

**Minutes of Regular City Council Meeting
held Monday, June 18, 2018, at 7:00 P.M.
in the Council Chambers, 11 North 3rd Street,
Jacksonville Beach, Florida**



OPENING CEREMONIES

The invocation was given by Council Member Buck, followed by the salute to the flag.

CALL TO ORDER

Mayor Latham called the meeting to order at 7:00 P.M.

ROLL CALL

Mayor: William C. Latham
Council Members: Lee Buck Keith Doherty Christine Hoffman
Bruce Thomason Jeanell Wilson Phil Vogelsang (*absent*)

Also present was City Manager George Forbes.

APPROVAL OF MINUTES

It was moved by Ms. Wilson, seconded by Ms. Hoffman, and passed unanimously, to approve the following minutes:

- City Council Workshop held June 4, 2018
- City Council Briefing held June 4, 2018
- Regular City Council Meeting held June 4, 2018

ANNOUNCEMENTS

Mr. Forbes stated he has two items to present. He was asked by Mr. Buck and several others about doing something for a pedestrian crossing on Penman Road, like the flashing yellow lights system on South Beach Parkway. Duval County has been contacted about doing this for possibly two locations, and they responded they have funds in their budget and are looking into this.

Also, Mr. Forbes stated the golf course is on schedule to reopen on September 1st after being closed for several months. He spoke about the importance of having a good marketing plan to get our customers back as well as new customers. Shepard Marketing is the City's marketing firm, and we will use them to implement a marketing plan for the golf course. [Funds are available in General Capital Projects, Professional Services]

COURTESY OF THE FLOOR TO VISITORS

Cody Buchanan, 20 1st St. South, #3, Jacksonville Beach, spoke about his plans to open businesses in the city. He wanted to sell and distribute ice cream and water on the beach and stated he understands there are specific guidelines about the point of sale being west of the bulkhead. He inquired about an exception, if possible, to conduct sales east of the bulkhead, on the sand.

Mr. Buchanan also stated he wants to operate a Pedal Pub business that goes along 1st Street in Jacksonville Beach. He described how the Pedal Pub cycle worked and explained it is a mobile BYOB (alcohol) passenger bicycle service, with an alcohol license like that of a limo service.

Mayor Latham advised Mr. Buchanan someone from the City will contact him.

MAYOR AND CITY COUNCIL

(a) **Item #18-107 - Recognition of Beaches Energy Services Employees who participated in the FMEA Florida Lineman Competition and the APPA Lineworkers Rodeo**

Discussion: Mr. Forbes stated this is for recognition of our Beaches Energy Services employees who participated in these events and he displayed a two-minute video that demonstrates what this competition is all about.

Mr. Forbes explained these are timed competitions that the journeyman and apprentice lineworkers perform, competing first at the state level, then going on to the national level. They receive professional recognition, training, and skills in a safe environment. To compete, it requires months of preparation and many hours of training, being committed and taking pride in the craft of linework. Beaches Energy Services, in turn, receives the benefit of a better lineworker.

Lamar Whitaker, Superintendent of Electric Utilities, made the introductions for the team members who participated in the Lineworker Competition and the Lineworker Rodeo, as follows:

- Journeyman Team: Nick Currie, Logan Cox, Cody Hutchins
APPA Lineworker Rodeo Notable Finishes: Overall – 21st Place out of 85 teams
- Apprentice Lineworkers: Jose Grimaldo, Melvin Mercado, Cory Haag
APPA Lineworker Rodeo Notable Finishes: Overall – Placed 17th, 23rd, and 26th out of 144 competitors

Mr. Whitaker provided a detailed explanation of these events, stating these employees competed against people from all over the country. They all did an excellent job, worked hard, and they are appreciated.

Mr. Forbes stated these employees are why Beaches Energy Services is highly recognized for reliability in the State of Florida.

Mayor Latham stated he has attended these events in the past and they are a lot of fun to watch. He stated the City receives lots of comments about Beaches Energy Services for the professional service and reliability. Mayor Latham said that is all because of the employees and extended his thanks.

CITY CLERK

CITY MANAGER

(a) **Item #18-108 – Accept the Monthly Financial Reports for the Month of May 2018**

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to accept the Monthly Financial Reports for the Month of May 2018, as submitted by the Chief Financial Officer.

Discussion: Mr. Forbes stated the City is in excellent financial condition.

Roll call vote: Ayes – Buck, Doherty, Hoffman, Thomason, Wilson, and Mayor Latham.
The motion passed unanimously.

(b) Item #18-109 – Award Bid #1718-21 for the Purchase of Single Phase Pad Mount Switchgear

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to award Bid Number 1718-21 to Trayer Engineering Corporation for the purchase of Single Phase Pad Mount Switchgear.

Discussion: Mr. Forbes explained the City purchases one or two of these per year. Mr. Forbes explained these are used during a power outage, minimizing the number of customers with outages while repairs are made in the affected area.

Roll call vote: Ayes – Doherty, Hoffman, Thomason, Wilson, Buck, and Mayor Latham.
The motion passed unanimously.

(c) Item #18-110 – Award RFP No. 03-1718 to Archstone Connections, LLC, dba Drops & Watts, for Energy and Water Auditing Services

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to award RFP No. 03-1718 for Energy and Water Auditing Services to Archstone Connections, LLC, dba Drops & Watts, for a five (5) year period beginning on August 1, 2018.

Discussion: Mr. Forbes stated we have used Drops & Watts for many years as our contract energy auditors. We also have on staff our Energy Auditor, Rik Amato. The City offers residential and commercial energy and water audit services, emphasizing education and customer satisfaction. In FY 2017 there were 359 audits performed, and we are very pleased with the services provided by Drops & Watts.

Mr. Forbes explained the RFP was sent out to three vendors and Drops & Watts was the only one who responded with a proposal. They have been providing auditing services for the City since June 20, 2011, and they are recommended.

Mr. Thomason had a question about the contract extension terms – is that to be approved by the City Manager. Mr. Forbes responded yes, upon City Manager approval.

Roll call vote: Ayes – Hoffman, Thomason, Wilson, Buck, Doherty, and Mayor Latham.
The motion passed unanimously.

(d) Item #18-111 – Approve the Renovation of the Playground at Sunshine Park by Hufham Contracting in the Amount of \$46,200

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to approve the renovation of the playground at Sunshine Park by Hufham Contracting in the amount of \$46,200, as described in the memorandum from the Director of Parks and Recreation dated June 6, 2018.

Discussion: Mr. Forbes stated the Sunshine Playground is in rough shape, in particular, the main attraction, the wood constructed mini castle that covers two-thirds of the park. The park is used heavily and is in need of repairs and restoration.

Mr. Forbes reviewed the scope of work and costs associated to complete the restoration.

Funding will be from the South Beach TIF and is included in the FY 2018 maintenance budget. Funding was approved by the CRA May 29, 2018.

Mr. Doherty had a question about the ground cover – is it wood mulch and will it be replaced with rubber mulch.

Mr. Phitides, Parks and Recreation Director responded that it is all rubber mulch now and explained that the City removed the wood mulch approximately seven years ago and replaced it all with the rubber mulch, which is replaced as needed.

Roll call vote: Ayes – Thomason, Wilson, Buck, Doherty, Hoffman, and Mayor Latham.
The motion passed unanimously.

(e) Item #18-112 – Award Bid #1718-19 for “Milling, Paving, Sidewalk/Curbing Repairs,” to the Lowest Qualified Bidder, *Kudzue 3 Trucking, Inc.*

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to award Bid Number 1718-19, titled “Milling, Paving, Sidewalk/Curbing Repairs,” to *Kudzue 3 Trucking, Incorporated*, as explained in the memorandum from the Public Works Director dated June 10, 2018.

Discussion: Mr. Forbes stated this is part of the street maintenance program, including curbs and sidewalks and, if needed, includes adjusting sewer manhole covers and water valve boxes. Mr. Forbes discussed the three project areas. He reviewed the cost breakdown noting half of the expense is for sidewalk/curbing repairs. Mr. Forbes explained the importance of spending a million dollars a year on milling and paving and that is what the City should do going forward.

Mr. Doherty inquired if there was a time frame set for this project.

Ty Edwards, Public Works Director, responded and explained the concrete work is scheduled and completed first. Then the milling/paving project is scheduled. It is anticipated, depending on weather, that it will take approximately 3 to 4 months.

Roll call vote: Ayes – Wilson, Buck, Doherty, Hoffman, Thomason, and Mayor Latham.
The motion passed unanimously.

(f) Item #18-113 – Authorize the Rehabilitation of the South Water Tower with *Tank Rehab, Inc.*

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to authorize the rehabilitation of the South Elevated Water Tank with *Tank Rehab, Inc.* as explained in the memorandum from the Public Works Director dated June 9, 2018.

Discussion: Mr. Forbes explained this water tank was built in the 1950s and requires major exterior maintenance about every 10 years. Mr. Forbes reviewed the scope of work.

Mr. Forbes referred to the slides displaying photos of the water tank. He noted all the work areas. Also, Mr. Forbes wants to replace the faded City logo with a new City logo which would be a great marketing tool. He explained the plan to install a corral-type mount system for the antennae on top of the tower for the communication companies that lease that space.

Mr. Forbes reviewed the budget as detailed in the agenda memo. He explained that the tank rehab work will start after the hurricane season and must start no later than December 1st. In the contract, it states if the project has not started by December 1st the contractor can ask for more money. By getting the Council's approval now, we can get the project on the contractor's schedule.

Mayor Latham inquired what the turnaround time was for this project.

Ty Edwards, Public Works Director, responded the work should take about 4 months or a little longer, depending upon any repairs/replacements identified after the work has mobilized.

City Clerk Scott requested clarification for the vote since there are two recommendations.

Mr. Forbes responded a separate motion for each recommendation should be done.

Motion #1: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to authorize the rehabilitation of the South Elevated Water Tank with *Tank Rehab, Inc.* as explained in the memorandum from the Public Works Director dated June 9, 2018.

Roll call vote: Ayes – Buck, Doherty, Hoffman, Thomason, Wilson, Mayor Latham.
The motion passed unanimously.

Motion #2: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to authorize *Corrpro Waterworks* as the single source for purchase of serviceability inspections, maintenance and replacement parts for the cathodic protections systems on the City's elevated water tank since *Corrpro* is the specialized original installer.

Roll call vote: Ayes – Doherty, Hoffman, Thomason, Wilson, Buck, Mayor Latham.
The motion passed unanimously.

(g) Item #18-114 – Purchase of Replacement Mesh Panels for the Finishing Filters at the Wastewater Treatment Plant

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to authorize the purchase of mesh panels for the final finishing filters at the City's advanced wastewater treatment facilities from *Carter & Verplanck, Inc.*, the sole source in Florida for NOVA Water Technologies, as explained in the memorandum from the Public Works Director dated June 14, 2018.

Discussion: Mr. Forbes reviewed the slides showing the facility and the filters. He explained the problem with the fouling of the final finishing filters causing their deterioration.

Mr. Forbes stated that \$230,000 was budgeted for FY2018 in the Capital Improvement Plan for the addition of continuous feed filter pumps. Staff recommends the feed filter pump project be placed on hold.

Mr. Forbes explained that NOVA has a mesh development/enhancement program that has been successfully used throughout this area, currently working with Orange Park and JEA.

Staff has determined the solution is to just replace these mesh panels in the 4 NOVA final finishing filters for a cost of \$163,900.

Mr. Forbes inquired who would be responsible for removal of the existing panels.

Ty Edwards, Public Works Director, responded the contractor would provide the labor for the removal process. The removed panels would then be given to the City for disposal.

Mayor Latham stated there are two items in the recommendations and would require two separate motions. He suggested withdrawal of the original motion and second.

Ms. Wilson withdrew her original motion; seconded by Ms. Hoffman. The motion passed unanimously.

Motion #1: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to authorize *NOVA Water Technologies*, through *Carter & Verplanck, Inc.*, *NOVA's* sole and exclusive representative in the state of Florida, as the single source provider for service maintenance and replacement parts for the *NOVA* final finishing filters at the City's advanced wastewater treatment facilities.

Roll call vote: Ayes – Hoffman, Thomason, Wilson, Buck, Doherty, Mayor Latham.
The motion passed unanimously.

Motion #2: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to authorize the purchase of replacement mesh panels for the four (4) final finishing filters at the City's advanced wastewater treatment facility, at the cost of \$149,000 plus a 10% contingency, for a total cost not to exceed \$163,900.

Roll call vote: Ayes – Thomason, Wilson, Buck, Doherty, Hoffman, Mayor Latham.
The motion passed unanimously.

RESOLUTIONS:

Item #18-115 RESOLUTION NO. 2009-2018

Mayor Latham requested that the City Clerk read Resolution No. 2009-2018 by title only, whereupon Ms. Scott read the following:

“A RESOLUTION PROVIDING FOR THE ESTABLISHMENT OF A FEE FOR A LOW VOLUME OUTDOOR AMPLIFIED AND ACOUSTIC SOUND PERMIT, AND ESTABLISHING AN EFFECTIVE DATE.”

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to adopt Resolution No. 2009-2018, establishing the fee for the Low Volume Outdoor Amplified and Acoustic Sound Permit.

Summary: Mr. Forbes explained the Council adopted Ordinance No 2018-8106 to allow Low Volume Outdoor Amplified and Acoustic Sound. This Resolution established the fee for the permit and the effective date.

Roll call vote: Ayes – Wilson, Buck, Doherty, Hoffman, Thomason, and Mayor Latham.
The motion passed unanimously.

ADJOURNMENT:

There being no further business, the meeting adjourned at 7:42 P.M.

Submitted by: Laurie Scott
City Clerk

Approval:



William C. Latham, MAYOR

Date: 7/16/18

LS/njp