Property and Procurement Officer, dated August 18, 2015.

Mr. Forbes reported the City contracts with the private firm First Vehicle Services to maintain the city's vehicle fleet. Their contract expires this year. The Purchasing and Procurement Department sent out seven Requests for Proposal. Two vendors submitted bids. The staff is recommending renewing the contract with First Vehicle Services. Their bid was \$48,600 less than the second submitted bid. Mr. Forbes stated the company has provided excellent customer service to the City during their current contract period. In addition, over the life of the five-year Contract the City would save approximately \$243,000.

Roll call vote: Ayes – Hoffman, Thomason, Vogelsang, Wilson, Buck, Doherty and Mayor Latham. Motion carried unanimously.

(d) Approve Contracts, Effective January 1, 2016, with:

- **Florida Blue for Medical Insurance**
- **MetLife for Dental Insurance**
- **SunLife for Life Insurance**
- **Advantica for Voluntary Vision Insurance**
- **Allstate for GAP Care, Accidental & Critical Illness, and Individual Voluntary Benefits**

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman to approve the contracts with Florida Blue, MetLife, SunLife, Advantica and Allstate for employee health dental, life, vision and supplemental insurance.

Mr. Forbes explained that these were the same companies that currently provide insurance coverage to the City. He reported there would be a 5.6% increase in Florida Blue premiums which was offset by the increases in the Prescription Card Plan.

Roll call vote: Ayes – Thomason, Vogelsang, Wilson, Buck, Doherty, Hoffman and Mayor Latham. Motion carried unanimously

RESOLUTIONS:

Mayor Latham requested that the City Clerk read Resolution No. 1949-2015, by title only; whereupon Ms. Scott read the following:

RESOLUTION NO. 1949-2015 (PUBLIC HEARING)

A RESOLUTION TO AMEND THE COMMUNITY REDEVELOPMENT PLAN FOR THE DOWNTOWN REDEVELOPMENT AREA FOR THE CITY OF JACKSONVILLE BEACH, FLORIDA, AS AMENDED, ACCORDING TO THE REQUIREMENTS OF THE COMMUNITY REDEVELOPMENT ACT OF 1969, BY ADDING NEW PROJECT ELEMENTS, AS IDENTIFIED IN EXHIBIT A. OF THE 2015 DOWNTOWN ACTION PLAN, TO THE DOWNTOWN COMMUNITY REDEVELOPMENT PLAN, TO PROVIDE FOR MAINTENANCE AND REPAIR OF TAX INCREMENT-FUNDED CAPITAL INVESTMENTS, EXTENSION OF THE TIME OF EXPIRATION OF THE TAX, AND FOR OTHER PURPOSES.

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman to adopt Resolution No. 1949-2015 to amend the Community Redevelopment Plan for the Downtown Redevelopment area to include the Downtown Action Plan.

Mayor Latham opened the floor to public comments on Resolution No. 1949-2015 at 9:12 P.M.

Seeing no interest, Mayor Latham closed the floor to public comments at 9:13 P.M.

Mr. Forbes reported the Downtown Action Plan that was adopted by the City Council was placed in the Downtown Redevelopment Plan so that we can use the available TIF monies [Tax Increment Fund] to assist with the Downtown Action Plan.

Mr. Forbes asked Council to consider small clarifications to the Downtown Redevelopment Plan as described in Exhibit A.

Motion: It was moved by Mr. Vogelsang and seconded by Ms. Wilson to Amend the Downtown Action Plan as written in Exhibit A.

Mayor Latham requested that the City Clerk read Exhibit A. to Resolution No. 1949-2015; whereupon Ms. Scott read the following:

Exhibit A.:

Amend Exhibit A. of the 2015 Downtown Action Plan by:

(1) Revising item b. under Long-Term Potential for Public-Private Partnerships to read as follows: Pier Parking Lot, Hotel, Restaurant and Retail Development: In conjunction with or following the construction of a new public off-street parking facility, consider developing a hotel, restaurant and/or retail project on a portion of the Fishing Pier parking lot

(2) Revising item a. under D.2 Commercial Spaces: Business Development to read as follows: Continue working with staff, ~~the Retail Strategies~~ consultants, the business community, and property owners to identify and recruit a mix of restaurants and retail establishments that provide service for a variety of age groups

(3) Description: ~~Retail Strategies~~: Continuously monitor and evaluate consultant activity for the purpose of determining if their work is producing positive results and hire a staff person or consultants to work directly with property owners to market and recruit businesses into the Downtown Redevelopment District ~~consider extensions to the agreement if warranted.~~

Mayor Latham called for a voice vote from Council Members in support of adopting the amendment. The motion carried unanimously.

Mr. Forbes stated that a series of workshops would be held to discuss the specifics of the Downtown Action Plan.

Roll call vote: Ayes – Vogelsang, Wilson, Buck, Doherty, Hoffman, Thomason and Mayor Latham. Motion carried unanimously.

Mayor Latham recognized Mary Phillips and her students from Fletcher Middle School who were in attendance.

ORDINANCES:

ADJOURNMENT:

There being no further business, the meeting adjourned at 9:20 P.M.

Submitted by: Laurie Scott
City Clerk

Approval:

William C. Latham, MAYOR

September 21, 2015
Date

DRAFT

**Minutes of Special City Council Meeting
held Monday, September 14, 2015, at 6:00 P.M.
In the Council Chambers, 11 North 3rd Street,
Jacksonville Beach, Florida.**



CALL TO ORDER:

Mayor Charlie Latham called the meeting to order at 6:00 P.M.

ROLL CALL:

Mayor: William C. Latham

Council Members: Lee Buck Keith Doherty (absent) Christine Hoffman
 Bruce Thomason Phil Vogelsang (absent) Jeanell Wilson

Also present was City Manager George Forbes, and City Clerk Laurie Scott.

PURPOSE OF MEETING

Mayor Latham explained that the purpose of the meeting was to:

- Adopt a Millage Rate, Resolution No. 1950-2015, and
- Adopt an Operating Budget, Resolution No. 1951-2015 for fiscal year 2016.

Mayor Latham then read the following statement:

- The first item to be discussed is the Millage Rate.

The budget for the City of Jacksonville Beach was prepared using a millage rate of \$3.8947 mills. The rolled back rate is \$3.7662 mills. The millage rate of \$3.8947 mills is 3.41% more than the rolled back rate.

- The second item to be discussed is the Operating Budget.

The operating budget for Fiscal Year 2015-2016 is \$159,841,415.

Public Hearing

At this time, Mayor Latham opened a Public Hearing on the Millage Rate and Operating Budget.

Seeing no one wished to speak, Mayor Latham closed the Public Hearing on the Millage Rate and Operating Budget.

**Minutes of Special City Council Meeting
held Monday, September 14, 2015**

MILLAGE RATE – FY 2015-2016

Motion: It was moved by Ms. Wilson, seconded by Ms. Hoffman, to adopt Resolution No. 1950-2015, adopting the Millage Rate for fiscal year 2015-2016 of \$3.8947 mills.

RESOLUTION NO. 1950-2015

“A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR THE CITY OF JACKSONVILLE BEACH, FLORIDA FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016, PROVIDING FOR AN EFFECTIVE DATE.”

Roll call vote: Ayes – Buck, Hoffman, Thomason, Wilson and Mayor Latham; motion carried.

OPERATING BUDGET – FY 2015-2016

Motion: It was moved by Ms. Wilson, seconded by Ms. Hoffman, to adopt Resolution No. 1951-2015, adopting the Operating Budget for fiscal year 2015-2016 of \$159,841,415.

RESOLUTION NO. 1951-2015

“A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, ADOPTING THE OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016; AND PROVIDING FOR AN EFFECTIVE DATE.”

Roll call vote: Ayes – Hoffman, Thomason, Wilson, Buck and Mayor Latham; motion carried.

ADJOURNMENT

There being no further business coming before the Council, Mayor Latham adjourned the meeting at 6:05 P.M.

Submitted by: Laurie Scott
City Clerk

Approval:

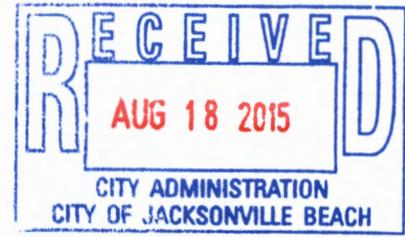
William C. Latham, Mayor

Date: September 21, 2015



Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806



August 12, 2015

George D. Forbes
City Manager
City of Jacksonville Beach
11 North Third Street
Jacksonville Beach FL 32250

Dear Mr. Forbes:

We are pleased to notify you that your comprehensive annual financial report for the fiscal year ended **September 30, 2014** qualifies for a Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An award for the Certificate of Achievement has been mailed to:

Harry E. Royal, CPA
Finance Officer

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. A sample news release is enclosed to assist with this effort. In addition, details of recent recipients of the Certificate of Achievement and other information about Certificate Program results are available in the "Awards Program" area of our website, www.gfoa.org.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,
Government Finance Officers Association

Stephen J. Gauthier, Director

Technical Services Center

SJG/ds



Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

08/12/2015

NEWS RELEASE

For Information contact:
Stephen Gauthier (312) 977-9700

(Chicago)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **City of Jacksonville Beach** by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s), department or agency designated by the government as primarily responsible for preparing the award-winning CAFR. This has been presented to:

Harry E. Royal, CPA, Finance Officer

The CAFR has been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

The GFOA is a nonprofit professional association serving approximately 17,500 government finance professionals with offices in Chicago, IL, and Washington, D.C.

PROCLAMATION
PRESENTATION

‘INTERNATIONAL
THANK A POLICE
OFFICER DAY’

City of

Jacksonville Beach

City Hall

11 North Third Street

Jacksonville Beach

FL 32250

Phone: 904.247.6274

Fax: 904.270.1642

www.jacksonvillebeach.org

MEMORANDUM

TO: George D. Forbes, City Manager
FROM: Karen Nelson, Chief Financial Officer
SUBJECT: Monthly Financial Reports for August 2015
DATE: September 10, 2015

Action Requested

Accept the monthly financial reports for the month of August 2015.

Background

The monthly financial reports for August 2015 are being provided for your information and review. These reports can be found in the "Reports and Information" portion of this agenda.

Recommendation

Accept the monthly financial reports for the month of August 2015, as submitted by the Chief Financial Officer.



City of

Jacksonville Beach

Police Department

101 Penman Road, South

Jacksonville Beach

FL 32250

Phone: 904.247.6343

Fax: 904.247.6342

www.jacksonvillebeach.org



TO: George D. Forbes
City Manager

FROM: Pat Dooley
Chief of Police

DATE: September 15, 2015

SUBJECT: Sea & Sky Spectacular Air Show

ACTION REQUESTED:

Approve the Sea & Sky Spectacular Air Show special event permit.

BACKGROUND:

The Sea & Sky Spectacular Air Show will be held in Jacksonville Beach on October 23, 24 & 25, 2015. Based on the success of previous shows, this year's show will be another major event for our community.

City staff has been working with the City of Jacksonville Special Events, U.S. Naval Station Mayport, U.S. Coast Guard, Jacksonville Sheriff's Office, City of Neptune Beach, and the City of Atlantic Beach to coordinate logistics to produce the air show.

The venue is anticipated to include the following:

- Show center will be located between 1st Ave. N. and 6th Ave. N.
- Public activities will be focused on the Seawalk Pavilion, Latham Plaza, and the municipal parking lot. The majority of the static displays, recruiting stations, and food/beverage vendor booths will be set up in these locations.
- The pier parking lot will include corporate chalets and a VIP viewing area.
- The Navy will provide temporary fencing along the boardwalk from Beach Boulevard to 6th Ave. N. to assist in keeping viewers out of the sand dunes and sea oats.

- Beach walkovers will be kept clear for the free flow of foot traffic between the beach and the boardwalk.

Activities will begin around 11:00 a.m. each day and will culminate with the Blue Angels' flying demonstration. The event ends at approximately 3:30 p.m. each day (see attached fact sheet).

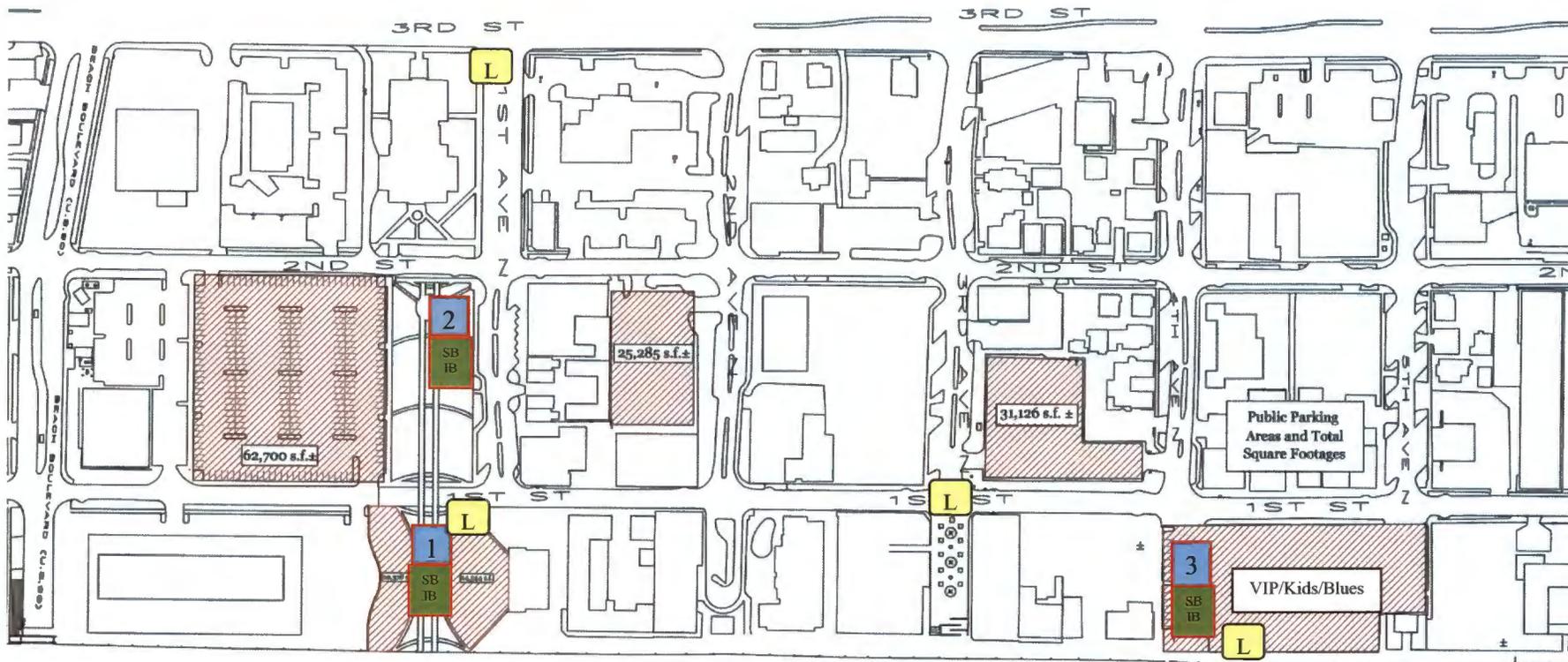
A shuttle bus system similar to the 2012 show will assist in alleviating the demand for public parking near the event. Pablo Avenue is designated as the JTA transportation hub, serving the off-site parking lot located at locations outside of Jacksonville Beach to be determined by the City of Jacksonville Special Events Department. The Jacksonville Sheriff's Office will monitor traffic lights at critical intersections to assure smooth traffic flow.

The City of Jacksonville will provide considerable assistance to include the Sheriff's Office, JTA buses, cleaning crews, sanitation trucks, event production, and all set up costs during the week prior to the show. The Navy will provide and install temporary fencing and other manpower needs, the Cities of Atlantic Beach and Neptune Beach will assist with police officers and Public Works personnel.

Our police department, along with the City of Jacksonville Office of Special Events personnel, will meet individually with all businesses in the affected show center (see attached map). The City of Jacksonville Beach has budgeted \$60,000 for the personnel costs necessary for this event.

RECOMMENDATION:

Approve the Sea & Sky Spectacular Air Show Special Event Permit as described in a memo from the Chief of Police dated September 15, 2015.



BOOTH ASSIGNMENTS

- BOOTH #1:
- BOOTH #2:
- BOOTH #3:

LEGEND:

SB = Smart Box;

IB = Ice Box

L =Lemonade stand sponsor (4) [Tentative]

ALL TENTS WILL BE 15'X15 with all sides that can be taken down during event.

PER BOOTH: need 6 – 8’ tables + 4 chairs; 2 troughs; 2 pallets (to keep product off the ground)

NOTE: All three booths will serve alcoholic beverages.

**Westbound land closed for
handicap parking**

**The inner Perimeter will admit
only authorized vehicles**



No Vessel Traffic In Water

**2015 Sea & Sky Spectacular Street and LoJ Closure
Friday, October 23, 2015**

< Tour Guide

1994

Imagery Date: 11/19/2014 30°17'30.12" N 81°23'25.90" W elev 9 ft eye alt 2455 ft

George Forbes

From: Patrick K. Dooley
Sent: Monday, September 14, 2015 8:06 AM
To: George Forbes; Trish Roberts
Subject: [FW: Air Show schedule](#)

Airshow schedule of performers

Patrick K. Dooley
Chief of Police
Jacksonville Beach Police Department
101 S. Penman Road
Jacksonville Beach, Fl. 32250
904-247-6194
904-247-6343 (fax)



From: Anthony Dziejdzicki
Sent: Monday, September 14, 2015 7:47 AM
To: Patrick K. Dooley
Subject: Air Show schedule

Chief,

As requested, here is the air show proposed schedule....

Thursday, October 22nd

- Media and sponsor rides – Mayport Naval Station
- Pier parking lot partial closure

Friday, October 23rd

- Sea and Sky Field Trips/Recruit Day, 0900-1500
- VIP Reception at Beaches Historical Society 1800-2100
- Blue Angels practice day from 1400-1530

Saturday, October 24, 25

- Showtime is from 1000-1600
- American Flag fly over and National Anthem
- Special Guest Viewing area – pier parking lot
- Mini boss Kids Zone

Saturday, October 24th

- Hero's concert at Seawalk Pavillian 1700-2100

Air Show performer schedule:

- 1100-1108 Para Commandos
- 1108-1116 Patty Wagstaff Teaser
- 1117-1125 Michael Goulian Teaser
- 1126-1136 P-8/P-3 Fly by
- 1137-1147 Jack Knutson
- 1148-1203 SAR Demo
- 1204-1216 Jim Tobul F4U
- 1217-1227 Bill Gordon Stearman
- 1228-1236 F-15 Fly by
- 1237-1247 Firebirds
- 1248-1313 F16 Demo and Heritage
- 1314-1326 Patty Wagstaff
- 1327-1337 Scooter Yoak P-51
- 1338-1350 John Klatt
- 1351-1409 Geico Skytypers
- 1409-1416 Miss Geico/Skytypers
- 1417-1429 Rob Holland
- 1430-1442 Tobul/Yoak
- 1443-1455 Michael Goulian
- 1455- Blue Angels

Sergeant Anthony S. Dziedzicki

Jacksonville Beach Police Department

101 S. Penman Road

Jacksonville Beach, FL 32250

904-270-1667

adziedzicki@jaxbchfl.net

MEMORANDUM

City of
Jacksonville Beach
11 North Third Street
Jacksonville Beach
FL 32250
Phone: 904.247.6268
Fax: 904.247.6276

www.jacksonvillebeach.org

TO: City Council
FROM: George Forbes, City Manager
DATE: September 10, 2015
SUBJECT: Approval of Contract with Jax Beach Festivals, Inc., for the Springing the Blues Festival

ACTION REQUESTED:

Approve a two year contract extension with Jax Beach Festivals, Inc., for producing the Springing the Blues Festival.

BACKGROUND:

Mr. Veal has produced the Springing the Blues Festival since 1991. This is a popular, nationally known event that draws many thousands of Blues music fans to our City every spring. Mr. Veal and his staff have worked in concert with all City departments to produce a clean, safe, and well managed festival.

Mr. Veal has requested an extension of his agreement. The current agreement expires on December 31, 2015, but Mr. Veal has requested an extension of two years that will allow him to secure multi-year sponsorship agreements that help defray the cost of producing this event. The terms of the new contract are almost identical to the existing contract and only change the terms to add a two year extension:

1. The term of the contract is from January 1, 2016 to December 31, 2017.
2. The City will contribute \$8,000 per year to this event.
3. No facility rental fees are charged for this event with the exception of event fencing. The facility rental's value is \$10,500.

Since the City has been contributing to the event since 1991, some council members have expressed a concern about contributing \$8,000 in cash towards this event. In 2015, the total contribution of the City to the Blues Festival was \$8,000 in cash and \$10,500 in facility rentals.

A copy of the contract is attached for your information.

RECOMMENDATION:

Authorize a two year contract extension with Jax Beach Festivals, Inc., to produce the Springing the Blues Festival and authorize the City Manager and Mayor to execute the contract.





August 11, 2015

Mr George Forbes
City Manager
City of Jacksonville Beach FL
11 North Third Street
Jacksonville Beach, FL 32250

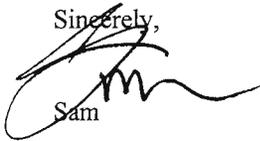
Dear George,

On behalf of Jax Beach Festivals, Inc, I would like to request the consideration of yourself and the City Council of Jacksonville Beach for a two(2) year extension of the current agreement between Jax Beach Festivals, Inc and the City of Jacksonville Beach as Primary Corporate Sponsor of the Springing the Blues Music Festival.

This extension will allow Springing the Blues to continue its mission as goodwill ambassador for the City of Jacksonville Beach through its programming, marketing, and Sponsorship development efforts.

Thank you for your continued support and consideration.

Sincerely,



Sam

Samuel Veal
Executive Director
Jax Beach Festivals, Inc.
209 South Third Street
Jacksonville Beach Florida
www.jaxbeachfestivals.com
jaxbeachfestivals@gmail.com
Ph: 904-270-9301
Fax: 904-241-1355

**AGREEMENT BETWEEN
JAX BEACH FESTIVALS, INC. AND THE CITY OF JACKSONVILLE BEACH**

This AGREEMENT dated the _____ day of _____ A.D. 2015, by and between the City of Jacksonville Beach, a municipal corporation organized and existing under the laws of the State of Florida, hereinafter referred to as "City", and Jax Beach Festivals, Inc., hereinafter referred to as "Jax Beach Festivals".

WHEREAS, Jax Beach Festivals is a promoter and producer of festivals and other types of outdoor special events, and

WHEREAS, Jax Beach Festivals has in the past produced successful outdoor events in the City, and

WHEREAS, the City desires that Jax Beach Festivals continue to promote and produce one festival, the Springing the Blues Festival for the City.

NOW THEREFORE, for and in consideration of the covenants contained in this agreement and for other good and valuable consideration, the City and Jax Beach Festivals agree as follows. The term of this agreement shall commence on the 1st day of January A.D. 2016, and terminate on the 31st day of December A.D. 2017. However, either party may terminate this agreement at any time by giving the other party thirty (30) days written notice prior to January 1, which is the anniversary date of this agreement.

JAX BEACH FESTIVALS AGREES AS FOLLOWS:

To promote, produce, supervise and direct the Springing the Blues Festival annually in the City of Jacksonville Beach.

The month and time for Springing the Blues is as set forth in Item 3 below, but the dates, if necessary or desired, for future events may be changed if agreed upon by Jax Beach Festivals and the City's Special Events Committee.

1. Jax Beach Festivals shall designate Springing the Blues as a Jacksonville Beach sponsored event and agrees that this City shall be advertised as a primary sponsor and shall prominently display City logos in all media: including print, radio and television, T-shirts, registration materials, etc.
2. Jax Beach Festivals shall seek and obtain additional sponsors for this event in order to provide additional financial support for the costs incurred for production and advertising. Additional sponsors shall be organizations acceptable to the City, and whose image and objectives comply with and do not conflict with the City's image of a family-oriented community.
3. Jax Beach Festivals shall extend due diligence and best efforts to obtain additional funds from other sources. The City's portion, set forth below, will be used exclusively for Springing the Blues. The City's responsibility for this event financially shall not exceed the amount set forth as follows:

SPRINGING THE BLUES FESTIVAL

City's Portion: \$8,000
Date: 1st weekend in April
Times: Friday – 5 PM until 10 PM
 Saturday – Noon – 10 PM
 Sunday – Noon – 8 PM

4. Jax Beach Festivals shall work in cooperation with the City's Special Events committee to ensure compliance with all City Codes and Ordinances.
5. Jax Beach Festivals agrees to follow and comply at all times with the City's Special Events Policies and Guidelines.
6. Jax Beach Festivals shall be responsible for and shall pay for all costs for City services associated with this event such as: Police Department assistance, security, electrician costs, charges for electric, water hook-ups, fencing, and clean-up service for the event site. In addition, Jax Beach

Festivals will be responsible and pay for all production costs such as promotions, advertising, and other items specified in this contract.

7. Jax Beach Festivals agrees to work with other agencies where possible to promote and enhance the production of the event.
8. Jax Beach Festivals shall submit in advance to the City Manager, or his/her designee, all specific financial requests for this event to cover expenses as necessary to secure the entertainment, concessionaires, and production components for this event.
9. Jax beach Festivals shall provide the City with a complete expense report of City monies expended for the event with supporting documentation if requested by the City.
10. Jax Beach Festivals, Inc. shall secure any necessary permits and shall provide the City with a Special Event liability insurance policy in the amount of \$1,000,000 (one million dollars) naming the City of Jacksonville Beach as additional insured for this event. Proof of insurance shall be produced and exhibited to the City Manager or his/her designee fourteen (14) days in advance of this event.
 - a. The City shall be held harmless against all claims for bodily injury, sickness, disease, death or personal injury, or damage to property or loss of use resulting from the performance of this agreement, unless such claims are a result of the City's own negligence.
 - b. The City shall also be held harmless against all claims for financial loss with respect to the provision of or failure to provide professional or other services, resulting in professional, malpractice or errors or omissions liability arising out of performance of this agreement, unless such claims are a result of the City's own negligence.

11. Jax Beach Festivals shall prepare and submit thirty (30) days prior to Springing the Blues, a Special Events Application in sufficient detail to cover this event for consideration by the City's Special Event Committee.
12. Jax Beach Festivals shall notify all businesses in the vicinity and adjacent are where the event will take place.
13. Jax Beach Festivals shall produce a calendar of Springing the Blues and distribute said calendar to the community. Information regarding schedules and performances will be provided to the City in a timely fashion to assist in providing information at the request of the community. In addition, copies of any press releases and advertisements will be provided to the City.

THE CITY AGREES AS FOLLOWS:

1. The City agrees to pay to Jax Beach Festivals the amount of financial support identified in this agreement.
2. The City agrees that as a City promoted event, no facility rental fees will be charged for this event with the exception of event fencing.
3. The City agrees to reserve the festival area on the dates and times through the year 2017.

THE CITY AND JAX BEACH FESTIVALS AGREE AS FOLLOWS:

1. The Special Events Committee will serve as the City's representative and coordinator.
2. It is understood and agreed by both parties hereto that during the life of this contract, Jax Beach Festivals and its employees shall be independent contractors and shall at no time be considered employees of the City of Jacksonville Beach. The City shall not withhold or pay taxes on the Contractor's behalf or provide any benefits.

SPECIAL EVENTS CONDITIONS

The Special Events Committee must approve the Springing the Blues site plan. Use of municipal parking lots by Jax Beach Festivals as paid parking is not permitted.

SALES OF ALCOHOLIC BEVERAGES

1. Jax Beach Festivals must comply with the terms and policies of the City's Special Events Policies and Guidelines for the sale of alcoholic beverages as they exist at the time of the event. In addition, the following conditions will apply:
 - a. The only types of alcoholic beverages which shall be permitted for sale are beer and wine.
 - b. The area in which alcoholic beverages may be sold and consumed must be defined by the City's event fencing. The City will have the right to utilize, at no charge, any fencing purchased by Jax Beach Festivals and stored by the City for events held at City facilities.
 - c. All entrances/exits to/from the area must be secured by uniformed off-duty Jacksonville Beach police officers, or, when approved by the Police Department, professional, uniformed security guards.
 - d. The area where alcoholic beverages may be consumed and sold is restricted to the area defined by the Special Events Policies and Guidelines. The area where alcohol may be sold may be changed at the sole discretion of City Council.
 - e. No business establishment building may be used as the perimeter for the area of alcoholic beverage sales.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

JAX BEACH FESTIVALS, INC.

By: Sam Veal, Jax Beach Festivals, Inc.

Witness:

CITY OF JACKSONVILLE BEACH

By: William C. Latham, Mayor

By: George D. Forbes, City Manager

Witness:

Laurie Scott, City Clerk

City of Jacksonville Beach

City Hall

11 North Third Street

Jacksonville Beach

FL 32250

[Phone] 904.247.6231

[Fax] 904.247.6107

[E-Mail

Planning@jaxbchfl.net]

www.jacksonvillebeach.org

Memorandum

TO: George Forbes, City Manager

FROM: Heather Ireland, Senior Planner

RE: Resolution # 1953-2015 for consideration by City Council for the release of non-access easement along Second Street South behind Lot 15 in *The Gates of Ponte Vedra Unit 2* Subdivision for property access

DATE: September 10, 2015

Action Requested:

Adopt Resolution No.1953-2015 abandoning a 5-foot wide non-access easement running along the westerly boundary line of Lot 15 in *The Gates of Ponte Vedra Unit 2* Subdivision, to allow property access to and from 2nd Street South.

Background:

We are requesting the abandonment of a five (5) foot wide non-access easement running along the east side of Second Street South behind Lot 15 in the *Gates of Ponte Vedra Unit 2* subdivision. The non-access easement was originally required along Second Street South as a condition of plat approval for the *Gates of Ponte Vedra Unit 2* subdivision in 1987. A non-access easement is typically established to prevent a property owner from crossing the established easement to access whatever property lies adjacent to it. In this case, the easement was placed on various lots in that subdivision to prevent individual owners from using the then undeveloped 2nd Street right-of-way adjacent to their lots for vehicular access. As shown on the attached aerial photo of the area, Second Street South is now a paved road serving the *Avalon* subdivision behind Lot 15.

Lot 15, the subject of this Resolution, is the only remaining undeveloped property on the east side of this portion of Second Street South. The property owner would like to access Lot 15 from Second Street South, instead of from Ponte Vedra Boulevard. Lot 15 fronts on the busiest section of Ponte Vedra Boulevard,



just south of 37th Avenue South. Other homes in this subdivision that back up to Second Street South have access via Ponte Vedra Court.

Recommendation:

Approve Resolution No. 1953-2015, abandoning a 5-foot wide non-access easement running along the westerly boundary line of Lot 15 in *The Gates of Ponte Vedra Unit 2* Subdivision.

Introduced by: _____

Adopted: _____

RESOLUTION NO. 1953-2015

A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH, FLORIDA RELEASING, VACATING, AND ABANDONING A FIVE (5) FOOT WIDE NON-ACCESS EASEMENT RUNNING IN A NORTHERLY AND SOUTHERLY DIRECTION ALONG THE WESTERLY BOUNDARY LINE OF LOT 15, *GATES OF PONTE VEDRA UNIT 2* SUBDIVISION, AS RECORDED IN PLAT BOOK 44, PAGE 9A OF THE CURRENT PUBLIC RECORDS OF DUVAL COUNTY, FLORIDA.

WHEREAS, the City of Jacksonville Beach, having originally required a five (5) foot wide non-access easement to be placed along the westerly boundary lines of certain lots in the *Gates of Ponte Vedra Unit 2* subdivision to prevent the use of unimproved roads as primary access to those lots, has determined that said easement is no longer necessary and serves no public function.

WHEREAS, 2nd Street South along the westerly boundary line of *The Gates of Ponte Vedra Unit 2* subdivision exists as a paved public street, and said non-access easement is not utilized by the City for public utilities or drainage, and serves no other beneficial public purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF JACKSONVILLE BEACH AS FOLLOWS:

SECTION 1. That the five (5) foot wide non-access easement running in a Northerly and Southerly direction along the westerly boundary line of Lot 15, *Gates of Ponte Vedra Unit 2* Subdivision, as recorded in Plat Book 44, Page 9A of the current public records of Duval County, Florida, is hereby abandoned as a non-access easement, and the owner of the property containing the aforesaid abandoned easement is hereby authorized to enter upon and use the land herein described to the same extent and purpose as if the same had never been platted.

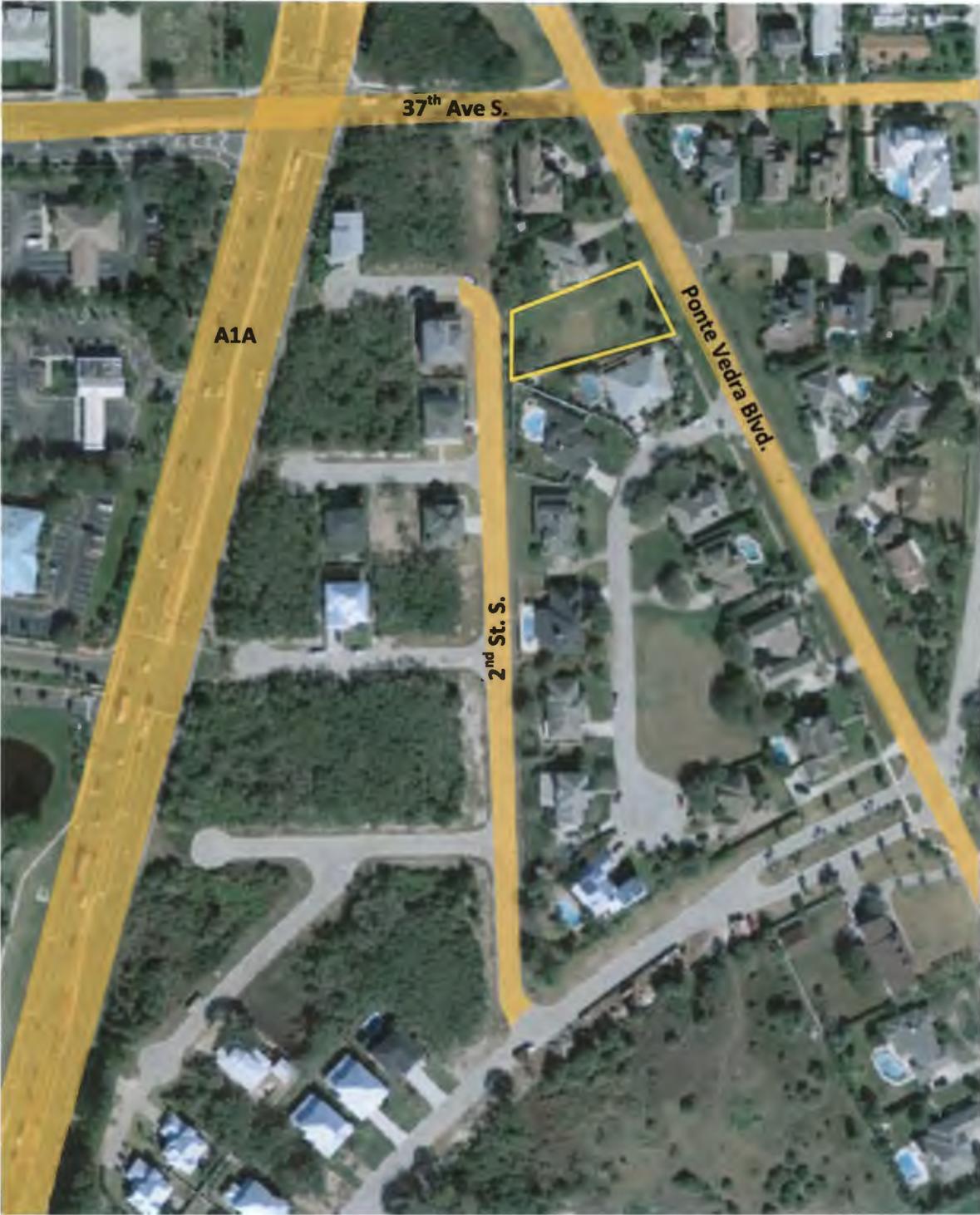
SECTION 2. This resolution shall take effect upon its passage and publication as required by law.

AUTHENTICATED this ___ day of _____, A. D. 2015.

William C. Latham, MAYOR

Laurie Scott, CITY CLERK

Property Location



RECEIVED
 BOA 14-100204
 DEC 19 2014

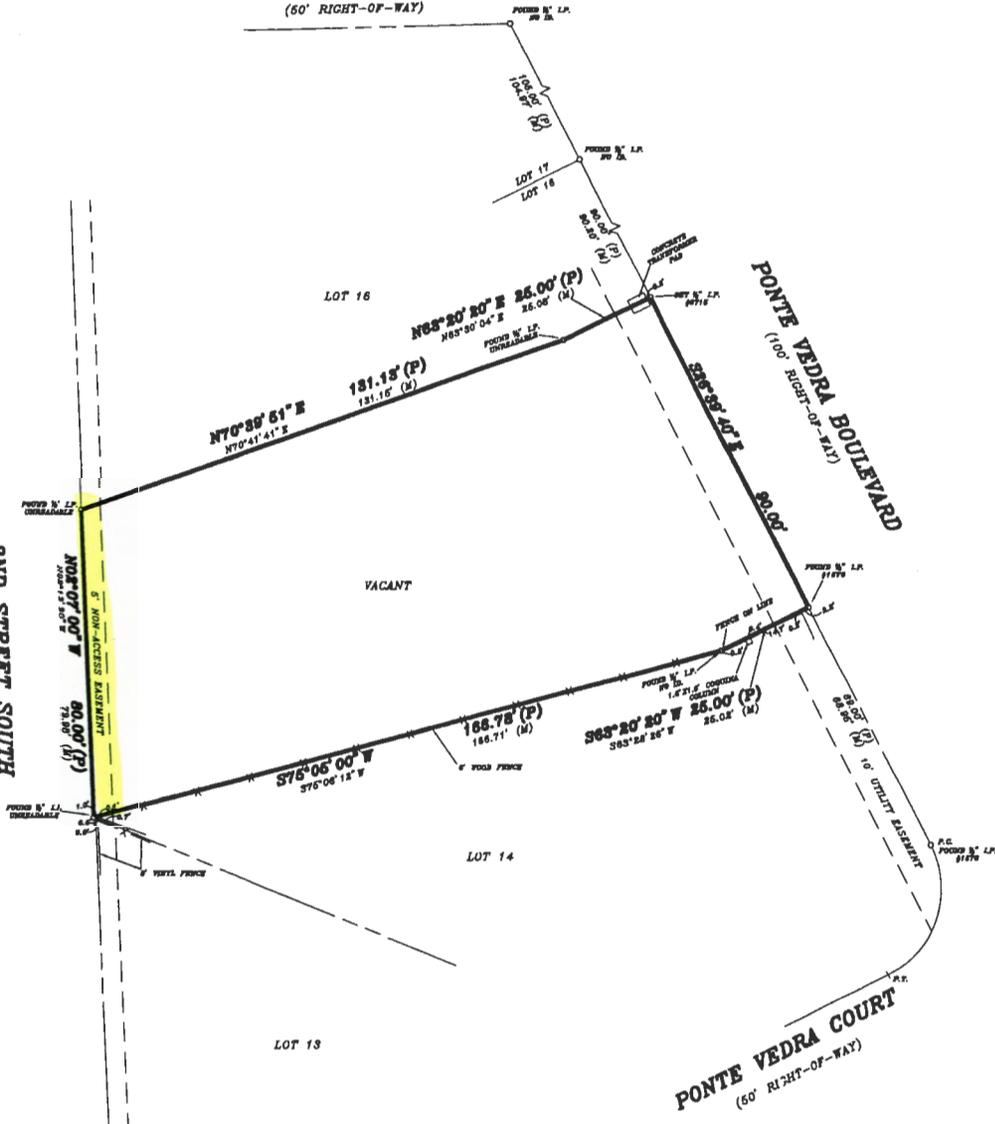
PLANNING & DEVELOPMENT

2ND STREET SOUTH
 (50' RIGHT-OF-WAY)

37TH AVENUE SOUTH
 (50' RIGHT-OF-WAY)

PONTE VEDRA BOULEVARD
 (100' RIGHT-OF-WAY)

PONTE VEDRA COURT
 (50' RIGHT-OF-WAY)



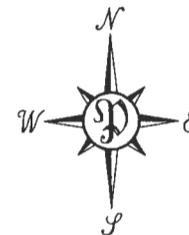
MAP SHOWING BOUNDARY SURVEY

LOT 15 BLOCK AS SHOWN ON MAP

THE GATES OF PONTE VEDRA UNIT 2

AS RECORDED IN PLAT BOOK 44 PAGES 2-2A OF THE CURRENT PUBLIC RECORDS

CERTIFIED TO: GREGORY T. QUINLACH, PAMELA S. QUINLACH
 OSBORNE & SHEPHERD TITLE SERVICES, LLC, FIRST AMERICAN TITLE INSURANCE COMPANY



NOT TO SCALE

NOTE:
 POLYLINE RESTRICTION LINES SHALL BE A MIXTURE OF
 FRONT TANK, IN FEET
 SIDE TANK, IN FEET (BACK)
 CHANGING LOT IN FEET
 REAR TANK, IN FEET
 UNLESS OTHERWISE NOTED

PERRET AND ASSOCIATE
 5677 ATLANTIC BOULEVARD, SUITE 88, JACKSONVILLE, FLORIDA 32207 (904) 850-9700

NATHAN P. PERRET
 CORSO NUMERO 10

LEGEND

1) BEARINGS SHOWN HEREON ARE BASED ON THE ONLY SURVEY OF PONTE VEDRA BOULEVARD AS SHOWN IN THE PLAT	2) THIS PROPERTY HAS NOT BEEN ABSTRACTED FOR EASEMENTS COVENANTS RESTRICTIONS OR OTHER INTERESTS	3) UNDERGROUND UTILITIES SERVING THIS PROPERTY HAVE NOT BEEN LOCATED OR SHOWN	4) IT IS THE LENDER'S RESPONSIBILITY TO OBTAIN FROM THE MAP STATUS FOR THE LIFE OF THE LOAN ON THE PROPERTY SHOWN HEREON SURVEY HEREON WILL CONTAIN THE LATEST SURVEY
---	--	---	---

SCALE: N.T.S.
 DATE OF FIELD WORK: 1-24-2014
 NATHAN P. PERRET, P.L.C.
 DATE OF FIELD WORK: 1-24-2014

City of
Jacksonville Beach
City Hall
11 North Third Street
Jacksonville Beach
FL 32250
Phone: 904.247.6274
Fax: 904.270.1642

www.jacksonvillebeach.org

September 16, 2015

TO: George D. Forbes, City Manager
FROM: Karen Nelson, Chief Financial Officer
SUBJECT: Year-end Budget Adjustment

ACTION REQUESTED:

Adopt Resolution 1952-2015 authorizing the year-end budget adjustment.

BACKGROUND:

Each year the City adopts budget amendments adjusting the budget for expenditures that have become necessary since the original budget was adopted. These adjustments provide spending authority for unexpected expenditures, projects authorized by the City Council during the year which were not included in the original budget, and projects that may have been budgeted in a previous year, but due to the timing of a contract award, were not begun or encumbered before the previous year's end.

The attached budget resolution reflects proposed adjustments to be made which represent changes in departmental or fund budgets. Detailed explanations are also provided as a part of these adjustments. These budget adjustments were previously approved by the City Council, Community Redevelopment Agency or Pension Boards, with the following exceptions:

Funding:	Amount	Description:
General Fund	\$67,730	Additional funding for legal fees incurred during the year
General Fund	\$400,000	Partial funding for a reserve for replacement of the City's business software applications
General Fund	\$100,000	Partial funding for a reserve for the radio system replacement
General Fund	\$200,000	Transfer to Golf Course to provide cash flow for operations



Downtown Redevelopment Fund	\$2,312,313	To commit funds for construction of future projects associated with the Downtown Vision Plan and the Downtown Action Plan
Southend Redevelopment Fund	(\$326,464)	To adjust funds committed for future projects with Community Redevelopment Agency approvals

Monies are on hand to fund all requested expenditures.

RECOMMENDATION:

Adopt Resolution 1952-2015 authorizing the year-end budget adjustment.

KN/ag

Introduced by: _____
Adopted: _____

RESOLUTION NO. 1952-2015

**A RESOLUTION AMENDING THE OPERATING BUDGET OF THE CITY OF JACKSONVILLE
BEACH, FLORIDA FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014 AND ENDING
SEPTEMBER 30, 2015**

BE IT ORDAINED by the City of Jacksonville Beach, Florida that:

SECTION 1: The following items of appropriations for the functions, agencies and departments of the City government for the fiscal year beginning October 1, 2014 and ending September 30, 2015 be amended as follows:

General Fund – 001

General Fund Revenues :

Insurance reimbursement a. \$ 5,633 001-0000-364-20-00

- a. To adjust budget for insurance proceeds that will be used to offset the cost of the vehicle repairs or replacement.

General Fund Expenditures :

City Attorney

Operating - Legal Fees a. \$ 67,730 001-0102-514-31-01

- a. To adjust budget for legal fees.

Police

Operating-vehicle repair & maintenance a. \$ 423 001-0904-521-46-03

Capital-vehicle b. \$ 5,210 001-0904-521-64-01

- a. To adjust budget for insurance proceeds that will be used to offset the cost of the vehicle repairs.
b. To adjust budget for insurance proceeds that will be used to offset the cost of the ATV vehicle replacement.

Non-departmental

Operating-other charges a. \$ (174,708) 001-0000-519-49-00

Transfer to Golf Course Fund b. \$ 46,978 001-0000-581-91-15

Transfer to Golf Course Fund c. \$ 200,000 001-0000-581-91-15

Transfer to General Capital Projects Fund (315) c. \$ 400,000 001-0000-581-91-35

Transfer to General Capital Projects Fund (315) c. \$ 100,000 001-0000-581-91-35

Reserve for Air Show October 2015 d. \$ 60,000 memo entry

Southend Redevelopment Fund - 182

Expenses:

Capital outlay-improvements	a.	\$ 299,380	182-1602-515-63-00
Capital outlay-improvements	b.	\$ (326,464)	182-1602-515-63-00

- a. To adjust budget for the installation of the stormwater maintenance vault underneath the South Beach Regional Shopping Center parking lot. Approved by CRA 4-27-2015 and by Council 4-20-2015.
- b. To adjust funds committed for future Southend redevelopment projects to correspond with fund balance expected to be available at 9-30-2015 and to true-up budget to agree with CRA approvals.

General Capital Projects Fund - 315

Revenues:

Transfer from General Fund	a.	\$ 500,000	315-0000-381-01-00
Transfer from Local Option Gas Tax Fund (150)	b.	\$ 250,000	315-0000-381-15-00
Transfer from 1/2 Cent Sales Surtax (151)	b.	\$ 400,000	315-0000-381-83-00
Transfer from 1/2 Cent Sales Surtax Bond Proceeds (317)	b.	\$ 350,000	315-0000-381-96-00

Expenses:

Operating-repair & maintenance	b.	\$ 1,300,000	315-0000-541-46-00
Capital outlay-equipment/software	c.	\$ 57,300	315-0000-519-64-02

- a. To transfer funds from General Fund reserves partial funding for business software applications replacement (\$400,000), and to general capital projects fund for future radio system replacement (\$100,000). As discussed on Council Budget Tour, July 31, 2015.
- b. To adjust budget for milling, paving, and overlay of City roadways. Approved by Council 4-20-2015.
- c. To adjust budget for purchase of a replacement IBM iSeries Server. Approved by Council 6-1-2015.

1/2 Cent Sales Surtax Bond Proceeds Fund - 317

Expenses:

- | | | | | |
|---|----|----|---------|--------------------|
| Transfer to General Capital Projects Fund (315) | a. | \$ | 350,000 | 151-0000-581-91-35 |
|---|----|----|---------|--------------------|
- a. To adjust budget for milling, paving, and overlay of City roadways. Approved by Council 4-20-2015.

Golf Course Fund - 440

Revenues:

- | | | | | |
|----------------------------|----|----|---------|--------------------|
| Transfer from General Fund | a. | \$ | 46,978 | 440-0000-381-01-00 |
| Transfer from General Fund | b. | \$ | 200,000 | 440-0000-381-01-00 |

Expenses:

- | | | | | |
|--------------------------------|----|----|--------|--------------------|
| Operating-repair & maintenance | a. | \$ | 46,978 | 440-1402-572-46-00 |
|--------------------------------|----|----|--------|--------------------|
- a. To adjust budget for reconstruction of golf course hole # 1 green. Approved by Council 8-17-2015.
b. To transfer funds from General Fund reserves to Golf Course to provide cash flow for operations. As discussed on Council Budget Tour, July 31, 2015.

SECTION 2. The Chief Financial Officer is hereby authorized and directed to do and perform all acts necessary to carry out and accomplish the budget amendments in conformity with the provisions of Section 1.

SECTION 3. The City Council recognizes that the Budget is a revenue and spending plan which requires adjustment from time to time as circumstances change. The City Council gives authorization to the City Manager to make Budget Amendments in the budget for the fiscal period beginning October 1, 2014 and ending September 30, 2015, at the department level as long as the amendments do not increase or decrease the overall budget for the related department in the General Fund, or at the fund level in a fund other than the General Fund.

SECTION 4. The City Council authorizes the City Manager to use the General Fund's unanticipated budget to pay for items such as staffing, rental equipment, communications equipment, and supplies in the event of a severe weather event or other emergency of similar magnitude.

SECTION 5. The City Council further authorizes the City Manager to make budget amendments in the budget for the fiscal period beginning October 1, 2014 and ending September 30, 2015, in furtherance of improvements or works which were approved by the City Council and begun in a previous year, but which were not completed in those years, and any such adjustment shall continue in force until the purpose for which it was made shall have been accomplished or abandoned.

SECTION 6. The City Council further authorizes the City Manager to expend donated monies, so long as the expenditure is consistent with the purpose of the donation.

SECTION 7. In compliance with the Convention Development Tax Act, Florida Statutes, Chapter 212.0305, the City of Jacksonville Beach, being unable to use Convention Development revenue solely for the purposes stated in the section, is hereby authorized to use the revenue to acquire and develop municipal parks, lifeguard stations or athletic fields.

SECTION 8. This Resolution shall take effect upon its passage and publication as required by law.

AUTHENTICATED this ___th day of September, 2015.

William C. Latham, MAYOR

Laurie Scott, CITY CLERK