



**CITY OF JACKSONVILLE BEACH  
FLORIDA**

**MEMORANDUM TO:**

The Honorable Mayor and  
Members of the City Council  
City of Jacksonville Beach, Florida

Council Members:

The following Agenda of Business has been prepared for consideration and action at the Regular Meeting of the City Council on **Monday, February 2, 2015, at 7:00 P.M. in the Council Chambers, 11 North Third Street, Jacksonville Beach, Florida.**

**Opening Ceremonies: Invocation  
Salute to the Flag**

**Roll Call**

1. **APPROVAL OF MINUTES:**

- Regular City Council Meeting held January 20, 2015

2. **ANNOUNCEMENTS:**

3. **COURTESY OF THE FLOOR TO VISITORS:**

4. **MAYOR AND CITY COUNCIL:**

5. **CITY CLERK:**

6. **CITY MANAGER:**

- (a) Approve City Manager's Decision to Appoint Laurie Scott to the Position of City Clerk, Effective February 3, 2015
- (b) Appointment of Trustee to the Firefighters' Pension Board of Trustees
- (c) Appoint Two Alternate Members to the Board of Adjustment
- (d) Appoint One Regular Member and Two Alternate Members to the Planning Commission

Memorandum, Mayor and City Council  
City Council Agenda for February 2, 2015

- (e) Award Bid Number 1415-04 Carpet Installation for City Buildings to **Carpet Image Services, Inc.**
- (f) Approve the Dedication to the City and Acceptance for Maintenance of the Public Infrastructure Improvements (Potable Water, Sanitary Sewer, Stormwater, and Roadway and Underground Electrical Improvements) Constructed by the Developer, *Richmond American Homes of Florida, LP*

7. **RESOLUTIONS:**

8. **ORDINANCES:**

**ADJOURNMENT**

Respectfully submitted,

/s/George D. Forbes  
CITY MANAGER

GDF:njp  
01/28/15

*If a person decides to appeal any decision made by the City Council with respect to any matter considered at any meeting, such person may need a record of the proceedings and, for such purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

*The public is encouraged to speak on issues on this Agenda that concern them. Anyone who wishes to speak should submit the request to the City Clerk prior to the beginning of the meeting. These forms are available at the entrance of the City Council Chambers for your convenience.*

*In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299, ext. 10, no later than 12:00 PM, Friday, January 30, 2015.*

**Minutes of Regular City Council Meeting  
held Tuesday, January 20, 2015 at 7:00 P.M.  
in the Council Chambers, 11 North 3<sup>rd</sup> Street,  
Jacksonville Beach, Florida.**



**CALL TO ORDER:**

Mayor Charles Latham called the meeting to order at 7:04 PM.

**OPENING CEREMONIES:**

Invocation was by Council Member Wilson; followed by the Salute to the Flag.

**ROLL CALL:**

Mayor: William C. Latham

Council Members: Lee Buck                      Keith Doherty                      Christine Hoffman  
                                 Bruce Thomason                      Phil Vogelsang                      Jeanell Wilson

Also present was City Manager George Forbes, and Acting City Clerk Nancy Pyatte.

**APPROVAL OF MINUTES**

It was moved by Ms. Wilson, seconded by Ms. Hoffman, and passed unanimously, to approve the following minutes as presented:

- Special City Council Meeting held December 10, 2014
- Regular City Council Meeting held December 15, 2014

**ANNOUNCEMENTS**

Council Member Keith Doherty –

- Mr. Doherty talked about the South Beach Parkway road closure and the need to expedite the improvements in the area to relieve the traffic congestion and improve safety.

Council Member Lee Buck –

- Mr. Buck agreed with Mr. Doherty and extended his appreciation for all the effort put into the beautification project.

Council Member Bruce Thomason –

- Mr. Thomason shared he attended the Martin Luther King Celebration at St. Paul's By The Sea Episcopal Church on Sunday, that recognized Dr. King's life and work for improvement to race relations.

Minutes of the Regular City Council Meeting  
held Tuesday, January 20, 2015

Mayor Latham –

Mayor Latham made the following announcements:

- On December 16, 2014 he attended and participated at the City's Annual Employee/Retiree Christmas Party at the Community Center. He thanked everyone who helped with organizing the event, cooking and serving.
- The Mayor had lunch with Mayors Brown, Totman (Baldwin), and Woods (Atlantic Beach) on December 18, 2014. He thanked Mayor Brown for continuing to maintain an open dialogue with all of the Beach cities.
- Judge Mahon invited the Mayor to attend several adoption finalization ceremonies at the Duval County Courthouse on December 19, 2014. It was an honor to represent Jacksonville Beach at such an important and emotional ceremony.
- The Police and Fire Departments held a very successful Christmas Party at the Turner Ace parking lot on December 20, 2014. Heartfelt thanks to our First Responders for providing such a great event for our local kids.
- On Sunday the Mayor attended the Martin Luther King Celebration at St. Paul's By The Sea Episcopal Church. The event was coordinated by former Mayor Mike Borno and was truly an amazing celebration of the life of Martin Luther King. Several members of the clergy from sever churches, guest speakers, and several choral groups from local churches and UNF made the ceremony particularly impactful.
- The Mayor thanked Kurtis Loftis for a successful and fun 2<sup>nd</sup> Annual Deck The Chairs event.

**COURTESY OF THE FLOOR TO VISITORS:**

**MAYOR AND CITY COUNCIL:**

**CITY CLERK:**

**CITY MANAGER:**

(a) Monthly Financial Reports – Month of December 2014

Motion: It was moved by Ms. Wilson, seconded by Ms. Hoffman, to approve the Monthly Financial Reports for the Month of December 2014, as presented.

Roll call vote: Ayes - Buck, Doherty, Hoffman, Thomason, Vogelsang, Wilson, and Mayor Latham; motion carried unanimously.

(b) Introduction of Directors

Minutes of the Regular City Council Meeting  
held Tuesday, January 20, 2015

Mr. Forbes announced that David Carlin resigned this morning from his position as the new Planning and Development Director. Mr. Carlin was offered and accepted a job with the FAA in New York.

The City Manager introduced Allen Putnam, Beaches Energy Services Director. Mr. Putnam gave a powerpoint presentation (on file) to the Mayor and Council of his graphic biography.

(c) Approve the Annual 26.2 with Donna Marathon

Motion: It was moved by Ms. Wilson, seconded by Ms. Hoffman, to approve the 26.2 With Donna Marathon as detailed in a memo from the Police Chief Dooley dated January 9, 2015.

Donna Hicken addressed the Mayor and Council and thanked the City of Jacksonville Beach for all their assistance with the 8<sup>th</sup> Annual 26.2 With Donna Marathon. Ms. Hicken talked about how the funds from this event are used to end breast cancer and the continued efforts and work by Dr. Edith Perez here in Jacksonville. Ms. Hicken stated that it is anticipated there will be more advancements to end breast cancer in the next five years than there have been in the past fifty years! She closed stating that this event brings the attention of the world to our area.

Mayor Latham expressed his gratitude for all the work and he is very proud of this event.

Discussion ensued about procedures in place in case of an extreme weather event that would interfere with the marathon.

Chief Dooley reviewed the route/maps noting there was a slight course change.

Roll call vote: Ayes - Doherty, Hoffman, Thomason, Vogelsang, Wilson, Buck, and Mayor Latham; motion carried unanimously.

(d) Approve a Concept Plan for a Skate Park at South Beach Park

Motion: It was moved by Ms. Wilson, seconded by Ms. Hoffman, to approve the concept plan for a skate park to be located in South Beach Park, as described in the memorandum from the Director Parks & Recreation dated January 9, 2015.

The Mayor called Tony Hall, who completed a speaker request card for this item.

Tony Hall, 1567 Plantation Oaks Way, addressed the Mayor and Council about the skate park. Mr. Hall owns and operates Jax Beach Surf Shop, 221 North 1<sup>st</sup> Street. Mr. Hall stated it is important to keep in mind that a project of this type is not always about using the cheapest bid. He said skate parks require specialty concrete. It has to be right from the start or it will be an unused skate park.

Minutes of the Regular City Council Meeting  
held Tuesday, January 20, 2015

Tony Hall and his associates that were present – noting they have 160 years of combined experience in skateboarding - recommended a Florida company owned and operated by Tim Payne, who has designed and built skate parks throughout the US and abroad as well. He referenced their website, TEAMPAIN.COM, to view the company's product. Mr. Hall also talked about the importance of creating a fencing system around the park.

Tony Hall thanked the Mayor and Council, and City Staff for getting this project started and all their work to keep improving our city. Mr. Hall said he especially wanted to thank former Councilmember Tom Taylor, for his continued interest and support of the skate park over the past eight years.

The City Manager reviewed this project noting this is the third concept plan for a skate park. This proposed plan will be constructed at South Beach Park, where there is a pond that the City no longer needs to maintain for stormwater permits. It will feature a skate bowl and an area for street skating, as shown on the map (attached). There is already plenty of parking and restrooms at this location. Mr. Forbes stated this will be funded through South Beach Redevelopment.

Discussion ensued about on the following topics:

- Prioritizing and starting the development phase as soon as possible – don't wait another 8 years
- Fencing for the 'street skate' area so skaters don't go onto the sidewalk or the road
- Liability waivers
- Use local experience and expertise
- Keep 'user friendly' – no charge to use

The City Manager addressed the liability concerns. He said that state law requires anyone 17 years or younger must have a parent/guardian sign a waiver and they must wear a helmet. Mr. Forbes said this park could be set up the same way we do the dog park – using a key-fob system. This skate park will be geared towards beginners and intermediates.

Roll call vote: Ayes - Hoffman, Thomason, Vogelsang, Wilson, Buck, Doherty, and Mayor Latham; motion carried unanimously.

(e) Accept the Information on the Police Department Policy on Self Report Crash Forms

Motion: It was moved by Ms. Wilson, seconded by Ms. Hoffman, to accept the information on the Police Department policy on Self Report crash forms.

Mr. Forbes stated this is a change in police work that is happening throughout the state of Florida and he reviewed the criteria listed for drivers to complete a Self Report crash form on-line at [www.flcrash.com](http://www.flcrash.com). Drivers are still required to notify law enforcement of the crash and an officer will report to the scene and provide this information to the drivers. In the event someone does not have access to a computer or the ability to complete the forms online, the

Minutes of the Regular City Council Meeting  
held Tuesday, January 20, 2015

Jacksonville Beach Police Department will continue to assist/complete the driver report of a crash.

Chief Dooley stated this online Self Report crash forms process is State mandated. It will be a time saver for both the drivers and the police department. Chief Dooley reported that the traffic crash numbers are down. For last year 2014, there were 939 reported crashes, and 339 of those were processed through this system.

Voice vote resulted in all Ayes from the Council members; motion carried unanimously.

**ANNOUNCEMENT:**

The Mayor announced that on Wednesday, January 28, 2015, at 11:00 AM, at the new Public Works Water Plant Division Maintenance Facility, there will be a dedication ceremony to the memory of John Birch, a long-time valued City employee. John passed away on August 30, 2014

**ADJOURNMENT:**

There being no further business the meeting adjourned at 8:00 PM.

Submitted by: Nancy J. Pyatte  
Acting City Clerk

Approval:

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William C. Latham, MAYOR

Date: February 2, 2015

City of

Jacksonville Beach

City Hall

11 North Third Street

Jacksonville Beach

FL 32250

Phone: 904.247.6268

Fax: 904.247.6169

[www.jacksonvillebeach.org](http://www.jacksonvillebeach.org)

## MEMORANDUM

**TO:** Mayor Latham and Members of the City Council  
**FROM:** George D. Forbes, City Manager  
**SUBJECT:** Appointment of the City Clerk, Effective February 3, 2015  
**DATE:** January 23, 2015

### ACTION REQUESTED

Approve the City Manager's decision to appoint Laurie Scott to the position of City Clerk, effective February 3, 2015.

### BACKGROUND

The City conducted a thorough search for a City Clerk following the transition of the previous City Clerk to Administrative Assistant. From 23 applications, phone interviews were conducted with 6 applicants. Three strong candidates from that group were selected for on-site interviews. Based on the results of the on-site interviews, the interview panel, consisting of Ann Meuse, Pension & Benefits Administrator, Trish Roberts, Deputy City Manager and myself, is recommending the appointment of Laurie Scott to the position of City Clerk. Pursuant to Chapter II, Section 12 of the Code of Ordinances, the City Clerk is appointed by the City Manager, but the appointment must be approved by the City Council before it becomes effective.

Laurie has been employed most recently by Duval County School Police as a records custodian and for 17 years by the City of Atlantic Beach as a records supervisor, supervising a staff of 4. During her employment, she has managed official records, responded to media requests in compliance with public records and privacy laws, managed document retention and destruction, helped to develop a document imaging program, managed grants and testified in court hearings. She was chosen as the 2011 School Related Employee of the Year and holds a Bachelor of Science Degree in Workforce Education, Training and Development.

### RECOMMENDATION

Approve the City Manager's decision to appoint Laurie Scott to the position of City Clerk, effective February 3, 2015.



## Laurie D. Scott

1638 COVE LANDING DRIVE  
ATLANTIC BEACH, FL 32233  
(904) 246-0539 (H) \* (904) 686-4129 (C)  
[ADS5@AOL.COM](mailto:ADS5@AOL.COM)  
[SCOTTL3@DUVALSCHOOLS.ORG](mailto:SCOTTL3@DUVALSCHOOLS.ORG)

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### Summary of Qualifications

#### Duval County Public Schools

School Police  
1720 Lansdowne Drive  
Jacksonville, FL 32211  
(904) 858-6100  
Chief David Coffman

#### Records Custodian:

Responsible for maintaining and managing the official records for the agency. I respond and process records requests from the media, the public and any other entity in accordance with State of Florida Public Records Laws and Federal Family Educational Records Privacy Act (FERPA). I prepare acknowledgement letters and invoice for copies of public records. I retrieve, review, and redact records, as required by Florida State Statutes. I manage the records retention/destruction program following the State of Florida General Records Schedules. I am the State of Florida's Record's Management Liaison Officer (RMLO) for the agency. I work closely with Duval County Public Schools Policy and Compliance Office, Professional Standards, State Attorney's Office, General Counsel's Office, and other local, state and federal government agencies. I am responsible for maintaining, collecting, reviewing and processing the agency crime reports using the Jacksonville Sheriff's Office data warehouse portal, submitting DHSMV traffic crash reports and traffic citations to the state; conducting inquiries, collecting and compiling data for crime analysis and special studies used for bench marks and crimes trends to provide data to public, school officials, DCSB Superintendent and more. I manage and track subpoenas for officers, prepare and compose data collection spreadsheets, reports and legal correspondence, seal and expunge records, prepare FDLE mandatory training records and salary incentive monies for officers, participate in FDLE site audits, prepare the semi and annual Uniform Crime Reporting (UCR) report for FDLE; and grant writing (submitted Federal and State JAG grant proposals). I attend management staff meetings, and prepare written directives for the agency's Records Unit.  
2/21/2012 - Present

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#### Duval County Public Schools

J Allen Axson Montessori Elementary School #141  
4763 Sutton Park Ct  
Jacksonville, FL 32224  
(904) 992-3600  
Principal: Paula Renfro

#### Bookkeeper:

My responsibilities, knowledge and training include **SAP** in the areas of Personnel, Payroll, Purchasing, Budgeting, P-Cards, PCF's and more. I also utilize **Genesis**, its modules and reports. I work with Manatee and am responsible for the school's internal accounts. I am familiar with the operations and personnel of the district. I work with Word, Excel, PowerPoint, Outlook, school district's website, Internet and other software programs and websites.

March 8, 2010 - 2/20/2012

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#### Atlantic Beach Police Department

850 Seminole Road,  
Atlantic Beach, FL 32233  
June 22, 1992 - January 23, 2009

\*David Thompson, *Chief of Police (Ret.)*, was my supervisor until he retired on 10/1/08.  
(904)247-5859  
Mike Classey, Chief of Police

**Records Supervisor**

*Performed a variety of highly responsible, confidential, and complex administrative and clerical tasks.* Supervised staff of four (4). (3FT/1PT) Managed Records Division which comprised of arrest, incident & crash reports, traffic citations, parking tickets, animal control citations, UCR, internal affairs files, personnel records, mandatory retraining records, background checks, statistical reports, public records requests, purchasing, payroll, personnel, computer systems administrator (including CAD) travel and training, grants, budgets, Property & Evidence section, processing evidence requests from State Attorney's Office, building maintenance, inventory, records retention/destruction, and sealing/expunging of police department records. Acted as a Liaison between local City, State and Federal Agencies. Testified in court as needed and more.  
6/1992 – 1/2009

***Professional Experience:***

**Police Records Management.** Checked for accuracy, completeness and processing arrest, incident & traffic crash reports, traffic citations, parking tickets, and animal control citations. Prepared and submitted semi-annual and annual Uniform Crime Reporting (UCR) stats. Maintained internal affairs files and personnel records. Processed background checks, statistical reports, public records requests. Designated as the RMLO (Records Management Liaison Officer) for the department through the State of Florida which responsibilities included records retention/destruction and sealing/expunging of reports. I inputted data, reviewed and monitored data entry of staff, ran queries, collected and analyzed data, created ad-hoc reports, reviewed data for trends in Part 1 crimes, produced timely reports and spreadsheets to supervisors, external departments, citizens, local, state and federal agencies and more.

**Human Resources.** Created and maintained personnel records. Point of contact for information on agency on hiring requirements and disqualifiers. Processed and determined eligibility of applications, coordinate criminal history checks, proctored and scored applicant exams, participated on Oral Boards, interviewed applicants, and verified previous employment. Scheduled pre-employment physical & drug screenings, polygraph and psychological exams. Reviewed applications for completeness and accuracy. Prepared and processed personnel action forms. Participated in personnel recommendations and selection processes for other city departments at their request.

Organized and attended recruiting fairs. Developed goals and objectives for staff. Evaluated staff annually. Orientated and train new hires (non-sworn). Developed training manuals. Responsible for verification and documentation of statutory and administrative code regulations for new hires. Prepared and certified all necessary documents for site visit by Florida Department Law Enforcement Special Agent certification audit conducted for each law enforcement new hire. 100% compliance rate.

**Payroll.** Managed the payroll function for the Department. Review payroll for accuracy. Interprets various union contracts and city policies, resolve any pay issues or questions.

**Grants.** Management, statistics, reporting, meeting deadlines and auditing of grants.

**Purchasing.** Managed purchasing for the Department. Review requisition/purchase orders. Prepare specifications, obtain quotes, and meet with vendors. Reviewed contracts prior to forwarding to Dept Head for signature. Ensured purchasing guidelines, as determined by city ordinance, are followed. Familiar with contract pricing through the State of Florida. Prepared RFP, as needed. Monitored inventory levels. Reviewed and approved invoices for payment.

**Budget.** Participated in budgeting processing. Reviewed bi-weekly reports of expenditure levels of accounts. Monitored line item posting to correct accounts. Prepared budget modifications as needed.

**Property & Evidence.** Oversaw the impounding, verification, logging, storing and destruction of items submitted to the Property section. Prepared and submitted items to FDLE crime lab for analysis. Processed evidence requests from State Attorney's office. Worked with ATF, Secret Service, and DEA as needed.

**Conduct research and analysis.** Collected, organized, interpreted data. Prepared reports/spreadsheets including recommendations.

**RMLO.** Records Management Liaison Officer. Ensured records were maintained and destroyed as per state guidelines. Processed public records requests. Initiated document imaging of police department records. Streamlined the sharing of documents between Departments. *Asked by IT Manager if I would meet with other city staff, Finance Department and City Clerk's Office, to demonstrate and help encourage them to see the benefits of the Laserfische document imaging system within their own departments.*

**Travel & Training.** Oversaw the processing of training/travel requests and reviewed expense reports for accuracy. Tracked and updated officer FDLE mandatory re-training records.

**Red Cross Hurricane Shelter Manager** for City of Atlantic Beach.

**Participated on IT Committees.** Discussed recommendations and developed IT/Internet/Email policy for city employees. **Website Committee.** Participated in updating and recreating a new website design.

**Represented City by attending meetings** with other City and State organizations.

***Skills:***

- ✓ Document Imaging or Scanning/Filing
- ✓ Excellent Organizational Skills
- ✓ Strong Customer Service Skills
- ✓ High Level of Computer Proficiency
- ✓ Excellent Communications Skills
- ✓ Strong Problem Solving Abilities
- ✓ Computer: MS Word, Excel, PowerPoint, OUTLOOK, SharePoint, and more  
(see below)
- ✓ Legal Terminology/Government Polices and Laws
- ✓ Data Entry and Typing (45 -60 WPM)
- ✓ Comfortable working in a fast- paced environment
- ✓ Able to Prioritize Effectively
- ✓ Quick Learner

***Education:***

***Bachelor of Science /*** Southern Illinois University  
**Major: Workforce Education Training & Development**

***Associate of Science /*** Gloucester County College  
**Major: Police Science**

***Professional:***

International Association of Property and Evidence / Property and Evidence Association Certified Property & Evidence Specialist (will need to renew certification)

***Software/System Skills:***

Proficient in MS Word, Excel, PowerPoint, Outlook, SharePoint, Internet research, search engines and more.  
**System Administrator** for : Vision Air RMS - Police Records Management System and ad hoc reports, CAD (computer aided dispatch) AS400 -- Payroll, Personnel, Accounting and more, SAP, Payroll, Personnel, Purchasing, GENESIS, (student demographics, attendance, grades and more) LInx (law enforcement information exchange) Florida Department of Law Enforcement ATMS systems, FDLE UCR (Uniform Crime Reporting) CJNET, DAVID, LASERFISCH (Document Imaging) AMAG (security entry authorization) SIMON (FDLE grant management) STACWEB/CORE (State Attorney/Clerk of Court case information) Pre-log (FDLE evidence submission website) MS SharePoint (workflow and document sharing)

**Training:** \*Homeland Security Study Course IS-0700 - National Incident Management Systems (NIMS) and hundreds of hours of professional, administrative, budgeting, human diversity, ethics, supervisor and project management, fingerprinting and Red Cross Shelter Manager training. Certificates provided upon request.

**Awards received:** Merit Bonus of \$1500  
2011 School Related Employee of the Year

**Previous Work History:** Will provide upon request.

**Professional References:**

**Randy Parmer, Assistant Chief**  
Duval County School Police  
1720 Lansdowne Drive  
Jacksonville, FL 32211  
Work: (904) 858-6107

**Paula Renfro, Principal**  
John E. Ford PreK-8  
Duval County Schools  
1137 Cleveland St.  
Jacksonville, FL 32209  
Work: (904) 630-6540

**Jim Christman, LT(ret), Atlantic Beach Police Department.**  
13948 Sandhill Crane Drive South  
Jacksonville, FL 32224  
Cell: (904) 487-9157

**Don Schoenfeld, Detective**  
Duval County School Police  
1720 Lansdowne Drive  
Jacksonville, FL 32211  
Work: (904) 858-6100

**Johnny Mike, (Sgt. ret – JSO)**  
Duval County School Resource Officer – Paxon High School  
1720 Lansdowne Drive  
Jacksonville, FL 32211  
Cell: (904) 334-2269

**Kathleen Maida, Librarian**  
J. Allen Axson Montessori School  
Duval County Schools  
4763 Sutton Park Ct  
Jacksonville, FL 32224  
Work: (904) 992-3600

**Merlyn Alvaro, Records Specialist**  
Atlantic Beach Police Department  
850 Seminole Road  
Atlantic Beach, FL 32233  
Cell: (904) 866-5480

City of

January 14, 2015

Jacksonville Beach

City Hall

11 North Third Street

Jacksonville Beach

FL 32250

Phone: 904.247.6299 ext. #10

904.247.6250 ext. #11

Fax: 904.247.6256

E-Mail: [cityclerk@jaxbchfl.net](mailto:cityclerk@jaxbchfl.net)

[www.jacksonvillebeach.org](http://www.jacksonvillebeach.org)

**MEMORANDUM**

**TO:** The Honorable Mayor and  
Members of the City Council

**FROM:** Nancy J. Pyatte, Acting City Clerk 

**SUBJECT:** Appointment of Trustee on Firefighters' Pension Board

**ACTION REQUESTED:**

Appointment of Trustee to the Firefighters' Board of Trustees.

**BACKGROUND**

Mr. Bruce Anderson tendered his resignation, effective January 9, 2015, as a Trustee on the Firefighters' Pension Board. This leaves a vacancy on this board; the term will expire on March 31, 2016.

Of the applicants interviewed, there are three that have selected Pension Boards as their first choice of preference for board appointment. They are as follows:

Lloyd Hyatt	interviewed February 11, 2013
Gaylord Candler	interviewed December 4, 2013
Margo Moehring	interviewed June 4, 2014

Their applications are attached, along with the spread sheet that shows the complete listing of applicants interviewed.

**RECOMMENDATION:**

Approve the appointment of a Trustee to the Firefighters' Pension Board of Trustees, to fill the vacancy and complete the term expiring on March 31, 2016.

/Attachments  
/njp



City of Jacksonville Beach  
 11 North 3<sup>rd</sup> Street  
 Jacksonville Beach, Florida 32250



Office of the City Clerk  
 (904) 247-6299  
 FAX (904) 247-6256  
 E-mail –  
 cityclerk@jaxbchfl.net

**Application for Appointment to City Boards**

**Personal Information** (Please print or type)

Received  
 Feb 05 2013  
 Jacksonville Beach City Clerk

Name: Lloyd Hyatt	Home Phone: 904-247-0324
Home Address: 134 Coral Way Jacksonville Beach, FL 32250	
E-Mail Address: <a href="mailto:jaxbeachlloyd@gmail.com">jaxbeachlloyd@gmail.com</a>	FAX: 904-247-1429
Business: Air Pressure Solutions, Inc	Business Phone: 904-631-0029
Business Address: 134 Coral Way Jacksonville Beach FL 32250	

**Eligibility**

Are you a resident of the City?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, length of time: 6/1997 _____
Are you a registered voter?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Do you own property in the City?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, address: 134 Coral Way _____
Do you hold a public office?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, Office name: _____
Are you employed by the City?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, position: _____
Are you currently serving on a Board?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, Board Name: _____
Have you been convicted of a felony?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, provide date: _____
Have your civil rights been restored?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, provide date: _____

**Potential Conflict of Interest:** Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach?  Yes  No  
 If yes, please provide details: \_\_\_\_\_

**City Boards** (Please indicate your preferences by ranking - denote your first choice with a "1", second choice with a "2", etc.)

3 Board of Adjustment	4 Planning Commission
2 Community Redevelopment Agency	1 Pension Trustee

**Please list City meetings you have attended:** Numerous City Council Meetings, Budget Meetings \_\_\_\_\_

**Qualifications** (Briefly describe specific expertise, abilities or qualifications and please attach a resume \_\_\_\_\_)  
 Business Owner, Regional/ District Manager Fortune 500 Company, Leading Petty Officer USN

Education: High School, some College, Numerous trade schools \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Application for Appointment to City Boards (cont.)

### State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please check the appropriate boxes.

<u>Race</u>		<u>Gender</u>	<u>Physically Disabled</u>
<input type="checkbox"/> African-American	<input checked="" type="checkbox"/> Caucasian	<input type="checkbox"/> Female	<input type="checkbox"/> Yes
<input type="checkbox"/> Asian/Pacific Islander	<input type="checkbox"/> Hispanic	<input checked="" type="checkbox"/> Male	<input checked="" type="checkbox"/> No
<input type="checkbox"/> American Indian/Alaskan Native	<input type="checkbox"/> Not Known		

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

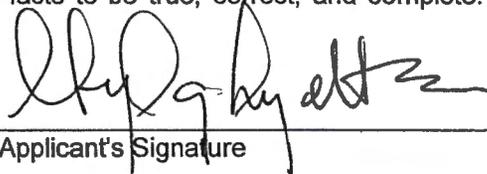
I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Council when vacancies occur and are effective for two years from date of completion.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

2/4/2013

Date



Applicant's Signature

Please do not write below - Staff use

Date application received: 02/05/2013

Interviewed on: 02/11/2013

Eligible for appointment

Not eligible for appointment  
Explanation: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

**Lloyd Hyatt**  
134 Coral Way  
Jacksonville Beach, FL 32250  
904-247-0324(H) 904-631-0029(M)

## **QUALIFICATIONS**

Customer Orientated- Fully understand the value of Customer relationships

Leadership Abilities- Successfully organized and maintained 40 person service organization

Sales Experience- Proven ability to sell equipment and services

## **WORK HISTORY**

2002- Present      *Owner, Air Pressure Solutions, Inc.*

Started business to service Air Pressure equipment. Customers include BellSouth, ALLTEL, CenturyTel, Verizon, NASA, CTC. Distributor of Puregas products.

1997-2002      *Puregas District Sales Manager, Mobile Tool International*

---

*Increased regional sales from \$500,000 to \$1,000,000*  
*Became preferred vendor to major customers in region*  
*Established service contracts with major customers in region*

1988-1997      *Regional Service Manager, Mobile Tool International*

Expanded service team from 5 to 40 representatives  
Increased yearly regional revenues from \$300,000 to \$3,500,000  
Expanded service to include mass market accounts

1984-1988      *Service Representative, General Cable Company*

*Expanded district service revenues by 400%*  
*Developed service training courses*  
*Established service contracts with major customers in district*

## **EDUCATION**

*Graduated High School*  
*Various military and civilian courses and training*

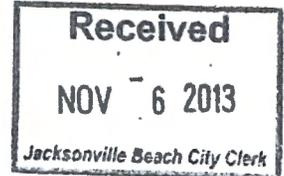
*U.S. Navy Veteran- Submarine Service*



City of Jacksonville Beach  
 Office of the City Clerk  
 11 North 3<sup>rd</sup> Street  
 Jacksonville Beach, Florida 32250



Phone: (904) 247-6299 ext 10  
 FAX: (904) 247-6256  
 E-mail: cityclerk@jaxbchfl.net



### Application for Appointment to City Boards

**Personal Information** (Please print or type)

Name: Gaylord George Candler_____	Home Phone: 508-631-6117_____
Home Address: 507 16 <sup>th</sup> Avenue South_____	
E-Mail Address: g.candler@unf.edu_____	FAX: _____
Business: University of North Florida_____	Business Phone: 904-620-1388_____
Business Address: 1 UNF Drive, Jacksonville 32224_____	

**Eligibility**

Are you a resident of the City?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, length of time: 3 years_____
Are you a registered voter?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, what County: Duval_____
Do you own property in the City?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, address: 507 16 <sup>th</sup> Avenue South_____
Do you hold a public office?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, Office name: _____
Are you employed by the City?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, position: _____
Are you currently serving on a Board?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, Board Name: _____
Have you been convicted of a felony?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, provide date: _____
Have your civil rights been restored?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, provide date: Not applicable (never lost)_____

**Potential Conflict of Interest:** Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach?  Yes  No  
 If yes, please provide details: \_\_\_\_\_

**City Boards** (Please indicate your preferences by ranking - denote your first choice with a "1"; second choice with a "2", etc.)

	<b>Board of Adjustment</b>		<b>Planning Commission</b>
	<b>Community Redevelopment Agency</b>	1	<b>Pension Trustee</b>

**Please list City meetings you have attended:**

I have attended a fair few, would not like to try to list them all. I teach two nights a week, which otherwise inhibits attendance (but do the scheduling for my program, so should be able to work around this for Board meetings).

**Qualifications** (Briefly describe specific expertise, abilities or qualifications)

I hold a PhD in Public Policy, have taught public administration (including budgeting and finance) for fifteen years, and published widely on the topic.\_\_\_\_

Education: PhD, Public Policy. Indiana University, South Bend, Indiana, 1998 B.Litt (Hons), International Development. Deakin University, Geelong, Victoria, Australia, 1992 B.A., Politics and Society. Griffith University, Brisbane, Queensland, Australia, 1990_____
*Please attach a resume and/or additional documentation to supplement your qualification information.

## Application for Appointment to City Boards (cont.)

### State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please check the appropriate boxes.

<u>Race</u>	<u>Gender</u>	<u>Physically Disabled</u>
<input type="checkbox"/> African-American	<input checked="" type="checkbox"/> Caucasian	<input type="checkbox"/> Yes
<input type="checkbox"/> Asian/Pacific Islander	<input type="checkbox"/> Hispanic	<input checked="" type="checkbox"/> No
<input type="checkbox"/> American Indian/Alaskan Native	<input type="checkbox"/> Not Known	

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

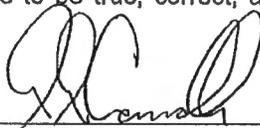
I understand that any false, incomplete or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Council when vacancies occur and are effective for two years from date of completion.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

6 Nov 2013  
Date

  
Applicant's Signature

Please do not write below - Staff use

Date application received: 11-6-2013

Interviewed on: 12-4-2013

Eligible for appointment

Not eligible for appointment  
Explanation: \_\_\_\_\_

Appointed to: \_\_\_\_\_

Date: \_\_\_\_\_

Appointed to: \_\_\_\_\_

Date: \_\_\_\_\_

Appointed to: \_\_\_\_\_

Date: \_\_\_\_\_

## Gaylord George Candler

Associate Professor  
University of North Florida

### Education

Ph.D., Indiana University, School of Public and Environmental Affairs (SPEA), Bloomington, Indiana. Awarded August 1998.

B.Lit., (Hon), Deakin University, Geelong, Australia, May 1992. External (correspondence) student. Major: International Development.

B.A., Griffith University, Brisbane, Australia, May 1990. Major: Politics and Society.

Non-degree studies at the University of Vermont (French), 2001; The American University (International Development), 1992; and at the Darwin Institute of Technology (Introduction to Political Science), 1986.

### Academic appointments

Associate Professor, Master of Public Administration Program Coordinator, Department of Political Science & Public Administration, University of North Florida (UNF), Jacksonville, Florida, from August 2010.

Associate Professor, Master of Public Affairs Program, Department of Political Science, Indiana University South Bend (IUSB), South Bend, Indiana, July 2007 to July 2010.

Assistant Professor, School of Public and Environmental Affairs, IUSB, South Bend, Indiana, Fall 2004 to June 2007.

Assistant Professor, Master of Public Administration (MPA) Program, Bridgewater State College (BSC), Bridgewater, Massachusetts, Fall 2002-Spring 2004.

Visiting Assistant Professor, MPA Program, University of Vermont, Fall 1999 to Spring 2002.

Visiting Faculty, School of Public Administration, Faculty of Management, Dalhousie University, Summer 2000 and 2001.

Adjunct Assistant Professor, School of Public and Environmental Affairs, Indiana University, Fall 1998 to Spring 1999.

Adjunct Instructor, School of Public and Environmental Affairs, Indiana University, Fall 1995 to Spring 1998.

### Select publications (peer-reviewed)

"Responsabilidade cívica na sustentabilidade da sociedade e o papel dos governos." G. Candler and Georgette Dumont, *Gestão Pública para Sustentabilidade*, São Paulo: Editora Maole, 2012. Translated to Portuguese.

"Towards a public spirited public management economics: an essay in honor of John Kenneth Galbraith." *Administrative Theory & Praxis*, 32(3), September 2010.

"Alberto Guerreiro Ramos: the 'in-between' as intellectual bridge builder?" Curtis Ventris, G. Candler and José Francisco Salm, *Organizações e Sociedades* (Brazil), 17(52), 2010.

"Toward global scholarship in public administration." G. Candler, Ariston Azevêdo and Renata Ovenhausen Albernaz, forthcoming in *Public Administration* (London), 2010.

- "A nonprofit accountability framework." G. Candler and Georgette Dumont, *Canadian Public Administration* 53/3, 2010.
- "The price of citizenship: Civic responsibility as the missing dimension of public administration theory." G. Candler and Georgette Dumont, *Public Administration Quarterly* 34(2), 2010.
- "Symposium – Public administration, social equity and social justice: Future journeys and roads less travelled. Introduction to the Symposium." G. Candler, Richard Johnson, and Jonathan Anderson, *Administrative Theory & Praxis* 31(2), 2009.
- "Epistemic community or Tower of Babel? Theoretical diffusion in public administration." *Australian Journal of Public Administration* 67(3), 2008.
- "Linguistic diglossia and parochialism in American public administration: The missing half of Guerreiro Ramos's Redução Sociológica." *Administrative Theory & Praxis* 28(4), 2006.
- "The comparative evolution of public administration in Australia, Brazil and Canada." *Canadian Public Administration* 49(3), 2006.
- "The MPA Program in small markets: an exploratory analysis." Michael Gold and G. Candler, *Journal of Public Affairs Education* 12(1), 2006.
- "Social class, sexual orientation, and toward proactive social equity scholarship." Ken Oldfield, G. Candler and Richard Johnson, *American Review of Public Administration* 36(2), 2006.
- "Alberto Guerreiro Ramos twenty years later: A New Science still unrealized in an era of public cynicism and theoretical ambivalence." Curtis Ventriss and G. Candler, *Public Administration Review* 65(1), 2005.
- "Transformations and legitimacy in nonprofit organizations -- the case of Amnesty International's anti-death penalty campaigns." *Public Organization Review – A Global Journal* 1(3), 2001.
- "Civil society and development – Scientific and professional associations in public policy in Santa Catarina and Sergipe, Brazil." *Policy Studies Journal* 27(3), December 1999.
- "Interest groups and social movements: self or public interested? Insights from the Brazilian third sector literature." *Voluntas* 10(3), September 1999.
- "Sociedade civil e desenvolvimento – as associações científicas e profissionais nas políticas públicas em Santa Catarina e Sergipe, Brasil." *Revista Tomo* no. 2, March 1999, Aracaju, Brazil. Translated by Afonso Nascimento and Manuela Freire C. de Almeida.
- "The Tongan construction industry -- Infrastructure provision in a small economy." *Pacific Economic Bulletin* 12(1), June 1997.
- "Engineering testing of building materials in Tonga." SOPAC Preliminary Report 85b, Suva, Fiji: South Pacific Applied Geoscience Commission, 1992.

### **Non-academic employment**

- Construction Inspector, GMTI, Sterling, VA. June 1992-July 1993.
- Laboratory Manager, Ministry of Works, Nuku'alofa, Tonga. January 1990-December 1991.
- Civil engineering materials technician, Golder Associates, Brisbane, Australia. February 1987-November 1989.
- Laboratory Manager, Coffey & Partners and Dames & Moore, Katherine and Darwin, Northern Territory, Australia. June 1983-September 1986.
- Engineering Aid, US Navy 'Seabees'. Deployments to Panama, Japan and the Philippines. 1977-1982.



City of Jacksonville Beach  
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 Jacksonville Beach, Florida 32250



Phone: (904) 247-6299 ext 10  
 FAX: (904) 247-6256  
 E-mail: cityclerk@jaxbchfl.net

### Application for Appointment to City Boards

**Personal Information** *(Please print or type)*

Name: <u>Margo Moehring</u>	Home Phone: <u>904 242 9329</u>
Home Address: <u>185 Coral Way, Jay Beach 32250</u>	
E-Mail Address: <u>mmoehring@nefrc.org</u>	Cell Phone: _____
Occupation: <u>Regional Planner</u>	Business Phone: <u>904 279 0885x161</u>
Business Name: <u>Northeast Florida Regional Council</u>	
Business Address: <u>6850 Belfort Oaks Place, Jay 32216</u>	

**Eligibility – Please Circle**

Are you a resident of the City?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, length of time: <u>13 years</u>
Are you a registered voter?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, what County: <u>Duval</u>
Do you own property in the City?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, address: <u>185 Coral Way</u>
Do you hold a public office?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, Office name: _____
Are you employed by the City?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, position: _____
Are you currently serving on a Board?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, Board Name: _____
Have you been convicted of a felony?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, provide date: _____
Have your civil rights been restored?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, provide date: _____

**Potential Conflict of Interest:** Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes  No

If yes, please provide details: \_\_\_\_\_

**City Boards** *(Please indicate your preferences by ranking - denote your first choice with a "1", second choice with a "2", etc.)*

3 Board of Adjustment	Planning Commission
2 Community Redevelopment Agency	1 Pension Trustee

Please list the type of City meetings you have attended: City Council

**Qualifications** *(Briefly describe specific expertise, abilities or qualifications)* I am a certified planner with experience in NYC, Jacksonville and in the region. I have a couple of pensions and have done some work with CRAs. I am very

Education:	<u>interested in public policy and would volunteer where I could be of the most help.</u>
	<u>BA Urban Studies, Jacksonville University 1978</u>
	<u>MPhil Town Planning, University College, London 1981</u>
	_____
	_____

## Application for Appointment to City Boards (cont.)

### State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

<u>Race</u>	<u>Gender</u>	<u>Physically Disabled</u>
<input type="checkbox"/> African-American	<input checked="" type="checkbox"/> Caucasian	<input type="checkbox"/> Yes
<input type="checkbox"/> Asian/Pacific Islander	<input type="checkbox"/> Hispanic	<input checked="" type="checkbox"/> No
<input type="checkbox"/> American Indian/Alaskan Native	<input type="checkbox"/> Not Known	

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I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Council when vacancies occur and are effective for two years from date of completion.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check. *(note my legal name is Margaret Rose Moehring)*

12/31/13  
Date

*Margaret Rose Moehring*  
Applicant's Signature

Please do not write below - Staff use

Date application received: January 3, 2014

Interviewed on: June 4, 2014

Eligible for appointment  Yes  No

If not eligible for appointment  
Explanation: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

**MARGO MOEHRING**  
**185 CORAL WAY**  
**JACKSONVILLE BEACH, FL 32250**  
Phone (904) 279 0885x161/e-mail: mmoehring@nefrc.org

**PROFESSIONAL EXPERIENCE:**

Jan. 2008  
to present      **MANAGING DIRECTOR OF POLICY AND PLANNING/EXECUTIVE DIRECTOR**  
Northeast Florida Regional Council/Regional Community Institute of Northeast Florida, Inc.

- Coordinate regional visioning efforts, staff policy work and monitor trends and implementation through indicators and benchmarks for the NEFRC and RCI. Manage policy, leadership training, and the update to the Strategic Regional Policy Plan, including public participation and state-mandated rulemaking for the Council. Staff RCI policy work, including sea level rise and small businesses.

July 2004  
to Dec. 2007      **CHIEF OF STRATEGIC PLANNING/PLANNING POLICY MANAGER**  
Jacksonville Planning and Development Department

- Manage and/or provide policy guidance to a staff engaged in all aspects of maintenance and implementation of Jacksonville's Comprehensive Plan, including evaluation, analysis, and updating the Plan, coordinating proposed changes to the Land Use map, drafting and processing amendments to the text of the plan, and programs, plans and policies that implement the Plan.
- Supervise and/or provide policy guidance to a Capital Planning section charged with transportation, GIS, schools and infrastructure planning, and ensuring that such planning is coordinated with land use planning.
- Coordinate and represent the Department in Vision, Neighborhood and Master Planning efforts.

Feb. 2001  
to June 2004      **SENIOR/PRINCIPAL PLANNER**  
Jacksonville Planning and Development Department

- Progressively more responsible positions from Senior Planner to Long Range Section Manager to Principal Planner

Jan. 2001  
to June 2001      **ADJUNCT LECTURER**  
University of North Florida, Graduate School of Public Administration

Nov. 1994  
to March 2000      **EXECUTIVE DIRECTOR OF STRATEGIC PLANNING/ACQUISITIONS**  
NYC Department of Citywide Admin. Services/Division of Real Estate Services

- Manage brokers and internal staff in restricted auctions, purchases and leases of City and private properties, including high-visibility transactions involving development rights transfer, zoning lot mergers, turnkey development and sale/leaseback arrangements.
- Provide policy direction to staff and recommendations to upper management regarding planning for special portfolios, including waterfront property, armories, and structures occupied by not-for-profits. Coordinate waterfront capital projects and dockbuilding work. Serve as liaison to construction and facility management units on special portfolios.
- Supervise staff in performing site-specific and general zoning, environmental, land-use, development and marketing analyses, using Word, Excel, Access.
- Participate in forward planning for city agency space needs, including evaluation of occupancy of owned facilities or leases within private space.
- Represent the Division at the City Council, City Planning Commission, on mayoral committees and at public forums.

Oct. 1991  
to Oct. 1994      **EXECUTIVE DIRECTOR OF PLANNING**  
NYC Department of General Services/Division of Real Property

- Supervise staff in planning for a portfolio of over 13,000 owned sites.
- Perform research, zoning and land use analysis and make recommendations regarding site dispositions including coordinating with elected officials and community organizations.
- Attend and graduate from the Leadership Institute, a NYC executive development program for managers, Sept. 1993 - Feb. 1994.

June 1984  
to Oct. 1991      **VARIOUS POSITIONS**  
NYC Department of General Services/Division of Real Property

- Progressively more responsible positions from Senior Planner/Property Analyst to Director of Planning/Special Projects

June 1982  
to May 1984      **ASSISTANT TO THE DIRECTOR/ACTING DIRECTOR OF PROPERTY MANAGEMENT**  
NYC Department of General Services/Division of Real Property

**EDUCATION:**

- Sept. 1979  
to May 1981      **Bartlett School of Architecture and Planning**  
University College, London, Master of Philosophy in Town Planning
- Sept. 1975  
to May 1978      **Jacksonville University, Jacksonville, Florida**  
Bachelor of Arts in Urban Studies

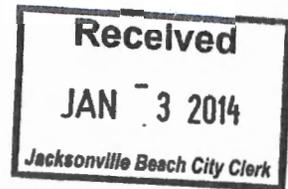
**PROFESSIONAL MEMBERSHIPS:**

- **American Institute of Certified Planners, The Royal Town Planning Institute**

**Nancy Pyatte**

---

**From:** Moehring, Margo <mmoehring@nefrc.org>  
**Sent:** Tuesday, December 31, 2013 5:12 PM  
**To:** City Clerk  
**Subject:** Application for Appointment to City Boards  
**Attachments:** Jax Beach Application Moehring.pdf



Please let me know if additional information is needed. Many thanks, and happy new year!

Best,

Margo

**Margo Moehring**

Managing Director of Policy and Planning, Northeast Florida Regional Council  
6850 Belfort Oaks Place  
Jacksonville, FL, 32216  
[mmoehring@nefrc.org](mailto:mmoehring@nefrc.org)  
904 279 0885 X161

Applicants for Appointment to City Boards				Rating for Appointment Preference (with 1 being their first choice and 4 being their last choice)									
Applicants -				Residency	Board of Adjustment	Community Redevelopment Agency	Planning Commission	Pension Boards	Interview Date	Recommended for Appointment/Re-Appointment	Appointed	Re-Appointed	Board Name
Last Name	First Name	MI	Address										
<b>TO BE INTERVIEWED</b>													
<b>INTERVIEWED APPLICANTS</b>													
Dahl	David		4112 Duval Drive, Jax Bch	31 yrs	-	-	1	-	1/28/2015				
Shea	Chris		139 South 15th Avenue, Jax Bch	Total of 4 yrs	3	1	2	4	12/17/2014				
Walker	Jon Scott		2902 Madrid Street, Jax Bch	8 yrs	1	3	2	4	12/10/2014				
Page	Michael	K	157 North 19th Avenue, Jax Bch	2yrs 9 mos	3	1	2	4	12/10/2014				
Lewis	James		522 North 19th Street, Jax Bch	11 1/2 yrs	2	-	1	-	12/10/2014				
McGowan	Jonathan		5 North 17th Avenue, Jax Bch	10 yrs	3	1	2	-	12/10/2014				
Hyatt	Lloyd		134 Coral Way, Jax Bch	17 1/2 yrs	3	2	4	1	2/11/2013				
Thompson	Ryland		1028 North 4th Street, 1C, Jax Bch	10 yrs	-	2	1	-	12/4/2013				
Jones	Jeffrey	J	320 North 1st Street, #809, Jax Bch	8 1/2 yrs	-	2	1	-	12/4/2013				
Candler	Gaylord	G	507 South 16th Avenue, Jax Bch	3 yrs	-	-	-	1	12/4/2013				
McInerney	Sean		2707 Colonies Drive, Jax Bch	25 yrs	4	2	1	3	6/4/2014				
Moehring	Margo		185 Coral Way, Jax Bch	13 1/2 yrs	3	2	-	1	6/4/2014				
Dopf	William		92 South 29th Avenue, Jax Bch	15 yrs	1	3	2	-	6/4/2014				
Linster	Kris		2600 Independence Drive, Jax Bch	15 mos	3*	1	2*	4	12/4/2013	*Residency reqmts for BOA & PC not met			
Chanatry	Michael	C	4054 Palm Way, Jax Bch	17 mos	2*	3	1*	4	12/4/2013	*Residency reqmts for BOA & PC not met			
<b>APPLICANTS APPOINTED TO A BOARD</b>													
Truhlar	Jeff		918 North 22nd Street, Jax Bch	14 yrs -3 mos	2	3	1	4	12/4/2013	Currently Serving as 1st Alternate	3/17/2014		BOA
Knight	Rick		827 North 8th Avenue, Jax Bch	-	-	1	-	-	6/4/2014	Currently Serving as member	6/16/2014		CRA
Callan	William	T	1093 Blue Heron Lane West, Jax Bch	18 yrs	-	-	1	-	-	Term ended - 06/30/2014	4/3/2006	7/21/2014	PC
Moreland	John		1707 South 2nd Street, Jax Bch	29 yrs	1	-	-	-	-	Currently Serving as member	6/19/2006	7/21/2014	BOA
Buck	Thomas	K	1334 Plantation Oak Drive N, Jax Bch	7 yrs	1	-	-	-	-	Currently Serving as member	7/19/2010	7/21/2014	BOA
Dorson	Lee		1326 Blue Heron Lane N, Jax Bch	-	-	-	1	-	-	Currently Serving as 1st Alternate	7/21/2014	-	PC
Sanders	Britton		59 Oakwood Road, Jax Bch	11 yrs 10 mos	3	2	1	4	12/4/2013	Currently Serving as 2nd Alternate	7/21/2014	-	PC
Reddington, Jr.	Francis	J	1208 South 2nd Street, Apt. B, Jax Bch	12 yrs	3	2	1	4	8/7/2013	Currently Serving as 2nd Alternate	3/17/2014	-	BOA
Dorson	Lee		1326 Blue Heron Lane N, Jax Bch				1			Resigned 01/21/2015			
<b>RESIGNED, WITHDRAWN OR DECLINED APPOINTMENT</b>													
Dorson	Lee		1326 Blue Heron Lane N, Jax Bch		-	-	1	-	-	Was serving as 1st Alternate	7/21/2014	-	PC
Jackson	James "Jerry"	F	1031 South 1st Street, #405, Jax Bch	2 yrs 8 mos	-	-	1	-	6/4/2014	Withdrew Application - 07/29/2014	-	-	-

City of

Jacksonville Beach

City Hall

11 North Third Street

Jacksonville Beach

FL 32250

Phone: 904.247.6299 ext. #10

904.247.6250 ext. #11

Fax: 904.247.6256

E-Mail: [cityclerk@jaxbchfl.net](mailto:cityclerk@jaxbchfl.net)

[www.jacksonvillebeach.org](http://www.jacksonvillebeach.org)

January 21, 2015

**MEMORANDUM**

**TO:** The Honorable Mayor and  
Members of the City Council

**FROM:** Nancy J. Pyatte, Acting City Clerk 

**SUBJECT:** *Appointments to Board of Adjustment*

**ACTION REQUESTED:**

Appoint two Alternate members to the Board of Adjustment.

**BACKGROUND:**

The terms of Board of Adjustment Alternate Members, Jeff Truhlar and Francis Reddington, will expire on January 31, 2015.

Mr. Truhlar was originally appointed to the Board of Adjustment to complete an unexpired term as First Alternate member on March 17, 2014. He was interviewed on December 4, 2013.

Mr. Reddington was originally appointed as Second Alternate member to complete an unexpired term as Second Alternate member on March 17, 2014. He was interviewed on August 7, 2013.

Both Mr. Truhlar and Mr. Reddington have requested that Council consider their reappointment as Alternate members to the Board of Adjustment.

In addition to Mr. Truhlar and Mr. Reddington, the following applicant (*application attached*) selected the Board of Adjustment as his first choice for service:

- William Dopf, interviewed on June 4, 2014.

Also attached is a spreadsheet that lists all interviewed and recommended Board applicants that we have on file. The information also includes their choice of Boards for appointment.



Memorandum, Mayor and Council  
Appointments to Board of Adjustment  
January 21, 2015  
Page 2 of 2

**RECOMMENDATION:**

- Reappoint Mr. Truhlar to a new two-year term on the Board of Adjustment as First Alternate, which will expire on January 31, 2017.
- Reappoint Mr. Reddington to a new two-year term on the Board of Adjustment as Second Alternate, which will expire on January 31, 2017.

Attachments  
/njp

City of Jacksonville Beach  
 11 North 3<sup>rd</sup> Street  
 Jacksonville Beach, Florida 32250



Office of the City Clerk  
 (904) 247-6299  
 FAX (904) 247-6256  
 E-mail -  
 cityclerk@jaxnet.net

**Received**  
**SEP 20 2013**  
 Jacksonville Beach City Clerk

**Application for Appointment to City Boards**

Personal Information

Name: Jeff Truhlar \_\_\_\_\_ Home Phone: 242-0991 \_\_\_\_\_  
 Home Address: 918 22<sup>nd</sup> Street North \_\_\_\_\_  
 E-Mail Address: jtruhlar@shanercorp.com \_\_\_\_\_ FAX: 904-241-4321 \_\_\_\_\_  
 Business: Shaner Hotels \_\_\_\_\_ Business Phone: 435-1822 \_\_\_\_\_  
 Business Address: 1617 North 1<sup>st</sup> Street Jax Beach \_\_\_\_\_

Eligibility

Are you a resident of the City?  Yes  No If yes, length of time: 1999 - present \_\_\_\_\_  
 Are you a registered voter?  Yes  No  
 Do you own property in the City?  Yes  No If yes, address: 918 22<sup>nd</sup> Street N \_\_\_\_\_  
 Do you hold a public office?  Yes  No If yes, Office name: \_\_\_\_\_  
 Are you employed by the City?  Yes  No If yes, position: \_\_\_\_\_  
 Are you currently serving on a Board?  Yes  No If yes, Board Name: \_\_\_\_\_  
 Have you been convicted of a felony?  Yes  No If yes, provide date: \_\_\_\_\_  
 Have your civil rights been restored?  Yes  No If yes, provide date: \_\_\_\_\_

**Potential Conflict of Interest:** Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach?  Yes  No  
 If yes, please provide details: \_\_\_\_\_

City Boards

2	Board of Adjustment	1	Planning Commission
3	Community Redevelopment Agency	4	Pension Trustee

Please list City meetings you have attended: \_\_\_\_\_

**Qualifications** My current position of SE VP for a large hotel company which encompasses operation budgets, construction, development and financing.  
 Over 29 million in revenues annually and 3-6 new construction projects and takeovers. Additionally I report to three investment funds. \_\_\_\_\_

Education: John Jay High School Regions Diploma 1981, AMHLA Certified F & B Director 1995,  
 Marriott Connect U 2003, AMH&L Certified Hotel Administrator 2001, FEMA Certified 2011

## Application for Appointment to City Boards (cont.)

### State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please check the appropriate boxes.

<u>Race</u>	<u>Gender</u>	<u>Physically Disabled</u>
<input type="checkbox"/> African-American	<input checked="" type="checkbox"/> Caucasian	<input type="checkbox"/> Yes
<input type="checkbox"/> Asian/Pacific Islander	<input type="checkbox"/> Hispanic	<input checked="" type="checkbox"/> No
<input type="checkbox"/> American Indian/Alaskan Native	<input type="checkbox"/> Not Known	

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

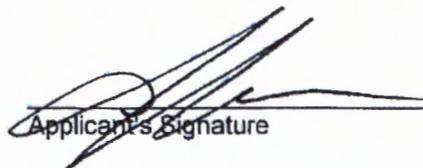
I understand that any false, incomplete or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Council when vacancies occur and are effective for two years from date of completion.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

9/20/13  
Date

  
Applicant's Signature

Please do not write below - Staff use

Date application received: 9-20-2013

Interviewed on: 12-4-2013

Eligible for appointment

Not eligible for appointment  
Explanation: \_\_\_\_\_

Appointed to: BOARD of Adjustment - 1st ALY

Date: 3-17-14

Appointed to: \_\_\_\_\_

Date: \_\_\_\_\_

Appointed to: \_\_\_\_\_

Date: \_\_\_\_\_

# JEFFREY TRUHLAR

918 22<sup>nd</sup> Street North, Jacksonville Beach Fl.  
904-412-4360 / jtruhlar@shanercorp.com

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A highly accomplished hospitality professional with the ability to handle management responsibilities within a highly financially competitive hospitality corporation. A decisive leader with proven success in maximizing sales, increasing guest retention, and identifying growth opportunities within an operational unit. Adept in performing within dynamically changing environments requiring focused decision-making. Instrumental in streamlining business processes, implementing cost control measures, and enhancing operational efficiency. Passionate about searching out my associates 'strengths' and what makes them 'tick' to help better prepare them for advancement within the company.

## AREAS OF EXPERTISE

- Hospitality Management
- Operations Management
- Sales & Marketing
- Change Management
- Business Development
- Development
- Innovative Leadership
- Strategic Planning
- Training & Coaching
- Budget Management
- Investment Opportunities
- P&L Management
- Financial Management
- Cost Containment

## TOUCH POINTS

- Traveled for Shaner Hotel Group to areas of challenge and growing markets.
- Opened Five new Hotels, Three Property Conversions, Three Property Acquisitions
- Direct Contact for new managed developments in Florida.
- Currently Oversee Eleven Hotels with three more under Construction.
- All Hotel in Region Recognized as Marriott Award Winning Hotels
- All Hotels in Region are Trip Advisor Excellence Award Hotels.

## PROFESSIONAL BACKGROUND

### Shaner Hotel Group (1996 – Present)

#### *Southeastern V.P of Operations; Jacksonville Beach, FL (2012 – Present)*

Provided leadership and direction in daily operation of eleven hotels with revenues exceeding 30 million

- Insured staff/hotel was continuously focused on creating the exceptional "experience" for our guest. Ensured all staff members followed a strict guest recovery program, and documented all issues. All surveys were reviewed and followed up upon daily.
  - Increased 6 hotels over 12% in revenue third year in a row
  - Increased NOCF 8% in 2013
  - Overall Hotel satisfaction YTD 2013 91.2%%

#### *Regional District Director – Jacksonville Beach FL (2009-2012)*

Directed all aspects of Hotel Operations for the Courtyard by Marriott and Fairfield Inn and Suites. , maintenance programs, payment schedules, and renovation requirements for property owners. Ensured the integrity of all budgets, forecasts, and financial reports .Conducted weekly revenue meetings and staff/supervisor meetings focused on further training and associate development. Monitored labor for all properties

- Analyzed P&L reports and identified areas for enhancing profitability.
- Maximized labor usage on a daily basis to ensure optimal performance levels and cost effective production.
- Adhered to performance specs by Preferred Hotel Brand.

#### *Area General Manager– Marriott Courtyard& Fairfield Inn & Suites, Jacksonville Beach, FL (2004 – 2009)*

Led all Operations for both hotels, as well as renovations, sales efforts and Guest Service. Handled P&L management and financial reporting tasks within the corporate office. Forecasted Revenues for budget as well as twelve month forecasting.

# JEFFREY TRUHLAR

Page 2 of 2

- Direct Liaison to owner ship of a 22 Million Dollar renovation for hotel conversion from Holiday Inn SunSpree To Marriott Courtyard
- Owner Liaison of the construction of the Fairfield Inn & Suites with a year delay to poor construction techniques.
- Sat in as owner rep for construction lawsuits and property correction of mold and leaks post construction, as well as poor mechanical design

*General Manager for Shaner, Jacksonville F.L, Newport R.I, Saddle Brook N.J, (1996 – 2004)*

- Full responsibilities for a Union Hotel for ownership
- Executed strategy for hotel sell out as well as coordinated hotel call around and property "rack rates" on

**Early Career: (1981-1996)**

*Food & Beverage Director Rayel Hotels, Executive Chef: Holiday Inn/ Empire Ballroom Suffern New York AGM Saddlebrook N.J.)*

*Appointed as Student Advisory Chair for San Pablo Elementary, Coached 2 years of entry Flag Football League, Chairman of Jacksonville Hotel, Motel Association, Graduate of FBI Citizen's Academy 2013, FEMA Certified 2012, Past Chair of Florida first Coast of Golf*

## AWARDS

4 times awarded Gold Service – Marriot

## EDUCATIONAL BACKGROUND

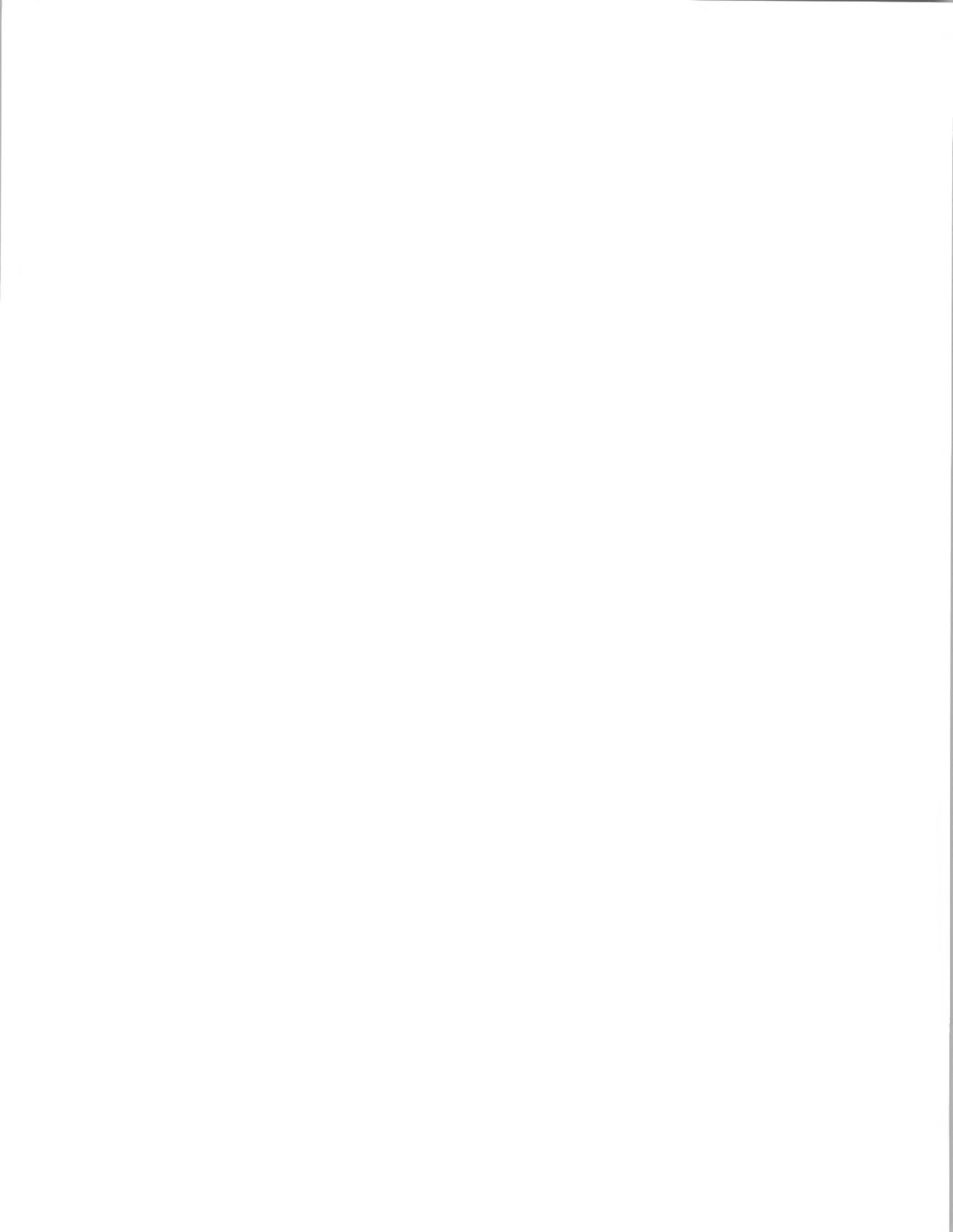
**1981 JOHN JAY GRADUATE WITH REGENTS DIPLOMA**

**1996- CERTIFIED WORKING CHEF/ AII&L**

**1998- CERTIFIED FOOD & BEVERAGE DIRECTOR**

**2001- CERTIFIED HOTEL ADMINISTRATOR AII& L**

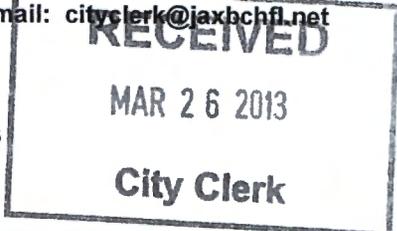
**2003 -CONNECT U GRADUATE / MARRIOTT INTERNATIONAL**



City of Jacksonville Beach  
 Office of the City Clerk  
 11 North 3<sup>rd</sup> Street  
 Jacksonville Beach, Florida 32250



Phone: (904) 247-6299 ext 10  
 FAX: (904) 247-6256  
 E-mail: cityclerk@jaxbchfl.net



**Application for Appointment to City Boards**

**Personal Information** (Please print or type)

Name: Francis J Reddington Jr Home Phone: 904-270-0037  
 Home Address: 1208 South 2nd St Apt B Jacksonville Beach Fl 32250  
 E-Mail Address: reddingtonfj@bellsouth.net Cell Phone: 904-705-5040  
 Occupation: retired Business Phone: \_\_\_\_\_  
 Business Name: \_\_\_\_\_  
 Business Address: \_\_\_\_\_

**Eligibility – Please Circle**

Are you a resident of the City?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, length of time: <u>12 years</u>
Are you a registered voter?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, what County: <u>Duval County</u>
Do you own property in the City?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, address: <u>same as home address</u>
Do you hold a public office?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, Office name: _____
Are you employed by the City?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, position: _____
Are you currently serving on a Board?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, Board Name: _____
Have you been convicted of a felony?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, provide date: _____
Have your civil rights been restored?	<input type="radio"/> Yes	<input type="radio"/> No	If yes, provide date: _____

**Potential Conflict of Interest:** Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? **Yes**  **No**  
 If yes, please provide details: \_\_\_\_\_

**City Boards** (Please indicate your preferences by ranking - denote your first choice with a "1", second choice with a "2", etc.)

3	Board of Adjustment	1	Planning Commission
2	Community Redevelopment Agency	4	Pension Trustee

Please list the type of City meetings you have attended: \_\_\_\_\_

**Qualifications** (Briefly describe specific expertise, abilities or qualifications) Retired from Bellsouth Telecommunications (32 years) Held numerous Mangement positions. Asst Mgr, Supervisor, Engineer and Network Mgr. I was in charge of Installation and Maintance for Mayport Nas south to Ponte Vedra.

Education: Pace University, University of Georgia, Palm Beach Junior College

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## Application for Appointment to City Boards (cont.)

### State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

<u>Race</u>	<u>Gender</u>	<u>Physically Disabled</u>
<input type="checkbox"/> African-American	<input checked="" type="checkbox"/> Caucasian	<input type="checkbox"/> Yes
<input type="checkbox"/> Asian/Pacific Islander	<input type="checkbox"/> Hispanic	<input checked="" type="checkbox"/> No
<input type="checkbox"/> American Indian/Alaskan Native	<input type="checkbox"/> Not Known	

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Council when vacancies occur and are effective for two years from date of completion.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

Date 03-24-2013 Applicant's Signature Francis Riddington

Please do not write below - Staff use

**RECEIVED**

MAR 26 2013

**City Clerk**

Date application received: 3-26-13

Interviewed on: \_\_\_\_\_

Eligible for appointment  Yes  No

If not eligible for appointment Explanation: \_\_\_\_\_

Appointed to: Board of Adjustment - 2nd ALT Date: 3-17-2014

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

# Francis J Reddington Jr

1208 South 2nd St.

(904)270-0037

Jacksonville Beach Fl 32250

reddingtonfj@bellsouth.net

Retired from BellSouth Telecommunications with 32 years of service.

Held numerous non-management and management positions.

Non Management titles held:

Installer -Repairmen, Cable Splicing Technician, Cable Repair Technician, Central Office Equipment Technician.

Management positions:

Plant Contract Supervisor 1985-1987

Engineer 1987-1997

Network Manager 1997-2004

Education:

Pace University 1970-1971

Palm Beach Junior College 1972-1973

University of Georgia 1975-1976

I worked in Palm Beach County From 1972 thru 2001.I was transferred to Jacksonville in January of 2001.Retired in 2004.I have lived in Florida for over forty years. I have been A home owner in Jacksonville Beach for eleven years. I would Like use my experience to help my City.





### Application for Appointment to City Boards

**Personal Information** (Please print or type)

Name: <u>WILLIAM DOPF</u>	Home Phone: <u>904-208-1135</u>
Home Address: <u>92 29<sup>th</sup> Ave South Jacksonville Beach</u>	
E-Mail Address: <u>WBDOPF@GMAIL.COM</u>	FAX: _____
Business: <u>Resin Solutions LLC</u>	Business Phone: <u>904-208-1135</u>
Business Address: <u>SAME</u>	

**Eligibility**

Are you a resident of the City?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, length of time: <u>15 years</u>
Are you a registered voter?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, what County: <u>DUVAL</u>
Do you own property in the City?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, address: <u>92 29<sup>th</sup> Ave South</u>
Do you hold a public office?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, Office name: _____
Are you employed by the City?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, position: _____
Are you currently serving on a Board?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, Board Name: _____
Have you been convicted of a felony?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, provide date: _____
Have your civil rights been restored?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, provide date: _____

**Potential Conflict of Interest:** Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach?  Yes  No  
 If yes, please provide details: \_\_\_\_\_

**City Boards** (Please indicate your preferences by ranking - denote your first choice with a "1", second choice with a "2", etc.)

<u>1</u> Board of Adjustment	<u>2</u> Planning Commission
<u>3</u> Community Redevelopment Agency	Pension Trustee

Please list City meetings you have attended: - I HAVE NOT ATTENDED ANY

**Qualifications** (Briefly describe specific expertise, abilities or qualifications) I WAS A SENIOR MANAGER AT A FORTUNE 500 COMPANY. I HAVE EXCELLENT MANAGEMENT + GROUP MANAGEMENT SKILLS AND A GENUINE INTEREST IN THIS COMMUNITY.

Education: <u>B.S. Biological Science - Colorado State University 1976</u>
<u>M.B.A. MAJOR IN FINANCE 1979</u>

## Application for Appointment to City Boards (cont.)

### State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please check the appropriate boxes.

Race	Gender	Physically Disabled
<input type="checkbox"/> African-American	<input checked="" type="checkbox"/> Caucasian	<input type="checkbox"/> Yes
<input type="checkbox"/> Asian/Pacific Islander	<input type="checkbox"/> Female	<input checked="" type="checkbox"/> No
<input type="checkbox"/> American Indian/Alaskan Native	<input checked="" type="checkbox"/> Male	
	<input type="checkbox"/> Not Known	

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

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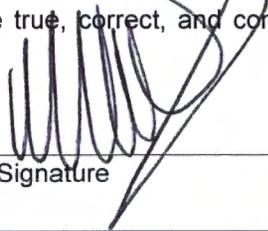
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By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

Feb 24, 2014  
Date

  
Applicant's Signature

Please do not write below - Staff use

Date application received: February 26, 2014  
 Interviewed on: June 4, 2014 JCB

Eligible for appointment       Not eligible for appointment  
 Explanation: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_  
 Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

**William B Dopf**

92 29<sup>th</sup> Avenue South  
Jacksonville Beach, Florida  
32250  
904 208 1135  
[wbdopf@gmail.com](mailto:wbdopf@gmail.com)  
[resinink@gmail.com](mailto:resinink@gmail.com)

**Career Objective**

To utilize highly effective marketing, operations and management skills developed over a long corporate industrial and private consulting career. To help organizations grow in a strategic and sustainable way.

**2005-PRESENT****RESOLUTIONS LLC****PRESIDENT**

Formed a consultant practice working with former clients in the industrial chemical business. Successfully guided their manufacturing and procurement groups toward in-depth understanding of strategic issues with respect to their sourcing decisions. Significant realignment of suppliers and an enhanced approach to long term strategic procurement was achieved. Savings were in the 7-figure range. Current activities are in support of Respol Resinas S.A., Leiria, Portugal and Forchem Oy, Rauma, Finland.

**1980-2005****MEADWESTVACO CORPORATION**

A fortune 500 paper, packaging and chemicals business

**2000-2005****Vice President Chemical Division**

General Manager of worldwide pine chemical business. Managed two separate tall oil refinery sites and associated derivative production facilities including product development, sales, purchasing, research and customer service for a \$200+ million business employing 400 professional and plant personnel. Along with management team, developed business into the premier supplier in the industry. By utilizing a well publicized strategy we drove quality, innovation, and response to new industry standards. The group became one of Meadwestvaco's highest ROI business units.

**1996-2000****General Manager-Oleochemicals Department**

P&L responsibility for Department sales and operations worldwide. Managed sales, product development, and manufacturing for \$120 million business including multiple sites employing 200 professional and plant employees. Increased department profitability 80% by focusing on proper pricing strategies and cost control.

**1993-1996****General Manager-Europe**

Created plan for European expansion including organization of a Swiss subsidiary to minimize tax impact on all European operations.

Developed marketing strategy and spearheaded sales to penetrate new markets and geography. We were able to build a base of business to justify installation of a new manufacturing facility.

Supervised engineering of manufacturing facilities, and submitted phase II engineering work on time and within budget.

**1990-1993****Marketing Manager**

Successfully developed and implemented aggressive plans for expanding technology to multiple continents.

Built a field sales force and customer service group that achieved a 400% increase in sales. Supervised sales, customer service and commercial development of 130 products for three different segments of the printing ink industry.  
Achieved dominant position in major markets of 65% and 35%, from 25% and 5%, respectively.

- 1987-1990      Sales Manager**  
Directed sales force which consistently achieved the highest level of sales dollars and profitability within the Chemical Division.
- 1985-1987      Ink Industry Manager**  
Hired a direct field sales force to replace reps and distributors. Successfully implemented plan to access new markets. Transitioned newly acquired business into the parent sales system while converting the entire customer base to new manufacturing location. Growth of the business exceeded 100%.
- 1980-1985      Technical Sales Representative**  
Traveled North America for three different departments within the Westvaco Chemical Division. Covered a variety of territories and product lines with increasing levels of responsibility.

#### **Education**

Colorado State University  
MBA Marketing and Finance 1979  
B.S. Bioscience 1976  
Marquette University, College of Engineering 1972-73  
Awarded U.S. Naval Reserve Officer Training Scholarship

#### **Professional Development Programs**

Harvard University    *The Program On Negotiating For Senior Executives*  
University of Virginia The Darden School    *Leadership*  
U of Pennsylvania    Wharton School    *Commercial Development and Corporate Venturing*

Westvaco Corp    *Marketing Professional Development Program*  
                          *The Westvaco Supervisor*  
                          *Managing Organizational Objectives*  
                          *Empowered Leadership Program*

Forum                *Managing a Strategically Aligned Sales Force*

#### **Professional Associations**

Pine Chemicals Association  
Member of Board of Directors – Chairman

National Association of Printing Ink Manufacturers  
T.A.M. Board Member, General Board Member

Community in Schools South Carolina Chapter  
Board Member

Applicants for Appointment to City Boards				Rating for Appointment Preference (with 1 being their first choice and 4 being their last choice)									
Applicants -				Residency	Board of Adjustment	Community Redevelopment Agency	Planning Commission	Pension Boards	Interview Date	Recommended for Appointment/Re-Appointment	Appointed	Re-Appointed	Board Name
Last Name	First Name	MI	Address										
<b>TO BE INTERVIEWED</b>													
<b>INTERVIEWED APPLICANTS</b>													
Dahl	David		4112 Duval Drive, Jax Bch	31 yrs	-	-	1	-	1/28/2015				
Shea	Chris		139 South 15th Avenue, Jax Bch	Total of 4 yrs	3	1	2	4	12/17/2014				
Walker	Jon Scott		2902 Madrid Street, Jax Bch	8 yrs	1	3	2	4	12/10/2014				
Page	Michael	K	157 North 19th Avenue, Jax Bch	2yrs 9 mos	3	1	2	4	12/10/2014				
Lewis	James		522 North 19th Street, Jax Bch	11 1/2 yrs	2	-	1	-	12/10/2014				
McGowan	Jonathan		5 North 17th Avenue, Jax Bch	10 yrs	3	1	2	-	12/10/2014				
Hyatt	Lloyd		134 Coral Way, Jax Bch	17 1/2 yrs	3	2	4	1	2/11/2013				
Thompson	Ryland		1028 North 4th Street, 1C, Jax Bch	10 yrs	-	2	1	-	12/4/2013				
Jones	Jeffrey	J	320 North 1st Street, #809, Jax Bch	8 1/2 yrs	-	2	1	-	12/4/2013				
Candler	Gaylord	G	507 South 16th Avenue, Jax Bch	3 yrs	-	-	-	1	12/4/2013				
McInerney	Sean		2707 Colonies Drive, Jax Bch	25 yrs	4	2	1	3	6/4/2014				
Moehring	Margo		185 Coral Way, Jax Bch	13 1/2 yrs	3	2	-	1	6/4/2014				
Dopf	William		92 South 29th Avenue, Jax Bch	15 yrs	1	3	2	-	6/4/2014				
Linster	Kris		2600 Independence Drive, Jax Bch	15 mos	3*	1	2*	4	12/4/2013	*Residency reqmts for BOA & PC not met			
Chanatry	Michael	C	4054 Palm Way, Jax Bch	17 mos	2*	3	1*	4	12/4/2013	*Residency reqmts for BOA & PC not met			
<b>APPLICANTS APPOINTED TO A BOARD</b>													
Truhlar	Jeff		918 North 22nd Street, Jax Bch	14 yrs -3 mos	2	3	1	4	12/4/2013	Currently Serving as 1st Alternate	3/17/2014		BOA
Knight	Rick		827 North 8th Avenue, Jax Bch	-	-	1	-	-	6/4/2014	Currently Serving as member	6/16/2014		CRA
Callan	William	T	1093 Blue Heron Lane West, Jax Bch	18 yrs	-	-	1	-	-	Term ended - 06/30/2014	4/3/2006	7/21/2014	PC
Moreland	John		1707 South 2nd Street, Jax Bch	29 yrs	1	-	-	-	-	Currently Serving as member	6/19/2006	7/21/2014	BOA
Buck	Thomas	K	1334 Plantation Oak Drive N, Jax Bch	7 yrs	1	-	-	-	-	Currently Serving as member	7/19/2010	7/21/2014	BOA
Dorson	Lee		1326 Blue Heron Lane N, Jax Bch	-	-	-	1	-	-	Currently Serving as 1st Alternate	7/21/2014	-	PC
Sanders	Britton		59 Oakwood Road, Jax Bch	11 yrs 10 mos	3	2	1	4	12/4/2013	Currently Serving as 2nd Alternate	7/21/2014	-	PC
Reddington, Jr.	Francis	J	1208 South 2nd Street, Apt. B, Jax Bch	12 yrs	3	2	1	4	8/7/2013	Currently Serving as 2nd Alternate	3/17/2014	-	BOA
Dorson	Lee		1326 Blue Heron Lane N, Jax Bch				1			Resigned 01/21/2015			
<b>RESIGNED, WITHDRAWN OR DECLINED APPOINTMENT</b>													
Dorson	Lee		1326 Blue Heron Lane N, Jax Bch		-	-	1	-	-	Was serving as 1st Alternate	7/21/2014	-	PC
Jackson	James "Jerry"	F	1031 South 1st Street, #405, Jax Bch	2 yrs 8 mos	-	-	1	-	6/4/2014	Withdrew Application - 07/29/2014	-	-	-



City of

January 28, 2015

Jacksonville Beach

City Hall

11 North Third Street

Jacksonville Beach

FL 32250

Phone: 904.247.6299 ext. #10

904.247.6250 ext. #11

Fax: 904.247.6256

E-Mail: [cityclerk@jaxbchfl.net](mailto:cityclerk@jaxbchfl.net)

[www.jacksonvillebeach.org](http://www.jacksonvillebeach.org)

**MEMORANDUM**

**TO:** The Honorable Mayor and  
Members of the City Council

**FROM:** Nancy J. Pyatte, Acting City Clerk

**SUBJECT:** *Appointments to Planning Commission*

**ACTION REQUESTED:**

Appoint one Regular member and two Alternate members to the Planning Commission

**BACKGROUND:**

The term of Planning Commission Regular Member, David Dahl, will expire on January 31, 2015. Mr. Dahl was appointed to the Planning Commission on February 17, 2003. Mr. Dahl has requested that Council consider reappointing him.

The terms of Planning Commission Alternate Members, Lee Dorson and Britton Sanders, will expire on January 31, 2015.

Mr. Dorson was appointed on July 21, 2014 as a First Alternate member to complete an unexpired term. Mr. Dorson has expressed he does not wish to be reappointed and has submitted his resignation.

Mr. Sanders was originally appointed to the Planning Commission to complete an unexpired term as a Second Alternate member on July 21, 2014. He was interviewed on December 4, 2013. Mr. Sanders has requested that Council consider reappointing him.

In addition to Mr. Dahl and Mr. Sanders, the following interviewed applicants (applications attached) have selected the Planning Commission as first choice for service:

- Jeffrey Jones, interviewed on December 4, 2013
- Ryland Thompson, interviewed on December 4, 2013
- Sean McInerney, interviewed on June 4, 2014
- James Lewis, interviewed on December 10, 2014



Memorandum, Mayor and Council  
Appointments to Planning Commission  
January 28, 2015  
Page 2 of 2

Also attached is a spreadsheet that lists all interviewed and recommended Board applicants that we have on file. The information also includes their choice of Boards for appointment.

**RECOMMENDATION:**

Reappoint Mr. Dahl to a new four-year term on the Planning Commission as a Regular Member, which will expire on January 31, 2019.

Appoint Mr. Sanders to a new two-year term on the Planning Commission as First Alternate, which will expire on January 31, 2017.

Appoint Mr. Jones to a new two-year term on the Planning Commission as Second Alternate, which will expire on January 31, 2017.

Attachments  
/njp



RECEIVED

Application for Appointment to City Boards

Personal Information

DEC 15 2014

City Clerk's Office  
 City of Jacksonville Beach

**Name:** Dave Dahl  
**Home Address:** 4112 Duval Drive  
**E-Mail Address:** David.A.Dahl@Navy.Mil **Cell Phone:** 904-517-7029  
**Occupation:** Navy Region SE Community Planning Director **Business Phone:** 904-542-5722  
**Business Name:** Mission Sustainment Officer, Navy Region Southeast, NAS JAX, FL  
**Business Address:** World-Wide

Eligibility – Please Circle

Are you a resident of the City?	<b>Yes</b>	<b>No</b>	If yes, length of time: <u>31 yrs.</u>
Are you a registered voter?	<b>Yes</b>	<b>No</b>	If yes, what County: _____
Do you own property in the City?	<b>Yes</b>	<b>No</b>	If yes, address: _____
Do you hold a public office?	<b>Yes</b>	<b>No</b>	If yes, Office name: _____
Are you employed by the City?	<b>Yes</b>	<b>No</b>	If yes, position: _____
Are you currently serving on a Board?	<b>Yes</b>	<b>No</b>	If yes, Board Name: <u>Planning Commission</u>
Have you been convicted of a felony?	<b>Yes</b>	<b>No</b>	If yes, provide date: _____
Have your civil rights been restored?	<b>Yes</b>	<b>No</b>	If yes, provide date: <u>N/A</u>

**Potential Conflict of Interest:** Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? **Yes** **No**

If yes, please provide details: \_\_\_\_\_

City Boards (Please indicate your preferences by ranking - denote your first choice with a "1", second choice with a "2", etc.)

<b>Board of Adjustment</b>	<b>Planning Commission</b>
<b>Community Redevelopment Agency</b>	<b>Pension Trustee</b>

Please list the type of City meetings you have attended: All Listed \_\_\_\_\_

**Qualifications** (1) 11 years COJB Planning Commission experience; current in LDC, FL Sunshine Statue and Ethics Training. (2) 15 years experiences as a Navy Operational Planner; 12 years' experience in military and community compatible land use planning and execution (FL, GA, LA, AL, MS, TX). Director NRSE Mission Sustainment and Compatible Land Use Program. (3) Education – BA English, MA National Security and Strategic Studies, JD, Naval Aviator. (4) Affiliations – Florida Defense Alliance, Texas Commanders Council, Louisiana Military Affairs Committee, Georgia Military Affairs Coordinating Committee, Florida Bar Association, Nebraska Bar Association, Heritage Foundation, National Rifle Association, Jax Sheltie Rescue.

**Education:** BA, MA, JD, Naval Aviator, Navy Operational Planning and Compatible Land Use Planning Courses.

## Application for Appointment to City Boards (cont.)

### State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

<u>Race</u>		<u>Gender</u>	<u>Physically Disabled</u>
<input type="checkbox"/> African-American	<input type="checkbox"/> Caucasian	<input type="checkbox"/> Female	<input type="checkbox"/> Yes
<input type="checkbox"/> Asian/Pacific Islander	<input type="checkbox"/> Hispanic	<input checked="" type="checkbox"/> Male	<input checked="" type="checkbox"/> No
<input type="checkbox"/> American Indian/Alaskan Native	<input type="checkbox"/> Not Known		

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete, or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Council when vacancies occur and are effective for two years from date of completion.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

15 December 2014  
Date



Applicant's Signature

Please do not write below – Staff use

Date application received: 12-15-2014

Interviewed on: \_\_\_\_\_

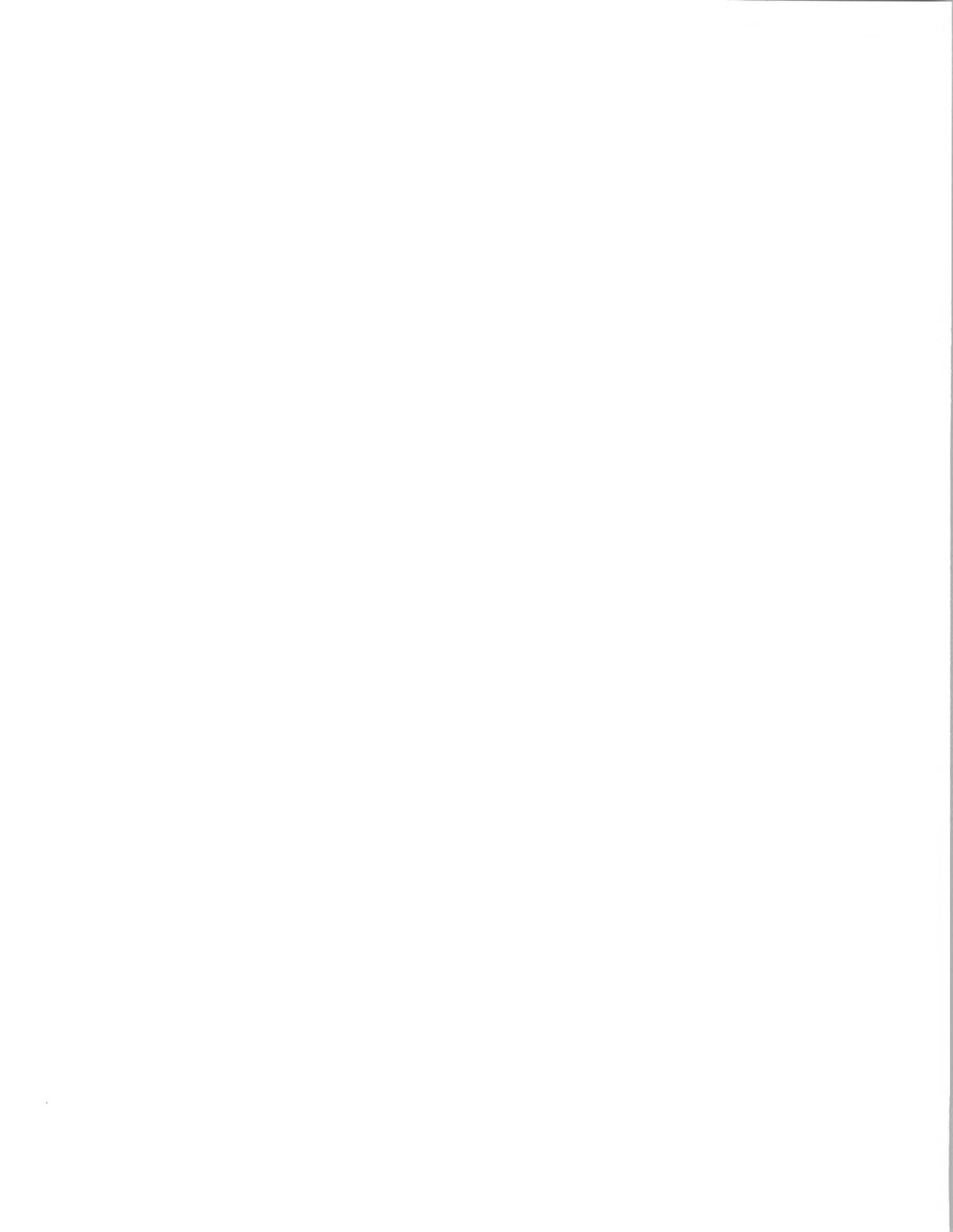
Eligible for appointment **Yes**      **No**

If not eligible for appointment  
Explanation: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

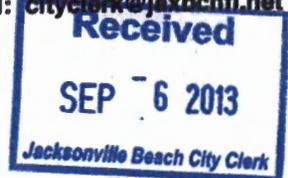
Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_



City of Jacksonville Beach  
 Office of the City Clerk  
 11 North 3<sup>rd</sup> Street  
 Jacksonville Beach, Florida 32250



Phone: (904) 247-6299 ext 10  
 FAX: (904) 247-6256  
 E-mail: [cityclerk@jaxbchfl.net](mailto:cityclerk@jaxbchfl.net)



**Application for Appointment to City Boards**

**Personal Information** (Please print or type)

Name: Brittan Sanders Home Phone: 904 334 8422  
 Home Address: 59 Oakwood Jacksonville Beach FL 32250  
 E-Mail Address: Brittan.Sanders@gmail.com Cell Phone: 904 334 8422  
 Occupation: SALES Business Phone: \_\_\_\_\_  
 Business Name: Lumesse  
 Business Address: 2705 Bee Cave Road Suite Austin TX

**Eligibility - Please Circle**

Are you a resident of the City?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, length of time: <u>11 years</u>
Are you a registered voter?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, what County: <u>Duval</u>
Do you own property in the City?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, address: <u>59 Oakwood Rd</u>
Do you hold a public office?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, Office name: _____
Are you employed by the City?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, position: _____
Are you currently serving on a Board?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, Board Name: _____
Have you been convicted of a felony?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, provide date: _____
Have your civil rights been restored?	<input type="radio"/> Yes	<input type="radio"/> No	If yes, provide date: _____

**Potential Conflict of Interest:** Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes  No   
 If yes, please provide details: \_\_\_\_\_

**City Boards** (Please indicate your preferences by ranking - denote your first choice with a "1", second choice with a "2", etc.)

<u>3</u> Board of Adjustment	<u>1</u> Planning Commission
<u>2</u> Community Redevelopment Agency	<u>4</u> Pension Trustee

Please list the type of City meetings you have attended: \_\_\_\_\_

**Qualifications** (Briefly describe specific expertise, abilities or qualifications) SEE ATTACHED RESUME

Education: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

## Application for Appointment to City Boards (cont.)

### State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

<u>Race</u>	<u>Gender</u>	<u>Physically Disabled</u>
<input type="checkbox"/> African-American	<input checked="" type="checkbox"/> Caucasian	<input type="checkbox"/> Yes
<input type="checkbox"/> Asian/Pacific Islander	<input type="checkbox"/> Hispanic	<input checked="" type="checkbox"/> No
<input type="checkbox"/> American Indian/Alaskan Native	<input type="checkbox"/> Not Known	

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

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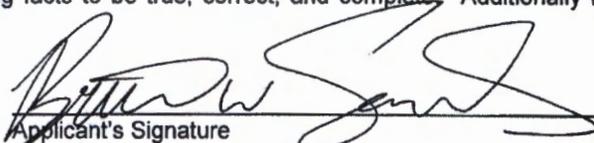
I understand that any false, incomplete or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

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By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

9-4-13  
Date

  
Applicant's Signature

Please do not write below - Staff use

Date application received: 9-6-2013

Interviewed on: 12-4-2013

Eligible for appointment  Yes  No

If not eligible for appointment  
Explanation: \_\_\_\_\_

Appointed to: PC - SECOND ALTERNATE

Date: 7-21-14 complete an unexpired term

Appointed to: \_\_\_\_\_

Date: \_\_\_\_\_

Appointed to: \_\_\_\_\_

Date: \_\_\_\_\_

**Britton Sanders**  
59 Oakwood Road  
Jacksonville Beach, FL 32250  
(904) 334-8422  
[britton.sanders@gmail.com](mailto:britton.sanders@gmail.com)

## **Professional Experience**

### **Principal Presales Consultant - Lumesse Inc.**

*January 2013 – Present*

Delivering pre-sales support for the Americas Region.

Responsibilities include: Recruiting, Performance, Career & Succession Planning, HR Analytics, Organizational Charting, Learning & Development, Skills & Competency Management, Core HR, Technical Integrations

### **Senior Sales Consultant - Oracle**

*June 2012 – January 2013*

Delivering pre-sales support for the largest Human Capital Management and Talent Management software in the world. My focus is in Recruiting, Onboarding, Performance Management, Learning, and Development. I'm regional focused in the East, but support opportunities in other regions when needed.

### **Solution Sales Consultant - Taleo Corporation**

*November 2011 – June 2012*

Promoted to work as part of the presales team supporting our mid and large Enterprise Market. This involves discovery sessions, supporting RFP's, leading live/virtual product demos, and usability sessions. Focused on Taleo's entire suite of products including: Talent Acquisition, Talent Management, Learning, and Development. Successfully met quarterly on target sales. Travel within the US was required up to 75% based on opportunities. Regionally aligned but supported opportunities in other regions as needed.

### **Sr. Consultant, Professional Services - Taleo Corporation**

*July 2008 – November 2011*

- Successfully managed teams of experts through the full implementation life cycle of Taleo's Enterprise Recruitment system.
- Lead the customers through various business requirement reviews, process gap analysis, and providing business process re-design recommendations.
- Provided consultation on industry best practices, industry trends, and data/privacy/legal compliance standards.

### **Implementation Consultant - VURV Technologies**

*January 2007 – July 2008*

Responsibilities include:

- Worked with customers through the design and configuration of Vurv's Enterprise Recruitment system.
- Delivered project planning, executing, controlling and closing of successful projects on-time and on budget.
- Implemented many large enterprise customers both in the US and globally.
- Conducted process gap analyses, which lead to process redesign and greater ROI for clients.

### **Product Analyst - VURV Technologies**

*May 2003 – January 2007*

Responsibilities included:

- Worked closely with developers, designers, and partners to write intuitive software specifications for products.
- Developed communication and process guidelines that standardized how client's information and requirements channeled into product development.
- Trained internal employees on application functionality & configurability of new products.

## **Education**

**Graduated 2007 - University of North Florida**

**Bachelor of Computer Science**

**Concentration: Information Technology**

## **Certifications**

**Project Management Professional (PMP), Certified through Project Management Institute (PMI), 2011**





## Application for Appointment to City Boards (cont.)

### State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please check the appropriate boxes.

<u>Race</u>		<u>Gender</u>	<u>Physically Disabled</u>
<input type="checkbox"/> African-American	<input checked="" type="checkbox"/> Caucasian	<input type="checkbox"/> Female	<input type="checkbox"/> Yes
<input type="checkbox"/> Asian/Pacific Islander	<input type="checkbox"/> Hispanic	<input checked="" type="checkbox"/> Male	<input checked="" type="checkbox"/> No
<input type="checkbox"/> American Indian/Alaskan Native	<input type="checkbox"/> Not Known		

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I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

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By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

December 3, 2013  
Date

[Signature]  
Applicant's Signature

Please do not write below – Staff use

Date application received: 12-3-2013

Interviewed on: 12-4-2013

Eligible for appointment       Not eligible for appointment

Explanation: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

# Jeffrey J. Jones

320 1<sup>st</sup> Street North, #809 • Jacksonville Beach, FL 32250

Phone: 904-380-0536 • E-Mail: [jjj.jaxbeach@comcast.net](mailto:jjj.jaxbeach@comcast.net)

---

## Professional Experience

1978 -2009      **Foley & Lardner LLP.** Retired. Partner with Foley & Lardner's Milwaukee office through 2004 and with its Jacksonville office from 2005 through 2009. Practiced with the firm's Taxation, Finance & Financial Institutions, Private Equity & Venture Capital and Transactional & Securities Practices, as well as the Entertainment & Media, Food and Renewable Energy Industry Teams.

Practice focused on general corporate and tax matters, including particular emphasis on taxation of investments and in the negotiation and structuring of the purchase and sale of small and medium sized businesses. Actively participated in Foley's renewable energy sector practice in the area of tax credit financings involving wind, solar and biomass energy projects. Also actively practiced in advising clients in the formation and operation of hedge funds, investment partnerships and private equity funds, both onshore and offshore.

2009-Present      **Synnove Sitepower I, LLC** Managing Member and sole owner of 25,000 kw Solar PV electric generating facility in Jacksonville, Florida.

February 2011  
to Present      **Self-Employed Tax Preparer.** Concentrating in return preparation for high net worth individuals and closely held businesses.

## Professional Credentials

Admitted to the Wisconsin Bar in 1978 and the Florida Bar in 2005. Former member of the American and Wisconsin Institutes of Certified Public Accountants.

## Education

Graduate of the University of Wisconsin (bachelor's degree in business administration, with distinction, 1975) and the University of Michigan Law School (J.D., *magna cum laude*, 1978). Elected to Order of the Coif at Michigan and was an associate editor and administrative editor of the *Michigan Law Review*.

**Other**

**1989 - 2001**      **Northland Cranberries, Inc. (NASDAQ: CBRYA).** Member of Board of Directors of only publicly-traded cranberry juice producer and manufacturer. Served on Compensation and Audit Committees.





### Application for Appointment to City Boards

**Personal Information** (Please print or type)

Name: <u>Ryland Thompson</u>	Home Phone: <u>904-553-6805</u>
Home Address: <u>1028 4<sup>th</sup> Street North 1C, Jacksonville Beach, FL 32250</u>	
E-Mail Address: <u>Thompson.ryland@gmail.com</u>	FAX: <u>904-212-1422</u>
Business: <u>Albertelli</u>	Business Phone: <u>904-493-3028</u> <i>2303</i>
Business Address: <u>10759 Deerwood Park Boulevard, Jacksonville, FL 32256</u>	

**Eligibility**

Are you a resident of the City?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, length of time: <u>Since 2004</u>
Are you a registered voter?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, what County: <u>Duval</u>
Do you own property in the City?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, address: <u>Condo at Jax Bch.</u>
Do you hold a public office?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, Office name: _____
Are you employed by the City?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, position: _____
Are you currently serving on a Board?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, Board Name: _____
Have you been convicted of a felony?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, provide date: _____
Have your civil rights been restored?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, provide date: _____

**Potential Conflict of Interest:** Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach?  Yes  No  
 If yes, please provide details: \_\_\_\_\_

**City Boards** (Please indicate your preferences by ranking - denote your first choice with a "1", second choice with a "2", etc.)

Board of Adjustment	1 Planning Commission
2 Community Redevelopment Agency	Pension Trustee

Please list City meetings you have attended: City Council \_\_\_\_\_

**Qualifications** (Briefly describe specific expertise, abilities or qualifications) \_\_\_\_\_  
 See attached \_\_\_\_\_

Education: <u>Bachelor of Science - Construction Management from University of North Florida</u>
<u>See Attached</u>

## Application for Appointment to City Boards (cont.)

### State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please check the appropriate boxes.

Race

- African-American  
 Asian/Pacific Islander  
 American Indian/Alaskan Native

- Caucasian  
 Hispanic  
 Not Known

Gender

- Female  
 Male

Physically Disabled

- Yes  
 No

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

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By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

12/02/2013  
Date

*Ry LATH*  
Applicant's Signature

Please do not write below - Staff use

Date application received: 12/2/2013

Interviewed on: 12/4/2013

Eligible for appointment

Not eligible for appointment  
 Explanation: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_



## Ryland Thompson

### Project Manager

---

Responsibilities include planning and scheduling; cost estimating; vendor and material management; contract negotiation and compliance, budget analysis, MBE/DBE coordination; and employee evaluation.

---

### Project Experience

---

**Jacksonville Airport Authority Admin. Bldg** – Class A tilt-up office  
\$7,400,000 – 68,000 SF

**Low Pressure Reverse Osmosis Water Treatment Plant (2 MGD Portable Water Treatment Plants), St. Augustine, FL** – Industrial facility  
\$12,000,000

**US Army Corps of Engineers Reg. Hdqtrs** – Complex build-out  
\$5,000,000 – 167,000 SF

**Riverside Avenue Partners, Shell Office Building and Parking Garage (13 Story), Jacksonville FL** – Office building  
\$29,000,000

**Sam's Club Renovation and Gas Station, Vero Beach, FL** – Retail remodel  
\$11,000,000 – 70,000 SF

**Flagler Center Four, Jacksonville, FL** – Class A office bldg.  
\$6.8 million – 115,000 SF

**Deerwood North 400, Jacksonville, FL** – Class A office bldg.  
\$6,600,000 – 115,000 SF

**Tree of Life Headquarters, St. Augustine, FL** – Office bldg.  
\$5,200,000 – 67,000 SF

**Crest Chevrolet, Jacksonville, FL** – Sales, svc, repair automotive facility  
\$5,100,000 – 71,000 SF

**Dollar Generals (6 Facilities), Ocala, Mims, Hudson, Delray, Okeechobee, and Belle Glade, FL.**  
Retail buildings  
\$5,027,000 – 60,000 SF

**Big Lots, Fuquay-Varina, NC** – Retail building  
\$1,800,000 – 30,000 SF

### Experience

Industry: 15 years

### Education

B.S., Building Construction Mgmt.  
University of North Florida

### Registrations & Certifications

LEED Accredited Professional

Certified General Contractor

U.S. Army Corps of Engineer –  
Construction Quality Management for  
Contractors Certified

### Professional Qualifications

- Commercial project specialist with strong background in leading all phases of commercial development.
- Highly knowledgeable in scheduling, budgeting, estimating, contract negotiation and relationship management.
- Able to plan and lead complete high value project life cycles.





Received  
 APR 2 2014  
 Jacksonville Beach City Clerk

### Application for Appointment to City Boards

**Personal Information** (Please print or type)

Name: <u>SEAN MCINERNEY</u>	Home Phone: <u>904-962-2313</u>
Home Address: <u>2707 COLONIES DRIVE JAX BEACH 32250</u>	
E-Mail Address: <u>1987bears68@gmail.com</u>	Cell Phone: <u>904-962-2313</u>
Occupation: <u>BROKER ASSOCIATE</u>	Business Phone: <u>904-247-0059</u>
Business Name: <u>KELLER WILLIAMS REALTY</u>	
Business Address: <u>4116 SOUTH 3RD STREET JAX BEACH 32250</u>	

**Eligibility – Please Circle**

Are you a resident of the City?	<u>Yes</u>	No	If yes, length of time: <u>ON/OFF 25 YEARS</u>
Are you a registered voter?	<u>Yes</u>	No	If yes, what County: <u>DUVAL</u>
Do you own property in the City?	<u>Yes</u>	No	If yes, address: <u>ABOVE ADDRESS</u>
Do you hold a public office?	Yes	<u>No</u>	If yes, Office name: _____
Are you employed by the City?	Yes	<u>No</u>	If yes, position: _____
Are you currently serving on a Board?	Yes	<u>No</u>	If yes, Board Name: _____
Have you been convicted of a felony?	Yes	<u>No</u>	If yes, provide date: _____
Have your civil rights been restored?	Yes	<u>No</u>	If yes, provide date: _____

**Potential Conflict of Interest:** Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach?      Yes      No

If yes, please provide details: \_\_\_\_\_

**City Boards** (Please indicate your preferences by ranking - denote your first choice with a "1", second choice with a "2", etc.)

<u>4</u> Board of Adjustment	<u>1</u> Planning Commission
<u>2</u> Community Redevelopment Agency	<u>3</u> Pension Trustee

Please list the type of City meetings you have attended: \_\_\_\_\_

**Qualifications** (Briefly describe specific expertise, abilities, or qualifications)

SEE ATTACHED RESUME

Education: \_\_\_\_\_

SEE ATTACHED RESUME

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## Application for Appointment to City Boards (cont.)

### State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

<u>Race</u>		<u>Gender</u>	<u>Physically Disabled</u>
<input type="checkbox"/> African-American	<input checked="" type="checkbox"/> Caucasian	<input type="checkbox"/> Female	<input type="checkbox"/> Yes
<input type="checkbox"/> Asian/Pacific Islander	<input type="checkbox"/> Hispanic	<input checked="" type="checkbox"/> Male	<input checked="" type="checkbox"/> No
<input type="checkbox"/> American Indian/Alaskan Native	<input type="checkbox"/> Not Known		

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

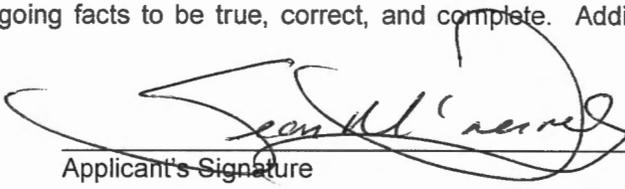
I understand that any false, incomplete, or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Council when vacancies occur and are effective for two years from date of completion.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

MARCH 6, 2014  
Date

  
Applicant's Signature

Please do not write below - Staff use

Date application received: 4-2-2014 JEB

Interviewed on: June 4, 2014 JEB

Eligible for appointment  Yes  No

If not eligible for appointment  
Explanation: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

# SEAN MALLAN McINERNEY

2707 Colonies Drive  
Jacksonville Beach, Florida  
904.962.2313

## EDUCATION:

1975-1979                      Langley High School  
Langley, Virginia

1979-1985                      Frostburg State University  
Frostburg, Maryland – BS Business Administration  
(Emphasis in Marketing)  
Minor Degree in Psychology

1988-Current                      Real Estate Broker's License  
License #: BK528298

## EMPLOYMENT HISTORY:

1986                              Arena Football League – Inaugural Season  
Washington Commandos / D-Line & O-Line  
Washington, DC

1986-1988                      National Football League / Defensive Line  
Philadelphia Eagles 1986  
Chicago Bears 1987 – 6 ½ Sacks  
Tampa Bay Buccaneers 1988

1988-1991                      Palm Beach Group Broadcasting, Inc.  
Palm Beach, Florida / US Virgin Islands  
**Position:** General Manager Radio Station / DJ

1992-1994                      In Shape Fitness Company  
Palm Beach, Florida  
**Position:** Owner / General Manager, Personal Training

1996-2000                      Dryer High School  
West Palm Beach, Florida 33409  
**Position:** Teacher / Coach

2001-2005  
Mold Specialists, Inc.  
Coconut Creek, Florida 33073  
**Position:** Owner / CMR, CIE (“IAQ” Certified)  
Mold Inspection, testing, & remediation

2005-2008  
MCI Environmental Contractors, Inc.  
Palm Beach County, Florida  
**Position:** Owner / Operator  
Mold Inspections, testing, & remediation

2009-2010  
Kelly Educational Services  
Jacksonville, Florida  
**Position:** Substitute Teacher

2009-2011  
Bailey’s Powerhouse Gyms  
Jacksonville, Florida  
**Position:** Fitness Instructor

2013-Current  
LA Fitness  
Atlantic Beach, Florida  
**Position:** Fitness Instructor

2013-2014  
Keller Williams Real Estate  
Jacksonville Beach, FL 32250  
**Position:** Broker Associate

**NON-PROFIT WORK:**

2009-2011  
N.E. Florida Green Drinks, Inc.  
Environmental Networking Group / Green Scholarships  
Jacksonville Beach, Florida  
**Position:** Owner / Director

2011-Current  
NFL Players Association  
Scholarship Programs for High School Athletes  
Jacksonville, Florida  
**Position:** President

2013-Current  
NFL Alumni / Jacksonville Chapter  
“Caring for Kids”  
Jacksonville, Florida  
**Position:** President

**References Available Upon Request**





**Received**  
**JUN 17 2014**  
 Jacksonville Beach City Clerk

### Application for Appointment to City Boards

**Personal Information** (Please print or type)

Name: <u>James Lewis</u>	Home Phone: <u>904.807.7609</u>
Home Address: <u>522 19<sup>th</sup> Street N, Jacksonville Beach FL 32250</u>	MOBILE: <u>904.294.3324</u> *preferred
E-Mail Address: <u>jlewisiii@gmail.com</u>	FAX: _____
Business: _____	Business Phone: _____
Business Address: _____	

**Eligibility**

Are you a resident of the City?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, length of time: <u>11 YEARS</u>
Are you a registered voter?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, what County: <u>Duval</u>
Do you own property in the City?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, address: <u>522 19<sup>th</sup> Street N, 1808 6<sup>th</sup> Ave N</u>
Do you hold a public office?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, Office name: _____
Are you employed by the City?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, position: _____
Are you currently serving on a Board?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, Board Name: _____
Have you been convicted of a felony?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, provide date: _____
Have your civil rights been restored?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, provide date: _____

**Potential Conflict of Interest:** Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach?  Yes  No  
 If yes, please provide details: \_\_\_\_\_

**City Boards** (Please indicate your preferences by ranking - denote your first choice with a "1", second choice with a "2", etc.)

2   Board of Adjustment	1   Planning Commission
Community Redevelopment Agency	Pension Trustee

Please list City meetings you have attended: City Council meeting for Tax Review - 3/13

**Qualifications** (Briefly describe specific expertise, abilities or qualifications) Executive at ORACLE. oversee operations for NORTH America Consulting 3) moderator at Software world wide user conference  
c) Speaker at multiple conferences.

Education: Bachelor's Degree in Information Science from UNF - 12/2000, Minor in Psychology

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## Application for Appointment to City Boards (cont.)

### State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please check the appropriate boxes.

<u>Race</u>		<u>Gender</u>	<u>Physically Disabled</u>
<input type="checkbox"/> African-American	<input checked="" type="checkbox"/> Caucasian	<input type="checkbox"/> Female	<input type="checkbox"/> Yes
<input type="checkbox"/> Asian/Pacific Islander	<input type="checkbox"/> Hispanic	<input checked="" type="checkbox"/> Male	<input checked="" type="checkbox"/> No
<input type="checkbox"/> American Indian/Alaskan Native	<input type="checkbox"/> Not Known		

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I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

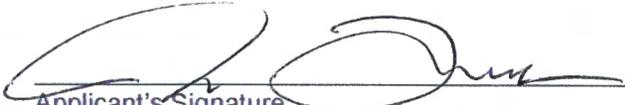
I understand that any false, incomplete or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Council when vacancies occur and are effective for two years from date of completion.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

Date 6/16/14

  
 Applicant's Signature

Please do not write below - Staff use

Date application received: 06-17-2014

Interviewed on: 12-10-14

Eligible for appointment

Not eligible for appointment  
Explanation: \_\_\_\_\_

Appointed to: \_\_\_\_\_

Date: \_\_\_\_\_

Appointed to: \_\_\_\_\_

Date: \_\_\_\_\_

Appointed to: \_\_\_\_\_

Date: \_\_\_\_\_

## Jim Lewis

jlewisiii@gmail.com // +1 904 294 3324  
Jacksonville Beach, FL 32250

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### PROFESSIONAL SERVICES, OPERATIONS MANAGEMENT & BUSINESS DEVELOPMENT

Passionate individual who gains energy from helping customers, employees and the business find success in their respective areas. Results-focused with proven track record of developing international business regions from inception to sustained high growth in extremely competitive SaaS technology markets. Experience partnering with and selling to top Fortune 500 companies as well as SMB's. Consistently earned corporate recognition and bonuses for propelling business divisions ahead of schedule and financial goals. Exceptional team motivator with strong negotiation, problem resolution, and client needs assessment aptitude. Equally effective at building client rapport, identifying opportunities and developing appropriate business solutions. Exceptionally technologically savvy with intimate knowledge and understanding of programming and software development. Extensive travel, cultural familiarity and business dealings in the United States, Europe and Asia.

### CORE STRENGTHS

- SaaS
- Leadership & Team Building
- Comprehensive Technical Knowledge
- Territory Expansion & Development
- International Business Experience
- Client Relationship Building & Presentations
- Professional Services
- New Business Development
- Contract Negotiations
- P&L Responsibility
- Crisis Management and Dispute Resolution
- Departmental Restructure

### PROFESSIONAL EXPERIENCE & ACHIEVEMENTS

#### **Sr. Director of Professional Services, Cloud Operations – Oracle (3/2012 – present)**

- Responsible for Oracle Cloud Services Operations inclusive of RightNow Technologies, Taleo and Fusion
- Tasked with standardizing processes and practices across all of Cloud Services
- Accountable for Project Funding, Field Support, Invoicing, Rev Rec, Collections and Resource Management

#### **Vice President of Professional Services, Operations – Taleo *acquired* (7/2011 – 3/12/2012)**

- Shared P&L responsibility for PS revenues of \$60M annually
- Chartered with reducing TCO (Total Cost of Ownership) while maintaining current margin
- Accountable for Taleo's PSA, methodologies & tools utilized by Professional Services globally
- Responsible for developing and deploying Services Engineering/VAS (Value Add Services)

#### **Vice President of Professional Services, Acquisitions – Taleo (7/2008 – 7/2011)**

- Owned the Services Operations, inclusive of P&L, for a \$130M acquisition
- Responsible for Services Sales for 160+ Enterprise Customers spanning NA, EMEA & APAC
- Retained 93+% ASP revenue for acquired customers vs. target of 70%
- Delivered a 24% margin with revenues exceeding \$16M vs. target of 0%
- Supported a 50:50 Contractor to FTE delivery model

#### **Vice President of Global Services, Vurv Technology (7/2006 – 7/2008)**

- Managed to a P&L with revenues exceeding \$15M within 2% of budget
- Responsible for headcount of 100+ spanning across North America, EMEA & APAC
- Direct the strategic delivery of professional, technology and educational services
- Execute according to organizational business plan against established goals and objectives
- Increased margin by 22% and sustained a 40% margin within first 12 months using innovative ideas to drive financial profits. (Prior margin: 18%)

#### **Director of Global Services, EMEA & APAC, Recruitmax Software Ltd (6/2004 – 7/2006)**

- Secured \$6,000,000 in sales within 24 months with clients such as Goldman Sachs, Lehman Brothers, Deutsche Bank, HSBC, Unilever and Nestle
- Negotiated and managed complex project deals in excess of \$1M

- Personal travel and business development throughout Europe and Asia.
- Developed and trained a team of 12 business and technical consultants from the ground up
- Managed team members in diverse geographic locations and time zones

**Manager of Service Delivery, Recruitmax Software Ltd (6/2003 – 6/2004)**

- Successfully implemented over 3500 hours of requirements within budget and on time for Coca-Cola Enterprises e-recruitment system including a custom 13 tier integration to SAP. Development manager for an effort that lasted 6 months and a team of 11 with a total budget of \$1,200,000.
- Successfully managed the e-recruitment development effort for Wynn Las Vegas which resulted in 8000 hires within 6 months and 350,000 applications. This is the largest recruitment effort accomplished via a web based system in the world.

**WORK HISTORY**

- Oracle / Sr. Director Professional Services, Cloud Operations / Florida / 3/12 - present
- Taleo / Vice President Professional Services, Operations / Florida / 7/11 – 3/12
- Taleo / Vice President Professional Services / Florida / 7/08 – 7/11
- Vurv / Vice President Global Services / Florida / 7/06 – 7/08
- Recruitmax / Director Global Services, EMEA & APAC / London / 6/04 – 7/06
- Recruitmax / Manager of Service Delivery / Florida / 6/03 – 6/04
- Recruitmax / Lead Developer / Florida / 8/00 – 6/03
- TLC / Satellite Operations / Florida / 1/98 – 1/00

**EDUCATION & CREDENTIALS**

- **Bachelors Degree in Information Science - 12/2000**  
University of North Florida, Jacksonville, FL
  - *Minor in Psychology*
- **Cold Fusion 5 Certification - 6/2003**  
Certified for distributed system architecture design and code development
- **Moderator – Talent Recruitment – Global Panel - 3/2007**  
Led panel of HR Executives in a discussion on global deployment of HR Technology Revolution User Conference, Las Vegas, Nevada
  - *Yahoo!, Lehman Brothers, Accenture*
- **Speaker –Global Talent Management Event – Global Rollouts - 4/2008**  
Spoke on what organizations should consider when implementing a global system in order to get the maximum ROI for their business.  
Vurv Revolution: A Global Talent Management Event, Orlando, FL
  - *ING, Unilever, Arrow Electronics*
- **Speaker – Customer Conversion – Vurv Customer Care - 8/2008**  
Addressed Vurv customers who had been recently acquired through the Taleo acquisition.  
Taleo World 2008: Great Performances, Boston, MA
- **Moderator – Customer Success – Vurv Conversions - 8/2009**  
Led panel of HR Executives in a discussion on the success of Vurv Migrations.  
Taleo World 2009: Great Performances, Las Vegas, NV
  - *Waste Management, Pharmaceutical Product Development, Inc.*
- **TSIA Member – Technology Services Industry Association (2009-present)**
- **TLP Executive Leadership Program – Dublin, CA - 3/2011**
- **Disney Institute Leadership Program – Orlando, FL - 11/2012**

Applicants for Appointment to City Boards				Rating for Appointment Preference (with 1 being their first choice and 4 being their last choice)									
Applicants -				Residency	Board of Adjustment	Community Redevelopment Agency	Planning Commission	Pension Boards	Interview Date	Recommended for Appointment/Re-Appointment	Appointed	Re-Appointed	Board Name
Last Name	First Name	MI	Address										
<b>TO BE INTERVIEWED</b>													
<b>INTERVIEWED APPLICANTS</b>													
Dahl	David		4112 Duval Drive, Jax Bch	31 yrs	-	-	1	-	1/28/2015				
Shea	Chris		139 South 15th Avenue, Jax Bch	Total of 4 yrs	3	1	2	4	12/17/2014				
Walker	Jon Scott		2902 Madrid Street, Jax Bch	8 yrs	1	3	2	4	12/10/2014				
Page	Michael	K	157 North 19th Avenue, Jax Bch	2yrs 9 mos	3	1	2	4	12/10/2014				
Lewis	James		522 North 19th Street, Jax Bch	11 1/2 yrs	2	-	1	-	12/10/2014				
McGowan	Jonathan		5 North 17th Avenue, Jax Bch	10 yrs	3	1	2	-	12/10/2014				
Hyatt	Lloyd		134 Coral Way, Jax Bch	17 1/2 yrs	3	2	4	1	2/11/2013				
Thompson	Ryland		1028 North 4th Street, 1C, Jax Bch	10 yrs	-	2	1	-	12/4/2013				
Jones	Jeffrey	J	320 North 1st Street, #809, Jax Bch	8 1/2 yrs	-	2	1	-	12/4/2013				
Candler	Gaylord	G	507 South 16th Avenue, Jax Bch	3 yrs	-	-	-	1	12/4/2013				
McInerney	Sean		2707 Colonies Drive, Jax Bch	25 yrs	4	2	1	3	6/4/2014				
Moehring	Margo		185 Coral Way, Jax Bch	13 1/2 yrs	3	2	-	1	6/4/2014				
Dopf	William		92 South 29th Avenue, Jax Bch	15 yrs	1	3	2	-	6/4/2014				
Linster	Kris		2600 Independence Drive, Jax Bch	15 mos	3*	1	2*	4	12/4/2013	*Residency reqmts for BOA & PC not met			
Chanatry	Michael	C	4054 Palm Way, Jax Bch	17 mos	2*	3	1*	4	12/4/2013	*Residency reqmts for BOA & PC not met			
<b>APPLICANTS APPOINTED TO A BOARD</b>													
Truhlar	Jeff		918 North 22nd Street, Jax Bch	14 yrs -3 mos	2	3	1	4	12/4/2013	Currently Serving as 1st Alternate	3/17/2014		BOA
Knight	Rick		827 North 8th Avenue, Jax Bch	-	-	1	-	-	6/4/2014	Currently Serving as member	6/16/2014		CRA
Callan	William	T	1093 Blue Heron Lane West, Jax Bch	18 yrs	-	-	1	-	-	Term ended - 06/30/2014	4/3/2006	7/21/2014	PC
Moreland	John		1707 South 2nd Street, Jax Bch	29 yrs	1	-	-	-	-	Currently Serving as member	6/19/2006	7/21/2014	BOA
Buck	Thomas	K	1334 Plantation Oak Drive N, Jax Bch	7 yrs	1	-	-	-	-	Currently Serving as member	7/19/2010	7/21/2014	BOA
Dorson	Lee		1326 Blue Heron Lane N, Jax Bch	-	-	-	1	-	-	Currently Serving as 1st Alternate	7/21/2014	-	PC
Sanders	Britton		59 Oakwood Road, Jax Bch	11 yrs 10 mos	3	2	1	4	12/4/2013	Currently Serving as 2nd Alternate	7/21/2014	-	PC
Reddington, Jr.	Francis	J	1208 South 2nd Street, Apt. B, Jax Bch	12 yrs	3	2	1	4	8/7/2013	Currently Serving as 2nd Alternate	3/17/2014	-	BOA
Dorson	Lee		1326 Blue Heron Lane N, Jax Bch				1			Resigned 01/21/2015			
<b>RESIGNED, WITHDRAWN OR DECLINED APPOINTMENT</b>													
Dorson	Lee		1326 Blue Heron Lane N, Jax Bch		-	-	1	-	-	Was serving as 1st Alternate	7/21/2014	-	PC
Jackson	James "Jerry"	F	1031 South 1st Street, #405, Jax Bch	2 yrs 8 mos	-	-	1	-	6/4/2014	Withdrew Application - 07/29/2014	-	-	-

City of  
Jacksonville Beach  
City Hall  
11 North Third Street  
Jacksonville Beach  
FL 32250  
[P] 904.247.6229  
[F] 904.270.1639

[www.jacksonvillebeach.org](http://www.jacksonvillebeach.org)

**TO:** George Forbes  
City Manager

**FROM:** Jason Phitides  
Purchasing Administrator

**DATE:** January 22, 2015

**RE:** Award Bid 1415-04 Carpet Installation – City Buildings

**ACTION REQUESTED:**

Award Bid Number 1415-04 Carpet Installation for City Buildings to **Carpet Image Services, Inc.**

**BACKGROUND:**

The carpet in both City Hall and in the Operations & Maintenance Facility was installed twenty (20) years ago. It has exceeded its useful life and is in need of replacement. During 2014, carpet was replaced in Planning & Development, the City Clerk's offices and four (4) offices on the second floor of City Hall, using commercial grade carpet tiles. The tiles have a ten-year commercial warranty and can be individually replaced or dry cleaned. The City will maintain a small inventory of replacement carpet tiles.

The intent of this bid is to complete the carpet and base molding replacement in City Hall and the O&M Facility buildings. Total floor area to be covered is approximately 1,523 square yards of flooring and approximately 2,152 linear feet of base molding. All areas are to be carpeted with a uniform carpet style and color, except for the walkways on the second floor of City Hall, which will be covered with a durable vinyl wood plank.

Bid specifications required the carpet to meet or exceed the quality of the new carpet in City Hall. Although the City would consider equal material specifications, an exact match was preferred.

Bidders were required to provide a price per square yard for flooring and a price per linear foot for base molding. Prices were applied to the estimated quantities derived from CAD plans. Exact quantities will be determined at the time of installation.



In December, Purchasing and Procurement published the bid and mailed invitations to fifteen (15) vendors. Vendors were invited for a site visit to inspect the preferred carpet and view each target area. Responses were received from five (5) vendors.

Following is a summary of the bid tabulation, a detailed tabulation is attached:

		Extended Totals			
*Estimated Quantities		Carpet	Vinyl	Base	Total
		1,381	142	2,152	
1	Mr. David's Flooring	\$ 43,294	\$ 4,895	\$ 2,152	\$ 50,341
2	Carpet Image	\$ 43,170	\$ 4,925	\$ 2,755	\$ 50,850
3	About Floors N' More	\$ 44,883	\$ 4,615	\$ 3,120	\$ 52,618
4	Dixie Contract Carpet	\$ 46,264	\$ 4,785	\$ 2,152	\$ 53,201
5	Jostes Carpet, Inc.	\$ 51,622	\$ 5,308	\$ 4,218	\$ 61,148

\* Carpet & Vinyl measured in square yards, cove base measured in linear feet.

The carpet offered by the lowest bidder, Mr. David's Flooring, Inc., had a lower grade density, yarn weight and thickness and did not match the new carpet in City Hall. The carpet offered by the next lowest bidder, Carpet Image Services, Inc. is an exact match to the new installed carpet. For this reason, we recommend that the City Council award the bid to the second lowest bidder, Carpet Image Services, Inc., and include a 10% contingency. The contingency is to cover differences in actual versus estimated quantities and provide an inventory of replacement carpet tiles. Total fund requirements are as follows:

Bid Submitted	\$ 50,850
10% Contingency	\$ 5,085
Total Bid Amount	\$ 55,935

Funding is available from the General Capital Projects Fund and the Budget will be adjusted accordingly at mid-year.

**RECOMMENDATION:**

Award Bid Number 1415-04 Carpet Installation for City Buildings to **Carpet Image Services, Inc.**, for a total amount including contingencies of \$55,935 as described in the memorandum from the Purchasing Administrator dated January 22, 2015.

City of Jacksonville Beach  
 Bid #: 1415-04 Carpet Installation - City Buildings  
 Bid Tabulation

Phase 1: City Hall First Floor - Utility Billing  
 Phase 2 A: City Hall Second Floor Carpet  
 Phase 2 B: City Hall Second Floor Vinyl Wood Plank  
 Phase 3: O&M Building Second Floor

Estimated Quantities		Vendor Pricing		Extended Totals		
Sq Yards	LF	Per Yard	Per LF	Flooring	Base	Total

**1. MR. DAVID'S FLOORING SE, LLC**

Phase 1	205	275	\$ 31.35	\$ 1.00	\$ 6,426.75	\$ 275.00	\$ 6,701.75
Phase 2A	376	470	\$ 31.35	\$ 1.00	\$ 11,787.60	\$ 470.00	\$ 12,257.60
Phase 2B	142	175	\$ 34.47	\$ 1.00	\$ 4,894.74	\$ 175.00	\$ 5,069.74
Phase 3	800	1,232	\$ 31.35	\$ 1.00	\$ 25,080.00	\$ 1,232.00	\$ 26,312.00
<b>TOTALS</b>	<b>1,523</b>	<b>2,152</b>			<b>\$ 48,189.09</b>	<b>\$ 2,152.00</b>	<b>\$ 50,341.09</b>

**2. CARPET IMAGE SERVICES, INC.**

Phase 1	205	275	\$ 31.26	\$ 1.28	\$ 6,408.30	\$ 352.00	\$ 6,760.30
Phase 2A	376	470	\$ 31.26	\$ 1.28	\$ 11,753.76	\$ 601.60	\$ 12,355.36
Phase 2B	142	175	\$ 34.69	\$ 1.28	\$ 4,925.36	\$ 224.00	\$ 5,149.36
Phase 3	800	1,232	\$ 31.26	\$ 1.28	\$ 25,008.00	\$ 1,576.96	\$ 26,584.96
<b>TOTALS</b>	<b>1,523</b>	<b>2,152</b>			<b>\$ 48,095.42</b>	<b>\$ 2,754.56</b>	<b>\$ 50,849.98</b>

**3. ABOUT FLOORS 'N MORE**

Phase 1	205	275	\$ 32.50	\$ 1.45	\$ 6,662.50	\$ 398.75	\$ 7,061.25
Phase 2A	376	470	\$ 32.50	\$ 1.45	\$ 12,220.00	\$ 681.50	\$ 12,901.50
Phase 2B	142	175	\$ 32.50	\$ 1.45	\$ 4,615.00	\$ 253.75	\$ 4,868.75
Phase 3	800	1,232	\$ 32.50	\$ 1.45	\$ 26,000.00	\$ 1,786.40	\$ 27,786.40
<b>TOTALS</b>	<b>1,523</b>	<b>2,152</b>			<b>\$ 49,497.50</b>	<b>\$ 3,120.40</b>	<b>\$ 52,617.90</b>

**4. DIXIE CONTRACT CARPET, INC.**

Phase 1	205	275	\$ 33.50	\$ 1.00	\$ 6,867.50	\$ 275.00	\$ 7,142.50
Phase 2A	376	470	\$ 33.50	\$ 1.00	\$ 12,596.00	\$ 470.00	\$ 13,066.00
Phase 2B	142	175	\$ 33.70	\$ 1.00	\$ 4,785.00	\$ 175.00	\$ 4,960.00
Phase 3	800	1,232	\$ 33.50	\$ 1.00	\$ 26,800.00	\$ 1,232.00	\$ 28,032.00
<b>TOTALS</b>	<b>1,523</b>	<b>2,152</b>			<b>\$ 51,048.50</b>	<b>\$ 2,152.00</b>	<b>\$ 53,200.50</b>

**5. JOSTES CARPET, INC.**

Phase 1	205	275	\$ 37.38	\$ 1.96	\$ 7,662.90	\$ 539.00	\$ 8,201.90
Phase 2A	376	470	\$ 37.38	\$ 1.96	\$ 14,054.88	\$ 921.20	\$ 14,976.08
Phase 2B	142	175	\$ 37.38	\$ 1.96	\$ 5,307.96	\$ 343.00	\$ 5,650.96
Phase 3	800	1,232	\$ 37.38	\$ 1.96	\$ 29,904.00	\$ 2,414.72	\$ 32,318.72
<b>TOTALS</b>	<b>1,523</b>	<b>2,152</b>			<b>\$ 56,929.74</b>	<b>\$ 4,217.92</b>	<b>\$ 61,147.66</b>



City of Jacksonville Beach Operations & Maintenance Facility Department of Public Works 1460-A Shetter Avenue Jacksonville Beach FL 32250 Phone: 904.247.6219 Fax: 904.247.6117

www.jacksonvillebeach.org

DATE: January 22, 2015 TO: George Forbes, City Manager FROM: Ty Edwards, Public Works SUBJECT: Dedication to the City and Acceptance for Maintenance of Public Infrastructure Improvements for the Ocean Terrace Subdivision

ACTION REQUESTED:

Approve the dedication to the City and acceptance for maintenance of the public infrastructure improvements (potable water, sanitary sewer, stormwater, and roadway and underground electrical improvements) constructed by the developer, Richmond American Homes of Florida, LP.

BACKGROUND:

The developer installed public infrastructure, as shown below, to support the Ocean Terrace Subdivision. This development is located west of South Beach Parkway, north of Sanctuary Parkway, and south of Jacksonville Drive.

Table with 4 columns: Description, Value, Location, Responsible. Rows include Potable Water Distribution System, Sanitary Sewer Collection System, Stormwater Collection System, Roadway Improvements / Site work, Underground Electric System, and a TOTAL row.

1 Department responsible after dedication to the City and acceptance for maintenance; also inspected and accepted the work.



The water mains were tested, received Department of Environmental Protection clearance, and have been placed into operation. The engineer certified the work based on testing results and as-built drawings and certified the work's value. The contractor has provided a one-year warranty bond.

**RECOMMENDATION:**

Approve the dedication to the City and acceptance for maintenance of the public infrastructure improvements for the Ocean Terrace Subdivision as described in the memorandum from the Public Works Director dated January 22, 2015.



January 12, 2015

P.O. Box 550980  
Jacksonville, FL 32255-0980  
Phone: 904-502-8144  
www.inmanengineering.com

Martin Martirone, PE  
City Engineer  
City of Jacksonville Beach  
1460 Shetter Avenue  
City of Jacksonville Beach, FL 32250

Subject: Ocean Terrace by Richmond American Homes, LP  
Single Family Residential Community  
Warranty Bond Amount  
COJB Ordinance No. 2013-8031  
IE No. 13-026  
Jacksonville Beach, Florida

Dear Mr. Martirone,

We hereby request approval by your Department for a Warranty bond in the amount of \$677,045.79 for the potable water system, sanitary sewer system, storm sewer system within the City of Jacksonville Beach Right-of-Way, and drainage and utility easements in Tracts A, B, and C, and the road improvements within the Seaside Drive, Seaside Drive North, Seaside Drive East, Gulfstream Drive, Coastal Avenue and Ocean Terrace Drive Right-of-Ways. The roadway improvements include the stabilized road subgrade, roadway base, asphalt surface and curb & gutter. The storm drainage system components not included will be maintained by the Ocean Terrace Home Owners Association.

These improvements are all located within the public right-of-way and drainage of the above mentioned roads and utility easements in Tract A, B, and C. We have made several site inspections of the project and have found it to be in substantial compliance with the approved engineering plans on file with the Department of Public Works. To the best of my knowledge and belief, the Schedule of Values listed below is an adequate representation of the improvements to be conveyed to the City of Jacksonville Beach.

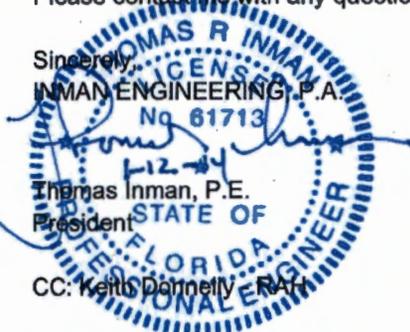
<u>Work Items</u>	<u>Completed Value</u>
1. Sanitary Sewer System	\$114,840.26
2. Potable Water System	\$117,260.48
3. Storm Water System	\$154,452.54
4. Earthwork	\$111,361.51
5. Paving and Curbs	\$121,546.00
6. UGE	\$ 57,585.00
<b>Total</b>	<b>\$677,045.79</b>

Please contact me with any questions or comments.

Sincerely,  
INMAN ENGINEERING, P.A.

Thomas Inman, P.E.  
President

CC: Keith Donnelly, RAIA



**Schedule Of Values Ocean Terrace**

**Sewage Collection**

Item Description	Unit	Quantity	Unit Price	Total
8" PVC SDR26 Sewer	LF	1903	\$ 17.24	\$ 32,807.72
Type A Manholes	EA	12	\$ 4,683.43	\$ 56,201.16
6" Sewer Services	EA	59	\$ 437.82	\$ 25,831.38
<b>SEWAGE COLLECTION</b>				<b>\$ 114,840.26</b>

**Water Distribution**

Item Description	Unit	Quantity	Unit Price	Total
8" PVC DR18 Water Main	LF	1740	\$ 24.00	\$ 41,760.00
6" PVC DR18 Water Main	LF	640	\$ 15.03	\$ 9,619.20
Fire Hydrant Assembly	EA	5	\$ 3,275.11	\$ 16,375.55
8" Gate Valve	EA	7	\$ 1,185.00	\$ 8,295.00
6" Gate Valve	EA	7	\$ 859.00	\$ 6,013.00
8" Fittings	EA	33	\$ 230.81	\$ 7,616.73
6" Fittings	EA	8	\$ 165.75	\$ 1,326.00
Individual Water services includes (Saddle, Corp, curb, poly and MTR Box)	EA	59	\$ 445.00	\$ 26,255.00
<b>WATER DISTRIBUTION</b>				<b>\$ 117,260.48</b>

**Storm Drainage**

Item Description	Unit	Quantity	Unit Price	Total
15" PVC SDR 26	LF	775	\$ 29.11	\$ 22,560.25
18" PVC SDR 26	LF	269	\$ 43.48	\$ 11,696.12
24" PVC SDR 26	LF	416	\$ 74.81	\$ 31,120.96
30" RCP	LF	378	\$ 86.55	\$ 32,715.90
12x18 ERCP	LF	30	\$ 55.25	\$ 1,657.50
Single Curb Inlets	EA	15	\$ 2,373.87	\$ 35,608.05
Storm Manholes	EA	4	\$ 2,896.94	\$ 11,587.76
Catch Basins	EA	6	\$ 1,251.00	\$ 7,506.00
<b>STORM DRAINAGE</b>				<b>\$ 154,452.54</b>

**Earthwork / Base**

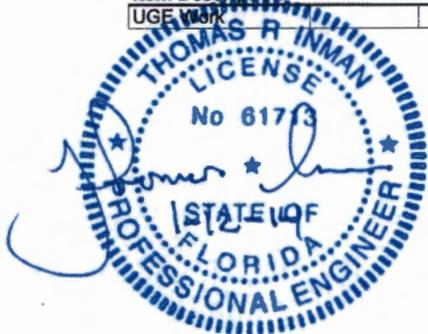
Item Description	Unit	Quantity	Unit Price	Total
12" Stab SG LBR 40	SY	6933	\$ 7.67	\$ 53,176.11
6" Crushcrete Base & Prime	SY	5980	\$ 9.73	\$ 58,185.40
<b>EARTHWORK / BASE</b>				<b>\$ 111,361.51</b>

**Paving and Curbs**

Item Description	Unit	Quantity	Unit Price	Total
Asphalt Paving 1.5" S3 Virgin	SY	5980	\$ 11.79	\$ 70,504.20
Thermal Striping 6"	LF	50	\$ 15.00	\$ 750.00
Thermal Striping 8"	LF	160	\$ 18.00	\$ 2,880.00
Thermal Striping 12"	LF	80	\$ 22.00	\$ 1,760.00
Thermal Striping 18"	LF	80	\$ 25.00	\$ 2,000.00
Thermal Striping 24"	LF	108	\$ 37.00	\$ 3,996.00
Signage	EA	7	\$ 455.00	\$ 3,185.00
Miami Curb	LF	3800	\$ 8.15	\$ 30,970.00
City Standard Curb	LF	320	\$ 10.24	\$ 3,276.80
FDOT Type F Curb	LF	200	\$ 11.12	\$ 2,224.00
<b>PAVING / CURBS</b>				<b>\$ 121,546.00</b>

**UGE**

Item Description	Unit	Quantity	Unit Price	Total
UGE WORK	LS	1	\$ 57,585.00	\$ 57,585.00
<b>UGE</b>				<b>\$ 57,585.00</b>
<b>TOTAL</b>				<b>\$ 677,045.79</b>





January 12, 2015

Public Works Department  
City of Jacksonville Beach  
11 North 3<sup>rd</sup> Street  
Jacksonville Beach Fl, 32250  
Attn: Martin Martirone, P.E.

Re: Dedication to the City of Jacksonville Beach of Public Infrastructure Improvements for  
Maintenance for Ocean Terrace Subdivision, Jacksonville Beach, Florida

Mr. Martirone:

We, Richmond American Homes of Florida LP, dedicate to the City of Jacksonville Beach and hereby request that the City of Jacksonville Beach accept this public infrastructure for maintenance. The infrastructure for Ocean Terrace includes the potable water system; sanitary sewer system; storm sewer system within the boundaries of the curbed streets of Seaside Drive, Seaside Drive North, Seaside Drive East, Gulfstream Drive, Coastal Avenue, Ocean Terrace Drive, and drainage and utility easements in Tracts A, B, and C; and the road improvements within the City of Jacksonville Beach Rights-of-Way for Seaside Drive, Seaside Drive North, Seaside Drive East, Gulfstream Drive, Coastal Avenue, and Ocean Terrace Drive. The roadway improvements include the stabilized road subgrade, the roadway base, the asphalt surface, and the curb and gutter. The storm drainage system components not included will be maintained by the Ocean Terrace Home Owners Association. Please see the attached Schedule of Values dated January 12, 2015 for more information on what is included.

Sincerely,

RICHMOND AMERICAN HOMES OF FLORIDA, LP

Doug Moran

Division President

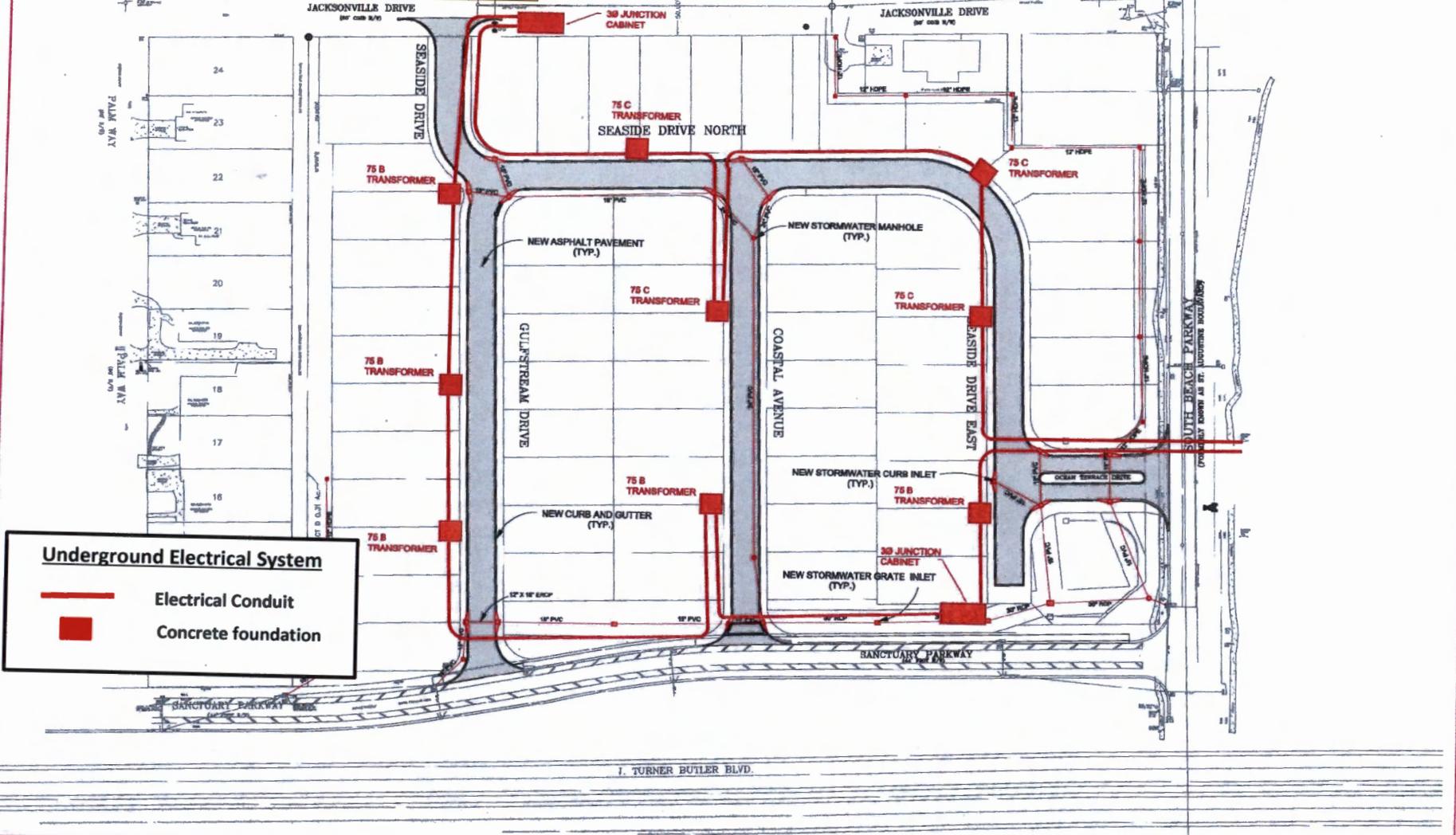
*Richmond American Homes of Florida, L.P.*

*1560 Wells Rd. Bldg. A, Suite 105 Orange Park, FL 32073 (904) 264-5600 Fax: (904) 264-5599 RichmondAmerican.com*

*A subsidiary of M.D.C. Holdings, Inc., a New York Stock Exchange company*

OCEAN TERRACE S/D REPLAT EJ1139

**Overview Public Infrastructure, Electrical  
Ocean Terrace Subdivision**

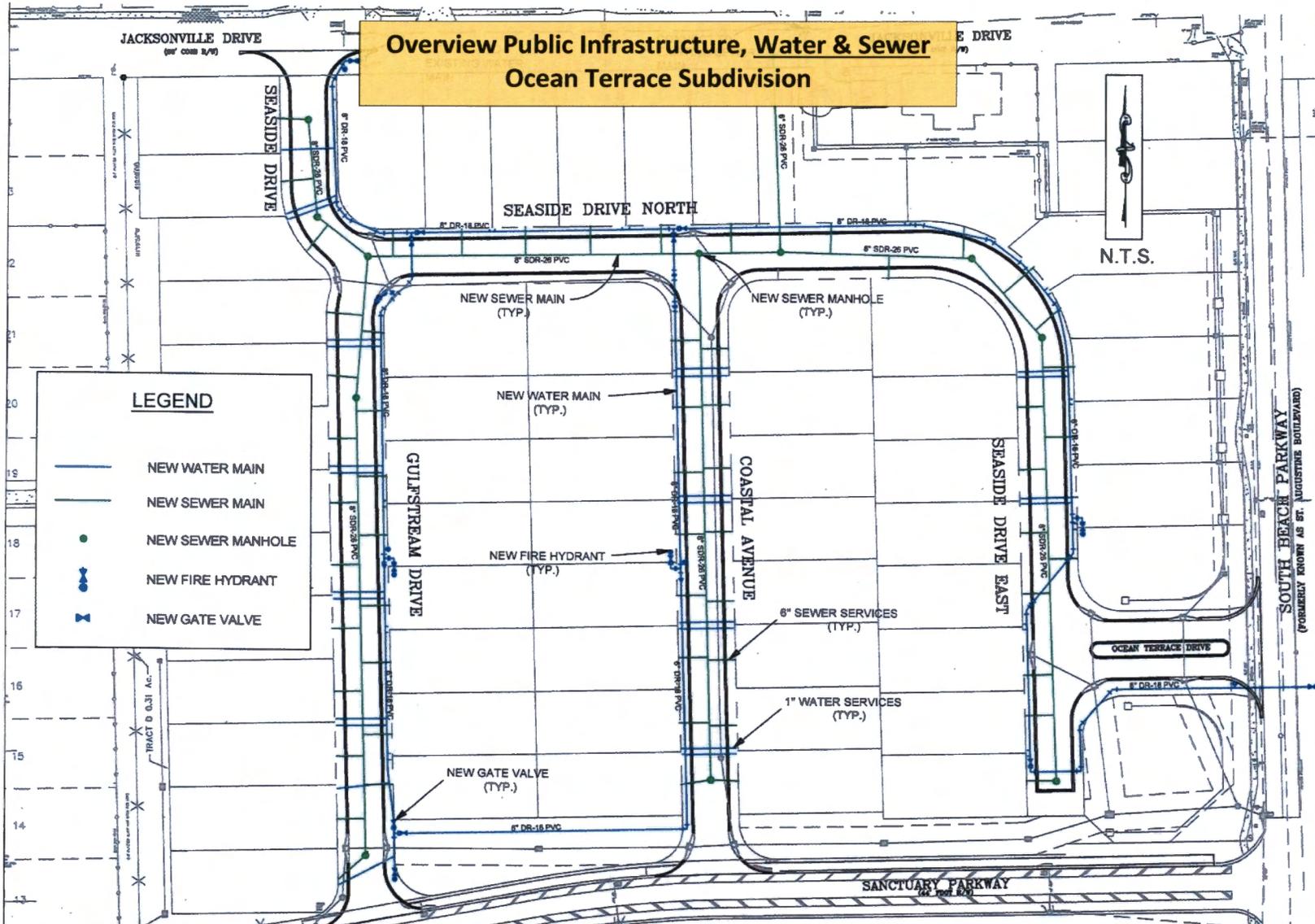


**Underground Electrical System**

- Electrical Conduit
- Concrete foundation

<p>REVISIONS</p> <p>INITIALS</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>INSTALLATION OF UNDERGROUND ELECTRICAL DISTRIBUTION SYSTEM LOTS-SINGLE FAMILY HOMES PLAT-PLAT BOOK PAGE</p>	<p><b>BEACHES ENERGY SERVICES</b> CITY OF JACKSONVILLE BEACH, FL</p>	<p>CONTRACT NO. _____</p> <p>DATE APPROVED _____</p> <p>PROJECT APPROVAL _____</p> <p>STREET LIGHT SYSTEM _____</p>	<p>PROJECT NO. : EJ1139</p> <p>OCEAN TERRACE S/D REPLAT</p> <p>JACKSONVILLE BEACH, FL</p> <p>SCALE: 1" = 40'</p>
				<p>DRAWN: CCC</p> <p>CHKD: RMA</p> <p style="font-size: 24pt; font-weight: bold;">EJ1139</p> <p>SHEET 1 OF 3</p>

**Overview Public Infrastructure, Water & Sewer  
Ocean Terrace Subdivision**



**LEGEND**

- NEW WATER MAIN
- NEW SEWER MAIN
- NEW SEWER MANHOLE
- NEW FIRE HYDRANT
- ⋈ NEW GATE VALVE

DATE	REVISION	BY

**CITY OF JACKSONVILLE BEACH, FLORIDA**  
DEPARTMENT OF PUBLIC WORKS

OVERVIEW  
OF OCEAN TERRACE STORMWATER  
UTILITIES

SCALE: 1"=12'-15"  
DATE: 1-12-15  
DRAWN BY: ABC  
CHECKED BY:  
APPROVED BY:  
FILE No. :



SOUTH BEACH PARKWAY  
(FORMERLY KNOWN AS ST. AUGUSTINE BOULEVARD)

C:\PROJECTS\14000000\14000000\OCEAN TERRACE\OCEAN TERRACE\OCEAN TERRACE WATER AND SEWER MAINS.DWG, 1/12/15 10:52 AM, RUCO\TAP\CB051.PCL, 5

