



Agenda

Community Redevelopment Agency

Monday, October 28, 2019

5:00 PM

Council Chambers

MEMORANDUM TO:

Members of the Community Redevelopment Agency
City of Jacksonville Beach, Florida

Board Members:

The following Agenda of Business has been prepared for consideration and action at a Regular Meeting of the Community Redevelopment Agency:

CALL TO ORDER

ROLL CALL

Art Graham (Chairperson), Frances Povloski (Vice-Chairperson), Scott Gay, Jeffrey Jones, Samuel Hall

APPROVAL OF MINUTES

- a. Regular Community Redevelopment Agency Meeting held August 26, 2019

ITEMS FOR DISCUSSION

- a. Downtown CAPE Enforcement Efforts

OLD BUSINESS

NEW BUSINESS

- a. **Resolution No. 2019-04** - A resolution of the City of Jacksonville Beach Community Redevelopment Agency to amend the FY 2018-2019 Downtown Community Redevelopment Capital Improvement Budget and to appropriate Downtown Tax Increment Trust Funds for capital improvement projects as shown in the attached Exhibit A - *CRA Resolution No. 2019-04, Year-End Downtown Capital Improvement Budget Amendment.*
- b. **Resolution No. 2019-05** - A resolution of the City of Jacksonville Beach Community Redevelopment Agency to amend the FY 2018-2019 South Beach Community Redevelopment Capital Improvement Budget and to appropriate South Beach Tax Increment Trust Funds for capital improvement projects as shown in the attached Exhibit A - *CRA Resolution No. 2019-05, Year-End South Beach Capital Improvement Budget Amendment.*

COURTESY OF THE FLOOR TO VISITORS

ADJOURNMENT**NOTICE**

In accordance with Section 286.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The public is encouraged to speak on issues on this Agenda that concern them. Anyone who wishes to speak should submit the request to the recording secretary prior to the beginning of the meeting. These forms are available at the entrance of the City Council Chambers for your convenience.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299, extension 10, no later than one business day before the meeting.

cc: Mike Staffopoulos, City Manager; Denise May, City Attorney; Press



City of Jacksonville Beach

11 North Third Street
Jacksonville Beach, Florida

Draft Meeting Minutes

Community Redevelopment Agency

Monday, August 26, 2019

5:00 PM

Council Chambers

CALL TO ORDER

Chairperson Art Graham called the meeting to order at 5:00 P.M.

ROLL CALL

Chairman: Art Graham
 Vice-Chairwoman: Frances Povloski
 Board Members: Scott Gay Samuel Hall Jeffrey Jones

Also present were CRA Administrator William Mann, Chief Financial Officer Ashlie Gossett, Assistant Finance/Budget Officer A.J. Souto, Public Works Streets Division Supervisor David McDonald, City Engineer Marty Martirone, Construction Project Manager Dennis Dupries, and Recording Secretary Chandra Medford

APPROVAL OF MINUTES

- a. Regular Community Redevelopment Agency Meeting held May 28, 2019

It was moved by Mrs. Povloski and seconded by Mr. Hall and passed unanimously by voice vote, to approve the May 28, 2019 meeting minutes.

OLD BUSINESS

There was no old business.

NEW BUSINESS

- a. **Resolution No. 2019-02** - A resolution of the City of Jacksonville Beach Community Redevelopment Agency to amend the FY 2018-2019 South Beach Community Redevelopment Capital Improvements Budget to appropriate \$1,545,424.05 (\$1,343,847.00 lowest qualified bid, plus 15% contingency of \$201,577.05) for the “Stormwater Channel and Related Improvements – J. Turner Butler Boulevard to Marsh Landing Parkway” project and to appropriate \$54,744.80 (\$49,768.00 contract fee amount plus 10% contingency of \$4,976.80) for related consultant fees for construction administration services.

It was moved by Mrs. Povloski and seconded by Mr. Gay, to approve CRA Resolution No. 2019-02. After a short discussion, the motion carried unanimously by roll call vote.

Mr. Mann read the following: “This resolution provides funding from the Southend Tax Increment Trust Fund for the construction of improvements to the open ditch portion of the of the major stormwater system running under the South Beach Regional Shopping center and

connecting to the open stilling basin lying south of Marsh Landing Parkway. The improvements include construction of 1,000 linear foot of dual 8' x 7' box culverts to replace the existing open ditch portion of the stormwater system lying between the south side of Butler Boulevard and the north side of Marsh Landing Parkway.

The CRA authorized the funding of the design and construction document preparation of these structures in April 2017, via Resolution No. 2017-03. That work is now completed, and the project is ready to move to the construction phase.

Attached following Resolution 2019-02 is a memo from the City Engineer providing additional information concerning the project and its cost. Staff recommends approval of Resolution No. 2019-02”

Mr. Martirone provided additional project information and answered questions related to the project.

- b. **Resolution No. 2019-03** - A resolution of the City of Jacksonville Beach Community Redevelopment Agency adopting its operating budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020; and providing for an effective date.

It was moved by Mr. Jones and seconded by Mr. Graham, to approve CRA Resolution No. 2019-03. After a short discussion, the motion carried unanimously by roll call vote.

Mr. Mann stated Staff recommends approval of this resolution. Chief Financial Officer Ashlie Gossett provided additional information and clarification of the attached exhibit.

ITEMS FOR DISCUSSION

Mr. Mann stated a job description has not been identified for the Downtown Code Enforcement position. However, Mr. Mann and Public Works have identified items that have been and are being addressed, including but not limited to: maintenance of the vacant lot north of the Ritz, monitoring dumpster enclosures for illegal dumping, identifying sidewalks and curbing that need repaired, maintain the alleyways and performing storm water repairs, and cleaning the downtown area seven days a week.

Mr. Jones asked about the status of existing projects, including the Downtown drainage improvements, street drainage on 1st Street North and 3rd Avenue North and dune walkover replacement. Mr. Mann, Mr. Martirone and Mr. McDonald provided updates. Art Graham distributed pictures of items that concerned him and requested a list of projects and timeframes for the next meeting.

COURTESY OF THE FLOOR TO VISITORS

The following visitor addressed the board regarding Downtown Code Enforcement

- Ken Marsh, 2011 Gail Avenue, Jacksonville Beach

ADJOURNMENT

There being no further business, Chairperson Graham adjourned the meeting at 6:08 P.M.

Submitted by: Chandra Medford, Recording Secretary

Approval:

Art Graham, Chairperson

Date: _____

DRAFT

City of
Jacksonville Beach
Police Department
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TALKING POINTS
CRA – Council Meeting
October 28, 2019
Downtown CAPE Enforcement Efforts

- Since Labor Day 2017 to Labor Day 2019, the Police Department has made **816** arrests of **homeless** people for offenses such as Drinking in Public, Sleeping/Camping in Public, Possession of Marijuana, Breach of Peace(Urinating in Public), Trespass, Battery, and Petit Theft.
- Of those arrests, **621** subjects were actually arrested and transported to the Duval County Jail. Only **195** were issued Notices to Appear. This translates into 1,863 hours to transport and process.
- From March 1st, 2019 to Labor Day, Downtown CAPE Officers in the **CRA** made **133** homeless arrests and completed **210** contact cards on homeless people. Many of those contact cards involved officers telling the homeless of services offered by the Mission House.
- A Downtown CAPE Officer meets with Carmen from the Mission House each Thursday at 3:00 pm to discuss individual homeless arrests and individual homeless issues. The Mission House also trespasses people for prior sex offenses. Many of the people we chronically arrest are already trespassed from the Mission House for various offenses on their property. The HOPE team specifically targets the chronic homeless for receipt of services.
- As you know, Downtown CAPE officers do not just deal with the homeless. Over the last six months Downtown CAPE has made approximately **411 total arrests**, issued approximately **1,100 traffic citations**, and contacted individual businesses in the CRA over **1,550 times**. They are responsible for numerous other duties and tasks.
- I also tasked Downtown CAPE and the Special Investigations Unit (SIU) with targeting gang activity, illegal drugs, and illegal guns to reduce violent crime in the CRA. Since **March 1**, they have seized **42 guns** from suspects illegally possessing them or from arrests on other charges. One of the notable gun arrests was a suspect who possessed a fully load M16 rifle in the back seat of his vehicle. Another arrest(s) involved three murder suspects visiting our beach from Alabama.
- All officers combined answered **8582 calls** for service in the downtown area over the past six months. (34,821 totals calls city, 25%)
- Downtown CAPE officers conducted two crime prevention trainings over the past six months. A Pablo Towers Summer Safety presentation and a



Neighborhood watch meeting in the 800 block of 2nd Street North. A Responsible Service Training (ReST) was conducted for employees at V's Pizza and Flask and Cannon.

MEMORANDUM

City of
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TO: Jacksonville Beach Community Redevelopment Agency Members
FROM: Bill Mann, Planning and Development Director, CRA Administrator
RE: October 28, 2019 Community Redevelopment Agency Meeting
DATE: October 21, 2019

Please consider the following information and staff recommendations relative to the two items to be acted upon at the upcoming October 28, 2019 CRA meeting:

1. **Resolution No. 2019-04** - This resolution amends the FY 2018/2019 Capital Improvements Budget for the Downtown Community Redevelopment District to appropriate \$10,310,730 of unencumbered funds to the design and construction of Phase 3C, Projects 2 through 5 of the *Downtown Vision Plan – Infrastructure Plan*, the construction of 25 replacement dune walkover structures and 15 replacement, extended beach stormwater outfall structures, and to the construction/implementation the *Dix.Hite + Partners' Bicycle Parking, Lighting, Wayfinding Signage, Site Furnishings and Art Master Plans*, as shown on Exhibit A to the ordinance.

Staff recommends approval of Resolution No. 2019-04

Attachments: CRA Resolution No. 2019-04
Exhibit A
Statement of Cash Flows

2. **Resolution No. 2019-05** - This resolution amends the FY 2018/2019 Capital Improvements Budget for the Southend Community Redevelopment District to appropriate \$8,113,388 of unencumbered funds to continued work on Phase 2C of the JTB/Marsh Landing Parkway stormwater project, to improvements to an existing stormwater pond in the South Beach Parkway Shopping Center, to future Phase 4 project work recommended in the recently completed Ocean Terrace Area-wide Drainage study, and to improvements and maintenance for the City's South Stormwater Basin Outfall Channel.

Staff recommends approval of Resolution No. 2019-05

Attachments: CRA Resolution No. 2019-05
Exhibit A
Statement of Cash Flows



RESOLUTION NO. 2019-04

A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY AMENDING ITS DOWNTOWN REDEVELOPMENT DISTRICT CAPITAL IMPROVEMENT PROJECTS BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the CRA continues work to complete the component elements of Phase III of the Downtown Community Redevelopment Area Infrastructure Improvements Program adopted by the Jacksonville Beach City Council on November 5, 2007, as amended, and

WHEREAS, the CRA and City have adopted a Downtown Action Plan, amending the Downtown Community Redevelopment Plan, and

WHEREAS, work has progressed on those Action Plan related projects listed in Exhibit A to this resolution to a point where design and construction funding has been appropriated, or for other projects where estimated funding has been appropriated, and

WHEREAS, the CRA specified the use of Downtown Tax Increment Trust Funds for these projects, and

WHEREAS, the CRA has sufficient Downtown Tax Increment Trust Funds available to construct these projects, and

WHEREAS, the City of Jacksonville Beach Community Redevelopment Agency met in open meeting on October 28, 2019, to review and consider a budget amendment to appropriate funding for construction of the enumerated capital improvement projects:

NOW, THEREFORE, BE IT RESOLVED BY THE JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY THAT:

SECTION 1. The fiscal year 2018-2019 Downtown Community Redevelopment Capital Improvement Budget for the Jacksonville Beach Community Redevelopment Agency is amended and Downtown Tax Increment Trust Funds are appropriated for capital improvement projects as shown in the attached Exhibit A - *CRA Resolution No. 2019-04, Year-End Downtown Capital Improvement Budget Amendment*.

SECTION 2. This resolution shall take effect upon its adoption.

DULY ADOPTED IN OPEN MEETING THIS 28th Day of October, 2019.

Art Graham, CHAIRMAN

William C. Mann, ADMINISTRATOR

**CITY OF JACKSONVILLE BEACH
DOWNTOWN REDEVELOPMENT FUND
STATEMENT OF CASH FLOWS
OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019**

Beginning Cash Balance	\$16,974,811
Current Year Revenues	
Redevelopment Tax Increment	6,525,605
Interest	737,760
Other	
Total Revenues	7,263,365
Current Year Expenditures	
Personal Services	940,545
Operating	367,133
Capital Outlay	5,100,766
Other	0
Total Expenditures	6,408,444
Other Financing Sources/Uses	
Changes in Assets	
Accounts Receivable	
Changes in Liabilities	
Vouchers Payable	(399,938)
Retainage Payable	(0)
Wages Payable	2,373
Total Change in Assets/Liabilities	(397,565)
Ending Cash Balance	17,432,167
Remaining Fiscal Year Revenues	
Interest	
Other	
Remaining Fiscal Year Expenditures	
Personal Services	17,202
Operating	79,860
Capital Outlay	
Other	0
Ending Cash Balance-Projected	17,335,105
Beginning Fund Balance	16,429,346
Reserves for Revenue	7,263,365
Reserves for Expenditures	6,408,444
Add Projected Revenues	0
Less Projected Expenditures	97,062
Ending Fund Balance-Projected	\$17,187,205

RESOLUTION NO. 2019-05

A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY AMENDING SOUTH BEACH CAPITAL IMPROVEMENT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the CRA continues work to complete the component elements of the South Beach Community Redevelopment District Capital Improvement Program adopted by the Jacksonville Beach City Council on April 18, 2011, and

WHEREAS, the CRA previously approved amendments to its annual budgets for capital construction projects in said Capital Improvement Program and also for the design, construction and maintenance of various facilities located in South Beach Park, and

WHEREAS, work on the plans and specifications for projects listed in Exhibit A to this resolution have advanced to the stage where construction funding has been appropriated, or for other projects where estimated funding has been appropriated, and

WHEREAS, the CRA specified the use of South Beach Tax Increment Trust Funds for these projects, and

WHEREAS, the City of Jacksonville Beach Community Redevelopment Agency has sufficient South Beach Community Redevelopment Tax Increment Trust Fund revenues to pay for the construction of the projects, and

WHEREAS, the City of Jacksonville Beach Community Redevelopment Agency met in open meeting on October 28, 2019, to review and consider a budget amendment to appropriate funding for construction of the enumerated capital improvement projects:

NOW, THEREFORE, BE IT RESOLVED BY THE JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY THAT:

SECTION 1. The fiscal year 2018-2019 South Beach Community Redevelopment Capital Improvement Budget for the Jacksonville Beach Community Redevelopment Agency is amended and South Beach Tax Increment Trust Funds are appropriated for capital improvement projects as shown in the attached Exhibit A - *CRA Resolution No. 2019-05, Year-End South Beach Capital Improvement Budget Amendment.*

SECTION 2. This resolution shall take effect upon its adoption.

DULY ADOPTED IN OPEN MEETING THIS 28th Day of October, 2019.

Art Graham, CHAIRMAN

William C. Mann, ADMINISTRATOR

**CITY OF JACKSONVILLE BEACH
SOUTH BEACH REDEVELOPMENT FUND
STATEMENT OF CASH FLOWS
OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019**

Beginning Cash Balance	\$9,973,034
Current Year Revenues	
Redevelopment Tax Increment	4,431,388
Interest	509,018
Other	
Total Revenues	4,940,406
Current Year Expenditures	
Personal Services	63,109
Operating	136,459
Capital Outlay	152,562
Other	0
Total Expenditures	352,130
Other Financing Sources/Uses	
Changes in Assets	
Accounts Receivable	
Changes in Liabilities	
Vouchers Payable	(128,198)
Retainage Payable	(1,000)
Wages Payable	144
Total Change in Assets/Liabilities	(129,054)
Ending Cash Balance	14,432,256
Remaining Fiscal Year Revenues	
Interest	
Other	
Remaining Fiscal Year Expenditures	
Personal Services	1,250
Operating	6,938
Capital Outlay	40,478
Other	
Ending Cash Balance-Projected	14,383,590
Beginning Fund Balance	9,802,249
Reserves for Revenue	4,940,406
Reserves for Expenditures	352,130
Add Projected Revenues	0
Less Projected Expenditures	48,666
Ending Fund Balance-Projected	\$14,341,859