

**Minutes of Board of Adjustment Meeting  
held Tuesday, May 1, 2012 at 7:00 P.M.,  
in the Council Chambers, 11 North 3<sup>rd</sup> Street,  
Jacksonville Beach, Florida**



**Call to Order**

The meeting was called to order by Chairman Buck.

**Roll Call**

Josh Corey *Absent*  
Bobby Jolley  
Joseph Loretta *Vice-Chairman Absent*  
John Moreland  
Tom Buck *Chairman*  
Sylvia Osewalt  
Michael Gallimore

**Purpose and Ex-Parte Statement**

Mr. Buck read the following statement into the record:

“These variance applications are before the Board of Adjustment for public hearing and consideration. A variance is an approved deviation from the terms of the LDC that will not be contrary to the public interest when owing to special circumstances or conditions where the literal enforcement of the provisions of the LDC would result in undue and unnecessary hardship.

Under the laws of the State of Florida, a public hearing for a zoning variance application is handled as a “*quasi-judicial*” proceeding. A quasi-judicial proceeding means that the decision-making group is functioning in a manner similar to a court with the voting members sitting as impartial decision makers hearing testimony and questioning presenters, who are to provide substantial and competent evidence to support their side of the issue under consideration. It is the duty of the Board of Adjustment to arrive at sound decisions. This includes receiving citizen input regarding the effect of the variance on the neighborhood, especially where the input is fact-based and not a simple expression of opinion.

It is the applicant’s burden to demonstrate that their application is consistent with the Land Development Code and Comprehensive Plan. If the applicant is successful in showing consistence, then it is up to the Board of Adjustment to produce competent, substantial evidence of record to the contrary, if the application is to be denied. The Board of Adjustment’s decision on a variance application is to be based on the criteria contained in Section 34-286 of the Land Development Code. Each member of the Board of Adjustment has been provided a copy of the criteria. In addition, the Board of Adjustment has received a copy of the application being presented.”

“Before opening the meeting and requesting a motion on any of the applications before us this evening, beginning with myself, each of the members is requested to indicate for the record both the names of the persons and the substance of any ex-parte communications regarding any of the

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applications. An ex-parte communication refers to any meeting or discussion with person or citizen who may have an interest in this decision, which occurred outside of public hearing process.”

There were no exparte communications disclosed by the board members.

### **Approval of Minutes**

It was moved by Mr. Moreland, seconded by Mr. Jolley to approve the meeting minutes for March 20, 2012, as presented.

### **Correspondence**

There was no correspondence.

### **OLD BUSINESS:**

There was no old business.

### **NEW BUSINESS:**

#### **Case Number: BOA 12-100037**

**Name of Applicant:** Gene L. Wilson

**Property Address:** 1810 5<sup>th</sup> Avenue North

**Motion:** It was moved by Mr. Moreland, seconded by Mr. Jolley to approve a request for a front yard of 16 feet in lieu of 25 feet required and for a rear yard of 18 feet in lieu of 30 feet required to allow for improvements to a single-family dwelling.

#### **Applicant:**

Applicant, Gene Wilson, 1810 5<sup>th</sup> Avenue North, stated that the reason for the variance request is the lot is shaped oddly. Mr. Watson further explained that he is requesting the variance so that he can extend his front porch roof and his concrete pad in the rear yard. Mr. Watson provided several photographs to the Board, which were entered into the record.

#### **Public Hearing:**

Mr. Buck opened the public hearing and asked if anyone wished to speak in favor of or in opposition to the application.

Seeing no one who wished to address the board, Mr. Buck closed the public hearing.

#### **Discussion:**

A brief discussion took place about the request being minimal and if granted; and not impacting surrounding neighbors.

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**Roll call vote:** Ayes – Buck, Moreland, Jolley, Osewalt, and Gallimore; motion carried unanimously.

**Adjournment**

There being no further business coming before the Board, Mr. Buck adjourned the meeting at 7:15 P.M.

Submitted by: Amber Maria Lehman  
Office of the City Clerk

Approval:

/s/Thomas Buck  
Chairman

Date: July 17, 2012