



Agenda

Community Redevelopment Agency

Tuesday, May 29, 2018

5:00 PM

Council Chambers

MEMORANDUM TO:

Members of the Community Redevelopment Agency
City of Jacksonville Beach, Florida

Board Members:

The following Agenda of Business has been prepared for consideration and action at a Special Meeting of the Community Redevelopment Agency:

CALL TO ORDER

ROLL CALL

Art Graham (Chairperson), Frances Povloski (Vice-Chairperson), Scott Gay, Jeffrey Jones, Samuel Hall

APPROVAL OF MINUTES

- a. Special Community Redevelopment Agency Meeting held April 30, 2018

OLD BUSINESS

NEW BUSINESS

- a. **Resolution No. 2018-06** - A resolution of the City of Jacksonville Beach Community Redevelopment Agency to amend the South Beach Redevelopment District Capital Improvements Budget to appropriate \$46,200.00 (\$42,000, plus 10% contingency of \$4,200.00) for funding of the renovation of the wooden structures located within the Sunshine Park playground area in South Beach Park.
- b. **Resolution No. 2018-07** - A resolution of the City of Jacksonville Beach Community Redevelopment Agency to amend the South Beach Redevelopment District Capital Improvements Budget to appropriate \$49,577.00 (\$45,070.00, plus contingency of \$4,507.00) for funding of the renovation of the public restroom building located in South Beach Park.

- c. **Resolution No. 2018-08** - A resolution of the City of Jacksonville Beach Community Redevelopment Agency to amend the Downtown Community Redevelopment District Capital Improvements Budget to appropriate \$77,430.10 (\$70,391.00, plus 10% contingency of \$7,039.10) for the design of 25 replacement dune walkover structures and \$13,999.47 (\$12,726.79 base fee, plus 10% contingency of \$1,272.67) for the design of seaward extensions to 15 existing oceanfront stormwater outfall structures, all located within the Downtown Community Redevelopment District. (Total appropriation = 91,429.57, including contingencies)
- d. **Resolution No. 2018-09** - A resolution of the City of Jacksonville Beach Community Redevelopment Agency to amend the Downtown Community Redevelopment District Capital Improvements Budget to appropriate \$158,429.58 (\$144,026.89, plus 10% contingency of \$14,402.69) in additional funding for the construction of downstream stormwater channel improvements resulting from the completion of Projects 2 through 4 of the Phase III Downtown Redevelopment District Vision Master Plan. (Ref CRA Resolution No. 2018-04 for original project funding)

ITEMS FOR DISCUSSION

COURTESY OF THE FLOOR TO VISITORS

ADJOURNMENT

NOTICE

In accordance with Section 286.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The public is encouraged to speak on issues on this Agenda that concern them. Anyone who wishes to speak should submit the request to the recording secretary prior to the beginning of the meeting. These forms are available at the entrance of the City Council Chambers for your convenience.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299, extension 10, no later than one business day before the meeting.

cc: George D. Forbes, City Manager; Susan Erdelyi, City Attorney; Press



City of Jacksonville Beach

11 North Third Street
Jacksonville Beach, Florida

Draft Meeting Minutes

Community Redevelopment Agency

Monday, April 30, 2018

5:00 PM

Council Chambers

CALL TO ORDER

Chairman Art Graham called the meeting to order at 5:00 P.M.

ROLL CALL

Chairman: Art Graham
Vice-Chairwoman: Frances Povloski
Board Members: Scott Gay Samuel Hall Jeffrey Jones

Also present were CRA Administrator William Mann, and Recording Secretary Chandra Medford.

APPROVAL OF MINUTES

- a. Regular Community Redevelopment Agency Meeting Held March 26, 2018

It was moved by Mr. Hall, and seconded by Mrs. Povloski, and passed unanimously by voice vote, to approve the March 26, 2018 meeting minutes.

OLD BUSINESS

There was no old business.

NEW BUSINESS

- a. **Redevelopment District: RD Rezoning Amendment** - Review and report to the City Council on the consistency with the Downtown Community Redevelopment Plan of the application to amend *Redevelopment District: RD* Ordinance No. 2008-7951, governing the property located at the southeast corner of Beach Boulevard and South 3rd Street, by providing a new project narrative and site plan for a new proposed hotel use (*Element* Hotel).

It was moved by Mrs. Povloski and seconded by Mr. Jones, to find RD Rezoning Amendment Application PC#9-18 consistent with the Downtown Community Redevelopment Plan and recommend its approval by the City Council. After a brief discussion, the motion carried unanimously by roll call vote.

Mr. Mann provided a brief explanation of the proposed modifications to the previously approved hotel development. He indicated the applicant requests to replace the approved *Sheraton* project narrative and site plan with a revised narrative and site plan of a new three story, 80-room *Element* hotel.

INFORMATION ITEMS

The purpose, goals, and objectives of the redevelopment agency board were discussed. Mr. Mann stated there are potential development projects being proposed in the Downtown District that should significantly and positively impact its environment. Mr. Mann stated there will be a meeting of the Board scheduled for Tuesday, May 29, 2018 due to the observance of Memorial Day.

COURTESY OF THE FLOOR TO VISITORS

No one wished to speak under Courtesy of the Floor.

ADJOURNMENT

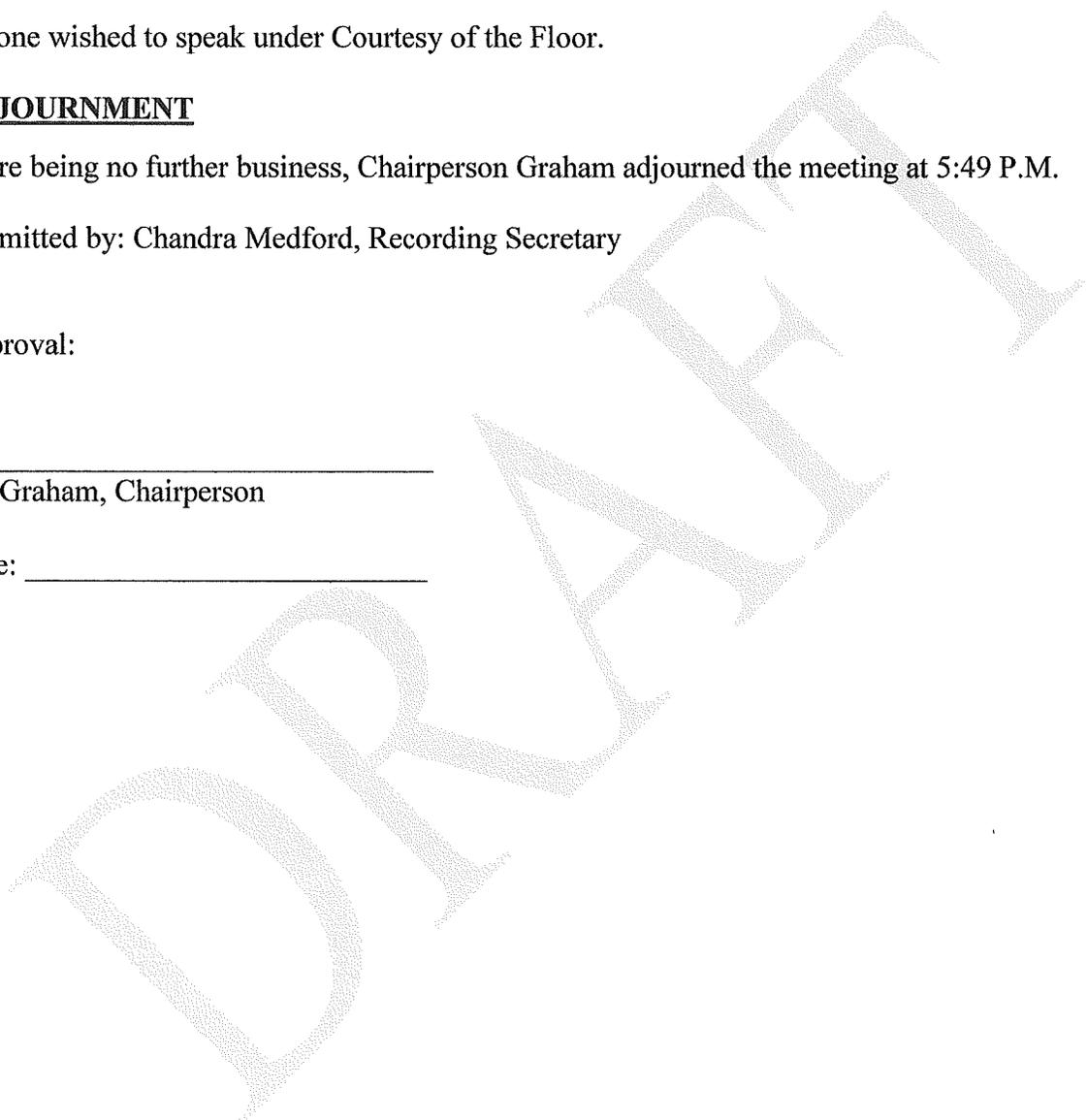
There being no further business, Chairperson Graham adjourned the meeting at 5:49 P.M.

Submitted by: Chandra Medford, Recording Secretary

Approval:

Art Graham, Chairperson

Date: _____



MEMORANDUM

TO: Jacksonville Beach Community Redevelopment Agency Members
FROM: Bill Mann, Planning and Development Director, CRA Administrator
RE: May 29, 2018 Community Redevelopment Agency Meeting
DATE: May 22, 2018



Please consider the following information relative to the following items to be acted upon at the upcoming May 29, 2018 CRA meeting:

1. **Resolution No. 2018-06** - This resolution approves funding from the FY 17/18 South Beach Capital Improvements Budget for repairs to and renovation of the wooden play structure located in the Sunshine Park playground feature in South Beach Park.

Attached following Resolution No. 2018-06, is a memo from the Parks and Recreation Director describing the repairs in more detail and providing additional cost information.

Staff recommends approval of Resolution No. 2018-06.

Attachments: CRA Resolution No. 2018-06
5-16-18 memo from Jason Phitides, Parks & Rec. Director

2. **Resolution No. 2018-07** - This resolution approves funding from the FY 17/18 South Beach Capital Improvements Budget for the renovation of the public restroom building located in South Beach Park.

Attached following Resolution No. 2018-07, is a memo from the Parks and Recreation Director describing the scope of the renovation project and providing additional cost information.

Staff recommends approval of Resolution No. 2018-07.

Attachments: CRA Resolution No. 2018-07
5-16-18 memo from Jason Phitides, Parks & Rec. Director

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3. **Resolution No. 2018-08** - With this resolution the Community Redevelopment Agency (CRA) provides funding from the FY17/18 Downtown District Capital Improvements Budget to design replacement structures for the 25 existing non-ADA oceanfront dune walkovers in the Downtown District, and also funds the design of seaward extensions to the 15 oceanfront stormwater outfalls located in the District.

This work is required as a result of the passing of Hurricane Matthew in 2016, and the subsequent Beach Renourishment/Dune Restoration project completed in 2017, which provided an average 13 to 14' tall dune line along the bulkhead in the downtown area. The existing walkovers that were designed to and built to traverse over the dunes that were largely decimated by Matthew were built to a lower elevation (lower dune line), and now cut into the newly created dunes, compromising their primary shore protection function. The newly designed walkovers will be constructed in the locations of the existing walkovers, but will be designed to clear the top of the new dune line, while still providing convenient and safe pedestrian access to the beach and Atlantic Ocean.

Additionally, the Beach Renourishment project widened the base of the dunes. The intent of the beach outfall extensions is to transport stormwater underneath the entire new dune profile and discharge on the beach, seaward of the oceanfront toe of the dunes. Current practice is to manually dig out each of the existing stormwater outfalls, including through the dune line, in advance of major storm events. While this does allow the stormwater to be conveyed onto the beach during and after a storm, it is a costly practice and severely compromises the protection provided to the coastline from storm surges, by essentially breaching the dune line at each outfall point.

Staff recommends approval of Resolution No. 2018-08

Attachments: CRA Resolution No. 2018-08
5-18-18 memo from Marty Martirone, City Engineer, with
Project Locations Map.

4. **Resolution No. 2018-09** - This resolution the Community Redevelopment Agency (CRA) provides additional funding from the FY17/18 Downtown District Capital Improvements Budget for the Downstream Stormwater Channel Improvements project funded by the CRA at the March 26 meeting, via CRA Resolution No. 2018-04.

The memorandum from the City Engineer explaining the need for the additional funding is attached to CRA Resolution No. 2018-09.

Staff recommends approval of Resolution No. 2018-09

Attachments: CRA Resolution No. 2018-09
5-18-18 memo from Marty Martirone, City Engineer, with
Project Locations Map and Project Cost/Bid Information.

CRA RESOLUTION NO. 2018-06

A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY TO AMEND THE SOUTH BEACH CAPITAL IMPROVEMENT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Sunshine Park playground located within South Beach Park in the Southend Community Redevelopment Area and has been a very popular and highly used facility in South Beach Park since its construction in 2001, and the wooden components of the playground structures have deteriorated to the point that they are in need of renovation, and

WHEREAS, the CRA specified the use of South Beach Tax Increment Trust Funds for the maintenance of the facilities constructed in South Beach Park, and

WHEREAS, the City of Jacksonville Beach Community Redevelopment Agency has sufficient South Beach Community Redevelopment Tax Increment Trust Fund revenues to pay for the required construction and construction administration work:

NOW, THEREFORE, BE IT RESOLVED BY THE JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY THAT:

SECTION 1. The fiscal year 2017-2018 South Beach Community Redevelopment Capital Improvement Budget for the Jacksonville Beach Community Redevelopment Agency is amended to appropriate \$46,200.00 (\$42,000.00, plus 10% contingency of \$4,200.00) for funding of the renovation of the wooden structures located within the Sunshine Park playground area in South Beach Park.

SECTION 2. This resolution shall take effect upon its adoption.

DULY ADOPTED IN OPEN MEETING THIS 29TH DAY OF MAY, 2018.

Art Graham, CHAIRPERSON

William C. Mann, ADMINISTRATOR



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TO: George Forbes,
City Manager

FROM: Jason Phitides,
Director Parks and Recreation

DATE: May 16, 2018

RE: Renovation of Playground at Sunshine Park.

ACTION REQUESTED:

Approve the renovation of the playground at Sunshine Park by Hufham Contracting in the amount of \$46,200.

BACKGROUND:

South Beach Park is a community park that serves residents throughout the City and surrounding area. Sunshine Park is a children's playground area within South Beach Park. The playground was built in 2001 and provides a large play area containing several swing sets, sandboxes and play features. The main attraction is the wood construction mini castle that spans approximately two thirds of the park. Over the years, the wood has deteriorated and is now in need of renovation. Most of the fasteners also need replacement.

The scope of work to safely restore and prolong the life of the playground includes:

1. Replace weathered and decayed wood.
2. Cut out the safety fall zone surrounding each support post to inspect for termite damage or wood rot. Replace where necessary and re-install fall zone material.
3. Reinforce wood screw attachments with stainless steel screws, and replace all bolt fasteners throughout the park, including the surrounding fence.
4. Replace all movable hardware on swing sets.
5. Rebuild benches in sand boxes.
6. Remove and replace sand in sand boxes and remove sand throughout the safety fall zone area.
7. Repair safety fall zone under swing sets.

Hufham Contracting is a licensed General Contractor under continuing service contract with the City. Mr. Hufham has performed a thorough inspection of the playground and he estimates the project to be completed in approximately nine weeks.



The park will remain open during the renovation and the Contractor will work a section at a time, providing a safety barrier around the work area.

Total cost to complete is \$42,000, which includes \$16,800 for materials and \$25,200 in labor. Staff recommend 10% contingency of \$4,200 for total project amount of \$46,200. All labor and materials will include one year warranty.

Funding for the project will be provided from the South Beach TIF and was included in the FY 2018 maintenance budget.

RECOMMENDATION:

Approve the renovation of the playground at Sunshine Park by Hufham Contracting in the amount of \$46,200, as described in the memorandum from the Director of Parks and Recreation dated March 16th 2018.

CRA RESOLUTION NO. 2018-07

A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY TO AMEND THE SOUTH BEACH CAPITAL IMPROVEMENT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the public restroom building located in South Beach Park in the Southend Community Redevelopment Area was constructed in 2001 and, due to its age and also to significant increase in park usage, is in need of renovation, and

WHEREAS, the CRA specified the use of South Beach Tax Increment Trust Funds for the maintenance of the facilities constructed in South Beach Park, and

WHEREAS, the City of Jacksonville Beach Community Redevelopment Agency has sufficient South Beach Community Redevelopment Tax Increment Trust Fund revenues to pay for the required construction and construction administration work.

NOW, THEREFORE, BE IT RESOLVED BY THE JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY THAT:

SECTION 1. The fiscal year 2017-2018 South Beach Community Redevelopment Capital Improvement Budget for the Jacksonville Beach Community Redevelopment Agency is amended to appropriate \$49,577.00 (\$45,070.00, plus contingency of \$4,507.00) for funding of the renovation of the public restroom building located within South Beach Park.

SECTION 2. This resolution shall take effect upon its adoption.

DULY ADOPTED IN OPEN MEETING THIS 29TH DAY OF MAY, 2018.

Art Graham, CHAIRPERSON

William C. Mann, ADMINISTRATOR

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TO: George Forbes, City Manager
FROM: Jason Phitides, Director Parks and Recreation
DATE: May 16, 2018
RE: Renovation of restrooms at South Beach Park

ACTION REQUESTED:

Approve the renovation of the restrooms at South Beach Park.

BACKGROUND:

The restrooms at South Beach Park were built in 2001. Due to age and significant increase in park usage, the restrooms are in need of renovation.

The scope of work will include removal and replacement of all plumbing fixtures, light fixtures, exhaust fans, doors and hardware. The interior and exterior of the building will be pressure washed and painted. The flooring will include a new epoxy coating. Exterior doors will be replaced with fiberglass in lieu of metal, to avoid rust and corrosion.

Following are the projected costs including a 10% contingency, listed by trade and licensed contractor:

<u>Item</u>	<u>Amount</u>	<u>Contractor</u>
General Construction	\$ 18,800	Hufham Contracting
Plumbing	\$ 18,580	FW Fair Plumbing
Electrical	\$ 6,891	Vanguard Electrical
HVAC	\$ 799	Jax Refrigeration
Subtotal	\$ 45,070	
10% Contingency	\$ 4,507	
Grand Total	<u>\$ 49,577</u>	

Except for Jax Refrigeration, each of the contractors is under continuing service contract with the City. Jax Refrigeration provided the lowest quote to replace the ventilation system. All materials and labor will include one-year warranty.

Funding for the project will be provided from the South Beach TIF and budgets will be adjusted at year-end.



RECOMMENDATION:

Approve the renovation of the restrooms at South Beach Park in the amount of \$49,577, as described in the memorandum from the Director of Parks and Recreation dated March 16th 2018.

RESOLUTION NO. 2018-08

A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY TO AMEND THE DOWNTOWN COMMUNITY REDEVELOPMENT DISTRICT CAPI- TAL IMPROVEMENT BUDGET FOR THE FISCAL YEAR BEGIN- NING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Jacksonville Beach was impacted by the near shore passing of Hurricane Matthew on October 7, 2016, and a subsequent renourishment project in 2017 raised the elevation of the oceanfront dune system and widened the dune base, thereby causing the need to reconstruct and elevate the existing dune walkovers and to extend seaward the existing stormwater outfall structures located within the Downtown Community Redevelopment District District were originally constructed using revenues from the Downtown Community Redevelopment Tax Increment Trust Fund; and

WHEREAS, the Community Redevelopment Agency (CRA) has reviewed a requested proposal for professional services for the design of elevated replacement dune walkover structures to replace 25 existing non-ADA walkover structures, and for the design of seaward extensions for 15 existing oceanfront stormwater outfall pipes, all located in the Downtown Community Redevelopment District, and

WHEREAS, the CRA specified the use of Downtown Tax Increment Trust Funds for these purposes, and

WHEREAS, the CRA met in open meeting on May 29, 2018 to review and consider a budget amendment for Professional Services for the Design of Replacement Dune Walkover Structures and the Seaward Extension of Existing Beach Stormwater Outfall Structures, and

WHEREAS, the CRA has sufficient Downtown Community Redevelopment Tax Increment Trust Fund revenues to pay for the construction and CEI services for the project.

NOW, THEREFORE, BE IT RESOLVED BY THE JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY THAT:

SECTION 1. The fiscal year 2017-2018 Downtown Community Redevelopment Capital Improvement Budget for the Jacksonville Beach Community Redevelopment Agency is amended to appropriate \$77,430.10 (\$70,391 base fee, plus 10% contingency) for the Engineering Design and Construction Documents Production for the Construction of 25 Replacement Dune Walkover Structures.

SECTION 2. The fiscal year 2017-2018 Downtown Community Redevelopment Capital Improvement Budget for the Jacksonville Beach Community Redevelopment Agency is further amended to appropriate \$13,999.47 (\$12,726.79 base fee, plus 10% contingency) for the Engineering Design and Construction Documents Production for the Seaward Extension of 15 Existing Oceanfront Stormwater Outfall Pipes.

SECTION 3. This resolution shall take effect upon its adoption.

DULY ADOPTED IN OPEN MEETING THIS 29th Day of May, 2018.

Art Graham, CHAIRMAN

William C. Mann, ADMINISTRATOR

May 18, 2018

TO: Bill Mann, Administrator, Community Redevelopment Agency (CRA)

FROM: Marty Martirone, City Engineer

SUBJECT: Appropriate Downtown Tax Increment Trust Funds to Design the Replacement of Dune Walkovers and the Seaward Extension of existing Beach Stormwater Outfalls.

ACTION REQUESTED:

Appropriate Downtown Tax Increment Trust Funds to Design the Replacement of Dune Walkovers and the Seaward Extension of existing Beach Stormwater Outfalls.

BACKGROUND:

There are forty-nine (49) existing dune walkovers and twenty-nine (29) existing beach outfalls located within the City of Jacksonville Beach. Within the Downtown Community Redevelopment District limits, there are twenty-eight (28) existing walkovers and fifteen (15) existing Beach Outfalls (See attached drawing). Design was recently completed for three (3) ADA dune walkovers located at 5th Avenue North, Beach Boulevard, and 6th Avenue South.

The design scope for the Replacement of the Dune Walkovers Project includes: data collection, design services, construction contract documents, Florida Department of Environmental Protection (FDEP) Coastal Construction Control Line (CCCL) permitting, bidding services and FDEP Beach Management Funding Request Application. The design fee for the CRA portion of the work is \$70,391. Including a 10% contingency, the total design fee is \$77,430.10

The design scope for the Beach Stormwater Outfall Improvements Project includes: data collection, design services, contract documents, FDEP Coastal Construction Control Line Permitting and Bidding Services. The design fee for the CRA portion of the work is \$12,726.79. Including a 10% contingency, the total design fee is \$13,999.47.

These designs are to be performed by *Applied Technology and Management, Inc.* under a City Continuing Professional Engineering Services Contract for design services.

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Operations &

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Department of Public

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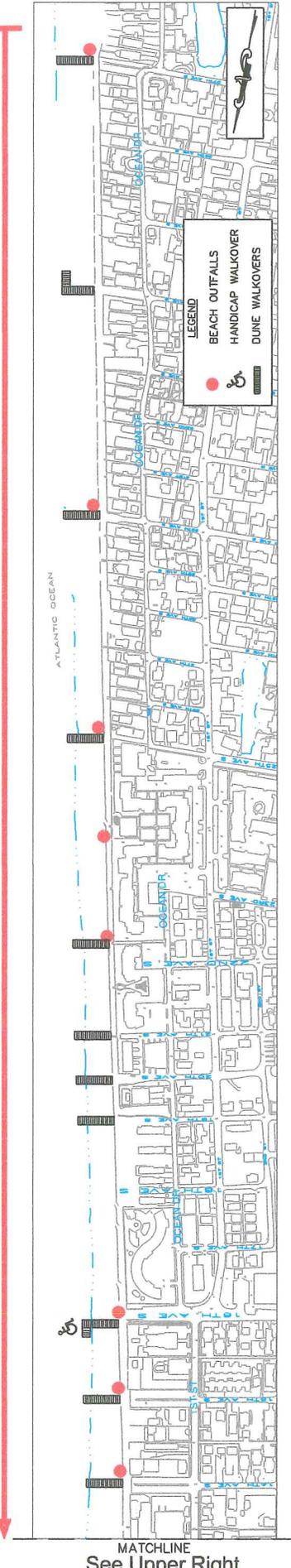
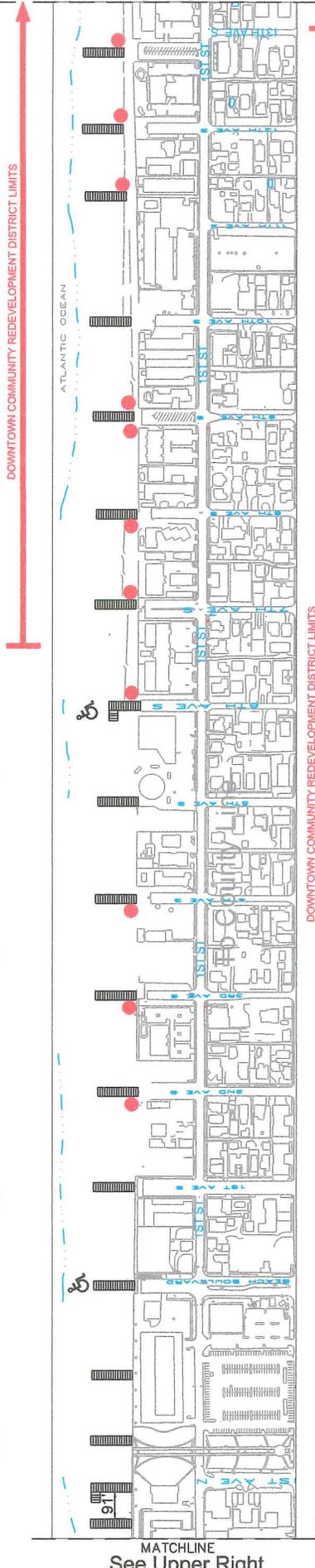
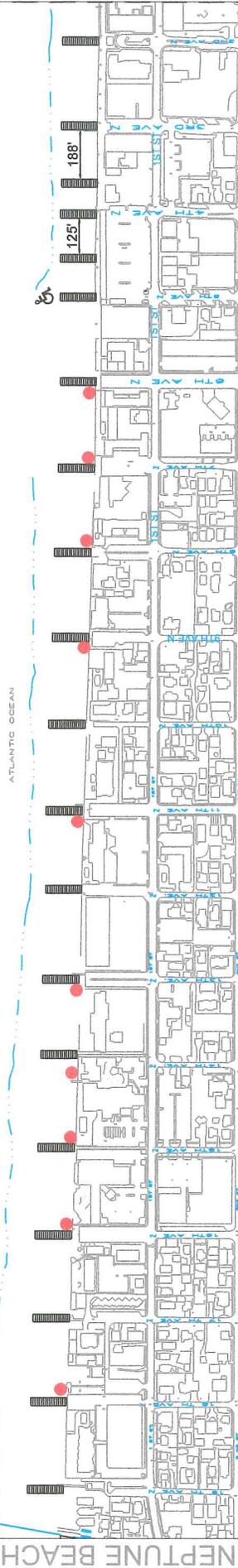


CRA Design Fee Summary Design of the Replacement of the Dune Walkovers and the Beach Stormwater Outfall Improvements Projects		
DESCRIPTION	COST	RECOMMENDATION
Design Fee for Dune Walkovers	\$70,391.00	Appropriate funding for the design of the Dune Walkovers Project by <i>Applied Technology & Management, Inc.</i>
10% Contingency	\$7,039.10	
Total Design Fee (Dune Walkovers)	\$77,430.10	
Design Fee for Beach Outfalls	\$12,726.79	Appropriate funding for the design of the Beach Outfalls Project by <i>Applied Technology & Management, Inc.</i>
10% Contingency	\$1,272.68	
Total Design Fee (Beach Outfalls)	\$13,999.47	
Total Design Fee (Dune Walkovers and Beach Outfalls)	\$91,429.57	

RECOMMENDATION:

Appropriate Downtown Tax Increment Trust funds in the amount of \$91,429.57 to Design the Replacement of Dune Walkovers and the Seaward Extension of Existing Beach Stormwater Outfalls, as described in the memorandum from the City Engineer dated May 18, 2018.

LOCATION OF DUNE WALKOVERS AND BEACH STORMWATER OUTFALLS



DATE	REVISIONS	BY

CITY OF JACKSONVILLE BEACH, FLORIDA

DEPARTMENT OF PUBLIC WORKS

LOCATION OF DUNE WALKOVERS AND
BEACH STORMWATER OUTFALLS
WITHIN JACKSONVILLE BEACH

SCALE: 5/17/2018
DRAWN BY: ASC
CHKD BY:
APPRD BY:
FILE NO. :



RESOLUTION NO. 2018-09

A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY TO AMEND THE DOWNTOWN COMMUNITY REDEVELOPMENT DISTRICT CAPITAL IMPROVEMENTS BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the introduction of additional stormwater volumes collected from Projects 2 through 4 of the Phase III-C Downtown Redevelopment District Vision Master Plan Capital Improvements Program into the existing 12th Avenue South stilling basin and stormwater system will cause the need for capacity and operational improvements to the existing open stormwater channel located downstream of the 12th Avenue South stilling basin and providing for the discharge of treated stormwater into the Pablo Creek Intracoastal Waterway, and

WHEREAS, the Community Redevelopment Agency met in open meeting on January 22, 2018 and, based on three price quotes received, approved a capital improvements budget amendment to appropriate Downtown Tax Increment Trust funds totaling \$312,502.15 for the necessary capacity and operational improvements to the subject open downstream stormwater channel, and

WHEREAS, the City received a single bid, in the amount of \$428,119.75, for the proposed stormwater project, which included certain supplemental work including additional tree removal, fencing, and the removal of 1,600 cubic yards of silt not included in the three price quotes initially received for the project prior to its bidding, and

WHEREAS, the Community Redevelopment Agency is authorized to use downtown tax increment funds for stormwater system improvements required for the Downtown Community Redevelopment District but that are located outside of the district, via an interlocal agreement between the City of Jacksonville Beach and the City of Jacksonville, entered into on November 17, 2017, and

WHEREAS, the Community Redevelopment Agency has sufficient Downtown Community Redevelopment Tax Increment Trust Fund revenues to fund the required project design work.

NOW, THEREFORE, BE IT RESOLVED BY THE JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY THAT:

SECTION 1. The fiscal year 2017-2018 Downtown Community Redevelopment Capital Improvement Budget for the Jacksonville Beach Community Redevelopment Agency is amended to appropriate \$158,429.58, including a 10% contingency of \$14,402.69, for additional funding for the construction of downstream stormwater channel improvements resulting from the completion of Projects 2 through 4 of the Phase III Downtown Redevelopment District Vision Master Plan.

SECTION 2. This resolution shall take effect upon its adoption.

DULY ADOPTED IN OPEN MEETING THIS 29th DAY OF MAY, 2018.

Art Graham, CHAIRMAN

William C. Mann, ADMINISTRATOR

May 17, 2018

TO: Bill Mann, Administrator, Community Redevelopment Agency

FROM: Marty Martirone, City Engineer

SUBJECT: Appropriate Supplemental Downtown Tax Increment Trust Funds for the Base Bid Portion of City Bid No.1718-18 titled "Downtown Stormwater Channel Improvements at the Golf Course and the Ditch East of the Golf Course to 9th Avenue South"

ACTION REQUESTED:

Appropriate supplemental Downtown Tax Increment Trust Funds for the Base Bid Portion of City Bid No.1718-18 titled "Downstream Stormwater Channel Improvements at the Golf Course and the Ditch East of the Golf Course to 9th Avenue South"

BACKGROUND:

The Community Redevelopment Agency (CRA) recently appropriated funding in the amount of \$312,502.15 for the Downstream Stormwater Outfall Improvements from Fairway Lane, to the easterly property line of the City's Golf Course, along a 100-Foot Drainage Right-of-Way. This amount was based on three (3) price quotes that were received from contractors for this project. However, based on the estimated cost, the City decided it was best to bid out the project.

The City advertised the project to thirteen (13) contractors on April 11, 2018. A mandatory pre-bid meeting was held on April 17, 2018, which was attended by seven (7) contractors. On May 2, 2018, the City received one (1) bid from Jax. Utilities Management, Inc., in the amount of \$428,119.75 for the Base Bid portion of the project (Attached, Sheet 1). This price was higher than the previous price quote based on the following supplemental work: approximately fifty (50) linear feet of channel clearing and tree removal, removal and disposal on-site of 1,600 cubic yards of silt, spoil area and sodding, clearing and fencing a 100 feet by 100 feet laydown area, removal and replacement of the existing fence and a new access gate on the south side of the channel, groundwater and dewatering control, and golf course restoration allowance. The Alternate No.1. portion of the project, shown on the attached Aerial Location Map and listed on the Bid Tabulation Form, will be performed with non-CRA funds.

The lowest responsible bid for the base bid portion was \$428,119.75. Adding a 10% contingency, the total base bid amount is \$470,931.73. The CRA previously authorized \$312,502.15 for the base bid portion of the project. The City staff recommends the CRA appropriate supplemental funding in the amount of \$158,429.58, including contingency, to the lowest responsible bidder, *Jax. Utilities Management, Inc.*

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Bid 1718-18, Downtown Stormwater Channel Improvements at the Golf Course And the Ditch East of the Golf Course to 9th Avenue South		
DESCRIPTION	COST	RECOMMENDATION
Total Base Bid (estimated quantities)	\$428,119.75	Appropriate additional funding for Award of Bid to <i>Jax. Utilities Management, Inc.</i> (the lowest, qualified bidder)
10% Contingency	\$42,811.98	
Construction Total Base Bid	\$470,931.73	
Previously Approved Downtown CRA Funding	\$312,502.15	
Additional Requested CRA Funding	\$158,429.58	
The contract completion time is 60 days after Notice to Proceed is issued for Base Bid (30 days) and Alternate No.1 (30 days). Construction Administration and Construction Inspection services will be provided by City Staff.		

RECOMMENDATION:

Appropriate supplemental Downtown Tax Increment Trust funds in the amount of \$158,429.58 for the Base Bid Portion of City Bid No.1718-18 titled "Downstream Stormwater Channel Improvements at the Golf Course and the Ditch East of the Golf Course to 9th Avenue South," as described in the memorandum from the City Engineer dated May 17, 2018.

**DOWNTOWN STORMWATER CHANNEL IMPROVEMENTS AT GOLF COURSE & DITCH EAST OF THE GOLF COURSE TO 9TH AVE. SOUTH
 CITY OF JACKSONVILLE BEACH
 DEPARTMENT OF PUBLIC WORKS
 CITY BID NO. 1718-18**

BID DATE: MAY 2, 2018

TIME: 2:00 P.M. (Local Time)

TABULATION OF BIDDERS

	CONTRACTOR	BASE BID CLEARING EAST TO WEST STORMWATER CHANNEL	ALTERNATE 1 CLEARING NORTH TO SOUTH OUTFALL DITCH	TOTAL BASE BID & ALTERNATE 1 BID	ADD. #01	00301-A Subcont List	00301-B Req'd. Disclosure	00301-C Trench Safety	00301-D Bid Award Notice	00301-E Drug Free	00301-F Non Bankruptcy Affidavit	00410 Bid Bond	00480 Non- Collusion	Occup. License	W9	Bidder Qual.	Bid Form in TriPLICATE
1	Jax Utilities Management, Inc.	\$ 428,119.75	\$ 208,055.30	\$ 636,175.05	X	X	X	X	X	X	X	X	X	X	X	X	X
2	Callaway Contracting, Inc.	NO BID	NO BID	NO BID													
3	J.D Hinson Company	NO BID	NO BID	NO BID													
4	G & H Underground Construction, Inc.	NO BID	NO BID	NO BID													
5	Petticoat-Schmitt Civil Contractors, Inc.	NO BID	NO BID	NO BID													
6	United Service Connection, Inc.	NO BID	NO BID	NO BID													
7	MacCurrach Golf	NO BID	NO BID	NO BID													

Plan Holders: 13
 Attendees of Mandatory Pre-Bid: 7
 Bid Responses: 1

CERTIFIED BY: COJB PUBLIC WORKS DEPARTMENT



Downtown Stormwater Channel Improvements

Aerial Location Map

Addendum No. 1