



**CITY OF JACKSONVILLE BEACH
FLORIDA**

MEMORANDUM TO:

The Honorable Mayor and
Members of the City Council
City of Jacksonville Beach, Florida

Council Members:

The following Agenda of Business has been prepared for consideration and action at the Regular Meeting of the City Council on **Monday, August 17, 2015, at 7:00 P.M. in the Council Chambers, 11 North Third Street, Jacksonville Beach, Florida.**

**Opening Ceremonies: Invocation
Salute to the Flag**

Roll Call

1. **APPROVAL OF MINUTES:**

- City Council Budget Tour held July 31, 2015
- City Council Budget Workshop held August 3, 2015
- Regular City Council Meeting held August 3, 2015
- City Council Budget Workshop held August 4, 2015

2. **ANNOUNCEMENTS:**

3. **COURTESY OF THE FLOOR TO VISITORS:**

4. **MAYOR AND CITY COUNCIL:**

5. **CITY CLERK:**

6. **CITY MANAGER:**

- (a) Accept the Monthly Financial Reports for the Month of July 2015
- (b) Request by Deck the Chairs for the City to Assist in Funding a Sea Shell Slide

- (c) Approve an Amendment to the Inter-local Agreement with the City of Jacksonville for Community Development Block Grant Funds
- (d) 1) Approve a Draw from the Law Enforcement Trust Fund for Equipment and Related Expenses for Ongoing Crime Prevention and Community Relations Programs; and Continue Funding the Part-time Police Volunteer Coordinator for the Citizen Police Academy Alumni Association and Citizens on Patrol Volunteers
- 2) Approve a Draw from the Federal Equitable Sharing Fund for Police Officer Overtime Expenses for Crime Prevention and Community Relations Programs
- (e) Approve Reconstruction of the Golf Course Green on Hole #1

7. **RESOLUTIONS:**

8. **ORDINANCES:**

ORDINANCE NO. 2015-8063 (Second Reading)

AN ORDINANCE AMENDING CHAPTER 5, "ANIMALS," OF THE CODE OF ORDINANCES OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, BY CREATING ARTICLE II, DIVISION I, "COMMERCIAL ANIMAL ESTABLISHMENTS," BY CREATING SECTION 5-35, TO BE ENTITLED "REQUIREMENTS FOR SALES OF DOGS AND CATS;" PROVIDING FOR DEFINITIONS; PROVIDING FOR PERMITTED SOURCES; PROVIDING FOR CERTIFICATE OF SOURCE; AND PROVIDING FOR PENALTIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HERewith; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

ADJOURNMENT

Respectfully submitted,

/s/George D. Forbes

CITY MANAGER

GDF:ls
08/13/15

If a person decides to appeal any decision made by the City Council with respect to any matter considered at any meeting, such person may need a record of the proceedings and, for such purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The public is encouraged to speak on issues on this Agenda that concern them. Anyone who wishes to speak should submit the request to the City Clerk prior to the beginning of the meeting. These forms are available at the entrance of the City Council Chambers for your convenience.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299, ext. 10, no later than 12:00 PM, Friday, August 14, 2015.

City of Jacksonville Beach
Minutes of Fiscal Year 2016 Council Budget Tour
Friday, July 31, 2015 – 1:30 PM

The Council Budget Tour began at 1:33 p.m. in the Council Chambers.

City Council members in attendance:

Mayor Charlie Latham

Christine Hoffman
Bruce Thomason

Phil Vogelsang
Jeanell Wilson

Keith Doherty
Lee Buck

Fiscal Year 2016 Council Budget Tour

Budget Overview

City Manager George Forbes presented an overview of the proposed Fiscal Year 2016 budget. (Copy of PowerPoint presentation attached)

The remainder of the budget tour was conducted by visiting various sites throughout the city. Several citizens were also in attendance.

City Clerk's Archive Building

Deputy City Manager Trish Roberts explained that the archive building is where the City stores paper records until their destruction. The building is in a low lying area and has to be air conditioned between 70-72 degrees. The City is looking at options such as moving the records to the Operations and Maintenance building or building a storage unit. The Operations and Maintenance building is higher, gated and more secure. There will always be paper records and the City will always have a need to store them.

Parks & Recreation Maintenance Improvements

During a tour stop at H. Warren Smith Cemetery, Parks & Recreation Director Gary Meadors stated that it was brought to our attention that the City was not maintaining the cemeteries very well. He discussed improvements that are planned, including tree trimming. Mr. Meadors stated that we are now catching up on the maintenance, but want to get ahead of it in the future. The City will look at using contract labor instead of hiring new people. Mr. Meadors advised that several Parks & Recreation senior employees are eligible for retirement. He would like to be able to spray for weeds and insect control four times per year. Both cemeteries are using the reuse water from the Pollution Control Plant for irrigation. Mr. Meadors would also like to get on a regular fertilizer schedule. The brown vegetation around the headstones is intentional so crews can easily mow.

6th Avenue North Outfall

Public Works Director Ty Edwards discussed the FDOT Drainage Project for north A1A. He described how \$30 million was legislatively allocated for FDOT improvements to the drainage – to perform an engineering study analyzing the drainage system, design the improvements and construct the improvements. Improvements may include culverts, pipes, clearing drains/channels downstream, and upsizing the pipes where channel flows under avenues. Currently, the primary concept for design is the construction of a new 4,500+/- feet long 12' X 7" drainage box culvert on 6th Avenue North to establish a new stormwater outfall to the Intra-Coastal Waterway. The FDOT Study stated that the storm modelling indicated that the box culvert addition is estimated to reduce ponding on A1A by about 6+/- inches for a five-year, eight-hour intensity storm. Mr. Forbes stated that water and sewer utilities will be relocated along the path of the box culvert, adding that while the construction will help, we still will have problems in very heavy rains.

Mr. Edwards stated that the FDOT staff anticipated that the construction project may take approximately 1.5+/- years. The underground box culvert is to be installed as an FDOT-designed, bid, awarded, and constructed project. Mr. Edwards reiterated that a lot of utilities will be relocated. He mentioned that the City may wish to consider purchasing two empty parcels at the end of 6th Avenue North. Purchasing the parcels would allow for the construction of an outfall pond at the end of the new box culvert which would enhance the drainage and maintenance of the new drainage infrastructure and mitigate impact to the environment as the stormwater flows into the Intra-Coastal Waterway.

Wingate Park

Mr. Meadors stated we are considering using artificial turf at South Beach Park, and possibly at the football fields in Wingate Park. Mr. Meadors explained the turf is like a carpet with rubber material in the grass. Mr. Forbes said the South Beach project would be a pilot program that Council would approve. Councilmember Thomason asked what the maintenance for artificial turf cost was compared to having grass. Mr. Meadors advised the cost for grass is approximately \$60,000 per year with labor and water. The cost of artificial turf maintenance is approximately \$10,000 per year.

Mr. Meadors also stated that due to issues with the landfill on which it sits, the grass in the green hole #1 at the golf course was burned out and would need to be rebuilt. Councilmember Buck asked if the landfill would affect other greens. Mr. Meadors said it is uncertain.

Beaches Energy Service – Regulatory Compliance

Tour attendees visited the Systems Operations Center (SCADA). Beaches Energy Services Director Allen Putnam explained that the SCADA system is a digital representation of our entire electrical system. In October, Orlando Utilities Commission (OUC) will take over operation of Beaches Energy Services transmission to help us comply with NERC requirements. Mr. Putnam said there are new regulations all the time. He explained it would cost \$2.6 million for us to do this ourselves and the cost would continue to go up. It will cost approximately \$1 million per year per the agreement with OUC. The cost of NERC compliance is significant.

Golf Course

Tour attendees visited Hole #1 at the golf course. Mr. Meadors introduced Golf Pro Sandy Suckling and Golf Course Superintendent Gina Williams. In the last two weeks, he noted the hole may have had some contamination from landfill. We want to take the steps to prevent this in the future. Councilmember Doherty asked if this would happen to every hole. Mr. Meadors replied he hoped not, that they don't plan on it. Mr. Forbes explained that Hole #1 is contaminated and would have to be taken up and a liner put in and the green rebuilt. Mr. Meadors added it will take 8-12 weeks to grow a green. Councilmember Doherty asked how long it took for the green to get to its current state. Mr. Meadors replied two weeks. Ms. Williams stated that she took a soil sample and found nematodes at greens #2, #16 and #17, and added that there is no product that will completely control them. The nematode level was triple the threshold limit. Ms. Williams informed the tour group that nematodes eat, chew, and feed on the roots of the grass. Councilmember Doherty asked how business was doing at the golf course. Mr. Suckling advised business is down. They have offered discounted rates due to the four temporary greens. Councilmember Wilson asked what the other temporary holes are besides #1. Mr. Meadors replied #2, #16, and #17.

Mr. Meadors advised that the golf course is working with GolfNow for marketing.

Industrial Park

Property & Procurement Officer Jason Phitides stated there are 3½ acres that the City is looking to lease. It is \$1.02 per sq. ft., or \$155,000 per year. One option being looked at is a volleyball park.

Wastewater Treatment Plant Facilities Improvements

Tour attendees made a stop at the Wastewater Treatment Plant Operations Building. Mr. Edwards explained the budget items for new filter feed pumps, new sun shades over the final polishing filters, new baffle walls in the chlorine contact tank(s), and new jacketed insulation of hot exposed pipes. He added that the plant capacity is 4.5 million gallons per day and our actual flow is now approximately 2.3 million gallons per day. The Sequential Batch Reactor process is working very well and we are staying well below our NPDES permit levels.

Water Meter Replacement Program

Mr. Edwards stated that the City is ready to embark on a water meter replacement program for our inventory of 10,600+/- water meters, moving from old technology mechanical type water meters to modern magnetic/fluidic oscillation water meters. Many of the old meters have been in use over 25 years and are not accounting for all the water flowing through them. Mr. Forbes added cities have to account for lost water in order to meet FDEP regulating requirements. Samples of both an old water meter and a potential new water meter were displayed. Mr. Edwards stated that the replacement program may cost \$4+/- million over time. We are ready to advertise in the near future for Requests for Qualifications/Proposals, under the provisions of the state law titled "Guaranteed Energy, Water, and Wastewater Performance Savings Contracting Act" (FS 489.145). Eligible consultants are to be those pre-qualified at the state-level. As a general overview, the selected / awarded "Guaranteed Savings" consultant for our RFQ/P would audit our

water/sewer systems then develop a menu of potential improvements and anticipated costs with expected savings resulting from the improvements. The City would then select improvements from the menu, and the city/consultant would develop an agreement with selected improvements, costs and guaranteed savings to be implemented over a certain period of time.

South Beach Park Enhancements

Mr. Meadors explained the proposed skate park, stating that the design would include shade structures and a picnic area. He said the bowl would be low and not really visible from the street. He added the South Beach Park location provides benefits such as parking, drainage, restrooms and the Parks & Recreation office on site. The current drainage pond is not part of the City's stormwater system and not required. Councilmember Doherty asked what will be done with the wildlife in the pond. Mr. Meadors answered that there are some ducks, turtles and fish, and they normally relocate on their own. Mr. Meadors also pointed out that the pond is very shallow, only 2½ feet deep and almost dry. Mayor Latham asked if there were any protected species, such as the Gopher turtle. Mr. Meadors said he does not know if there are any Gopher turtles.

South Beach Parkway Road Improvements

Mr. Edwards went over the proposed improvements in the area, including proposed turn lane and median work Jacksonville Drive to Sanctuary Blvd. He also went over stormwater projects in the area. Tour attendees had the opportunity to see the newly installed access vault in the middle of the Sand Castle Shopping Center on top of twin 72" diameter concrete drainage pipes, 950+/- feet long. Then, on the south side of JTB, Mr. Edwards described work to be done where the drainage comes out from under JTB and location of severe erosion along JTB, where new steel cantilevered bulkheading with new access maintenance road is necessary. He pointed out depressions in road (on Marsh Landing Parkway in vicinity of Longhorn Restaurant). Then, at the City pond, behind the bank, he explained that the bulkhead is seriously deteriorated, roadway around pond is depressing toward the pond, and the road base is eroding through the bulkhead. The plan is to rebuild the drainage with cantilevered steel bulkheads adding a trash collector to minimize the amount of trash flowing into the pond, and modifying the outflow control structure for the additional inflow due to Ocean Terrace Subdivision. (The Ocean Terrace developer funded the design work.) It is anticipated that redevelopment funding is to be used for construction of the pond improvements.

16th Avenue South Enhancements

Mr. Meadors stated that a shower tower was planned at 16th Avenue South and pointed out two possible locations and the advantages of each.

Oceanfront Park

Mr. Meadors explained that a shower tower, restrooms, playground area, and shade shelters were planned. Mayor Latham asked if the shower tower would be made out of concrete rather than wood. Mr. Meadors responded that it would be made of steel.

Downtown Redevelopment Road and Drainage Improvements

Redevelopment Specialist Steve Lindorff went over proposed infrastructure work for Project #1 from Beach Boulevard to 4th Avenue South, east of A1A. This is the 1st of several projects to be designed and constructed from Beach Boulevard through 16th Avenue South. He added the project design is currently under review with the Public Works team and nearing completion. Mayor Latham asked what is the estimated construction time expected per project. Mr. Lindorff estimated 12-16 months per project. Mr. Edwards stated that in the Tour Packet it is estimated at 24+/- months for Project #1. Projects will be divided into phases to mitigate disruption to impacted residents as well and to manage the traffic/parking concerns. There will also be impacts to the construction schedule due to activities/festivals in the downtown redevelopment area which is near the beach. It is anticipated that construction time in the follow on projects should be less as contractor(s) gain experience dealing with these issues.

Note

Staff attending bus tour: City Manager George Forbes, Deputy City Manager Trish Roberts, Public Works Director Ty Edwards, Parks & Recreation Director Gary Meadors, Beaches Energy Services Director Allen Putnam, Community Redevelopment Specialist Steve Lindorff, Police Chief Pat Dooley, Human Resources Director Karen Nelson, Director of Human Resources Ann Meuse, Planning & Development Director Bill Mann, Budget Officer Ashlie Gossett, Fire Marshal Steve Sciotto, City Engineer Marty Martirone, Accounting Supervisor Mike Nadeau, Payroll/Benefits Administrator Jeri Benjamin, Property & Procurement Officer Jason Phitides, City Clerk Laurie Scott, and Assistant to the City Manager Sheri Gosselin.

The Budget Tour ended at approximately 4:35 p.m.

Submitted by: Sheri Gosselin
Assistant to the City Manager

Approved:

William C. Latham, Mayor

Date: August 17, 2015

**City of Jacksonville Beach
Minutes of City Council
FY2016 - Budget Workshop
Monday, August 3, 2015**

Mayor Latham called the Budget Workshop to order at 4:05 p.m.

City Council members in attendance:

Christine Hoffman	Phil Vogelsang	Keith Doherty
Bruce Thomason	Jeanell Wilson	Lee Buck

Also present were City Manager George Forbes, Deputy City Manager Trish Roberts, Finance Officer Karen Nelson, Budget Officer Ashlie Gosset, City Clerk Laurie Scott, Human Resource Director Ann Meuse, Planning and Development Director Bill Mann, Community Redevelopment Specialist Steve Lindorff, and Nancy Pyatte, Assistant City Clerk.

Everyone present had a copy of the Proposed Budget and Business Plan for FY2016.

Executive & Legislative Department

The City Manager stated the Executive and Legislative Department consists of four General Fund divisions- City Council, City Attorney, City Clerk, and Non-Departmental. This also includes the City Manager Internal Service Fund, Convention Development Fund, and Capital Projects Funds.

Mr. Forbes reviewed the priorities, goals and performance measures for the City Manager's Office, as listed in the report. He stated that a lot of his time is spent on Intergovernmental Relations monitoring Federal, State, and Local legislation that could affect the City's future. Mr. Forbes is active with Florida Municipal Power Association and Florida Municipal Electric Association which provides the resources to monitor costs of power and other legislative issues relating to Beaches Energy Services.

City Clerk's Office

Mr. Forbes reviewed the City Clerk's Office performance measures. As shown from their surveys [using Survey Monkey] sent to three groups- Local Businesses, Lien Certificate customers, and City departments - they have achieved high percentages with 'Exceeds' and 'Satisfactory' for customer service.

Mr. Forbes noted the continued improvement with the lien certificate service. He stated Ms. Scott and her staff have streamlined the process to just three steps and completion within five days or less.

The department is responsible for the City's records management and retention, Optiview scanning and document search, attending and transcribing minutes for all City public meetings, administering the Local Business Tax and Special Permits, issuance of City lien certificates, recording legal documents with the Clerk of Court, and will be coordinating the upcoming 2016 municipal elections.

Executive & Legislative (cont'd.)

The City Manager reviewed the funding sources and funding uses, by division, as noted in the report.

Minutes of FY2016 Budget Workshop
Monday, August 3, 2015

The City continues to address staff reductions, wages, increasing pension and health insurance costs, unions, ad valorem tax limits for local governments, stormwater regulations, interlocal agreements, natural gas costs and regulations.

Ms. Wilson and Mr. Vogelsang had questions about the City Attorney and legal expenses. There was a brief discussion and Mr. Forbes explained that the budgeted amount includes the City Attorney and the various attorneys used. They are paid an hourly fee, not a retainer. He said there are some legal services that are funded through the Florida Municipal Power Agency, pension funds, and through our insurance companies.

Next the City Manager addressed the Non-Departmental funding uses and noted the decrease for FY2016. Mr. Forbes reviewed the key areas of this group which are liability insurance, unallocated (for emergencies), internal services, and Retail Strategies for retail recruitment.

The City Manager reviewed the Capital Projects Fund and the projects that are budgeted utilizing the ½ Cent Sales Surtax Fund (Better Jacksonville Beach Fund) and the ½ Cent Sales Surtax Bond Proceeds Fund, which are itemized in the report.

The City Manager reviewed the Financial Summaries and the Budget Issues for FY2016, which are detailed in the report.

Finance Department

The City Manager introduced the Finance Department which includes Accounting, Utility Billing, Information Systems, and Purchasing and Procurement. Staff members present were Karen Nelson - Finance Officer, Ashlie Gosset - Assistant Finance/Budget Officer, Glenda Wagner - Utility Billing, Kent Haines - Information Systems, and Jason Phitides - Property & Procurement.

Mr. Forbes stated a Network Engineer position was added in 2015 to the Information Systems division. The City wants to add a Business Analyst position for 2016. The City relies on information technology and to properly manage and improve network and GIS operations additional manpower is required, especially for the new Enterprise Resource Planning system.

The Finance Officer, Karen Nelson, and Mr. Forbes reviewed the Financial Summary, Objectives and Accomplishments, and the Goals for FY2016 for all the divisions of the Finance Department, as detailed in the report.

Planning & Development Department

The City Manager stated this department consists of three divisions: Planning & Development, Building Inspection, and Code Enforcement. This department also provides administrative support to the Community Redevelopment Agency for the Downtown and South Beach Redevelopment Districts and works with the appointed Planning Commission and Board of Adjustment. Staff present was Bill Mann - Planning & Development Director, and Steve Lindorff - Community Redevelopment Specialist. The Senior Planner position has been filled and the new employee, Ms. Heather Ireland, is scheduled to start next week. Also, a new Building Inspector has recently been hired.

Minutes of FY2016 Budget Workshop
Monday, August 3, 2015

Mr. Forbes reviewed the financial summary noting the proposed budget includes a part-time Community Redevelopment Specialist, which will be funded by the CRA through FY2016.

Mr. Vogelsang questioned the increase in Operating expenses. Mr. Lindorff responded that this is related to anticipated legal fees for work in the Downtown and South Beach Redevelopment Districts.

Mr. Forbes stated there are plans to work with the City of Jacksonville on the drainage projects for the southend of our City, which is outside of the Redevelopment District. The anticipated legal fees are budgeted in the proposed operating expenses.

Community Redevelopment Agency

Mr. Forbes presented the Community Redevelopment Program, as detailed in the report, which consists of two districts: Downtown and South Beach.

Program revisions were addressed by the City Manager. Mr. Forbes spoke about the part-time Community Redevelopment Coordinator position, CRA funding 25% of the current City Engineer's salary for work performed on CRA projects, and a Redevelopment Project Engineer position in the Public Work's Department, Water/Sewer Administration Division, funded 75% by CRA, 25% City.

The FY2015 Accomplishments were reviewed by Mr. Lindorff for the Downtown and South Beach Redevelopment Districts, as listed and detailed in the report.

FY2016 Goals for Downtown and South Beach Redevelopment Districts, as listed and detailed in the report, were discussed by Mr. Forbes and Mr. Lindorff. Interviews are scheduled for Professional Services for the Design/Build of the proposed Municipal Skate Park located at South Beach Park. Mr. Lindorff added there has been a lot of community involvement for this project.

Break

The Mayor called for a break at 5:17 PM. The meeting reconvened at 5:24 PM.

Planning & Development Division

The City Manager reviewed the Division's staffing levels, which are now adequate in meeting the increased construction and development activity in the City.

Mr. Forbes reviewed the Financial Summary for the divisions, as detailed in the report. He noted the proposed budget reflects a decrease and this is due to no identified capital outlay for FY2016.

The Planning & Development Director, Bill Mann, addressed the FY2015 Accomplishments and FY2016 Goals, as detailed in the report.

Mr. Forbes reviewed the Performance Measures, referring to the chart showing turn-around time for all Development Plan applications. The majority of applications are getting processed under the 10 day goal.

Building Inspection & Code Enforcement Divisions

The City Manager reviewed the organization and the recent accomplishments for these divisions as listed in the report. The Building Code Inspector job description has been revised to include general code enforcement duties.

The City Manager reviewed the performance measures charts reflecting the number of permits and inspections and total value of these permits. This activity is steadily increasing. Next, Mr. Forbes reviewed the comparison chart showing permit fees and operating expenses. In 2006 the Florida legislature passed a bill that local governments must use funds from permit fees to support the jurisdiction's personnel and operating costs, as reflected in this chart.

Mr. Forbes reviewed the average initial review time for permits, by type, as shown on the chart. Mr. Lindorff reviewed the division goals and performance measures, as detailed in the report.

Mr. Mann reported on the FY2015 Accomplishments as detailed in the report for Building Inspections and Code Enforcement Divisions, and the FY2016 Goals were reviewed.

Human Resources

The City Manager reviewed the Human Resources Department Organization, Objectives, and Goals as listed in the report.

Human Resource Director, Ann Meuse, reviewed the department 2015 Accomplishments for recruiting, employee training, and employee benefits. Since assuming the Pension Administration in October 2014, Ms. Meuse stated she has been working on rewriting the ordinances for the three pension plans – simplifying the language and making them easier to understand. There is a quarterly pension meeting this month and the proposed amended ordinances will be presented for the three Boards to review, then they will go before Council for approval next month.

Mr. Forbes continued from the report reviewing the FY2016 Goals and Performance Measures. There was a brief discussion about the statistics on the customer service surveys. Ms. Meuse stated every time someone submits an application for employment their department sends a survey (via Survey Monkey), so that number of distributed surveys is always higher than the returned responses to the survey.

Mr. Forbes reviewed the Funding Sources and Financial Summary for Personnel Services, Insurance/Risk Management, Workers' Compensation, Health Insurance Benefits, and Pension Plans as detailed in the report.

The City Manager expressed satisfaction with the Pension Plans' Performance Measures, noting that the 2014 figures reflect that the plans are funded in the range of 81% to 85%, as shown in the report. The City Manager talked about Senate Bill 172, effective July 1, 2015, that pertains to the use of Chapter 175 and 185 premium tax monies for use by police and fire personnel. Our City has collective bargaining agreements in place with both police and fire unions and will not be impacted by this bill until those agreements expire in 2017.

Minutes of FY2016 Budget Workshop
Monday, August 3, 2015

Mr. Forbes addressed House Bill 1309 which will require the City's pension plans to adopt the mortality tables used by the Florida Retirement System. The concern is that these mortality tables could increase the City's pension contributions substantially for all three plans combined. The financial impact of this bill will happen in the FY2017-2018 budget year.

The City Manager stated that the next workshop is for Fire and Police. It is scheduled for 5 p.m., Tuesday, August 4, 2015.

The workshop adjourned at 5:45 p.m.

Submitted by: Nancy J. Pyatte
Assistant City Clerk

Approved:

William C. Latham, Mayor

Date: August 17, 2015

**Minutes of Regular City Council Meeting
held Monday, August 3, 2015, at 7:00 P.M.
in the Council Chambers, 11 North 3rd Street,
Jacksonville Beach, Florida.**



CALL TO ORDER:

Mayor Charlie Latham called the meeting to order at 7:00 P.M.

OPENING CEREMONIES:

The invocation was given by Council Member Buck; followed by the Salute to the Flag.

ROLL CALL:

Mayor: William C. Latham

Council Members: Lee Buck Keith Doherty Christine Hoffman
 Bruce Thomason Phil Vogelsang Jeanell Wilson

Also present was City Manager George Forbes, and City Clerk Laurie Scott.

APPROVAL OF MINUTES

It was moved by Ms. Wilson, seconded by Ms. Hoffman and passed unanimously, to approve the following minutes as presented:

- Regular City Council Meeting held July 20, 2015

ANNOUNCEMENTS

Council Member Vogelsang

- He announced that he attended the Office Depot Foundation Sackpack Giveaway held at the Jacksonville Beach location on July 30, 2015.

Council Member Hoffman

- She announced the Nonprofit Center of Northeast Florida would hold a Summer Networking Social on August 5, 2015, from 5:00-7:00 P.M. at the Beaches Museum and History Park.

Council Member Doherty

- He wanted to alert Jacksonville Beach's citizens of scam artists that were targeting Beaches Energy Services customers.

Council Member Buck

- He recognized the Beaches community for their contributions, and along with their donations, enabled Dial-A-Ride to be able to purchase a new vehicle.

Mayor Latham

- He announced BEAM (Beaches Emergency Assistance Ministry) will hold its annual Back To School with BEAM event at the Beaches United Methodist Church on August 15, 2015, from 8:00 A.M. to noon.
- He announced the 40th year anniversary of the Dial-A-Ride program. He challenged the cities of Atlantic Beach and Neptune Beach to meet the City of Jacksonville Beach's donation to the Dial-A-Ride program.

COURTESY OF THE FLOOR TO VISITORS:

Speakers:

- Deb Naples, 805 18th Street North, Jacksonville Beach.
She discussed her concerns about the right to privacy for citizens, documents collected as part of a hearing becoming a public record, and the opportunity to review case information prior to the Code Enforcement hearing.

MAYOR AND CITY COUNCIL:

- (a) Mayor Latham presented Employee of the Quarter Awards. The following employees received awards:

Randy L. Greene (Police Department)	Catherine Rogers (Fire Department)
Nancy Pyatte (City Clerk's Office)	David McDonald (Public Works)

- (b) Mayor Latham presented Letters of Recognition for an Outstanding North American Electric Reliability Corporation (NERC) Audit Result as recommended by Allen Putnam, Director of Beaches Energy Services. The following employees received Letters of Recognition:

Kevin Stewart	Steve Lancaster
Don Cuevas	Jamison Parker (absent)
Matt Campbell	

- (c) Mayor Latham announced the presentation by Louie Herrera on the Harm to Wildlife and Environment Caused by Plastic Bags and Trash on the Beach.

Mayor Latham called for a short recess at 7:30 P.M.

The meeting reconvened at 7:33 P.M.

A discussion ensued about tabling the item in support of holding a workshop to allow both sides of the issue the opportunity to present their concerns and recommendations.

Mayor Latham withdrew Item (c) [presentation by Louie Herrera on the Harm to Wildlife and Environment Caused by Plastic Bags and Trash on the Beach] from the agenda. A workshop will be scheduled to allow both sides of the issue the opportunity to view their concerns and discuss any recommendations. At that time, the Council, as a group will make a decision on how next to proceed.

CITY CLERK:

CITY MANAGER:

- (a) **Approve the Purchase of an Uninterruptible Power Supply (UPS) from Power Systems Engineering, for Beaches Energy Services SCADA System Operations in the Amount of \$28,435**

Motion: It was moved by Ms. Wilson, seconded by Ms. Hoffman to approve the purchase of an APC MGE Galaxy 3500 (30kVA/23kW) from Power Systems Engineering, for Beaches Energy Services SCADA Systems Operations, in the amount of \$28,435, as described in the memorandum from the Director of Beaches Energy Services dated July 17, 2015.

Mr. Forbes explained that in the event of a loss of power, SCADA operations are interrupted until backup generation (onsite generator) is established. The time it takes for this to occur is between seven (7) and twenty (20) seconds. This period is long enough to cause the SCADA system to have to reboot. During this time, we would lose the ability to operate the transmission and distribution remotely and may experience a loss of data. An Uninterruptible Power Supply (UPS) system prevents this from occurring and will allow the SCADA system to continue operations in the event of a power outage to Systems Operations. Additionally, the UPS system can buy time to allow the repair of backup generation should it fail.

Mr. Putman further explained that the battery backup system would allow us 92 minutes, at full load, if our generator were to work, allowing us time to contact Ring Power or a contractor.

Roll call vote: Ayes – Buck, Doherty, Hoffman, Thomason, Vogelsang, Wilson, and Mayor Latham; motion carried unanimously.

RESOLUTIONS:

ORDINANCES:

ORDINANCE NO. 2015-8063 (First Reading)

Mayor Latham requested that the City Clerk read, ORDINANCE NO. 2015-8063, First Reading, by title only; whereupon Ms. Scott read the following:

AN ORDINANCE AMENDING CHAPTER 5, "ANIMALS," OF THE CODE OF ORDINANCES OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, BY CREATING ARTICLE II, DIVISION I, "COMMERCIAL ANIMAL ESTABLISHMENTS," BY CREATING SECTION 5-35, TO BE ENTITLED "REQUIREMENTS FOR SALES OF DOGS AND CATS;" PROVIDING FOR DEFINITIONS; PROVIDING FOR PERMITTED SOURCES; PROVIDING FOR CERTIFICATE OF SOURCE; AND PROVIDING FOR PENALTIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion: It was moved by Ms. Wilson, seconded by Ms. Hoffman to adopt Ordinance No. 2015-8063 entitled "Requirements for the Sales of Dogs and Cats."

Speakers:

- Sandy Golding, 1203 18th Avenue North, Jacksonville Beach.
She spoke in favor of the Ordinance.
- Stacey Cummings, 1207 18th Avenue North, Jacksonville Beach.
She spoke in favor of the Ordinance.

Mr. Forbes explained Ordinance (Section 5-35) regulates the retail sale of puppies and kittens in the City and requires proper documentation from retailers ensuring the origin of puppies and kittens for sale. The documentation requires that the puppies or kittens for sale are from either an animal rescue organization or a public animal shelter. He further explained the Ordinance did not prohibit Jacksonville Beach dog owners from selling their own dogs [puppies] from their homes.

Ms. Wilson spoke in favor of the Ordinance in concept, but expressed concern that the language requiring the dog or cat to come from either an animal rescue organization or a public animal shelter was too restrictive for a business to be able to comply with.

Mr. Vogelsang proposed an amendment to the Ordinance stating that a new section (d) would be added to read "This section shall not apply to an animal shelter or animal rescue organization that operates out of or in connection with a pet store." Pet stores would not be required to go through the certification process for animal shelters or animal rescue organizations to display their pets for adoption in their stores.

Amended Motion: It was moved by Mr. Vogelsang, seconded by Ms. Hoffman to add new section (d) to read “This section shall not apply to an animal shelter or animal rescue organization that operates out of or in connection with a pet store.”

Mr. Forbes stated for the record Mr. Vogelsang is replacing the current section (d) with the (d) he has amended and the current section (d) will become (e), the current section (e) becomes (f), and the current section (f) becomes (g).

Ms. Hoffman stated she supported the amendment to the Ordinance.

Roll call vote: Ayes – Doherty, Hoffman, Thomason, Vogelsang, Wilson, Buck and
[Amended motion] Mayor Latham; motion carried unanimously.

Mr. Doherty stated he supported the amendment to Ordinance.

Mr. Thomason recognized Chief Dooley and Commander Evans for their efforts in preparing the Ordinance. He also pointed out a scrivener’s error and proposed a second amendment to the Ordinance to make the correction.

2nd Amended Motion: It was moved by Mr. Thomason, seconded by Ms. Hoffman to amend the new subsection (e) by striking out the “,” and “or rabbits” and inserting the word “or” before the word “cats”.

Roll call vote: Ayes – Hoffman, Thomason, Vogelsang, Wilson, Buck, Doherty and
[2nd amended motion] Mayor Latham; motion carried unanimously.

A discussion ensued considering removing the language that requires the pet store to only obtain dogs and cats from animal rescue organizations or public animal shelters.

Roll call vote: Ayes – Thomason, Vogelsang, Wilson, Buck, Doherty, Hoffman and
[Main Motion] Mayor Latham; motion carried unanimously.

ADJOURNMENT:

There being no further business, the meeting adjourned at 8:33 P.M.

Submitted by: Laurie Scott
City Clerk

Approval:

William C. Latham, MAYOR

Date

DRAFT

**City of Jacksonville Beach
Minutes of City Council
FY 2016 - Budget Workshop
Tuesday, August 4, 2015 – 5:00 PM**

Mayor Latham called the Budget Workshop to order at 5:04 p.m.

City Council members in attendance:

Christine Hoffman	Phil Vogelsang	Keith Doherty
Bruce Thomason	Jeanell Wilson	Lee Buck

Staff in attendance:

City Manager George Forbes, Deputy City Manager Trish Roberts, Budget Officer Ashlie Gossett, Finance Officer Karen Nelson, Fire Chief Gary Frazier, Fire Marshal Steve Sciotto, Fire Captain Dave Whitmill, Fire Captain Ryan McAvoy, Police Chief Pat Dooley, Police Commander G.P. Smith, Police Commander Mark Evans, and Assistant to the City Manager Sheri Gosselin.

The City Manager requested permission to do both the Public Works and Parks & Recreation workshop on Monday, August 10, 2015. He stated that Councilmember Hoffman missed the workshop for Parks & Recreation last year and would be unable to attend on Tuesday, August 11, 2015. Following no objection, Mr. Forbes stated that the budget workshop for Public Works and Parks & Recreation would be on Monday, August 10, 2015, and a budget workshop for just Beaches Energy Services would be held on Tuesday, August 11, 2015.

Fire Department

The City Manager went over the Proposed Budget and Business Plan for the Fire Department. The Fire Department is staffed and equipped to respond to one single serious fire or EMS event or three simultaneous emergency calls. We have automatic mutual aid agreements with City of Jacksonville and St. Johns County. Chief Frazier added we also have an agreement with Mayport Naval Station. The department is in charge of all disaster emergency training, such as hurricane disaster training, and the city's radio system. Mr. Forbes said that now that other fire departments are hiring again, our Auxiliary Firefighter program is down to four. The program has helped the department save on overtime costs. Overtime costs will have to increase to make sure we are adequately staffed. Chief Frazier said there are a maximum of ten auxiliary positions and we currently have four active members. Councilmember Doherty asked if we have hired anyone from the Auxiliary program. Chief Frazier replied that we have not had any employees leave in approximately four years.

Councilmember Thomason asked if it would be beneficial for the City Council to know about their role in the event of a hurricane. Mr. Forbes responded that should the outlook of a storm get serious, he could call an emergency meeting of the City Council. Chief Frazier added that Mr. Forbes and City Council would get daily briefings in that scenario. The fire chief advised that the City begins to prepare for major storms or hurricanes six to seven days out.

Chief Frazier went over the department's accomplishments. He stated there were no fire deaths in the past 12 years. He said they have an aggressive fire prevention program, which includes a smoke detector program which is done twice a year and they have good a response time to fire calls. We have a fire sprinkler ordinance that is stricter than the state standard. Mr. Forbes added that commercial buildings over 7,000 sq. ft. or three stories are required to be sprinkled, and we have four or five older condos that are not sprinkled. Another popular program is the child safety seat program, doing approximately 200 per year. We are the only fire department in Northeast Florida offering this service. Councilmember Wilson asked if people bring their own car seats. Chief Frazier responded that the department does buy some car seats to keep in stock. If someone comes in with a child and they don't have a car seat, the fire department is not going to let the child go without the ability to be properly restrained.

Chief Frazier stated that all of the department's units are ALS units. He added the StreetWise software allows information from dispatch to be displayed directed into vehicles.

Chief Frazier went over the department's goals. Mr. Forbes went over the types of calls, noting that 70% of calls are medical. Chief Frazier said that a diesel emission filtration system was just installed with funds from a firefighter grant. Councilmember Wilson asked where the filters are located. Chief Frazier responded that they are in big boxes are above the trucks.

Mr. Forbes went over budget issues. He stated there was an increase of \$248,000 due to overtime, pension contributions, and leave payouts. Chief Frazier said the radio tower had been hit by lightning three times the past year. He said that money is being put in each year for a new radio system in 2018. The police radios will be replaced first as they are the oldest. Chief Frazier said that the Training Lieutenant's vehicle will be replaced.

Chief Frazier went over the fire apparatus replacement program. He said next year one engine will be replaced.

Mr. Forbes stated that \$30,000 used to be budgeted every year for emergency supplies in the event of an event such as a hurricane (i.e. ready meals and supplies for staff working the event). However, this money was usually unspent, so instead he is authorized to spend unallocated monies for a major storm event in the budget resolution.

Councilmember Vogelsang asked where the \$200,000 put aside for radios is documented. Chief Frazier responded it is under Capital Projects.

Councilmember Wilson asked about the multi-unit residential fire in St. Johns County. Chief Frazier responded that Jacksonville Beach Fire responds as a result of an Auto Aid Agreement with St. Johns County. We have a similar agreement with the City of Jacksonville. St. Johns County Station 10 would respond, if needed, to a call on the south end. Jacksonville Fire Rescue would respond to a call, if needed, on the north end. Mr. Forbes added the police department has a similar arrangement with the Sheriff's Office. There is also a state mutual aid agreement.

Mayor Latham thanked Chief Frazier and the department for doing a great job.

Police Department

Chief Pat Dooley stated that the department's main goal is to create an environment where our citizens feel safe. He reviewed the factors that influence the crime rate such as social economics, the courts, state attorney, and the jail system.

Chief Dooley provided an overview of the divisions. There were over 52,000 Patrol Division calls for service in 2014, and there has been a steady increase. Chief Dooley said the addition of the Downtown CAPE program has been helpful. Councilmember Vogelsang asked if the numbers can be attributed to the fact that there are more employees. Chief Dooley responded yes and the fact that they are doing more proactive work. Chief Dooley went over the divisions of the department. He there is one DUI unit, two active K-9 units, and four part-time police officers.

Chief Dooley noted that the department provided five officers per day during the recent search for a missing child in Jacksonville.

Chief Dooley said there is difficulty in finding qualified people that want to work in the Communications Section. Mayor Latham asked if there was a high turnover rate in Communications. Chief Dooley responded that it is a high stress position and people get into the job and don't really understand what they are getting into.

Mr. Forbes asked Chief Dooley to explain the chain of evidence. Chief Dooley explained that they have to record not only who is able to touch each item of evidence, but anyone that potentially could touch the evidence. It could jeopardize every case they don't properly document the chain of custody.

Chief Dooley said that they just recently had an onsite review from the accreditation agency and they were in compliance of the 480 standards.

Mr. Forbes asked what is the standard for use of force. Chief Dooley responded that officers get good training, and they review each use of force incident no matter how minor it is. He went on to explain that they brought in outside trainers to train in de-escalation procedures and they went into the minority community and worked with pastors that were helping in Jacksonville to make that connection. Councilmember Buck noted that officers also get a backup. Chief Dooley responded that if someone is thinking about doing something, it is less likely they will act if there is more than one officer to deal with multiple people.

Councilmember Doherty asked what Chief Dooley thought about the possibility of a state mandate that all officers wear body cameras. Chief Dooley said that has already been in front of the legislature. He does not see that happening in the near future, adding that it needs to be determined when does the video become a public record. He said the cost is extremely high, mainly for storing all the videos and determining how long the videos are to be kept. Chief Dooley said it is an unfunded mandate.

Mr. Forbes stated that animal control is a county function. However, all beach cities have their own animal control officer, which brings a higher level of service. Councilmember Wilson asked about dogs on the beach. Mr. Forbes stated that they do a good job patrolling the beach, but that can't be there 24 hours a day, seven days a week. Chief Dooley responded that volunteers go out in the morning and go out again in the afternoon. However, it is rare that they are at the spot where a violation is occurring. He added if a complainant would call when they see an issue, they

can quickly send someone to the spot. Mr. Forbes said there are very few incidents of dogs biting people. Councilmember Thomason asked if there was a problem with the county picking up animals. Chief Dooley responded that it is no longer a problem.

Mr. Forbes stated that the paid parking company is doing a great job and that the program is paying for itself. He added that we receive a high level of service from them.

Councilmember Wilson asked if we have to pay for school crossing guards. Chief Dooley replied yes. He added that it is not technically required to have crossing guards.

Chief Dooley went over the department's accomplishments. He stated that traffic crashes are at a 20 year low. Councilmember Buck brought up something he saw on television that a city in California did where police were on the side of the road looking like a homeless person, but they are holding a sign which said, "I am a Police Officer," in an effort to catch drivers who are texting while driving.

Chief Dooley mentioned that Target has dropped its sponsorship of all National Night Out events. The police department plans to add the static displays the department has from that event to the Kids Halloween Party.

Councilmember Vogelsang asked if the department tracks their investigative costs for arrests. Chief Dooley responded that they do track the costs, but find they are not getting much reimbursement from the State Attorney's Office.

Chief Dooley went over the customer service survey results. Chief Dooley stated that each division is required to do a minimum 10 surveys per quarter. For any responses that have questions or comments that can say the officer could have done something better, the commander is required to call the person back.

Mr. Forbes touched on the department performance measures. Councilmember Buck inquired if the additional police presence downtown during events is seen as a police state. Mr. Forbes responded there is a fine line. Chief Dooley added it all depends on a person's perception. If there is a big event and nothing happens, it may appear to some to be a police state, adding that he believes most people feel the police are doing a good job.

Councilmember Vogelsang asked if we have a forfeiture unit. Chief Dooley responded that we do through the Community Response Team.

Councilmember Wilson asked if the radio system for police and fire are separate systems. Chief Dooley responded they use the same system, but different channels. He said the consoles have to be replaced in the dispatch center and a microwave added. Mr. Forbes described his one plus five year effort to put money aside each year for the replacement cost.

Mayor Latham expressed appreciation for the work the department does.

The workshop adjourned at 6:20 p.m.

Minutes of FY2016 Budget Workshop
Tuesday, August 4, 2015

Submitted by: Sheri Gosselin
Assistant to the City Manager

Approved:

Charlie Latham, Mayor

Date: August 17, 2015

DRAFT

City of

Jacksonville Beach

City Hall

11 North Third Street

Jacksonville Beach

FL 32250

Phone: 904.247.6274

Fax: 904.270.1642

www.jacksonvillebeach.org

MEMORANDUM

TO: George D. Forbes, City Manager
FROM: Karen Nelson, Chief Financial Officer
SUBJECT: Monthly Financial Reports for July 2015
DATE: August 4, 2015

Action Requested

Accept the monthly financial reports for the month of July 2015.

Background

The monthly financial reports for July 2015 are being provided for your information and review. These reports can be found in the "Reports and Information" portion of this agenda.

Recommendation

Accept the monthly financial reports for the month of July 2015, as submitted by the Chief Financial Officer.



City of

Jacksonville Beach

City Hall

11 North Third Street

Jacksonville Beach

FL 32250

Phone: 904.247.6268

Fax: 904.247.6276

www.jacksonvillebeach.org

To: Mayor and City Council

From: George D. Forbes, City Manager

Subject: Request by Deck the Chairs for the City to assist in funding a Sea Shell Slide

Date: August 12, 2015

Action Requested:

Approve \$12,000 to assist in funding a Sea Shell Slide for Deck the Chairs.

Background:

Attached is a series of slides produced by Kurtis Loftus that explains the proposed Sea Shell Slide. It is my understanding that this slide would be designed to appeal to children and attract more citizens to the Deck the Chairs project during the day time. The total estimated cost of the slide is \$15,276 plus shipping (\$15,951) which they are asking the City to Fund \$12,000.

Concerns that need to be addressed about this slide include:

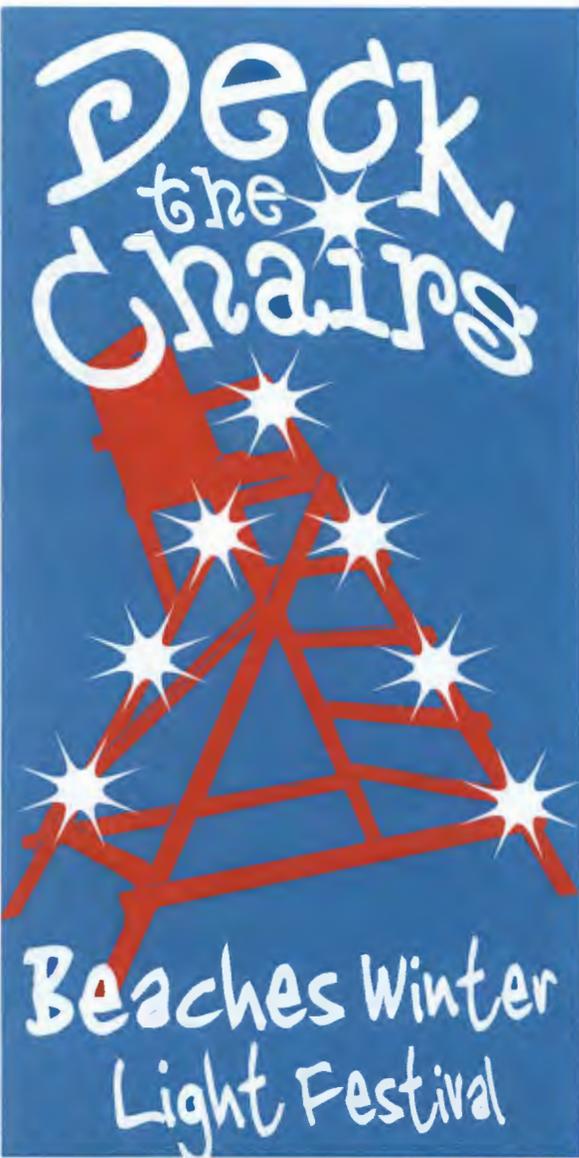
- There are plans to charge \$1.00 for children to use the slide. Should there be a charge?
- Should the design of the slide be certified by a professional that makes children's slides to ensure we are protected against liability claims due to the slide's design?
- Does charging for the slide increase the cost of insurance coverage?
- Should Deck the Chairs provide insurance for the slide naming the City as an additional insured?
- The proposed slide is 24.5 feet wide, 23 feet deep and 10 feet high. It weighs 950 pounds. How many years can this slide be used? Where will the slide be stored after it is used? Who will be responsible for moving the slide each year?



- The slide is an inflatable. Who will operate the slide and who will monitor the children while the slide is in operation?
- Are there other uses or options that could draw citizens during the day?

Recommendation:

Review the request by Deck the Chairs and provide guidance to the City Manager regarding a course of action.



Deck The Chairs 2015

City of Jacksonville Beach Expenditure Proposal

**Presented By
Deck The Chairs Inc.**



2015 GOALS

- Improved light experience with downtown merchant support
- Expand Pavilion displays
- Integrate weekend daytime activities
- Weekend programming including:

DTC 28-ft Sea Shell Slide

Players By The Sea Holiday Shows

Jacksonville Zoo Lights programming

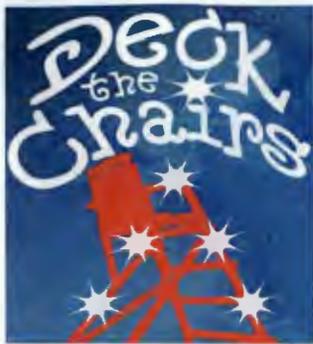
Signature programming with addl non-profits (TBD)

Kids Krafts, Santa's Work Shop, Holiday Treats

- Passport To Treasures

Passport To Treasures provides holiday discounts at participating DTC merchants. Visit all DTC Passport Sponsors, get your card stamped (no purchase necessary) and qualify to receive a free DTC collectible ornament on December 13, Night of Music and Dance. You will also be entered into a drawing for several major DTC prizes.

Increase 5-week visitor attendance to 60,000+



BEACHES WINTER LIGHTS FESTIVAL

MISSION

To build community pride and strengthen the local economy while fostering the arts and public safety through a lighted life guard chair display



DTC Inflatable Sea Shell Slide

\$12,000

Latham Plaza Sound System (purchased October 2014)

\$3,500

Security

TBD

Plaza/Pavilion Use, Utilities, Storage

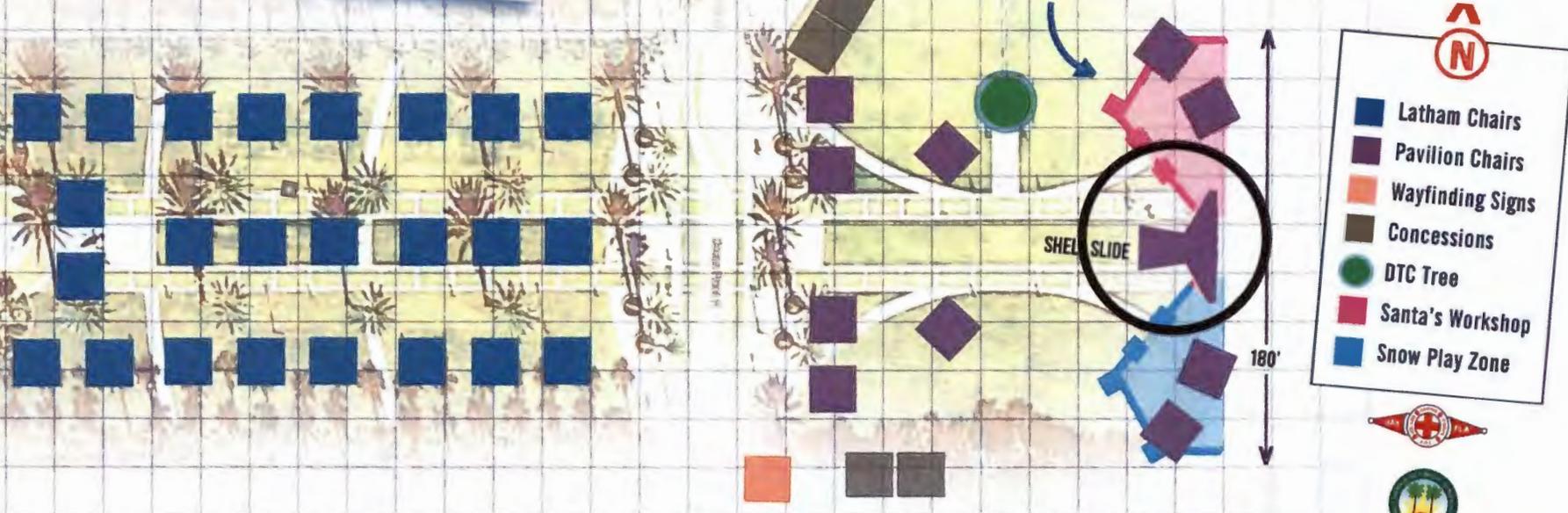
TBD

THE BEACHES WINTER LIGHT FESTIVAL

DECK THE CHAIRS 2015 — MAGIC DAY AND NIGHT!



LATHAM PLAZA
SEAWALK PAVILION
ABOVE VIEW
INTRODUCING DTC
BEACHES WINTER CASTLE
7200 SQ. FT. OF FUN



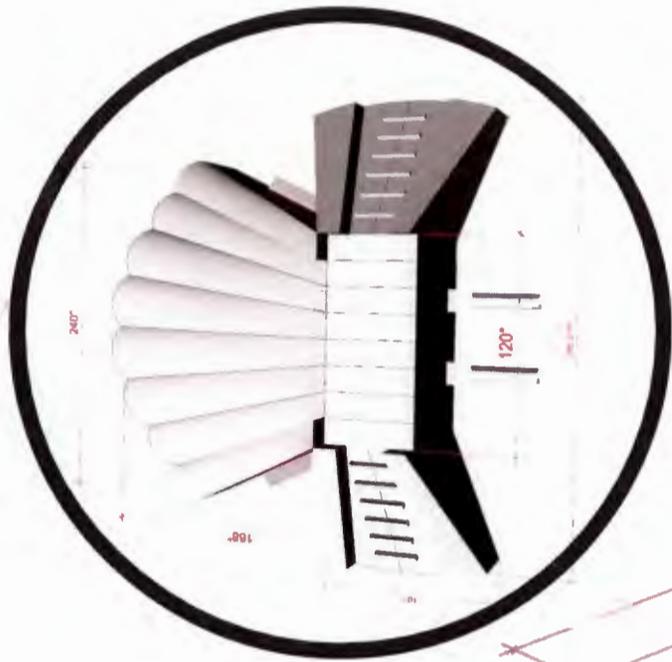
-  Latham Chairs
-  Pavilion Chairs
-  Wayfinding Signs
-  Concessions
-  DTC Tree
-  Santa's Workshop
-  Snow Play Zone



2015 Chair Sponsors (as of 8/15)

- | | | | | | | |
|---|--|--|--|--|--|---|
| <ul style="list-style-type: none"> 26.2 with DONNA Artistic Contractors Atlantic Pro Dive Atlantic Imaging Baptist Medical Center Beaches | <ul style="list-style-type: none"> Beaches Car Wash BEAM Beaches Episcopal School* Beaches Habitat Beaches Hospitality Network* Beaches Museum & History Center Beaches OB/GYN Beaches Watch | <ul style="list-style-type: none"> Better Jacksonville Beach BRASS Clearly Jacksonville* The Courtyard at 200 First Street DeLand Entertainment Friends Of The Ferry* Four Points by Sheraton* In the Pink | <ul style="list-style-type: none"> Jax Beach Festivals* Jax Beach Volunteer Lifesaving Corps Jax Chamber Beaches Jax Zoo - Zoo Lights* *Krystal Kleen The Lighthouse Group at Morgan Stanley Lynch's Irish Pub* | <ul style="list-style-type: none"> Mission House* Native Sun Natural Foods Pablo Towers Pita Pit Players by the Sea Proctor Ace Hardware ServePro* Sidney Cardel's* Sunrise Surf Shop | <ul style="list-style-type: none"> Team Black The Kurtis Group University of North Florida College of Engineering* Visit Jacksonville* <p>Passport Sponsors</p> <ul style="list-style-type: none"> Beachside Swimwear Bono's (Jax Bch)* | <ul style="list-style-type: none"> Builders Care* Campeche Bay ECCELLA* Gregory Paul's* Mellow Mushroom* Sunshine Frames Zeta Brewing Company* |
|---|--|--|--|--|--|---|

*Agreement Pending



INTRODUCING Deck The Chairs Sea Shell Slide



\$15,276

Item #	Qty	Size and Description	Price	Discount	Extended Price
CT-1106	1	SHELL SLIDE 24.5 X 23 X 10	\$16,500	\$4,350	\$12,150
PRINT	100	SQ FEET OF PRINTING	\$450	\$100	\$350
MAT	8	4 X 30" ATTACHED TO LANDING	\$1,200	\$300	\$900
DESIGN	1	PRODUCT DESIGN	\$2,400	\$524	\$1,876

Deposit Amount \$6,380

Special Note Total Discount Applied \$5,274 Subtotal \$15,276

This is a standalone slide, with back wall and steps on the sides, to allow riders to climb to the platform.

Shipping \$675 Total \$15,951.00

Balance — \$9,571.00

LEAD TIME WILL BE 4 WEEK FROM TIME OF DEPOSIT.

FYI Deck The Chairs Sea Shell Slide

1. Can patrons wear shoes on this inflatable?

No, must wear socks

2. In full Florida sun will this be hot to the touch?

It will be warm, the white slide cover does not get that warm

3. What are the dimensions of unit when deflated?

24.5 wide X 23 deep X 10 High

4. Is signage / rules provided?

Yes, it will be on the unit, plus another on stand

5. What is the weight of the unit?

It will be about 950 lb

6. Does the Base come with a repair kit?

Not sure what you mean by this question, but yes we include repair kits

7. How durable is the Base?

Very, very durable

8. Can it withstand high winds?

The unit is very low profile , and there will be many anchor points (anchor can be sand bags, water bags if the unit is on sand or concrete) if the unit is on grass, the Stakes will be used for anchoring

9. Does it reflect the heat?

White color reflects the most heat, but there is much humidity in FL, and slides don't get the warm.

CONTACT KURTIS LOFTUS, DTC FOUNDER 904.716.3853 • kurtis@thekurtisgroup.com

www.facebook.com/deckthechairs

George Forbes

From: Kurtis Loftus <kurtis@thekurtisgroup.com>
Sent: Monday, August 10, 2015 2:04 PM
To: City Manager's Office
Cc: Jason Phitides; Margaret Loftus; Kurtis Loftus; sam@artisticcontractors.com; Jim.Mace@bkfs.com; Bill Hillegass (billh@hch-cpa.com); darrin@dlandentertainment.com; cookysann@yahoo.com
Subject: DTC Sea Shell Slide / Ciiy of Jacksonville Beach proposed shared expenditure
Attachments: _2015 DTC Jax Bch Expenditure Proposal_Layout_1.pdf

Hey George,

Attached is a document to share with Council related to 2015 DTC Sea Shell Slide capital expenditure.

I hope this provides enough information.

Expect for me to be in attendance at the meeting August 17.

If you want to put DTC on the schedule I could provide a short 10 minute public update.

Thanks,

Kurtis W. Loftus
President, Creative Director
The Kurtis Group
P 904.247.9570
C 904.716.3853
www.thekurtisgroup.com

[Report this message as spam](#)



City of
Jacksonville Beach
City Hall
11 North Third Street
Jacksonville Beach
FL 32250
Phone: 904.247.6268
Fax: 904.247.6276

www.jacksonvillebeach.org



To: Mayor and City Council
From: George D. Forbes, City Manager
Subject: Amendment to the Inter-local Agreement with the City of Jacksonville for Community Development Block Grant funding
Date: August 5, 2015

Action Requested:

Approve an Amendment to the Inter-local Agreement with the City of Jacksonville for Community Development Block Grant funds

Background:

The City of Jacksonville Beach receives Federal monies called Community Development Block Grants as part of the urban county program. These monies are administered by the City of Jacksonville. Our funding is determined based on the percentage of Jacksonville Beach's population in relation to the total Duval County population. This funding formula was established in the 1996 Interlocal agreement with the City of Jacksonville.

The City of Jacksonville has received a notice from the Federal Department of Housing and Urban Development (attached) and determined our agreement with Jacksonville should be amended. They have requested that new agreements incorporate language specifying a unit of general local government may not sell, trade, or otherwise transfer all or any portion of block grant funds to a metropolitan city, urban county, or unit of general local government in exchange for any other funds. The reason for this request is that Community Development Block Grants must be spent on services for low and moderate income people as defined in the Community Development Act of 1974.

This new requirement arose as a result of the Federal government discovering that some units of general local government were trading Community Development Block Grant funds for unrestricted local funds. Upon finding out about this situation, guidance was sent to each urban county discouraging this practice and detailing the requirements for urban counties to make Block Grants available to units of local government. In addition, urban counties qualifying in 2015 for Fiscal year 2016-2018

funding must incorporate the attached amendment into the cooperation agreement.

The attached amendment prepared by the City of Jacksonville's legal counsel incorporates this amendment.

Since the City of Jacksonville Beach has no intention of giving our Block Grant funds to another unit of government, I see no problem with approving this amendment.

Recommendation

Authorize the Mayor and City Manager to execute an amendment to the Community Development Block Grant inter-local agreement that we will not trade these funds for unrestricted local funds, as described in a memo by the City Manager dated August 5, 2015.



U.S. Department of Housing and Urban Development
Community Planning and Development

Special Attention of:

All Regional Administrators
All CPD Division Directors
All CDBG Grantees

Notice: CPD-15-04

Issued: April 17, 2015
Expires: April 17, 2016

Supersedes: CPD Notice 14-07

SUBJECT: Instructions for Urban County Qualification for Participation in the Community Development Block Grant (CDBG) Program for Fiscal Years (FYs) 2016-2018

INTRODUCTION

This Notice establishes requirements, procedures and deadlines to be followed in the urban county qualification process for FYs 2016-2018. Information concerning specific considerations and responsibilities for urban counties is also provided. HUD Field Offices and urban counties are expected to adhere to the deadlines in this Notice.

This Notice provides guidance for counties wishing to qualify or requalify for entitlement status as urban counties, as well as for existing urban counties that wish to include previously nonparticipating communities. **Please send copies of this Notice to all presently qualified urban counties, to each county that can qualify for the first time or requalify for FYs 2016-2018, and to each state administering the State CDBG program which includes a potentially eligible urban county. If you are notified of one or more new potential urban counties, each should be provided a copy of this Notice.** This Notice includes seven attachments which contain listings of: Attachment A, all currently qualified urban counties; Attachment B, counties that requalify this qualification period (2016-2018); Attachment C, counties scheduled to qualify or requalify in FY 2016 for FY 2017-2019; Attachment D, counties scheduled to qualify or requalify in FY 2017 for FY 2018-2020; Attachment E, currently qualified urban counties that can add nonparticipating units of government for the remaining one or two years of their qualification period; Attachment F, list of counties that may qualify as urban counties if metropolitan cities relinquish their status; and Attachment G, list of counties previously been identified as eligible but have not accepted urban county status. Additions to Attachment B may be provided separately, should any counties be identified as potentially eligible for the first time in 2015.

The schedule for qualifying urban counties is coordinated with qualifying HOME consortia in order to be able to operate both the CDBG and HOME programs using the same urban county configurations. The CDBG urban county qualification process for the FY 2016-2018 qualification period will start in April 2015 and run through September 18, 2015. This will provide HUD sufficient time before the September 30th deadline for FY 2016 funding under the

HOME Program to notify counties that they qualify as urban counties under the CDBG Program. Urban county worksheets will be accessible via CPD's Grants Management Process (GMP) system. The CPD Systems Development and Evaluation Division will provide guidance on completing, submitting and verifying urban county qualification data in the GMP system.

HUD revised the requirements in Paragraph V.H. regarding Cooperation Agreements in 2013 to more clearly delineate the fair housing and civil rights obligations to which urban counties and participating jurisdictions are subject. Any existing urban county should review the language in its existing cooperation agreements regarding fair housing and civil rights obligations, to determine whether it needs to revise its existing agreements going forward. HUD has phased in the applicability of this revised language as follows:

- a. Any county that sought to qualify as an urban county for the first time starting in FY 2013 was required to ensure that its cooperation agreements complied with the revised provisions.
- b. An urban county that requalified in FY 2013 for the FY 2014-2016 qualification period that was unable to revise its cooperation agreements to conform with Paragraph V.H. as part of that year's requalification process will be required to make any necessary revisions to its cooperation agreements by the time it requalifies in FY 2016 for its next three-year period.
- c. An urban county that requalified in FY 2014 for the FY 2015-2017 qualification period should have made the necessary revisions to its cooperation agreements at the time it when it requalified.
- d. An urban county requalifying in FY 2015 (for the FY 2016-2018 qualification period) is required to make any necessary revisions to its cooperation agreements at the time that it requalifies.**
- e. The use of automatically-renewing cooperation agreements does not exempt an existing urban county from the implementation timetable in d. above.

Jurisdictions that are qualifying as an urban county for the first time must submit all required documents outlined in Section IV to the Entitlement Communities Division in HUD Headquarters in addition to their local HUD offices (see Section IV for details). In addition, if new jurisdictions are seeking to qualify as urban counties because they contain metropolitan cities willing to relinquish their entitlement status, the Entitlement Communities Division in HUD Headquarters should be notified as soon as possible, but no later than two weeks after the jurisdictions notify the Field Office of their intent to qualify as an urban county (see Section VIII for details).

1 pursuant to the Consolidated and Further Continuing Appropriations Act, 2015, Pub. L. 113-235, a unit of general local government may not sell, trade, or otherwise transfer all or any portion of such funds to a metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under Title I of the Housing and Community Development Act of 1974, as amended. This requirement first arose as a result of discovering that units of general local government located within an urban county were trading CDBG funds for unrestricted local funds. Guidance was sent to each urban county and HUD Field Office on May 13, 2013, discouraging this practice and

detailing the requirements for urban counties to make CDBG grants to units of general local government located therein. Urban counties qualifying in 2015 for FYs 2016-2018 must incorporate this provision into cooperation agreements by revision or amendment.

Policy questions from Field Offices related to this Notice should be directed to Gloria Coates in the Entitlement Communities Division at (202) 708-1577 or at gloria.l.coates@hud.gov. Data questions should be directed to the Systems Development and Evaluation Division at (202) 708-0790. Requests for deadline extensions should be directed to Gloria Coates. The TTY number for both divisions is (202) 708-2565. These are not toll-free numbers.

The information collection requirements contained in this notice have been approved by the Office of Management and Budget (OMB) under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520) and assigned OMB control number 2506-0170, which expires May 31, 2015. HUD is in the process of renewing this information collection. In accordance with the Paperwork Reduction Act, HUD may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a currently valid OMB control number.

DGBE: Distribution: W-3-1

**COMMUNITY DEVELOPMENT BLOCK GRANT
INTERLOCAL COOPERATION AGREEMENT BETWEEN
THE CITY OF JACKSONVILLE AND THE CITY OF JACKSONVILLE BEACH**

THIS AGREEMENT is made and entered into the ____ day of _____, ~~2000,2015,~~ by and between the ~~CITY OF JACKSONVILLE-BEACH~~, a Florida municipal corporation in Duval County (hereinafter referred to as "JACKSONVILLE-~~BEACH~~"), and the ~~consolidated City/County of Jacksonville, a single body politic and corporate, and a political subdivision of the State of~~ CITY OF JACKSONVILLE BEACH, a Florida municipal corporation in Duval County (hereinafter referred to as "JACKSONVILLE BEACH").

WITNESSETH

WHEREAS, the Housing and Community Development Act of 1974, as amended, and the Urban Rural Recovery Act of 1983 make provisions whereby urban counties may enter into cooperation agreements with certain units of local government to undertake or assist in undertaking essential activities pursuant to Community Development Block Grants; and

WHEREAS, the Department of Veterans Affairs and Housing and Urban Development, and Independent Agencies Appropriation Act, 2001 was enacted on October 27, 2000, of which Section 217 of the Act provides for authority for the consolidated city/county government of JACKSONVILLE to qualify as an urban county under the Community Development Block Grant (CDBG) program; and

WHEREAS, this Agreement covers both the Community Development Block Grant ("CDBG") and the HOME Investment Partnership ("HOME") Programs; and

EXHIBIT A

WHEREAS, it is the desire of the parties to this Agreement that JACKSONVILLE undertake activities to plan and carry out the CDBG and the HOME Programs for the benefit of the residents of Duval County; and

WHEREAS, interlocal agreements of this type are specifically authorized by Part 1, Chapter 163, Florida Statutes, as well as other applicable law.

NOW, THEREFORE, the parties hereto do mutually agree as follows:

SECTION 1. RECITALS

The above recitals are true and correct and form a material part of this Agreement upon which the parties have relied.

SECTION 2. COUNTY ADMINISTRATION

JACKSONVILLE agrees to provide, at no cost to JACKSONVILLE BEACH, the staff, resources, and other services necessary to plan and administer CDBG and HOME Programs upon the request of JACKSONVILLE BEACH.

SECTION 3. MUTUAL COOPERATION

JACKSONVILLE and JACKSONVILLE BEACH agree to cooperate to undertake, or assist in undertaking, community renewal and lower income housing assistance activities, specifically urban renewal and publicly assisted housing.

SECTION 4. PROJECTS FUNDED

(a) JACKSONVILLE agrees to facilitate, encourage and allow municipal officials and the citizens of JACKSONVILLE BEACH to have the full and open opportunity to submit and

implement eligible projects which are in compliance with the CDBG activities provided for in the Consolidated Plan.

(b) JACKSONVILLE BEACH understands and agrees that JACKSONVILLE will have final and ultimate responsibility for accepting activities to be funded through the CDBG and HOME Programs under the Consolidated Plan and for annually filing the Consolidated Action Plan with HUD.

SECTION 5. MUNICIPALITY OBLIGATIONS

(a) JACKSONVILLE BEACH and JACKSONVILLE agree that, pursuant to the provisions of Title 24, Code of Federal Regulations, including, but not limited to Section 570.501(b), JACKSONVILLE BEACH is subject to the same requirements applicable to ~~subrecipients~~sub-recipients including, but not limited to, the requirement for a written agreement set forth in Title 24, Code of Federal Regulations, Section 570.503.

(b) JACKSONVILLE BEACH may not apply for grants under the Small Cities or State CDBG Programs from appropriations for fiscal years during the period in which it is participating in the urban county program.

(c) JACKSONVILLE BEACH may not participate in a HOME consortium except through the urban county, regardless of whether the urban county receives a HOME formula allocation. By participating in the urban county program, JACKSONVILLE BEACH will also be participating in JACKSONVILLE's HOME Program; however, this will not preclude JACKSONVILLE BEACH from applying for funding under the State of Florida's HOME Program.

(d) JACKSONVILLE BEACH may not sell, trade, or otherwise transfer all or any portion of such funds to another such metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in

exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Act.

SECTION 6. GRANT OF AUTHORITY AND TERM OF AGREEMENT

(a) This Agreement covers CDBG and HOME appropriations for fiscal years ~~2001, 2002, 2015-2016, 2016-2017,~~ and 2003, 2017-2018, starting October 1, ~~2000~~2015 through September 30, ~~2003-2018.~~ This Agreement remains in effect until the CDBG and HOME funds and program income received with respect to funding for fiscal years ~~2001, 2002, 2015-2016, 2016-2017,~~ and 2003, 2017-2018, and successive three -year qualification periods, are expended and the funded activities completed. JACKSONVILLE and JACKSONVILLE BEACH may not terminate or withdraw from the Agreement while the Agreement remains in effect.

(b) This Agreement will automatically be renewed for participation in successive three-year qualification periods, unless JACKSONVILLE or JACKSONVILLE BEACH provides written notice it elects not to participate in a new qualification period. JACKSONVILLE will notify JACKSONVILLE BEACH in writing of its right to make such election by the date specified in the next urban county qualification notice.

(c) Failure by either party to adopt an amendment to the Agreement incorporating all changes necessary to meet the requirements for cooperation agreements set forth in the urban county qualification notice applicable for a subsequent three-year urban qualification period, and to submit the amendment to HUD as provided in the urban county qualification notice, will void the automatic renewal of such qualification period.

SECTION 7. PERFORMANCE OF SERVICES/CONTRACTS

EXHIBIT A

(a) As to the use of the CDBG and HOME funds received by JACKSONVILLE, JACKSONVILLE may either carry out the CDBG and HOME Programs for JACKSONVILLE BEACH or, in the event that existing interlocal agreements provide for JACKSONVILLE BEACH to perform any services in connection with the CDBG and HOME Programs, JACKSONVILLE will contract with JACKSONVILLE BEACH for the performance of such services.

(b) Any contracts entered into pursuant to Section 7(a) above shall contain provisions which obligate JACKSONVILLE BEACH to undertake all necessary actions to carry out the CDBG and HOME Programs and the Consolidated Plan, where applicable, within a specified time frame and in accordance with the requirements of Title I of the Housing and Development Act of 1974, as amended, and any and all other applicable laws and implementing regulations.

(c) JACKSONVILLE BEACH agrees to undertake and accomplish all necessary action to carry out the CDBG and the HOME Programs, as provided for in the Consolidated Plan, and for the purposes of complying with the law.

SECTION 8. APPLICABLE LAWS/COMPLIANCE

(a) JACKSONVILLE BEACH and JACKSONVILLE agree to take all required actions to comply with JACKSONVILLE's certification required by Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended, including but not limited to, Title VI of the Civil Rights Act of 1964, the Fair Housing Act, Section 109 of Title I of the Housing and Community Development Act of 1974, The Americans with Disabilities Act of 1990 and all other applicable laws, rules and regulations. JACKSONVILLE BEACH agrees to comply with all auditing requirements imposed by federal, state and local laws, rules, regulations.

(b) JACKSONVILLE BEACH acknowledges and understands that noncompliance by JACKSONVILLE BEACH with all applicable provision of laws, rules or regulations may constitute

noncompliance by the entire urban county program, and JACKSONVILLE as the grantee, and JACKSONVILLE BEACH assumes responsibility therefore.

SECTION 9. FAIR HOUSING

JACKSONVILLE BEACH acknowledges that JACKSONVILLE will prohibit urban county funding for activities in or in support of JACKSONVILLE BEACH if JACKSONVILLE BEACH does not affirmatively further fair housing within JACKSONVILLE BEACH's jurisdiction and/or if JACKSONVILLE BEACH impedes JACKSONVILLE's actions to comply with its fair housing certification.

SECTION 10. LAW ENFORCEMENT

JACKSONVILLE BEACH has adopted and is enforcing a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations. Furthermore, JACKSONVILLE BEACH has adopted and is enforcing a policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction. In furtherance of this provision, specifically, and all other provisions of this Agreement, generally, JACKSONVILLE BEACH agrees to indemnify and hold JACKSONVILLE harmless to the fullest extent provided by law.

SECTION 11. STATUS OF MUNICIPALITY

Pursuant to 24 CFR 570.50(b), as well as other applicable law, JACKSONVILLE BEACH agrees that it is, at a minimum, subject to the same requirements applicable to grantee ~~subrecipients~~sub-recipients per CPD-00-07 Section VIII.B.

EXHIBIT A

SECTION 12. REAL PROPERTY

JACKSONVILLE BEACH and JACKSONVILLE agree with the following standards regarding real property acquired or improved, in whole or in part, using the CDBG funds:

(a) JACKSONVILLE BEACH shall notify JACKSONVILLE, in a timely manner, of any modification or change in the use of real property from that intended at the time of the acquisition or improvement including disposition thereof.

(b) JACKSONVILLE BEACH shall reinvest any and all program income into activities approved as eligible under the Consolidated Plan and shall include such activities in an appropriate ~~subrecipient~~sub-recipient agreement.

SECTION 13. PRIOR INTERLOCAL AGREEMENT

Nothing herein shall be interpreted as increasing or decreasing the disbursement of CDBG funds to JACKSONVILLE BEACH as provided for in the existing 1998 Amendment to the 1982 Interlocal Agreement.

SECTION 14. EFFECTIVE DATE

This Agreement shall take effect upon the execution of the Agreement by the parties.

SECTION 15. COUNTERPARTS

This Agreement may be executed in counterparts each of which shall be deemed an original.

[The remainder of this page was left blank intentionally by the parties. Signature page immediately follows this page.]

EXHIBIT A

IN WITNESS WHEREOF, JACKSONVILLE BEACH and JACKSONVILLE do hereby authorize and have executed this Agreement as of the date first written above.

WITNESS	CITY OF JACKSONVILLE BEACH
_____	_____
_____	By Its: _____
_____	_____
ATTEST	CITY OF JACKSONVILLE
By: _____	By: _____
Neill W. McArthur, Jr. Corporation Secretary	John A. Delaney, Mayor

ATTEST: _____	CITY OF JACKSONVILLE BEACH, a Florida municipal corporation
By: _____	By: _____
Print Name: _____	Title: _____
Title: _____	

ATTEST: _____	CITY OF JACKSONVILLE, a Florida Municipal corporation
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By: _____ By: _____
James R. McCain, Jr. Lenny Curry as Mayor
As Corporation Secretary

(Corporation Seal)

The terms and provisions of this Agreement are fully authorized under ~~State~~state and local law. This Agreement provides full legal authority for the ~~consolidated~~ City of Jacksonville to undertake, or assist in undertaking, essential community development and housing assistance activities, specifically urban renewal and publicly-assisted housing.

Loree L. French

Sandra Stockwell
Office of General Counsel
City of Jacksonville

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Deletions	31
Moved from	0
Moved to	0
Style change	0
Format changed	0
Total changes	66

JACKSONVILLE BEACH

City of

Jacksonville Beach

Police Department

101 Penman Road, South

Jacksonville Beach

FL 32250

Phone: 904.247.6343

Fax: 904.247.6342

www.jacksonvillebeach.org



To: George D. Forbes, City Manager

From: Patrick K. Dooley, Chief of Police

Subject: Draws from **Law Enforcement Trust Fund** for Crime Prevention Programs and Continued Funding for Part-time Police Volunteer Coordinator, and from the **Federal Equitable Sharing Fund** for Police Officer Overtime for instructing Crime Prevention and Community Relation Programs.

Date: August 5, 2015

ACTIONS REQUESTED

1. Approve a draw from the **Law Enforcement Trust Fund** for equipment and related expenses for ongoing crime prevention and community relations programs; and continue funding the part-time police volunteer coordinator for the Citizen Police Academy Alumni Association and Citizens On Patrol Volunteers.
2. Approve a draw from the **Federal Equitable Sharing Fund** for police officer overtime expenses for crime prevention and community relations programs.

BACKGROUND

The police department has numerous crime prevention and community relations programs scheduled during FY 15-16, as follows:

- Citizen Police Academy, Class XXXVI and XXXVII;
- Youth Police Academy, Class XVIII;
- Citizens On Patrol Certification Class;
- Citizen Police Academy Alumni Association Banquet;
- Kids Halloween Party;
- Kids Christmas Party; and
- Kids Fishing Rodeo.

These programs are eligible for funding from both the Law Enforcement Trust Fund and the Equitable Sharing Fund as follows:

1. Equipment and materials at a cost of \$19,110 can be paid for by the **Law Enforcement Trust Fund**.

2. Costs of police officer overtime in the amount of \$17,100 can be paid for by the **Equitable Sharing Fund**.

Additionally, since April 2007, the City Council has approved annual draws from the Law Enforcement Trust Fund for the position of **part-time police volunteer coordinator**. The position was created to assume some of the extra workload brought about as a result of the growing membership and volunteer activities of the Citizen Police Academy Alumni Association and Citizens on Patrol program.

William (Bill) Ostrowski, a graduate of the Citizen Police Academy (CPA) and member of the CPA Alumni Association, currently holds the position. His day-to-day duties include oversight and scheduling of the Citizens On Patrol volunteer program as well as assisting with Citizen Police Academy classes and Alumni Association activities. Those volunteers provide more than **12,600 hours of service** annually to the police department and other city departments.

The cost to continue funding the part-time position for the period October 1, 2015 - September 30, 2016, is approximately **\$15,319**. The recommended expenditures meet statutory requirements for the use of the Law Enforcement Trust Fund seizure funds.

In summary, the requested draw from the Law Enforcement Trust Fund totals **\$34,429**; the requested draw from the Federal Equitable Sharing Fund is **\$17,100** (see attached budget detail sheets).

RECOMMENDATION

1. Approve a draw of \$34,429 from the Law Enforcement Trust Fund to be used to purchase equipment and materials for crime prevention and community relations programs scheduled for FY15-16 and to fund a part-time police volunteer coordinator.
2. Approve a draw of \$17,100 from the Federal Equitable Sharing Fund to be used to pay for police officer overtime expenses associated with crime prevention and community relations programs scheduled for FY15-16.

LAW ENFORCEMENT TRUST FUND Expense Sheet FY 15-16

Expense	CPA Class 36	CPA Class 37	COP Class	CPAAA Dinner	Halloween Party	Christmas Party	Fishing Rodeo	CPAAA Volunteer Coordinator	YPA Class	TOTAL
Ammo	\$1,500	\$1,500							\$	3,000
Clowns							\$200		\$	200
Fishing Gear							\$250		\$	250
Food/Catering	\$400	\$400		\$1,300	\$250	\$500	\$400		\$300	\$ 3,550
Generator							\$250		\$	250
Inflatable Game							\$650		\$	650
Framing	\$200	\$200							\$	400
Awards	\$75	\$75		\$950		\$200	\$350		\$	1,650
Office Supplies	\$500	\$500	\$350	\$200	\$400	\$125	\$100		\$200	\$ 2,375
Pictures	\$30	\$30							\$	60
Pony Rides							\$700		\$	700
Portable Toilets							\$250		\$	250
Salaries								\$15,319	\$	15,319
Schools/Conference									\$	-
Shirts/Costumes	\$800	\$800			\$300				\$375	\$ 2,275
Speaker/MC							\$200		\$	200
Stage/Bleachers							\$200		\$	200
Tents/Equipment							\$1,600		\$	1,600
Uniforms			\$1,500						\$	1,500
									\$	-
Totals	\$ 3,505	\$ 3,505	\$1,850	\$ 2,450	\$ 950	\$ 825	\$5,150	\$ 15,319	\$ 875	\$ 34,429

Grand Total \$34,429

Federal Equitable Sharing Expense Sheet FY 15-16

Expense	CPA Class 36	CPA Class 37	COP Class	Halloween Party	Christmas Party	Fishing Rodeo	YPA Class	TOTAL
Sworn Law Enforcement Officer Overtime Salaries	\$6,050	\$6,050	\$750	\$1,100	\$400	\$750	\$2,000	\$17,100
Totals	\$6,050	\$6,050	\$750	\$1,100	\$400	\$750	\$2,000	\$17,100

Grand Total **\$17,100**

**JACKSONVILLE
BEACH**

City of
Jacksonville Beach
2508 South Beach
Parkway
Jacksonville Beach
FL 32250
Phone: 904.247.6236
Fax: 904.247.6143

www.jacksonvillebeach.org

TO: George D. Forbes
City Manager

FROM: Gary Meadors
Director of Parks & Recreation

DATE: August 12, 2015

SUBJECT: Golf Course Green on Hole #1

ACTION REQUESTED:

Approve reconstruction of the golf course green on hole #1.

BACKGROUND:

The City of Jacksonville Beach operates a municipal golf course located on Penman Road South. The golf course has been in operation since 1957. Prior to that time, part of the land that the golf course occupies was used as a landfill. Contact with the landfill has damaged the green on hole #1, resulting in severely damaged grass that will not grow.

To correct the damage and to minimize the risk of this type of damage occurring in the future, the green needs to be rebuilt. The process to rebuild the green involves the removal of existing sod and soil followed by the installation of a liner to create a barrier between the landfill. After the liner is installed, the green can be rebuilt by installing drainage pipes and gravel, a new soil mix, and finally, new sod.

The cost of this reconstruction work to install a liner and then build the green was originally estimated at \$32,156. The estimate was developed assuming that the green would use sprigs to grow the grass in gradually, instead of sod. We would only excavate 6" of soil and not include the installation of any additional drainage.

Since the original estimate was developed, we contacted a United States Golf Association Green Section agronomist for a consultation, due to the unusual nature of the damage to the green. The agronomist recommended that 12" of soil be removed instead of 6" and that additional drainage plus 4" of gravel be installed, to compensate for the liner and to provide better assurance that the green would grow properly and would not remain overly wet or soggy during periods of heavy rain.



In addition, because the growing season for grass would be coming to a close by the time this work could be completed, the use of sod instead of sprigs was strongly recommended. These additional items will increase the cost of the project to \$46,978. This project is a big part of our effort to make sure the golf course is playable and in good condition for our customers.

The MacCurrach Golf Construction firm has experience in this type of golf construction on a landfill and is the best choice for this work. They are available under their continuing service agreement with the City.

The funding for this project will come from the General Fund unanticipated.

RECOMMENDATION:

Approve the reconstruction of the golf course green on hole #1 as described in the memorandum from the Director of Parks & Recreation dated August 12, 2015.

City of

Jacksonville Beach

Police Department

101 Penman Road, South

Jacksonville Beach

FL 32250

Phone: 904.247.6343

Fax: 904.247.6342

www.jacksonvillebeach.org

To: George D. Forbes, City Manager
From: Patrick K. Dooley, Chief of Police
Subject: Request to Adopt Section 5-35, creating an Ordinance for "Requirements for the Sale of Dogs and Cats"
Date: August 5, 2015

ACTION REQUESTED

Adopt Ordinance number 2015-8063, titled "Requirements for the Sale of Dogs and Cats," creating Section 5-35 to the Code of Ordinances, for the City of Jacksonville Beach, Florida.

BACKGROUND

At the request of community members, the issues surrounding puppy mills and kitten mills, and the sale and resale of animals produced by such mills have created heightened cause for concern.

The humane treatment of animals is an important public purpose. Puppy and kitten mills are inhumane and unsanitary commercial breeding facilities for dogs and cats in which the health of those animals is disregarded in order to maintain a low overhead and maximize profits.

The effects include the following: Keeping parent dogs and cats in cages for their entire lives without adequate food, water, veterinary care, or socialization; breeding females multiple times per year with little to no recovery time between litters; and breeding dogs and cats regardless of whether they carry congenital or hereditary diseases.

According to United States Department of Agriculture reports, documented problems found at puppy and kitten mills include: 1) sanitation problems leading to infectious diseases; 2) large numbers of animals overcrowded in cages; 3) lack of proper veterinary care for severe illnesses and injuries; 4) lack of protection from harsh weather conditions; and 5) lack of adequate food and water.

The most effective way to stop puppy and kitten mills is to discourage the purchase and sale of puppies and kittens produced at these inhumane facilities.



This ordinance (Section 5-35) regulates the retail sale of puppies and kittens in the City and requires proper documentation from retailers ensuring the origin of puppies and kittens for sale. The documentation requires that the puppies or kittens for sale are from either an animal rescue organization or a public animal shelter.

At the August 3, 2015, City Council meeting, this ordinance was amended to add a new Section 5-35(d) to read:

“This section does not apply to an animal shelter or animal rescue organization that operates out of or in connection with a retail store.” In addition, the words “or rabbits” was deleted from Section 5-35(e) of the ordinance, and the previous section (d) was renamed (e), and so forth to section (g).

RECOMMENDATION

Adopt Ordinance No. 2015-8063 entitled “Requirements for the Sales of Dogs and Cats.”

Introduced By: Council Member Jeanell Wilson
1st Reading: August 3, 2015
2nd Reading:

ORDINANCE NO. 2015-8063

AN ORDINANCE AMENDING CHAPTER 5, “ANIMALS”, OF THE CODE OF ORDINANCES OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, BY CREATING ARTICLE II, DIVISION 1, “COMMERICAL ANIMAL ESTABLISHMENTS,” BY CREATING SECTION 5-35, TO BE ENTITLED “REQUIREMENTS FOR SALES OF DOGS AND CATS”; PROVIDING FOR DEFINITIONS; PROVIDING FOR PERMITTED SOURCES; PROVIDING FOR CERTIFICATE OF SOURCE; AND PROVIDING FOR PENALTIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the humane treatment of animals is an important public purpose; and

WHEREAS, puppy and kitten mills are inhumane and unsanitary commercial breeding facilities for dogs and cats in which the health of the dogs and cats is disregarded to maintain a low overhead and maximize profits; for example, by keeping parent dogs and cats in cages for their entire lives without adequate food, water, veterinary care, or socialization; breeding females multiple times per year with little to no recovery time between litters; and breeding dogs and cats regardless of whether they carry congenital or hereditary diseases; and

WHEREAS, according to United States Department of Agriculture reports, documented problems found at puppy and kitten mills include: 1) sanitation problems leading to infectious diseases; 2) large numbers of animals overcrowded in cages; 3) lack of proper veterinary care for severe illnesses and injuries; 4) lack of protection from harsh weather conditions; and 5) lack of adequate food and water; and

WHEREAS, the Humane Society of the United States estimates that each year two to four million dogs and cats are born in the United States in puppy and kitten mills; and

WHEREAS, the most effective way to stop puppy, and kitten mills is to discourage the purchase and sale of puppies and kittens produced at these inhumane facilities; and

WHEREAS, according to the Humane Society of the United States, although American consumers purchase dogs and cats believing the pets to be healthy and genetically sound, in reality, the animals that come from mills often face an array of health problems; including not only communicable diseases or genetic disorders that present immediately after sale, but also diseases or disorders that do not surface until several years later, all of which lead to costly veterinary bills and distress to consumers; and

WHEREAS, numerous alternatives exist for people to find pets, including adoption of animals from public and private animal rescue organizations or purchase from reputable and conscientious breeders; and

WHEREAS, across the country, thousands of independent pet stores and large chain stores operate profitably with a business model focused on the sale of pet services and supplies and not on the sale of dogs and cats, often collaborating with local animal shelters and rescue organizations to offer space and support for showcasing adoptable, homeless pets on their premises; and

WHEREAS, the adoption of regulations governing the sale of dogs and cats in the City will promote community awareness of animal welfare and foster a more humane environment and encourage pet consumers to adopt dogs and cats from shelters, thereby saving animals' lives and reducing the costs to the public of sheltering animals.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF JACKSONVILLE BEACH, FLORIDA:

SECTION 1. That the Code of Ordinances, City of Jacksonville Beach, Florida Article II, Division 1, is hereby amended by adding Section 5-35, "Commercial Animal Establishments," which section reads as follows:

DIVISION 1. - GENERALLY

Sec. 5-35. Commercial Animal Establishments – Requirements for sales of dogs and cats; definitions; permitted sources; certificate of source; penalties.

- (a) Definitions. For purposes of this Section, the following words, terms, and phrases shall have the following meanings:
- (1) Animal Rescue Organization means a humane society, animal welfare society, society for the prevention of cruelty to animals, or other such not-for-profit corporation or other legal entity devoted to the welfare, protection, and humane treatment of dogs, cats, or other animals that is duly registered with the Florida Department of State and the Florida Department of Agriculture and Consumer Services, as applicable, and with the appropriate authority in the jurisdiction in which the not-for-profit legal entity is headquartered.
 - (2) Breeder means any person or entity that causes dogs or cats to reproduce, regardless of the size or number of litters produced. However, this definition shall not apply to a pet owner who breeds his or her own pet and keeps all of the offspring, so long as the total number of animals does not exceed the maximum number set forth in Section 34-392(2).
 - (3) Cat means an animal of any age of the genus *Felis catus*.
 - (4) Dog means an animal of any age of the genus *Canis lupus familiaris* or resultant hybrids.

- (5) Pet dealer means any person that, in the ordinary course of business, engages in the sale to the public of more than two litters, or 20 dogs or cats, regardless of number per year, whichever is greater. Animal rescue organizations and breeders shall be exempt from this classification.
 - (6) Pet shop means a retail establishment that, in the ordinary course of business, engages in the sale of dogs or cats.
 - (7) Public animal shelter means a facility that is used for housing or containing dogs or cats or other animals, and that is operated by or on behalf of a state, county, municipality, or other governmental entity.
 - (8) Sale means the transfer of ownership in exchange for compensation or profit, including money, goods, and services. This definition shall not include adoption fees charged by an animal rescue organization.
- (b) Permitted sources. After August 17, 2015, pet dealers and pet shops shall not display, sell, trade, deliver, barter, lease, rent, auction, transfer, offer for sale or transfer, or otherwise dispose of dogs or cats in the City, unless the pet dealer or pet shop certifies that the dog or cat comes from one of the following sources:
- (1) An animal rescue organization, as defined in this section; or
 - (2) A public animal shelter, as defined in this section.
- (c) Certificate of source. A pet dealer or pet shop that obtains dogs or cats from a permitted source shall post conspicuously on the cage of each dog and cat, the following information:
- (1) Copy of a notarized affidavit of verification from the source from which the dog or cat was obtained. A copy of the certificate of source shall also be provided to the purchaser or transferee of any dog or cat;
 - (2) The name and address of the source from which the dog or cat was obtained and the date thereof;
 - (3) A description of the dog or cat, including species, breed, sex, color, and distinctive markings, physical condition and health, and age (if known); and
 - (4) For each dog or cat receiving medical care while in the custody or control of the pet dealer or pet shop, the type of service rendered, date, and veterinarian's name.
- (d) This section does not apply to an animal shelter or animal rescue organization that operates out of or in connection with a retail store.
- (e) This section shall not apply to the display, offer for sale, delivery, bartering, auction, giving away, transfer, or sale of dogs or cats from the premises on which they were bred and reared.
- (f) Special magistrate. A notice of violation shall be taken before the city's special magistrate for consideration of the applicable fines. The special magistrate shall exercise jurisdiction

over such matters as set forth in Article VI, Section 2-170 of the Code of Ordinances of the City of Jacksonville Beach.

- (g) Penalties. Any person who violates this section shall be subject to a fine of \$250.00 per day per dog and/or cat for the first violation within a 12-month period, and a fine of \$500.00 per day per dog and/or cat for any subsequent violation within a 12-month period. The Jacksonville Beach Police Department / Jacksonville Beach Animal Control shall enforce the provisions set forth within this Section.

SECTION 2. That all ordinances or parts of ordinances in conflict with this ordinance are, to the extent that the same may conflict, hereby repealed.

SECTION 3. This ordinance shall take effect upon its adoption in accordance with the law.

DONE IN OPEN MEETING THIS _____ DAY OF _____, A.D. 2015.

William C. Latham, MAYOR

Laurie Scott, CITY CLERK