

The Council Briefing began at 6:03 P.M.

The following City Council Members were in attendance:

**Mayor:** William C. Latham

**Council Members:** Lee Buck                      Keith Doherty (*absent*)                      Christine Hoffman  
Bruce Thomason                      Phil Vogelsang                      Jeanell Wilson

Also present was City Manager George Forbes.

**Purpose of Briefing**

The purpose of the briefing was to update the Council Members on projects including the following items:

**City Manager**

**Introduction of new Public Works Director**

Mr. Forbes introduced Mr. Dave Millinor as the new Director of Public Works, Mr. Millinor will be Ty Edwards' replacement after his retirement in August 2018. A summary of Mr. Millinor's professional background [on file] was provided to Council.

**City Manager selection process**

Deputy City Manager, Karen Nelson reported the RFP (Request for Proposal) #05-1718 went out approximately a month ago. The proposals from the RFP for the Executive Search Consultant firm are due on Wednesday, May 23, 2018, for the Evaluation Committee. Ms. Nelson stated after the deadline has expired, the Property and Procurement Department would prepare proposal packets with summary documents. The packets would be delivered to Council Members on or before Friday, May 25<sup>th</sup>, 2018, for their review.

Ms. Nelson stated a tentative Council Workshop would be scheduled for June 4<sup>th</sup>, 2018, at 5:00 P.M. to discuss the RFP proposals.

**Downtown Infrastructure Improvements Project**

Mr. Forbes and Director of Public Works, Ty Edwards outlined the details of the Downtown Infrastructure Improvements Project 2 [*information flyer on file*] which included the areas bounded by the Atlantic Ocean to 4<sup>th</sup> Street South and 11<sup>th</sup> to 13<sup>th</sup> Avenue South. Mr. Forbes stated the project would start this month (May 2018) and continue through January 2020. Mr. Forbes reviewed the map [on file] of the designated laydown sites for storing materials and equipment during the project.

### Stormwater Pipe Repair Project

Mr. Forbes stated the Community Redevelopment Agency approved funding to continue the stormwater pipe repair project near the South Beach Parkway Shopping Center. Mr. Forbes stated a change order has been signed to continue the project repairs, and this work will be included in the year-end budget mod.

Mr. Edwards reviewed the area of the project [*map on file*] and the original project to clean the large pipe and enclosed box drainage system and to televise the system to determine necessary repairs. He stated that a previous change order one for making repairs to the drainage system had been approved and that work has been done by the contractor. Water seeks the path of least resistance and as these change order repairs were done, other leaks were identified that needed to be repaired. This new change order two addresses these leaks.

### Dune Walkovers and Dune Outfalls

Mr. Forbes stated the City would like to rebuild the 49 dune walkovers and extend the 29 outfalls. Mr. Forbes stated the City of Jacksonville Beach received a grant from the State for the design of extending the 29 outfalls. Furthermore, Mr. Forbes stated after the City receives the grant money for the design of the outfall extensions, hopefully, the State would issue grant money to construct the outfall extensions within the next few years.

Mr. Forbes stated there are four ADA (Americans with Disabilities Act) ramps designed with 45 more ramps still to be designed. Mr. Forbes stated the request for funds to design the remaining walkovers and the outfalls would be on the June 4<sup>th</sup>, 2018, Council meeting agenda. The plans are to get the design completed now so work can begin sometime after the shore protection project is completed later this year or in 2019.

### Hazardous Mitigation Grant Program

Mr. Forbes explained the Hazardous Mitigation Grant Program is a program offered by the State and FEMA. This program would pay 75% of the cost of buying properties that have flooded. The City (or another entity) would be responsible for the remaining 25% of the cost. The City of Jacksonville Beach has submitted one application for this grant program for a property that flooded in both recent hurricanes (Matthew and Irma). Mr. Forbes suggested the City move forward with the application process for this one property and purchase the flooded home. Once purchased, the property would be cleared and used for an additional laydown area for construction materials and equipment. Mr. Forbes stated Council approval would be needed to proceed with the application process and would be on the June 4<sup>th</sup>, 2018, Council meeting agenda.

### Golf Course update

Mr. Forbes and Director of Parks and Recreation, Jason Phitides updated Council on the following Golf Course projects:

- Golf Course Irrigation Project: Mr. Phitides stated the existing fixtures connecting the control valves to the PVC were installed in 1987. This project would replace some control valves and sprinkler heads. It is appropriate to upgrade the valves as needed while the course is under construction. Mr. Phitides stated the irrigation upgrade was included in the FY 2019 Capital

Improvement Plan and would cost approximately \$95,000. This project would be presented to Council within the next month for approval.

- Downtown Infrastructure and Stormwater Improvement Project: Mr. Forbes stated as part of the Downtown Infrastructure and Stormwater Improvement Project, approximately 2,400 feet of drainage channel needs to be cleaned out. A bid from a contractor to clean out the channel will be presented to Council at the June 4<sup>th</sup>, 2018, Council meeting for approval.
- New Golf Cart Lease: Conversation ensued regarding different options about a new lease agreement for new golf carts. Mr. Phitides would present a new lease agreement for golf carts including the lithium batteries to Council at the June 4<sup>th</sup>, 2018, Council meeting for approval.
- Golf Course Marketing Program: Mr. Phitides stated a proposal to re-brand/re-name the golf course would be brought to Council for approval. In addition, Mr. Phitides expressed the need to market the new name and design of the golf course to its existing patrons and ultimately build up the customer base by expanding the marketing program. It was also suggested to possibly use Beaches Energy's current marketing firm, Shepherd Agency, to assist with starting up the new marketing process. Mr. Forbes stated there would be a grand opening and ribbon cutting ceremony to celebrate the opening of the golf course.
- Golf Professional, Mr. Sandy Suckling suggested renaming the golf course "The Golf Club of Jacksonville Beach" with the slogan "Golf the Beach."

Splash Pad Construction update:

Mr. Phitides stated the Splash Pad project located at South Beach Park is three weeks behind schedule mostly due to weather but also due to a compaction test that was performed before installing the footers.

The briefing adjourned at 6:55 P.M.

Submitted by: Jodilynn Byrd  
Administrative Assistant

Approved:



William C. Latham, MAYOR

Date: June 4, 2018