



City of Jacksonville Beach

11 North Third Street
Jacksonville Beach, Florida

Agenda City Council

Monday, August 15, 2016

7:00 PM

Council Chambers

MEMORANDUM TO:

The Honorable Mayor and
Members of the City Council
City of Jacksonville Beach, Florida

Council Members:

The following Agenda of Business has been prepared for consideration and action at the Regular Meeting of the City Council.

OPENING CEREMONIES: INVOCATION, FOLLOWED BY SALUTE TO THE FLAG

ROLL CALL

APPROVAL OF MINUTES

- a. 16-431 Fiscal Year 2017 Council Budget Tour Held on July 29, 2016
- b. 16-443 City Council Workshop Held August 1, 2016
- c. 16-444 City Council Budget Workshop Held August 1, 2016
- d. 16-432 Regular City Council Meeting Held August 1, 2016

ANNOUNCEMENTS

COURTESY OF THE FLOOR TO VISITORS

MAYOR AND CITY COUNCIL

CITY CLERK

CITY MANAGER

- a. 16-433 Accept the Monthly Financial Reports for the Month of July 2016

- b. 16-434 Approve a Commercial Lease Agreement with *Vie Home Services, LLC dba TruBlue of Jacksonville Beaches* for Property at the Industrial Park
- c. 16-435 Authorize Funding the City's Percentage of the Beach Cities Combined Effluent Outfall Rehabilitation Project, to be Reimbursed to the City of Atlantic Beach as Construction Progresses
- d. 16-436 Approve the Purchase of a Cloud-based Recruitment and Applicant Tracking Software System from NEOGOV HRMS
- e. 16-437 Approve the Purchase and Installation of Access Control and Video Surveillance Systems for Beaches Energy Substations from Siemens Industry, Inc., According to the National Joint Powers Alliance (NJPA) Contract # 031913-SIE
- f. 16-438 Approval to Execute a Continuing Services Contract with Voya Financial in Response to RFP No. 06-1516 Carrier Request for Group Accident, Group Critical Illness and Major Medical Complement Coverage
- g. 16-439 Authorize Amendment #2 to the City's South Beach Park Skate Park Design-Build Contract for Construction of Part B (Concrete Skate Park) and Part C (General Park Amenities)
- h. 16-440 For Unit Price Bid # 1516-11, Stormwater Pipe Cleaning, Sheet Pile Channel & Related Improvements Project in Vicinity of South Beach Parkway & Jacksonville Drive,
1. Award Bid Part A, Stormwater System Pipe Cleaning, Televising and Disposing of Debris
 2. Reject bids for Part B, Sheet Pile Channel Improvements

RESOLUTIONS

ORDINANCES

16-441

ORDINANCE NO. 2016-8078 (First Reading)

AN ORDINANCE TO AMEND PLANNED UNIT DEVELOPMENT; PUD ORDINANCE NO. 2013-8026, SUPPLEMENTING THE COMPREHENSIVE ZONING REGULATIONS AND PLAN FOR THE CITY OF JACKSONVILLE BEACH, FLORIDA, AS PROVIDED UNDER CHAPTER 34 OF THE CODE OF ORDINANCES OF SAID CITY. (Amends the Ordinance to allow two additional signs for the BluWater Apartments located on the north side of Beach Boulevard, between 6th Street North and 9th Street North)

ADJOURNMENT

NOTICE

In accordance with Section 286.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The public is encouraged to speak on issues on this Agenda that concern them. Anyone who wishes to speak should submit the request to the City Clerk or to the recording secretary prior to the beginning of the meeting. These forms are available at the entrance of the City Council Chambers for your convenience.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299, extension 10, no later than one business day before the meeting.

City of Jacksonville Beach
Minutes of Fiscal Year 2017 Council Budget Tour
Friday, July 29, 2016 – 1:30 PM

The Council Budget Tour began at 1:30 P.M. in the Council Chambers.

City Council Members in attendance:

Mayor Charlie Latham

Lee Buck

Christine Hoffman

Bruce Thomason

Phil Vogelsang

Jeanell Wilson

Keith Doherty (*Absent*)

Fiscal Year 2017 Council Budget Tour

Budget Overview

City Manager George Forbes presented an overview of the proposed Fiscal Year 2017 budget. (Copy of PowerPoint presentation on file)

ERP Project Status Report

Business Analyst Michael Nadeau explained that this project will change how the City's data flows. The City is currently using 1980s green screen technology. Mr. Nadeau said the project will be completed in two stages. The first stage implementation is estimated to cost approximately \$2,000,000, and will cover Finance, Purchasing, Payroll, Human Resources, employee self-service, and Utility Billing business applications. Phase one will come before City Council for approval soon.

The second stage of implementation will be for the City's land based business applications: Planning & Development, work orders, citizen relationship, and field mobile capabilities. This stage will require another Request for Proposal and future City Council approval.

As implementation begins, additional positions will be needed to assist departments with the transition to a new business applications system.

Palm Tree Maintenance and Cost

Golf Course Superintendent Gina Williams explained the ArborJet tool used to treat the specialty palms for insects and disease. The tool allows one person to inject a dose through a port in the palm, allowing 100% of the dosage to stay inside the palm. In order to evaluate the effectiveness of the ArborJet tool on the palms, one row in Latham Plaza has been treated using the ArborJet tool, and the other row has received standard treatment.

FDOT Drainage Project

A short video from FDOT was shown providing an overview of the agency's plans to improve drainage along A1A.

The remainder of the budget tour was conducted after boarding a bus to visit various sites throughout the city.

Attendees saw the 8th Street North drainage channel where improvements would be made by FDOT. It was noted that some of the trees and vegetation located within the channel would have to be removed for the project. The City Manager advised these drainage improvements will also benefit Neptune Beach and Atlantic Beach.

Hopson Road Sanitary Sewer and Water Main Extension

Public Works Director Ty Edwards discussed the Hopson Road sanitary sewer and water main extension project. He stated that a property owner is willing to give the City an easement to run the lines.

Radio Replacement Project

Fire Chief David Whitmill went over the plan to upgrade the City's 800 MHz radio system. The Dispatch Center consoles will be replaced and the radio system will be upgraded. The upgrade will allow interoperability with surrounding jurisdictions.

High Aerial Bucket Truck

Mr. Forbes explained that the Beaches Energy bucket truck can reach 55 feet. It cannot reach the transmission lines. The transmission system runs 28 miles. A 100 foot articulating bucket truck will last up to 20 years. Council Member Chris Hoffman participated in a demonstration showing the range of a current Beaches Energy Services 55-foot bucket truck.

Guana Substation

Beaches Energy Services Director Allen Putnam explained that there is currently one transformer at the Guana Substation. Mr. Putnam said the addition of a second transformer will increase reliability and improve capacity.

Process of Drone Video Inspecting Transmission Lines and Bushing Replacement Project

Mr. Putnam showed a short video of the transmission line drone inspection. He stated that use of the drone saved the City money for each line. The inspection with the drone took one week versus what would have been one month without use of a drone.

Golf Course, Pump Station, New Concessioner

Parks and Recreation Director Mary Ellen Donner introduced Dr. Eddie Seagle with the University of Georgia. Dr. Seagle did a study of the greens at the golf course. Tour attendees visited Hole #18 with poor density of turf, and Hole #11 with better density of turf. Dr. Seagle answered questions from tour attendees regarding overseeding, soil conditions, irrigation, landfill effects, and nematodes. Ms. Donner stated that approximately one third of the golf course is on an old landfill site. Ms. Donner went over some other options to improve the greens. She has also met with golfer focus groups. The fee structure will also be reviewed. Ms. Donner added that lighting provided by Beaches Energy Services provides the only lighted driving range in the area.

Mr. Forbes stated he is willing to look at whatever it takes to fix the problems. Attendees had a discussion with Dr. Seagle about the direction the City should take to improve the issues at the golf course.

Wastewater Plant 2 Improvements

Mr. Edwards explained the Capital Improvement Plan project for needed maintenance on the ground storage tanks. The paint and concrete is deteriorating inside. The coating is 50%-70% deteriorated. He went over the above ground tank process.

Meter Replacement Program

Project Engineer Robin Smith explained the water meter replacement program. He said that Johnson Controls did an audit study and provided recommendations and costs. A representative from Johnson Controls went over pay back on the program.

Skate Park

Mr. Edwards stated that the skate park design is complete. The design will be going to the Community Redevelopment Agency and then to City Council for approval. Part one was to fill in the pond, which has been completed. Part two is construction of the skate park. Part three will be completion of the park's amenities.

South Beach Parkway Road Improvements

Mr. Edwards stated that the medians will be redone on South Beach Parkway and Jacksonville Drive. There was a discussion about whether a median is planned to prevent drivers from turning left when exiting the shopping center.

Downtown Redevelopment Phased Drainage and Infrastructure Improvements

Mr. Edwards went over the status of Downtown projects.

Minutes of FY 2017 Council Budget Tour
Friday, July 29, 2016 – 1:30 p.m.

SeaWalk and/or Oceanfront Restroom Construction

Deputy City Manager Trish Roberts stated that the Oceanfront Park restrooms are 80% completed. She also said the park has become a popular site for players of the new Pokémon Go game for smart devices.

Ms. Roberts stated that the SeaWalk Pavilion improvements are 90% complete.

Note

Staff attending bus tour: City Manager George Forbes, Deputy City Manager Trish Roberts, Public Works Director Ty Edwards, Planning & Development Director Bill Mann, Beaches Energy Services Director Allen Putnam, Parks & Recreation Director Mary Ellen Donner, Fire Chief David Whitmill, Police Chief Pat Dooley, Director of Human Resources Ann Meuse, Budget Officer Ashlie Gossett, City Engineer Marty Martirone, Accounting Supervisor Eddie Vergara, Payroll/Benefits Administrator Jeri Benjamin, City Clerk Laurie Scott, Business Analyst Mike Nadeau, Golf Course Superintendent Gina Williams, Project Engineer Robin Smith, Assistant City Clerk Catherine Ponson, and Assistant to the City Manager Sheri Gosselin.

Additional attendees: Planning Commission Member Georgette Dumont, Tom Taylor, Kurtis Loftus, and Beaches Leader staff writer Chelsea Wiggs.

The Budget Tour ended at approximately 5:05 P.M.

Submitted by: Sheri Gosselin
Assistant to the City Manager

Approved:

William C. Latham, Mayor

Date: August 15, 2016

**City of Jacksonville Beach
Minutes of City Council Workshop
Monday, August 1, 2016**

Mayor Latham called the Workshop to order at 4:00 p.m.

City Council members in attendance:

Mayor: Charlie Latham

Christine Hoffman	Phil Vogelsang	Keith Doherty
Bruce Thomason	Jeanell Wilson	Lee Buck

Also present were City Manager George Forbes, Deputy City Manager Trish Roberts, Finance Officer Karen Nelson, Budget Officer Ashlie Gossett, City Clerk Laurie Scott, Human Resources Director Ann Meuse, Planning and Development Director Bill Mann and Assistant City Clerk Catherine Ponson.

Purpose of Workshop

The purpose of the workshop was to hear a request from Donna Deegan to place bricks in Latham Plaza as a fundraiser for the Donna Foundation.

Donna Deegan of the Donna Foundation stated her foundation would like to start a brick campaign to celebrate the 10th anniversary of the foundation. The fundraiser would allow people to purchase bricks to honor their loved ones and replace the current pavers at Latham Plaza.

After discussion by Ms. Deegan and the Council, which indicated their support of the program, City Manager George Forbes asked Ms. Deegan to draft a contract to bring back to him for further discussion. Once a contract is negotiated, it will be brought back to the City Council for final approval.

The workshop ended at 4:30 p.m.

Submitted by: Catherine Ponson
Assistant City Clerk

Approved:

William C. Latham, Mayor

Date: _____

**City of Jacksonville Beach
Minutes of City Council
FY2017 - Budget Workshop
Monday, August 1, 2016**

The Budget Workshop convened at 4:30 P.M.

City Council Members in attendance:

Mayor: Charlie Latham

Christine Hoffman	Phil Vogelsang	Keith Doherty
Bruce Thomason	Jeanell Wilson	Lee Buck

Also present were City Manager George Forbes, Deputy City Manager Trish Roberts, Finance Officer Karen Nelson, Budget Officer Ashlie Gossett, City Clerk Laurie Scott, Human Resources Director Ann Meuse, Planning and Development Director Bill Mann, and Assistant City Clerk Catherine Ponson

Everyone present had a copy of the Proposed Budget and Business Plan for FY2017.

Executive & Legislative Department

The City Manager stated the Executive and Legislative Department consists of four General Fund divisions-City Council, City Attorney, City Clerk, and Non-Departmental. This also includes the City Manager Internal Service Fund and Capital Projects Funds.

Mr. Forbes reviewed the priorities, goals and performance measures for the City Manager's Office.

City Clerk's Office

Mr. Forbes reviewed the City Clerk's Office performance measures. Mr. Forbes noted the continued improvement with the lien certificate service with completion in three to five days. Ms. Scott stated the City Clerk's office is in the process of sending surveys electronically to increase responses. She also added after a Local Business Tax Receipt is issued, a survey is sent 30 days later to business owners.

The department is responsible for the City's records management and retention, Optiview scanning and document search, attending and transcribing minutes for all City public meetings, administering the Local Business Tax and Special Permits, issuance of City lien certificates, recording legal documents with the Clerk of Courts, and is assisting candidates during the 2016 municipal elections.

Executive & Legislative (cont'd.)

The City Manager reviewed the funding sources and funding uses by division.

Next, the City Manager addressed the Non-Departmental funding uses. Mr. Forbes reviewed the key areas of this group which are liability insurance, unallocated and internal services.

Minutes of FY2017 Budget Workshop
Monday, August 1, 2016

The City Manager reviewed the Capital Projects Fund and the projects that are budgeted utilizing the ½ Cent Sales Surtax Fund (Better Jacksonville Beach Fund) and the ½ Cent Sales Surtax Bond Proceeds Fund. He stated that once the bonds are paid off in 2019, the ½ cent sales tax monies should be earmarked for street and stormwater reconstruction.

The City Manager reviewed the Financial Summaries and the Budget Issues for FY2017.

Finance Department

Mr. Forbes and Finance Officer Karen Nelson reviewed the report stating the objectives, recent accomplishments, and goals for the upcoming 2017 budget for the Finance Department which includes Accounting, Utility Billing, Information Systems, and Purchasing and Procurement.

Glenda Wagner, Utility Billing, gave an update of the utility bill payment methods. She stated that 30% of customers pay by e-bill. She also stated a free online audit promotional program had been received with a great response.

The City relies on information technology and to properly manage and improve network and GIS operations; additional manpower is required, especially for the new Enterprise Resource Planning system. The first phase of the project implementation, which includes the financial application, will be around \$2 million.

Jason Phitides, Property and Procurement Officer, reported an annual roof and HVAC maintenance program has been implemented which has proven beneficial.

Mr. Forbes reviewed the Financial Summary, Objectives, and Accomplishments, and the Goals for FY2017 for all the divisions of the Finance Department. Karen Nelson explained that a part-time Business Analyst position was added. It is intended that this be a full-time temporary position to last four years, or until the new enterprise software system is implemented. This is crucial because we will need assistance while still operating the current software while converting to the new software. We will also hire a part-time staff assistant position for approximately two years to assist Utility Billing with the new water meter conversion program.

Human Resources

The City Manager reviewed the Human Resources Department Organization, Objectives, and Goals.

Human Resource Director, Ann Meuse, stated that two part-time positions were being converted to one full-time position. She also stated the Human Resources would be proposing using a new recruitment software, NEOGOV, that would enable job applicants to apply online.

Mr. Forbes reviewed the Funding Sources and Financial Summary for Personnel Services, Insurance/Risk Management, Workers' Compensation, Health Insurance Benefits, and Pension Plans.

Mr. Forbes continued by reviewing the FY2017 Goals and Performance Measures.

Community Redevelopment Agency

Mr. Forbes presented the Community Redevelopment Agency, as detailed in the report, which consists of two districts: Downtown and South Beach. The Agency receives administrative, engineering and project management support from the City's Planning and Development and Public Works departments.

Planning and Development Director Bill Mann, addressed the FY2016 Accomplishments and FY2017 Goals, as detailed in the report. He stated the kickoff meeting with Dix.Hite + Partners, the company hired to assist the Downtown Action Plan, was held in July. A future workshop will be held for Dix.Hite + Partners to present their conceptual idea and how to implement the Plan to the City Council.

Mr. Forbes reviewed the South Beach Redevelopment District.

Planning & Development Department

Mr. Forbes presented the Planning & Development Department which consists of three divisions: Planning & Development, Building Inspection, and Code Enforcement. This Department also provides administrative support to the Community Redevelopment Agency for the Downtown and South Beach Redevelopment Districts and works with the appointed Planning Commission and Board of Adjustment.

Mr. Forbes reviewed the financial summary, accomplishments, and goals of all divisions. He also reviewed the performance measures of all divisions.

Mr. Forbes stated the next workshop is for Fire and Police. It is scheduled for Tuesday, August 2, 2016.

The workshop adjourned at 6:10 P.M.

Submitted by: Catherine Ponson
Assistant City Clerk

Approved:

William C. Latham, Mayor

Date: _____

**Minutes of Regular City Council Meeting
held Monday, August 1, 2016, at 7:00 P.M.
in the Council Chambers, 11 North 3rd Street,
Jacksonville Beach, Florida.**



OPENING CEREMONIES:

Council Member Wilson gave the invocation, followed by the salute to the flag.

CALL TO ORDER:

Mayor Latham called the meeting to order at 7:00 P.M.

ROLL CALL:

Mayor: William C. Latham

Council Members: Lee Buck Keith Doherty Christine Hoffman
Bruce Thomason Phil Vogelsang Jeanell Wilson

Also present were City Manager George Forbes, and City Clerk Laurie Scott.

APPROVAL OF MINUTES

It was moved by Ms. Wilson, seconded by Ms. Hoffman, and passed unanimously, to approve the following minutes, as presented:

- Regular City Council Meeting held on July 18, 2016

ANNOUNCEMENTS

COURTESY OF THE FLOOR TO VISITORS:

Speakers:

- Jim Overby, 21 Burling Way, Jacksonville Beach, spoke regarding the speeding occurring on Osceola Avenue. He suggested buying a new speed radar trailer.
- Corinne Heller, 3346 Heron Drive North, Jacksonville Beach, spoke regarding police action while playing Pokémon Go in Oceanfront Park at 5th Avenue South. She stated there were people of all ages and genders playing this game when they were blocked from the park by the Police starting at nightfall.

- Mike Stang, 1020 19th Street North, Jacksonville Beach, spoke regarding the Jacksonville Beach Police Department being understaffed and overworked.
- Christopher Vedvick, 850 Holly Drive, Jacksonville Beach, discussed a proposal to establish the City of Jacksonville Beach as a Purple Heart City.

MAYOR AND CITY COUNCIL

(a) Item #16-420, Presentation of Proclamation to Christy Dziejicki

Mayor Latham read and presented a proclamation to Christy Dziejicki, owner of The Pita Pit, for being named 2016 Franchise of the Year.

(b) Item #16-421, Employee of the Quarter Presentation

Mayor Latham read letters of appreciation for Johnnie O'Hara and Alissa Breitenstein and presented them with Employee of the Quarter pins.

CITY CLERK:

CITY MANAGER:

(a) Item#16-422, Appointment of a Second Alternate to the Planning Commission

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to nominate Ms. Margo Moehring to the Planning Commission as 2nd Alternate for a four-year term expiring December 31, 2019.

Mr. Forbes stated the City Council interviewed candidates, and Ms. Moehring is their recommendation to fill the position.

Roll call vote: Ayes – Buck, Doherty, Hoffman, Thomason, Vogelsang, Wilson, and Mayor Latham. The motion carried unanimously.

(b) Item#16-423, Appointment of Members and Alternates to the Board of Adjustment

Motion #1: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to nominate Scott Cummings for reappointment to the Board of Adjustment for a four-year term expiring December 31, 2019.

Roll call vote: Ayes – Doherty, Hoffman, Thomason, Vogelsang, Wilson, Buck, and Mayor Latham. The motion carried unanimously.

Motion #2: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to nominate Jeff Truhlar to the Board of Adjustment for a four-year term expiring December 31, 2019.

Roll call vote: Ayes – Hoffman, Thomason, Vogelsang, Wilson, Buck, Doherty, and Mayor Latham. The motion carried unanimously.

Motion #3: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to nominate Francis Reddington to fill the remainder of the term of the 1st Alternate expiring on January 31, 2017.

Roll call vote: Ayes – Thomason, Vogelsang, Wilson, Buck, Doherty, Hoffman, and Mayor Latham. The motion carried unanimously.

Motion #4: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to nominate Chase Sams as 2nd Alternate to the Board of Adjustment for a two-year term expiring on December 31, 2017.

Roll call vote: Ayes – Vogelsang, Wilson, Buck, Doherty, Hoffman, Thomason, and Mayor Latham. The motion carried unanimously.

(c) Item#16-424, Approval to Execute a Continuing Services Contract with *USIS, Inc.* in Response to RFP NO. 08-1516 Third-Party Administrator for Workers' Compensation Claims

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to award RFP Number 08-1516, entitled Third-Party Administrator for Workers' Compensation Claims to *USIS, Inc.* for a period of five years with an option to renew for an additional two-year term, with the approval of the City Manager, as explained in the memorandum from the Director of Human Resources, dated July 21st, 2016.

Mr. Forbes explained the City is self-insured for workers' compensation claims up to \$150,000. The City utilizes a third party to administrate the claims. The City sent out Requests for Proposals for a new company and *USIS, Inc.* is recommended.

Mr. Thomason asked if the estimated cost of \$35,188 is for each year and if it will escalate. Mr. Forbes answered when all the proposals were reviewed, *USIS, Inc.* was the lowest and best proposal received. The cost in the contract is fixed for five years but will vary based on the number of hours required on our workers' compensation claims.

Roll call vote: Ayes – Wilson, Buck, Doherty, Hoffman, Thomason, Vogelsang and Mayor Latham. The motion carried unanimously.

- (d) **Item #16-425, Award Unit Price Bid Number 1516-09, "Irrigation, Landscaping & Related Improvements Project (Parts A & B) on South Beach Parkway & Jacksonville Drive," to *Jax Utilities Management, Inc.*, and Authorize Construction Administration Services with the Project Design Firm, *Jones Edmunds***

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to Award Unit Price Bid Number 1516-09, "Irrigation, Landscaping & Related Improvements Project (Parts A & B) on South Beach Parkway & Jacksonville Drive," to *Jax Utilities Management, Inc.*, and authorize construction administration services with the project's design firm, *Jones Edmunds and Associates*, as explained in the memorandum from the Public Works Director dated July 22, 2016.

Mr. Forbes explained this project is for landscaping the medians and a new irrigation system along South Beach Parkway and Jacksonville Drive, which is Part A. Part B work involves construction of a pedestrian crosswalk at the intersection of South Beach Parkway and Riptide Boulevard for the safety of residents and school children crossing South Beach Parkway. The project includes the installation of pedestrian crossing signage, striping, and flashing yellow lights when someone pushes a button to cross the roadway. This project has been approved by the Community Redevelopment Agency. The funding will also come from the CRA.

Roll call vote: Ayes – Buck, Doherty, Hoffman, Thomason, Vogelsang, Wilson, and Mayor Latham. The motion carried unanimously.

RESOLUTIONS:

Item# 16-427, Resolution No. 1961-2016

Mayor Latham requested that the City Clerk read Resolution No. 1961-2016, by title only, whereupon Ms. Scott read the following:

A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, AUTHORIZING THE EXTENSION OF AN INTERLOCAL AGREEMENT PROVIDING A FORMULA FOR THE DISTRIBUTION OF LOCAL OPTION GAS TAXES COLLECTED PURSUANT TO SECTION 336.025, FLORIDA STATUTES, BETWEEN THE CITY OF JACKSONVILLE AND OTHER MUNICIPALITIES WITHIN DUVAL COUNTY

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to adopt Resolution 1961-2016, which authorizes the Mayor and City Manager to execute an extension of the Interlocal Agreement for the distribution of local option gas taxes that is in substantial compliance with the attached agreement.

Mr. Forbes explained the one-cent gas tax is important because it is money that must be used to maintain the streets. All the beach cities entered into this agreement in 1985 with the City of Jacksonville using a population formula. The agreement will extend from September 1, 2016, through August 31, 2036.

Roll call vote: Ayes – Doherty, Hoffman, Thomason, Vogelsang, Wilson, Buck, and Mayor Latham. The motion carried unanimously.

ORDINANCES:

(a) Item #16-428, ORDINANCE NO. 2016-8074 (Second Reading)

Mayor Latham requested that the City Clerk read Ordinance No. 2016-8074 (Second Reading), by title only, whereupon Ms. Scott read the following:

AN ORDINANCE AMENDING CHAPTER 4, "ALCOHOLIC BEVERAGES", OF THE CODE OF ORDINANCES OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, BY AMENDING SECTION 4-2, "PROHIBITED HOURS OF SALE, CONSUMPTION, AND SERVICE", PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT WITH THIS ORDINANCE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE AND FOR OTHER PURPOSES.

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to adopt Ordinance No. 2016-8074, amending sections of 4-2, "Prohibited hours of sale, consumption, and service" of the Code of Ordinances of the City of Jacksonville Beach, Florida.

Mayor Latham reminded the audience this is the second reading of the ordinance. The first reading was passed at the last meeting on July 18, 2016.

Mr. Forbes stated he and Police Chief Pat Dooley held at least three separate meetings with restaurant and bar owners, on the proposed changes and the ordinance was discussed at the last Council meeting.

Mr. Vogelsang asked Chief Dooley if the tables and chairs had to be mounted in place as reported in the media. Chief Dooley answered that was not accurate. Mr. Vogelsang also asked if two tables could be moved together even if the diagram submitted

showed differently. Chief Dooley stated the tables could be moved together to accommodate restaurant customers.

Mr. Thomason commented he would like the media to do a better job of getting the facts straight before they report them. He received an email from a constituent who was under the impression the tables and chairs would have to be bolted to the floor.

Ms. Wilson stated that her concern is the monitoring of the tables and chairs. She added that the ordinance states the tables must remain upright and in place as per diagram submitted and therefore cannot be moved. She asked if that language could be deleted.

Mr. Thomason advised courts look at the intent of the law. The intent is not to prevent a group of people who know each other from moving two tables together to share a meal.

Mr. Vogelsang agreed with Mr. Thomason that this is not to prevent people from moving tables that have a large party.

Mr. Forbes added that it is important that the language remain to accomplish the purpose of the ordinance.

Mr. Doherty abstained from the voting of Ordinance Numbers 2016-8074, 2016-8075, and 2016-8076. Form 8B, Memorandum of Voting Conflict for County, Municipal, and Other Local Public Officers, is attached.

Roll call vote: Ayes – Hoffman, Thomason, Vogelsang, Buck, and Mayor Latham.
Nays – Wilson.
Abstain – Doherty.
The motion carried.

(b) Item #16-429, ORDINANCE NO. 2016-8075 (Second Reading)

Mayor Latham requested that the City Clerk read Ordinance No. 2016-8075 (Second Reading), by title only, whereupon Ms. Scott read the following:

AN ORDINANCE AMENDING CHAPTER 4 “ALCOHOLIC BEVERAGES”, OF THE CODE OF ORDINANCES OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, BY AMENDING SECTION 4-5 “TEMPORARY EXTENSION OF LICENSED PREMISES”, PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT WITH THIS ORDINANCE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE AND FOR OTHER PURPOSES.

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to adopt Ordinance No. 2016-8075, amending specified sections of Chapter 4, Section 4-5, "Temporary Extension of Premises."

Roll call vote: Ayes – Thomason, Vogelsang, Wilson, Buck, Hoffman, and Mayor Latham.

Abstain – Doherty.

The motion carried.

(c) **Item #16-430, ORDINANCE NO. 2016-8076 (Second Reading)**

Mayor Latham requested that the City Clerk read Ordinance No. 2016-8076 (Second Reading), by title only, whereupon Ms. Scott read the following:

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF JACKSONVILLE BEACH, FLORIDA; CREATING A NEW SECTION OF CHAPTER 4 ALCOHOLIC BEVERAGES; CREATING LANGUAGE AND PROVIDING FOR SEVERABILITY OF ALL SECTIONS OF CHAPTER 4 PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR CODIFICATION AND PROVIDING AN EFFECTIVE DATE.

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to adopt Ordinance No. 2016-8076, which creates a new section of Chapter 4, Section 4-6, "Severability."

Roll call vote: Ayes – Vogelsang, Wilson, Buck, Hoffman, Thomason, and Mayor Latham.

Abstain – Doherty.

The motion carried.

ADJOURNMENT:

There being no further business, the meeting adjourned at 7:47 P.M.

Submitted by: Laurie Scott
City Clerk

Approval:

William C. Latham, MAYOR

Date: _____

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, KEITH OCHERTY, hereby disclose that on JULY 18TH, 20 16.

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

THE VOTE ESTABLISHED RULES GOVERNING THE SALE OF ALCOHOLIC BEVERAGES. I AM CONCERNED THAT THERE MAY BE A PERCEIVED CONFLICT GIVEN THAT I AM IN THE EMPLOYMENT OF A BUSINESS WHICH SERVES ALCOHOLIC BEVERAGES.

I ABSTAINED FROM THE FOLLOWING ORDINANCES

**2016-8074 / 2ND
2016-8075 / 2ND
2016-8076 INC.**

8/1/2016

Date Filed

Signature



NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

City of

Jacksonville Beach

City Hall

11 North Third Street

Jacksonville Beach

FL 32250

Phone: 904.247.6274

Fax: 904.270.1642

www.jacksonvillebeach.org

MEMORANDUM

TO: George D. Forbes, City Manager
FROM: Karen Nelson, Chief Financial Officer
SUBJECT: Monthly Financial Reports for July 2016
DATE: August 3, 2016

Action Requested

Accept the monthly financial reports for the month of July 2016.

Background

The monthly financial reports for July 2016 are being provided for your information and review. These reports can be found in the "Reports and Information" portion of this agenda.

Recommendation

Accept the monthly financial reports for the month of July 2016, as submitted by the Chief Financial Officer.



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MEMORANDUM

TO: George Forbes, City Manager
FROM: Jason Phitides, Property & Procurement Officer
DATE: August 3, 2016
SUBJECT: Industrial Park Lease with Vie Home Services, LLC dba TruBlue of Jacksonville Beaches.

ACTION REQUESTED

Approve a Commercial Lease Agreement with *Vie Home Services, LLC dba TruBlue of Jacksonville Beaches* for property at the Industrial Park.

BACKGROUND

The City owns property on 10th Street South known as the Jacksonville Beach Industrial Park. There is approximately 73,000 square feet of vacant land available for lease.

Vie Home Services, LLC dba TruBlue of Jacksonville Beaches (Lessee) would like to lease 10,403 square feet of vacant land. The Lessee plans to move a modular office trailer (approximately 720 square feet) to the property for office space and use the remaining land space for equipment storage. The proposed use is acceptable under Sec. 34-346 Industrial district: I-1 zoning. Total monthly rent would be \$936.27.

The Lessee is a local company backed by a national franchise network. They provide convenient, affordable solutions for all house care needs such as maid services, handyman repairs, yard work, maintenance, emergency repairs and seasonal projects.

Their comprehensive property management services are customized for seniors, busy adults, commercial businesses, apartment and condominium complexes and vacation home owners. They are licensed and insured and have membership in the Ponte Vedra Chamber of Commerce and the Ponte Vedra Community Association.

The Lessee will pay for the set-up charges for water, sewer and electric utilities to the property at a cost of approximately \$2,575.



Key provisions of this lease are as follows:

- The lease is for a period of five (5) years, with options to renew for one-year increments at the sole discretion of the City Manager.
- To offset utility set-up costs, the Lessee will be afforded three (3) months grace period where the Lessee is not required to pay rent, ending on December 1st 2016.
- Use of the land and building is solely for commercial office space and equipment storage.
- The land may not be used as a junk yard, and the Lessee may not do repairs to equipment on the premises.
- The initial lease rate will be \$1.08 per square foot for 10,403 square feet of land per annum. Total lease rate is \$11,235.24 per annum or \$936.27 per month.
- The rate will increase by 4% each year. The Lessee is also responsible for ad valorem and property taxes.
- The Lessee shall be responsible to maintain and keep the property in good condition and repair throughout the term of the lease.
- The Lessee shall maintain liability insurance and co-insure the City of Jacksonville Beach.
- Title to and interest in all permanent structures built and improvements made by the Lessee, shall vest with the City.
- The Lessee may not assign the lease or sublease the property.

RECOMMENDATION

Authorize the City Manager and Mayor to execute a lease with *Vie Home Services, LLC dba TruBlue of Jacksonville Beaches* for property at the Jacksonville Beach Industrial Park, as described in the memorandum from the Property & Procurement Officer dated August 3rd 2016.

COMMERCIAL LEASE AGREEMENT

City of
Jacksonville Beach
1460A Shetter Avenue
Jacksonville Beach
FL 32250
Phone: 904.247.6226
Fax: 904.270.1639

www.jacksonvillebeach.org

This Lease is executed on this 1st day of September, 2016, A.D. by and between the CITY OF JACKSONVILLE BEACH, a municipal corporation organized and existing under the laws of the State of Florida, whose mailing address is 11 North Third Street, Jacksonville Beach, Florida 32250 ("CITY"); and Vie Home Services, LLC dba TruBlue of Jacksonville Beaches, a Florida Liability Corporation whose mailing address is 542 LeMaster Drive, Ponte Vedra Beach, FL 32082 ("TENANT").

In consideration of the mutual covenants contained herein, CITY and TENANT agree as follows:

1. LEASED PROPERTY.

CITY hereby demises and leases to TENANT, and TENANT hereby hires, rents, and leases from CITY, real property located at the former Jacksonville Beach City Yard, now known as the Industrial Park, located at 722-J 10th Street South, Jacksonville Beach, Florida 32250, Duval County. The leased property consists of 10,403 square feet of land and is more particularly described in Attachment A to this Lease.

2. TERM.

(a) Initial Term: The initial term of this Lease shall be five (5) years, commencing on September 1, 2016 and terminating on August 31, 2021. The lease is renewable for additional one-year terms upon the sole discretion of the City Manager.

3. RENT; RENT ADJUSTMENT.

(a) Subject to the adjustment, escalation, and other provisions of this



Lease and Attachment B of this Lease, TENANT shall pay to CITY, in lawful money of the United States, a total rent, during the first year of this Lease, of \$11,235.24 per year plus all applicable federal, state and local taxes, fees, and assessments accruing during the term of this Lease. The initial monthly rent shall start at \$936.27 plus any such taxes, fees, or assessments billed for that month. This rental rate is based on 10,403 square feet of land at a beginning rate of \$1.08 per square foot per year. Rent shall be due on the first day of each month. Failure to pay the monthly rent in full by the tenth day of each month shall result in the assessment of a late charge of five percent (5%) of the amount then owing or \$50.00, whichever is greater.

(b) At the expiration of this Lease, ownership interest in all structures and improvements (fixtures) made by TENANT shall vest to the CITY. These fixtures shall consist of any structures built and improvements made by TENANT upon the Leased Premises during the initial terms, and during the option period, if applicable, including all alterations, changes, and additions, except TENANT's unfixed personal property.

The CITY will grant a grace period of three (3) months for the TENANT to pay for set up fees for water, sewer and electric utility services to the leased property. The first monthly rent payment will be due at the end of the grace period, on December 1st 2016.

4. STANDARD PROVISIONS.

The standard lease provisions for Industrial Park Tenants set forth in Attachment B to this Lease and entitled "Standard Lease Provisions," are incorporated into and made a part of this Lease.

5. SPECIAL PROVISIONS.

To the extent that any of the following Special Provisions is in conflict with any other provision of this Lease, the Special Provision shall govern.

(a) The TENANT hereby agrees to indemnify and hold the CITY harmless of and from all actions, proceedings, claims, demands, costs, damages, and expenses, which shall include, but not be limited to, the CITY's actual court costs and attorney's fees, which arise from damage to property or injury to persons located on the leased property as a result of errant golf balls from the Golf Facility and the Golf Facility's proximity to the leased property (the "Indemnification"). The Indemnification shall only benefit the CITY and not any other person, entity, or party, and the Indemnification shall automatically expire and become null and void in the event that the adjacent property ceases to be used as a Golf Facility.

(b) The CITY is planning improvements to the roadway, drainage, sidewalks and curb and gutter along Tenth Street South, and will not be responsible for any business delays, costs or inconveniences to the TENANT during such improvements.

(c) Ad valorem and non-ad valorem taxes shall be paid to the City of Jacksonville Beach on an annual basis pursuant to paragraph 19(b) of the Standard Lease Provisions for Industrial Park Tenants set forth in Attachment B to this Lease.

(d) The leased property can only be used for the purposes(s) described in Attachment B and for no other use without the written consent of the CITY.

(e) The CITY plans to construct a paved road to provide ingress/egress access for all parcels at the Industrial Park. The TENANT hereby agrees to provide three (3) paved parking spaces on the leased property at the time the

CITY provides the paved roadway. At least one (1) of the parking spaces must comply with ADA regulations. TENANT shall include appropriate landscaping for the paved parking spaces.

6. INTEGRATION; AMENDMENTS.

(a) This written Lease Agreement and Attachments A and B contain the entire Agreement of the undertakings by and between the parties hereto relative to the leasing of the premises. No prior or present agreements, representations, statements, or promises, whether oral or written, made by any party or agent of any party hereto which is not contained herein shall be binding or valid.

(b) No provision of this written Lease or Attachments A and B may be amended, extended or modified except by written instrument executed by all parties to this Lease.

IN WITNESS WHEREOF, we the CITY and TENANT have hereunto affixed our hands and seals.

CITY – CITY OF JACKSONVILLE BEACH

ATTEST:

CITY:

Sign: _____ Sign: _____

Print: _____ Print: _____

Title: City Clerk

Title: Mayor

Sign: _____

Print: _____

Title: City Manager

STATE OF FLORIDA
COUNTY OF DUVAL

TENANT – VIE HOME SERVICES, LLC DBA TRUBLUE OF JACKSONVILLE
BEACHES

ATTEST:

TENANT:

Sign: _____ Sign: _____

Print: _____ Print: _____

Title: _____ Title: _____

Acknowledgement: It is known that the site of this land being leased is adjacent to a Municipal Golf Course and Pollution Control Plant. The TENANT agrees to hold the CITY harmless for any damages arising from stray golf balls and Pollution Control Plant odors which occur on the leased premises.

VIE HOME SERVICES, LLC DBA TRUBLUE OF JACKSONVILLE BEACHES

[AFFIX CORPORATE SEAL HERE]

STATE OF FLORIDA
COUNTY OF DUVAL

The foregoing instrument was acknowledged before me this day of _____, 20____, by _____, as and as, _____ on behalf of the corporation. They are personally known to me or produced _____ as identification and did/did not take an oath.

NOTARY PUBLIC:

Sign: _____

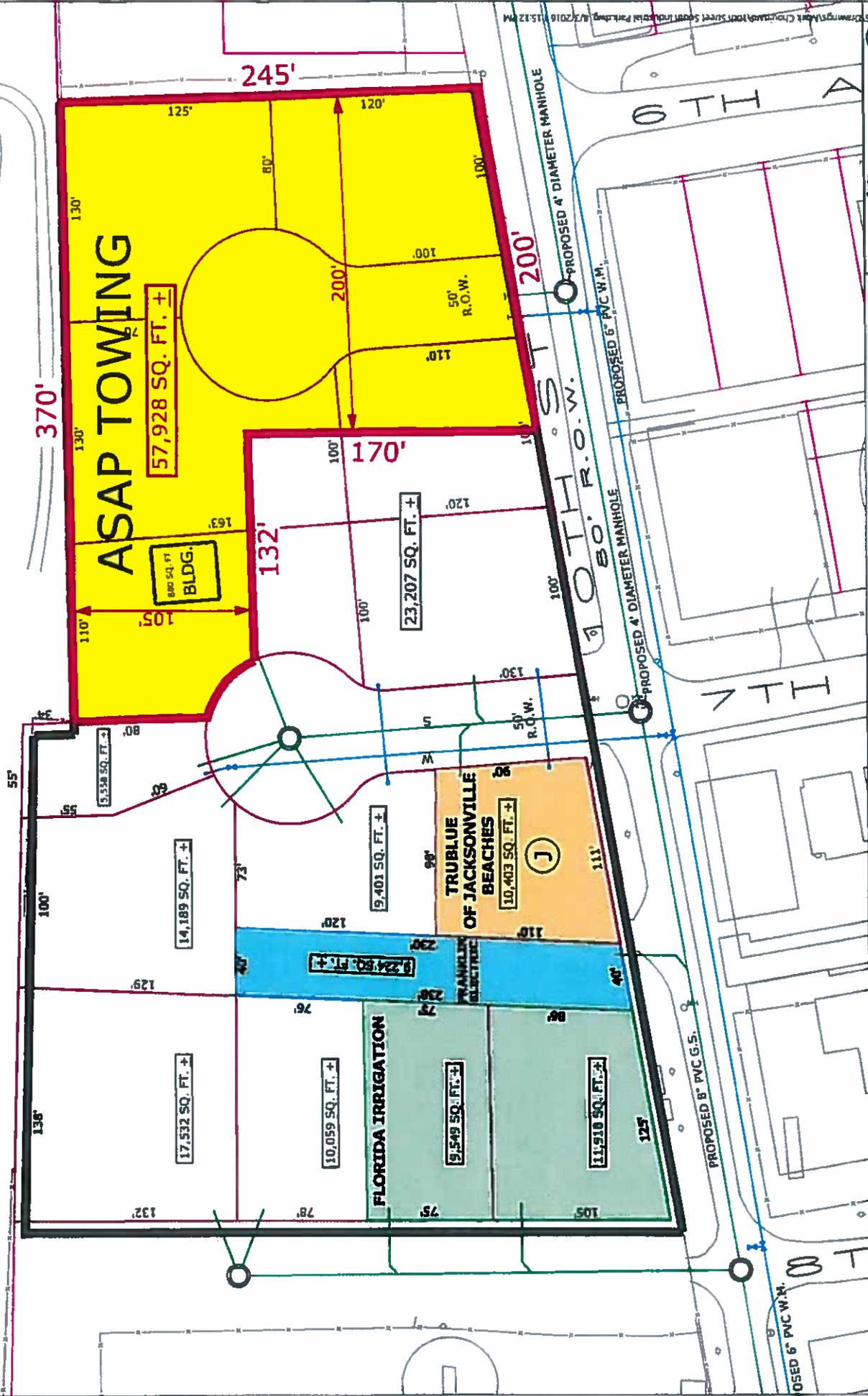
Print: _____

State of Florida at Large [SEAL]

My Commission Expires:

ATTACHMENT "A"

To Lease Agreement Between City of Jacksonville Beach
and VIE HOME SERVICES DBA TRUBLUE OF JACKSONVILLE BEACHES





City of

Jacksonville Beach

1460A Shetter Avenue

Jacksonville Beach

FL 32250

Phone: 904.247.6226

Fax: 904.247.1639

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ATTACHMENT B

STANDARD LEASE PROVISIONS FOR INDUSTRIAL PARK TENANTS



ATTACHMENT B

STANDARD LEASE PROVISIONS FOR INDUSTRIAL PARK TENANTS

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ATTACHMENT B

STANDARD LEASE PROVISIONS FOR INDUSTRIAL PARK TENANTS

1. RENTAL ADJUSTMENT:

(a) Annual rental adjustment: Beginning on September 1st of the year in which the Lease is executed, and annually on each September 1st thereafter, including any option for renewal exercised under the Lease, the rent shall be increased by 4%.

2. ASSIGNMENT:

TENANT shall not, either directly or indirectly by any means, assign, sublease or transfer the Lease or any interest therein, or any portion of the Leased Premises, including any improvements thereon, without the express written consent of the CITY. In no event shall the granting of consent to one or more assignments, subleases or transfers constitute a waiver of CITY's right to refuse consent as to subsequent assignments, subleases or transfers. Stock transfers or asset transfers which change the management or policy making individuals of the corporation shall be considered an "indirect transfer" of the Lease, requiring the express written consent of the CITY.

3. ALTERATIONS:

TENANT shall not make any alterations, changes, additions or improvements to the Leased Premises without the express written consent of the CITY. If, because of any act or omission of the TENANT, his successors or assigns, any mechanics, material men, laborers or other liens or other order for payment of money shall be filed against the Leased Premises, or any part thereof, or against the CITY, then the TENANT shall, at TENANT's own cost and expense, cause the same to be canceled and discharged of record, and further shall indemnify and hold harmless the CITY from and against any and all costs, expenses, claims, losses or damages, including reasonable attorney's fees, resulting therefrom or by reason thereof.

4. CITY'S LIABILITY LIMITATION:

(a) TENANT represents that TENANT has inspected the Leased Premises, any improvements located thereon, and the roadways and any other means of ingress and egress from the Leased Premises. TENANT accepts the condition of the Leased Premises and fully assumes all risks incidental to the use of the roadways, and the Leased Premises. CITY shall not be liable to TENANT's agents, employees, visitors, guests or invites from any cause or condition whatsoever. CITY makes no warranty of the suitability of the Leased Premises for the use contemplated herein.

(b) CITY shall not be liable to TENANT for any claim for compensation or any losses, damages or injuries sustained by TENANT resulting from failure of any water supply, heat or electrical current, whether on the surface or underground, including stability, moving, shifting, settlement or displacement of materials by fire, water, windstorm, tornado, act or state of war, civilian commotion or riot, or any other cause

beyond the control of the CITY.

5. INDEMNIFICATION:

TENANT agrees to indemnify and hold harmless CITY of and from, any and all actions, claims, losses, and litigation including all costs and attorney's fees, arising out of or connected with TENANT's occupancy or use of the Leased Premises, except with respect to any conditions which are in CITY's sole control, or which are caused by CITY's negligent or willful acts. TENANT further agrees to hold CITY harmless for the loss of, or damage or destruction to, any property stored within the Leased Premises. Unless explicitly provided herein, no provision of this Attachment B or any other Lease provision shall abridge, restrict or otherwise modify TENANT's obligation to indemnify and hold harmless CITY as provided herein.

6. INSURANCE:

(a) The TENANT shall procure, maintain and pay for a Commercial General Liability insurance policy providing coverage which protects the CITY and TENANT, from claims arising from bodily injury, property damage, operations, premises and fire legal liability. This insurance policy shall have a combined single limit of not less than \$1,000,000.00. CITY shall be named as an "additional insured" under said policy. TENANT shall insure that the CITY is provided a minimum of thirty (30) days' notice of any policy change or amendment, including cancellation. TENANT's insurance, including that applicable to the CITY as an additional insured, shall apply on a primary basis and any other insurance maintained by the CITY shall be in excess of and shall not contribute with TENANT's insurance.

(b) TENANT shall provide, maintain and pay for a property insurance policy providing coverage for the demised premises of which any buildings are a part, including any improvements and betterments which may be insurable as part of the realty. Said property insurance shall cover the improvements and betterments from loss due to fire, windstorm, and any other peril included in the broadest available standard form of extended coverage. Coverage shall be in an amount sufficient to meet the co-insurance requirements of the policies, but not less than the full insurable value thereof. Deductibles for all perils shall not be greater than \$1,000.00. The policy shall be endorsed to make any loss payments payable jointly to the CITY and TENANT for losses covered under such policies. TENANT shall have the right to use the proceeds of any such policy in the event of loss to repair or replace the damaged or destroyed buildings, improvements, betterments and equipment; otherwise, the entire proceeds of such policy shall become payable to the CITY.

(c) TENANT shall provide the CITY with certificates of insurance stating that the required coverages are in force within ten (10) days after execution of the Lease, and annually thereafter. TENANT shall supply proof of insurance subject to all requirements of this Section to the CITY for any CITY-approved subleases at the inception of the sublease and annually thereafter as long as the sublease remains in effect.

(d) Recognizing the extended term of this contract, TENANT agrees that the CITY shall have the right to periodically review the adequacy of the required insurance and amend the insurance requirements of this section. Factors which may be considered include but are not limited to changes in generally accepted insurance industry standards and practices, changes in TENANT's use of the premises, measurable changes in local

and national economic indicators and changes in City policies and procedures.

7. USE OF LEASED PREMISES; RESTRICTIONS ON USE:

(a) TENANT agrees to observe and obey all laws, ordinances, rules and regulations promulgated and enforced by the CITY and by any other proper authority having jurisdiction over the conduct of operations on the premises. Further, TENANT agrees that TENANT shall not occupy or use or permit or suffer the Leased Premises or any part thereof, to be occupied or used for any unlawful or illegal business or purpose, nor in such manner as to constitute a nuisance of any kind, nor for any purpose or in any way in violation of any laws, rules, requirements, orders, ordinances, regulations of the United States of America, or of the State, County, or City government, or their administrative boards or agencies.

(b) TENANT may use the Leased Premises for uses permitted in the zoning district in which the property is located, and in conformance with a site plan and uses approved by the CITY and subject to applicable laws and ordinances.

(c) TENANT may ONLY use the Leased Premises for business office and equipment yard space.

(d) The leased premises may not be used as a junk yard.

(e) TENANT may not do repairs to equipment on the leased premises.

8. CONSTRUCTION OF IMPROVEMENTS:

(a) TENANT shall submit a detailed plan for building improvement within thirty (30) days of the approval of the Lease, and shall diligently pursue site plan approval.

(b) Notwithstanding subsection (a) above, if TENANT fails to receive site plan approval within ninety (90) days after the effective date of the Lease, CITY may elect to terminate the lease. If CITY elects to terminate the Lease due to TENANT's failure to obtain site plan approval:

(1) CITY shall have the right to immediately reenter and take possession of Leased premises; and

(2) All title to and interest in any structures built and improvements made TENANT upon the Leased premises shall vest in CITY.

(c) If the project intended for construction on the Leased Premises is a phased project, all construction and phasing shall be in accordance with the applicable laws and ordinances relating to such construction.

(d) Title to all permanent structures shall vest with the CITY at the expiration of the Lease.

9. RESPONSIBILITY FOR AND MAINTENANCE OF LEASED PREMISES:

(a) TENANT covenants that the CITY shall have no responsibility for the maintenance of the Leased Premises, including any improvements thereon, and that TENANT shall, at TENANT's own expense, keep in good order and repair, inside and out:

(1) any building on the real property herein described, and all

structural attributes, including roofs, of such buildings; and

(2) all equipment located within any buildings, including, but not limited to, the HVAC systems, machinery, plumbing, wiring, pipes, gas, steam and electrical fittings, and all other equipment. TENANT further agrees, from time to time, to make renewals and replacements of such equipment so that, at all time, any building and its equipment will be in thoroughly good condition, order and repair. The replacements and renewals made by TENANT shall be first class and modern in character and efficiency, of a quality at least equal to the original equipment and sufficient for the same service.

(b) TENANT shall keep the Leased Premises clean, shall dispose of all debris and other waste matter which may accumulate, and shall provide metal containers, with proper covers, for waste within the building or buildings to be erected on said premises.

(c) TENANT shall maintain the ground, landscaping and parking areas in good condition.

10. REMEDIES:

The CITY's remedies contained in this Lease are in addition to the rights of the CITY under Florida statutes governing nonresidential landlord-tenant relationships and to all other remedies available at law or in equity to the CITY.

(a) Remedies for Nonpayment of Rent or Additional Payments. The CITY has the same remedies for the TENANT's failure to pay rent as for the TENANT's failure to make any other payments required herein.

(b) Abandonment of Premises or Delinquency in Rent. If the TENANT abandons or vacates the Leased Premises before the end of the Lease term, or if the TENANT is in arrears in rent payments, the CITY may cancel this Lease. On cancellation, the CITY is entitled to enter the Leased Premises as the TENANT's agent, whether by force or other means, to re-lease the Leased Premises. The CITY will incur no liability for the entry. As the TENANT's agent, the CITY may re-lease the Leased Premises with or without any furniture or personal property that may be in it, and the re-leasing may be made at such price, on such terms, and for such duration as the CITY determines and for which the CITY receives rent.

(c) Dispossession on Default. If the TENANT defaults in the performance of any covenant or condition of this Lease, including the TENANT's responsibility for maintenance more fully set forth under Paragraph 9, the CITY may give the TENANT written notice of that default. If the TENANT fails to cure a default in the payment of rent or additional rent within ten (10) days or fails to cure any other default within ten (10) days after written notice is given, the CITY may terminate this Lease. Termination of this Lease may occur only after the CITY gives not less than ten (10) days advance written notice to the TENANT. On the date specified in the notice, the term of this Lease will end, and the TENANT will quit the Leased Premises and surrender the Leased Premises to the CITY, except that the TENANT will remain liable as provided under this Lease. On termination of the Lease, the CITY may reenter the Leased Premises without notice and by force or otherwise to dispossess the TENANT, any legal representative of the TENANT, or any other occupant of the Leased Premises. The CITY may retake

possession through summary proceedings or otherwise, and the CITY will then hold the Leased Premises as if this Lease had not been made. The TENANT waives TENANT's right to receive notice of the CITY's intention to reenter and/or institute legal proceedings for repossession of the Leased Premises.

(d) Damages on Default. If the CITY retakes possession the CITY has the following rights:

(1) The CITY is entitled to the rent and any additional amounts that are due and unpaid, and those payments will become due immediately, and will be paid up to the time of the reentry, dispossession, or expiration, plus any expenses that the CITY incurs for legal expenses, attorneys' fees, brokerage costs, returning the Leased Premises to good order, and preparing the Leased Premises for re-rental, plus interest on rent and additional rent then due at the maximum interest rate permitted by law.

(2) The CITY is entitled to re-lease all or any part of the Leased Premises in the CITY's name or otherwise, for any duration, on any terms, including but not limited to any provisions for concessions or free rent, or for any amount of rent that is higher than that in the subject Lease.

(e) Bankruptcy or Insolvency. If the TENANT becomes insolvent or if bankruptcy proceedings are begun by or against the TENANT before the end of the Lease term, the CITY may immediately cancel this Lease as if the TENANT had defaulted. Without affecting the CITY's rights under this Lease, the CITY may accept rent from a receiver, trustee, or other judicial officer who holds the property in a fiduciary capacity. No receiver, trustee, or other judicial officer is entitled to receive any right, title, or interest in or to the Leased Premises under this paragraph. For purposes herein, TENANT shall be considered "insolvent" if:

(1) TENANT shall file in any court, or there shall be filed by or against TENANT in any court pursuant to any statute, either of the United States or any state, an adjudication in bankruptcy or insolvency or for reorganization, or for the appointment of a Receiver of TENANT's property, or if TENANT shall dissolve or commence any action or proceeding for dissolution or liquidation;

(2) TENANT's property shall be taken by any governmental officer or agent pursuant to statutory authority for the dissolution or liquidation of TENANT;

(3) TENANT shall make an assignment for the benefit of creditors;

or

(4) TENANT shall be adjudicated a bankrupt, or a receiver or trustee shall be appointed for the liquidation or reorganization of TENANT.

11. TERMINATION:

At the expiration of this Lease or earlier termination hereof, TENANT shall peaceably and quietly leave, surrender and deliver to CITY the Leased Premises broom-clean, together with any building and improvements, including all alterations, changes, or additions which may have been made upon the Leased Premises, except any unfixed personal property put in at the expense of TENANT, in thorough repair and good order and safe condition. TENANT shall remove all of TENANT's unfixed personal property from the Leased Premises upon termination. If TENANT fails to remove TENANT's unfixed personal property within fifteen (15) days after the CITY's written

notice to TENANT, such property shall be deemed to have been abandoned. The CITY may appropriate, sell, store, destroy or otherwise dispose of any abandoned property without notice to TENANT and without obligation to account therefor.

12. HOLDOVER TENANCY:

If the TENANT remains in possession of the Leased Premises after the Lease expires or terminates for any reason:

(a) TENANT will be deemed to be occupying the Leased Premises as a TENANT from month-to-month at the sufferance of the CITY. The TENANT will be subject to all of the provisions of this Lease, except that, at the CITY's discretion, the base rent will be at a monthly rate equal to twice the amount of a single monthly installment of fixed rent at the rate in effect for the last month of the term of this Lease;

(b) TENANT shall reimburse the CITY for any additional damages which the CITY suffers by reason of TENANT's continued occupancy; and

(c) TENANT shall indemnify the CITY from and against all claims made by any succeeding tenant insofar as such delay is occasioned by TENANT's failure to surrender the Leased Premises.

13. MORTGAGING THE LEASEHOLD:

Unless specifically excluded under the Standard or Special Provisions of the Lease, and unless TENANT is in default under the terms of the Lease, the provisions of this section shall apply. If TENANT mortgages the leasehold estate, and if the holder of the mortgage (hereinafter the "Mortgagee"), within thirty (30) days of its execution, delivers to the CITY a true copy of the mortgage and all pertinent documents related thereto, together with written notice specifying the name and address of the Mortgagee and the pertinent recording data with respect to the mortgage, then as long as any such leasehold mortgage shall remain unsatisfied of record or until written notice of satisfaction is given by the holder to the CITY, the following provisions shall apply:

(a) Upon serving TENANT with any notice of default pursuant to Paragraph 10, CITY shall simultaneously mail or otherwise deliver a copy of the notice to the Mortgagee. If TENANT fails to cure the default(s) within the time stated in the notice of default, CITY shall deliver to Mortgagee an additional notice so stating. Mortgagee shall have thirty (30) days from the date of the additional notice to remedy or cause to have remedied the default(s) listed on the notice of default, and CITY shall accept the remedy by or at the instigation of the Mortgagee as if performed by TENANT. TENANT shall cooperate fully in giving notice to the Mortgagee and otherwise assisting in correcting any default(s).

(b) CITY agrees that the name of the Mortgagee may be added to the "Loss Payable Endorsement" of any insurance policies required by the Lease to be carried by TENANT on condition that the insurance proceeds are to be applied strictly in the manner specified in the Lease and any mortgage and all collateral document(s) shall so provide. Any expense resulting thereby shall be the TENANT's responsibility.

(c) TENANT shall also have the right from time to time during the term of the Lease to place any substitute or additional mortgage on the leasehold estate created by the Lease and on TENANT's interest in the leasehold estate; provided, however, that all

such mortgages shall be subordinate to the Lease and no such mortgage shall extend beyond the initial term or the option term, if any, then in effect; provided, further, that the CITY shall have the right to approve or deny TENANT's request to place the additional or substitute mortgage on the leasehold estate. The CITY shall not unreasonably withhold such approval.

14. ENVIRONMENTAL PROVISIONS:

(a) The TENANT shall be solely responsible for all such costs and expenses which arise out of environmental contamination for which the CITY may be held liable caused by the TENANT, the TENANT's agents, employees, contractors, or invites during any prior or current tenancy or occupancy of the Leased Premises or any portion thereof.

(b) The parties' responsibilities, obligations, and liabilities pursuant to this Lease shall survive the expiration or early termination of this Lease.

(c) Nothing in this Lease shall be deemed to be a waiver of the CITY's right to take action against responsible parties for remediation of or payment for environmental contamination on the Leased Premises, nor be deemed to be an assumption by the CITY of the responsibility for such remediation or payment, except as may be imposed on the CITY as a matter of law.

(d) The TENANT acknowledges that remediation steps taken to correct any environmental contamination may extend over a number of years and may cause inconvenience and business interruption to the TENANT. The CITY shall not be liable to the TENANT in any manner for such inconvenience and disruption.

(e) Except as properly permitted under federal, state and local laws and rules and regulations, TENANT shall not conduct nor permit or authorize to any other person, the generation, storage, treatment, or disposal of any hazardous materials (as defined under federal, state, and local environmental laws), on or in any location that might adversely affect or contaminate the Leased Premises. The TENANT shall not store any hazardous materials on the Leased Premises.

(f) The TENANT shall store, utilize and dispose of all industrial, domestic, hazardous, and solid wastes permitted under the terms of this Lease in accordance with applicable federal, state, and local laws, rules, and regulations.

(g) TENANT shall promptly provide the CITY written notice of any spill or release of hazardous materials at or from the Leased Premises.

(h) TENANT shall not install or utilize any irrigation wells on the Leased Premises without the written permission of the CITY.

(i) In the event that any environmental condition or any hazardous materials prohibited by or actionable under applicable law should now or hereafter arise from, contaminate, or be located on the Leased Premises (regardless of the source of such condition or materials), TENANT hereby agrees, at its expense, to forthwith (1) remove said materials from the Leased Premises; (2) comply with any and all orders or directives of any federal, state, city or local agency or department relative thereof; and (3) return the Leased Premises to proper condition without any diminution in the value thereof.

(j) Failure of TENANT to comply with the obligations of this section shall constitute a default under the Lease.

15. NOTICES:

(a) The CITY hereby designates the City Manager or his/her designee as its

official representative with the full power to represent the CITY in all dealings with TENANT in connection with the Leased Premises. CITY may designate by notice in writing, addressed to TENANT, other representatives from time to time and such notice shall have the same effect as if included in the terms of the Lease.

(b) Notice to the CITY as herein provided shall be sufficient if sent by registered mail, postage paid, to the Property and Procurement, Property and Procurement Division, City of Jacksonville Beach, 1460A Shetter Avenue, Jacksonville Beach, Florida 32250, and notice to TENANT in the same manner shall likewise be sufficient if addressed to TENANT at the address of the Leased Premises or such other addresses as may be designated by the CITY or TENANT in writing from time to time.

16. REAL ESTATE COMMISSION:

The CITY and TENANT each covenant and warrant to the other that they have not authorized any person, firm, or corporation as a real estate agent or broker to deal on behalf of such party with respect to the Lease. TENANT agrees to indemnify and hold harmless CITY from any claim for remuneration, commissions or broker's fees arising out of this transaction and Lease.

17. ENTRY OF LANDLORD:

The CITY may enter the Leased Premises for the following purposes:

- (a) To inspect or protect the Leased Premises;
- (b) To determine whether TENANT is complying with the applicable laws, orders or regulations of any lawful authority having jurisdiction over the Leased Premises or any business conducted therein; or
- (c) To exhibit the Leased Premises to any prospective tenant when TENANT is in default of the Lease or has notified the CITY of intention to terminate the Lease or during the last six (6) months of the term of the Lease. No authorized entry by CITY shall constitute an eviction of TENANT or deprivation of TENANT's rights under the Lease; nor shall such entry alter CITY'S obligations hereunder or create any right in CITY averse to TENANT's interest hereunder.

18. CONSTRUCTION:

The Lease shall be governed by and construed in accordance with the laws of, or applicable to, the State of Florida.

19. MISCELLANEOUS PROVISIONS:

(a) TENANT agrees that no signs or advertising matter may be erected on the Leased Premises without the consent of the City Manager or his/her designee and the issuance of a sign permit by the City of Jacksonville Beach Planning & Development Department.

(b) TENANT shall pay all legal taxes of any nature, including but not limited to, ad valorem and non-ad valorem taxes, impact fees, and assessments against

the Leased Premises and the buildings placed on the premises by the TENANT accruing during the term of this Agreement or any renewal thereof. All ad valorem and non-ad valorem taxes shall be paid to the City of Jacksonville Beach on an annual basis.

(c) TENANT expressly agrees for TENANT and TENANT's successors and assigns, that no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities; that in the construction of any improvements on, over or under such land and the furnishing of services thereon, no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination; that the TENANT and TENANT's successors and assigns shall use the premises in compliance with all other requirements imposed by City, State or Federal laws; That in the event of breach of any of the above mentioned nondiscrimination laws, the CITY shall have the right to terminate the Lease and to reenter and as if said Lease had never been made or issued.

(d) TENANT shall be responsible for furnishing and paying for all utility services used by TENANT. TENANT agrees that all utility services or other energy management services shall be purchased from the City of Jacksonville Beach.

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August 2, 2016

TO: George D. Forbes, City Manager

FROM: Ty Edwards, Public Works Director

SUBJECT: Authorize Funding for the City's Percentage of the Beach Cities Combined Effluent Outfall Rehabilitation Project at Sherman Point

ACTION REQUESTED:

Authorize funding the City's percentage of the Beach Cities Combined Effluent Outfall Rehabilitation Project, to be reimbursed to the City of Atlantic Beach as construction progresses.

BACKGROUND:

In 1984, the Cities of Atlantic Beach, Neptune Beach and Jacksonville Beach entered into an interlocal agreement to construct, operate and maintain a regional force main system to pump treated wastewater effluent from each city's wastewater treatment plant to the permitted combined effluent outfall in the St. Johns River at Sherman Point. The three beach cities share in the cost of this system based on wastewater plant capacity and segments of force main utilized starting at each city's effluent tie-in.

All three beach cities share in the repair / maintenance costs from the Atlantic Beach tie-in to the effluent discharge point in the river, with Jacksonville Beach responsible for 41.3% of the costs. Atlantic Beach takes the lead on project development, design, bidding and construction.

The last segment at Sherman Point is above ground, is exposed to the elements (salt spray, water, sun), requiring repairs on a regular basis and is in need of major rehabilitation. During the last several years, *J. Collins Engineering Associates*, conducted an engineering study and design to rehabilitate this segment by rebuilding the pipe below ground to the discharge point. This required extensive permit coordination with several state and federal agencies, which delayed this project for over a year. Once the design / permitting was complete, Atlantic Beach advertised the project and received two (2) bids.



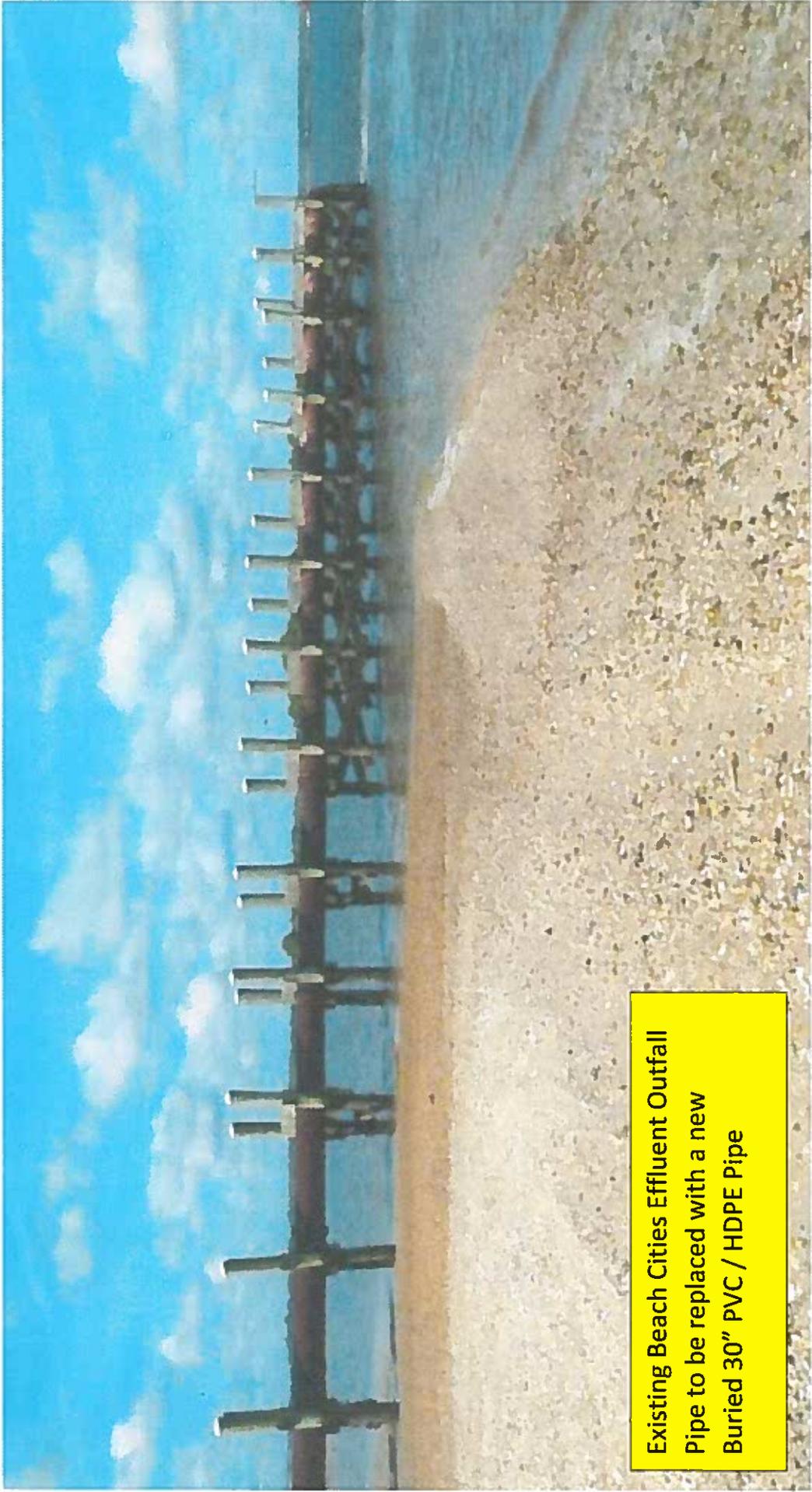
At its May 23, 2016 meeting, the Atlantic Beach Commission awarded the project to the lowest, responsible bidder, *J.D. Hinson Company* at a cost of \$532,763.52. The City's 41.3% portion of the cost is \$220,031.33. In the FY2015 budget, the City had allocated \$170,000 as its portion, based on the engineer estimate at that time.

The following chart shows the project cost apportioned to each beach city.

Beach Cities Combined Effluent Outfall Rehabilitation Project		
<u>Beach City</u>	<u>% of Total Cost</u>	<u>Portion of Total Cost</u>
Atlantic Beach	45%	\$239,743.59
Neptune Beach	13.7%	\$72,988.60
Jacksonville Beach ¹	41.3%	\$220,031.33
Total Cost:		\$532,763.52
¹ The City's portion of the cost, \$220,031.33, is available in the Water & Sewer fund. The 2016 Public Works Water & Sewer Capital Projects account will be adjusted accordingly at year end.		

RECOMMENDATION:

Authorize \$220,031.33 to fund the City's portion of the cost of the Beach Cities Combined Effluent Outfall Rehabilitation Project as explained in the memorandum from the Public Works Director dated August 2, 2016.



Existing Beach Cities Effluent Outfall
Pipe to be replaced with a new
Buried 30" PVC / HDPE Pipe



Existing Beach Cities Effluent Outfall Pipe

Location of new Buried
30" PVC / HDPE Pipe

**CITY OF ATLANTIC BEACH
CITY COMMISSION MEETING
STAFF REPORT**

AGENDA ITEM: Combined Beaches Outfall Repair
City Bid No. 1516-09

SUBMITTED BY: Donald D. Jacobovitz, P.E. 
Public Works Director

DATE: May 9, 2016

BACKGROUND:

The City of Atlantic Beach has two treated wastewater effluent force mains / outfalls (12" and 24") that discharge to the St Johns River at Sherman's Point. The 12" diameter outfall is owned and maintained by COAB and the 24" outfall is owned jointly with City of Neptune Beach and City of Jacksonville Beach (Joint Beach Combined Outfall).

An inspection and study completed in December 2013 determined that the outfall pipe and pipe restraints as well as some of the wooden cross bracing and blocking would need to be replaced due to corrosion from the salt water environment. In order to reduce ongoing maintenance costs and extend the service life of the new outfall, the Cities chose to move forward on design and construction of a new buried outfall, with COAB to provide bid services and construction administrative services (with limited assistance from a consultant).

Two bids for the Combined Beaches Outfall Repairs were received on March 30, 2016 as follows:

J.D. Hinson Company	\$ 532,763.52
Jax Utilities	\$1,407,628.92

Both bids received exceed funds available for the project. This is a cost-shared project with the three beach communities: Atlantic Beach (45.0%), Neptune Beach (13.7%) and Jacksonville Beach (41.3%). Discussions were held with Neptune Beach and Jacksonville Beach staff to determine whether additional proportionate funding is available, in order to proceed with awarding the project this fiscal year. We have received a favorable response from both cities.

BUDGET:

Total original budgeted amount for the project in account 410-5506-535-6300 PU1504 is \$320,000.00. Additional funds required of the three beach cities based on the low bid of \$532,763.52 is revised as follows:

		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Increase</u>
Atlantic Beach	45.0%	\$ 144,000.00	\$ 239,743.59	\$ 95,743.59
Neptune Beach	13.7%	\$ 43,840.00	\$ 72,988.60	\$ 29,148.60
Jacksonville Beach	41.3%	\$ 132,160.00	\$ 220,031.33	\$ 87,871.33
		\$ 320,000.00	\$ 532,763.52	\$212,763.52

RECOMMENDATION:

Award the project to J.D. Hinson at the bid amount. Additional funding for the project is to come out of the \$330,000 in account 410-5506-535-6400 not being used for the VacCon equipment purchase. Neptune Beach and Jacksonville Beach will reimburse the City for their revised portions as the contractor is paid.

ATTACHMENTS: Bid Tabulation

REVIEWED BY: M. Van Fleet

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MEMORANDUM

TO: George D. Forbes, City Manager

FROM: Karen Nelson, Chief Financial Officer

SUBJECT: Purchase of Recruitment and Applicant Tracking Software System from NEOGOV

DATE: August 4, 2016

Action Requested

Approve the purchase of a cloud-based recruitment and applicant tracking software system from NEOGOV HRMS.

BACKGROUND

City staff are currently negotiating with Tyler Technologies for the implementation of a new Enterprise Resource Planning System. The committee has determined that the applicant tracking segment of the Tyler system will not meet all of the City's needs.

The Human Resources Department surveyed many cities in Florida and found that most were utilizing NEOGOV HRMS for their recruitment and applicant tracking. We participated in five conference calls and made site visits to two cities to see NEOGOV demonstrated.

NEOGOVS is a cloud-based software solution that is user-friendly and provides a vast database network. NEOGOVS operates throughout the United States and is currently being used by 103 cities in the State of Florida. The system includes several features such as applicant processing, scheduling, tracking and reporting. Many of these features are not available with the Tyler system. The system will improve the quantity and quality of applicants while eliminating expensive advertisements in local newspapers and other professional media. NEOGOVS is a superior product that is less expensive than the Tyler solution and will integrate well with the Tyler business and financial system.



Memo to George D. Forbes
 NEOGOV HRMS
 August 4, 2016
 Page 2

Following is a cost comparison between Tyler and NEOGOV:

	Tyler Technologies	NEGOV
<u>One-Time Cost</u>		
Software Purchase	5,300	
Setup and Implementation	2,550	5,000
Single Sign On		2,000
	7,850	7,000
<u>Ongoing Annual Costs</u>		
Maintenance Fees	495	
My EMMA	7,500	
Indeed Advertising Fees	2,500	
NEGOV Annual Fee		7,252
Governmentjobs.com		1,250
Single Sign On		1,000
	10,495	9,502
<u>Total Cost</u>	18,345	16,502

The cost to purchase the NEOGOV software is \$7,000 and funds are available in the General Capital Projects Fund, Enterprise Resource Planning Project Reserve. Ongoing annual costs will be provided through the Human Resources annual budget.

Recommendation

Approve the purchase of a cloud-based recruitment and applicant tracking software system from NEOGOV HRMS as described in the memorandum from the Chief Financial Officer dated August 4, 2016.



BEACHES | ENERGY
SERVICES

TO: George D. Forbes
City Manager

THRU: Allen Putnam
Director of Beaches Energy Services

FROM: Kevin Stewart
System Operations Supervisor

DATE: August 7, 2016

SUBJECT: Access Control and Video Surveillance Systems for Substations

ACTION REQUESTED:

Approve the purchase and installation of access control and video surveillance systems for Beaches Energy Substations from *Siemens Industry, Inc.*, according to the National Joint Powers Alliance (NJPA) Contract # 031913-SIE.

BACKGROUND:

Leidos, a Senior Information Security Analyst consultant, reviewed Beaches Energy Services facilities that house cyber systems to determine if Beaches Energy Services is compliant with the North American Electric Reliability Corporation's (NERC) standards related to the physical protection and access control to these facilities. NERC standards require that each facility or system be placed in the categories of either High, Medium or Low Impact. Leidos review of our facilities found that Beaches Energy Services cyber systems do not include any High or Medium Impact systems.

The Leidos review, determined that adding access controls and video surveillance systems is not required by Critical Infrastructure Protection Version 6, but is regarded as Industry Best Practice. By installing this level of access control and video surveillance in our six (6) substation facilities, Beaches Energy Services will be able to provide the best possible physical security for our critical facilities and demonstrate that we are in accordance with Industry Best Practices prior to the requirements going into effect on April 1, 2017.

George D. Forbes

Page 2

August 7, 2016

Siemens Industry, Inc. can provide the equipment and installation for all six (6) Substations including our back-up control center. The total cost is \$153,950 and is priced according to the National Joint Powers Association (NJPA) contract number 031913-SIE. The contract was awarded to Siemens through RFP# 031913 Facility Security Equipment, Systems and Services with Related Equipment and Supplies.

The National Joint Powers Association is a municipal contracting agency that creates national cooperative contract purchasing opportunities on behalf of government, education, and non-profit agencies nationwide. The City has been a member since 2011. For this purchase, the contract enables the City to achieve a discount of 26% off the listed price.

A second quote was obtained from Kratos for \$182,137 for a similar security system. However, the Siemens system not only provides better pricing but also offers higher resolution cameras together with a high-end video platform that has no licensing fees and can be expanded in the future.

Funding will be provided by the Beaches Energy Services Operating Revenues and is budgeted in the FY2016 Capital Improvements Plan.

RECOMMENDATION:

Approve the purchase and installation of access control and video surveillance systems for Beaches Energy substations from *Siemens Industry, Inc.*, according to the National Joint Powers Alliance (NJPA) Contract # 031913-SIE as described in the memorandum from the Director of Beaches Energy Services dated August 7, 2016.

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MEMORANDUM

TO: George D. Forbes, City Manager

FROM: Ann Meuse, Director of Human Resources



DATE: August 13, 2016

RE: Award RFP 06-1516, Carrier Request for Group Accident, Group Critical Illness and Major Medical Complement Coverage

ACTION REQUESTED:

Approval to execute a continuing services contract with Voya Financial in response to RFP No. 06-1516 Carrier Request for Group Accident, Group Critical Illness and Major Medical Complement Coverage.

BACKGROUND:

The City provides life, health and dental insurance to its employees. In addition to this coverage, the City offers voluntary group accident, group critical illness and major medical complement coverage. Voluntary insurance benefits are paid for by the employees through payroll deduction and are no cost to the City.

The City has been using Allstate Insurance to provide voluntary group accident, group critical illness and major medical complement coverage since 2012. Over the last several years, the City has experienced multiple problems with Allstate's administration of their products, and employees have experienced difficulties with collecting on their claims. As a result, the City decided to request proposals for voluntary insurance benefits. Request for Proposals were sent to six (6) vendors,



Memo

Page 2

and three proposals were received: Colonial Life, Voya Financial and MetLife. Allstate Insurance did not respond to the request for proposal.

An Evaluation Committee consisting of Abentras, the City's insurance broker, the Director of Human Resources and the Payroll Benefits Administrator assessed each response based on factors such as benefits covered, pre-existing condition inclusions and exclusions, ease of claims processing, promptness of payment, integration with other software programs, billing, qualifications, experience, account and data management, and pricing. Based on this comparison, Voya Financial was selected as best meeting the City's requirements for the following reasons:

- Pricing on the Voya Financial products are less than MetLife and Colonial Life in most categories and provide benefits very similar to the City's current Allstate products.
- Voya Financial products are guaranteed issue with no pre-existing conditions exclusions. MetLife and Colonial Life both have exclusions for pre-existing conditions.
- Voya Financial pays claims based on diagnosis rather than requiring the employee to submit detailed medical records to substantiate their claims.

No funding is required for the voluntary Group Accident, Group Critical Illness and Major Medical Complement Coverage since it is paid by the employees not the City. The proposed contract is a two-year (2) term with an option to renew for an additional two (2) years.

RECOMMENDATION:

Award RFP Number 06-1516, entitled Carrier Request for Group Accident, Group Critical Illness and Major Medical Complement Coverage to Voya

Memo

Page 3

Financial for a period of two-years (2) with an option to renew for an additional two-year (2) term, as explained in the memorandum from the Director of Human Resources, dated August 13, 2016.

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August 13, 2016

TO: George Forbes, City Manager

FROM: Ty Edwards, Public Works

RE: Authorize Amendment #2 - Construction of Part B (Concrete Skate Park) and Part C (General Park Amenities), Skate Park Design-Build Contract

ACTION REQUESTED:

Authorize Amendment #2 to the City's South Beach Park Skate Park Design-Build Contract for construction of Part B (Concrete Skate Park) and Part C (General Park Amenities).

BACKGROUND:

On September 8, 2015, the City Council approved *Team Pain* as the contractor for the design-build of a Municipal Skate Park, to be located within South Beach Park. The City provided its comprehensive scope of services and *Team Pain* responded with a final design proposal that was approved by the City. Subsequently, *Team Pain* has been developing final design and construction documents, and the binding cost estimate.

In February 2015, the Community Redevelopment Agency appropriated funding and the City Council approved construction of Part A (Site Preparation), abandoning and filling/compacting the pond area and relocating utilities outside the foot print of the skate park. Work on Part A is now substantially complete, and authorization is now requested for the remaining work, described below:

Part B (Concrete Skate Park) - Concrete skate park itself, and associated work.

Part C (General Park Amenities) - Covered picnic areas, new picnic tables & benches, new water fountain with misting station, new bike racks, new litter receptacles, shade sail structures inside and outside the playground area, landscaping and irrigation, etc.

On April 14, 2016, the City hosted an Open House with *Team Pain* to discuss the 60% conceptual design of the new municipal skate park with the public, and to gather feedback about the design. The conceptual design was positively received and only minor changes were made.



The final design documents for Part B and Part C are now complete. The guaranteed maximum prices to construct both parts have been finalized as summarized in the following chart.

<ul style="list-style-type: none"> • <u>Part B</u> - Concrete Skate Park • <u>Part C</u> - General Park Amenities South Beach Park Skate Park Design-Build Contract		
DESCRIPTION	COST	RECOMMENDATION
<u>Part B</u> Guaranteed Maximum Price	\$953,755	The Council authorize Amendment #2 to the South Beach Park Skate Park Design-Build project.
<u>Part C</u> Guaranteed Maximum Price	\$438,141	
Construction Base Price	\$1,391,896	
10% Contingency	\$139,190	
Construction Total:	\$1,531,086	
¹ <i>Team Pain</i> design-build team consists of <i>Team Pain Skate Parks</i> , <i>Flores Construction Co.</i> , <i>Littlejohn Inc.</i> , and <i>Vickstrom Engineering</i> . <i>Flores Construction Co.</i> executed the design-build contract with the City.		

On August 10, 2016, the Community Redevelopment Agency appropriated \$1,531,086 in South Beach Tax Increment Trust funds to construct Part B and Part C of this project.

RECOMMENDATION:

Authorize Amendment #2 to the City's South Beach Park Skate Park Design-Build Contract for construction of Part B (Concrete Skate Park) and Part C (General Park Amenities), as described in the memorandum from the Public Works Director dated August 13, 2016.

Amendment #2 - Construction Part B (Concrete Skate Park)

Item	Sub Total
1 Concrete Park Installation	\$ 720,605
2 Import Additional Fill	\$ 28,100
3 Additional Colored / Textured Concrete	\$ 20,000
4 Painted Concrete Areas	\$ 10,000
5 Storm Water Drainage Piping and Structures	\$ 28,282
6 Artificial Turf Area	\$ 9,600
7 Survey / As-Built	\$ 3,300
8 Final Site Restoration / Sod	\$ 2,000
9 Concrete Retaining Walls	\$ 12,400
10 ADA Access Ramp	\$ 9,000
11 Underground Lighting Conduit & Pull Boxes (Future Use)	\$ 5,000
12 Construction Engineering Inspections	\$ 3,720
13 Dumpster / Trash Removal	\$ 1,500
14 Silt Fence	\$ 800
15 Field Related General Conditions	\$ 28,800
	Subtotal \$ 883,107
Design-Builder fee	5% \$ 44,155
P&P bonds/insurance	3% \$ 26,493
	Part B Total \$ 953,755

Amendment #2 - Construction Part C (General Park Amenities)

Item	Unit Cost	Sub Total
16 Furnish and Install (2) Picnic Shade Structures 20' x 30'		\$ 62,243
17 Furnish and Install Decorative Hand Rail		\$ 2,400
18 Furnish and Install Shade Sail - 20' x 30'		\$ 22,500
19 Furnish and Install Shade Sail - 30' x 40'		\$ 26,500
20 Furnish and Install Shade Sail - 80' x 40'		\$ 45,000
21 Site Preparation and Restoration		\$ 2,850
22 Additional Utility Relocation		\$ 3,714
23 Simulated Dune Perimeter		\$ 50,000
24 Rock Beds / Gravel Beds in Buffer Area		\$ 6,000
25 Furnish and Install Water Fountain / Bottle Filler / Mist Station		\$ 6,000
26 Additional Jogging Path		\$ 24,775
27 Relocate Light Pole		\$ 2,500
28 Furnish and Install Landscaping		\$ 47,144
29 Furnish and Install Irrigation for Landscaping		\$ 13,500
30 Furnish and Install Landscape Underdrain		\$ 59,560
31 Landscape Boulders		\$ 6,000
32 Furnish and Install Picnic Tables		\$ 4,800
33 Furnish and Install Benches		\$ 4,800
34 Furnish and Install Bike Racks		\$ 1,800
35 Furnish and Install Trash Receptacle		\$ 6,000
36 Landscape Architect Design		\$ 7,600
	Subtotal \$	405,686
Design-Builder fee	5% \$	20,284
P&P bonds/insurance	3% \$	12,171
	Part C Total \$	438,141
	Part B & C \$	1,391,896
	10% Contingency \$	139,190
	Total \$	1,531,086

CONCEPT DRAWING
Skate Park & Amenities



JAX BEACH SKATEPARK

Note: constructed skate park and amenities will vary somewhat



August 11, 2016

TO: George Forbes, City Manager

FROM: Ty Edwards, Public Works

SUBJECT: Award Part A and Reject Bids for Part B, Bid #1516-11, Stormwater Pipe Cleaning, Sheet Pile Channel and Related Improvements Project in vicinity of South Beach Parkway and Jacksonville Drive

ACTION REQUESTED:

For Unit Price Bid # 1516-11, Stormwater Pipe Cleaning, Sheet Pile Channel & Related Improvements Project in vicinity of South Beach Parkway & Jacksonville Drive,

1. Award Bid Part A, Stormwater System Pipe Cleaning, Televising and Disposing of Debris
2. Reject bids for Part B, Sheet Pile Channel Improvements

BACKGROUND:

This project is part of the South Beach Redevelopment District Improvements Program. On February 16, 2015, the Community Redevelopment Agency approved Resolution 2015-01 appropriating funding in the amount of \$52,119.85 for the original design scope of Parts A and B as summarized below:

Project Original Design Scope Summary	
<u>Part A</u> <i>(Clean, Dispose of Debris in, and Televis Storm Pipe)</i>	<u>Part B</u> <i>(Sheet Pile the Channel btwn JTB Blvd. & Marsh Landing Parkway)</i>
<ul style="list-style-type: none"> • Clean, dispose of debris in, and televise 1,910 LF of dual 72-inch diameter concrete pipes • Clean, dispose of debris in, and televise 580 LF of dual 8-foot by 7-foot box culverts • Clean, dispose of debris in, and televise 1,480 LF of dual 8-foot by 6-foot box culverts 	<ul style="list-style-type: none"> • Remove and dispose of debris from existing channel • Install concrete filled fabric form in bottom • Construct sheet pile with concrete cap along existing ditch north of Marsh Landing Parkway • Construct new 12-foot wide stabilized access drive with concrete interceptor ditch

This original design project was also discussed during a bus stop at the channel on the FY2016 Council Budget Tour held on July 31, 2015.

At its meeting on July 11, 2016, the Agency voted not to fund the construction project because of questions about the cost of Part B. At its August 10, 2016

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meeting, staff recommended and the Agency appropriated South Beach Tax Increment Trust funds as follows:

- \$617,863.45 to fund the construction of Part A, Bid #1516-11.
- \$108,804.91 to fund the re-design of Part B.

The Invitation to Bid was advertised, sixteen (16) invitations were issued, ten (10) bid packages were requested and two (2) bids were received. The City's design engineer firm, *Jones Edmunds & Associates*, evaluated the bids and recommended award of Part A only to *Jax Utilities Management, Inc.*, the lowest, responsive bidder. The construction cost and construction administration fee for Part A are as follows:

Unit Price Bid #1516-11, Stormwater Pipe Cleaning, Sheet Pile Channel and Related Improvements Project in vicinity of South Beach Parkway and Jacksonville Drive		
<u>DESCRIPTION</u>	<u>COST</u>	<u>RECOMMENDATION</u>
<u>Part A - Unit Price Bid</u> (based on estimated quantities)	\$540,533.40	• Award to lowest, responsive bidder, <i>Jax Utilities Management, Inc.</i>
10% Contingency	\$54,053.34	
Part A - Construction Total:	\$594,586.74	
<u>Part B - Unit Price Bid</u>	N/A	• Reject bids ¹
<u>Part A - Engineer C&A Services</u>	\$21,160.65	• Authorize C&A Services with the project's design firm, <i>Jones Edmunds</i>
10% Contingency	\$2,116.06	
Part A - C&A Services Total:	\$23,276.71	
GRAND TOTAL:	\$617,863.45	
¹ The <u>Part B</u> re-design work is to be change ordered to the original project design with <i>Jones Edmunds</i> .		

It is recommended that Council:

- Award Part A of Bid #1516-11, Stormwater System Pipe Cleaning, Televising and Disposing of Debris, to the lowest responsive bidder, *Jax Utilities Management*, at a cost, based on estimated quantities, of \$543,533.40 plus a 10% contingency, for a total cost not to exceed \$594,586.74.
- Authorize Construction Administration Services for Part A of Bid #1516-11 with the project's design firm, *Jones Edmunds*, at a cost of \$21,160.65 plus a 10% contingency, for a total cost not to exceed \$23,276.71.
- Reject the bids for Part B of Bid #1516-11, Sheet Pile Channel Improvements.

RECOMMENDATION:

As described in the memorandum from the Public Works Director dated August 11, 2016:

1. Award Part A of Unit Price Bid Number 1516-11, titled "Stormwater Pipe Cleaning, Sheet Pile Channel and Related Improvements Project in vicinity of South Beach Parkway and Jacksonville Drive" to *Jax Utilities Management, Incorporated*, and authorize Construction Administration Services with the project's design firm, *Jones Edmunds and Associates*.
2. Reject the bids for Part B of Unit Price Bid Number 1516-11.

**Overview Map,
Parts A & B, Bid # 1516-11,
Stormwater Pipe Cleaning, Sheet Pile Channel and
Related Improvements Project (Parts A & B) in vicinity
of South Beach Parkway and Jacksonville Drive Project**

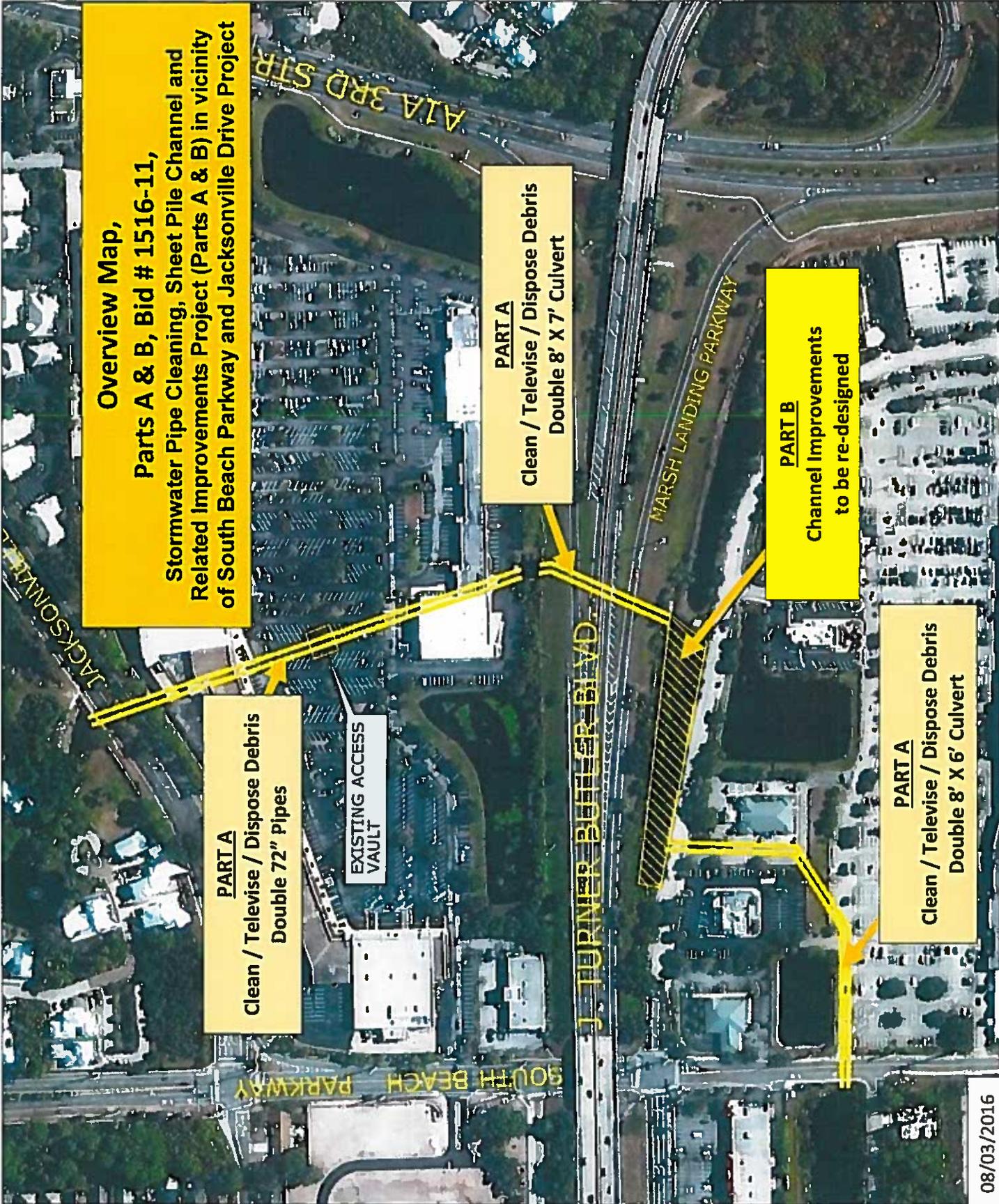
PART A
Clean / Televis / Dispose Debris
Double 72" Pipes

EXISTING ACCESS
VAULT

PART A
Clean / Televis / Dispose Debris
Double 8' X 7' Culvert

PART B
Channel Improvements
to be re-designed

PART A
Clean / Televis / Dispose Debris
Double 8' X 6' Culvert





July 19, 2016

Martin Martirone
City Engineer
City of Jacksonville Beach
Department of Public Works
1460A Shetter Avenue
Jacksonville Beach, Florida 32250

RE: Jacksonville Beach, Florida
Recommendation of Award
Stormwater Pipe Cleaning, Sheet Pile Channel, and Related Improvements in the Vicinity
of South Beach Parkway and Jacksonville Drive
City Bid No. 1516-11
Jones Edmunds Project No.: 09803-031-01A

Dear Mr. Martirone:

On June 29, 2016, two bids were received by the City of Jacksonville Beach for the Stormwater Pipe Cleaning, Sheet Pile Channel and Related Improvements in the Vicinity of South Beach Parkway and Jacksonville Drive project. We are pleased to enclose a copy of the certified bid tabulation for the bids received by the City on June 29, 2016 at 2:00 P.M. (local time) for the referenced project. The bids have been verified and evaluated for conformance with the criteria set forth in the bidding documents.

The bids are as follows:

	PART A	PART B	TOTAL
Jax Utilities Management, Inc.	\$540,533.40	\$3,453,308.00	\$3,993,841.40
Baker Klein Engineering	\$577,920.70	\$3,417,233.10	\$3,995,133.80

Jax Utilities Management, Inc. is the lowest responsive bidder for the combined Parts A and B. Based on the funding decision by the CRA at its meeting on July 11, 2016, we have revised our recommendation to award Part A bid and reject Part B bid.

We recommend award of Part A to Jax Utilities Management, Inc., the lowest responsive bidder, in the amount of \$540,533.40. We also recommend that the City set aside a contingency fund in

an amount no less than 10% of the bid amount to allow for any unknown conditions that may be encountered during construction.

Part A will accomplish the following for the City:

1. Clean, televise and remove silt and debris from the stormwater piping system, which hasn't been cleaned for the past twenty-five (25) years, from Jacksonville Drive to the South Stilling Basin.
2. Investigate the cause of the existing asphalt depression in the eastbound travel lane on Marsh Landing Parkway east of South Beach Parkway in the vicinity of Longhorn Steakhouse.
3. Review the videos to determine the condition of the existing stormwater piping system and whether any repairs may be required.

A review of the Jax Utilities Management, Inc. references and their past experience with City staff indicates that they are a reputable contractor. Our review of their bid bond and Dun and Bradstreet credit rating indicate that they meet the requirements of the City for award of the project. We appreciate this opportunity to serve the City of Jacksonville Beach and look forward to the successful construction of this project.

Sincerely,



Brian F. Hepburn, MPA
Project Manager

\\jaxmdi01\projects\09803 Jacksonville Beach\031-01A South Beach Reuse Extension\Construction\Notice of Award\Stormwater Pipe Cleaning
Part A Recommend of Award ltr. 7-19-16.docx

Enclosure

MEMORANDUM

To: George D. Forbes, City Manager

From: Heather Ireland, Senior Planner HI

Re: Ordinance No. 2016-8078, amending Ordinance No. 2013-8026, governing the *BluWater* multifamily Planned Unit Development, to authorize two additional project identification walls signs on the main building.

Date: August 3, 2016

ACTION REQUESTED:

Adopt Ordinance No. 2016-8078, amending Ordinance No. 2013-8026, governing the *BluWater* multifamily Planned Unit Development, to authorize two additional project identification walls signs on the main building.

BACKGROUND:

Staff recently met with a representative for the *BluWater* apartments to discuss the desire of the owners to install two wall-mounted project identification signs. The applicant was advised by staff that an amendment to the project's Planned Unit Development (PUD) ordinance would be necessary to accommodate any proposed wall signs, because the two signs proposed are not contemplated in the City's sign regulations, or in the project's approved PUD ordinance. In response, the owner of the *BluWater* apartments submitted an application to amend the PUD to allow the requested wall signage.

The subject property is a 4.4 acre residential apartment project (*BluWater* apartments) located on the north side of Beach Boulevard between 9th Street North and 6th Street North. In 2013 the property was rezoned from *Commercial, general: C-2* to *Planned Unit Development: PUD*, to allow for the multi-family apartment project (ref. Ordinance No. 2013-8026). The PUD project narrative does provide sign standards specific to the project in order to maintain consistency and flexibility for signage, but it was not contemplated in the original

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PUD ordinance that additional wall signage would be needed to help identify the project's garage and leasing office locations.

The applicant wishes to install two wall-mounted identifications signs on the main building located on Parcel A. One sign would be installed above the entrance to the leasing office, facing Beach Boulevard, and the other would be installed above the entrance to the parking garage, facing 8th Street North. The current PUD provides that wall signs are only allowable per LDC sign standards. Land Development Code Section 34-445(18) addresses Wall Signs. However, since the subject property is a residential use, any wall signage pursuant to Section 34-445 would not be permitted.

In order to accommodate the requested wall signs, the applicant proposes new language for the PUD narrative that would permit the following:

1. One 202" x 38" internally illuminated project identity sign above the first floor leasing office facing Beach Boulevard between 7th Street and 8th Street North, and
2. One 202" x 38" non-illuminated project identity sign over the garage entry on 8th Street North.

The requested amendment language is provided in the attached draft Ordinance No. 2016-8078, presented in Section 2 in underlined addition/~~strike through deletion~~ format.

The locations for the wall signs were provided with the application and are attached to the Ordinance as Exhibit "A" and shown in red. Examples of the sign design are provided in Exhibit "B". The signs would each be approximately 54 square feet in size. The current PUD project narrative provides for an identity monument sign on Parcel D or E for the leasing office, however the leasing office was ultimately located on Parcel A of the project.

The Planning Commission met on July 11, 2016 and unanimously recommended that City Council approve the requested PUD amendment, based on there being no perceived negative impacts to adjacent properties, and also based on the previous commercial zoning of the subject property, where commercial businesses would be permitted illuminated wall mounted identification signs.

RECOMMENDATION:

Adopt Ordinance No. 2016-8078, amending Ordinance No. 2013-8026, governing the *BluWater* multifamily Planned Unit Development to authorize two additional project identification wall signs on the main building on Parcel A.

Introduced by: _____
1st Reading: _____
2nd Reading: _____

ORDINANCE NO. 2016-8078

AN ORDINANCE TO AMEND PLANNED UNIT DEVELOPMENT: PUD ORDINANCE NO. 2013-8026, SUPPLEMENTING THE COMPREHENSIVE ZONING REGULATIONS AND PLAN FOR THE CITY OF JACKSONVILLE BEACH, FLORIDA, AS PROVIDED UNDER CHAPTER 34 OF THE CODE OF ORDINANCES OF SAID CITY.

WHEREAS, the City Council of the City of Jacksonville Beach, Florida, heretofore enacted and established a Land Development Code and Zoning Atlas for said City; and

WHEREAS, the City Council approved the rezoning of certain lands in the City from *Commercial, general: C-2 to Planned Unit Development: PUD* on May 6, 2013, establishing the *TriBridge Residential PUD*, pursuant to Ordinance No. 2013-8026; and

WHEREAS, the owner of the *BluWater* Apartments property desires to modify the signage provisions approved via Ordinance No. 2013-8026 to authorize two additional project identification walls signs on the building, located on Parcel A of the PUD; and

WHEREAS, such modification would require an amendment to the PUD ordinance governing said *BluWater* Apartments; and

WHEREAS, the City Council has considered the application, all relevant support materials, the staff report, the recommendation of the Planning Commission, and public testimony given at the public hearings.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF JACKSONVILLE BEACH, FLORIDA:

SECTION 1. The City Council has considered the adoption of this ordinance based on one or more of the factors listed in Section 34-211(c) of the Land Development Code and hereby finds that this amendment will not result in an adverse change in the community in which it is located.

SECTION 2. That Section 1, Paragraph B, Subparagraph 1 and Subparagraph 5 of Ordinance No. 2013-8026, are hereby amended to correct typographical errors, and as amended shall henceforth read as follows:

B. The project shall be generally carried out in accordance with the presentments of the PUD Rezoning application, PUD written description and preliminary PUD development plan, and in accordance with the following:

1. Permitted uses within the PUD shall be limited to those uses listed in Exhibit B A, including a maximum of 176 multiple-family dwelling units, parking structure, leasing office, amenity/recreation center, and exercise/fitness facilities. Accessory uses and structures are also permitted within the PUD, subject to Land Development Code Article VIII, Division 2, Section 34-392(c) *Residential Accessory Uses* standards.
5. Signage – Except as provided in Exhibit B A, signage within the PUD development shall conform to Land Development Code Article VIII, Division 4 standards.

SECTION 3. That Section F. Paragraph 2, of Exhibit B, *PUD Written Description*, is hereby amended, and as amended shall henceforth read as follows:

2. Other Signs

Directional signs, internally or indirectly illuminated, indicating buildings, common areas, recreation areas, parking, driveways, and access points will be permitted on all Parcels. These signs may include the multifamily use logo and name. For predominately vehicle directional signage, such signs shall be a maximum of four (4) square feet in area per sign face. For pedestrian directional signage, such signs shall be a maximum of three (3) square feet per side and a maximum of three (3) feet in height.

In addition to, and notwithstanding, Land Development Code Article VIII, Division 4, Sign Standards, one (1) internally illuminated (reverse/halo lit channel letters) project identity sign is permitted above the entrance to the first floor leasing office facing Beach Boulevard between Seventh Street and Eighth Street. This sign will be mounted perpendicularly to the standing metal seam roof. One (1) non-illuminated project identity sign is permitted over the garage entry on Eighth Street. This sign will also be wall-mounted. The locations for the proposed signs are shown in red on the attached Exhibit "A." Conceptual sign elevations are attached as Exhibit "B." Each sign shall be a maximum of 202" wide by 38" in size including the sign back plate.

Other signs as permitted pursuant to Chapter 34, Article VIII, Division 3, Jacksonville Beach Code or Ordinances, will be permitted in this PUD.

Because all identity and directional signs are architectural features intended to be compatible with and complimentary of the buildings in the Parcels, they may be located in structures or frames that are part of the architecture of the project. Accordingly, sign area for all such signs as well as wall, awning, and under the canopy signs, shall be computed on the basis of the smallest regular geometric

shape encompassing the outermost individual letters, words, or numbers on the sign.

Unless otherwise provided in this Section F, the provisions in Chapter 34, Article VIII, Division 3, Jacksonville Beach Code of Ordinances, shall apply.

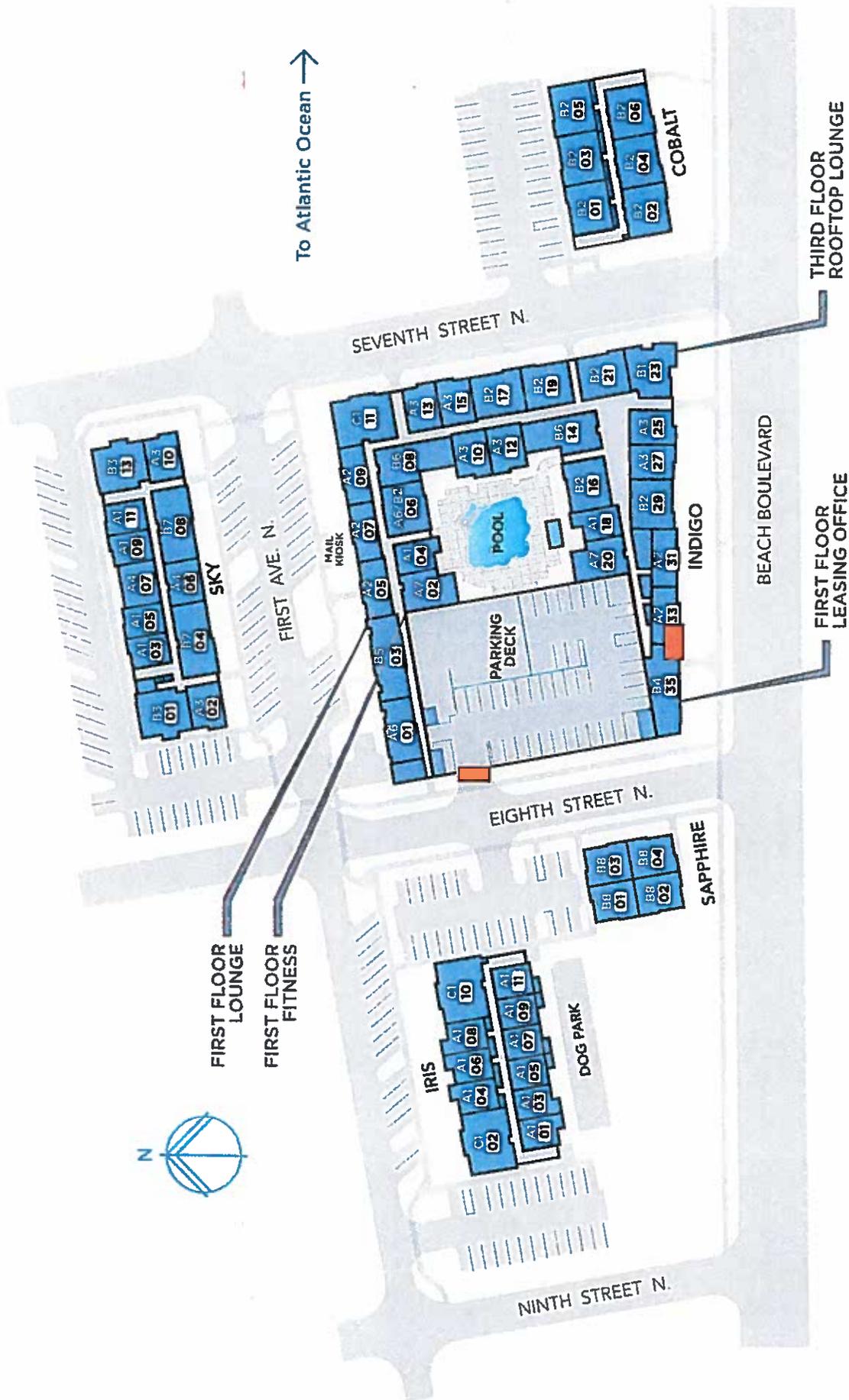
SECTION 4. All ordinances or parts of ordinances in conflict herewith be and the same are, to the extent the same may in conflict, hereby repealed.

SECTION 5. This ordinance shall take effect upon its adoption and recordation with the Clerk of Circuit Court, Duval County, Florida.

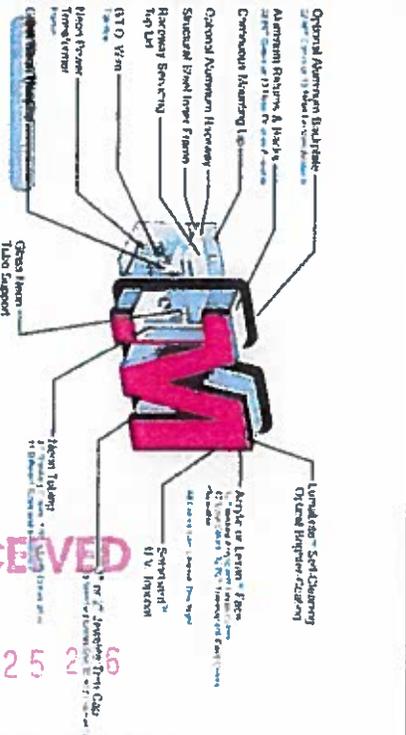
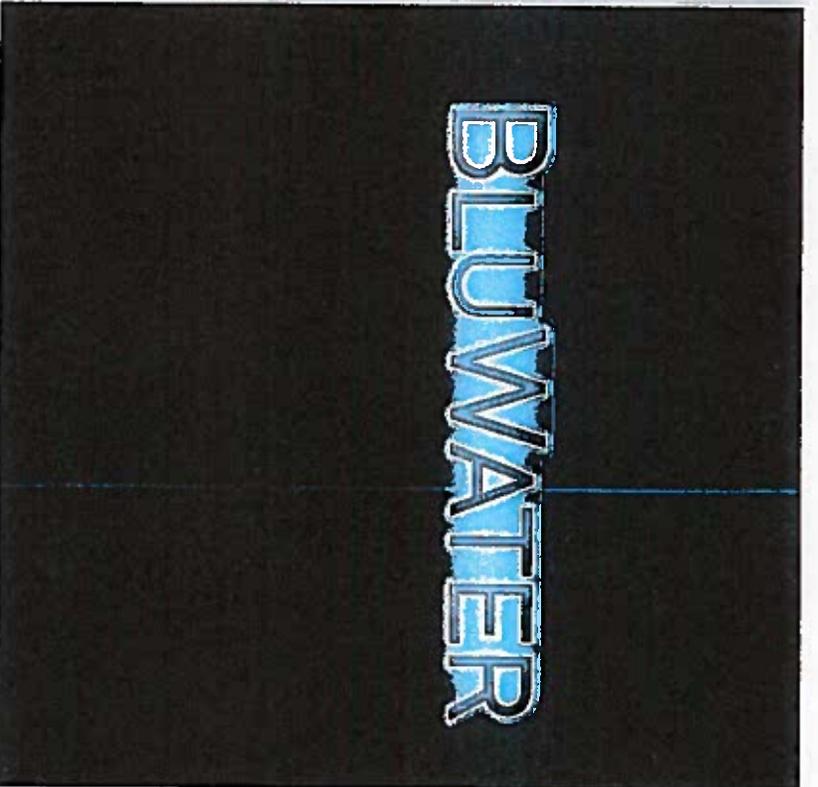
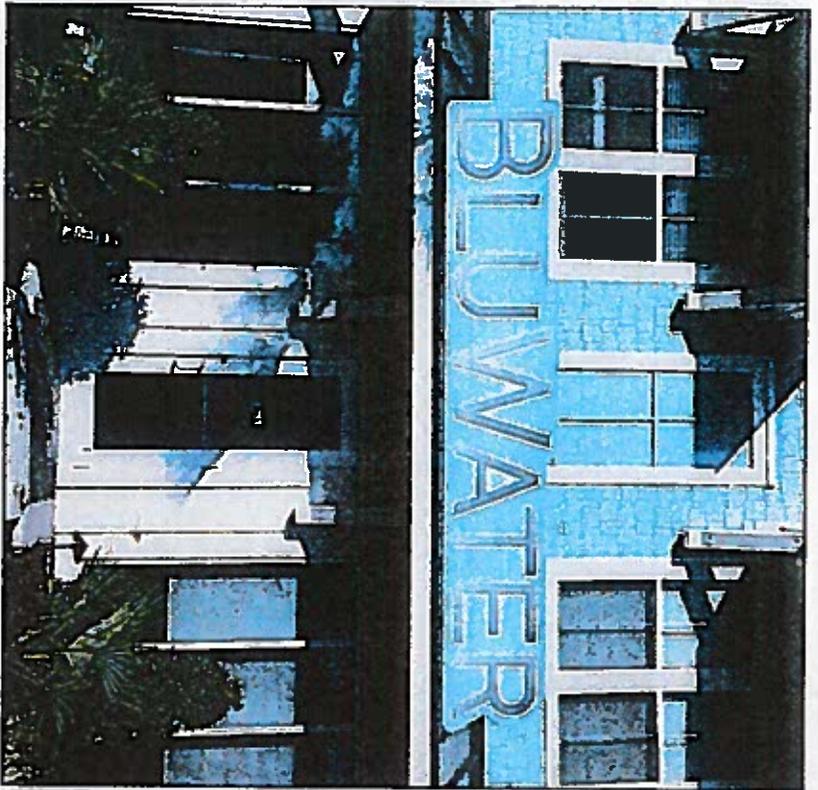
AUTHENTICATED THIS _____ day of _____, 2016.

William C. Latham, MAYOR

Laurie Scott, CITY CLERK



BUILDING SIGN - REVERSE LIT CHANNEL LETTERS WITH BACK PLATE



BUILDING SIGN B - REVERSE LT CHANNEL LETTERS WITH BACK PLATE



Sign Sq. Feet: 47 sq/ft
 Elevation Frontage: 214 linear ft.



Night View

THIS DESIGN AND ENGINEERING IS SUBMITTED AS OUR PROPOSAL, AND THE RIGHT TO USE OR EXHIBIT IN ANY FORM, IS NOT AUTHORIZED WITHOUT WRITTEN PERMISSION BY Sign-A-Rama.

Signarama
 The Way To Grow Your Business™
Jacksonville
 Florida

3633 Southside Boulevard
 Jacksonville, FL 32216
 P: (904) 998-8880
 F: (904) 998-8885

TriBridge Residential
 Phillip Bowman
 Phone: (919) 999-7270

SIGN ELEVATION EXHIBIT

Address: 711 Beach Blvd
 City: Jacksonville Beach
 State: FL 32250
 Account: Danny Van Weigman
 Production Mgr: Shawn Hinesling
 Designer: Chris Gidderferve
 Permit Rep: Mark Lantz
 Design No: 5663-8
 DATE: 07/15/2016
 Proj. Date:
 DESCRIPTION:

This preliminary design is based on the information provided and is not intended to be a final design. Any changes to the design or materials must be approved by the client. The client is responsible for obtaining all necessary permits and approvals. The client is also responsible for ensuring that the design meets all applicable codes and regulations. The client is not to be held liable for any errors or omissions in this design.