

Minutes of City Council Workshop
Monday, June 4, 2018 – 5:00 P.M.
City Council Conference Room, 1st Floor
11 North 3rd Street, Jacksonville Beach, FL



The Council Workshop began at 5:03 P.M.

The following City Council Members were in attendance:

Mayor: William C. Latham

Council Members: Lee Buck Keith Doherty Christine Hoffman
Bruce Thomason Phil Vogelsang (*absent*) Jeanell Wilson (*late*)

Also present was City Manager George Forbes.

Purpose of Workshop

The purpose of the workshop was to evaluate the responses to RFP #05-1718 “Executive Search Consultant – City Manager.”

City Mayor

Property and Procurement Officer, Mr. Luis Flores read the Request for Proposal (RFP) title for the record and explained the evaluation process.

Each Council Member was provided with a copy of the proposals in response to the RFP. They reviewed and evaluated the RFP on their own in advance of the Council Workshop.

Mayor Latham collected and calculated each Council Member’s points for each evaluation criterion. The results were as follows:

Vendor	Pts
Colin Baenziger & Associates	89
Strategic Government Resources	80
Ralph Andersen & Associates	77
Springsted/Waters Executive Recruitment	76
GovHR USA	69
S. Renee Narloch & Associates	69

Colin Baeziger & Associates received the highest score. The Council Members selected Colin Baenziger as their first choice for Executive Search Consultant and authorized staff to proceed with the RFP process.

The workshop adjourned at 5:43 P.M.

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Submitted by: Jodilynn Byrd
Administrative Assistant

Approved:



William C. Latham, MAYOR

Date: 6/18/18