



City of Jacksonville Beach

11 North Third Street
Jacksonville Beach, Florida

Agenda City Council

Tuesday, September 5, 2017

7:00 PM

Council Chambers

MEMORANDUM TO:

The Honorable Mayor and
Members of the City Council
City of Jacksonville Beach, Florida

Council Members:

The following Agenda of Business has been prepared for consideration and action at the Regular Meeting of the City Council.

CALL TO ORDER

OPENING CEREMONIES: INVOCATION, FOLLOWED BY SALUTE TO THE FLAG

ROLL CALL

APPROVAL OF MINUTES

- a. **17-149** City Council Budget Workshop Held August 14, 2017
- b. **17-150** City Council Budget Workshop Held August 15, 2017
- c. **17-151** Regular City Council Meeting Held August 21, 2017

ANNOUNCEMENTS

COURTESY OF THE FLOOR TO VISITORS

MAYOR AND CITY COUNCIL

- 17-152** Presentation of Proclamation of Esteem to Bishop Percy Golden

CITY CLERK

CITY MANAGER

- a. **17-153** Approve the Purchase of a Comprehensive New Video Monitoring and Recording System for the Downtown and South Beach Redevelopment Districts
- b. **17-154** Approve a Draw from the Federal Equitable Sharing Fund of \$51,605 to Purchase a Comprehensive New Video Monitoring and Recording System and a Five-Year Service Agreement for the Police Department
- c. **17-155** Approve the Purchase of Ammunition for the Police Department Totaling \$32,962.40 from Florida Bullet/Vista Outdoor
- d. **17-156** Approve Contracts, Effective January 1, 2018 with:
- Florida Blue for Medical Insurance
 - MetLife for Dental Insurance
 - SunLife for Life Insurance
 - Advantica for Voluntary Vision Insurance

 - Authorize the City Manager to Extend the Contract with Abentras, the City's Insurance Agent/Broker and Employee Benefit Administrator, through October 1, 2020
- e. **17-157** Award Unit Price Bid 1617-07, Titled "Hopson Road Area Water & Sewer Infrastructure Improvements Project," to the Lowest Bidder, *Baker Klein Engineering, PL*

RESOLUTIONS

- a. **17-158** RESOLUTION NO. 1981-2017
- A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, ESTABLISHING FEES FOR SPECIAL EVENTS.**
- b. **17-159** RESOLUTION NO. 1993-2017
- A RESOLUTION REQUESTING THAT CANDIDATES FOR OFFICE AND COMMITTEES/PACS IN THE CITY OF JACKSONVILLE BEACH BE ALLOWED TO USE THE SUPERVISOR OF ELECTIONS' ONLINE ELECTRONIC CAMPAIGN FINANCIAL REPORTING SYSTEM; AND PROVIDING FOR AN EFFECTIVE DATE.**

ORDINANCES

- a. **17-160** ORDINANCE NO. 2017-8094 (First Reading)
- AN ORDINANCE PROVIDING FOR THE CONSTRUCTION OF PUBLIC INFRASTRUCTURE IMPROVEMENTS TO INCLUDE, BUT NOT**

LIMITED TO, DRINKING WATER DISTRIBUTION LINES, SANITARY SEWER COLLECTION LINES, PROPERTY CONNECTIONS TO SAID LINES, ABANDONMENT OF PROPERTY SEPTIC TANKS, AND RELATED AND ASSOCIATED WORK ALONG THE PRIVATE ACCESS EXTENSION OF HOPSON ROAD IN THE CITY OF JACKSONVILLE BEACH, FLORIDA; PROVIDING FOR THE PAYMENT OF THE COST THEREOF BY THE IMPOSITION OF SPECIAL ASSESSMENTS TO BE LEVIED AND ASSESSED AGAINST THE PROPERTIES ABUTTING OR FRONTING UPON SUCH IMPROVEMENTS, IN PROPORTION TO THE BENEFITS BESTOWED UPON EACH PROPERTY ASSESSED; AND DESIGNATING A TIME FOR HEARING OBJECTIONS TO THE ENFORCEMENT THEREOF AND PROVIDING FOR OTHER MATTERS RELATING THERETO. (These are improvements along Hopson Road)

b. 17-161 ORDINANCE NO. 2017-8095 (Second Reading)

AN ORDINANCE TO AMEND AN ORDINANCE ENACTING AND ESTABLISHING A COMPREHENSIVE LAND DEVELOPMENT REGULATION AND OFFICIAL ZONING MAP FOR THE INCORPORATED AREA OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, AS AUTHORIZED BY CHAPTER 163.3202, FLORIDA STATUTES, BY AMENDING DIVISION 2. SUPPLEMENTAL STANDARDS, SECTION 34-407 *OUTDOOR RESTAURANTS AND BARS* OF ARTICLE VIII. SITE DEVELOPMENT STANDARDS TO MODIFY THE LIMITATIONS AND CONDITIONS FOR OUTDOOR RESTAURANTS AND BARS; TO REPEAL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith, AND FOR OTHER PURPOSES.

ADJOURNMENT

NOTICE

In accordance with Section 286.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The public is encouraged to speak on issues on this Agenda that concern them. Anyone who wishes to speak should submit the request to the City Clerk or to the recording secretary prior to the beginning of the meeting. These forms are available at the entrance of the City Council Chambers for your convenience.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299, extension 10, no later than one business day before the meeting.

**City of Jacksonville Beach
Minutes of City Council Workshop
FY2017 – Budget Workshop
Monday, August 14, 2017 – 5:00 P.M.**

Mayor Latham called the Budget Workshop to order at 5:00 P.M.

The following City Council Members were in attendance:

Mayor: Charlie Latham

Council Members: Lee Buck Keith Doherty Christine Hoffman
Bruce Thomason Phil Vogelsang Jeanell Wilson

Also present were City Manager George Forbes, Director of Finance Karen Nelson, Assistant Finance/Budget Officer Ashlie Gossett, and Staff Assistant Mandy Murnane.

Everyone present had a copy of the Proposed Budget and Business Plan for FY2018. [copy on file]

Staff present from Public Works were Public Works Director Ty Edwards, Distribution & Collection Superintendent Chuck Hernden, Streets Division Superintendent David McDonald, Acting Pollution Control Plant Division Supervisor Phil Brown, Public Works City Engineer Martin Martirone, Water Plant Division Supervisor Michael Taylor and Public Works Engineer Robin Smith.

Public Works

The City Manager went over the Public Works FY2018 Proposed Budget and Business Plan with a review of their mission statement and the organization of the five divisions – Distribution and Collection, Pollution Control Plant, Water Plant, Streets, and Administration. There are 67 employees. One part-time Construction Coordinator for the Downtown Project has been added.

Mr. Edwards reviewed the department's accomplishments as listed in the report. Mr. Edwards highlighted the following accomplishments:

- Repairs to dune walkovers caused by Hurricane Matthew completed by the time of the Sea and Sky Air Show;
- South Beach Parkway intersection/turn lane project;
- Municipal Skatepark Project at South Beach Park

Mr. Edwards reviewed the upcoming projects and goals for FY2018 including the Downtown Redevelopment District Improvements Program and the South Beach Redevelopment District Improvements Program with key projects being focused on including the:

- Downtown Roadway/Utility Projects
- Stormwater Improvements South of J. Turner Butler Boulevard and North of Marsh Landing Parkway;
- Stormwater/Roadway Project study and design;
- Hopson Road Area Program fire capability upgrades, and water & sewer extension project

Mr. Forbes reviewed the funding sources and a financial summary as detailed in the report. He reported the funding sources come from three enterprise utilities and also from the Local Option Gas Tax and the General Fund. He added that the CPI/fuel adjustments for sanitation and other continuing contracts might cause budget increases later in the year.

Mr. Forbes reviewed the budget issues and the unfunded mandates caused by federal and state regulations. He commented that due to the growing regional demands for high-quality water from the Floridian Aquifer, the Florida Department of Environmental Protection and Water Management Districts are setting minimum flows and levels for lakes and springs.

Distribution and Collection Division

The City Manager reviewed the operations of the Distribution and Collection Division, noting they are responsible for maintaining 109 miles of water mains, 85 miles of sewer mains, 18 miles of force mains, 1,990 sewer manholes, 900 fire hydrants, 2,652 water valves, 11,040 water services, and 9,366 sewer services.

Mr. Forbes reviewed the objectives for the Distribution & Collection Division as listed in the report, which includes the replacement of water valves which is ahead of schedule.

Mr. Edwards discussed the capital outlay projects as detailed in the report. He stated there is a backhoe that needs to be replaced as well as a hydraulic chainsaw.

Mr. Forbes discussed the operating budget funding for the Water Valve Maintenance Program and the Sanitary Sewer Maintenance Program, which includes inspecting sewer manholes and cleaning/televising sewer mains/services.

Pollution Control Plant Division

The City Manager stated the division operates and maintains the wastewater transmission system of 38 sewage pump stations and the 4.5 million gallons per day (MGD) capacity sewage treatment facility, with reuse quality effluent.

Mr. Forbes reviewed the Division objectives as detailed in the report.

Mr. Forbes reported the overall Division budget increases are largely attributable to capital improvement projects as detailed in the report.

Water Plant Division

The City Manager reviewed the Water Plant Division's mission, objectives, and organization. The water system consists of six wells, two water treatment facilities, and three ground storage and two elevated water storage tanks. The water system has a total production capacity of 7.0 million gallons of water daily, but currently, uses an average of 2.5 million gallons per day. This division also operates and maintains the stormwater treatment facilities for the City consisting of 20 ponds, two stilling basins, each with a weir, the downtown underground stormwater collection vault with two sand traps, eight stormwater pump stations, and the water play feature at Sunshine Park. Mr. Forbes stated the main threat is from saltwater intrusion into one of the wells.

Mr. Forbes explained the funding sources and budget as detailed in the report. The capital outlay increase is due to payroll-related budget cost changes.

Mr. Forbes reviewed other concerns as detailed in the report including the decline of the Florida Aquifer and the water resources unfunded mandates.

Streets Division

The City Manager stated the Streets Division maintains the city's roadways, traffic control signage and markings, sidewalks, and stormwater collection.

Mr. Forbes explained the operations and programs of the Streets Division are funded by the General Fund and the Local Option Gas Tax. He reviewed the division budget issues as detailed in the report.

Stormwater Utility Program

The City Manager discussed the program objectives and budget issues as listed in the report.

Mr. Edwards stated the capital outlay is for the 4th Street South Stormwater Improvements Project. The budget increases are largely for capital projects as itemized in the report.

Sanitation Utility Program

The City Manager discussed the budget issues of the Sanitation Utility Program as detailed in the report and stated the operating costs reflect the new collection service provider and anticipated recycling service increases.

Administration

The City Manager discussed the Administration Division as detailed in the report. He stated the decrease in capital outlay is due to the FY2017 Lift Station #7 project. He reviewed the division budget issues.

Minutes of Budget Workshop
Monday, August 14, 2017

The next budget workshop will be held on Tuesday, August 15, 2017, for Beaches Energy and Parks and Recreation.

The Workshop adjourned at 6:20 P.M.

Submitted by: Mandy Murnane
Staff Assistant

Approved: _____

William C. Latham, Mayor

Date: _____

Draft

**City of Jacksonville Beach
Minutes of City Council
FY2018 - Budget Workshop
Tuesday, August 15, 2017 – 5:00 P.M.**

Mayor Latham called the Budget Workshop to order at 5:00 P.M.

The following City Council Members were in attendance:

Mayor: Charlie Latham

Council Members: Lee Buck Keith Doherty Christine Hoffman
Bruce Thomason Phil Vogelsang Jeanell Wilson

Also present were City Manager George Forbes, Deputy City Manager Trish Roberts, Finance Officer Karen Nelson, Budget Officer Ashlie Gossett, Director of Beaches Energy Services (BES) Allen Putnam and Director of Parks and Recreation Jason Phitides

Everyone present had a copy of the Proposed Budget and Business Plan for FY2018. [copy on file]

Parks and Recreation

Mr. Forbes began the Parks and Recreation Department FY2018 Proposed Budget and Business Plan with a review of the mission statement, the organization, accomplishments, and goals as detailed in the report.

Mr. Forbes stated the department has 131 positions most being part-time Ocean Rescue positions. He stated the total annual budget for the Parks and Recreation Department is just under \$5,000,000. The slight increase in Capital Outlay represents the replacement of two new vehicles for Ocean Rescue and a new mower for Grounds and Maintenance.

Recreation Administration Division

Director of Parks and Recreation Jason Phitides reviewed the recent accomplishments of the department by highlighting the following:

- Opening of the new skate park
- Beaches Opening Day Parade
- Easter Egg hunt
- Registration for numerous sports leagues

Ocean Rescue Division

Mr. Forbes reviewed the division responsibilities, recent accomplishments, performance measures, financial summary, budget issues and goals of the division.

Mr. Doherty asked if there are any foreseen issues regarding staffing of Beach Patrol Guards for next year. Mr. Phitides stated the revised pay plan, condensed training hours and additional \$500 incentive helped recruiting part time employees.

Mr. Forbes stated the increase in the budget is due to the replacement of a vehicle and pay plan changes.

Ground Maintenance Division

Mr. Forbes reviewed the goals for FY2018 for the Ground Maintenance Division.

Mr. Vogelsang stated it would be a good idea if a concession stand were added to South Beach Park as the number of visitors continues to grow. Mr. Forbes responded the possibility of allowing food trucks could be an option.

Mr. Doherty asked what grass is covering would be used for the multi-purpose field. Mr. Forbes stated it would be artificial turf.

Mr. Forbes stated the slight increase in the budget is primarily for Capital Outlay purchases such as a replacement truck and a 5-gang self-contained mower.

Tennis Center Division

Mr. Forbes reviewed the Tennis Center Division responsibilities, recent accomplishments, performance measures, survey results and budget issues of the division. He stated the City no longer pays a tennis pro. The current tennis pro retains 70% of his fees and pays the City 30%.

Mr. Forbes stated the slight increase in the budget is primarily for Capital Outlay purchases such as the resurfacing of courts. Constructing an additional lighted tennis court and a partial basketball court is not in the budget but could be paid for from Bed Tax money.

Ms. Wilson asked who pays for the free clinics offered at the Tennis Center. Mr. Phitides explained the tennis pro donates his time for the clinics.

Carver Center

Mr. Forbes discussed the program goals and performance measures of the Carver Center. Most of the funding for the Carver Center comes from the Community Development Block Grant Program.

Oceanfront Facilities Division

Mr. Forbes stated this Division provides public restroom facilities at 2nd Avenue North, 5th Avenue North and Oceanfront Park. Mr. Forbes stated the hours of operations had been extended by one hour with no increase in the budget.

Community Center and Exhibition Hall

Mr. Forbes discussed the various events held at the Community Center and the goals of the Center. Mr. Forbes stated the facility is used for weekly meetings and often used for weddings.

Special Events

Mr. Forbes summarized the various special events held each year and stated most events would remain the same except the City would no longer be funding the Springing the Blues Festival.

Ms. Wilson asked why the decrease in funds for the SeaWalk amphitheater maintenance. Mr. Phitides explained the decrease in funds is mainly due to lower equipment rental costs associated with the purchase of a used boom lift and the investment in movable fencing. Both of which can be rented out to event staff to generate income.

Golf Course

Mr. Forbes reviewed the division responsibilities, accomplishments, goals, performance measures, and survey results. Mr. Forbes also reviewed the improvements needed for the golf course such as:

- Install well water irrigation system and change out irrigation heads for more coverage
- Reconstruct greens with polyethylene liner
- Improve driving range
- Address playability and safety issues
- Add putting course and practice area
- Add Pickleball courts
- Add walking trails for morning and evening walkers

Mr. Forbes reviewed the revenue stream for the golf course, which included greens fee, cart rental, driving range, capital improvement fee, transfers and miscellaneous fees (sales of memberships, lessons, pro shop merchandise, restaurant lease, and season passes).

Ms. Wilson asked for clarification regarding the \$2,000,000 budget for the golf course improvement project. Mr. Forbes stated the money would be set aside in a new Capital Project Budget account for the golf course.

Ms. Hoffman suggested better evaluation measures for the Parks and Recreation Department to improve the customer service survey results and quantity.

Beaches Energy Services

City Manager George Forbes stated the Mission of Beaches Energy is to provide reliable energy services at a competitive price with superior customer service, "Above and Beyond the Expected." At this time, there are no plans for changes in the number of staff.

Allen Putnam, Director of Beaches Energy Services, reviewed the Accomplishments for FY2016-2017, as listed in the report. He reported BES received the Diamond designation for reliability from the American Public Power Association. Mr. Putnam stated 21 miles of Overhead Ground Wire/Static

Wire for Circuit 805 was replaced from Sampson Substation to Ft. Diego and then to Guana Substation.

Mr. Putnam highlighted the goals of BES as follows:

- Maintain Residential Rate for 1,000 kWh below State average;
- Maintain an average outage time of 50% less than the average annual results for participating FMPA cities;
- Complete all facility improvements listed in the Capital Improvement Plan. [on file]

Mr. Forbes reviewed the Capital Projects for 2018 as listed in the report.

Mr. Forbes and Mayor Latham thanked everyone for their time and participation.

The Workshop adjourned at 6:55 PM.

Submitted by: Jodilynn Byrd
Administrative Assistant

Approved:

William C. Latham, Mayor

Date: _____

DRAFT

**Minutes of Regular City Council Meeting
held Monday, August 21, 2017, at 7:00 P.M.
in the Council Chambers, 11 North 3rd Street,
Jacksonville Beach, Florida**



OPENING CEREMONIES:

Council Member Jeanell Wilson gave the invocation, followed by the salute to the flag.

CALL TO ORDER:

Mayor Latham called the meeting to order at 7:00 P.M.

ROLL CALL:

Mayor: William C. Latham

Council Members: Lee Buck Keith Doherty Christine Hoffman
Bruce Thomason Phil Vogelsang (*absent*) Jeanell Wilson

Also present were City Manager George Forbes, Deputy City Manager Trish Roberts, Chief Financial Officer Karen Nelson, City Clerk Laurie Scott, Director of Public Works Ty Edwards, Planning and Development Director Bill Mann, and Staff Assistant Mandy Murnane.

APPROVAL OF MINUTES

It was moved by Ms. Wilson, seconded by Ms. Hoffman, and passed unanimously, to approve the following minutes:

- City Council Budget Tour Held August 4, 2017
- City Council Budget Workshop Held August 7, 2017
- Regular City Council Meeting Held August 7, 2017
- City Council Budget Workshop Held August 8, 2017

ANNOUNCEMENTS

Mr. Thomason commented about the current civil unrest that has been happening around the country. He expressed that he hopes and prays that the nation would find a way to come together. He addressed the difficulty of law enforcement's job and requested that if anyone has an opportunity to come in to contact with a law enforcement officer, to express their appreciation for his or her sacrifice.

Mayor Latham thanked the City Manager, department heads, and City staff for all the hard work that went into preparing the budget.

COURTESY OF THE FLOOR TO VISITORS

Speakers:

- Eileen Erikson, 14558 Lagoon Drive, Jacksonville Beach, expressed her concerns regarding her treatment by the Jacksonville Beach Fall Arts Market organization.
- Marie Bingham, 38 Coral Way, Jacksonville Beach, stated why she agreed with the proposal of adjusting the millage rate to fund an increase in public safety salaries.
- Sonja Fitch, 1425 9th Street South, Jacksonville Beach, spoke about her experiences regarding her 3D political art posted on the fence around her property.
- Julie Malmstrom, 2042 2nd Street South, Jacksonville Beach, suggested installing a *Reduce Speed* sign on 2nd Avenue and 19th Street for safety reasons.

MAYOR AND CITY COUNCIL

CITY CLERK

CITY MANAGER

(a) Item # 17-141, Accept the Monthly Financial Reports for the Month of July 2017

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to accept the Monthly Financial Report for the Month of July 2017 submitted by the Chief Financial Officer.

Mayor Latham stated that the Financial Reports shows the City is on track to be debt free in 2020.

Roll call vote: Ayes – Buck, Doherty, Hoffman, Thomason, Wilson, and Mayor Latham.
The motion carried unanimously.

(b) Item # 17-142, Authorize the Mayor and City Manager to Execute with JTA the Agreement Establishing the Provisions for JTA to Quit Claim to the City Two (2) Excess JTA Properties on the Southern Boundary of the Avalon Subdivision

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to authorize the Mayor and City Manager to execute an agreement with the Jacksonville Transportation Authority to quit claim to the City two (2) properties that are adjacent to the Southern Boundary of the Avalon Subdivision.

Mr. Forbes stated that the proposed parcels would give driveway access to the property owner, therefore avoiding exiting on to A1A.

Ms. Wilson asked what the plan was for the additional property - other than an easement. Mr. Edwards responded by stating that the City's storm drainage pipes run from JTA

Parcel 1 through State Road A1A. He felt it would be to the City's advantage to retain the property since the City's storm pipes run through the properties. He also stated that the rest of the property would be under City ownership.

Roll call vote: Ayes – Doherty, Hoffman, Thomason, Wilson, Buck, and Mayor Latham.
The motion carried unanimously.

(c) **Item # 17-143, Authorize the Mayor and City Manager to Execute the Florida Electric Utilities' Statewide Mutual Aid Assistance Compact**

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to approve the execution of the Florida Electric Utilities' Statewide Mutual Aid Assistance Compact by the Mayor and the City Manager.

Mr. Forbes explained in the event a major hurricane or storm, with the Mutual Aid Assistance Compact, the City would have the ability to individually access mutually aid assistance from any State IOU (Investor Owned Utilities). This plan would not replace any existing mutual agreements that are in place. He further discussed that the City would not only be responsible for the labor costs but would be responsible for any worker compensation claims.

Roll call vote: Ayes – Hoffman, Thomason, Wilson, Buck, Doherty, and Mayor Latham.
The motion carried unanimously.

(d) **Item # 17-144, Approve the Purchase of Four (4) Replacement and Four (4) New 138kV/145kV High Voltage Circuit Breakers for a Total of Eight (8) According to Pricing Under Colectric Partners Master Purchasing Agreement for High Voltage Circuit Breakers Agreement #MPA 0107B.**

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman to purchase eight (8) Breakers from HBV Inc. (Hitachi) as explained in the memorandum from Director of Beaches Energy Services dated August 11, 2017.

Mr. Forbes explained this purchase was to replace four high voltage circuit breakers that were possibly damaged during on-site testing. The circuit breakers were returned to the manufacturer for quality assurance testing. However, they were subsequently damaged during transport. Delays caused by ongoing litigation [due to the transport accident] would soon be affecting the time line of larger Beaches Energy projects primarily, the New Guana substation upgrade.

Roll call vote: Ayes – Thomason, Wilson, Buck, Doherty, Hoffman, and Mayor Latham.
The motion carried unanimously.

RESOLUTIONS:

(a) Item # 17-145, RESOLUTION NO. 1987-2017

Mayor Latham requested that the City Clerk read Resolution No. 1987-2017, by title only, whereupon Ms. Scott read the following:

“A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, ESTABLISHING CHARGES, MONTHS, DAYS AND HOURS OF OPERATION FOR MUNICIPAL PARKING LOTS; AUTHORIZING THE CITY MANAGER TO ADJUST HOURS AND DAYS OF OPERATION AND PROVIDING AN EFFECTIVE DATE.”

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to adopt Resolution No. 1987-2017, establishing charges, months, days and hours of operation for municipal parking lots.

Mr. Forbes explained since 2010, during warm weather months, the City of Jacksonville Beach has charged \$5 for parking on the weekends in its three largest downtown parking lots: the Pier, the Ritz and Latham Plaza. He stated we would add the new parking lot on 2nd Street and 3rd Avenue North to the program. In the future, he might also add the Oceanfront Park lot to the program. Jacksonville Beach residents may park at no charge when they provide proof of residency by showing their Florida Driver License to the parking lot attendant. The following changes were recommended:

- The parking rate will be unchanged at \$5 per vehicle, except:
 - On days when festivals are held, the charge will be \$10 per vehicle
 - On holidays and on holiday weekends (when the holiday falls on a Friday, Saturday, Sunday or Monday) the charge will be \$10 per vehicle, for the entire weekend
- Change the months that the parking program operates to the months of March through October (instead of March through September)
- Give the City Manager the authority to adjust the hours of operation for paid parking

Speakers:

- Mick DuRocher, 41 Millie Drive, Jacksonville Beach, spoke on nuisance crime statistics and recommended that the parking fees should cover law enforcement cost for providing security at the parking lots.

Ms. Wilson clarified the verbiage in Section 1 of the Resolution, stating it should read \$10.00... *“per vehicle per day for the entire weekend.”* Mr. Forbes agreed and stated the edits would be made.

Mr. Buck confirmed that residents of Jacksonville Beach would continue not to be charged for parking upon proof of residency. He believes this Resolution would assist with the City's expenses in managing the lots.

Mr. Doherty explained he does not support the Resolution in its entirety. He further explained that he is in favor of secure lots, metered lots, keeping the funds versus splitting with the vendors, and creating jobs for the City's residents. However, he believes the fee increase and extending the season to October would have consequences such as people migrating to park in residential areas, lack of business support, and a drop in visitors. He reiterated that the City is overdue for a parking garage.

Ms. Hoffman asked to clarify what the holiday weekend definition is in accordance with the Resolution. Mr. Forbes responded that if the holiday falls on a Wednesday, the parking fee would only be charged for that day but if the holiday is a Friday or a Monday, the parking fee would be charged on Fri-Sun or Sat-Mon. She stated that by comparing parking fees to other special events in other cities, the parking fee seems fair; because of this, she supports the Resolution.

Mr. Thomason asked what is the estimated annual revenue or net the City receives from the current parking fee. Chief Dooley reported that the fees go to provide twelve Community Services Officers IIs, overtime for the Police Officer who roves between the parking lots and one full-time Parking Coordinator. Mr. Forbes responded by stating that the funds are allocated to the general fund. However, they are accounted for separately.

Roll call vote: Ayes –Wilson, Buck, Hoffman, Thomason, and Mayor Latham.
Nays – Doherty.
The motion passed 6-1

(b) Item # 17-146, RESOLUTION NO. 1990-2017

Mayor Latham requested that the City Clerk read Resolution No. 1990-2017, by title only, whereupon Ms. Scott read the following:

**“A RESOLUTION PROVIDING FOR THE SALE OF SURPLUS PROPERTY.
(This authorizes the sale of used banners that used to hang on A1A)”**

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to adopt Resolution Number 1990-2017, approving the sale to the public by the Planning and Development Department of 32 used CRA Street Pole Banners.

Mr. Forbes explained that there are 32 Street Pole Banners that were removed from various street poles along 3rd Street. The Banners are worn but in good shape. The public has shown an interest in purchasing them. The Planning and Development Department will be selling these banners until inventory is depleted.

Roll call vote: Ayes – Buck, Doherty, Hoffman, Thomason, Wilson, and Mayor Latham.
The motion carried unanimously.

(c) **Item # 17-147, RESOLUTION NO. 1991-2017**

Mayor Latham requested that the City Clerk read Resolution No. 1991-2017, by title only, whereupon Ms. Scott read the following:

“A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, ESTABLISHING RATES, CHARGES, AND FEES FOR THE MUNICIPAL BALL FIELDS AND SPORTS FIELDS.”

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to adopt Resolution Number 1991-2017, establishing rates, charges and fees for the municipal ball fields and sports fields, and to correct the scrivener error in Section 4 of “entirely” to “entirety.”

Mr. Forbes reported the Resolution was to correct fee amounts on the schedule as reported by Council Member Vogelsang. Mr. Thomason asked if the scrivener error on Section 4 of the Resolution was corrected. Mr. Forbes stated the word “entirely” has been changed to “entirety.”

Roll call vote: Ayes – Doherty, Hoffman, Thomason, Wilson, Buck and Mayor Latham. The motion carried unanimously.

ORDINANCES:

(a) **Item # 17-148, ORDINANCE NO. 2017-8095 (First Reading) (Public Hearing)**

Mayor Latham requested that the City Clerk read Ordinance No. 2017-8095, by title only, whereupon Ms. Scott read the following:

“AN ORDINANCE TO AMEND AN ORDINANCE ENACTING AND ESTABLISHING A COMPREHENSIVE LAND DEVELOPMENT REGULATION AND OFFICIAL ZONING MAP FOR THE INCORPORATED AREA OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, AS AUTHORIZED BY CHAPTER 163.3202, FLORIDA STATUTES, BY AMENDING DIVISION 2. SUPPLEMENTAL STANDARDS, SECTION 34-407 OUTDOOR RESTAURANTS, AND BARS OF ARTICLE VIII. SITE DEVELOPMENT STANDARDS TO MODIFY THE LIMITATIONS AND CONDITIONS FOR OUTDOOR RESTAURANTS AND BARS; TO REPEAL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND FOR OTHER PURPOSES.”

Motion: It was moved by Ms. Wilson and seconded by Ms. Hoffman, to adopt Ordinance Number 2017-8095, to amend Land Development Code Section 34-407, to revise the regulations for outdoor restaurants and bars.

Mr. Forbes addressed the changes the ordinance would implement:

- Allow for the maximum area of outdoor customer service areas of restaurants or bars to not exceed 25% of the total enclosed area of the related restaurant or bar.
- Acknowledges the “Dog in Outdoor Dining Area” permit process, administered by the City Clerk’s office.
- Eliminated the prohibition of the outdoor amplified sound and music in light of the City Council’s recent approval of a “Low Volume Outdoor Sound and Acoustic Sound” program for restaurants and bars with outdoor areas.

Mayor Latham opened the public hearing at 7:53 P.M., and closed the public hearing at 7:54 P.M. No speakers came forward.

Discussion:

Ms. Wilson expressed her concerns regarding enforcement and monitoring plan for the outdoor sound, as well how it would affect the neighbors in residential areas near these facilities.

Roll call vote: Ayes – Hoffman, Thomason, Buck, Doherty, and Mayor Latham.
Nays – Wilson
The motion passed 6-1.

ADJOURNMENT:

There being no further business, the meeting adjourned at 7:55 P.M.

Submitted by: Laurie Scott
City Clerk

Approval:

William C. Latham, MAYOR

Date

Proclamation of Esteem

Bishop Percy Golden

Whereas, Bishop Percy Golden graduated from Fletcher High School in 1974; and

Whereas, he received a Doctorate in Divinity from St. Thomas Christian College in 2004; and

Whereas, Bishop Golden has been Jacksonville Fire Rescue Department's Chaplain since 1991 and Union Chaplain for Local 122; and

Whereas, he is a Board member of the Jacksonville Beach Elementary Historical Preservation Committee; and

Whereas, Bishop Golden has been helping and supporting Beaches Habitat for Humanities; and

Whereas, he started the Gospel in the Park in 2004.

Now, therefore, at the time of his retirement from Jacksonville Fire Rescue Department, be it proclaimed by the City of Jacksonville Beach, Florida:

That in recognition of the high respect, admiration, and esteem, which Bishop Percy Golden has earned from the citizens of Jacksonville Beach and as a token of their genuine appreciation of his dedicated service to the Beaches Community, the City presents this Proclamation to Bishop Percy Golden for a job well done.

Authenticated this 5th Day of September, 2017.




William Charles Latham, MAYOR



City of
Jacksonville Beach
Police Department
101 Penman Road, South
Jacksonville Beach
FL 32250
Phone: 904.247.6343
Fax: 904.247.6342

www.jacksonvillebeach.org

To: George Forbes, City Manager
From: Patrick K. Dooley, Chief of Police
Subject: Approve Purchase of a Comprehensive New Video Monitoring and Recording System from Siemens Industry, Inc., for the Downtown and South Beach Redevelopment Districts
Date: August 27, 2017

ACTION REQUESTED

Approve the purchase of a comprehensive new video monitoring and recording system.

BACKGROUND

The City of Jacksonville Beach has purchased and installed a variety of camera systems over the past twenty years. These systems were installed primarily downtown, at some of the City's utility facilities, at the Police Building, and in South Beach Park. The oldest of these systems was installed in 1998, and the newest was installed in 2005. The camera system's components are no longer manufactured, and parts are no longer available.

In order to conform with security and regulatory requirements for electrical utilities, Beaches Energy reviewed several vendors and selected Siemens Industry, Inc., as its camera vendor. Siemens Industry, Inc. installed a multi-view camera system which has been in use for the last eight months. The camera views are excellent, and the equipment is easy to use and operate. The City's Information Systems Division recommends that we continue to use Siemens Industry, Inc., and have their company replace the broken/obsolete camera system with a completely new system, utilizing up-to-date technology. This camera system is available through the NJPA (National Joint Powers Alliance), a nationwide agency providing competitively procured products and services to government and non-profit entities.



The comprehensive system being recommended will contain 59 cameras comprised of forty-four 5 megapixel, high definition analytic dome cameras with infrared and fifteen other cameras at various locations throughout the City.

The locations of the cameras and wireless network are designed to replace the existing camera systems, and additional cameras will be obtained to provide more coverage. The cameras will transmit signals to the radio tower located at the Operations & Maintenance Facility, and from there to a server located in the Police Department where the images from each camera will be stored.

Siemens Industry, Inc. will provide the material and labor to install the new video management system and wireless networking system, along with high definition internet protocol dome cameras. The new system will provide ultra-clear video images in real time high definition video. This new video management solution will be connected to the existing network to allow for remote access from other PCs, smartphones and/or tablets. This solution is designed to endure many years while providing outstanding video footage and the evidence needed in a forensic video format. It will accommodate future expansion and provide an open platform for future integration with other systems.

No additional licensing fees will be required once the new system is set up. In the event there is an upgrade to the software, it can be downloaded from the manufacturer's website free of charge. However, due to our corrosive environment, a maintenance agreement for the system is needed.

As 45 of the cameras are located in the Downtown District and 3 are located in South Beach Park, these cameras are eligible for funding from the Community Redevelopment Agency, which at their August 28, 2017 meeting approved this purchase. The Federal Equitable Sharing Fund will be used to fund the balance of the system as shown in the table below.

	Downtown CRA	South End CRA	Federal Equitable Sharing
Number of Cameras	45	3	11
Cost	\$253,638	\$12,812	\$26,205
Annual service agreement (1 year)	\$36,100	\$2,700	\$5,080
Service agreement (5 years)	\$180,500	\$13,500	\$25,400

RECOMMENDATION

Approve the purchase from Siemens Industry, Inc., a video monitoring and recording system located in the City's redevelopment districts, as described in a memo from the Chief of Police dated August 27, 2017.

ATTACHMENT
Cameras to be Purchased

The number of cameras and locations throughout the CRA will be as follows:

- Six (6) cameras located at Oceanfront Park;
- Nine (9) cameras in the Latham Plaza area to include the Latham Plaza parking lot as well as 1st Avenue North and 1st Street North and the Boardwalk;
- Two (2) cameras at 1st Avenue North and 2nd Street North;
- Five (5) cameras at City Hall, to include a view of the surfer statue in Latham Plaza;
- Six (6) cameras in and around the Beach Boulevard street end, the Lifeguard station, and Beach Boulevard at 1st Street North and South;
- Two (2) cameras on the Boardwalk at 2nd Avenue North;
- Two (2) cameras in the 100 block of 2nd Avenue North;
- Three (3) cameras at 3rd Avenue North and 1st Street North;
- Three (3) cameras at 3rd Avenue North and 2nd Street North;
- Six (6) cameras in the area of the Pier, the Pier parking lot, and 4th Avenue North and 1st Street North;
- One (1) camera at 2nd Street North and 4th Avenue North; and
- Three (3) cameras at South Beach Park for the South Beach Redevelopment District.

**JACKSONVILLE
BEACH**

City of

Jacksonville Beach

Police Department

101 Penman Road, South

Jacksonville Beach

FL 32250

Phone: 904.247.6343

Fax: 904.247.6342

www.jacksonvillebeach.org

To: George D. Forbes, City Manager

From: Patrick K. Dooley, Chief of Police

Subject: Draw from Federal Equitable Sharing to Purchase a Comprehensive New Video Monitoring and Recording System and Five-Year Service Agreement from Siemens Industry Incorporated for the Interior and Exterior of the Police Department

Date: August 27, 2017

ACTION REQUESTED

Approve a draw from the Federal Equitable Sharing Fund of **\$51,605** to purchase a comprehensive new video monitoring and recording system, and a five-year service agreement for the police department.

BACKGROUND

In 1998, The City of Jacksonville Beach built a new building for the police department. At the time the building was constructed, the police had a limited camera system installed that included both interior and exterior cameras. Over the years, the police added recording capabilities to certain areas of the building to include the sally port area, booking area, and several exterior locations.

After more than 19 years of service, this system has become obsolete. More than half of the camera sites are no longer operational. The cameras and the equipment used to monitor and operate the system are no longer manufactured, and there are no replacement parts available.

The comprehensive system recommended for the police department is by Siemens. It consists of eleven (11) 3-megapixel high definition analytic dome cameras with infrared. The system will use wireless to transmit the signal to the server located in the police department where it will be recorded and stored.



Some of the highlighted features of the new cameras include the following:

- Advanced video pattern detection technology;
- Zoom and content adaptive integrated infrared LEDs to provide uniform illumination in the dark, even at 0 lux, up to a maximum range of 30 meters (98 feet);
- Triple exposure ultra-wide dynamic range;
- Idle scene mode which lowers bandwidth and storage usage;
- and
- Forensic zooming in live or playback mode.

The complete system can be purchased and installed for **\$26,205** from Siemens Industry Incorporated. Additionally, a five-year complete service agreement is also being requested for annual fee of **\$5,080**, totaling **\$25,400** over the five-year period, bringing the total cost of the system and service to **\$51,605**.

RECOMMENDATION

Approve a draw from the Federal Equitable Sharing Fund of **\$51,605** to purchase a comprehensive new video monitoring and recording system for the police department, as detailed in the memo from Chief of Police Patrick Dooley dated August 27, 2017.

City of
Jacksonville Beach
Police Department
101 Penman Road, South
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www.jacksonvillebeach.org

To: George D. Forbes, City Manager
From: Patrick K. Dooley, Chief of Police
Subject: Request to Expend Funds for Yearly Purchase of Ammunition
Date: August 27, 2017

ACTION REQUESTED

Approve the purchase of ammunition for the police department totaling **\$32,962.40** from Florida Bullet/Vista Outdoor, who is the sole factory-authorized law enforcement distributor for Federal Premium Law Enforcement Ammunition in the State of Florida. (See sole source letter attached.)

BACKGROUND

The police department places one ammunition order each year to satisfy ammunition needs for the entire department. This purchase includes duty ammunition and practice ammunition for all department-owned and all department-authorized firearms. (See attached ammunition description.)

In previous years, the police department experienced issues with ammunition purchased from state contract. Some of these issues were related to quality control (e.g., improper seating of rounds, wrong caliber rounds in boxes, bent rounds, etc.), while other issues caused one firearm to have a catastrophic failure (exploded breach); the ammunition manufacturer replaced the rifle due to this failure.

After switching to Federal Premium Law Enforcement Ammunition, the department has not observed any quality control issues nor had any noted ammunition failures. Federal Premium Law Enforcement Ammunition is currently not available on state contract.

Florida Bullet/Vista Outdoor, who is the sole wholesale distributor in the State of Florida, was able to provide pricing for Federal Premium Law Enforcement Ammunition. The price provided by Florida Bullet/Vista Outdoor exceeds the state contract pricing by \$850.27.



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RECOMMENDTION

Approve the purchase of police department ammunition as Sole Source from Florida Bullet/Vista Outdoor with funds as described in an August 27, 2017, memorandum from Police Chief Patrick K. Dooley entitled, "Request to Expend Funds for Yearly Purchase of Ammunition."

Type of Ammunition to be Purchased

TYPE	NUMBER of ROUNDS	PRICE
.380 Duty	1,000	\$240.90
9mm Practice	10,000	\$2,249.00
9mm Duty	1,000	\$283.90
.45 Practice	47,000	\$14,706.30
.45 Duty	6,000	\$2,243.40
Rifle .223 Practice	27,500	\$9,894.50
Rifle .223 Duty	2,500	\$1,189.50
Rifle .308 Duty	2,200	\$2,154.90
Total Amount		\$32,962.40



Vista Outdoor
Shooting Sports
Law Enforcement Sales
900 Ehlen Drive
Anoka, MN 55303

www.vistaoutdoor.com

January 4, 2017

To Whom It May Concern:

In reference to Vista Outdoor, Law Enforcement distributors in the State of Florida, Florida Bullet, in Clearwater, FL at this time is the only factory authorized Law Enforcement Distributor in the State of Florida for CCI-Speer and Federal Cartridge products, which includes Force on Force a section of Federal Cartridge Company which is owned by Vista Outdoor.

Presently, Florida Bullet is the only Law Enforcement Distributor authorized for drop shipments directly from the factory within Florida.

Thank you for your business and interest in our products.

A handwritten signature in black ink that reads "Steve Kehrwald".

Steve Kehrwald
Vice President
Law Enforcement, Government & Intl. Sales

City of

Jacksonville Beach

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11 North Third Street

Jacksonville Beach

FL 32250

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www.jacksonvillebeach.org

MEMORANDUM

TO: George D. Forbes, City Manager
FROM: Ann Meuse, Human Resources Director
SUBJECT: Employee Benefit Renewals for Calendar Year 2018
DATE: August 23, 2017

ACTION REQUESTED

Approve contracts, effective January 1, 2018 with:

- Florida Blue for medical insurance
- MetLife for dental insurance
- SunLife for life insurance
- Advantica for voluntary vision insurance

Authorize the City Manager to extend the contract with Abentras, the City's insurance agent/broker and employee benefit administrator, through October 1, 2020.

BACKGROUND

City employees and retirees are covered by multiple carriers for medical, dental, vision, life, and voluntary benefits. All of these benefits will renew on January 1, 2018.

The City is very pleased to be able to continue to offer the same HMO and PPO medical plan options with Florida Blue to employees, retirees and their dependents with a 1.46% increase for 2018, which is significantly below the national averages.

Due to the City's favorable experience, Florida Blue quoted a 3% increase in health insurance premiums for 2018. With the assistance of Abentras, the City was able to further reduce this increase to 1.46% through negotiations with Florida Blue and by applying the \$81,109 Affordable Care Act rebate received for 2017. As required by law, the Affordable Care Act rebate must be distributed to the employees, and the City has elected to do this through a reduction in premiums for 2018.



Memorandum to George D. Forbes

August 23, 2017

Page 2 of 3

Medical

The 2018 renewal increase from Florida Blue is 1.46% for a projected annual cost to the City of \$2,551,265, which is \$36,699 higher than last year. See *Exhibit A* for current and proposed rates.

Dental

MetLife will continue to offer three dental plan options: DHMO (Dental Health Maintenance Organization), low PPO (Preferred Provider Organization) option and high PPO option. Although the City has had very high utilization of its dental insurance with a claims experience at a 91% loss ratio, Abentras was able to negotiate a 13% rate increase with MetLife for 2018. (The low PPO option and high PPO option will increase 14% and the DHMO option will remain at the 2017 rate for a net overall increase of 13%). Abentras was also able to negotiate a 9% cap on dental insurance rates for 2019. The projected annual cost to the City for dental insurance in 2018 is \$72,738, which is a \$4,564 increase from 2017.

Life and Disability

The City provides employees \$25,000 in life insurance coverage through SunLife. The rates for SunLife have been flat for the last four years and the renewal was set for an increase this year. The City's cost for this coverage is projected to be \$20,853 in 2018, which is \$2,893 higher than last year.

All other life and disability benefits are offered on a voluntary basis to employees. Voya critical illness, gap and accident insurances will remain flat. SunLife, which also provides additional voluntary life and disability insurance, has made some minor adjustment to rates within a few of the age groups.

Vision

Advantica will continue to offer vision benefits on a voluntary basis to employees at the current 2017 rates.

Memorandum to George D. Forbes

August 23, 2017

Page 3 of 3

Abentras Contract Extension

In 2012, the City entered into a contract with Abentras to provide agent/broker and administrative services for health insurance and other employee benefits. The City contracted with Abentras for two years, with two extensions for two years each. The contract with Abentras will expire on October 1, 2018. Abentras has provided exceptional service to the City, and has enabled the City to contain annual insurance costs at rates well below industry standards, as evidenced by this year's increase of 1.46%. Given the uncertainty in the health insurance market place and status of the Affordable Care Act, the City is recommending that the City Council authorize the City Manager to extend the Abentras contract for an additional two years to October 1, 2020.

RECOMMENDATION

Approve contracts with Florida Blue, MetLife, SunLife, and Advantica for employee health, dental, life, and vision, and authorize the City Manager to extend the contract with Abentras, the City's insurance agent/broker and employee benefit administrator, through October 1, 2020.

EXHIBIT A
HEALTH INSURANCE RENEWAL RATES WITH BROKER FEES
CALENDAR YEAR 2018

CITY MONTHLY RATES				
COVERAGE TIER	CURRENT		RENEWAL	
	HMO	PPO	HMO	PPO
Employee	\$552.31	\$552.31	\$560.37	\$560.37
Employee + Spouse	\$800.87	\$800.87	\$812.56	\$812.56
Employee + Child(ren)	\$800.87	\$800.87	\$812.56	\$812.56
Employee and Family	\$1,088.01	\$1,088.01	\$1,103.89	\$1,103.89
Monthly Cost	\$193,750.95	\$15,796.23	\$196,578.68	\$16,026.77
Annual City Cost*	\$2,514,566.16		\$2,551,265.40	
Annual Increase \$36,699.24 1.46%				

**Based on current enrollment*

EMPLOYEE MONTHLY RATES				
COVERAGE TIER	CURRENT		RENEWAL	
	HMO	PPO	HMO	PPO
Employee	\$0.00	\$142.28	0.00	\$144.35
Employee + Spouse	\$305.55	\$581.32	\$310.00	\$589.78
Employee + Child(ren)	\$250.13	\$512.54	\$253.77	\$520.00
Employee and Family	\$683.77	\$1,073.95	\$693.73	\$1,136.11
Monthly Cost	\$38,849.64	\$6,862.98	\$39,415.59	\$6,962.83
Annual Employee Cost*	\$548,551.44		\$556,541.04	
Annual Increase \$7,989.60 1.46%				

**Based on current enrollment*

TOTAL MONTHLY COSTS				
COVERAGE TIER	CURRENT		RENEWAL	
	HMO	PPO	HMO	PPO
Employee	\$552.31	\$694.59	\$560.37	\$704.72
Employee + Spouse	\$1,106.42	\$1,382.19	\$1,122.56	\$1,402.34
Employee + Child(ren)	\$1,051.00	\$1,313.41	\$1,066.33	\$1,332.56
Employee and Family	\$1,771.78	\$2,207.81	\$1,797.62	\$2,240.00
Total Monthly Cost	\$232,600.59	\$22,659.21	\$235,994.27	\$22,989.60
Total Annual Cost*	\$3,063,117.60		\$3,107,806.44	
Annual Increase \$44,688.84 1.46%				

**Based on current enrollment*

August 22, 2017

City of
Jacksonville Beach
City Hall
11 North Third Street
Jacksonville Beach
FL 32250
[P] 904.247.6268
[P] 904.247.6276

www.jacksonvillebeach.org

TO: George Forbes, City Manager
FROM: Ty Edwards, Public Works
SUBJECT: Award Unit Price Bid # 1617-07, "Hopson Road Area Water & Sewer Infrastructure Improvements Project"

ACTION REQUESTED:

Award Unit Price Bid 1617-07, titled "Hopson Road Area Water & Sewer Infrastructure Improvements Project", to the lowest bidder, *Baker Klein Engineering, PL.*

BACKGROUND:

The objectives of this project are to: 1) upgrade the City's fire protection capability to the Hopson Road area, and 2) extend the City's water and sanitary sewer systems to serve the properties along the private extension of Hopson Road, which are adjacent to the Intracoastal Waterway. The project includes:

PROJECT OVERVIEW	
<u>City Water Distribution System</u>	<u>City Sanitary Sewer System</u>
Summary - BASE BID ITEMS	
<ul style="list-style-type: none"> • Replace 700 LF (+/-) of old 6" cast iron with new 8" PVC water mains • Install 900 LF(+/-) of new 8" and 6" PVC water mains • Install 3 new fire hydrants • Replace 9 old city water services • Install 8 new city water services • Connect 4 existing property water lines to the new city water services 	<ul style="list-style-type: none"> • Install 1050 LF (+/-) of new 8" PVC sanitary sewer mains • Install 8 new sewer manholes • Install 8 new city sewer services • Abandon 4 existing property septic systems and connect to new city sewer services
Summary – Alternate No. 1	
	<ul style="list-style-type: none"> • Extend new 8" PVC sanitary sewer main under drainage ditch to the property to the south • Install 1 new sewer manhole at the end of the sewer main extension



The Invitation to Bid was advertised, eighteen (18) bid packages were transmitted and five (5) bids were received. The city staff evaluated the bids and recommend award to **Baker Klein Engineering**, the lowest, qualified bidder. The bid tabulation sheet is attached.

The project cost summary and staff recommendation are shown in the following chart.

Unit Price Bid 1617-07, Hopson Road Water & Sewer Infrastructure Improvements Project		
<u>DESCRIPTION</u>	<u>COST</u>	<u>RECOMMENDATION</u>
• Base Bid (based on estimated quantities)	\$ 428,852.00	• Recommend award of the <u>Total Bid</u> to the lowest bidder, <i>Baker Klein Engineering, PL</i>
• Alternate No. 1 Bid (based on estimated quantities)	\$ 20,334.50	
<u>Total Bid:</u>	\$ 449,186.50	
15% Contingency:	\$ 67,378.00	
CONSTRUCTION GRAND TOTAL:	\$ 516,564.50	

¹ Staff recommends a 15% contingency due to the unknown soil conditions and site-specific difficulties in the area.

² The St Johns River Water Management District is participating with the City in a cost-share grant reimbursement for 33% of sewer and associated costs up to \$84,517.

³ Staff recommends a portion of the project construction cost be recouped by assessing the properties receiving direct benefit. Under separate memorandum, Council will consider adoption on the 1st reading of the Special Assessment Ordinance 2017-8094.

⁴ Notice-to-Proceed on this project will be issued after the Council holds a Public Hearing and considers adoption on the 2nd reading of the assessment ordinance, which is currently scheduled for the 9/18/2017 Council Meeting.

⁵ Funds are available in the Water & Sewer Fund. The FY2017 Water & Sewer Budget will be adjusted accordingly at year-end.

⁶ The cost-share grant reimbursements and the assessments are to be placed in the Water & Sewer Fund as they are received.

RECOMMENDATION:

Award the Total Bid for Unit Price Bid Number 1617-07, titled "Hopson Road Area Water and Sewer Infrastructure Improvements Project" to the lowest bidder, **Baker Klein Engineering, Professional Limited Liability Corporation**, at a cost, based on estimated quantities, of \$449,186.50 plus a 15% contingency, for a total cost not to exceed \$516,564.50, as explained in the memorandum from the Public Works Director dated August 22, 2017. This bid award is contingent on the adoption of Special Assessment Ordinance 2017-8094.

City of Jacksonville Beach Bid Tabulation Form

Unit Price Bid 1617-07,

“Hopson Road Area Water & Sewer Infrastructure Improvements Project”

Bid Opening: July 26, 2017	BIDDERS				
	A	B	C	D	E
Base Bid	\$428,852.00	\$964,915.00	\$829,725.11	\$1,172,859.39	\$591,506.60
Alternate No. 1	\$20,334.50	\$38,770.00	\$56,394.91	\$101,061.00	\$27,868.00
Total Bid (Base Bid + Alternate No. 1)	\$449,186.50	\$1,003,685.00	\$886,120.02	\$1,273,920.39	\$619,374.60
<i>Plan Holders: 18</i>		<i>Bid Responses: 5</i>			
A	<u>BAKER KLEIN ENGINEERING, PL</u>, lowest bidder, Recommend AWARD of Total Bid (Base Bid + Alternate No. 1)				
B	GRIMES UTILITIES, INC.				
C	DB CIVIL CONSTRUCTION, LLC				
D	JAX UTILITIES MANAGEMENT, INC.				
E	UNITED BROTHERS DEVELOPMENT CORP.				

OVERVIEW - Hopson Road Area Program

- Upgrade City's Fire Protection Capability
- Extend City Water & Sewer systems to serve properties on private extension of Hopson Rd

Existing Water Mains to Remain

Church of Our Savior Project (completed)

- Installed new 8" water main
- Installed 2 new fire hydrants

City Hopson Rd Area Water & Sewer Project

(Bid 1617-07, Base Bid)

- Replace 700 LF (+/-) old 6" with new 8" PVC water main
- Replace 9 old city water services
- Install 1 new fire hydrant

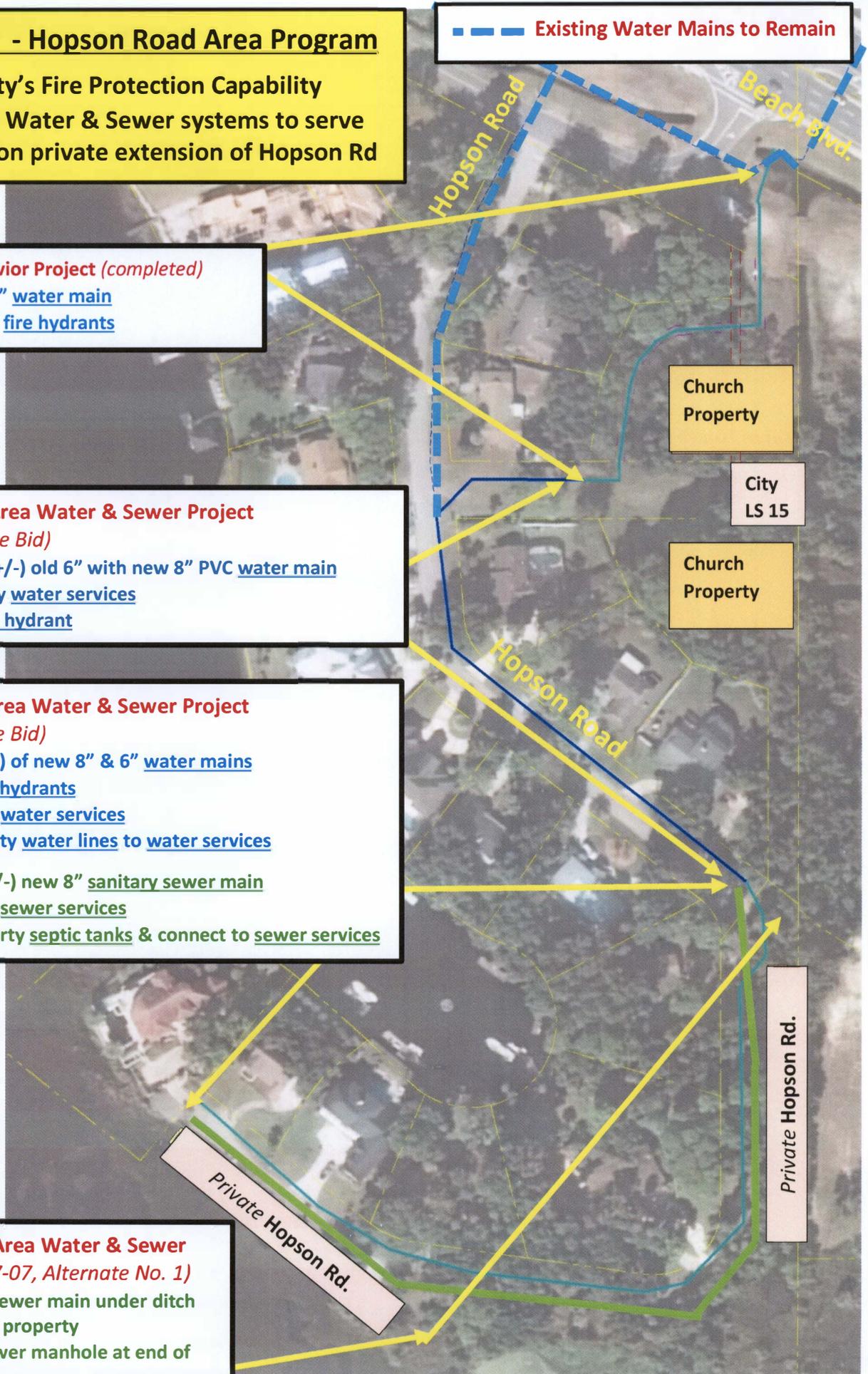
City Hopson Rd Area Water & Sewer Project

(Bid 1617-07, Base Bid)

- Install 900 LF (+/-) of new 8" & 6" water mains
- Install 2 new fire hydrants
- Install 8 new city water services
- Connect 4 property water lines to water services
- Install 1050 LF (+/-) new 8" sanitary sewer main
- Install 8 new city sewer services
- Abandon 4 property septic tanks & connect to sewer services

City Hopson Rd Area Water & Sewer Project (Bid 1617-07, Alternate No. 1)

- Extend new 8" sewer main under ditch to the southerly property
- Install 1 new sewer manhole at end of sewer extension





Overview Map
Assessment Area
(along Private Access Extension Hopson Road)

City of

Jacksonville Beach

City Hall

11 North Third Street

Jacksonville Beach

FL 32250

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www.jacksonvillebeach.org

MEMORANDUM

TO: Mayor Latham
Members of the City Council

FROM: Trish Roberts
Deputy City Manager

DATE: August 30, 2017

RE: Adopt Resolution 1981-2017, Establishing Fees for Special Events

ACTION REQUESTED

Adopt Resolution 1981-2017 establishing fees for special events and making the resolution effective for events taking place after January 1, 2018.

BACKGROUND

Associated with revisions to the City of Jacksonville Beach's Special Event Policy, fees, charges and deposits for special events were reviewed. These charges help offset the cost of facilities maintenance, insurance and the cost of downtown services such as public safety and public works. The fees were last adjusted in 2013.

A two-page summary of the proposed rate changes is attached. The security deposit for the Facility Rental Area has been increased from \$1,000 to \$2,500 for festivals. The increase is to provide assurance that all agreed upon fees and charges will be paid to the City. No change has been made to the Facility Rental Area fee for special events. Facility Rental Area fees will be charged for the setup day and the day(s) of the event. If the post event cleanup continues past noon on the day after the conclusion of the event, additional Facility Rental Area fees may be charged.

New fees have been added for the recent addition to the SeaWalk Pavillion (covered area, east of the stage), for the rental of ½ of the Latham Plaza parking lot, and administrative fees to cover the time that staff spends in the planning, preparation, coordination, and oversight of special events. The administrative



charges were developed based on estimates of time spent and hourly labor rates that each department involved in special events incurs on an average basis.

The attached rate resolution contains numerous strikeouts, reflecting the following changes:

- Some sections were moved to a different part of the resolution to improve its organization;
- A few sections were removed because the City no longer provides those products or services (trash can liners, grease vats and dumpsters);
- Rates for Police Department services have been removed from the resolution, as they are set by Police Department policy;
- Descriptions of rates and charges have been clarified or removed;
- Dollar amounts for fees and charges have been consolidated on one page at the back of the resolution, rather than being scattered throughout the document.

RECOMMENDATION

Adopt Resolution 1981-2017 establishing fees for special events.

PROPOSED Rates - Changes highlighted in yellow

FESTIVALS	SECURITY DEPOSIT	FEES PER DAY	ADMIN FEES PER EVENT
Includes all areas except the Latham Plaza parking lot	\$ 2,500; current = \$1,000	\$2,000	\$2,000; current = \$0
Latham Plaza Parking Lot – Only available during the months of November, December, January, & February, except for the Great Atlantic Seafood Festival held in March, Springing the Blues, Oktoberfest and the Air Show	\$500	\$1,000	
Half of the Latham Plaza Parking Lot - fencing may be required	\$250	\$500	
SPECIAL EVENTS	SECURITY DEPOSIT	FEES PER DAY	ADMIN FEES PER EVENT
Seawalk Pavilion Stage	\$500	\$500	\$250 (per department, up to a maximum of \$1,000; current = \$0)
Seawalk Pavilion Lawn area	\$500	\$300	
Latham Plaza	\$500	\$500	
Beach Events	\$500	\$100	
Latham Plaza Parking Lot – Only available during the months of November, December, January, & February, except for the Great Atlantic Seafood Festival held in March, Springing the Blues, Oktoberfest and the Air Show	\$500	\$1,000	
Half of the Latham Plaza Parking Lot - fencing may be required	\$250	\$500	
SEAWALK PAVILION COVERED AREA	SECURITY DEPOSIT	FEES PER HOUR	ADMIN FEES PER EVENT
Seawalk Pavilion Outdoor Covered Area (NEW AREA NOT IN PREVIOUS RATE RESOLUTION)	\$200 if no alcohol is consumed \$400 if alcohol is consumed	\$150 3 hour minimum	\$100

	Current Rate	New Rate
Licensed electrician (per hour)	\$120	\$120
Police Officers - Regular Hours (non-holiday)		**
Police officer (per hour)	\$32.50	\$45
Police supervisor (per hour)	\$37.50	\$50
Police Officers - Holiday Hours		
Police officer (per hour)	\$37.50	\$55
Police supervisor (per hour)	\$42.50	\$60
Police Officer - Additional Charge		
Any job in which alcohol is sold or delivered (additional hourly rate)	\$2.50	n/a
Police Vehicle (per officer, per day)	\$25	\$50
Firefighter/Firefighter-Engineer (per hour)	\$32	\$35
Fire Department Supervisor (per hour)	\$38	\$40
Ocean Rescue Lifeguard (per hour)	\$20	\$20
Ocean Rescue Supervisor (per hour)	\$25	\$25
Event Fencing (per day)	\$10 per section	\$500

** Police rates are set by department policy. Rates shown are as of 8-1-2017 and are shown for comparison purposes only.

Introduced By: _____

Adopted: _____

RESOLUTION NO. ~~1926-2013~~1981-2017
RESOLUTION OF THE CITY OF JACKSONVILLE BEACH, FLORIDA,
ESTABLISHING FEES FOR SPECIAL EVENTS

WHEREAS, it is desired to amend the fees for Special Events

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE BEACH, FLORIDA THAT:

SECTION 1: There is hereby established a schedule of rates, charges and fees for festivals and special events held on City facilities; THE FOLLOWING DEFINITIONS AND SCHEDULE OF FEES BE ADOPTED FOR SPECIAL EVENTS:

Fees and charges for Festival and special events fees are designed designated intended primarily to offset the cost to the City resulting from such special events; therefore, except for City-produced or City-contracted events, the City does not waive special event fees for facility rentals or site fees, permits, licenses or other charges for City services, unless approved by the City Council. Any organization or event organizer/producer requesting to hold an event on City property or facilities must pay all facilities rental/site fees, security deposit, and all other fees. The event organizer/producer is responsible for any and all costs for City services as outlined in this document or as determined by each department. Fees and charges for special events are included in this resolution as Attachment A.

Facility rental fees, security deposit and fees for services provided by City of Jacksonville Beach Departments are outlined in the Fee Schedule section of this document. All Advance Fees, as defined further in this section resolution, must be paid before issuance of a special events permit Special Event Permit. For first-time festivals and special events, the City may require the organizer/producer to pay in advance all fees and personnel costs.

A. SECURITY DEPOSIT

A security deposit must be furnished prior to receiving a special event permit Special Event Permit. The amount of the deposit will be determined by the scope of the event based on the type of event and the rental areas requested. outlined in on the Fee Schedule of this document. Charges for security deposits are included in this resolution as Attachment A.

1. The security deposit will be returned within thirty (30) calendar days provided: 1) no damages to City property occur as a result of during the event; 2) the facilities are left clean and orderly; 3) all required documents have been provided and, 4) any and all fees and charges associated with the event have been paid.

2. A site review by ~~a City representative~~ Parks & Recreation Department personnel and the event organizer/producer will determine whether the facilities have been cleaned properly and that no structural damage has occurred.
3. The costs, if any, to repair or replace damaged or missing City of Jacksonville Beach property, ~~or to clean the facility as required as stated elsewhere~~ in this document, and to reimburse any unpaid City personnel will be deducted from the security deposit. The event organizer/producer will be liable for any additional expenses for damage to City property or other costs over the amount of the deposit.

B. FACILITY RENTAL AREA RATES FEES

- ~~1. City departments hosting events are exempt from facility fees, security deposits and some City services costs as determined by the providing department.~~
- 2.1. The facility rental Facility Rental Area fees includes access to and use of electricity, barricades, and trash containers as available at the site. If the equipment is not on site, it will be the responsibility of the organizer/producer to transport said equipment. Should the need for electricity, barricades, trash containers, etc., exceed the City's availability or capability, the cost of auxiliary power, and procurement and transport of barricades, trash containers, etc., will be the responsibility of the event organizer/producer. The Facility Rental Area is defined in Attachment B.
- ~~3.2. The Latham Plaza Parking Lot is only available for rent during the months of November, December, January, and February except for Springing the Blues (April), the Great Atlantic Festival (June), Oktoberfest (October) and the Air Show (November).~~
- ~~3. Charges for facility rental area fees are listed in Attachment A.~~
- ~~4. The Administrative Fee is intended to pay for City personnel costs related to the planning, preparation, and coordination and oversight of the event and isare also included in the Facility Rental Area fees Attachment A.~~

C. ADVANCE FEES

- ~~1. Advance fees, which include the security deposit, and the Facility Rental Area fees and the administrative fees, are due before issuance of a Special Event Permit, and are due not less than forty-five (45) calendar days before the date of the event. These fees are cumulative.~~
- ~~2. Daily fees (Facility Rental Area Charges regarding Fees per Day) accrue from the first day set-up begins until the conclusion of the event. If event clean-up continues past 12:00 noon on the day after conclusion of the event, Fees per Day additional Facility Rental Area Fees may will be additionally assessed on the day of clean-up.~~

3. Administrative Fees include personnel costs associated with the review, planning, preparation and inspections prior to the event, coordination during the event, and inspections and after-action activities post-event.

A security deposit must be furnished prior to receiving a special event permit. The amount of the deposit will be determined by the scope of the event as defined below. These fees are cumulative.

	SECURITY DEPOSIT	FEES PER DAY
FESTIVALS (INCLUDES ALL AREAS EXCEPT THE LATHAM PLAZA PARKING LOT)	\$ 1,000	\$ 2,000
STAGE	\$ 500	\$ 500
LATHAM PLAZA EAST OF 1 ST STREET	\$ 500	\$ 300
LATHAM PLAZA WEST OF 1 ST STREET	\$ 500	\$ 500
BEACH EVENTS	\$ 500	\$ 100
LATHAM PLAZA PARKING LOT ONLY AVAILABLE DURING THE MONTHS OF OCTOBER, NOVEMBER, DECEMBER, JANUARY, & FEBRUARY, EXCEPT FOR THE GREAT ATLANTIC SEAFOOD FESTIVAL HELD IN MARCH, SPRINGING THE BLUES AND THE AIR SHOW	\$ 500	\$ 1,000

[JLZ1]

CD. ELECTRICIAN FEES

1. Should the City deem it necessary, or at the request of the organizer/producer, a licensed electrician will review the site plan and prepare connections for electrical power requested by the applicant. Fees may be assessed for this service.
2. In addition, an hourly fee will be charged to the organizer/producer to set up and connect vendors' and/or providers' electrical needs for the event.
3. Should the services of an electrician be required on-site during the event due to the nature of the event or electrical requirements, the organizer/producer is responsible for the additional hourly fees.
4. Hourly fees for a licensed electrician will be as shown on Attachment A.

DE. CLEAN-UP FEES

In order to ensure a clean, sanitary environment during and after events held at City facilities, the event organizer/producer is responsible for, but not limited to, the following items: listed below.

1. **Trash Removal** – The event producer/organizer is required to clean up all of the areas used during the event, including the Facility Rental Area, beach, and any surrounding areas. Cleanup includes, but is not limited to, bagging all trash and debris generated by the event and hauling the trash from the area and disposing off-site.

If any –areas are left in less than satisfactory condition as determined by Parks & Recreation Department personnel and/or the City’s beach contractor, the cost to clean up will be deducted from the security deposit. Should the cost exceed the security deposit, additional fees will be assessed for the cost of the cleanup in relation to the situation and the event producer/organizer will be billed. **Site Clean-up** – Includes crew and removal of litter, debris, and food during and upon completion of the hours of the event. The City may provide trash can liners and a trash dumpster for each event. The fees are the following:

— Trash can liners (box of 100) – \$30.36 or at current purchase price; and

<u>— Dumpster</u>	
<u>2 yard</u>	<u>\$ 42.00</u>
<u>4 yard</u>	<u>\$ 84.00</u>
<u>6 yard</u>	<u>\$126.00</u>
<u>8 yard</u>	<u>\$168.00</u>

The event organizer/producer is responsible for scheduling the delivery and pick up of dumpsters and for paying any associated costs.

2. **Pressure Washing** – Required in areas where grease and/or other substances are present after an event.

- a. Pressure washing of vendor and eating areas will be a requirement for events where food and/or beverages are served at the event. The cost will be the responsibility of the event organizer/producer.

- b. Pressure washing will be required as determined by Parks & Recreation Department personnel in areas where the odor of grease and/or other substances is present after an event, and where a vendor has not adequately protected the facility from grease or other substances.

3. **Trash Removal** – The event producer/organizer is required to clean up all of the areas used during the event, including the Facility Rental Area, beach, and any surrounding areas. Clean up includes, but is not limited to, bagging all trash and debris generated by the event and hauling the trash from the area and disposing off-site. Should any areas be left in less than satisfactory condition as determined by Parks & Recreation Department personnel and/or the City’s beach contractor, the cost to clean up will be deducted from the security deposit. Should the cost

~~exceed the security deposit, additional fees will be assessed for the cost of the clean-up in relation to the situation.~~

~~34. Grease Vat – The City may provide up to two (2) grease vats for each special event which sells food prepared with grease. The fee for grease vats is \$50 per day per grease vat event producer/organizer is responsible for providing adequate grease vats and making arrangements for their proper disposal.~~

~~1. Beach Trash Removal~~

~~The event producer/organizer is required to clean up the beach and surrounding area, bag all trash and debris generated by the event, and to haul the trash off the beach and dispose of it off site.~~

~~2. Site Clean up~~

~~Includes crew, and removal of litter, debris, and food during and upon completion of the hours of the event.~~

~~Pressure Washing~~

~~Required in areas where grease is present after an event.[JLZ2]~~

~~E. ADVANCE FEES~~

~~Advance fees, which must be paid before issuance of a Special Event Permit, are Facility Rental and Security Deposit.[JLZ3]~~

~~F. POLICE OFFICERS SECURITY PAY SCHEDULE FOR FESTIVALS AND SPECIAL EVENTS~~

~~All arrangements for police officers security at a festival or festival or special event shall be made sixty (60) calendar days two (2) weeks in advance of the event. Arrangements for police security services at festivals and special events shall be made by contacting the Special Events Chairman. When three (3) officers or more are required, one will be designated as supervisor and will receive supervisor rates. Additional police personnel and onsite police vehicle(s) may be required by the Chief of Police or designee as deemed necessary for public safety.~~

~~1. Hourly Fees: Minimums and Payment Schedule~~

- ~~a. All off-duty jobs require a three (3) hour minimum payment per officer.~~
- ~~b. All officers working extra duty jobs will be paid at the end of their assignment by the organizer/producer.~~

~~2. Cancellation:~~

~~To cancel police personnel an extra duty job, the requesting person must call the police communications center at 904-(270-1663) and inform the communications officer to cancel the officer(s).~~

- a. a. The call must be received by the communications officer at least threetwenty-four (243) hours before the start of extra duty the job (except for events cancelled due to weather and City emergencies).
- b. b. If the job is canceled after the threetwenty-four (243) hour time period, each officer(s) must be paid a three (3) hour minimum.

3. Fee Schedule

Fees for Police Department services are set by Police Department policy and are not included in this resolution. The fee schedule for police personnel is listed below:

*City recognized holidays are New Year's Day, Dr. Martin Luther King's Birthday, Memorial Day, July 4th, Labor Day, Veteran's Day, Thanksgiving Day, the Friday following Thanksgiving Day, and Christmas Day.

G. FIRE DEPARTMENT PERSONNEL SCHEDULE FOR FESTIVALS AND SPECIAL EVENTS

All arrangements for fire/rescue personnel at a festival or special event shall be made fifteen (15) calendar days in advance of the event. Charges for Fire Department personnel will be paid by the organizer/producer within 15 days of the conclusion of the event. When two (2) fire/rescue personnel or more are required, one will be designated as supervisor and will receive supervisor rates. Additional fire personnel may be required by the Fire Chief or designee as deemed necessary for public safety.

H. OCEAN RESCUE PERSONNEL

All arrangements for Ocean Rescue personnel at a festival or special event shall be made thirty (30) calendar days in advance of the event. When three (3) Ocean Rescue personnel or more are required, one will be designated as supervisor and will receive supervisor rates. Additional Ocean Rescue personnel may be required by the Ocean Rescue Captain or designee as deemed necessary for public safety. Ocean Rescue personnel will be paid at the end of their assignment by the organizer/producer.

GI. OTHER CITY DEPARTMENTS

Should the services of any other City departments be required to facilitate a festival or special event, the event organizer/producer is required to pay additional fees for those services. Information on fee charges by other departments, if any, will be provided by the said departments. If those fees are not required in advance, they shall be paid by the event organizer/producer within fifteen (15) calendar days after the event.

- 1. Services provided by Recreation, Ocean Rescue, Police, Fire, electrician, etc. will be billed per the Fee Schedule or at the specific employee's overtime rate of pay.

2. The City's contracted electrician may assist in connecting the electrical power needs for any event. There is an hourly fee for this service.
3. Depending on the size and scope of an event, the City may charge a pre-event electric site fee to provide electricity access for vendors and production requirements such as light and sound equipment.

H. ELECTRIC FEES

Hourly Fees for Electrician during an event \$120
 Minimum 2-hour charge for call-out [JLZ4]

I. CLEAN-UP FEES

1. Grease Vat

The City may provide up to two (2) grease vats for each festival or special event which sells food prepared with grease. The fee for the grease vat is \$50 per day per grease vat.

2. Site Clean up

The City may provide trash can liners and a trash dumpster for each event. Fees are as follows:

Trash can liners (box of 100): \$30.36 or at current purchase price

Dumpster:

2 yard	\$ 42.00
4 yard	\$ 84.00
6 yard	\$126.00
8 yard	\$168.00

The event organizer/producer is responsible for scheduling the delivery and pick up of haul-off dumpsters and for any associated costs.

3. Pressure Washing

a. Pressure washing of food vendor and eating areas will be a requirement for events where food is the primary focus of the event. The cost will be the responsibility of the event organizer/producer.

b. Pressure washing will be required as determined by the City or its designated representative in areas where the odor of grease is present after an event, and where a food vendor has not adequately protected the pavement from grease or the grass from refuse.

4. Beach clean up

Should the beach site be left in less than satisfactory condition as determined by Public Works and the City's beach contractor, the cost to clean up will be deducted from the security deposit. Should the cost exceed the security deposit, additional fees will be assessed in relation to the situation. [JLZ5]

J. EVENT FENCING

The City has a limited quantity of event fencing available for rent. The charge for event fencing is shown in Attachment A \$500 per day. The event producer/organizer is responsible for the pick up, set up, ~~and~~ tear down, and return of fencing.

K. BANNERS

Application process, rules, and banner fees and are outlined in the resolution Use of City Street Light Poles for the Posting of Banners.

K. POLICE SECURITY PAY SCHEDULE FOR FESTIVALS AND SPECIAL EVENTS

<u>Extra Duty Job</u> (Off Duty, Uniformed for a 3-hr. min.)	<u>Per Officer</u> <u>Hourly Rate</u>	<u>Supervisor</u> <u>Hourly Rate</u> Event requiring three (3) or more officers
Special Event or Festival Events held on City-recognized Holidays*	\$32.50	\$37.50
City-marked Police Vehicle	\$25 per day, plus officer fees	\$25 per day, plus supervisor fees

[JLZ6] KL OTHER COSTS

Other costs, as deemed necessary by the Special Events Committee, may be assessed.

~~Any job in which alcohol is sold or delivered will have an additional hourly rate of charge of \$2.50 per hour per officer.~~

L. OCEAN RESCUE

Surfman	\$ 20.00
Lieutenant / EMT	\$ 25.00 [JLZ7]

M. FIRE DEPARTMENT PAY SCHEDULE FOR FESTIVALS AND SPECIAL EVENTS

Firefighter/Firefighter Engineer	\$32 per hour
Supervisor	\$38 per hour

[JLZ8]

- * New Year's Day
- Dr. Martin Luther King's Birthday
- Memorial Day
- July 4th

Resolution 1981-2017 Fees for Special Events

~~Labor Day~~
~~Veteran's Day~~
~~Thanksgiving Day~~
~~The Friday following Thanksgiving Day~~
~~Christmas Day~~[JLZ9]

BE IT FURTHER RESOLVED, that this Resolution will ~~become~~ effective ~~April 2,~~
~~2014~~ _____ for events occurring after January 1, 2018. ~~(Any event that has made application on~~
~~or before March 1, 2014 will be eligible for 2013 pricing for the year of 2014.)~~ ~~(This resolution~~
~~will apply to any event making application after the resolution date.)~~

AUTHENTICATED this _____ day of _____, ~~2014~~2017.6

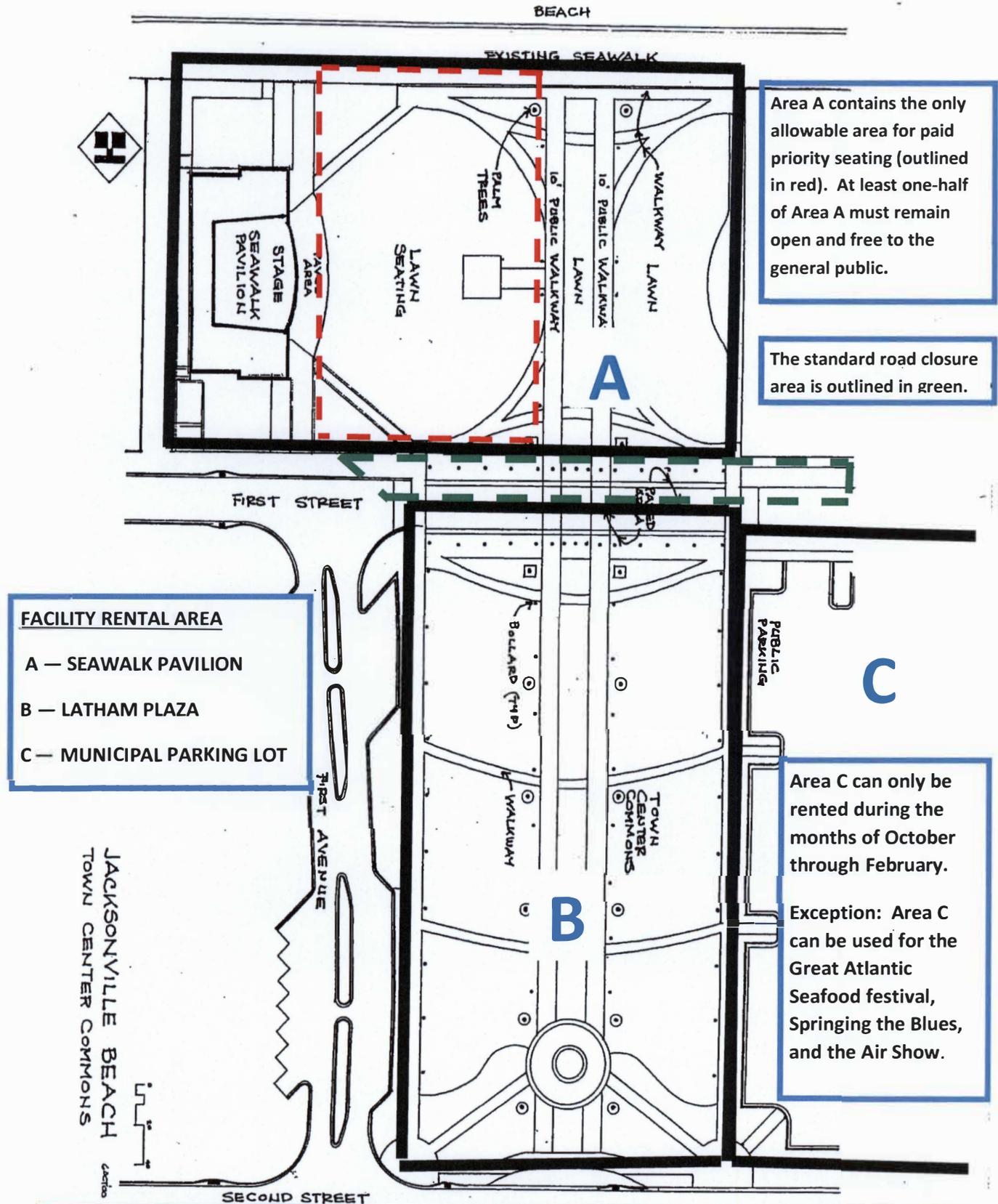
William C. Latham, MAYOR

Judy L. Bullock Laurie Scott, CITY

CLERK

ATTACHMENT A: Fees and Charges for Special Events	Security Deposit	Facility Rental Area Fees (per day)	Administrative Fees (per event)
Security Deposit, Facility Rental Area Fees and Administrative Fees			
Festivals			
Facility Rental Area A and B	\$2,500	\$2,000	\$2,000
Latham Plaza Parking Lot (Facility Rental Area C)	\$500	\$1,000	
Half of the Latham Plaza Parking Lot (may also require the rental of fencing)	\$250	\$500	
Special Events			
Stage	\$500	\$500	\$250 (per department, up to a maximum of \$1,000)
SeaWalk Pavilion (Facility Rental Area A)	\$500	\$300	
Latham Plaza (Facility Rental Area B)	\$500	\$500	
Beach Events	\$500	\$100	
Latham Plaza Parking Lot (Facility Rental Area C)	\$500	\$1,000	
Half of the Latham Plaza Parking Lot (may also require the rental of fencing)	\$250	\$500	
Administrative Fees for Special Events			
Administrative Fees for Special Events will be calculated based on the number of City departments that are required to ensure the safe execution of the event.			
Other Rates			
Licensed electrician (per hour)	\$120		
Firefighter/Firefighter-Engineer (per hour)	\$35		
Fire Department Supervisor (per hour)	\$40		
Ocean Rescue Lifeguard (per hour)	\$20		
Ocean Rescue Supervisor (per hour)	\$25		
Event Fencing (per day)	\$500		
Other Fees & Charges:			
Fees and charges may be assessed based on the cost to provide the goods or services.			

ATTACHMENT B – Facility Rental Area



Area A contains the only allowable area for paid priority seating (outlined in red). At least one-half of Area A must remain open and free to the general public.

The standard road closure area is outlined in green.

- FACILITY RENTAL AREA**
- A — SEAWALK PAVILION
 - B — LATHAM PLAZA
 - C — MUNICIPAL PARKING LOT

Area C can only be rented during the months of October through February.

Exception: Area C can be used for the Great Atlantic Seafood festival, Springing the Blues, and the Air Show.

ALCOHOL MAY BE CONSUMED, DISTRIBUTED AND SOLD IN ALL AREAS WITHIN THE FACILITY RENTAL AREA WHEN REQUIRED FENCING IS IN PLACE

City of
Jacksonville Beach
City Hall
11 North Third Street
Jacksonville Beach
FL 32250
Phone: 904.247.6268
Fax: 904.247.6276

www.jacksonvillebeach.org

MEMORANDUM

TO: The Honorable Mayor
Members of the City Council

FROM: Laurie Scott
City Clerk

SUBJECT: Adopt Resolution 1993-2017, requesting that candidates for office in the City of Jacksonville Beach be allowed to use the Supervisor of Elections' online electronic filing system

DATE: August 19, 2017

Action Requested

Adopt Resolution 1993-2017, requesting that candidates for office and political action committees (PACs) in the City of Jacksonville Beach be allowed to use the Supervisor of Elections' online electronic filing system.

Background

The Duval County Supervisor of Election's Office website has an online electronic Campaign Financial Reporting (CFR) system that allows candidates (and their campaign treasurers) for county and local offices to file campaign finance reports required periodically during each election cycle. Attached to the reports on the system are PDFs of candidate qualifying forms and statements. Committees and PACs can also file their finance reports using this tool. The reports are searchable and information contained in them can be printed or exported. Access to the reporting system (candidate ID and password) is provided by the Supervisor of Elections' Office.

When I last inquired about the possibility of City of Jacksonville Beach candidates for office using this reporting tool, I was told that the City of Jacksonville City Council would have to approve the request.

Use of this reporting tool would allow our candidates, their treasurers and any committees/PACs to avoid making a trip to City Hall during regular business hours (Monday – Friday; 8 am to 5 pm), since they can file from their home or office on



any day of the week. They would also be able to file their financial reports any time prior to midnight on the filing due date.

Action Requested

Adopt Resolution 1993-2017, requesting that candidates for office in the City of Jacksonville Beach and committees/PACs be allowed to use the Supervisor of Elections' online electronic filing system.

GDF:tr

Introduced by: _____

Adopted: _____

RESOLUTION NO. 1993-2017

A RESOLUTION REQUESTING THAT CANDIDATES FOR OFFICE AND COMMITTEES/PACs IN THE CITY OF JACKSONVILLE BEACH BE ALLOWED TO USE THE SUPERVISOR OF ELECTIONS' ONLINE ELECTRONIC CAMPAIGN FINANCIAL REPORTING SYSTEM; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The Duval County Supervisor of Elections is a constitutional officer of the consolidated government of Duval County, Florida, and

WHEREAS, The Duval County Supervisor of Elections office provides countywide elections services throughout Duval County, Florida, including the Jacksonville Beaches through the 1982 Interlocal Agreement, and

WHEREAS, The Supervisor of Elections office is responsible for ensuring the fairness of elections for local, state, and federal office, qualifying candidates, accepting financial reports from candidates and committees, and registering voters, and

WHEREAS, The Supervisor of Elections office has an online electronic filing system that allows candidates for county and local offices, committees and PACs to file required finance reports, and

WHEREAS, the use of the online electronic filing system would benefit both the citizens of, candidates for elected office, committees and PACs in the City of Jacksonville Beach.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, THAT:

SECTION 1. Access to and use of the Supervisor of Elections online electronic filing system by candidates for elected office, committees and PACs, in the City of Jacksonville Beach is hereby requested.

SECTION 2. This Resolution shall become effective immediately upon its adoption.

AUTHENTICATED this ___ day of _____, 2017.

Charles W. Latham, MAYOR

Laurie Scott, CITY CLERK

August 22, 2017

TO: George Forbes, City Manager

FROM: Ty Edwards, Public Works

SUBJECT: Special Assessment Ordinance 2017-8094 to extend City Water & Sewer Systems to Serve the Properties along the Private Access Extension of Hopson Road

City of
Jacksonville Beach
City Hall
11 North Third Street
Jacksonville Beach
FL 32250
[P] 904.247.6268
[P] 904.247.6276

www.jacksonvillebeach.org

ACTION REQUESTED:

Adopt Ordinance 2017-8094 that authorizes the assessing of property owners for the extension of public water and sewer infrastructure improvements to serve the properties along the private access extension of Hopson Road.

BACKGROUND:

The eight (8) properties along the private access extension of Hopson Road are the last properties within the city limits that use both private wells for potable water and septic tanks with drain fields for sewage disposal. These properties are adjacent to the Intracoastal Waterway, an area that has a relatively high water table and is environmentally sensitive. In addition, the Fire Department has identified the general Hopson Road area as in need of an upgrade for fire protection.

The owner of the private road has given the City an opportunity for a perpetual utilities easement through this property. Because of this opportunity, Public Works moved forward on the design, permitting and competitively bidding a project, having the objectives to:

- 1) Upgrade the City's fire protection capability to the Hopson Road area, and
- 2) Install new public potable water service and sanitary sewer service systems to serve the properties along the private access extension of Hopson Road.

The Council is considering the bid award for this project under separate memorandum. The staff recommends that the City pay for the upgrade of the fire protection capability to the Hopson Road Area (including the area along the private access extension). Section 53 of the City Charter authorizes the City to recover the costs of the water and sewer systems improvements to each residential lot along the private access extension of Hopson Road through



special assessment. General water, sewer and associated work will be assessed based on equally distributing the cost between the eight (8) lots or real estate parcels. Water and sewer work to connect each property water line and sewer line to the new public systems and to properly abandon the septic tank will be assessed by equally distributing the cost between the individual parcels where such work takes place, which is on four (4) of the lots or real estate parcels. The ordinance authorizes inclusion of all related and associated work and costs such as obtaining the perpetual utilities easement, surveying, engineering design, permitting, and construction inspection, as well as the construction costs.

Since these properties are to be assessed for the new public water service and sewer service systems, the staff recommends that the assessment ordinance include waiving the water and sewer installation charges and capital improvement charges that are typically due when each property owner sets up the new property water and sewer account with the City. These waived charges total \$2,525 for each of the currently existing real estate parcels. This will not apply to future subdividing of the real estate parcels.

The City Charter mandates a public hearing, which is to be advertised 30 days in advance. The assessment ordinance was advertised on August 18, 2017. Staff has scheduled the public hearing to coincide with final adoption of the ordinance at the September 18, 2017 City Council Meeting.

Owners of properties along Hopson Road that will be assessed have been informed by letter about the scheduled dates where the City Council will consider this improvement project and the assessment ordinance. They were also notified of their prorated share of the Maximum Grand Total Cost, for which their property(s) are to be assessed after the construction bid project is completed. The maximum grand total cost and the distributed maximum special assessments are shown on the attached chart.

Once the construction is complete in about 6 months (+/-), the final actual total costs will be tabulated and the Final Grand Total Cost recomputed. (This ordinance limits the Final Grand Total Cost to the smaller of the Actual Total Cost or the Maximum Grand Total Cost shown on the chart.) The cost will be recomputed and each property's special assessment recalculated and placed into the Assessment Resolution for Council consideration and approval.

The City intends to reduce the costs to be assessed by the cost-share reimbursement grant from the St. Johns River Water Management District for 33% of sewer and associated costs (not to exceed \$84,517), subject to the reimbursement being received by the City. This reduction is to be equally distributed to the eight (8) properties to be assessed.

Subsequently, the property owners will be notified of the Council approved special assessments and payment options. One payment option consists of paying the City in 48 equal monthly installments with interest accruing at 8% per year. In addition, the entire unpaid assessment shall become due when a building permit application is submitted to develop or improve an assessed property or portion thereof.

Payments of special assessments and the cost-share grant reimbursements are to be returned to the Water and Sewer Fund, from which the construction project will be financed.

RECOMMENDATION:

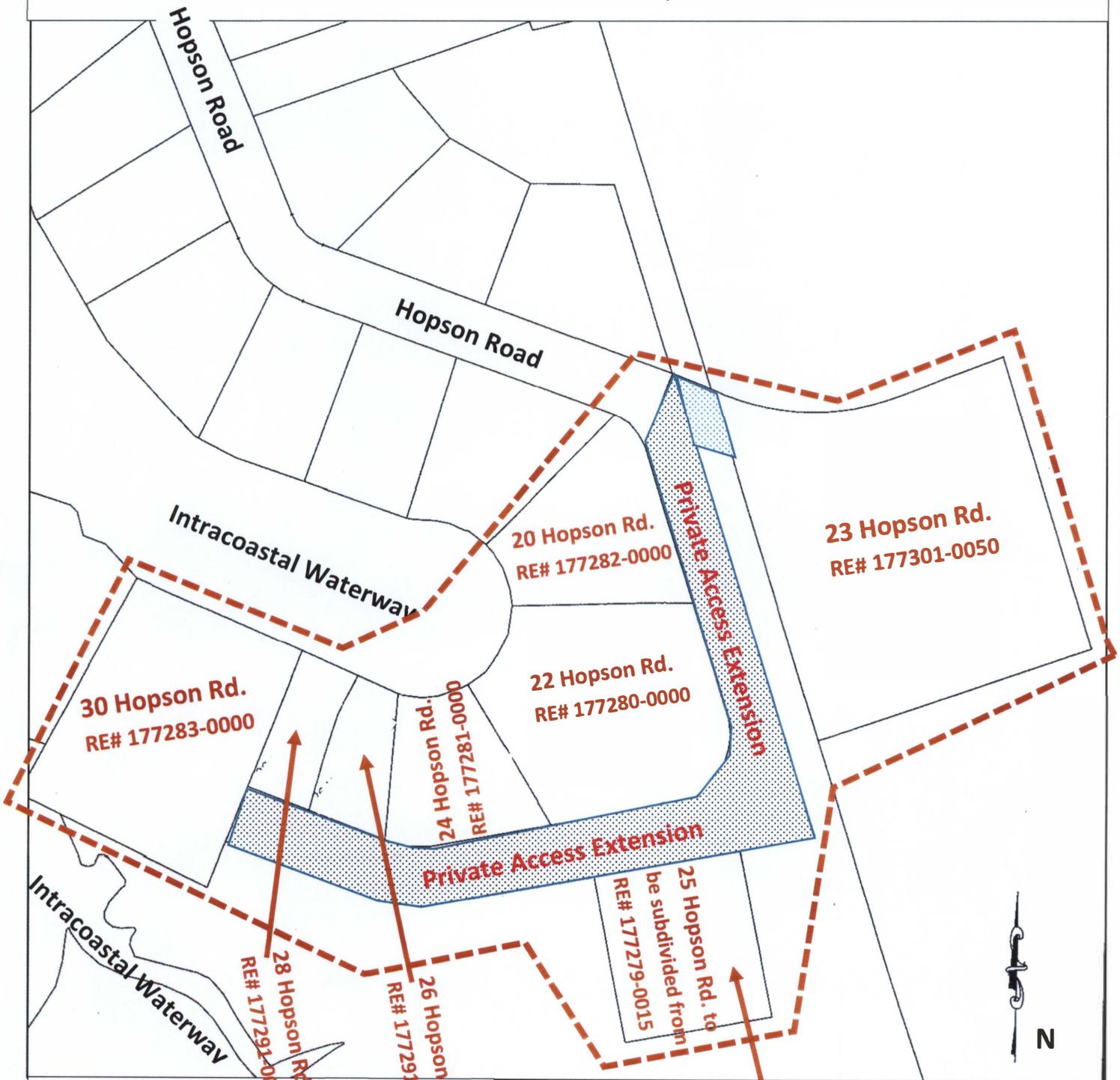
Adopt on its first reading Ordinance Number 2017-8094 for the special assessment of properties benefiting from the City-financed water and sewer infrastructure improvements to be constructed along the private access extension of Hopson Road.



**Overview Map
Assessment Area
(along Private Access Extension Hopson Road)**

Properties to be Assessed

along the Private Access Extension of Hopson Road
Jacksonville Beach, FL



- Not to Scale
- Approximate locations of Properties

The existing larger parcel known as 0 Hopson Road, RE# 177279-0015, is to be subdivided and this portion is to be developed as one (1) residential lot.

SUMMARY of MAXIMUM GRAND TOTAL COST (to Extend Water and Sewer Infrastructure to all properties along the Private Extension of Hopson Road)		
<u>Construction Bid Work</u>	<u>Per Cent of Total (rounded)</u>	<u>Cost</u>
New Public Water-Sewer Services Systems & Related Work to Private Access Extension Hopson Rd.		
A1. a. <u>New Public Water</u> Service System:	\$25,582.50	<u>Cost</u>
A1. b. <u>New Public Sewer</u> Service System:	\$236,538.00	
A1. New Public Water-Sewer Services Systems Total:	58.35 %	\$262,120.50
B1. Property Water & Sewer Connections to Public Services, Abandon Septic Tanks and Related Work along Private Access Extension Hopson Rd.	5.35 %	\$24,060.00
C1. Fire Protection Upgrade to Hopson Rd. Area, including Private Access Extension Hopson Road	36.30 %	\$163,006.00
Construction Total:	100 %	\$449,186.50
Associated Work		
Perpetual Utilities Easement / Survey (<i>estimated</i>)	\$11,000.00	<u>Cost</u>
Engineering Design – Plans & Specs. (<i>estimated</i>)	\$22,459.33	
Permitting (<i>actual</i>)	\$1,852.00	
Construction Inspection & Engineering (<i>estimated</i>)	\$6,737.80	
A2. Associated Work with A1 above:	58.35 %	\$24,537.55
B2. Associated Work with B1 above:	5.35 %	\$2,252.30
C2. Associated Work with C1 above:	36.30 %	\$15,259.27
Associated Work Total:	100 %	\$42,049.12
RECAPITULATION		
Public Water-Sewer Services-Related Work, Priv. Access Extension (A1+A2)		\$286,658.05
15% Contingency		\$42,998.71
Sub-Total (A1+A2):		\$329,656.76
Distributed equally among the 8 properties on the Private Access Extension of Hopson Rd.		
ASSESSMENT: \$41,207.09		
Property Water-Sewer Connects, Abandon Sep. Tnks-Related Work (B1+B2)		\$26,312.30
15% Contingency		\$3,946.84
Sub-Total (B1+B2):		\$30,259.14
Distributed equally among the 4 properties with Potable Water Wells & Septic Tanks on the Private Access Extension of Hopson Rd.		
ASSESSMENT: \$ 7,564.79		
Fire Protection Upgrade to Hopson Rd. Area (C1+C2)		\$178,265.27
15% Contingency		\$26,739.79
<i>(City bears this cost)</i> Sub-Total (C1+C2):		\$205,005.06
[Sub-Total (A1+A2)+Sub-Total(B1+B2)+Sub-Total(C1+C2)] GRAND TOTAL:		\$564,920.96

Introduced by _____
1st Reading _____
2nd Reading _____

ORDINANCE NO. 2017-8094

AN ORDINANCE PROVIDING FOR THE CONSTRUCTION OF PUBLIC INFRASTRUCTURE IMPROVEMENTS TO INCLUDE, BUT NOT LIMITED TO, DRINKING WATER DISTRIBUTION LINES, SANITARY SEWER COLLECTION LINES, PROPERTY CONNECTIONS TO SAID LINES, ABANDONMENT OF PROPERTY SEPTIC TANKS, AND RELATED AND ASSOCIATED WORK ALONG THE PRIVATE ACCESS EXTENSION OF HOPSON ROAD IN THE CITY OF JACKSONVILLE BEACH, FLORIDA; PROVIDING FOR THE PAYMENT OF THE COST THEREOF BY THE IMPOSITION OF SPECIAL ASSESSMENTS TO BE LEVIED AND ASSESSED AGAINST THE PROPERTIES ABUTTING OR FRONTING UPON SUCH IMPROVEMENTS, IN PROPORTION TO THE BENEFITS BESTOWED UPON EACH PROPERTY ASSESSED; AND DESIGNATING A TIME FOR HEARING OBJECTIONS TO THE ENFORCEMENT THEREOF AND PROVIDING FOR OTHER MATTERS RELATING THERETO.

WHEREAS, the officials of the City of Jacksonville Beach, are aware of the desire of various property owners for the extension of water and sewer infrastructure improvements to and throughout the private access extension of Hopson Road as shown on Exhibit "A", which improvements include, but are not limited to, drinking water distribution lines, sanitary sewer collection lines, property connections to these water and sewer lines, proper abandonment of property septic tanks, and associated work; and,

WHEREAS, the officials of the City of Jacksonville Beach, are aware that the properties along the private access extension of Hopson Road are the last properties within the city limits that use both private wells for potable water and septic tanks with drain fields for sewage disposal and that these properties are adjacent to the Intracoastal Waterway, an area that has a relatively high water table and is environmentally sensitive; and,

WHEREAS, the officials of the City of Jacksonville Beach, are aware that fire department officials have identified the general Hopson Road area, including the area of the private access extension, for upgrade of fire protection, which improvements include, but are not limited to, adding water mains to loop the water distribution system in a portion of the area, replacing some existing water mains with larger water mains, installing water mains along the private access extension, adding fire hydrants and associated work; and,

WHEREAS, the City Council is aware that the health, safety, order, convenience, comfort, prosperity and general welfare of the public require the construction of the improvements herein mentioned before further improvements to properties in this area should be permitted for development, and that the adoption of this special assessment ordinance is in the best interest of the public in general.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE BEACH, FLORIDA:

SECTION 1. It is hereby ascertained, determined and declared, that it is necessary, desirable, and advisable to accomplish all work necessary to the installation of water distribution lines and related and associated work to upgrade fire protection in the general area of Hopson Road, including the private access extension area of Hopson Road, and to accomplish all work necessary to the installation of water distribution lines, sanitary sewer collection lines, property connections to said lines, abandonment of property septic tanks, and related and associated work for the purpose of providing the properties along the private access extension of Hopson Road as shown on Exhibit "A" with new public potable water and sewer services. The City of Jacksonville Beach shall proceed with the construction of these public infrastructure improvements, all of which shall be constructed in accordance with at least minimum acceptable standards and as designed or referenced in the plans and specifications generally known as "Hopson Road Infrastructure Improvement Project" and as reasonably adjusted from time to time during installation. This determination is retroactive to all related and associated work started, accomplished and/or estimated prior to the consideration of this Ordinance by Council.

SECTION 2. The estimated total maximum cost of developing, designing, permitting, constructing and inspecting these water and sewer infrastructure improvements and completing the work contemplated hereunder is the sum of \$ 564,920.96; which consists of:

- \$ 205,005.06 for work related and associated with upgrading the fire protection for the Hopson Road area, including the private access extension of Hopson Road, which shall be borne by the City; and,
- \$ 329,656.76 for work related and associated with providing new public potable water service and sewer service systems to properties along the private access extension of Hopson Road, which shall be assessed to abutting properties benefitting therefrom; and,
- \$ 30,259.14 for work related and associated with providing property water line and sewer line connections to the new public potable water service and sewer service systems, and the proper abandonment of property septic tanks, to properties along the private access extension of Hopson Road, which shall be assessed to benefitting properties.

These improvements shall be financed and defrayed by a combination of City Water and Sewer funds, St Johns River Water Management District cost-share reimbursement grant funds not to exceed \$84,517 for sewer related work, and the imposition and collection of special assessments, to be levied and assessed against and upon all lots, lands, and property, exclusive of public owned property, to be specially benefited by the construction of said improvements, which are along the private access extension of Hopson Road as shown on Exhibit "A."

SECTION 3. It is hereby ascertained, determined, and declared that all lots, lands, and properties along the private access extension of Hopson Road as shown on Exhibit "A" fronting or abutting upon the improvements contemplated hereunder will be materially benefited to an extent that is estimated to be at least equal to, and most likely greater than, the estimated amount of the special assessment to be distributed and prorated among the said lots, lands, and property to be assessed.

To defray such portion of the cost of said improvements that will not be borne by the City, special assessments shall be approved, levied, and assessed, against and upon all lots, lands, and properties along the private access extension of Hopson Road as shown on Exhibit "A", exclusive of public-owned property, to be specially benefited by reason of the construction of said improvements, in an amount which shall, in no event, exceed the special benefit accruing to the property assessed by reason of such improvements work. These special assessments are to be and remain liens upon the lots, lands, and properties against which assessed until paid.

The unit or basis for distributing the special assessment to be so approved, levied, and assessed for new public potable water service and sewer service systems and associated work, shall be divided in equal proportions by each property fronting or abutting upon, and benefiting from, said improvements. The estimated amount of cost per lot or real estate parcel as special assessment to be approved, levied, and assessed against and upon such lots, lands, and properties along the private access extension of Hopson Road as shown on Exhibit "A" fronting or abutting upon, and benefiting from, said improvements is the following, to wit:
the sum of \$ 41,207.09.

The unit or basis for distributing the special assessment to be so approved, levied, and assessed for property water line and sewer line connections to the new public potable water service and sewer service systems, and the proper abandonment of property septic tanks, shall be divided in equal proportions by each property directly benefiting from said improvements. The estimated amount of cost per lot or real estate parcel as special assessment to be approved, levied, and assessed against and upon such lots, lands, and properties along the private access extension of Hopson Road as shown on Exhibit "A" fronting or abutting upon, and benefiting from, said improvements is the following, to wit:
the sum of \$ 7,564.79.

Any such special assessment paid within thirty (30) days after the publication or posting of a resolution fixing such special assessment shall be accepted without interest. However, any such special assessment not paid within thirty (30) days after said publication or posting shall bear interest from the date of publication or posting at the rate of eight percent (8%) per year.

Such assessment including interest, shall be payable at the City Hall in forty-eight (48) monthly installments, beginning on the thirtieth (30th) day after the publication or posting of a resolution fixing such special assessment and continuing each thirty (30) days thereafter until the assessment and interest are fully paid.

If any such payment is not made within thirty (30) days after it is due, the entire unpaid assessment together with interest shall become due without notice at the option of the City. In event of default in payment, the City shall have a lien, superior to all claims except taxes, and shall collect such lien through foreclosure proceedings upon any property affected for the amounts of such special assessments, together with interest and all costs of collection including reasonable attorney's fees.

In addition, the entire unpaid assessment and interest shall become due when a building permit application is submitted to develop or improve an assessed property or portion thereof.

SECTION 4. Since all lots or real estate parcels along the private access extension of Hopson Road as shown on Exhibit "A" shall be specially assessed for these said improvements, it is hereby ascertained, determined, and declared that the water and sewer installation and capital improvement charges that are typically required when new property water and sewer accounts are established with the City of Jacksonville Beach shall be waived. This shall not apply to any future subdividing of said lots or real estate parcels.

SECTION 5. The City Council of the City of Jacksonville Beach shall meet on the 18th day of September, 2017, at the hour of 7:00 p.m. in the Council Chambers of the City Hall in Jacksonville Beach, Florida, to allow any owner of, or other person interested in, any property against which it is proposed to levy such special assessment as herein described, or which may be generally taxed for said work, to present to the City Council any objections which he or she may have to the enforcement of the requirements of the Ordinance. The City Council, if they deem just or right, may thereupon and thereafter revise, repeal, or amend this Ordinance in such manner as it may deem necessary to correct or equalize the assessment in proportion to the benefits to be bestowed upon the property assessed. No such amendment shall increase the amount to be specially assessed against the property, nor shall the assessment against any property be in excess of the special benefits accruing to said property by reason of such work. Any person, owning or interested in any property to be specially assessed or generally taxed as a result of the prosecution of said project under the provisions of this Ordinance, who shall not at such meeting present in writing to the City Council his objections to such Ordinance, shall be

deemed to have consented to its provisions. Any person so presenting his objections to such Ordinance and not satisfied with the action thereon shall have the right, within thirty (30) days thereafter, to present, to any court of competent jurisdiction, against the enforcement of such Ordinance, which Court, upon proper cause shown, shall have the power to grant such injunction. Any person, not presenting his bill for injunction within thirty (30) days or failing to push to a successful conclusion with due diligence his application for an injunction, shall be deemed to have consented to the enforcement of the Ordinance and the levy and collection of such special assessment and taxes necessary in connection therewith and shall not thereafter be heard to defend against or question the validity of such special assessment or tax.

SECTION 6. This ordinance shall take effect upon its passage and publication as required by law.

AUTHENTICATED THIS ____ DAY OF _____, A.D., 2017.

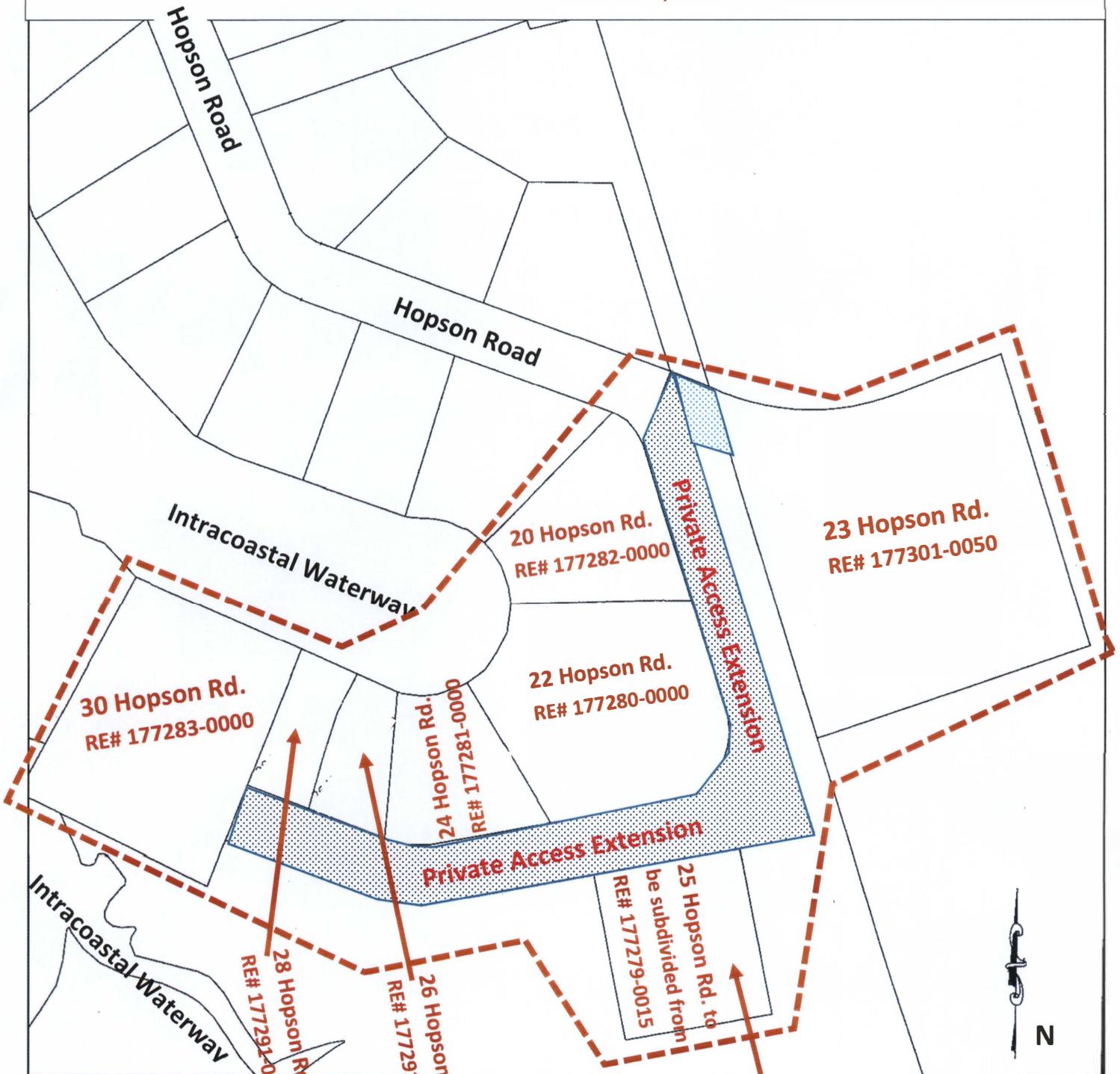
William C. Latham, MAYOR

Laurie Scott, CITY CLERK

Exhibit "A"

Properties to be Assessed

along the Private Access Extension of Hopson Road
Jacksonville Beach, FL



- Not to Scale
- Approximate locations of Properties

The existing larger parcel known as 0 Hopson Road, RE# 177279-0015, is to be subdivided and this portion is to be developed as one (1) residential lot.

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MEMORANDUM

To: George D. Forbes, City Manager

From: William C. Mann, Planning and Development Director 

Re: **Ordinance No. 2017-8095**, to amend Land Development Code Section 34-407 to revise the regulations for outdoor restaurants and bars.

Date: August 14, 2017

ACTION REQUESTED:

Adoption of Ordinance No. 2017-8095, to amend Land Development Code Section 34-407 to revise the regulations for outdoor restaurants and bars.

BACKGROUND:

The Land Development Code currently permits outdoor restaurants and bars as conditional uses in commercial zoning districts and outdoor restaurants as conditional uses in *Residential multiple family: RM-2* districts. To implement various approved Vision Plan objectives, staff has proposed to revise certain regulations relative to outdoor restaurants and bars by:

- Making the allowable area calculations simpler and more consistent, and
- Eliminating the prohibition of outdoor amplified sound and music, in light of the City Council's recent approval of a pilot "Low Volume Outdoor Sound and Acoustic Sound" program for restaurants and bars with outdoor areas.
- Acknowledging the "Dogs in Outdoor Dining Area" permit process, administered by the City Clerk's office.

The changes would allow for the maximum area of outdoor customer service areas of restaurants or bars to not exceed 25% of the total enclosed area of the related restaurant or bar. Currently, the Code allows for 20% of the first 3,000 square feet, and 10% of the enclosed space over 3,000 square feet.

Paragraph 34-407(e) that currently prohibits amplified sound and music within approved outdoor seating areas is also proposed to be eliminated. This change is necessary to maintain consistency with the new Chapter 18 "Noise" of the City's Code of Ordinances, adopted by the City Council on June 5, 2017, via Ordinance No. 2016-8082. As a result of the new provisions in that ordinance for the issuance of Low Volume Outdoor Amplified and Acoustic Sound permits, Paragraph (e) of Section 34-407 has been updated to eliminate the prohibition of amplified and other sounds, and to add language referencing animals in outdoor restaurants and bars, and the Dogs in Outdoor Dining Area permit process, administered by the City Clerk's office

The Planning Commission met to consider the proposed amendments to the Land Development Code on August 14, 2017 and voted to recommend approval of the amendments by City Council.

RECOMMENDATION:

Adopt Ordinance No. 2017-8095, to amend Land Development Code Section 34-407, to revise the regulations for outdoor restaurants and bars.

Introduced by: Councilmember Jeanell Wilson

1st Reading: August 21, 2017

2nd Reading: September 5, 2017

ORDINANCE NO. 2017-8095

AN ORDINANCE TO AMEND AN ORDINANCE ENACTING AND ESTABLISHING A COMPREHENSIVE LAND DEVELOPMENT REGULATION AND OFFICIAL ZONING MAP FOR THE INCORPORATED AREA OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, AS AUTHORIZED BY CHAPTER 163.3202, FLORIDA STATUTES, BY AMENDING DIVISION 2. SUPPLEMENTAL STANDARDS, SECTION 34-407 *OUTDOOR RESTAURANTS AND BARS* OF ARTICLE VIII. SITE DEVELOPMENT STANDARDS TO MODIFY THE LIMITATIONS AND CONDITIONS FOR OUTDOOR RESTAURANTS AND BARS; TO REPEAL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND FOR OTHER PURPOSES.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF JACKSONVILLE BEACH, FLORIDA:

SECTION 1. That Division 2, Section 34-407 of Article VIII. Site Development Standards of the Comprehensive Land Development Regulation of the City of Jacksonville Beach, Florida, is hereby amended, and as amended shall henceforth read as follows:

DIVISION 2. SUPPLEMENTAL STANDARDS

Sec. 34-407. Outdoor Restaurants and Bars

In addition to the standards applicable to all conditional uses, as stated in Section 34-231, and in addition to the regulations of the zoning district in which the restaurant or bar is located, outdoor restaurants and bars ~~which that~~ are permitted or allowed in any zoning district shall be subject to the following limitations and conditions:

(a) The unenclosed portion of the restaurant or bar shall be accessory to or under the same ownership or control as the restaurant or bar ~~which that~~ is operated within a totally and permanently enclosed building located on the same lot.

(b) The area of unenclosed, outdoor customer service area of a restaurant or bar shall not exceed ~~twenty (20%)~~ twenty-five percent (25%) of the ~~first 3,000 square feet~~ of total enclosed area of the restaurant or bar, ~~plus ten (10%) percent of the enclosed area over 3,000 square feet in area.~~

(c) Required parking spaces shall be provided for the ~~total~~ customer service area outside of the building at the same ratio as required for the enclosed area of the restaurant or bar.

(d) The outdoor customer service area shall not be used to compute the minimum seating or customer service area required to qualify for a special restaurant (SRX) alcoholic beverage license.

For any establishment selling alcoholic beverages for on-site consumption, the outdoor service area shall be enclosed by a minimum 42" high wall or fence. The wall or fence shall be constructed of wood, metal (except chain link), plastic, or other similar material. No rope of any kind shall be permitted.

~~(e) There shall be no use, operation, or playing of any musical instrument, loudspeaker, sound amplifier, or other machine for the production or reproduction of sound within an approved outdoor restaurant or bar seating area. No animals except seeing-eye dogs shall be permitted within an approved outdoor restaurant or bar seating area.~~

(e) No animals except service dogs shall generally be permitted within an approved outdoor restaurant or bar seating area. However, pursuant to Ordinance No. 2010-7995, other dogs may be allowed in an outdoor restaurant area upon approval of a Dogs in Outdoor Dining Area permit application.

(f) The Planning Commission is authorized to establish hours of operation for conditional use outdoor restaurant and bar seating areas as a means to ensure their compatibility with surrounding land uses.

(g) If an approved outdoor restaurant or bar area violates any of the standards set forth in this section, or any other conditions placed on their approval by the Planning Commission, the violation shall be referred to the Special Magistrate for a hearing. Upon finding that such a violation exists, the Special Magistrate may apply penalties as provided by law, including revocation of the conditional use approval for that outdoor seating area. Whenever the approval for a conditional use outdoor bar or restaurant seating area is revoked for a particular establishment, a conditional use application for outdoor bar or restaurant seating shall not be considered for any portion of that establishment for a period of two (2) years after the date of revocation.

SECTION 2. That all ordinances or parts of ordinances in conflict with this ordinance are, to the extent that the same may conflict, hereby repealed.

SECTION 3. That this ordinance shall take effect upon its adoption by the City Council.

AUTHENTICATED THIS ____ DAY OF _____, A.D., 2017.

William C. Latham, Mayor

Laurie Scott, City Clerk