City of Jacksonville Beach

11 North Third Street
Jacksonville Beach, Florida

Agenda

City Council

Monday, June 17, 2019 | **7:00 PM** | **Council Chambers**

MEMORANDUM TO:

The Honorable Mayor and
Members of the City Council
City of Jacksonville Beach, Florida

Council Members:

The following Agenda of Business has been prepared for consideration and action at the Regular Meeting of the City Council.

OPENING CEREMONIES: INVOCATION, FOLLOWED BY SALUTE TO THE FLAG

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

19-091 Council Workshop held on June 3, 2019

19-092 Council Briefing held on June 3, 2019

19-093 Regular Council Meeting held June 3, 2019

ANNOUNCEMENTS

COURTESY OF THE FLOOR TO VISITORS

MAYOR AND CITY COUNCIL

19-094 Presentation of Employee of the Quarter to Susan Kyle and Mark Chouinard

CITY CLERK

CITY MANAGER

19-095 Approve the Monthly Financial Reports for the Month of May 2019

19-096 Appoint One Alternate to the Board of Adjustment

19-097 Appoint One Member to the Planning Commission

19-098 Determine whether a Violation of the City Charter has occurred in Accordance with the City Attorney Memo Dated May 3, 2019

19-099 Award Bid Number 1819-10, Chlorine and Sulfur Dioxide -12 Months Requirements to Allied Universal Corporation

19-100 Award Bid Number 1819-13, General Contract for Modifications to Butler Substation to J. L. Malone Contracting LLC

19-101 Award Bid Number 1819-14 120/208V, 1500 kVA, Distribution Transformer to Wesco Distribution

19-102 Approve a Purchase of Emergency Replacement, Testing and Commissioning of Two (2) 230 kV Substation Breakers (8W138 and 8W143) and Associated Equipment in the Amount of $142,610 Plus a Ten (10) Percent Contingency

19-103 Approve the Purchase of a Trimax Snake Mower 320 from Global Turf for $34,504.55 as the Sole Source Provider for Trimax Mowing Systems

RESOLUTIONS

ORDINANCES

19-104 ORDINANCE NO. 2019-8119 (Second Reading) (Public Hearing)

AN ORDINANCE OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, ENACTING AND ESTABLISHING A DECISION MAKING AND ADMINISTRATIVE BODY TO BE KNOWN AS THE BUILDING AND FIRE CODES BOARD OF APPEALS FOR THE INCORPORATED AREA OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, BY AMENDING CHAPTER 10. FIRE AND LIFE SAFETY, ADDING ARTICLE V. BUILDING AND FIRE CODES BOARD OF APPEALS; PROVIDING FOR FINDINGS AND INTENT; PROVIDING DEFINITIONS; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERANCE OF INVALID PROVISIONS; AND PROVIDING AN EFFECTIVE DATE. **(Building and Fire Code Board of Appeals)**

19-105 ORDINANCE NO. 2019-8120 (First Reading) (Public Hearing)

AN ORDINANCE ESTABLISHING A REDEVELOPMENT DISTRICT: RD ZONING DISTRICT WITHIN THE CITY OF JACKSONVILLE BEACH, FLORIDA, AS PROVIDED UNDER CHAPTER 34 OF THE CODE OF ORDINANCES OF SAID CITY. **(Springhill Suites by Marriot Hotel)**

19-106 ORDINANCE NO. 2019-8121 (First Reading) (Public Hearing)

AN ORDINANCE ESTABLISHING A PLANNED UNIT DEVELOPMENT: PUD ZONING DISTRICT WITHIN THE CITY OF JACKSONVILLE BEACH, FLORIDA, AS PROVIDED UNDER CHAPTER 34 OF THE CODE OF ORDINANCES OF SAID CITY. **(PUD for Pablo Hamlet Senior Living)**

ADJOURNMENT

NOTICE

In accordance with Section 286.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The public is encouraged to speak on issues on this Agenda that concern them. Anyone who wishes to speak should submit the request to the City Clerk or to the recording secretary prior to the beginning of the meeting. These forms are available at the entrance of the City Council Chambers for your convenience.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299, extension 10, no later than one business day before the meeting.

Minutes of City Council Workshop
Monday, June 3, 2019 – 5:30 P.M.
City Council Conference Room, 1st Floor
11 North 3rd Street, Jacksonville Beach, FL

JACKSONVILLE BEACH

The Council Workshop began at 5:30 P.M.

The following City Council Members were in attendance:

Mayor: William C. Latham

Council Members: Keith Doherty, Christine Hoffman, Georgette Dumont (*late*), Cory Nichols, Sandy Golding, Phil Vogelsang

Also present were City Manager Mike Staffopoulos, Deputy City Manager Karen Nelson, Attorney Denise May, Interim Fire Chief/Fire Marshal Steve Sciotto and Director of Planning and Development Bill Mann.

Purpose of Workshop
The purpose of the workshop was to discuss the Short Term Rental Ordinance.

City Manager
Ms. May reviewed the proposed Short Term Rental Ordinance with the Council. Ms. May presented a Jurisdictional Comparison chart to the Council [on file]. Conversation ensued regarding suggested changes and modifications.

Mr. Staffopoulos stated the full ordinance would go before the Planning Commission at the June 10, 2019, meeting for their consideration. After the Planning Commission reviews the ordinance, a public workshop would be scheduled, allowing for public input regarding the proposed ordinance. Public comments would also be heard during the first and second reading of the ordinance at the City Council meetings.

The workshop adjourned at 6:30 P.M.

Submitted by: Jodilynn Byrd
Administrative Assistant

Approved:

_____
William C. Latham, MAYOR

Date: _____

DRAFT

Minutes of City Council Briefing
Monday, June 3, 2019 – 6:30 P.M.
City Council Conference Room, 1st Floor
11 North 3rd Street, Jacksonville Beach, FL

JACKSONVILLE BEACH

The Council Briefing began at 6:30 P.M.

The following City Council Members were in attendance:

Mayor:	William C. Latham		
Council Members:	Keith Doherty	Georgette Dumont	Sandy Golding
	Christine Hoffman	Cory Nichols	Phil Vogelsang

Also present was City Manager Mike Staffopoulos and Chief Financial Officer Ashlie Gossett.

Purpose of Briefing

The purpose of the briefing was to update the Council Members on the reduction in the South Beach Redevelopment Tax Increment Funding (TIF) allocation.

City Manager

Mr. Staffopoulos stated due to planned capital projects being completed in the South Beach Redevelopment area over the past 30 years, it had been suggested to reduce the Tax Increment Funding (TIF) collection from 100% to 50%.

Ms. Gossett stated the impacts of reducing the TIF revenues by 50% would result in an increase of funds to the General Fund and require the City to return funds to the City of Jacksonville. The estimated revenues would be as follows:

- South Beach district would keep an estimated $2.4 million – This would be sufficient to complete the projects currently on the five-year plan
- The General Fund would receive an estimated $700,000
- The City of Jacksonville would receive an estimated $1.4 million

Conversation ensued regarding possible future development in the South Beach Redevelopment area.

The briefing adjourned at 6:48 P.M.

Submitted by: Jodilynn Byrd
Administrative Assistant

Approved:

_____
William C. Latham, MAYOR

Date: _____

DRAFT

Minutes of Regular City Council Meeting
held Monday, June 3, 2019, at 7:00 P.M.
in the Council Chambers, 11 North 3rd Street,
Jacksonville Beach, Florida

JACKSONVILLE BEACH

OPENING CEREMONIES:

Mayor Latham requested everyone rise for the salute to the flag, followed by a moment of silence to honor the 12 victims of the May 31, 2019, shooting at a municipal building in Virginia Beach, Virginia.

CALL TO ORDER:

Mayor Latham called the meeting to order at 7:02 P.M.

ROLL CALL:

Mayor: William C. Latham

Council Members: Keith Doherty, Georgette Dumont, Sandy Golding, Christine Hoffman, Cory Nichols, Phil Vogelsang (*absent*)

Also present were City Manager Mike Staffopoulos and Attorney Denise May.

APPROVAL OF MINUTES:

Motion: It was moved by Ms. Hoffman, seconded by Mr. Doherty, and passed unanimously, to approve the following amended minutes:

- Council Workshop held May 20, 2019

Motion: It was moved by Ms. Hoffman and seconded by Ms. Dumont, to approve the following minutes:

- Regular Council Meeting held on May 20, 2019

Council Member Golding requested two corrections to the minutes under Item #19-078 – City Charter Language Discussion. At the bottom of page 6 of 32, Ms. Golding stated she seconded the motion, not Ms. Dumont. On page 10 of 32, Ms. Golding asked for the word "question" on Mr. Doherty's third comment to be changed to "Commission."

Amended Motion: It was moved by Ms. Hoffman, seconded by Ms. Golding, and passed unanimously, to approve the minutes as amended.

ANNOUNCEMENTS:

Ms. Golding stated she attended the Citizen Police Academy Alumni Association (CPAAA) picnic on Saturday, June 1, 2019, and wanted to recognize the CPAAA for organizing the event. Ms. Golding explained the Fire Department was included this year, along with the Police Department, and Ms. Dumont, Mr. Nichols, and Mayor Latham also attended. Ms. Golding also announced Beaches Watch would have a legislative session recap meeting on Wednesday, June 5, 2019. Mayor Latham, Atlantic Beach Mayor [Ellen] Glasser, Representative Cord Byrd are scheduled to attend to discuss legislation passed and not passed in Tallahassee that impacts our communities.

DRAFT

COURTESY OF THE FLOOR TO VISITORS:

- Gary Paetau, 725 Bonaire Circle, Jacksonville Beach, spoke about the lack of a plan and vision for the downtown area following the workshops. Mr. Paetau shared his ideas.
- Kristian Boehler, 2260 Beach Boulevard, Jacksonville Beach, spoke about the proposed short term rental ordinance and requested a workshop be held on the issue before the first reading of the ordinance.
- Greg Phipps, 127 10th Avenue South, Jacksonville Beach, spoke about the proposed short term rental ordinance and would like to see a public workshop before the first reading of the ordinance.
- John Atkins, 786 North 2nd Street, Jacksonville Beach, spoke about the Land Development Code. Mr. Atkins stated the Code is antiquated and needs to be looked at. He would like to see a workshop on the issue.
- Dennis Hanks, 7862 West Irlo Bronson Highway, Kissimmee, stated he represents the Florida Vacation Rental Management Association. Mr. Hanks offered the assistance of his association on any public workshops or meetings.
- Matt Dahlberg, 2604 America Avenue, Jacksonville Beach, spoke about vehicles speeding on America Avenue, between Osceola Avenue and Jacksonville Drive.
- Evan Raita, 729 6th Avenue South, Jacksonville Beach, spoke about the short term rental ordinance and would like to propose a workshop before the first reading of the ordinance.
- Jeanell Wilson, 2014 South Oceanfront, Jacksonville Beach, spoke about the short term rental ordinance and urged the Council to have a workshop before the first reading.

MAYOR AND CITY COUNCIL:

CITY CLERK:

CITY MANAGER:

Item #19-087 – Approve the Council Budget Workshop Schedule

Motion: It was moved by Ms. Hoffman and seconded by Mr. Doherty, to approve the Budget Workshop Schedule as proposed by the City Manager in a memo dated May 30, 2019.

Mr. Staffopoulos stated this item lays out all the meetings, times, and dates of the budget workshops leading up to budget approval.

Discussion ensued about the possibility of changing the time of the Friday, August 2, 2019, workshop to a later time to make it easier for the public to attend. Mayor Latham summarized the workshop would be live streamed and recorded, and workshop presentation information would be posted on the City's website.

Roll Call Vote: Ayes – Doherty, Dumont, Golding, Hoffman, Nichols, Mayor Latham
The motion passed unanimously.

RESOLUTIONS:

Item #19-088 – RESOLUTION NO. 2034-2019

Mayor Latham requested the City Clerk read Resolution No. 2034-2019 by title only, whereupon City Clerk Laurie Scott read the following:

> **"A RESOLUTION AMENDING THE CITY OF JACKSONVILLE BEACH POSITION CLASSIFICATION AND PAY PLAN FOR MANAGERIAL, PROFESSIONAL, ADMINISTRATIVE AND UNCLASSIFIED (NON-UNION) POSITIONS, EFFECTIVE JUNE 3, 2019. This adds an Assistant Golf Professional to the pay plan. "**

Motion: It was moved by Ms. Hoffman and seconded by Mr. Nichols, to adopt Resolution 2034-2019, amending the Position Classification and Pay Plan for Managerial, Professional, Administrative and Unclassified (Nonunion) positions, effective June 3, 2019. This will add the Assistant Golf Professional position back to the pay plan and allow the City to reclassify two Golf Shop Attendant positions to Assistant Golf Professionals.

Mr. Staffopoulos explained this would give the Golf Course the tools they need to be successful and to manage the course and the clubhouse. Director of Human Resources Ann Meuse stated these positions assist with the operations of the Pro Shop and supervision the golf staff. Golf Course Facility Manager Bruce Mohler answered questions about the function and duties of the positions. Mr. Staffopoulos added the Assistant Golf Professionals would provide supervision and have the authority when the Facility Manager is not there.

Roll Call Vote: Ayes –Dumont, Golding, Hoffman, Nichols, Doherty, Mayor Latham
The motion passed unanimously.

Item #19-089 – RESOLUTION NO. 2035-2019

Mayor Latham requested the City Clerk read Resolution No. 2035-2019 by title only, whereupon Ms. Scott read the following:

> **"A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, PROVIDING CONDITIONAL AUTHORIZATION TO COMMIT FINANCIALLY TO A SPECIFIED PORTION OF THE SOLAR ENERGY ACQUIRED BY THE FLORIDA MUNICIPAL POWER AGENCY IN THE EVENT FLORIDA MUNICIPAL POWER AGENCY ACQUIRES SUCH SOLAR ENERGY; PROVIDING CONDITIONAL AUTHORIZATION TO COMMIT TO BEING BOUND BY SECTION [X] OF RATE SCHEDULE B-1 OF THE ALL-REQUIREMENTS POWER SUPPLY CONTRACT; DESIGNATING AUTHORIZED OFFICERS;**

APPROVING AND TAKING CERTAIN OTHER ACTIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE."

Motion: It was moved by Ms. Hoffman and seconded by Mr. Doherty, to adopt Resolution 2035-2019 authorizing the purchase of 10 Mega-watts (MW) of solar energy capacity through a Power Purchase Agreement with the Florida Municipal Power Agency.

Mr. Staffopoulos explained the City of Jacksonville Beach and Beaches Energy Services are members of Florida Municipal Power Agency (FMPA). This is an opportunity to commit to a purchase of solar power generation and to have that commitment binding going into the future. Beaches Energy Services Director Allen Putnam stated this would add an additional 10 Mega-watts, giving Beaches Energy Services a total of 20 Mega-watts. Mr. Putnam explained it is prudent to have 10-20 percent in the energy mix.

Roll Call Vote: Ayes –Golding, Hoffman, Nichols, Doherty, Dumont, Mayor Latham
The motion passed unanimously.

ORDINANCES:

Item #19-090 – ORDINANCE NO. 2019-8119 (First Reading) (Public Hearing)

Mayor Latham requested the City Clerk read Ordinance No. 2019-8119 by title only, whereupon Ms. Scott read the following:

"AN ORDINANCE OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, ENACTING AND ESTABLISHING A DECISION MAKING AND ADMINISTRATIVE BODY TO BE KNOWN AS THE BUILDING AND FIRE CODE BOARD OF APPEALS FOR THE INCORPORATED AREA OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, BY AMENDING CHAPTER 10. FIRE AND LIFE SAFETY, ADDING ARTICLE V. BUILDING AND FIRE CODE BOARD OF APPEALS; PROVIDING FOR FINDINGS AND INTENT; PROVIDING DEFINITIONS; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERANCE OF INVALID PROVISIONS; AND PROVIDING AN EFFECTIVE DATE. This adds Building and Fire Code Board of Appeals."

Motion: It was moved by Ms. Hoffman and seconded by Mr. Doherty, to adopt Ordinance 2019-8119 amending Chapter 10, Fire and Life Safety, adding a new article and section providing for the creation of the Building and Fire Code Board of Appeals to the code of the City of Jacksonville Beach as presented.

Mr. Staffopoulos explained the need for this board came about when drafting the Short Term Rental ordinance. There is a requirement in the Fire Code to have an appeals process in the event

there is a contestation to a determination made by the Fire Marshal. It also can happen in the Building Division.

Discussion ensued related to how the board would be used. Ms. May explained when the Fire Code and the Building Code conflict, or when a contractor doesn't agree with a decision related to the Fire Code or Building Code, they can go before the board. Interim Fire Chief Steve Sciotto explained the board would not have the option to waive the Code as they are State Codes.

Roll Call Vote: Ayes –Hoffman, Nichols, Doherty, Dumont, Golding, Mayor Latham
The motion passed unanimously.

Before adjourning, the following issues were discussed:

- Scheduling a public workshop on the proposed short term rental ordinance
- Mr. Staffopoulos provided a recap of Courtesy of the Floor speaker comments
- The Community Redevelopment Agency (CRA) and downtown redevelopment
- Council options to resolve any possible violation of the City Charter by Mr. Vogelsang related to a memo from the City Attorney. The issue will be placed on the June 17, 2019, regular City Council meeting agenda for discussion.
- Discussion between Mr. Nichols and Mayor Latham about contact with Jacksonville Council members relating to Jacksonville Beach issues
- A Code of Conduct proposal

ADJOURNMENT:
There being no further business, the meeting adjourned at 8:22 P.M.

Submitted by: Laurie Scott
City Clerk

LS/sg

Approval:

_____
William C. Latham, MAYOR

Date: _____

DRAFT

JACKSONVILLE BEACH

City of
Jacksonville Beach
City Hall
11 North Third Street
Jacksonville Beach
FL 32250
Phone: 904.247.6263
Fax: 904.247.6169

www.jacksonvillebeach.org

HUMAN RESOURCES

MEMORANDUM

TO: Michael Staffopoulos, City Manager

FROM: Ann Meuse, Human Resources Director

DATE: June 13, 2019

RE: Employee of the Quarter Award
1st Quarter 2019

This is to advise that the final determination for Employee of the Quarter for the 1st Quarter of 2019 have been made. It is my pleasure to announce the following selections:

Name	Department
Sue Kyle	Finance
Mark Chouinard	Parks and Recreation

Please refer to the attached letter regarding their achievements.

According to our Awards Program, they should be recognized by the City Council with a personalized letter from you, along with a City of Jacksonville Beach Employee of the Quarter pin. I am forwarding this information to you so that a presentation can be made at the June 17, 2019, Council Meeting. The recipients will be notified to attend.

Additionally, for your information, the Department Director will be having a departmental award ceremony which will include the presentation of a check in the amount of $100 and a personalized certificate.

Attachment

JACKSONVILLE BEACH

OFFICE OF CITY MANAGER

City of
Jacksonville Beach
City Hall
11 North Third Street
Jacksonville Beach
FL 32250
Phone: 904.247.6268
Fax: 904.247.6276

www.jacksonvillebeach.org

June 17, 2019

Sue Kyle
Finance

Dear Sue,

It is with great pleasure that we present you this letter of appreciation for your outstanding job performance in the Finance Department. You have been selected as an Employee of the Quarter for the 1st Quarter of 2019.

You are being recognized for:

- Going above and beyond while assisting an elderly customer who was having difficulty paying their bill by reaching out to other agencies to help resolve the customer's issue;
- Improving the training process for the Utility Billing department and training over 10 Utility Billing employees and;
- Displaying excellent leadership qualities by boosting the self-esteem of team members and stepping up to take on more tasks to assist the department while remaining calm under pressure.

Please accept our sincere gratitude and thanks for your outstanding performance. It truly exemplifies the dedication and spirit for which we all strive to attain as public employees.

Sincerely,

Michael Staffopoulos
City Manager

JACKSONVILLE BEACH, FLORIDA · FIRST COAST'S FINEST BEACH

JACKSONVILLE BEACH

OFFICE OF CITY MANAGER

City of
Jacksonville Beach
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11 North Third Street
Jacksonville Beach
FL 32250
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www.jacksonvillebeach.org

June 17, 2019

Mark Chouinard
Parks and Recreation

Dear Mark,

It is with great pleasure that we present you this letter of appreciation for your outstanding job performance in the Parks and Recreation Department. You have been selected as an Employee of the Quarter for the 1st Quarter of 2019.

You are being recognized for:

- Saving the City approximately $20,000 on the replacement conduit at the Seawalk Pavilion. You came up with an alternate material at much lower cost;
- Working with the contractor to relocate the excavated dirt to a Public Works site and the golf course during the installation of the Field Turf. This action saved money on dump fees and contractor haulage time. It also provided Public Works material for the Streets Division at no cost.
- Increasing public satisfaction with the cleanliness of the Oceanfront Restrooms by establishing daily inspection standards.
- In addition, you have been able to promote a cooperative team spirit among City crews from various divisions and under your leadership you have built an exceptional team.

Please accept our sincere gratitude and thanks for your outstanding performance. It truly exemplifies the dedication and spirit for which we all strive to attain as public employees.

Sincerely,

Michael Staffopoulos
City Manager

JACKSONVILLE BEACH, FLORIDA · FIRST COAST'S FINEST BEACH

JACKSONVILLE BEACH

City of
Jacksonville Beach
City Hall
11 North Third Street
Jacksonville Beach
FL 32250
Phone: 904.247.6274

www.jacksonvillebeach.org

FINANCE DEPARTMENT

MEMORANDUM

TO: Michael Staffopoulos, City Manager
FROM: Ashlie Gossett, Chief Financial Officer
SUBJECT: Monthly Financial Reports for May 2019
DATE: June 11, 2019

Action Requested

Accept the monthly financial reports for the month of May 2019.

Summary

The Summary Budget Reports show the cumulative actual revenues and expenditures as compared to the actual amounts at the same point in time as last fiscal year. Exhibit 7 of the Summary Budget Reports compares actual revenues and expenditures to budget in total by fund. The monthly financial reports are prepared on a cash basis.

Exhibit 1 - General Fund Revenues

General Fund revenues are slightly ahead of last year on a percentage of budget basis. We received annual ad valorem tax distributions in December, bringing the tax revenue-to-date to 87.56% of the annual budget. The increase in permit revenues is largely attributable to the Margaritaville hotel project.

Miscellaneous Revenue in the General Fund includes investment earnings on pooled investments, auction proceeds, facility rental fees, tennis fees, and cemetery lots purchased. The positive variance of $336,694 over the prior year is largely attributable to investment earnings.

Exhibit 2 - General Fund Expenditures

General Fund expenditures are under budget by 7.54% for the current year and 3.85% over amounts expended in the prior year. Increased legal fees are the primary reason for the variance in City Administration costs compared to May of last year.

Exhibit 3 - Enterprise Fund Revenues

Total Enterprise Fund revenues are 2.45% over prior year revenues on a percentage of budget basis. The bulk power cost portion of the electric rate was suspended in the month of March, reducing overall Electric revenues. Additionally, Electric revenues vary on a monthly and yearly basis depending on consumption. The Golf Course year-to-year variance is a result of the course closing in January 2018 for renovations.

Exhibit 4 - Enterprise Fund Expenditures

Total expenditures in the Enterprise Funds are 16.45% under budget for the current year and 3.28% over amounts expended in the prior year. The variance from year-to-year in Electric is due primarily to purchased power costs and the variance in Sanitation is related to debris costs for Hurricane Irma in FY2018.

Exhibit 5 – Special Revenue Fund Revenues

Revenues in the Special Revenue Funds are 7.80% ahead of last year on a percentage basis. We received the annual tax increment distributions in December, bringing tax increment fund revenue-to-date slightly over the annual budget.

Exhibit 6 - Special Revenue Fund Expenditures

In total, Special Revenue Fund expenditures are under budget for the current year and 24.04% lower than last year on a percentage of budget basis. Expenditures in the Community Development Block Grant Fund will be reimbursed by grant funding. Variances from the prior year in the Convention Development, Local Option Gas, Infrastructure Surtax, Downtown Increment, and Southend Increment Funds are primarily due to the timing of capital project expenditures.

Exhibit 7 - Summary Revenues and Expenditures

- The net income shown for the Electric Fund is overstated because monthly power bills are paid in arrears to FMPA.

- Revenues in the Internal Service Funds are less than expenses due to the upfront payment of the annual general insurance premiums. The monthly internal service charges will recover the annual premiums by the end of the fiscal year.

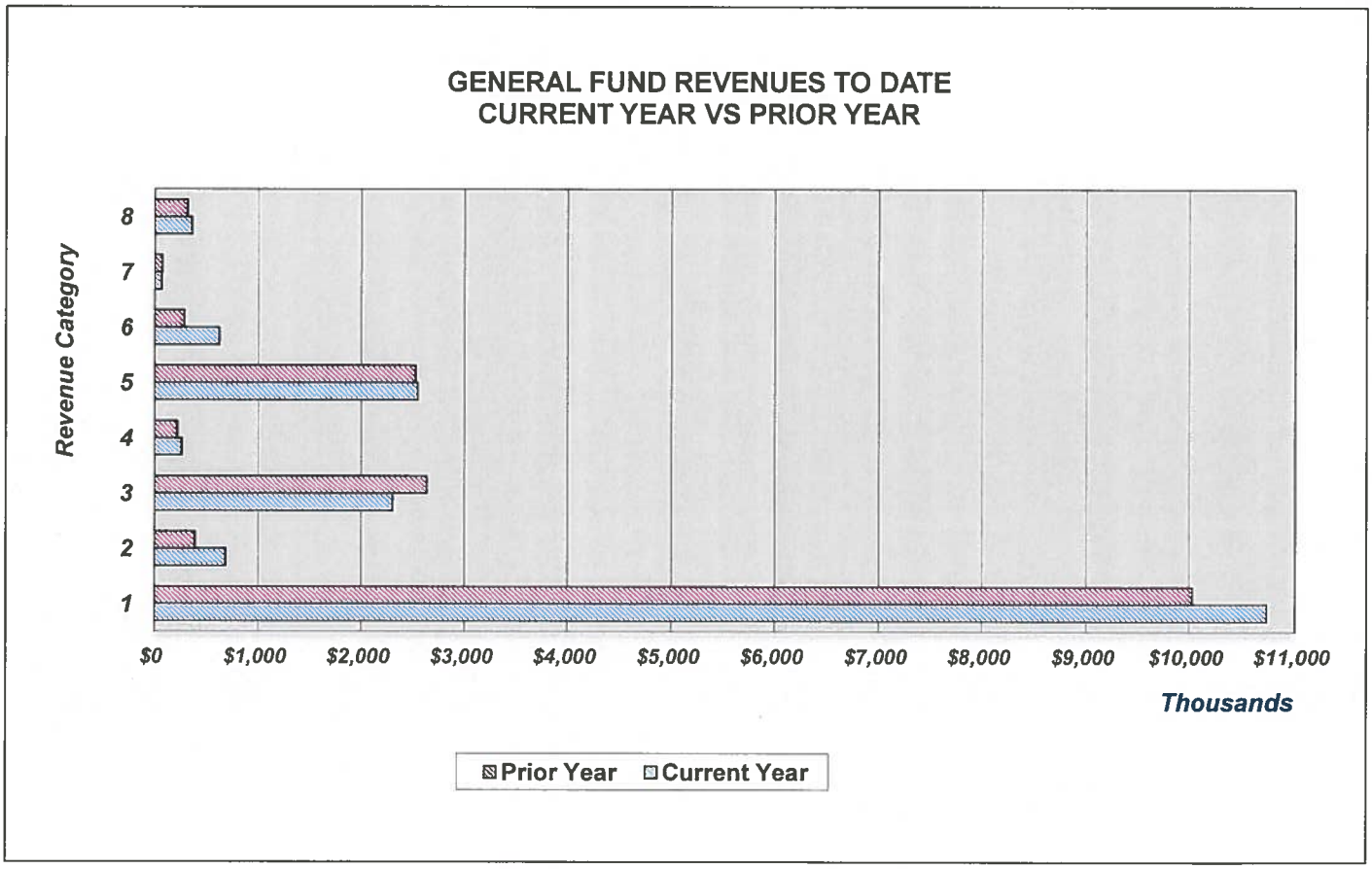
Recommendation

Accept the financial reports for the month of May 2019, as submitted by the Chief Financial Officer.

Summary Budget Revenue Report
May 31, 2019
(66.58% of year has elapsed)

EXHIBIT 1 - GENERAL FUND REVENUES

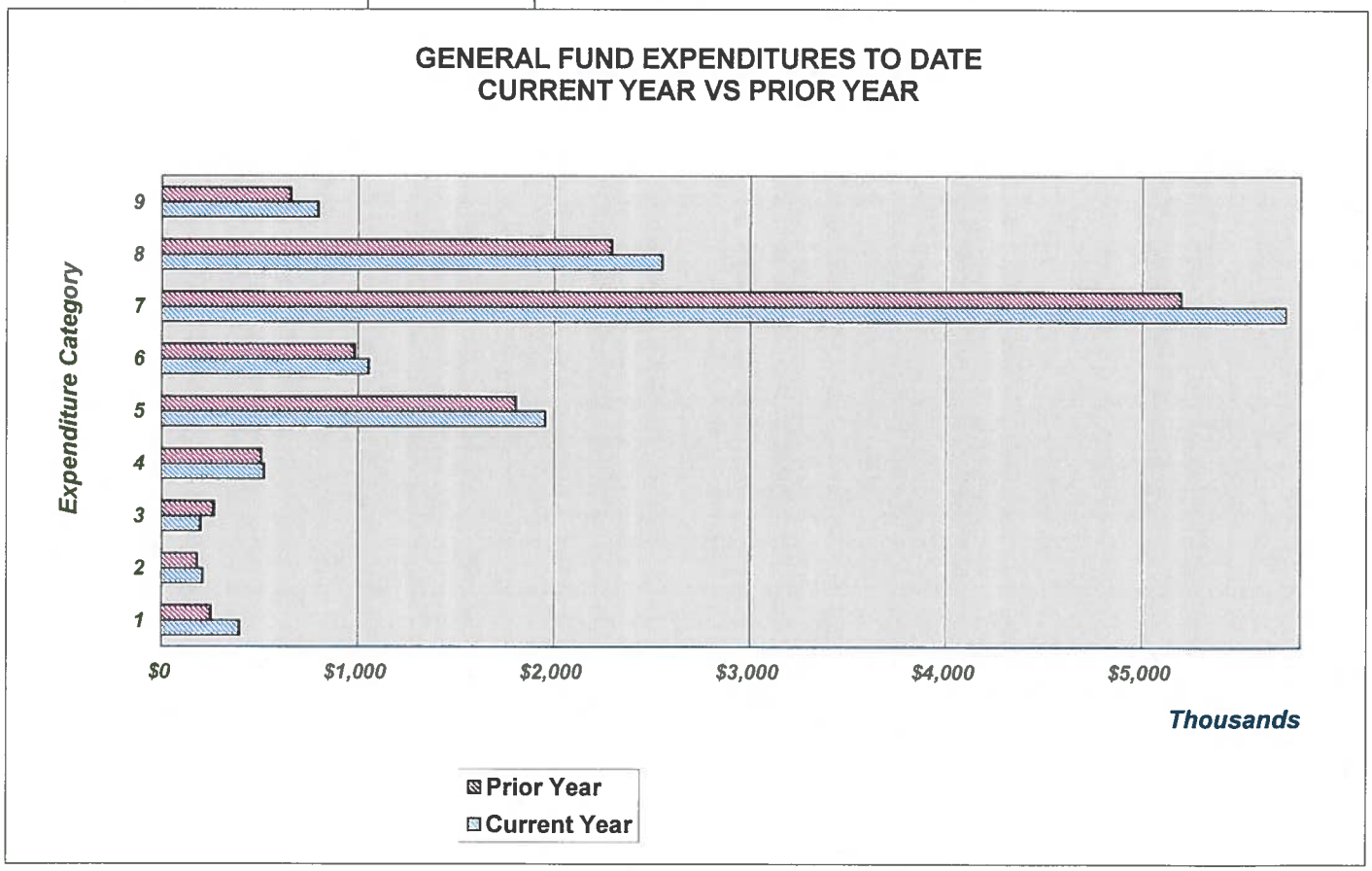
	Revenue Category	Current Year Revenue to Date	Current Year Revenue As a % of Budget	Prior Year Revenue to Date	Prior Year Revenue As a % of Budget	% Variance (Current Year Less Prior Year)	$ Variance (Current Year Less Prior Year)
1	Taxes	10,738,197	87.56%	10,030,397	87.03%	0.53%	707,799
2	Licenses & Permits	685,169	115.02%	389,437	66.88%	48.13%	295,732
3	Intergovernmental Revenue	2,303,161	54.40%	2,633,930	63.54%	-9.15%	(330,769)
4	Charges for Services	262,938	67.59%	220,974	59.64%	7.95%	41,964
5	Enterprise Contributions	2,542,081	66.67%	2,522,208	66.67%	0.00%	19,873
6	Miscellaneous Revenue	625,442	147.74%	288,749	69.31%	78.43%	336,694
7	Fines & Forfeitures	70,525	41.36%	75,659	44.37%	-3.01%	(5,134)
8	Interfund Transfers	360,455	70.68%	318,333	60.06%	10.61%	42,122
	Total Revenues	**$ 17,587,968**	**78.52%**	**$ 16,479,687**	**76.57%**	**1.96%**	**$ 1,108,281**



Summary Budget Expenditure Report
May 31, 2019
(66.58% of year has elapsed)

EXHIBIT 2 - GENERAL FUND EXPENDITURES

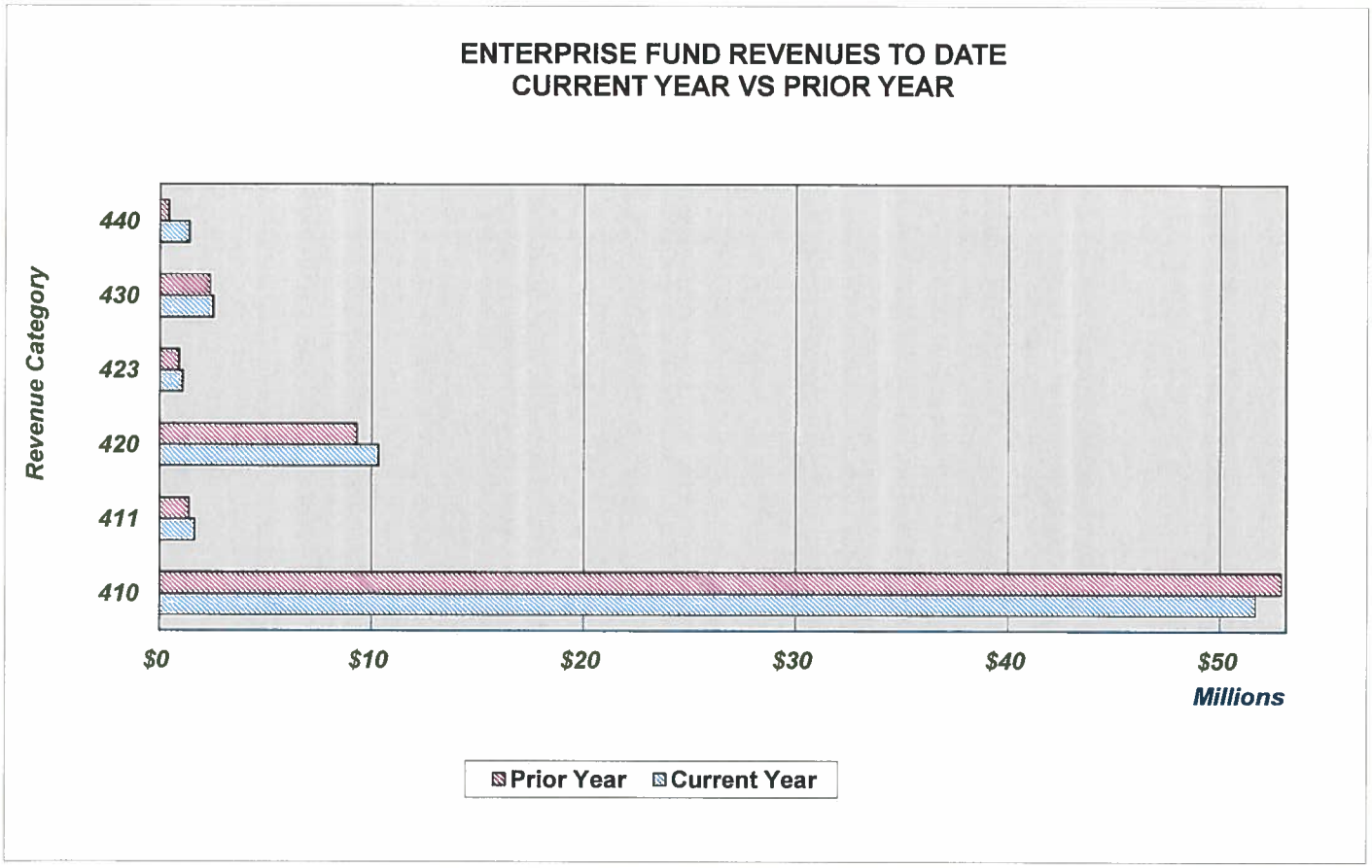
	Expenditure Category	Current Year Expenditures to Date	Current Year Expenditures As a % of Budget	Prior Year Expenditures to Date	Prior Year Expenditures As a % of Budget	% Variance (Current Year Less Prior Year)	$ Variance (Current Year Less Prior Year)
1	City Administration	396,794	79.26%	250,265	52.30%	26.96%	146,529
2	City Clerk	210,885	60.93%	181,814	54.90%	6.03%	29,071
3	Building Maintenance	198,098	48.92%	264,909	62.89%	-13.97%	(66,811)
4	Planning and Development	519,780	57.15%	503,889	55.76%	1.39%	15,891
5	Recreation and Parks	1,955,679	55.91%	1,805,311	51.16%	4.75%	150,368
6	Public Works	1,055,817	63.26%	981,707	61.54%	1.72%	74,110
7	Police	5,726,715	60.11%	5,196,925	57.90%	2.21%	529,791
8	Fire	2,548,774	59.08%	2,294,513	57.34%	1.75%	254,261
9	Non-Departmental	794,528	51.63%	653,062	37.42%	14.21%	141,466
	Total Expenditures	**$ 13,407,070**	**59.04%**	**$ 12,132,393**	**55.19%**	**3.85%**	**$ 1,274,677**



Summary Budget Revenue Report
May 31, 2019
(66.58% of year has elapsed)

EXHIBIT 3 -ENTERPRISE FUND REVENUES

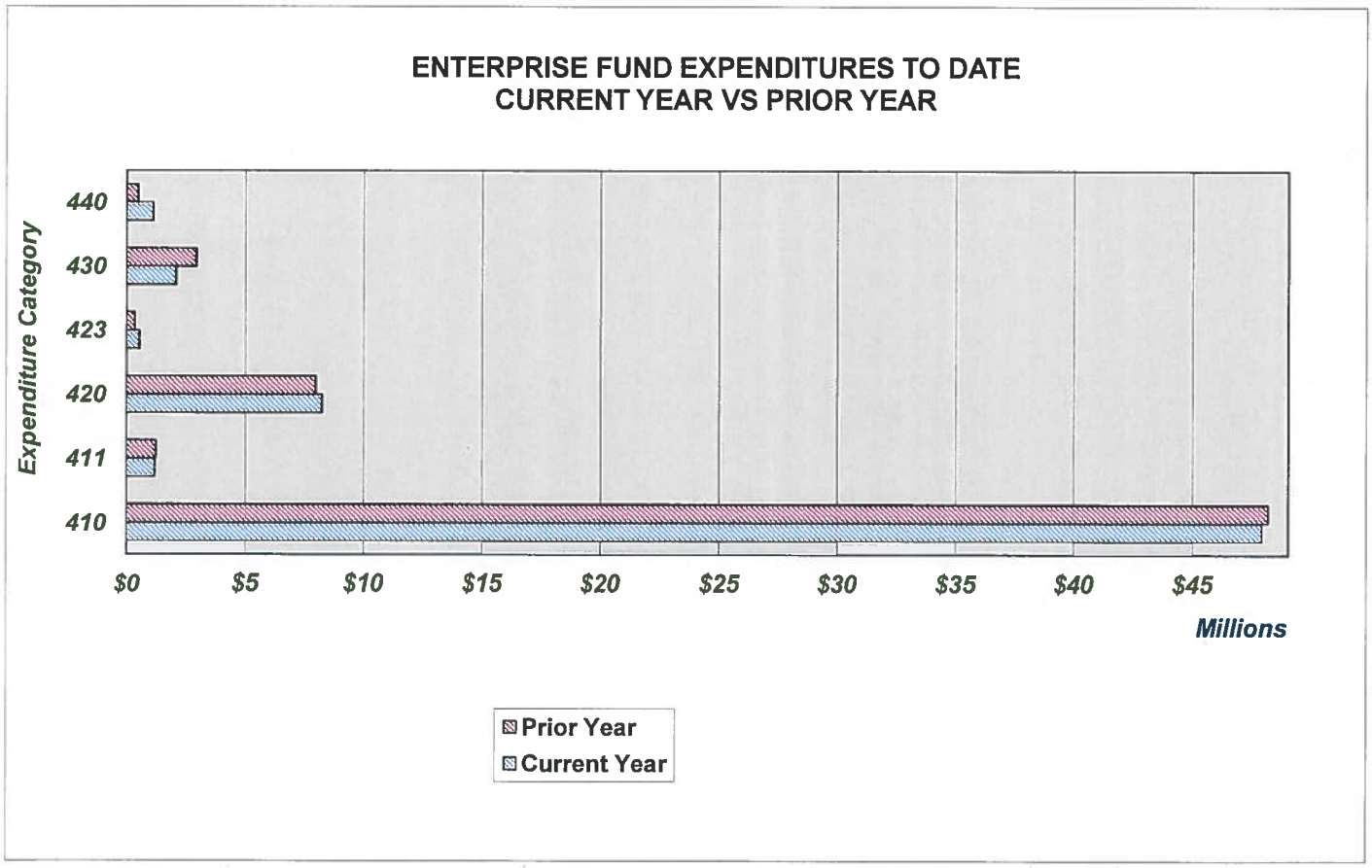
Revenue Category	Current Year Revenue to Date	Current Year Revenue As a % of Budget	Prior Year Revenue to Date	Prior Year Revenue As a % of Budget	% Variance (Current Year Less Prior Year)	$ Variance (Current Year Less Prior Year)
410 ELECTRIC	51,630,197	61.49%	52,791,806	60.80%	0.69%	(1,161,609)
411 NATURAL GAS	1,640,548	70.33%	1,388,517	72.30%	-1.98%	252,031
420 WATER & SEWER	10,321,187	75.87%	9,310,946	69.82%	6.04%	1,010,241
423 STORMWATER	1,078,353	77.18%	919,183	66.76%	10.41%	159,170
430 SANITATION	2,498,378	71.43%	2,346,513	67.62%	3.81%	151,865
440 GOLF COURSE	1,388,259	90.45%	423,021	30.74%	59.71%	965,238
TOTAL REVENUES	**$ 68,556,922**	**64.48%**	**$ 67,179,987**	**62.03%**	**2.45%**	**$ 1,376,935**



Summary Budget Expenditure Report
May 31, 2019
(66.58% of year has elapsed)

EXHIBIT 4 - ENTERPRISE FUND EXPENDITURES

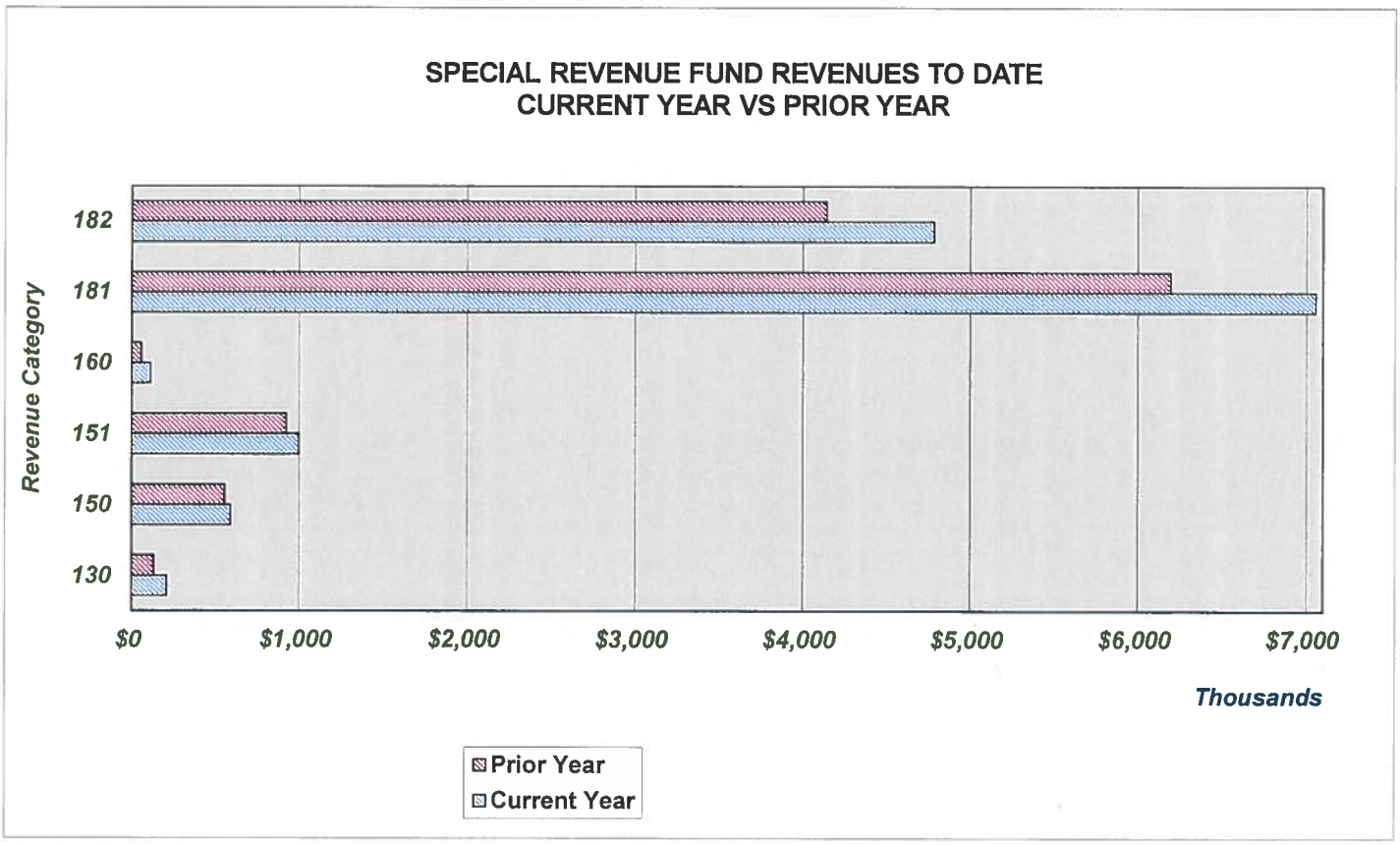
Expenditure Category	Current Year Expenditures to Date	Current Year Expenditures As a % of Budget	Prior Year Expenditures to Date	Prior Year Expenditures As a % of Budget	% Variance (Current Year Less Prior Year)	$ Variance (Current Year Less Prior Year)
410 ELECTRIC	47,909,974	49.32%	48,168,258	49.61%	-0.29%	(258,283)
411 NATURAL GAS	1,189,391	48.42%	1,240,823	61.06%	-12.64%	(51,432)
420 WATER & SEWER	8,223,340	53.08%	7,961,812	35.88%	17.20%	261,528
423 STORMWATER	534,472	35.71%	353,096	18.09%	17.62%	181,376
430 SANITATION	2,100,453	55.71%	2,954,909	50.13%	5.58%	(854,455)
440 GOLF COURSE	1,115,200	75.00%	492,311	35.00%	40.00%	622,889
TOTAL EXPENDITURES	**$ 61,072,831**	**50.13%**	**$ 61,171,208**	**46.85%**	**3.28%**	**$ (98,377)**



Summary Budget Revenue Report
May 31, 2019
(66.58% of year has elapsed)

EXHIBIT 5 -SPECIAL REVENUE FUND REVENUES

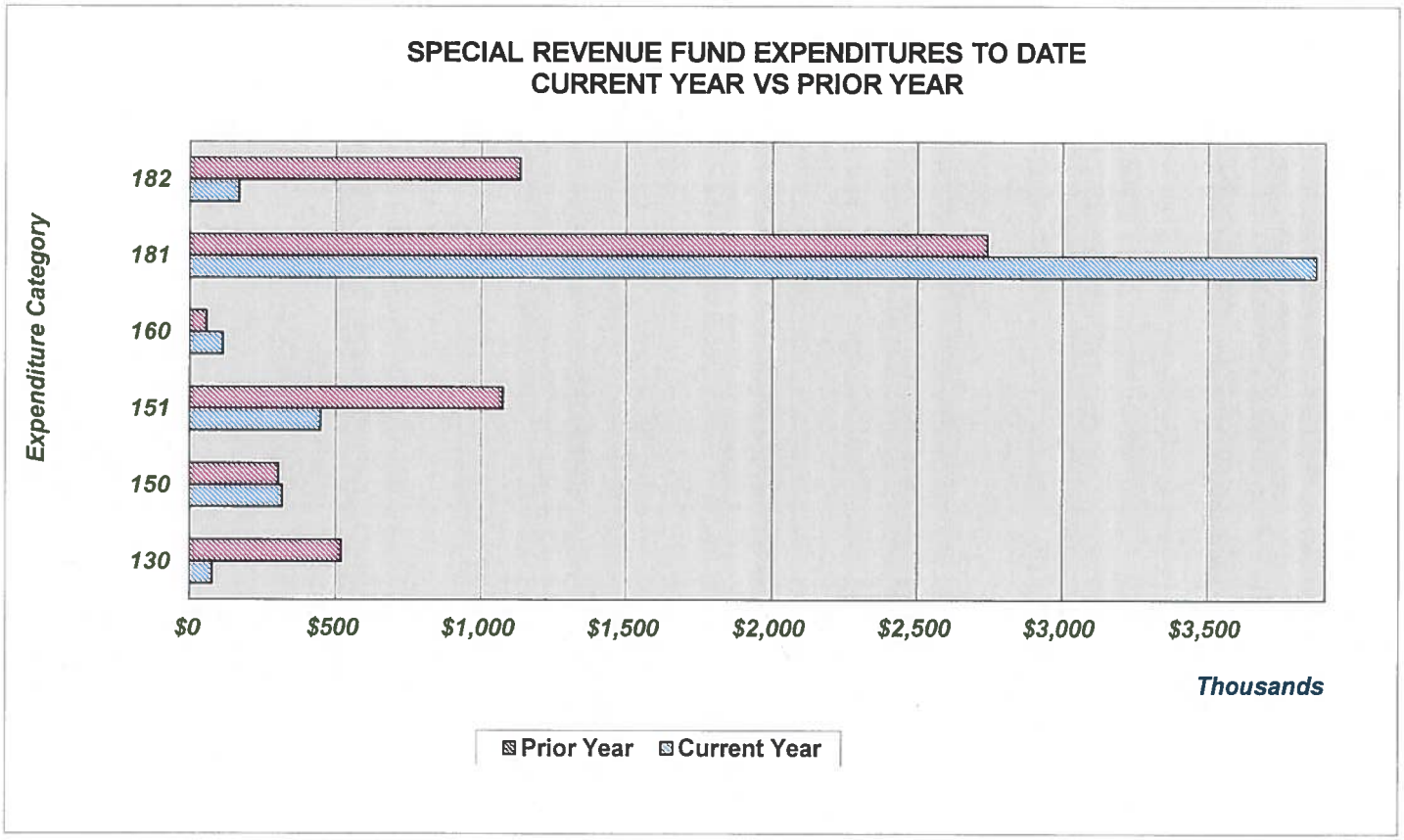
	Revenue Category	Current Year Revenue to Date	Current Year Revenue As a % of Budget	Prior Year Revenue to Date	Prior Year Revenue As a % of Budget	% Variance (Current Year Less Prior Year)	$ Variance (Current Year Less Prior Year)
130	CONVENTION DEV. TAX	209,625	58.52%	130,722	42.17%	16.35%	78,903
150	LOCAL OPTION GAS TAX	589,620	72.41%	552,676	70.32%	2.10%	36,943
151	INFRASTRUCTURE SURTAX	998,203	73.18%	923,798	70.98%	2.20%	74,405
160	COMMUNITY DEV. BLK. GRANT	112,455	81.49%	56,999	41.30%	40.19%	55,456
181	DOWNTOWN INCREMENT FUND	7,054,870	105.64%	6,195,196	97.41%	8.24%	859,674
182	SOUTHEND INCREMENT FUND	4,781,415	106.46%	4,141,425	98.11%	8.35%	639,990
	TOTAL REVENUES	**$ 13,746,188**	**99.29%**	**$ 12,000,817**	**91.49%**	**7.80%**	**$ 1,745,371**



Summary Budget Expenditure Report
May 31, 2019
(66.58% of year has elapsed)

EXHIBIT 6 - SPECIAL REVENUE FUND EXPENDITURES

	Expenditure Category	Current Year Expenditures to Date	Current Year Expenditures As a % of Budget	Prior Year Expenditures to Date	Prior Year Expenditures As a % of Budget	% Variance (Current Year Less Prior Year)	$ Variance (Current Year Less Prior Year)
130	CONVENTION DEV. TAX	76,933	28.11%	518,433	77.75%	-49.63%	(441,499)
150	LOCAL OPTION GAS TAX	315,161	39.47%	301,784	39.24%	0.23%	13,377
151	INFRASTRUCTURE SURTAX	446,771	46.53%	1,073,931	63.84%	-17.32%	(627,159)
160	COMMUNITY DEV. BLK. GRANT	112,455	81.49%	56,999	41.30%	40.19%	55,456
181	DOWNTOWN INCREMENT FUND	3,869,221	30.10%	2,738,925	54.12%	-24.02%	1,130,297
182	SOUTHEND INCREMENT FUND	165,778	26.89%	1,132,322	54.01%	-27.12%	(966,545)
	TOTAL EXPENDITURES	**$ 4,986,320**	**31.88%**	**$ 5,822,393**	**55.91%**	**-24.04%**	**$ (836,073)**



Summary Budget Report
May 31, 2019
(66.58% of year has elapsed)

EXHIBIT 7 - SUMMARY REVENUES AND EXPENDITURES

Fund Name	Budgeted Revenues Fiscal Year 2019	Budgeted Revenues To Date	Actual Revenues To Date	Variance Favorable/ (Unfavorable)
001 General Fund	22,399,191	14,912,338	17,587,968	2,675,630
130 Convention Development Tax	358,235	238,496	209,625	(28,871)
150 Local Option Gas Tax	814,267	542,101	589,620	47,519
151 Infrastructure Surtax	1,364,089	908,147	998,203	90,056
160 Community Dev. Blk. Grant	138,000	91,874	112,455	20,581
181 Downtown Increment Fund	6,678,011	4,445,909	7,054,870	2,608,961
182 Southend Increment Fund	4,491,223	2,990,047	4,781,415	1,791,368
410 Electric Utility	83,961,489	55,897,649	51,630,197	(4,267,452)
411 Natural Gas Utility	2,332,672	1,552,984	1,640,548	87,564
420 Water & Sewer Utility	13,604,358	9,057,148	10,321,187	1,264,039
423 Storm Water Management	1,397,278	930,243	1,078,353	148,110
430 Sanitation Fund	3,497,483	2,328,461	2,498,378	169,917
440 Golf Course Fund	1,534,839	1,021,824	1,388,259	366,435
460 Leased Facilities Fund	656,212	436,875	446,518	9,642
500 Internal Service Funds	12,593,930	8,384,452	8,222,392	(162,060)
Total Revenues	**$ 155,821,277**	**$ 103,738,549**	**$ 108,559,987**	**$ 4,821,438**

Fund Name	Budgeted Expenditures Fiscal Year 2019	Budgeted Expenditures To Date	Actual Expenditures To Date	Variance Favorable/ (Unfavorable)
001 General Fund	22,708,220	15,118,075	13,407,070	1,711,005
130 Convention Development Tax	273,639	182,176	76,933	105,243
150 Local Option Gas Tax	798,412	531,546	315,161	216,385
151 Infrastructure Surtax	960,197	639,254	446,771	192,483
160 Community Dev. Blk. Grant	138,000	91,874	112,455	(20,581)
181 Downtown Increment Fund	12,856,447	8,559,224	3,869,221	4,690,003
182 Southend Increment Fund	616,511	410,444	165,778	244,667
410 Electric Utility	97,133,346	64,666,858	47,909,974	16,756,883
411 Natural Gas Utility	2,456,510	1,635,430	1,189,391	446,039
420 Water & Sewer Utility	15,493,610	10,314,924	8,223,340	2,091,584
423 Storm Water Management	1,496,690	996,426	534,472	461,954
430 Sanitation Fund	3,770,647	2,510,321	2,100,453	409,867
440 Golf Course Fund	1,486,981	989,963	1,115,200	(125,237)
460 Leased Facilities Fund	745,237	496,144	382,831	113,313
500 Internal Service Funds	12,664,558	8,431,473	8,325,930	105,543
Total Expenditures	**$ 173,599,005**	**$ 115,574,132**	**$ 88,174,983**	**$ 27,399,149**

Fund Name	Net Income (Loss)	Net Variance Favorable/ (Unfavorable)
001 General Fund	4,180,898	4,386,635
130 Convention Development Tax	132,692	76,371
150 Local Option Gas Tax	274,459	263,903
151 Infrastructure Surtax	551,432	282,539
160 Community Dev. Blk. Grant	-	-
181 Downtown Increment Fund	3,185,649	7,298,964
182 Southend Increment Fund	4,615,637	2,036,034
410 Electric Utility	3,720,222	12,489,431
411 Natural Gas Utility	451,157	533,603
420 Water & Sewer Utility	2,097,847	3,355,623
423 Storm Water Management	543,881	610,064
430 Sanitation Fund	397,925	579,784
440 Golf Course Fund	273,059	241,198
460 Leased Facilities Fund	63,686	122,955
500 Internal Service Funds	(103,538)	(56,517)
Total	**$ 20,385,004**	**$ 32,220,588**

JACKSONVILLE BEACH

Cash and Investments by Fund
May 31, 2019

INVESTMENT HOLDER	TYPE	FACE AMOUNT	MARKET VALUE
Salem Trust Treasury Strip	TS	3,104,211	3,104,211
TOTAL UTILITY FUNDS 410 and 420			**$3,104,211**
Salem Mutual Fund	Portfolio	45,297,255	45,297,255
Sawgrass Asset Management	Portfolio	25,471,701	25,471,701
Wells Capital	Portfolio	14,970,109	14,970,109
MD Sass	Portfolio	0	0
JPMCB - Strategic Property Fund	Portfolio	5,034,560	5,034,560
TOTAL PENSION FUNDS 611, 612 and 613			**$90,773,625**
TOTAL INVESTMENTS			**$93,877,836**
State Board of Administration	Pool	21,747,365	21,747,365
Florida Trust	Pool	18,730,488	18,730,488
FMIT 0-2 Yr High Quality Bond Fund	Pool	12,267,998	12,267,998
Bank of America	Cash	8,820,927	8,820,927
Sawgrass Asset Management	Portfolio	42,216,806	42,216,806
Galliard Capital Management	Portfolio	38,984,258	38,984,258
Garcia Hamilton & Associates	Portfolio	39,452,647	39,452,647
Salem Trust: Goldman Sachs Treasury	MM	11,190	11,190
TOTAL EQUITY IN POOLED CASH			**$182,231,679**
Petty Cash	Cash	6,525	6,525
TOTAL CASH AND INVESTMENTS			**$276,116,040**

Attorney Fees Paid During the Month

NAME	DESCRIPTION	CHECK DATE	CHECK AMOUNT
Marks, Gray, PA	General Matters	05/16/19	17,428.90
Rogers Towers, P.A.	Poline Metcalf Grievance	05/16/19	2,185.00
TOTAL ATTORNEY FEES			**$19,613.90**

JACKSONVILLE BEACH

Cash and Investments by Type

Fiscal Year to Date

May 31, 2019

Type of Investment	Beginning Balance 10/1/2018	Investment Earnings	Realized Gain/(Loss)	Unrealized Gain/(Loss)	Fees	Net Investment Income	Net Deposits (Withdrawals)	Ending Balance 5/31/19	Weighted Net Return*
State Pooled Investment Fund	14,966,730	349,528	0	0	0	349,528	6,431,107	21,747,365	0.23%
Money Market: Goldman Sachs Treasury	11,503	149	0	0	(461)	(312)	0	11,190	0.00%
U.S. Treasury Stripped Coupons	3,035,428	0	0	68,784	0	68,784	0	3,104,211	0.04%
Florida Municipal Investment Trust 0-2 Yr HQ Bond Fund	12,059,542	208,456	0	0	0	208,456	0	12,267,998	0.11%
Sawgrass Asset Management	44,007,963	681,581	(133,220)	1,070,036	(64,303)	1,554,093	(3,345,250)	42,216,806	0.84%
Insight Asset Management	29,483,930	(76,247)	(26,302)	0	(16,008)	(118,558)	(29,365,373)	0	0.00%
Galliard Capital Management	29,195,370	702,026	(205,880)	713,745	(47,392)	1,162,498	8,626,390	38,984,258	0.73%
Garcia Hamilton & Associates	29,630,798	851,120	(368,920)	403,118	(51,323)	833,996	8,987,853	39,452,647	0.52%
Florida Trust	0	230,488	0	0	0	230,488	18,500,000	18,730,488	0.25%
Operating Cash: Bank of America	8,094,657	13,357	0	0	(64,538)	(51,181)	777,451	8,820,927	-0.03%
Petty Cash	5,225	0	0	0	0	0	1,300	6,525	0.00%
TOTAL CITY MANAGED INVESTMENTS AND CASH	**170,491,145**	**2,960,457**	**(734,323)**	**2,255,683**	**(244,026)**	**4,237,791**	**10,613,479**	**185,342,415**	**2.41%**
Pension Fund: Salem Mutual Fund	33,858,339	1,148,613	94,819	(2,087,547)	(10,836)	(854,951)	12,293,867	45,297,255	-1.07%
Pension Fund: Sawgrass Asset Mgt	23,857,182	526,626	140,683	1,003,363	(56,153)	1,614,519	0	25,471,701	1.90%
Pension Fund: Wells Capital	15,788,041	72,473	913,156	(1,057,802)	(45,758)	(117,932)	(700,000)	14,970,109	-0.13%
Pension Fund: MD Sass	12,762,897	46,488	(405,734)	(74,500)	(35,282)	(469,029)	(12,293,867)	0	0.00%
Pension Fund: JPMCB - Strategic Property Fund	4,937,925	0	0	96,634	0	96,634	(0)	5,034,560	0.11%
TOTAL PENSION INVESTMENTS	**91,204,384**	**1,794,199**	**742,923**	**(2,119,853)**	**(148,029)**	**269,241**	**(700,000)**	**90,773,625**	**0.30%**
TOTAL CASH AND INVESTMENTS	**261,695,529**	**4,754,656**	**8,600**	**135,830**	**(392,055)**	**4,507,032**	**9,913,479**	**276,116,040**	

**Fiscal year to date*

JACKSONVILLE BEACH

OFFICE OF THE CITY CLERK

City of
Jacksonville Beach
City Hall
11 North Third Street
Jacksonville Beach
FL 32250
Phone: 904.247.6299
Fax: 904.247.6256
www.jacksonvillebeach.org
cityclerk@jaxbchfl.net

MEMORANDUM

DATE: June 12, 2019

TO: The Honorable Mayor and Members of the City Council

FROM: Laurie Scott, City Clerk

Re: Appointment - Board of Adjustment

ACTION REQUESTED:
Appointment of one Alternate to the Board of Adjustment.

BACKGROUND:
Board of Adjustment members are appointed by City Council. Five members appointed by Council serve four-year terms, while two alternates serve two-year terms.

1st Alternate Lucas Snyder resigned from the Board of Adjustment on March 18, 2019. His term expires on December 31, 2019. An Alternate will need to be appointed to fill the remainder of his unexpired term.

The following applicants have selected Board of Adjustment as their 1st or 2nd Board preference; or were recommended for consideration for a board appointment by Council Member(s) and city staff* in attendance at the May 29, 2019, interviews. Attached are copies of their applications.

- Colleen Murphy White
- Dan Janson
- Jennie Mazur

*Staff Recommendation was provided by Planning and Development Director Bill Mann.

RECOMMENDATION:

Nominate an Alternate to fill the remainder of the term expiring December 31, 2019.

Attachments: (6)

1. Current Board Member Roster
2. Board Descriptions
3. Copy of Applicant's Application and Resume, (if resume was submitted)
4. "Council and Staff* Board Recommendations" Tracking Sheet
5. Term Tracker Report
6. "Applicants for Appointment to City Boards" Tracking Sheet (tab 1)
   "Not Met Requirements or No Longer Interested in Serving" Applicant Tracking Sheet (tab 2)

CITY OF JACKSONVILLE BEACH
FLORIDA

Board Member Roster

Board of Adjustment

Meets 1st and 3rd Tuesday, 7:00 P.M., Council Chambers

Chair
Jeff Truhlar

Vice-Chair
John Moreland

Members
Scott Cummings
Sylvia Osewalt
Francis Reddington
Vacant Seat (1st Alternate)
Gary Cater (2nd Alternate)

Planning Commission

Meets 2nd and 4th Monday, 7:00 P.M., Council Chambers

Chair
Greg Sutton

Vice-Chair
David Dahl

Members
Margo Moehring
Britton Sanders
Vacant Seat
Jon Scott Walker (1st Alternate)
Bill Spann (2nd Alternate)

Community Redevelopment Agency

Meets 4th Monday, 5:00 P.M., Council Chambers

Chair
Art Graham

Vice-Chair
Frances Povloski

Members
Scott Gay
Samuel Hall, Jr.
Jeffrey Jones

General Employees' Pension Board

Meets Quarterly, 2nd Tuesday, 3:00 P.M., Council Chambers

Chairperson
Brandon Maresma

Chairperson Pro Tem
Christine Hoffman

Members
Georgette Dumont
Nick Currie
Eddie Vergara

Firefighters' Pension Board

Meets Quarterly, 2nd Tuesday, 3:00 P.M., Council Chambers

Chairperson
Dennis Povloski

Chairperson Pro Tem
Debbie White

Members
Gaylord Candler
Edward Dawson
John McDaniel

Police Officers' Pension Board

Meets Quarterly, 2nd Tuesday, 3:00 P.M., Council Chambers

Chair
Vacant Seat

Chairperson Pro Tem
Marvin V. DuPree

Members
John Galarneau
David Cohill
Jason Sharp

Special Magistrate

Hearings 4th Wednesday, 2:00 P.M., Council Chambers

Magistrate
The Honorable Susan Haag

City of Jacksonville Beach

Brief Description of City Boards

Board of Adjustment (BOA)

- Meets 1st and 3rd Tuesday of each month at 7:00 P.M. in the Council Chambers at City Hall.
- The Board of Adjustment hears reviews, approves, approves with conditions, or denies variances to the terms of the Land Development Code. Board of Adjustment members is appointed by the City Council. **Five members appointed by City Council serve four-year terms**, while **two alternates serve two-year terms**. Eligibility criteria: must be a qualified elector and have two-year residency for the appointment. Although no specific experience requirements shall be necessary as a pre-requisite to appointment, consideration shall be given to applicants who have experience in planning, the law, architecture, natural resource management, real estate, and related fields. No member of the city council or a city employee may serve on the Board of Adjustment.

Community Redevelopment Agency (CRA)

- Meets the 4th Monday of each month at 5:00 P.M. in the Council Chambers at City Hall.
- The Community Redevelopment Agency is a five-member board appointed by the City Council and oversees two designated Community Redevelopment Districts within the City.
  - *The South Beach Redevelopment District is composed of approximately 356 acres near the intersection of J. Turner Butler Boulevard and west of Third Street (SR A1A).*
  - *The Downtown Redevelopment District is composed of 185 acres from 13th Avenue South to 9th Avenue North, and east of Third Street (SR A1A).*
- The CRA is responsible for implementing the redevelopment plan for each district as adopted by the City Council. As part of the implementation process, the CRA is responsible for marketing the areas, identifying developers, issuing Requests for Development Proposals, selection of developers, contract approving, financing plans, and monitoring contract implementation. **Five members appointed by City Council serve four-year terms**. Eligibility criteria: Reside in or be engaged in business within the area of operation of the agency, coterminous with the area of the county or municipality. The CRA is responsible to the City Council.

Planning Commission (PC)

- Meets the 2nd and 4th Monday of each month at 7:00 P.M. in the Council Chambers at City Hall.
- The Planning Commission serves as the City's Local Planning Agency as required by Florida Statutes and primarily reviews and approves, approves with conditions, or disapproves Conditional Use Zoning applications. The Commission also hears requests for rezoning, text amendments, and comprehensive plan amendments, and makes recommendations to the City Council on their approvals. **Five members and two alternates appointed by City Council serve four-year terms**. Eligibility criteria: a qualified elector and two-year residency requirement for the appointment. Although no specific experience requirements shall be necessary as a prerequisite to appointment, consideration shall be given to applicants who have experience or education in planning, law, architecture, natural resource management, real estate, and related fields. No member of the city council or a city employee may serve on the Planning Commission.

Pension Boards of Trustees

- Meets quarterly (*February, May, August, November*) or more frequently, if needed.
- The City has three Retirement Systems: Firefighters', General Employees', and Police Officers'. Each Board consists of **five trustees who serve two or four-year terms**; **two appointed by Council**, **two elected by employees**, and **one appointed by the other four members**. Trustees have a fiduciary responsibility and are responsible for administering the plans as adopted by City Council.

This information is published by the City Clerk's Office in an effort to better inform citizens about their City Government

City of Jacksonville Beach
Office of the City Clerk
11 North 3rd Street
Jacksonville Beach, Florida 32250

Phone: (904) 247-6299 ext 10
FAX: (904) 247-6256
E-mail: cityclerk@jaxbchfl.net

Application for Appointment to City Boards

Personal Information *(Please print or type)*

Name Catherine M Carmichael **Home Phone:** (850) 443-4084

Home Address: 83 30th Avenue, South Jacksonville Beach, FL 32250

E-Mail Address: Catlecarmichael@gmail.com **Cell Phone:** (850) 443-4084

Occupation: Senior Consultant Government Relations **Business Phone:** (850) 443-4084

Business Name: National Strategies, LLC

Business Address: 1990 K St NW Suite 320 Washington, DC 20006

Eligibility – Please Circle

Are you a resident of the City?	Yes X	No	If yes, length of time: 2 1/2 years
Are you a registered voter?	Yes X	No	If yes, what County: Duval
Do you own property in the City?	Yes	No X	If yes, address:
Do you hold a public office?	Yes	No X	If yes, Office name:
Are you employed by the City?	Yes	No X	If yes, position:
Are you currently serving on a Board?	Yes	No X	If yes, Board Name:
Have you been convicted of a felony?	Yes	No X	If yes, provide date:
Have your civil rights been restored?	Yes	No X	If yes, provide date:
Have you filed bankruptcy?	Yes	No X	If yes, provide date:

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? **Yes** **No X**

If yes, please provide details:

City Boards *(Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".*

	Board of Adjustment	1	Planning Commission
	Community Redevelopment Agency		Pension Trustee

Please list the type of City meetings you have attended:

Qualifications *(Briefly describe specific expertise, abilities, or qualifications)* *I have been working with government entities for over 20 years as a Government Relations Director and understand Governments role in the planning process.*

Education: BA in History from Florida State University - 1999
Attended Graduate School 2000-2001 Florida State University

Application for Appointment to City Boards *(cont.)*

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

Race		Gender	Physically Disabled
☐ African-American	☒ Caucasian	☒ Female	☐ Yes
☐ Asian/Pacific Islander	☐ Hispanic	☐ Male	☒ No
☐ American Indian/Alaskan	☐ Not Known		

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete, or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Clerk and are valid for two years from the date they are submitted. All applicants are interviewed following their application submittal. When vacancies occur, the City Council considers all eligibile applicants and votes to make board appointments.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

1/25/2019
Date

Catherine M Carmichael
Applicant's Signature

Please do not write below – Staff use

Date application received: _____

Interviewed on: _____

Eligible for appointment **Yes** **No**

If not eligible for appointment
Explanation: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

City of Jacksonville Beach
Office of the City Clerk
11 North 3rd Street
Jacksonville Beach, Florida 32250

Phone: (904) 247-6299 ext 10
FAX: (904) 247-6256
E-mail: cityclerk@jaxbchfl.net

RECEIVED
MAY 15 2019
City Clerk

Application for Appointment to City Boards

Personal Information *(Please print or type)*

Name: John Gosztyla
Home Phone:
Home Address: 137 3rd Ave S Unit CR, Jax Beach
E-Mail Address: jdgosztyla@gmail.com
Cell Phone: 248-892-0294
Occupation: Financial Advisor
Business Phone:
Business Name: Postallion Wealth Management
Business Address: 324 6th Ave N, Jacksonville Beach, FL 32250

Eligibility – Please Circle

Are you a resident of the City?	**Yes**	No	If yes, length of time: 5 years
Are you a registered voter?	**Yes**	No	If yes, what County: Duval
Do you own property in the City?	**Yes**	No	If yes, address: 137 3rd Ave S Unit C
Do you hold a public office?	Yes	**No**	If yes, Office name:
Are you employed by the City?	Yes	**No**	If yes, position:
Are you currently serving on a Board?	Yes	**No**	If yes, Board Name:
Have you been convicted of a felony?	Yes	**No**	If yes, provide date:
Have your civil rights been restored?	Yes	**No**	If yes, provide date:
Have you filed bankruptcy?	Yes	**No**	If yes, provide date:

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes **No**

If yes, please provide details:

City Boards *(Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".*

	Board of Adjustment		Planning Commission
	Community Redevelopment Agency	1	Pension Trustee

Please list the type of City meetings you have attended:

Qualifications *(Briefly describe specific expertise, abilities, or qualifications)* Financial Advisor / Asset manager in Jax Beach for 10 years, hold CFP + ChFC designations

Education: Bachelor from University of Florida 2008, CFP designation earned in 2011, ChFC earned from American College in 2011. Degree is in Economics.

Application for Appointment to City Boards *(cont.)*

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

Race		Gender	Physically Disabled
☐ African-American	☑ Caucasian	☐ Female	☐ Yes
☐ Asian/Pacific Islander	☐ Hispanic	☑ Male	☑ No
☐ American Indian/Alaskan	☐ Not Known		

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete, or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Clerk and are valid for two years from the date they are submitted. All applicants are interviewed following their application submittal. When vacancies occur, the City Council considers all eligible applicants and votes to make board appointments.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

5/15/19
Date

Applicant's Signature

Please do not write below – Staff use

Date application received: _____

Interviewed on: _____

Eligible for appointment **Yes** **No**

If not eligible for appointment
Explanation: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

City of Jacksonville Beach
Office of the City Clerk
11 North 3rd Street
Jacksonville Beach, Florida 32250

Phone: (904) 847-6209 ext 10
FAX: (904) 247-6256
E-mail: cityclerk@jaxbeach.net

RECEIVED
MAY 02 2019
City Clerk

Application for Appointment to City Boards

Personal Information *(Please print or type)*

Name: TIMOTHY HALLAHAN
Home Phone: 904 805 2658
Home Address: 3755 SANCTUARY WAY N
E-Mail Address: tim@hallahan.pro
Cell Phone: 904 805 2658
Occupation: INSURANCE BROKER
Business Phone:
Business Name: INDEPENDENT
Business Address:

Eligibility – Please Circle

Are you a resident of the City?	(Yes)	No	If yes, length of time: 1 year, 3yrs w/ JACKSONVILLE
Are you a registered voter?	(Yes)	No	If yes, what County: DUVAL
Do you own property in the City?	(Yes)	No	If yes, address: 3755 SANCTUARY WAY N
Do you hold a public office?	Yes	(No)	If yes, Office name:
Are you employed by the City?	Yes	(No)	If yes, position:
Are you currently serving on a Board?	Yes	(No)	If yes, Board Name:
Have you been convicted of a felony?	Yes	(No)	If yes, provide date:
Have your civil rights been restored?	Yes	No	If yes, provide date:
Have you filed bankruptcy?	Yes	(No)	If yes, provide date:

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes (No)

If yes, please provide details:

City Boards *(Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".*

	Board of Adjustment		Planning Commission
2	Community Redevelopment Agency	1	Pension Trustee

Please list the type of City meetings you have attended:

Qualifications *(Briefly describe specific expertise, abilities, or qualifications)* Focus on finance during M.B.A, spent 2 years as consultant with Pricewaterhouse Coopers, 3 years as operations manager

Education: B.S. Mechanical Engineering, Case Western Reserve University
M.B.A, University of Washington
Insurance Agent - Life, variable annuities & health - state of Florida
Insurance Adjuster - all lines - state of Florida

Application for Appointment to City Boards *(cont.)*

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

Race		Gender	Physically Disabled
☐ African-American	☒ Caucasian	☐ Female	☐ Yes
☐ Asian/Pacific Islander	☐ Hispanic	☒ Male	☒ No
☐ American Indian/Alaskan	☐ Not Known		

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5-1-19
Date

Applicant's Signature

Please do not write below – Staff use

Date application received: _____

Interviewed on: _____

Eligible for appointment **Yes** **No**

If not eligible for appointment
Explanation: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

Thank you card sent 4/24/19.

City of Jacksonville Beach
Office of the City Clerk
11 North 3rd Street
Jacksonville Beach, Florida 32250

Phone: (904) 247-6299 ext 10
FAX: (904) 247-6256
E-mail: cityclerk@jaxbchfl.net

Application for Appointment to City Boards

Received
APR 23 2019
Jacksonville Beach City Cler

Personal Information *(Please print or type)*

Name: Jennie Mazur **Home Phone:** 860-604-2101

Home Address: 1806 Evans Dr. South Jacksonville Beach Florida 32250

E-Mail Address: jennie@tailoredcampaigns.com **Cell Phone:** 860-604-2101

Occupation: Public Relations Consultant **Business Phone:** 860-604-2101

Business Name: Contractor

Business Address: see home address

Eligibility – Please Circle

Are you a resident of the City?	✓ Yes	No	If yes, length of time: Approx. 10 years, I moved from NYC in 2007 & lived in Ponte Vedra Beach briefly firstA
Are you a registered voter?	✓ Yes	No	If yes, what County: Duval - DOB 7/5/1984
Do you own property in the City?	✓ Yes	No	If yes, address: 914 16th Ave. South, 1806 Evans Dr. S
Do you hold a public office?	Yes	✓ No	If yes, Office name:
Are you employed by the City?	Yes	✓ No	If yes, position:
Are you currently serving on a Board?	✓ Yes	No	If yes, Board Name: L'Arche Jacksonville
Have you been convicted of a felony?	Yes	✓ No	If yes, provide date:
Have your civil rights been restored?	Yes	No	If yes, provide date:
Have you filed bankruptcy?	Yes	✓ No	If yes, provide date:

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes No ✓

If yes, please provide details:

City Boards *(Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".*

3	Board of Adjustment	2	Planning Commission
1	Community Redevelopment Agency	4	Pension Trustee

Please list the type of City meetings you have attended: Mainly gatherings surrounding voters/ candidates during elections

Qualifications *(Briefly describe specific expertise, abilities, or qualifications)* Please see attached resume.

Education:

Bachelors of Communications, Quinnipiac University
Blueprint for Leadership - Board of Directors Leadership Training Cohort 2014
Continuing Education - Various courses, University of North Florida

Application for Appointment to City Boards *(cont.)*

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

Race		Gender	Physically Disabled
☐ African-American	☑ Caucasian	☑ Female	☐ Yes
☐ Asian/Pacific Islander	☐ Hispanic	☐ Male	☐ No
☐ American Indian/Alaskan	☐ Not Known		

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4/22/2019
Date

Applicant's Signature

Please do not write below – Staff use

Date application received: _____

Interviewed on: _____

Eligible for appointment **Yes** **No**

If not eligible for appointment
Explanation: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

Jennie Mazur

Media and Public Relations Manager

1806 Evans Dr. South
Jacksonville Beach, FL 32250
(860) 604-2101
jennie@tailoredcampaigns.com

For Immediate Release

Tailored Campaigns, Contractor

2014 to Present

Full client services and management of client PR and media accounts.
Strategic planning, development and implementation of branding, marketing, public relations, website development, event planning and social media.
Creation of campaign messaging for digital communications, advertising collateral and promotional partnerships for various clients.
Vendor management for outsourced services (SEO, graphic design.)

Agency a la Carte, Consultant

2015 to Present

Contractor for leading Marketing and PR staffing agency. Client and project work includes (but not limited to) copywriting, press list development, press releases, media outreach, media management, and marketing project management.

MBP Consultants, Consultant

2016-Present

Develop targeted databases covering top online, print and broadcast media outlets to approach for introductory meetings known as desksides in order to gain coverage for client, organization or brand.
Utilizing resources such as press wires and key industry media contacts, seeking to gain coverage via digital and press outlets garnering brand attention and recognition among potential clients and relevant industry media.
Leverage SEO strategies when developing materials, using keywords and distribution via a wire service to increase search rankings, secure online pick-up and promote user adoption.
Content creation and distribution as determined by client agreements. This applies to social media post, thought articles and press pitches.

View additional professional experience and endorsements via
https://www.linkedin.com/in/jenniemazur/

(continued)

Strength

PR & Media Relations · Writing and Content Development · Project Management · Event Management Brand Management ·Digital/Social Media · Team Leadership and Enthusiasm

Leadership

L'Arche Jacksonville Board of Directors *2014 - Present, President Elect 2019*

Project Bravo Zulu Board of Directors *Present*

Leukemia & Lymphoma Society Executive Leadership Committee *Present*

Leukemia & Lymphoma Society Woman of the Year Candidate *2018*

GrieveWell Public Relations and Marketing Representative *2017 - Present*

Drug Free Duval Public Relations and Marketing Representative *2015 - 2019*

Jacksonville Humane Society Volunteer and Foster *Present*

EDUCATION

Quinnipiac University Hamden, CT — *Bachelor of Arts*

2003-2006

Concentration in Media and Business Managment

PROJECTS

PGA Entertainment — *Freelance Production Assistant*

Golf Resource Group (MyGolfPros.com) — *Writer & Content Developer*

Intracoastal Connector — *Writer/Reporter*

VOID — *Writer/Reporter*

Crafts of Good Hope — *Cape Town, South Africa*

Writer and narrator to a documentary aimed at raising awareness surrounding the issues of poverty and HIV in relation to local craft.

Tech

Proficient in Cision, ProWorkFlow 6, MS Office (Word, Excel, PPT), Internet, Microsoft GP, CRM Platforms, Hootsuite, ENPS Newsroom/Production Application, MAC, Final Cut Pro HD.

###

Received in City Clerks Office 5/9/2019

City of Jacksonville Beach
Office of the City Clerk
11 North 3rd Street
Jacksonville Beach, Florida 32250

Phone: (904) 247-6299 ext 10
FAX: (904) 247-6256
E-mail: cityclerk@jaxbchfl.net

Application for Appointment to City Boards

Personal Information *(Please print or type)*

Name: Colleen Murphy White
Home Phone: 904 333 6619
Home Address: 2731 Madrid St, Jax Bch Fl 32250
E-Mail Address: colleenwhitelawoffice@gmail.com
Cell Phone: 904 333 6619
Occupation: attorney
Business Phone: 904 242 8825
Business Name: Colleen A. White, Atty at Law
Business Address: 1168 1st Ave No. Jax Bch Fl 32250

Eligibility – Please Circle

Are you a resident of the City?	**Yes**	No	If yes, length of time: 12/1991
Are you a registered voter?	**Yes**	No	If yes, what County:
Do you own property in the City?	**Yes**	No	If yes, address:
Do you hold a public office?	Yes	**No**	If yes, Office name:
Are you employed by the City?	Yes	**No**	If yes, position:
Are you currently serving on a Board?	**Yes**	No	If yes, Board Name: Jax Beach Bar Assoc.
Have you been convicted of a felony?	Yes	**No**	If yes, provide date: President
Have your civil rights been restored?	Yes	**No**	If yes, provide date:
Have you filed bankruptcy?	Yes	**No**	If yes, provide date:

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes **No**

If yes, please provide details:

City Boards *(Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".*

2	Board of Adjustment	1	Planning Commission
3	Community Redevelopment Agency	4	Pension Trustee

Please list the type of City meetings you have attended: City Council meetings & I was a member of the Pension Board.

Qualifications *(Briefly describe specific expertise, abilities, or qualifications)* As an attorney I listen well & have been a mediator. As a litigator I speak well and have the ability to judge & solve problems

Education: B.A. 1982 Univ. Nevada, Las Vegas
J.D. 1987 Creighton Univ. School of Law

Application for Appointment to City Boards *(cont.)*

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

Race		Gender	Physically Disabled
☐ African-American	☒ Caucasian	☒ Female	☐ Yes
☐ Asian/Pacific Islander	☐ Hispanic	☐ Male	☒ No
☐ American Indian/Alaskan	☐ Not Known		

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I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

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I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

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By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

5/10/2019
Date

O. White
Applicant's Signature

Please do not write below – Staff use

Date application received: _____

Interviewed on: _____

Eligible for appointment **Yes** **No**

If not eligible for appointment
Explanation: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

City of Jacksonville Beach
Office of the City Clerk
11 North 3rd Street
Jacksonville Beach, Florida 32250

Phone: (904) 247-6299 ext 10
FAX: (904) 247-6256
E-mail: cityclerk@jaxbchfl.net

Application for Appointment to City Boards

Personal Information *(Please print or type)*

Name: Sean Shapiro **Home Phone:** 904-607-5031
Home Address: 1745 Pullian Street Jacksonville Beach, FL 32250
E-Mail Address: sean@reliantroofing.com **Cell Phone:** 904-607-5031
Occupation: CEO of Reliant Roofing, Inc. **Business Phone:** 904-657-0880
Business Name: Reliant Roofing, Inc.
Business Address: 4230 Pablo Professional Court #155 Jacksonville, FL 32224

Eligibility – Please Circle

Are you a resident of the City?	**Yes**	No	If yes, length of time: 7/26/2013
Are you a registered voter?	**Yes**	No	If yes, what County: Duval
Do you own property in the City?	**Yes**	No	If yes, address: 1745 Pullian Street
Do you hold a public office?	Yes	**No**	If yes, Office name:
Are you employed by the City?	Yes	**No**	If yes, position:
Are you currently serving on a Board?	Yes	**No**	If yes, Board Name:
Have you been convicted of a felony?	Yes	**No**	If yes, provide date:
Have your civil rights been restored?	Yes	**No**	If yes, provide date:
Have you filed bankruptcy?	Yes	**No**	If yes, provide date:

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes **No**

If yes, please provide details:

City Boards *(Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".*

	Board of Adjustment	1	**Planning Commission**
2	**Community Redevelopment Agency**		**Pension Trustee**

Please list the type of City meetings you have attended: Planning Commission and Board of Adjustment

Qualifications *(Briefly describe specific expertise, abilities, or qualifications)* I have an extensive background in real estate development in Duval county. I have renovated and built numerous projects and have a good understanding of planning and development.

Education: Bachelors in Business Administration with a focus in GIS and Real Estate from the University of Florida. Graduated in December of 2010.
Licensed Real Estate Sales Associate in Florida.

Application for Appointment to City Boards *(cont.)*

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

Race		Gender	Physically Disabled
☐ African-American	☒ Caucasian	☐ Female	☐ Yes
☐ Asian/Pacific Islander	☐ Hispanic	☒ Male	☒ No
☐ American Indian/Alaskan	☐ Not Known		

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By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

3/7/2019 _____ _____

Date Applicant's Signature

Please do not write below – Staff use

Date application received: _____

Interviewed on: _____

Eligible for appointment **Yes** **No**

If not eligible for appointment
Explanation: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

City of Jacksonville Beach
Office of the City Clerk
11 North 3rd Street
Jacksonville Beach, Florida 32250

Phone: (904) 247-6299 ext 10
FAX: (904) 247-6256
E-mail: cityclerk@jaxbchfl.net

Application for Appointment to City Boards

Personal Information *(Please print or type)*

Name: Daniel A. Janson **Home Phone:** 904-241-5314
Home Address: 707 Holly Drive, Jacksonville Beach, FL 32250
E-Mail Address: jansond@comcast.net **Cell Phone:** 904-568-5854
Occupation: Homicide/Cold Case Supervisor **Business Phone:** 904-630-1762
Business Name: Jacksonville Sheriff's Office
Business Address: 501 E. Bay St.

Eligibility – Please Circle

Are you a resident of the City?	**Yes**	No	If yes, length of time: 40 yrs
Are you a registered voter?	**Yes**	No	If yes, what County: Duval
Do you own property in the City?	**Yes**	No	If yes, address: 707 Holly Drive
Do you hold a public office?	Yes	**No**	If yes, Office name:
Are you employed by the City?	Yes	**No**	If yes, position:
Are you currently serving on a Board?	Yes	**No**	If yes, Board Name:
Have you been convicted of a felony?	Yes	**No**	If yes, provide date:
Have your civil rights been restored?	Yes	**No**	If yes, provide date:
Have you filed bankruptcy?	Yes	**No**	If yes, provide date:

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes **No**

If yes, please provide details:

City Boards *(Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".*

3	**Board of Adjustment**	1	**Planning Commission**
2	**Community Redevelopment Agency**	4	**Pension Trustee**

Please list the type of City meetings you have attended: City Council Meetings

Qualifications *(Briefly describe specific expertise, abilities, or qualifications)* Life long resident of the Beach with extended family living here as well. 27 Year career in Public safety and service.

Education: Associates Degree from Florida College at Jacksonville, major in Criminology and minor in Computer Sciences. Over 2000 hours of contiuned education in field of study to include but not limited to: Crime Prevention through Enviornmental Design; Advanced Criminal Law; Advanced Leadership (LDI) training; Instructor Techniques; Force Sceince; Field Training Officer; Solving Complex Investigations; Advance Report Writing, etc.

Application for Appointment to City Boards *(cont.)*

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

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☐ American Indian/Alaskan	☐ Not Known		

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3/15/2019
Date

Daniel A. Janson
Applicant's Signature

Please do not write below – Staff use

Date application received: _____

Interviewed on: _____

Eligible for appointment **Yes** **No**

If not eligible for appointment
Explanation: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

Interviewed 5/5/16

City of Jacksonville Beach
Office of the City Clerk
11 North 3rd Street
Jacksonville Beach, Florida 32250

Received
NOV 03 2015
Jacksonville Beach City Clerk

Phone: (904) 247-6299 ext 10
FAX: (904) 247-6256
E-mail: cityclerk@jaxbchfl.net

Application for Appointment to City Boards

Personal Information *(Please print or type)*

Name: Justin Michael Lerman **Home Phone:** 561.926.0214

Home Address: 1732 7th Street North Jacksonville Beach FL. 32250

E-Mail Address: justinlerman@gmail.com **FAX:** N/A

Business: University of North Florida **Business Phone:** 904.620.5299

Business Address: 1 UNF Drive Jacksonville FL 32224

Eligibility

March 2015

Are you a resident of the City?	X☐ Yes	☐ No	If yes, length of time: 1 Year
Are you a registered voter?	X☐ Yes	☐ No	If yes, what County: U.S.A
Do you own property in the City?	X☐ Yes	☐ No	If yes, address: 1732 7th Street North Jacksonville Beach
Do you hold a public office?	☐ Yes	X☐ No	If yes, Office name:
Are you employed by the City?	☐ Yes	X☐ No	If yes, position:
Are you currently serving on a Board?	☐ Yes	X☐ No	If yes, Board Name:
Have you been convicted of a felony?	☐ Yes	X☐ No	If yes, provide date:
Have your civil rights been restored?	☐ Yes	☐ No	If yes, provide date: N/A

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? ☐ Yes X☐ No
If yes, please provide details:

City Boards *(Please indicate your preferences by ranking - denote your first choice with a "1", second choice with a "2", etc.)*

	Board of Adjustment	1	~~Planning Commission~~	Please per email
2	Community Redevelopment Agency		Pension Trustee	

Please list City meetings you have attended: I attended a city meeting on February 07, 2011 regarding special permits to sell alcohol past midnight.

Qualifications *(Briefly describe specific expertise, abilities or qualifications)*

Good organizational and negation skills
Excellent written and spoken communication skills
Logical approach to solving problems
Team player
Strong computer skills
Equal opportunist

Please see attached resume for experience and education.

Application for Appointment to City Boards *(cont.)*

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please check the appropriate boxes.

Race		Gender	Physically Disabled
☐ African-American	X☐ Caucasian	☐ Female	☐ Yes
☐ Asian/Pacific Islander	☐ Hispanic	X☐ Male	X☐ No
☐ American Indian/Alaskan Native	☐ Not Known		

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Council when vacancies occur and are effective for two years from date of completion.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

11/2/15
Date

Applicant's Signature

Please do not write below – Staff use

Rec'd 5/29/19

Justin Lerman

1732 7th Street North, Jacksonville Beach, FL 32250
justinlerman@gmail.com
www.justinlerman.com
(561) 926-0214

EDUCATION

2014-Present **UNIVERSITY OF NORTH FLORIDA** Jacksonville, FL
Doctor of Education in Educational Leadership and Technology

2012-2013 **UNIVERSITY OF NORTH FLORIDA**
Masters of Educational Leadership and Technology

2007-2011 **UNIVERSITY OF NORTH FLORIDA**
Bachelor of Arts in Education

EXPERIENCE

2017-Present **MEDTRONIC** Jacksonville, FL
Instructional Designer

- Develop and report relevant metrics to monitor the compliance and effectiveness of the training system
- Created a training strategy, with harmonized, sustainable approaches for new hire and refresher training, instructor qualification, role-based curricula, and core curricula for employees, contractors and consultants
- Develop instructional content and make recommendations regarding course design, technology, instructional delivery options and measurement and assessment strategies
- Ensure training programs and processes comply with all regulations and standards
- Consult with subject matter experts

2013-2017 **UNF CENTER FOR INSTRUCTION & RESEARCH TECHNOLOGY** Jacksonville, FL
Coordinator of Online Learning Training

- Design both synchronous and asynchronous online courses
- Develop course curriculum to train end-users on software use and application
- Maintain web sites and online databases used for distance learning programs
- Communicate to faculty and students any change or updates to distance learning courses and materials
- Support Faculty and Staff on learning management system related issues

2013-Present **UNF COLLEGE OF EDUCATION** Jacksonville, FL
Adjunct Professor

- Used a wide variety of technologies and instructional methodologies to keep course fresh and engaging
- Provide personalized feedback for all assignments submitted

2012-2013 **UNF IT DEPARTMENT** Jacksonville, FL
Help Desk Technician

- Provided tier one support by phone and in person as needed to minimize downtime
- Performed troubleshooting and implemented solutions, documented help desk tickets/resolutions
- Worked with C techs, reimaging computer labs

2007-2011 **UNIVERSITY OF NORTH FLORIDA OSPREY TELEVISION** Jacksonville, FL
Osprey TV Station Manager

- Responsible for hiring, managing and maintaining a staff
- Managed the budget

Osprey TV Technical Director

- Created and maintained official Osprey TV website
- Responsible for maintaining servers

2007-2011 **Camp Gesher** Ontario, Canada
Camp Technical Director

- Responsible for hiring, managing and maintaining a staff
- Create and present a budget based on the guidelines of the Finance Committee
- Track and record actual spending and compare to budget weekly
- Oversee all transportation into and out of the camp
- Create daily schedule for campers and staff

Head of Waterfront

- Responsible for health and safety procedures of the camp
- Attended leadership seminar in Waynesboro, Pennsylvania to improve leadership skills
- Led team in teaching advanced swimming levels to campers - course had a 100% pass rate

SKILLS AND ACTIVITIES

- Skilled in Adult Learning Theory, Technical Writing, Instructional Design, Developing & Defending Quality Processes, CAPA, Root Cause Analysis, and Conducting ILT
- Proficient in Adobe Captivate, Adobe Creative Cloud Suite, Articulate Storyline, WordPress, Microsoft Office, Video Editing, computer hardware repair, Microsoft SharePoint, Blackboard, Canvas, Cornerstone, Saba, Workday, Agile PLM, and TrackWise
- Lean Six Sigma Yellow Belt
- Graduate of the Illinois Online Network, Master Online Teacher Certification Program
- Certified Quality Matters Program, Apply the QM Rubric
- Certified Blackboard Learn Trainer

PRESENTATIONS & PUBLICATIONS

- Lerman, J. (2017) Virtual Mentoring: Harnessing the Power of Technology to Develop a K-20 Leadership Collaborative. Presented at Society for Information Technology and Teacher Education. Austin, TX
- Parlette, R., Archer, A., Lerman, J., & Bracewell, M. (2017). Top-Notch templates: Your secret weapon in successfully meeting QM standards. Presented at InstructureCon 2017. Keystone, CO.
- Parlette, R., Archer, A., Lerman, J., & Bracewell, M. (2017). Building an instructional design sandbox and faculty development portal in Canvas. Presented at InstructureCon 2017. Keystone, CO.
- Hulen K., Lerman J., L'Ecuyer R., Fuller J. (2015) A Systematic Approach To Converting An Entire Degree Program To Fully Online. Presented at the 8th Annual Emerging Technologies For Online Learning Conference. Dallas, TX.
- Miller, D., Lerman, J. (2014) Developing Faculty Experts in Distance Learning: Unanticipated Benefits. Presented at the 20th Annual Online Learning Consortium International Conference. Orlando, FL.

City Board Interviews held on May 29th, 2019

Candidate Board Preferences				Interviewer's Board Recommendations				
Candidate	Board Preference # 1	Board Preference # 2	Willing to Serve on other Boards (new Board of Appeals)	Mayor Latham Recommendations	Council Member Dumont Recommendations	Council Member Golding Recommendations	Council Member Nichols Recommendations	Staff* Recommendation
Catherine Carmichael	PC	not selected	Yes	--	*Board of Appeals*	*PC, Board of Appeals*	*PC*	*PC*
Colleen Murphy White	PC	BOA	Yes	*BOA, PC*	*BOA, CRA, PC*	*BOA, CRA, PC, Board of Appeals*	*BOA, PC, Board of Appeals*	*BOA, PC, Board of Appeals*
Dan Janson	PC	CRA	Yes	*PC, CRA*	*PC*	*BOA, CRA, Pension*	*PC, Board of Appeals*	*PC, Board of Appeals*
Jennie Mazur	CRA	PC	Yes	*CRA, PC*	*BOA, CRA, PC*	*BOA, Board of Appeals*	*PC*	*PC*
John Gosztyla	Pension	not selected	na	*Pension*	*Pension*	*Pension*	*Pension*	*Pension*
Justin Lerman	CRA	PC	na	*PC, CRA*	*CRA*	*CRA*	*PC*	*PC*
Sean Shapiro	PC	CRA	Yes	*PC, CRA*	--	*CRA*	*Board of Appeals*	*Board of Appeals*
Timothy Hallahan	Pension	CRA	Yes	*Pension*	*Pension*	*CRA, Board of Appeals*	*Pension*	*Pension (does not meet residency requirement for other Boards)*

*Staff Recommendation was provided by Planning and Development Director Bill Mann.

Expiring Terms

Members whose term expires between 06/12/2019 and 12/31/2023

Group Name	Member Type	Member Role	Term Starts On	Term Ends On
Board of Adjustment				
Scott Cummings	Board of Adjustmen	Member	08/01/2016	12/31/2019
Jeff Truhlar	Board of Adjustmen	Chair	03/17/2014	12/31/2019
Gary Cater	Board of Adjustmen	2nd Alternate	09/17/2018	12/31/2019
Sylvia Osewalt	Board of Adjustmen	Member	01/02/2018	12/20/2020
Francis Reddington	Board of Adjustmen	Vice-Chair	07/16/2018	12/31/2021
John Moreland	Board of Adjustmen	Member	09/17/2018	12/31/2021
City Council				
Phil Vogelsang	City Council	Seat 2, At Large	11/06/2012	11/03/2020
Christine Hoffman	City Council	Mayor Pro-tem	11/06/2012	11/03/2020
Keith Doherty	City Council	Seat 3, At Large	11/06/2012	11/03/2020
Charlie Latham	City Council	Mayor	11/06/2012	11/03/2020
Georgette Dumont	City Council	Seat 5, District 2	11/06/2018	11/08/2022
Sandy Golding	City Council	Seat 6, District 3	11/06/2018	11/08/2022
Cory Nichols	City Council	Seat 4, District 1	11/06/2018	11/08/2022
Community Redevelopment				
Scott Gay	Community Redeve	Member	06/20/2016	12/31/2019
Art Graham	Community Redeve	Chair	09/06/2016	12/31/2019
Jeffrey Jones	Community Redeve	Member	05/16/2016	05/16/2020
Frances Povloski	Community Redeve	Vice-Chair	06/17/2013	12/31/2020
Samuel Hall, Jr	Community Redeve	Member	06/18/2017	12/31/2020
Planning Commission				
Greg Sutton	Planning Commissi	Chair	06/30/2012	12/31/2019
Bill Spann	Planning Commissi	2nd Alternate	09/17/2018	12/31/2019
Britton Sanders	Planning Commissi	Member	07/21/2014	12/31/2020
Jon Walker	Planning Commissi	1st Alternate	09/17/2018	12/31/2020
Margo Moehring	Planning Commissi	Member	09/17/2018	12/31/2021
David Dahl	Planning Commissi	Member	03/04/2019	12/31/2022

Applicants for Appointment to City Boards

Last Name	First Name	MI	Home Address	Phone	Email	Date App. Recvd	Thank you card sent	Met Residency requirements	Vertical Licensure for Duval Co.	City Board Preference by Ranking (Primary "1" and Secondary "2") Board of Adjustment	Comm. Redevel Agency (CRA)	Pension Trustee	Planning Commission	Bd of Appeals (pending)	App reviewed by H&H or other Dept. for eligibility	Interview Date	Renewal Application	Re-Interviewed Date	Recommended for Appt/ Re-Appt	Years Of Service	Date Originally Appointed	Comments
Carmichael	Catherine	M	83 30th Ave South, JB	850.443.4084	catiecarmichael@gmail.com	1/25/2019	Yes	Yes - 2.5 yrs	Yes				1	(yes)	Reviewed by B. Mann	5/29/2019			Y			
Cloutier	Harris		922 1st St South, JB	216.210.2362	hclout@aol.com	#######	Yes	Yes - 5 yrs	Yes		1				Reviewed by B. Mann	no response to request to interview 5/29/19						
Gosztyla	John		137 3rd Ave South, JB	248.892.0294	jdgosztyla@gmail.com	5/15/2019	Yes	Yes -5 years	Yes			1			HR did not feel comfortable reviewing app	5/29/2019			Y			
Gray, Jr	John	P	3972 Poincianna Blvd, JB	904.655.2612 c 904.737.86736 w	johngray04@comcast.net	6/7/2019	Yes	7.5 yrs	Yes		1		2		Reviewed by B. Mann							
Hallahan	Timothy		3755 Sanctuary Way North, JB	904.805.2658	tim@hallahan.pro	5/2/2019	Yes	May 2018	Yes			1		(yes)	HR did not feel comfortable reviewing app	5/29/2019			Y			
Janson	Dan	A	707 Holly Dr, JB	904.241.5314	jansond@comcast.net	3/15/2019	Yes	Yes - 40 yrs	Yes		2		1	(yes)	Reviewed by B. Mann	5/29/2019			Y			
Langham	Samuel		138 32nd Avenue South, JB	904.249.3403	salangham@reabc.com	4/27/2016	na	27 yrs	Yes		1				5/5/2016	1. 5/5/2016 2. will participate in next round of interviews						Not available for 5/29/19 interviews - will participate on the new go around per his email
Lerman	Justin		1732 7th Street North, JB	561.929.0214	justinlerman@gmail.com	11/4/2015	na	Yes - 03/2015	Yes		1				5/5/2016	1. 5/5/2016 2. 5/29/19	pending		Y			
Mazur	Jennie		1806 Evans Dr South, JB	860.604.2101	jennie@tailoredcampaigns.com	4/23/2019	Yes	Yes - 10 yrs	Yes				1	(yes)	Reviewed by B. Mann	5/29/2019			Y			
Shapiro	Sean		1745 Pullian St, JB	904.607.5031	sean@reliantroofing.com	3/7/2019	Yes	Yes - 5 yrs	Yes		2		1	(yes)	Reviewed by B. Mann	5/29/2019			Y			
White (Murphy)	Colleen		2731 Madrid St, JB	904.333.6619 c 904.242.8828 b	colleenwhitelawoffice@gmail.com	5/9/2019	Yes	Yes -1991	Yes	2			1	(yes)	Reviewed by B. Mann	5/29/2019			Y			
Paetau	Gerhard (Gary)		725 Bonaire Circle, JB	404.317.0322	gpaetau@gmail.com	2/7/2018	na	Yes - 6/2/17	Yes		1		2			8/27/2018						6/10/19 - moved app to active - (had not met residency requirements previously - 6/2/17) Will need to reapply and re-interview.

Not Met Requirements OR No Longer Interested

Last Name	First Name	MI	Home Address	Phone	Email	Date App. Recvd	Thank you card sent	Met Residency requirements	Verified Qualified Electorate	City Board Preference by Ranking (Primary "1" and Secondary "2")				Bd of Appeals pending	Interview Date	Recommended for Appt/Re-Appt	Renewed Application	Re-Interviewed Date	Date Originally Appointed	Years Of Service	Comments
										Board of Adjustment	Comm. Redevel. Agency (CRA)	Pension Trustee	Planning Commission								
Column1	Column2	Colu	Column4	Column5	Column6	Column7	Column8	Column9	Column10	Column11	Column12	Column13	Column14	Column15	Column16	Column17	Column18	Column19	Column20	Column21	Column22
Buttril	Matthew		1615 Seabreze Ave, JB	703.407.4896	matt.buttrill@gmail.com	6/20/2018	na	4 yrs	Yes		2		1		8/27/2018						Not rec for Board
Davis	Reginald		917 N. 1st St, JB	904.339.2062	hfdcaptta2@comcast.net	4/29/2019	Yes	Yes	No - registered in Alabama	2			3	1							Not a registered voter in Duval Co. Register to vote in Alabama. Verified with CA that they must be Reg Voter in Fl.
Dickinson	William	B	1729 Upper 4th Ave North, JB	904.241.4424	dickin_b@bellsouth.net	5/18/2018	na	63 yrs	Yes	1	2				8/27/2018						Not rec for Board
Geissmann	Julie		12 Tallwood Rd, JB	904.568.7289	gogos12@comcast.net	6/15/2018	na	Yes - 30 yrs	Yes	1			2		Reviewed by B. Mann	5/29/19 - Email from Ms. Giessman stating no longer interested as this time					5/29/19 - Email from Ms. Giessman stating no longer interested as this time
Gonzalez	Alexi		1529 2nd Ave North, JB	904.534.4502	alexistrong@gmail.com	6/29/2018	na	No - since Oct 2018	Yes		1		2								Does not reside in or be engaged in business within the area of operation of the agency contermunous with the county or Municipality. Lived in City since Oct 2018
Hakes	Phrantceena	T	211 8th Street North #3, JB	904.330.8646	iam@phrantceena.com	5/21/2019	Yes	No-8 mos	Yes		1		2								Lived in City since Sept 2018
Montello	Jeffrey		315 33rd Ave South, JB	904.525.7937	jacksonvillejeff@gmail.com	5/25/2016	na	Yes- 5 yrs	Yes		2	1			6/6/2016	1. 6/6/2016 2. No response to request to interview on 5/29/19					5/17/19 - left VM to see if he is still interested
Normandeau	Thomas		330 6th Ave North, Unit D, JB	727.560.6887 c. 904.278.7688 h.	tsnormandeau@gmail.com	4/29/2019	Yes	No - Moved to JB May 14, 2018. (per his email)	Yes		2		1								Moved to JB May 14, 2018. (per his email)
Sommers	Craig		9967 Merlin Dr East, Jax	904.636.6713	csommers@dsac.net	4/24/2019	Yes	No	Yes	2				1							Does not live in JB

JACKSONVILLE BEACH

OFFICE OF THE CITY CLERK

City of
Jacksonville Beach
City Hall
11 North Third Street
Jacksonville Beach
FL 32250
Phone: 904.247.6299
Fax: 904.247.6256
www.jacksonvillebeach.org
cityclerk@jaxbchfl.net

MEMORANDUM

DATE: June 12, 2019

TO: The Honorable Mayor and Members of the City Council

FROM: Laurie Scott, City Clerk

Re: Appointment – Planning Commission

ACTION REQUESTED:
Appointment of one Board Member to the Planning Commission.

BACKGROUND:
Planning Commission members are appointed by City Council. Five members and two alternates appointed by Council serve four-year terms.

Planning Commission Board Member Dr. Georgette Dumont was elected to Seat 5, District 2, on the City Council. Her term on the Planning Commission expires on December 31, 2020. A Board Member will need to be appointed to fill the remainder of her unexpired term.

The following applicants have selected the Planning Commission as their 1st or 2nd Board preference; or were recommended for consideration for a board appointment by Council Member(s) and city staff* in attendance at the May 29, 2019, interviews. Attached are copies of their applications.

- Catherine Carmichael
- Colleen Murphy White
- Dan Janson
- Jennie Mazur
- Justin Lerman
- Sean Shapiro

*Staff Recommendation was provided by Planning and Development Director Bill Mann.

RECOMMENDATION:

Nominate a Board Member to fill the remainder of the term expiring December 31, 2020.

Attachments: (6)

1. Current Board Member Roster
2. Board Descriptions
3. Copy of Applicant's Application and Resume, (if resume was submitted)
4. "Council and Staff* Board Recommendations" Tracking Sheet
5. Term Tracker Report
6. "Applicants for Appointment to City Boards" Tracking Sheet (tab 1)
   "Not Met Requirements or No Longer Interested in Serving" Applicant Tracking Sheet (tab 2)

CITY OF JACKSONVILLE BEACH
FLORIDA

Board Member Roster

Board of Adjustment

Meets 1st and 3rd Tuesday, 7:00 P.M., Council Chambers

Chair
Jeff Truhlar

Vice-Chair
John Moreland

Members
Scott Cummings
Sylvia Osewalt
Francis Reddington
Vacant Seat (1st Alternate)
Gary Cater (2nd Alternate)

Planning Commission

Meets 2nd and 4th Monday, 7:00 P.M., Council Chambers

Chair
Greg Sutton

Vice-Chair
David Dahl

Members
Margo Moehring
Britton Sanders
Vacant Seat
Jon Scott Walker (1st Alternate)
Bill Spann (2nd Alternate)

Community Redevelopment Agency

Meets 4th Monday, 5:00 P.M., Council Chambers

Chair
Art Graham

Vice-Chair
Frances Povloski

Members
Scott Gay
Samuel Hall, Jr.
Jeffrey Jones

General Employees' Pension Board

Meets Quarterly, 2nd Tuesday, 3:00 P.M., Council Chambers

Chairperson
Brandon Maresma

Chairperson Pro Tem
Christine Hoffman

Members
Georgette Dumont
Nick Currie
Eddie Vergara

Firefighters' Pension Board

Meets Quarterly, 2nd Tuesday, 3:00 P.M., Council Chambers

Chairperson
Dennis Povloski

Chairperson Pro Tem
Debbie White

Members
Gaylord Candler
Edward Dawson
John McDaniel

Police Officers' Pension Board

Meets Quarterly, 2nd Tuesday, 3:00 P.M., Council Chambers

Chair
Vacant Seat

Chairperson Pro Tem
Marvin V. DuPree

Members
John Galarneau
David Cohill
Jason Sharp

Special Magistrate

Hearings 4th Wednesday, 2:00 P.M., Council Chambers

Magistrate
The Honorable Susan Haag

City of Jacksonville Beach

Brief Description of City Boards

Board of Adjustment (BOA)

- Meets 1st and 3rd Tuesday of each month at 7:00 P.M. in the Council Chambers at City Hall.
- The Board of Adjustment hears reviews, approves, approves with conditions, or denies variances to the terms of the Land Development Code. Board of Adjustment members is appointed by the City Council. **Five members appointed by City Council serve four-year terms**, while **two alternates serve two-year terms**. Eligibility criteria: must be a qualified elector and have two-year residency for the appointment. Although no specific experience requirements shall be necessary as a pre-requisite to appointment, consideration shall be given to applicants who have experience in planning, the law, architecture, natural resource management, real estate, and related fields. No member of the city council or a city employee may serve on the Board of Adjustment.

Community Redevelopment Agency (CRA)

- Meets the 4th Monday of each month at 5:00 P.M. in the Council Chambers at City Hall.
- The Community Redevelopment Agency is a five-member board appointed by the City Council and oversees two designated Community Redevelopment Districts within the City.
  - *The South Beach Redevelopment District is composed of approximately 356 acres near the intersection of J. Turner Butler Boulevard and west of Third Street (SR A1A).*
  - *The Downtown Redevelopment District is composed of 185 acres from 13th Avenue South to 9th Avenue North, and east of Third Street (SR A1A).*
- The CRA is responsible for implementing the redevelopment plan for each district as adopted by the City Council. As part of the implementation process, the CRA is responsible for marketing the areas, identifying developers, issuing Requests for Development Proposals, selection of developers, contract approving, financing plans, and monitoring contract implementation. **Five members appointed by City Council serve four-year terms**. Eligibility criteria: Reside in or be engaged in business within the area of operation of the agency, coterminous with the area of the county or municipality. The CRA is responsible to the City Council.

Planning Commission (PC)

- Meets the 2nd and 4th Monday of each month at 7:00 P.M. in the Council Chambers at City Hall.
- The Planning Commission serves as the City's Local Planning Agency as required by Florida Statutes and primarily reviews and approves, approves with conditions, or disapproves Conditional Use Zoning applications. The Commission also hears requests for rezoning, text amendments, and comprehensive plan amendments, and makes recommendations to the City Council on their approvals. **Five members and two alternates appointed by City Council serve four-year terms**. Eligibility criteria: a qualified elector and two-year residency requirement for the appointment. Although no specific experience requirements shall be necessary as a prerequisite to appointment, consideration shall be given to applicants who have experience or education in planning, law, architecture, natural resource management, real estate, and related fields. No member of the city council or a city employee may serve on the Planning Commission.

Pension Boards of Trustees

- Meets quarterly (*February, May, August, November*) or more frequently, if needed.
- The City has three Retirement Systems: Firefighters', General Employees', and Police Officers'. Each Board consists of **five trustees who serve two or four-year terms**; **two appointed by Council**, **two elected by employees**, and **one appointed by the other four members**. Trustees have a fiduciary responsibility and are responsible for administering the plans as adopted by City Council.

This information is published by the City Clerk's Office in an effort to better inform citizens about their City Government

City of Jacksonville Beach
Office of the City Clerk
11 North 3rd Street
Jacksonville Beach, Florida 32250

Phone: (904) 247-6299 ext 10
FAX: (904) 247-6256
E-mail: cityclerk@jaxbchfl.net

Application for Appointment to City Boards

Personal Information *(Please print or type)*

Name Catherine M Carmichael **Home Phone:** (850) 443-4084

Home Address: 83 30th Avenue, South Jacksonville Beach, FL 32250

E-Mail Address: Catlecarmichael@gmail.com **Cell Phone:** (850) 443-4084

Occupation: Senior Consultant Government Relations **Business Phone:** (850) 443-4084

Business Name: National Strategies, LLC

Business Address: 1990 K St NW Suite 320 Washington, DC 20006

Eligibility – Please Circle

Are you a resident of the City?	Yes X	No	If yes, length of time: 2 1/2 years
Are you a registered voter?	Yes X	No	If yes, what County: Duval
Do you own property in the City?	Yes	No X	If yes, address:
Do you hold a public office?	Yes	No X	If yes, Office name:
Are you employed by the City?	Yes	No X	If yes, position:
Are you currently serving on a Board?	Yes	No X	If yes, Board Name:
Have you been convicted of a felony?	Yes	No X	If yes, provide date:
Have your civil rights been restored?	Yes	No X	If yes, provide date:
Have you filed bankruptcy?	Yes	No X	If yes, provide date:

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes No X

If yes, please provide details:

City Boards *(Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".*

	Board of Adjustment	1	Planning Commission
	Community Redevelopment Agency		Pension Trustee

Please list the type of City meetings you have attended:

Qualifications *(Briefly describe specific expertise, abilities, or qualifications)* *I have been working with government entities for over 20 years as a Government Relations Director and understand Governments role in the planning process.*

Education: BA in History from Florida State University - 1999
Attended Graduate School 2000-2001 Florida State University

Application for Appointment to City Boards *(cont.)*

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

Race		Gender	Physically Disabled
☐ African-American	☒ Caucasian	☒ Female	☐ Yes
☐ Asian/Pacific Islander	☐ Hispanic	☐ Male	☒ No
☐ American Indian/Alaskan	☐ Not Known		

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete, or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Clerk and are valid for two years from the date they are submitted. All applicants are interviewed following their application submittal. When vacancies occur, the City Council considers all eligibile applicants and votes to make board appointments.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

1/25/2019
Date

Catherine M Carmichael
Applicant's Signature

Please do not write below – Staff use

Date application received: _____

Interviewed on: _____

Eligible for appointment **Yes** **No**

If not eligible for appointment
Explanation: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

City of Jacksonville Beach
Office of the City Clerk
11 North 3rd Street
Jacksonville Beach, Florida 32250

Phone: (904) 247-6299 ext 10
FAX: (904) 247-6256
E-mail: cityclerk@jaxbchfl.net

RECEIVED
MAY 15 2019
City Clerk

Application for Appointment to City Boards

Personal Information *(Please print or type)*

Name: John Gosztyla
Home Phone:
Home Address: 137 3rd Ave S Unit C, Jax Beach
E-Mail Address: jdgosztyla@gmail.com
Cell Phone: 248 872-0294
Occupation: Financial Advisor
Business Phone:
Business Name: Postallion Wealth Management
Business Address: 324 6th Ave N, Jacksonville Beach, FL 32250

Eligibility – Please Circle

Are you a resident of the City?	Yes	No	If yes, length of time: 5 years
Are you a registered voter?	Yes	No	If yes, what County: Duval
Do you own property in the City?	Yes	No	If yes, address: 137 3rd Ave S Unit C
Do you hold a public office?	Yes	No	If yes, Office name:
Are you employed by the City?	Yes	No	If yes, position:
Are you currently serving on a Board?	Yes	No	If yes, Board Name:
Have you been convicted of a felony?	Yes	No	If yes, provide date:
Have your civil rights been restored?	Yes	No	If yes, provide date:
Have you filed bankruptcy?	Yes	No	If yes, provide date:

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes No

If yes, please provide details:

City Boards *(Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".*

	Board of Adjustment		Planning Commission
	Community Redevelopment Agency	1	Pension Trustee

Please list the type of City meetings you have attended:

Qualifications *(Briefly describe specific expertise, abilities, or qualifications)* Financial Advisor / Asset manager in Jax Beach for 10 years, holds CFP + ChFC designations

Education: Bachelor from University of Florida 2008, CFP designation earned in 2011, ChFC earned from American College in 2011. Degree is in Economics.

Application for Appointment to City Boards *(cont.)*

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

Race		Gender	Physically Disabled
☐ African-American	☑ Caucasian	☐ Female	☐ Yes
☐ Asian/Pacific Islander	☐ Hispanic	☑ Male	☑ No
☐ American Indian/Alaskan	☐ Not Known		

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

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By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

5/15/19
Date

Applicant's Signature

Please do not write below – Staff use

Date application received: _____

Interviewed on: _____

Eligible for appointment **Yes** **No**

If not eligible for appointment
Explanation: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

City of Jacksonville Beach
Office of the City Clerk
11 North 3rd Street
Jacksonville Beach, Florida 32250

Phone: (904) 247-6209 ext 10
FAX: (904) 247-6256
E-mail: cityclerk@jaxbchfl.net

RECEIVED
MAY 02 2019
City Clerk

Application for Appointment to City Boards

Personal Information *(Please print or type)*

Name: TIMOTHY HALLAHAN
Home Phone: 904 805 2658
Home Address: 3755 SANCTUARY WAY N
E-Mail Address: tim@hallahan.pro
Cell Phone: 904 805 2658
Occupation: INSURANCE BROKER
Business Phone:
Business Name: INDEPENDENT
Business Address:

Eligibility – Please Circle

Are you a resident of the City?	(Yes)	No	If yes, length of time: 1 year, 3yrs w/ JACKSONVILLE
Are you a registered voter?	(Yes)	No	If yes, what County: DUVAL
Do you own property in the City?	(Yes)	No	If yes, address: 3755 SANCTUARY WAY N
Do you hold a public office?	Yes	(No)	If yes, Office name:
Are you employed by the City?	Yes	(No)	If yes, position:
Are you currently serving on a Board?	Yes	(No)	If yes, Board Name:
Have you been convicted of a felony?	Yes	(No)	If yes, provide date:
Have your civil rights been restored?	Yes	No	If yes, provide date:
Have you filed bankruptcy?	Yes	(No)	If yes, provide date:

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes (No)

If yes, please provide details:

City Boards *(Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".*

	Board of Adjustment		Planning Commission
2	Community Redevelopment Agency	1	Pension Trustee

Please list the type of City meetings you have attended:

Qualifications *(Briefly describe specific expertise, abilities, or qualifications)* Focus on finance during M.B.A, spent 2 years as consultant with Pricewaterhouse Coopers, 3 years as operations manager

Education: B.S. Mechanical Engineering, Case Western Reserve University
M.B.A., University of Washington
Insurance Agent - Life, variable annuities & health - state of florida
Insurance Adjuster - all lines - state of florida

Application for Appointment to City Boards *(cont.)*

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

Race		Gender	Physically Disabled
☐ African-American	☒ Caucasian	☐ Female	☐ Yes
☐ Asian/Pacific Islander	☐ Hispanic	☒ Male	☒ No
☐ American Indian/Alaskan	☐ Not Known		

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By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

5-1-19
Date

Applicant's Signature

Please do not write below – Staff use

Date application received: _____

Interviewed on: _____

Eligible for appointment **Yes** **No**

If not eligible for appointment
Explanation: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

Thank you card sent 4/24/19.

City of Jacksonville Beach
Office of the City Clerk
11 North 3rd Street
Jacksonville Beach, Florida 32250

Phone: (904) 247-6299 ext 10
FAX: (904) 247-6256
E-mail: cityclerk@jaxbchfl.net

Application for Appointment to City Boards

Received
APR 23 2019
City Clerk

Personal Information *(Please print or type)*

Name: Jennie Mazur
Home Phone: 860-604-2101
Home Address: 1806 Evans Dr. South Jacksonville Beach Florida 32250
E-Mail Address: jennie@tailoredcampaigns.com
Cell Phone: 860-604-2101
Occupation: Public Relations Consultant
Business Phone: 860-604-2101
Business Name: Contractor
Business Address: see home address

Eligibility – Please Circle

Are you a resident of the City?	✓ Yes	No	If yes, length of time: Approx. 10 years, I moved from NYC in 2007 & lived in Ponte Vedra Beach briefly firstA
Are you a registered voter?	✓ Yes	No	If yes, what County: Duval - DOB 7/5/1984
Do you own property in the City?	✓ Yes	No	If yes, address: 914 16th Ave. South, 1806 Evans Dr. S
Do you hold a public office?	Yes	✓ No	If yes, Office name:
Are you employed by the City?	Yes	✓ No	If yes, position:
Are you currently serving on a Board?	✓ Yes	No	If yes, Board Name: L'Arche Jacksonville
Have you been convicted of a felony?	Yes	✓ No	If yes, provide date:
Have your civil rights been restored?	Yes	No	If yes, provide date:
Have you filed bankruptcy?	Yes	✓ No	If yes, provide date:

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes No ✓

If yes, please provide details:

City Boards *(Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".*

3	Board of Adjustment	2	Planning Commission
1	Community Redevelopment Agency	4	Pension Trustee

Please list the type of City meetings you have attended: Mainly gatherings surrounding voters/ candidates during elections

Qualifications *(Briefly describe specific expertise, abilities, or qualifications)* Please see attached resume.

Education:

Bachelors of Communications, Quinnipiac University
Blueprint for Leadership - Board of Directors Leadership Training Cohort 2014
Continuing Education - Various courses, University of North Florida

Application for Appointment to City Boards *(cont.)*

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

Race		Gender	Physically Disabled
☐ African-American	☑ Caucasian	☑ Female	☐ Yes
☐ Asian/Pacific Islander	☐ Hispanic	☐ Male	☐ No
☐ American Indian/Alaskan	☐ Not Known		

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4/22/2019
Date

Applicant's Signature

Please do not write below – Staff use

Date application received: _____

Interviewed on: _____

Eligible for appointment Yes No

If not eligible for appointment
Explanation: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

Jennie Mazur

Media and Public Relations Manager

1806 Evans Dr. South
Jacksonville Beach, FL 32250
(860) 604-2101
jennie@tailoredcampaigns.com

For Immediate Release

Tailored Campaigns, Contractor

2014 to Present

Full client services and management of client PR and media accounts.
Strategic planning, development and implementation of branding, marketing, public relations, website development, event planning and social media.
Creation of campaign messaging for digital communications, advertising collateral and promotional partnerships for various clients.
Vendor management for outsourced services (SEO, graphic design.)

Agency a la Carte, Consultant

2015 to Present

Contractor for leading Marketing and PR staffing agency. Client and project work includes (but not limited to) copywriting, press list development, press releases, media outreach, media management, and marketing project management.

MBP Consultants, Consultant

2016-Present

Develop targeted databases covering top online, print and broadcast media outlets to approach for introductory meetings known as desksides in order to gain coverage for client, organization or brand.
Utilizing resources such as press wires and key industry media contacts, seeking to gain coverage via digital and press outlets garnering brand attention and recognition among potential clients and relevant industry media.
Leverage SEO strategies when developing materials, using keywords and distribution via a wire service to increase search rankings, secure online pick-up and promote user adoption.
Content creation and distribution as determined by client agreements. This applies to social media post, thought articles and press pitches.

View additional professional experience and endorsements via
https://www.linkedin.com/in/jenniemazur/

(continued)

Strength

PR & Media Relations · Writing and Content Development · Project Management · Event Management Brand Management ·Digital/Social Media · Team Leadership and Enthusiasm

Leadership

L'Arche Jacksonville Board of Directors *2014 - Present,*
President Elect 2019

Project Bravo Zulu Board of Directors *Present*

Leukemia & Lymphoma Society Executive Leadership Committee *Present*

Leukemia & Lymphoma Society Woman of the Year Candidate *2018*

GrieveWell Public Relations and Marketing Representative *2017 - Present*

Drug Free Duval Public Relations and Marketing Representative *2015 - 2019*

Jacksonville Humane Society Volunteer and Foster *Present*

EDUCATION

Quinnipiac University Hamden, CT — *Bachelor of Arts*

2003-2006

Concentration in Media and Business Managment

PROJECTS

PGA Entertainment — *Freelance Production Assistant*

Golf Resource Group (MyGolfPros.com) — *Writer & Content Developer*

Intracoastal Connector — *Writer/Reporter*

VOID — *Writer/Reporter*

Crafts of Good Hope — *Cape Town, South Africa*

Writer and narrator to a documentary aimed at raising awareness surrounding the issues of poverty and HIV in relation to local craft.

Tech

Proficient in Cision, ProWorkFlow 6, MS Office (Word, Excel, PPT), Internet, Microsoft GP, CRM Platforms, Hootsuite, ENPS Newsroom/Production Application, MAC, Final Cut Pro HD.

###

Received in City Clerks Office 5/9/2019

City of Jacksonville Beach
Office of the City Clerk
11 North 3rd Street
Jacksonville Beach, Florida 32250

Phone: (904) 247-6299 ext 10
FAX: (904) 247-6256
E-mail: cityclerk@jaxbchfl.net

Application for Appointment to City Boards

Personal Information *(Please print or type)*

Name: Colleen Murphy White
Home Phone: 904 333 6619
Home Address: 2731 Madrid St, Jax Bch Fl 32250
E-Mail Address: colleenwhitelawoffice@gmail.com
Cell Phone: 904 333 6619
Occupation: Attorney
Business Phone: 904 242 8828
Business Name: Colleen A. White, Atty at Law
Business Address: 1168 1st Ave No. Jax Bch Fl 32250

Eligibility – Please Circle

Are you a resident of the City?	(Yes)	No	If yes, length of time: 12/1991
Are you a registered voter?	(Yes)	No	If yes, what County:
Do you own property in the City?	(Yes)	No	If yes, address:
Do you hold a public office?	Yes	(No)	If yes, Office name:
Are you employed by the City?	Yes	(No)	If yes, position:
Are you currently serving on a Board?	(Yes)	No	If yes, Board Name: Jax Beach Bar Assoc. President
Have you been convicted of a felony?	Yes	(No)	If yes, provide date:
Have your civil rights been restored?	Yes	(No)	If yes, provide date:
Have you filed bankruptcy?	Yes	(No)	If yes, provide date:

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes (No)

If yes, please provide details:

City Boards *(Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2"*

2	Board of Adjustment	1	Planning Commission
3	Community Redevelopment Agency	4	Pension Trustee

Please list the type of City meetings you have attended: City Council meetings & I was a member of the Pension Board.

Qualifications *(Briefly describe specific expertise, abilities, or qualifications)* As an attorney I listen well & have been a mediator. As a litigator I speak well and have the ability to judge & solve problems

Education: B.A. 1982 Univ. Nevada Las Vegas
J.D. 1987 Creighton Univ. School of Law

Application for Appointment to City Boards *(cont.)*

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

Race

- ☐ African-American
- ☐ Asian/Pacific Islander
- ☐ American Indian/Alaskan
- ☒ Caucasian
- ☐ Hispanic
- ☐ Not Known

Gender

- ☒ Female
- ☐ Male

Physically Disabled

- ☐ Yes
- ☒ No

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

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By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

5/10/2019
Date

D. White
Applicant's Signature

Please do not write below – Staff use

Date application received: _____

Interviewed on: _____

Eligible for appointment **Yes** **No**

If not eligible for appointment
Explanation: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

City of Jacksonville Beach
Office of the City Clerk
11 North 3rd Street
Jacksonville Beach, Florida 32250

Phone: (904) 247-6299 ext 10
FAX: (904) 247-6256
E-mail: cityclerk@jaxbchfl.net

Application for Appointment to City Boards

Personal Information *(Please print or type)*

Name: Sean Shapiro **Home Phone:** 904-607-5031
Home Address: 1745 Pullian Street Jacksonville Beach, FL 32250
E-Mail Address: sean@reliantroofing.com **Cell Phone:** 904-607-5031
Occupation: CEO of Reliant Roofing, Inc. **Business Phone:** 904-657-0880
Business Name: Reliant Roofing, Inc.
Business Address: 4230 Pablo Professional Court #155 Jacksonville, FL 32224

Eligibility – Please Circle

Are you a resident of the City?	**Yes**	No	If yes, length of time: 7/26/2013
Are you a registered voter?	**Yes**	No	If yes, what County: Duval
Do you own property in the City?	**Yes**	No	If yes, address: 1745 Pullian Street
Do you hold a public office?	Yes	**No**	If yes, Office name:
Are you employed by the City?	Yes	**No**	If yes, position:
Are you currently serving on a Board?	Yes	**No**	If yes, Board Name:
Have you been convicted of a felony?	Yes	**No**	If yes, provide date:
Have your civil rights been restored?	Yes	**No**	If yes, provide date:
Have you filed bankruptcy?	Yes	**No**	If yes, provide date:

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes **No**

If yes, please provide details:

City Boards *(Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".*

	Board of Adjustment	1	**Planning Commission**
2	**Community Redevelopment Agency**		**Pension Trustee**

Please list the type of City meetings you have attended: Planning Commission and Board of Adjustment

Qualifications *(Briefly describe specific expertise, abilities, or qualifications)* I have an extensive background in real estate development in Duval county. I have renovated and built numerous projects and have a good understanding of planning and development.

Education: Bachelors in Business Administration with a focus in GIS and Real Estate from the University of Florida. Graduated in December of 2010.
Licensed Real Estate Sales Associate in Florida.

Application for Appointment to City Boards *(cont.)*

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

Race		Gender	Physically Disabled
☐ African-American	☒ Caucasian	☐ Female	☐ Yes
☐ Asian/Pacific Islander	☐ Hispanic	☒ Male	☒ No
☐ American Indian/Alaskan	☐ Not Known		

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By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

3/7/2019 _____ _____

Date Applicant's Signature

Please do not write below – Staff use

Date application received: _____

Interviewed on: _____

Eligible for appointment **Yes** **No**

If not eligible for appointment
Explanation: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

City of Jacksonville Beach
Office of the City Clerk
11 North 3rd Street
Jacksonville Beach, Florida 32250

Phone: (904) 247-6299 ext 10
FAX: (904) 247-6256
E-mail: cityclerk@jaxbchfl.net

Application for Appointment to City Boards

Personal Information *(Please print or type)*

Name: Daniel A. Janson **Home Phone:** 904-241-5314
Home Address: 707 Holly Drive, Jacksonville Beach, FL 32250
E-Mail Address: jansond@comcast.net **Cell Phone:** 904-568-5854
Occupation: Homicide/Cold Case Supervisor **Business Phone:** 904-630-1762
Business Name: Jacksonville Sheriff's Office
Business Address: 501 E. Bay St.

Eligibility – Please Circle

Are you a resident of the City?	**Yes**	No	If yes, length of time: 40 yrs
Are you a registered voter?	**Yes**	No	If yes, what County: Duval
Do you own property in the City?	**Yes**	No	If yes, address: 707 Holly Drive
Do you hold a public office?	Yes	**No**	If yes, Office name:
Are you employed by the City?	Yes	**No**	If yes, position:
Are you currently serving on a Board?	Yes	**No**	If yes, Board Name:
Have you been convicted of a felony?	Yes	**No**	If yes, provide date:
Have your civil rights been restored?	Yes	**No**	If yes, provide date:
Have you filed bankruptcy?	Yes	**No**	If yes, provide date:

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes **No**

If yes, please provide details:

City Boards *(Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".*

3	**Board of Adjustment**	1	**Planning Commission**
2	**Community Redevelopment Agency**	4	**Pension Trustee**

Please list the type of City meetings you have attended: City Council Meetings

Qualifications *(Briefly describe specific expertise, abilities, or qualifications)* Life long resident of the Beach with extended family living here as well. 27 Year career in Public safety and service.

Education: Associates Degree from Florida College at Jacksonville, major in Criminology and minor in Computer Sciences. Over 2000 hours of contiuned education in field of study to include but not limited to: Crime Prevention through Enviornmental Design; Advanced Criminal Law; Advanced Leadership (LDI) training; Instructor Techniques; Force Sceince; Field Training Officer; Solving Complex Investigations; Advance Report Writing, etc.

Application for Appointment to City Boards *(cont.)*

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

Race		Gender	Physically Disabled
☐ African-American	☒ Caucasian	☐ Female	☐ Yes
☐ Asian/Pacific Islander	☐ Hispanic	☒ Male	☒ No
☐ American Indian/Alaskan	☐ Not Known		

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete, or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Clerk and are valid for two years from the date they are submitted. All applicants are interviewed following their application submittal. When vacancies occur, the City Council considers all eligibile applicants and votes to make board appointments.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

3/15/2019
Date

Daniel A. Janson
Applicant's Signature

Please do not write below – Staff use

Date application received: _____

Interviewed on: _____

Eligible for appointment **Yes** **No**

If not eligible for appointment
Explanation: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

Appointed to: _____ Date: _____

Interviewed 5/5/1

City of Jacksonville Beach
Office of the City Clerk
11 North 3rd Street
Jacksonville Beach, Florida 32250

Received
NOV 03 2010
Jacksonville Beach

Phone: (904) 247-6299 ext 10
FAX: (904) 247-6256
E-mail: cityclerk@jaxbchfl.net

Application for Appointment to City Boards

Personal Information *(Please print or type)*

Name: Justin Michael Lerman **Home Phone:** 561.926.0214

Home Address: 1732 7th Street North Jacksonville Beach FL, 32250

E-Mail Address: justinlerman@gmail.com **FAX:** N/A

Business: University of North Florida **Business Phone:** 904.620.5299

Business Address: 1 UNF Drive Jacksonville FL 32224

Eligibility

Are you a resident of the City?	X☐ Yes	☐ No	If yes, length of time: 1 Year
Are you a registered voter?	X☐ Yes	☐ No	If yes, what County: U.S.A
Do you own property in the City?	X☐ Yes	☐ No	If yes, address: 1732 7th Street North Jacksonville Beach
Do you hold a public office?	☐ Yes	X☐ No	If yes, Office name:
Are you employed by the City?	☐ Yes	X☐ No	If yes, position:
Are you currently serving on a Board?	☐ Yes	X☐ No	If yes, Board Name:
Have you been convicted of a felony?	☐ Yes	X☐ No	If yes, provide date:
Have your civil rights been restored?	☐ Yes	☐ No	If yes, provide date: N/A

March 2015

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? ☐ Yes X☐ No
If yes, please provide details:

City Boards *(Please indicate your preferences by ranking - denote your first choice with a "1", second choice with a "2", etc.)*

	Board of Adjustment	1	~~Planning Commission~~	Please per email
2	Community Redevelopment Agency		Pension Trustee	

Please list City meetings you have attended: I attended a city meeting on February 07, 2011 regarding special permits to sell alcohol past midnight.

Qualifications *(Briefly describe specific expertise, abilities or qualifications)*

Good organizational and negation skills
Excellent written and spoken communication skills
Logical approach to solving problems
Team player
Strong computer skills
Equal opportunist

Please see attached resume for experience and education.

Application for Appointment to City Boards *(cont.)*

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please check the appropriate boxes.

Race		Gender	Physically Disabled
☐ African-American	X☐ Caucasian	☐ Female	☐ Yes
☐ Asian/Pacific Islander	☐ Hispanic	X☐ Male	X☐ No
☐ American Indian/Alaskan Native	☐ Not Known		

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Council when vacancies occur and are effective for two years from date of completion.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

11/2/15
Date

Applicant's Signature

Please do not write below – Staff use

Rec'd 5/29/19

Justin Lerman

1732 7th Street North, Jacksonville Beach, FL 32250
justinlerman@gmail.com
www.justinlerman.com
(561) 926-0214

EDUCATION

2014-Present **UNIVERSITY OF NORTH FLORIDA** Jacksonville, FL
Doctor of Education in Educational Leadership and Technology

2012-2013 **UNIVERSITY OF NORTH FLORIDA**
Masters of Educational Leadership and Technology

2007-2011 **UNIVERSITY OF NORTH FLORIDA**
Bachelor of Arts in Education

EXPERIENCE

2017-Present **MEDTRONIC** Jacksonville, FL
Instructional Designer

- Develop and report relevant metrics to monitor the compliance and effectiveness of the training system
- Created a training strategy, with harmonized, sustainable approaches for new hire and refresher training, instructor qualification, role-based curricula, and core curricula for employees, contractors and consultants
- Develop instructional content and make recommendations regarding course design, technology, instructional delivery options and measurement and assessment strategies
- Ensure training programs and processes comply with all regulations and standards
- Consult with subject matter experts

2013-2017 **UNF CENTER FOR INSTRUCTION & RESEARCH TECHNOLOGY** Jacksonville, FL
Coordinator of Online Learning Training

- Design both synchronous and asynchronous online courses
- Develop course curriculum to train end-users on software use and application
- Maintain web sites and online databases used for distance learning programs
- Communicate to faculty and students any change or updates to distance learning courses and materials
- Support Faculty and Staff on learning management system related issues

2013-Present **UNF COLLEGE OF EDUCATION** Jacksonville, FL
Adjunct Professor

- Used a wide variety of technologies and instructional methodologies to keep course fresh and engaging
- Provide personalized feedback for all assignments submitted

2012-2013 **UNF IT DEPARTMENT** Jacksonville, FL
Help Desk Technician

- Provided tier one support by phone and in person as needed to minimize downtime
- Performed troubleshooting and implemented solutions, documented help desk tickets/resolutions
- Worked with C techs, reimaging computer labs

2007-2011 **UNIVERSITY OF NORTH FLORIDA OSPREY TELEVISION** Jacksonville, FL
Osprey TV Station Manager

- Responsible for hiring, managing and maintaining a staff
- Managed the budget

Osprey TV Technical Director

- Created and maintained official Osprey TV website
- Responsible for maintaining servers

2007-2011 **Camp Gesher** Ontario, Canada
Camp Technical Director

- Responsible for hiring, managing and maintaining a staff
- Create and present a budget based on the guidelines of the Finance Committee
- Track and record actual spending and compare to budget weekly
- Oversee all transportation into and out of the camp
- Create daily schedule for campers and staff

Head of Waterfront

- Responsible for health and safety procedures of the camp
- Attended leadership seminar in Waynesboro, Pennsylvania to improve leadership skills
- Led team in teaching advanced swimming levels to campers - course had a 100% pass rate

SKILLS AND ACTIVITIES

- Skilled in Adult Learning Theory, Technical Writing, Instructional Design, Developing & Defending Quality Processes, CAPA, Root Cause Analysis, and Conducting ILT
- Proficient in Adobe Captivate, Adobe Creative Cloud Suite, Articulate Storyline, WordPress, Microsoft Office, Video Editing, computer hardware repair, Microsoft SharePoint, Blackboard, Canvas, Cornerstone, Saba, Workday, Agile PLM, and TrackWise
- Lean Six Sigma Yellow Belt
- Graduate of the Illinois Online Network, Master Online Teacher Certification Program
- Certified Quality Matters Program, Apply the QM Rubric
- Certified Blackboard Learn Trainer

PRESENTATIONS & PUBLICATIONS

- Lerman, J. (2017) Virtual Mentoring: Harnessing the Power of Technology to Develop a K-20 Leadership Collaborative. Presented at Society for Information Technology and Teacher Education. Austin, TX
- Parlette, R., Archer, A., Lerman, J., & Bracewell, M. (2017). Top-Notch templates: Your secret weapon in successfully meeting QM standards. Presented at InstructureCon 2017. Keystone, CO.
- Parlette, R., Archer, A., Lerman, J., & Bracewell, M. (2017). Building an instructional design sandbox and faculty development portal in Canvas. Presented at InstructureCon 2017. Keystone, CO.
- Hulen K., Lerman J., L'Ecuyer R., Fuller J. (2015) A Systematic Approach To Converting An Entire Degree Program To Fully Online. Presented at the 8th Annual Emerging Technologies For Online Learning Conference. Dallas, TX.
- Miller, D., Lerman, J. (2014) Developing Faculty Experts in Distance Learning: Unanticipated Benefits. Presented at the 20th Annual Online Learning Consortium International Conference. Orlando, FL.

City Board Interviews held on May 29th, 2019

Candidate Board Preferences				Interviewer's Board Recommendations				
Candidate	Board Preference # 1	Board Preference # 2	Willing to Serve on other Boards (new Board of Appeals)	Mayor Latham Recommendations	Council Member Dumont Recommendations	Council Member Golding Recommendations	Council Member Nichols Recommendations	Staff* Recommendation
Catherine Carmichael	PC	not selected	Yes	--	*Board of Appeals*	*PC, Board of Appeals*	*PC*	*PC*
Colleen Murphy White	PC	BOA	Yes	*BOA, PC*	*BOA, CRA, PC*	*BOA, CRA, PC, Board of Appeals*	*BOA, PC, Board of Appeals*	*BOA, PC, Board of Appeals*
Dan Janson	PC	CRA	Yes	*PC, CRA*	*PC*	*BOA, CRA, Pension*	*PC, Board of Appeals*	*PC, Board of Appeals*
Jennie Mazur	CRA	PC	Yes	*CRA, PC*	*BOA, CRA, PC*	*BOA, Board of Appeals*	*PC*	*PC*
John Gosztyla	Pension	not selected	na	*Pension*	*Pension*	*Pension*	*Pension*	*Pension*
Justin Lerman	CRA	PC	na	*PC, CRA*	*CRA*	*CRA*	*PC*	*PC*
Sean Shapiro	PC	CRA	Yes	*PC, CRA*	--	*CRA*	*Board of Appeals*	*Board of Appeals*
Timothy Hallahan	Pension	CRA	Yes	*Pension*	*Pension*	*CRA, Board of Appeals*	*Pension*	*Pension (does not meet residency requirement for other Boards)*

*Staff Recommendation was provided by Planning and Development Director Bill Mann.

Expiring Terms

Members whose term expires between 06/12/2019 and 12/31/2023

Group Name	Member Type	Member Role	Term Starts On	Term Ends On
Board of Adjustment				
Scott Cummings	Board of Adjustmen	Member	08/01/2016	12/31/2019
Jeff Truhlar	Board of Adjustmen	Chair	03/17/2014	12/31/2019
Gary Cater	Board of Adjustmen	2nd Alternate	09/17/2018	12/31/2019
Sylvia Osewalt	Board of Adjustmen	Member	01/02/2018	12/20/2020
Francis Reddington	Board of Adjustmen	Vice-Chair	07/16/2018	12/31/2021
John Moreland	Board of Adjustmen	Member	09/17/2018	12/31/2021
City Council				
Phil Vogelsang	City Council	Seat 2, At Large	11/06/2012	11/03/2020
Christine Hoffman	City Council	Mayor Pro-tem	11/06/2012	11/03/2020
Keith Doherty	City Council	Seat 3, At Large	11/06/2012	11/03/2020
Charlie Latham	City Council	Mayor	11/06/2012	11/03/2020
Georgette Dumont	City Council	Seat 5, District 2	11/06/2018	11/08/2022
Sandy Golding	City Council	Seat 6, District 3	11/06/2018	11/08/2022
Cory Nichols	City Council	Seat 4, District 1	11/06/2018	11/08/2022
Community Redevelopment				
Scott Gay	Community Redeve	Member	06/20/2016	12/31/2019
Art Graham	Community Redeve	Chair	09/06/2016	12/31/2019
Jeffrey Jones	Community Redeve	Member	05/16/2016	05/16/2020
Frances Povloski	Community Redeve	Vice-Chair	06/17/2013	12/31/2020
Samuel Hall, Jr	Community Redeve	Member	06/18/2017	12/31/2020
Planning Commission				
Greg Sutton	Planning Commissi	Chair	06/30/2012	12/31/2019
Bill Spann	Planning Commissi	2nd Alternate	09/17/2018	12/31/2019
Britton Sanders	Planning Commissi	Member	07/21/2014	12/31/2020
Jon Walker	Planning Commissi	1st Alternate	09/17/2018	12/31/2020
Margo Moehring	Planning Commissi	Member	09/17/2018	12/31/2021
David Dahl	Planning Commissi	Member	03/04/2019	12/31/2022

Applicants for Appointment to City Boards

Last Name	First Name	MI	Home Address	Phone	Email	Date App Recvd	Thank you card sent	Met Residency requirements	Verified Electronic for Duval Co.	City Board Preferences by Ranking (Primary "1" and Secondary "2")				Bd of Appeals (pending)	App reviewed by P&D or other Dept for eligibility	Interview Date	Renewal Application	Re-Interviewed Date	Recommended for Appt/ Re-Appt	Years Of Service	Date Originally Appointed	Comments
										Board of Adjustment	Comm. Redevel. Agency (CRA)	Pension Trustee	Planning Commission									
Carmichael	Catherine	M	83 30th Ave South, JB	850.443.4084	catiecarmichael@gmail.com	1/25/2019	Yes	Yes - 2.5 yrs	Yes				1	(yes)	Reviewed by B Mann	5/29/2019			Y			
Cloutier	Harris		922 1st St South, JB	216.210.2362	hclout@aol.com	########	Yes	Yes - 5 yrs	Yes		1				Reviewed by B Mann	no response to request to interview 5/29/19						
Gosztyla	John		137 3rd Ave South, JB	248.892.0294	jdgosztyla@gmail.com	5/15/2019	Yes	Yes -5 years	Yes			1			HR did not feel comfortable reviewing app	5/29/2019			Y			
Gray, Jr	John	P	3972 Poincianna Blvd, JB	904.655.2612 c 904.737.86736 w	johngray04@comcast.net	6/7/2019	Yes	7.5 yrs	Yes		1		2		Reviewed by B Mann							
Hallahan	Timothy		3755 Sanctuary Way North, JB	904.805.2658	tim@hallahan.pro	5/2/2019	Yes	May 2018	Yes			1		(yes)	HR did not feel comfortable reviewing app	5/29/2019			Y			
Janson	Dan	A	707 Holly Dr, JB	904.241.5314	jansond@comcast.net	3/15/2019	Yes	Yes - 40 yrs	Yes		2		1	(yes)	Reviewed by B Mann	5/29/2019			Y			
Langham	Samuel		138 32nd Avenue South, JB	904.249.3403	salangham@reabc.com	4/27/2016	na	27 yrs	Yes		1				5/5/2016	1. 5/5/2016 2. will participate in next round of interviews						Not available for 5/29/19 interviews - will participate on the new go around per his email
Lerman	Justin		1732 7th Street North, JB	561.929.0214	justinlerman@gmail.com	11/4/2015	na	Yes - 03/2015	Yes		1				5/5/2016	1. 5/5/2016 2. 5/29/19	pending		Y			
Mazur	Jennie		1806 Evans Dr South, JB	860.604.2101	jennie@tailoredcampaigns.com	4/23/2019	Yes	Yes - 10 yrs	Yes				1	(yes)	Reviewed by B Mann	5/29/2019			Y			
Shapiro	Sean		1745 Pullian St, JB	904.607.5031	sean@reliantroofing.com	3/7/2019	Yes	Yes - 5 yrs	Yes		2		1	(yes)	Reviewed by B Mann	5/29/2019			Y			
White (Murphy)	Colleen		2731 Madrid St, JB	904.333.6619 c 904.242.8828 b	colleenwhitelawoffice@gmail.com	5/9/2019	Yes	Yes -1991	Yes	2			1	(yes)	Reviewed by B Mann	5/29/2019			Y			
Paetau	Gerhard (Gary)		725 Bonaire Circle, JB	404.317.0322	gpaetau@gmail.com	2/7/2018	na	Yes - 6/2/17	Yes		1		2			8/27/2018						6/10/19 - moved app to active - (had not met residency requirements previously - 6/2/17) Will need to reapply and re-interview.

Not Met Requirements OR No Longer Interested

Last Name	First Name	MI	Home Address	Phone	Email	Date App. Recvd	Thank you card sent	Met Residency requirements	Verified Qualified Electorate	City Board Preferences by Ranking (Primary "1" and Secondary "2")				Bd of Appeals pending	Interview Date	Recommended for Appt/Re-Appt	Renewal Application	Re-Interviewed Date	Date Originally Appointed	Years Of Service	Comments
										Board of Adjustment	Comm. Redevel. Agency (CRA)	Pension Trustee	Planning Commission								
Column1	Column2	Colu	Column4	Column5	Column6	Column7	Column8	Column9	Column10	Column11	Column12	Column13	Column14	Column15	Column16	Column17	Column18	Column19	Column20	Column21	Column22
Buttril	Matthew		1615 Seabreze Ave, JB	703.407.4896	matt.buttrill@gmail.com	6/20/2018	na	4 yrs	Yes		2		1		8/27/2018						Not rec for Board
Davis	Reginald		917 N. 1st St, JB	904.339.2062	hfdcaptra2@comcast.net	4/29/2019	Yes	Yes	No - registered in Alabama	2			3	1							Not a registered voter in Duval Co. Register to vote in Alabama. Verified with CA that they must be Reg Voter in Fl.
Dickinson	William	B	1729 Upper 4th Ave North, JB	904.241.4424	dickin_b@bellsouth.net	5/18/2018	na	63 yrs	Yes	1	2				8/27/2018						Not rec for Board
Geissmann	Julie		12 Tallwood Rd, JB	904.568.7289	gogos12@comcast.net	6/15/2018	na	Yes - 30 yrs	Yes	1			2		Reviewed by B Mann	5/29/19 - Email from Ms. Giessman stating no longer interested as this time					5/29/19 - Email from Ms. Giessman stating no longer interested as this time
Gonzalez	Alexi		1529 2nd Ave North, JB	904.534.4502	alexistrong@gmail.com	6/29/2018	na	No - since Oct 2018	Yes		1		2								Does not reside in or be engaged in business within the area of operation of the agency contermanous with the county or Municipality. Lived in City since Oct 2018.
Halres	Phranteeena	T	211 8th Street North #3, JB	904.330.8646	iam@phranteeena.com	5/21/2019	Yes	No-8 mos	Yes		1		2								Lived in City since Sept 2018
Montello	Jeffrey		315 33rd Ave South, JB	904.525.7937	jacksonvillejeff@gmail.com	5/25/2016	na	Yes- 5 yrs	Yes		2	1			6/6/2016	1. 6/6/2016 2. No response to request to interview on 5/29/19					5/17/19 - left VM to see if he is still interested
Normandeau	Thomas		330 6th Ave North, Unit D, JB	727.560.6887 c 904.278.7688 b	tsnormandeau@gmail.com	4/29/2019	Yes	No - Moved to JB May 14, 2018. (per his email)	Yes		2		1								Moved to JB May 14, 2018. (per his email)
Sommers	Craig		9967 Merlin Dr East, Jax	904.636.6713	csommers@dsae.net	4/24/2019	Yes	No	Yes	2				1							Does not live in JB

City of
Jacksonville Beach
City Hall
11 North Third Street
Jacksonville Beach
FL 32250
Phone: 904.247.6268

www.jacksonvillebeach.org

MEMORANDUM

TO: Mayor and City Council

FROM: Mike Staffopoulos, City Manager

SUBJECT: Consideration of City Charter Violation

DATE: June 13, 2019

ACTION REQUESTED:

Determine whether a violation of the City Charter has occurred in accordance with the City Attorney memo dated May 3, 2019.

BACKGROUND:

On May 3, 2019 City Attorney Susan Erdelyi of Marks, Gray, PA submitted a memorandum outlining council member contact with administrative staff and possible violation of the City Charter (see attached).The Council has since discussed this memorandum at both a Council briefing and regular City Council meeting.

During the May 20, 2019 regular Council meeting, Council provided two directions. The first was for the City Attorney to draft updated language for Section 30 of the City Charter. The second was to submit a complaint to the Florida Commission on Ethics to determine if the actions outlined in the memorandum are a violation of Florida Statute 112.313(7), which provides:

CONFLICTING EMPLOYMENT OR CONTRACTUAL RELATIONSHIP

(a) No public officer…shall…have or hold any employment or contractual relationship that will create a continuing or frequently recurring conflict between his or her private interests and the performance of his or her public duties or that would impede the full and faithful discharge of his or her public duties.

At the regular Council meeting of June 3, 2019, Council directed the City Manager place an item on the June 17, 2019 regular Council meeting agenda to determine whether a violation of the City Charter has occurred. The City Attorney, in her memorandum, cites Section 30 of the City Charter as the possible violation, which provides:

> Section 30. – Council not to interfere in appointments or removals. Subject to the provisions of this Charter, neither the council nor any of its committees or members shall direct or request the appointment or any person to, or his removal from, office by the city manager or any of his subordinates, or in any manner take part in the appointment or removal of officers and employees in the administrative service of the city. ***Except for the purpose of inquiry, the council and its members shall deal with the administrative service solely through the manager, and neither the council nor any members thereof shall give orders to any subordinate of the city manager either publicly or privately. Any violation of the provisions of this section by a member of council shall be a misdemeanor, conviction of which shall immediately forfeit the office of the member so convicted. (Emphasis added)***

The City Attorney provides additional insight in her Assessment and Conclusion, with excerpts as follows:

> **Assessment**
> The fact that some employees consider Councilman Vogelsang to be their advocate, conflicts with the City's interest in maintaining an impartial workplace. The City administrative staff must consider the safety and morale of all employees and not face undue influence by a councilmember who represents some city employees. Discipline should be without interference or influence by members of the City Council.
>
> **Conclusion**
> The City Council may make Charter determinations, including whether Mr. Vogelsang's actions have violated Section 30 and, if so, what action does the Council wish to take to address this situation as well as those that may arise in the future? Alternatively, the City Council may determine whether Mr. Vogelsang's actions meet the expectations of this Council. However, the Council cannot have a more permissive rule than Florida Statute 112.313(7)...

RECOMMENDATON:

Based on the context of the City Attorney's memorandum, the Council is tasked with considering whether Councilmember Vogelsang's actions violated the City Charter. The proposed motions for consideration are:

I MOVE TO DETERMINE THAT COUNCILMEMBER VOGELSANG'S ACTIONS, AS OUTLINED IN THE CITY ATTORNEY'S MAY 3, 2019 MEMORANDUM DO NOT VIOLATE THE CITY CHARTER.

OR,

I MOVE TO DETERMINE THAT COUNCILMEMBER VOGELSANG'S ACTIONS, AS OUTLINED IN THE CITY ATTORNEY'S MAY 3, 2019 MEMORANDUM DO VIOLATE THE CITY CHARTER, AND RECOMMEND THE FOLLOWING ACTION(S):_____.

A secondary consideration may be whether Councilmember Vogelsang's actions meet the expectations of this Council, as referenced in *Conclusion* of the City Attorney's memorandum. As is expressed in that memorandum and stated by the City Manager, the City Council has the authority to make determinations of either a charter violation, or whether the actions or behaviors of one Council member meet the expectations of the City Council.

No proposed motions have been provided for Council's consideration on this particular topic. It is the suggestion of the City Manager that the Council fully discuss and establish a set of guidelines for behavior and actions (i.e., Code of Conduct), and adopt such guidelines as a means of governing future individual actions.

JACKSONVILLE BEACH

City of
Jacksonville Beach
City Hall
11 North Third Street
Jacksonville Beach
FL 32250
[P] 904.247.6268
[P] 904.247.6276

www.jacksonvillebeach.org

DEPARTMENT OF PUBLIC WORKS

June 10, 2019

TO: Mike Staffopoulos, City Manager

FROM: Dave Millinor, Public Works Director

SUBJECT: Award Bid Number 1819-10, Chlorine and Sulfur Dioxide -12 Months Requirements

---

ACTION REQUESTED:

Award Bid No. 1819-10 Chlorine and Sulfur Dioxide - 12 Months Requirement to Allied Universal Corporation.

BACKGROUND:

This bid establishes unit prices for a period of one year for the purchase of chlorine and sulfur dioxide products used for process disinfection and control of algae growth at the City's Water Treatment and Pollution Control Plants.

The selected vendor is required to have a crane to load and unload the one ton chlorine cylinders from the delivery trucks to the container storage areas. Cost for delivery and unloading are included in the bid price.

Six invitations to bid were sent to prospective vendors, and one responsive bid was received from Allied Universal Corporation. The lack of bid response was due to the inability to provide a crane necessary for unloading cylinders, and/or the reluctance to provide firm fixed prices for twelve months, due to market volatility.

Allied Universal Corporation has the equipment and experience to safely deliver and unload the chemicals to the City's Water Treatment and Pollution Control Plants. Bid prices received are as follows:

Bid Item	Description	Container Size	Est. Units Per Year	Unit Price	Estimated Annual Cost
1	Chlorine, Liquid	1 Ton	55	$489.10	$26,900.50
2	Sulfur Dioxide	150 Pounds	250	$95.00	$23,750.00
			Estimated Annual Cost		$50,650.50

Allied Universal Corporation has been the provider for the past 3 years and the pricing for this new contract will be $0.70 more per ton for Chlorine and $7.00 more per cylinder for Sulfur Dioxide for an estimated increased annual cost of $1790.00. The following table is provided to show the market volatility and cost increases over time for the chemicals

Item	Description	2016	2017	2018	2019
1	Chlorine, Liquid	$407.15	$457.15	$488.40	$489.10
2	Sulfur Dioxide	$84.50	$84.50	$88.00	$95.00

Funds are available in the FY2019 Public Works Department Water & Sewer Budget, within the operating supplies accounts of the Pollution Control Plant Division and the Water Plant Division.

RECOMMENDATON:

Award Bid Item 1 and Bid item Number 2 of Unit Price Bid Number 1819-10 titled "Chlorine and Sulfur Dioxide -12 Month Requirements," to the lowest responsive and responsible bidder, Allied Universal Corporation, as explained in the memorandum from the Public Works Director dated June 10, 2019.

JACKSONVILLE BEACH

BEACHES | ENERGY SERVICES

Beaches Energy Services
1460-A Shetter Ave
Jacksonville Beach
FL 32250
Phone: 904.247.6281

www.beachesenergy.com

MEMORANDUM

TO: Mike Staffopoulos, City Manager

FROM: Allen Putnam, Director, Beaches Energy Services

SUBJECT: Bid Number 1819-13 General Contract for Modifications to Butler Substation

DATE: June 5, 2019

ACTION REQUESTED

Approve Bid Number 1819-13 General Contract for Modifications to Butler Substation.

BACKGROUND

Beaches Energy Service's Butler substation was completed and placed into service in 1992. It is recommended that distribution feeder breakers, and their respective protection and control equipment be replaced between 20 to 30 years after being placed into service. Additionally, the protective relays for the transmission line between our Butler substation and our Ft. Diego substation and the monitoring and alarm equipment also require replacement. All the equipment associated with this bid is at the end of its useful life and is showing signs of degraded performance.

Beaches Energy Services Capital Improvement Plans for FY2016 through FY2019 included the modernization of Butler substation on a discrete project basis. This bid combines several smaller planned projects into a single effort to minimize operational impacts.

The distribution feeder breakers have already been purchased and received. We solicited bids seeking a general contractor to provide labor and all other materials necessary to complete the above referenced projects.

In May 2019, we received four (4) bids for the upgrades to Butler substation.

Following is the bid tabulation sheet:

General Contract for Modifications to Butler Substation	
Vendor	**Bid**
J.L. Malone Contracting, LLC	$275,296.66
Service Electric Company	$448,300.00
A. West Enterprise, LLC	$483,369.00
Sayer Construction	$570,010.00

RECOMMENDATION

Award Bid Number 1819-13 General Contract for Modifications to Butler Substation to the lowest responsive responsible bidder, J.L. Malone Contracting, LLC.

JACKSONVILLE BEACH

BEACHES | ENERGY SERVICES

Beaches Energy
Services
1460-A Shetter Ave
Jacksonville Beach
FL 32250
Phone: 904.247.6281

www.beachesenergy.com

MEMORANDUM

TO: Mike Staffopoulos, City Manager

FROM: Allen Putnam, Director of Beaches Energy Services

DATE: June 5, 2019

SUBJECT: Bid Number 1819-14 to purchase three (3) 1,500 kVA Distribution Transformers

ACTION REQUESTED

Award Bid No. 1819-14 120/208V, 1,500 kVA, distribution transformers to the lowest, responsive, responsible bidder, Wesco Distribution.

BACKGROUND

Through a routine field inspection, our Construction and Maintenance Division recently identified a 1,500 kVA transformer at Ocean 14 Condos located at 1301 1st Street South in Jacksonville Beach. Further research discovered that this transformer had been installed in 1975. Based on the age of the transformer we decided to replace it with a new transformer but discovered that we did not have a transformer of this size in inventory. In addition, to ensure that we have the ability to replace this type of transformer within a reasonable amount of time the Engineering Division developed a bid specification for a 1,500 kVA, 208/120 volt transformer so that Property and Procurement could solicit bids to allow us to purchase this transformer for stock.

In the meantime, other projects were developing that had the potential to require a transformer of this size. We found that the new SpringHill Suites by Marriott which will be located in the lot where the current Pier Cantina would also require this same transformer size.

These circumstances require that Beaches Energy order three (3) 1,500 kVA, 120/208 Volt transformers. One (1) to replace the existing transformer at Ocean 14, the second to be installed at the new SpringHill Suites by Marriott and the third to be kept as a spare in inventory.

We solicited bids from four (4) approved manufactures and received two (2) responses.

Following is the tabulation of approved bidders:

Organization	Bid (each)	Lead Time (days)
Wesco Distribution Inc.	$32,072.00	161-196 ARO
Gresco	$51,350.00	84-98 ARO
Central Maloney	No Bid	N/A
WEG Transformers	No Bid	N/A

This procurement was included in the 2019 Capital Improvement Plan and funding is available in the Beaches Energy Services Capital Budget.

RECOMMENDATION

Award Bid Number 1819-14 120/208V, 1,500 kVA, distribution transformer to the lowest, responsive, responsible bidder, Wesco Distribution, as explained in the memorandum from the Director of Beaches Energy Services dated June 5, 2019.

JACKSONVILLE BEACH

BEACHES | ENERGY SERVICES

Beaches Energy Services
1460-A Shetter Ave
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FL 32250
Phone: 904.247.6281

www.beachesenergy.com

MEMORANDUM

TO: Mike Staffopoulos, City Manager

FROM: Allen Putnam, Director of Beaches Energy Services

DATE: May 30, 2019

SUBJECT: Emergency Replacement of 230 kV Circuit Breakers at Sampson Substation

ACTION REQUESTED:

Approve a purchase of emergency replacement, testing and commissioning of two (2) 230 kV substation breakers (8W138 and 8W143) and associated equipment in the amount of $142,610 plus a ten (10) percent contingency.

BACKGROUND:

Beaches Energy Services recently experienced the failure of (2) oil filled breakers at our Sampson Substation. Breaker 8W138 failed on April 29 and breakers 8W143 and 8W40 failed on May 25. All three (3) were installed in 1982 when Sampson Substation was constructed. These circuit breakers act as automatically operated electrical switches that are designed to protect an electrical circuit from damage caused by an overload or a short circuit. Unlike a fuse, which operates once and then has to be replaced, a circuit breaker can be reset (either manually or automatically) to resume normal operation. These breakers provide protection between our Sampson Substation and FPL's transmission line out of their Mill Creek Substation.

With these compressors being unable to operate any fault on the transmission system will cause one (1) or both of these breakers to operate. With the compressors out of service the breaker(s) will be unable to reclose to allow energy to flow to us from FPL's Mill Creek Substation. At that time, we will solely rely on JEA's transmission line to the north for transmission service. This places our system at risk from one single fault event. At this time, we plan to replace breakers 8W138 and 8W143. Breaker 8W40 will be replaced at a later date through normal purchasing procedures.

The City Manager authorized the emergency replacements of these breakers to mitigate the potential loss of electric service. In accordance with the City's Purchasing Manual, emergency purchase orders that are in excess of the $25,000 bid threshold

must receive prior approval by the City Manager and must be subsequently approved by the City Council.

The breakers and associated communications equipment were purchased in 2016. This expenditure includes the labor and materials required to install, test and commission the breakers. Funding for this expenditure will be included in the year end budget modification.

RECOMMENDATON:

Approve the replacement, testing and commissioning of 230 kV breakers at Sampson Substation at a cost of $142,610, plus a 10% contingency, for a total cost not to exceed $156,871.

JACKSONVILLE BEACH

City of
Jacksonville Beach
2508 South Beach
Parkway
Jacksonville Beach
FL 32250
Phone: 904.247.6236
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www.jacksonvillebeach.org

MEMORANDUM

TO: Michael J. Staffopoulos, City Manager

FROM: Trevor Hughes, Golf Course Superintendent

THROUGH: Jason Phitides, Director Parks & Recreation

SUBJECT: Replacement Mower for Recreation and Parks

DATE: June 4, 2019

ACTION REQUESTED:

Approve the purchase of a Trimax Snake Mower 320 from Global Turf for $34,504.55 as the sole source provider for Trimax Mowing Systems.

BACKGROUND:

The Parks and Recreation Department uses a 2014 Progressive mower to maintain the ball fields and roughs on the golf course, approximately eighty five (85) total acres.

Repairs on the mower have become frequent and costly. The machine can no longer keep up with the daily performance demand and should be replaced at this time.

The Trimax Snake 320 is the preferred replacement due to its high rating based on performance, durability, versatility and warranty.

It is designed specifically for sports turf and golf courses and easily transitions between roughs, fairways or lake banks on the golf course. This versatility, will be more efficient, save labor and provide a better quality of cut.

The expected lifespan is at least ten years. (Used mowers are not readily available due to its reliability and durability). Trimax will provide a three year warranty. Similar mowers typically offer one-year warranty.

JACKSONVILLE BEACH, FLORIDA • FIRST COAST'S FINEST BEACH •

The City can purchase this mower from Global Turf, the sole source provider for the Trimax Snake 320 for $34,504.55. A copy of the sole source letter is attached.

Funding for the purchase of the mower will be provided from the Operating Supplies budgets of the Golf Course and Parks Maintenance, equally.

RECOMMENDATION:

Approve the purchase of a Trimax Snake Mower 320 from Global Turf for $34,504.55 as the sole source provider for Trimax Mowing Systems.

GlobalTurf
EQUIPMENT SALES AND RENTALS

trimax
MOWING SYSTEMS

MOWING SYSTEMS

1 145 Uniform Road
Griffin, GA 30224-4793, USA phone: 1-800-523-1 167 fax: 1-800-830-7264

04/04/2019

TO WHOM IT MAY CONCERN

This letter certifies that Trimax Mowing Systems, Inc. is the sole source provider of the Trimax Snake mower in the USA. And that Global Turf Equipment is the sole source dealer exclusively assigned to all Florida Counties east of Tallahassee Florida. There is no other roller rotary mower the market that can mow down to 3/8" with a rotary blade as the Trimax Snake mower

Sincerely

Walt McMahon
C.O.O.

Global Turf | Equipment Sales & Rentals
30434 Commerce Drive
San Antonio, Florida 33576

JACKSONVILLE BEACH

City of
Jacksonville Beach
City Hall
11 North Third Street
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OFFICE OF THE CITY ATTORNEY

MEMORANDUM

TO: Mayor and City Council

FROM: Denise May, City Attorney

SUBJECT: Ordinance 2019-8119
Building and Fire Codes Board of Appeal – Second Reading

DATE: May 29, 2019

ACTION REQUESTED:

Adoption of Ordinance 2019-8119 amending Chapter 10. Fire and Life Safety, adding a new article and section providing for the creation of the Building and Fire Code Board of Appeal.

A Building and Fire Code Board of Appeal serves as a local administrative body to hear appeals of decisions of the Fire Marshal, interpretations of the Fire Code and Building Code, as well as to hear and decide on conflicts that may arise between the two codes.

The City utilizes Fire Codes, Life Safety Codes, and Building Codes as a means of regulation for extended hours permits for alcohol establishments. Further, the City is considering the use of the Fire Codes, Life Safety Codes, and Building Codes in the regulation of Short Term Rentals.

The City previously had such an appeal board but as it was rarely utilized it was disbanded. Since that time we have seen one challenge to a decision of the Fire Marshall as to a violation of the Fire Code and expect that other challenges may arise. In order to provide the required due process and method of appeal the City should reinstate the Building and Fire Code Board of Appeal.

RECOMMENDATON:

Adoption of Ordinance 2019-8119 amending Chapter 10. Fire and Life Safety, adding a new article and section providing for the creation of the Building and Fire Code Board of Appeal to the code of the City of Jacksonville Beach as presented.

Introduced by: _____
1st Reading: _____
2nd Reading: _____

ORDINANCE NO. 2019-8119

AN ORDINANCE OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, ENACTING AND ESTABLISHING A DECISION MAKING AND ADMINISTRATIVE BODY TO BE KNOWN AS THE BUILDING AND FIRE CODE BOARD OF APPEALS FOR THE INCORPORATED AREA OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, BY AMENDING CHAPTER 10. FIRE AND LIFE SAFETY, ADDING ARTICLE V. BUILDING AND FIRE CODE BOARD OF APPEALS; PROVIDING FOR FINDINGS AND INTENT; PROVIDING DEFINITIONS; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERANCE OF INVALID PROVISIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 166.041, F.S., provides for procedures for the adoption of ordinances and resolutions by municipalities; and

WHEREAS, Section 633.208, F.S., provides that each municipality with firesafety responsibilities is required to enforce the Florida Fire Prevention Code; and

WHEREAS, such enforcement requires inspection of each new building subject to the Florida Fire Prevention Code and includes periodic inspections of each existing building subject to the Florida Fire Prevention Code; and

WHEREAS, the Florida Fire Prevention Code contains several provisions and requirements that may interrelate with the Florida Building Code; and

WHEREAS, in the event that a dispute arises regarding the enforcement of the Florida Fire Prevention Code as related to the enforcement of the Florida Building Code, the City shall resolve the dispute by the procedures set forth in chapters 633 and 553, F.S., as required by section 633.104, F.S.; and

WHEREAS, Section 633.104, F.S., provides that it is the intent of the legislature that there be no conflicts in the interpretation and enforcement of the Florida Fire Prevention Code and the Florida Building Code; and

WHEREAS, in the event of a conflict between the Florida Fire Prevention Code and the Florida Building Code, the procedures set forth in Section 553.73(11)(a)-(f), F.S., relating to

conflicts in the application of the Florida Fire Prevention Code and the Florida Building Code to a specific project, as applicable, shall be followed; and

WHEREAS, Section 633.104, F.S., provides that the State Fire Marshal may issue, and if requested in writing by a substantially affected person or by a local enforcing agency, i.e., an authority having jurisdiction, the State Fire Marshal shall issue declaratory statements to interpret the Florida Fire Prevention Code; and

WHEREAS, to request an interpretation of the Florida Fire Prevention Code from the State Fire Marshal, a substantially affected person must proceed through the local appeal process and receive an adverse ruling from the local appeals board; and

WHEREAS, the Building and Fire Code Board of Appeals plays a vital role in the community by serving as a local administrative body to hear such appeals; and

WHEREAS, the Building and Fire Code Board of Appeals hears appeals to any final decision made by the Building Official and Fire Official and settles any conflicts on application of the minimum requirements of the Florida Building Code or Florida Fire Prevention Code; and

WHEREAS, the Building and Fire Code Board of Appeals further hears appeals to rule on matters relating to the City of Jacksonville Beach, Chapter 10 fire codes and its enforcement as required by National Fire Protection Association's Standard, NFPA 1, Fire Prevention Code; and

WHEREAS, the National Fire Protection Association's Standard, NFPA 1, Fire Prevention Code, 1.10.1 requires that a Board of Appeals be established to rule on matters relating to all fire codes and their enforcement; and

WHEREAS, the City of Jacksonville Beach finds it is the best interest of the public health, safety, and welfare to create such Building and Fire Code Board of Appeals containing representatives of the professional design and construction industries and former fire professionals;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF JACKSONVILLE BEACH, FLORIDA:

SECTION 1. That Article V, Sections 10-5.01 through 10-5.08 is hereby created as follows[1]:

ARTICLE V. – BUILDING AND FIRE CODE BOARD OF APPEALS

[1] (~~strikethrough~~ text indicates deletions, underline text indicates additions).

Sec 10-5.01 Creation.

(a) *Creation.* There is hereby created and established a Board to be known and designated as the "Building and Fire Code Board of Appeals."

Sec 10-5.02 Powers and duties.

(a) The Board of Appeals shall provide reasonable interpretation of the provisions of Chapter 10. Article III. Fire Prevention and Life Safety of the code for the City of Jacksonville Beach and the Florida Fire Prevention Code as adopted thereby and issue rulings on appeals of the decision of the Fire Official of the city.

(b) The rulings by the Board of Appeals shall be consistent with the letter and intent of the code as adopted in Chapter 10. Article III. Fire Prevention and Life Safety of the code for the City of Jacksonville Beach and the Florida Fire Prevention Code.

(c) The Board shall hear appeals from decisions by the Fire Official and Building Official, acting in concert to resolve conflicts between the Florida Building Code and Florida Fire Prevention Code.

(d) In the event that the Fire Official and Building Official are unable to agree on a resolution of a conflict between the Florida Building Code and Florida Fire Prevention Code, the Board shall resolve the conflict in favor of the code which offers the greatest degree of life safety or in favor of alternatives which would provide an equivalent degree of life safety and an equivalent method of construction.

(e) If the decision of the Fire Official and the Building Official is to apply the provisions of either the Building Code or the Fire Prevention Code, the Board may not alter the decision unless the Board determines that the application of such code is not reasonable.

(f) If the decision of the Fire Official and the Building Official is to adopt an alternative to the codes, the Board shall give due regard to such decision and may modify that decision if the Board adopts a better alternative, taking into consideration all relevant circumstances.

(g) In any case in which the Board adopts alternatives to the decision rendered by the Fire Official and the Building Official, such alternatives shall provide an equivalent degree of life safety and an equivalent method of construction as the decision rendered by the Fire Official and the Building Official.

(h) The Board of Appeals shall not have the authority to waive the requirements of the Florida Building Code, Chapter 10. Article III. Fire Prevention and Life Safety of the code for the City of Jacksonville Beach, or the Florida Fire

Prevention Code.

(i) The Board of Appeals decisions shall not be precedent setting.

Sec 10-5.03 Means of Appeal.

(a) A substantially affected party with standing may appeal a decision of the Fire Official or Building Official when it is claimed that one or more of the following conditions exist:

1. The true intent of the Florida Building Code, Chapter 10. Article III. Fire Prevention and Life Safety of the code for the City of Jacksonville Beach, or the Florida Fire Prevention Code has been incorrectly interpreted.
2. The provisions of the Florida Building Code, Chapter 10. Article III. Fire Prevention and Life Safety of the code for the City of Jacksonville Beach, or the Florida Fire Prevention Code do not fully apply.
3. A decision is unreasonable or arbitrary as it applies to alternatives or new materials.

(b) An appeal shall be submitted to the City in writing within thirty (30) calendar days of notification of violation. The appeal shall outline all of the following:

1. The provision(s) of the Florida Building Code, Chapter 10. Article III. Fire Prevention and Life Safety of the code for the City of Jacksonville Beach, or the Florida Fire Prevention Code from which relief is sought.
2. A statement indicating which provisions of Sec. 10-5.03(a) apply.
3. Justification as to the applicability of the provision(s) cited in Sec. 10-5.03(a).
4. A requested remedy.
5. Justification for the requested remedy stating specifically how the Florida Building Code, Chapter 10. Article III. Fire Prevention and Life Safety of the code for the City of Jacksonville Beach, or the Florida Fire Prevention Code is complied with, public safety is secured, and fire fighter safety is secured.

Sec 10-5.04 Creation; Composition; Term of Office.

(b) *Composition.* Such Board of Appeals shall be composed of five (5) members, to be appointed by the city council. The city council shall also appoint two (2) alternate members, a first alternate and a second alternate. The alternate members shall vote only in the absence of regular members. The first alternate member shall have priority to vote in the absence of the first regular member's absence.

(c) *Qualifications.* Members of the Board of Appeals shall be a resident of the city for two (2) years prior to appointment, and a qualified elector. No member of the city council, city employee, or agent of the city shall serve on the Board of Appeals. To the greatest extent possible, members of the Board of Appeals shall be composed of members with expertise in engineering or architectural design, general contracting, fire protection contracting, fire department operations, fire code or building code enforcement.

(d) *Ex-officio member.* The city's fire official shall be an ex-officio member of the Board of Appeals and entitled to participate in all discussion. The ex officio member shall not be entitled to a vote.

(e) *Terms.* The term of office of each member, both full and alternate members, shall be three (3) years. When a person is appointed to fill the term of a departing member, the appointed member term will end on the date the departing members term would naturally end.

Sec 10-5.05 Removal from office.

(a) In the event that any member is no longer a qualified elector or is convicted of a felony, or an offense involving moral turpitude while in office, the city council shall terminate the appointment of such person as a member of the Board of Appeals, and appoint a new member.

(b) If any member of the Board of Appeals fails to attend the annual meeting without cause, the chairman of the Board of Appeals shall notify the city council, who shall declare the member's office vacant, and appoint a new member.

Sec 10-5.06 Vacancy.

(a) Whenever a vacancy occurs on the Board of Appeals, the full time member's position shall be served by an alternate member until a permanent member can be appointed by the city council. The city council shall appoint the new member within thirty (30) days of the vacancy.

Sec 10-5.07 Officers; quorum; rules of procedure.

(a) *Chairman and vice-chairman.* At an annual organizational meeting, the members of the Board of Appeals shall elect one (1) of their members as chairman and one (1) as vice-chairman. The chairman shall be in charge of all proceedings before the Board of Appeals, shall decide all points of order on procedure, and shall take

such action as shall be necessary to preserve the order and integrity of all proceedings. In the absence of the chairman, the vice-chairman shall act as chairman and shall have all powers of the chairman. The chairman and vice-chairman shall serve a term of one (1) year. No member shall serve as chairman for more than two (2) consecutive terms.

(b) *Secretary.* The City Clerk or his/her designated representative shall serve as secretary for the Board of Appeals. The secretary shall keep minutes of all proceedings, which minutes shall be a summary of all proceedings before the Board of Appeals, which shall include the vote of all members upon every question, and be attested to by the secretary. The minutes shall also indicate whether a member is absent or disqualified from voting. The minutes shall be approved by a majority of the Board of Appeals members voting. In addition, the secretary shall maintain all records of Board of Appeals meetings, hearings, proceedings, and the correspondence of the Board of Appeals, as public records.

(c) *Staff.* The City Clerk or his/her designated representative shall be the professional staff for the Board of Appeals. Agendas and reports items will be produced by the City Clerk or his/her designated representative with input from the Fire Official and/or Building Official as the may be required.

(d) *Quorum and voting.* No meeting of the Board of Appeals shall be called to order, nor may any business be transacted by the Board of Appeals without a quorum consisting of at least three (3) members of the Board of Appeals being present. All actions shall require a simple majority of the members then present and voting. Members of the Board of Appeals are required to vote on all matters before the Board of Appeals, unless they are absent or disqualified.

(e) *Disqualification.* If a member of the Board of Appeals determines that they have private or personal interests in an issue that comes before the Board of Appeals, they may disqualify themselves from participation in that issue. A member of the Board of Appeals may be disqualified from participation on an issue by a majority vote of the Board of Appeals, on the same grounds.

(f) *Rules of procedure.* The Board of Appeals shall, by a majority vote of the entire membership, adopt rules of procedure for the transaction of business and shall keep a record of meetings, resolutions, findings and determinations. The Board of Appeals may provide for transcription of such hearings and proceedings, or portions of hearings and proceedings, as may be necessary.

Sec 10-5.08 Meetings.

(a) *General.* The Board of Appeals shall meet at least annually and shall meet as needed for the purpose of interpreting the provisions of the fire code and to consider and rule on any properly filed appeal from a decision of the Fire Official and/or Building Official.

(b) *Continuance.* If a matter is postponed due to lack of a quorum, the chairman shall continue the meeting as a special meeting to be held within seven (7) days thereafter. In case of delays caused by other reasons, the public hearing shall be rescheduled to the next Board of Appeals meeting. The secretary shall notify all members of the date of the continued public hearing and also shall notify all parties.

(c) *Open to public.* All meetings and public hearings of the Board of Appeals shall be open to the public.

(d) *Notice.* Public hearings shall be set for a time certain after due public notice.

(e) *Compensation.* Members of the Board of Appeals may receive such travel and other expenses while on official business for the board of appeals as are made available by the city council for these purposes.

SECTION 2. That all ordinances or parts of ordinances in conflict with this ordinance are, to the extent that the same may conflict, hereby repealed.

SECTION 3. In the event that any section, subsection, sentence, clause, phrase, word term or provision of this Ordinance shall be held by a court of competent jurisdiction to be partially or wholly invalid, unconstitutional or unenforceable, any such invalidity, unconstitutionality, illegality, or unenforceability shall not affect any of the other or remaining terms, provisions, clauses, sentences, or sections of this Ordinance, and this Ordinance shall be read and/or applied as if the invalid, unconstitutional, illegal, or unenforceable section, subsection, sentence, clause, phrase, word, term or provision did not exist.

SECTION 4. That this ordinance shall take effect upon its adoption by the City Council.

AUTHENTICATED THIS _____ DAY OF _____, A.D., 2019.

_____
William C. Latham, Mayor

_____
Laurie Scott, City Clerk

JACKSONVILLE BEACH

City of
Jacksonville Beach
City Hall
11 North Third Street
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MEMORANDUM

To: Mike Staffopoulos, City Manager

From: Heather Ireland, Senior Planner

Subject: Ordinance No. 2019-8120, establishing a Redevelopment District: RD zoning district within the City, as provided under Chapter 34 of the Code of Ordinances of the City - First Reading

Date: June 6, 2019

ACTION REQUESTED:

Adopt Ordinance No. 2019-8120, establishing a Redevelopment District: RD zoning district within the City, as provided under Chapter 34 of the Code of Ordinances of the City.

BACKGROUND:

The subject oceanfront property is located on 1st Street North immediately south of the City's public pier parking lot in the Downtown Community Redevelopment District. The property currently consists of three contiguous lots, one with an existing building (Pier Cantina restaurant) on a portion of the lot, and the balance of the property containing a surface parking lot.

The property is subject to a 2010 Consolidated Settlement Agreement that allows it to be developed to a maximum building height of 56 feet, under the provisions of the RD zoning standards, and in accordance with the CBD site design and lot layout standards that were in effect in 2010. The applicant approached city staff about a proposed oceanfront hotel project in early 2019.

Since the proposed hotel with parking and amenities exceeds 50,000 square feet, rezoning from Central Business District: CBD to Redevelopment District: RD is required by code. Adjacent uses include the pier parking to the north, an existing restaurant/bar to the south, parking to the west across 1st Street and the public seawalk and the Atlantic Ocean to the east.

The proposed project contains the following components:

- 136 room Springhill Suites by Marriot hotel,
- Approximately 600 square feet of separate retail space at the northwest corner of the building, and a 2nd floor oceanfront restaurant/bar/pool area,
- Access to and from the public boardwalk from the 2nd floor pool deck on the east side of the hotel, and

- The developer proposes to provide 123 valet service parking spaces on the ground floor, accessible from 1st Street.
- The applicant will use the "payment in lieu of" program available to CBD businesses to address the balance of the hotel parking spaces, required above the number of provided valet spaces.

The applicant's project narrative sets forth how the proposed oceanfront hotel furthers various objectives of the Downtown Community Redevelopment Plan, and outlines the project's consistency with the City's 2030 Comprehensive Plan. The hotel will bring additional daytime population to the downtown area while providing amenities accessible to the public from the boardwalk.

Additionally, the project will serve as an anchor to development along 4th Avenue North, which pursuant to the 2007 Vision Plan is identified as the "Pier Corridor", an important east-west corridor where infill development is seen as an element of revitalization of the Central Business District.

The Community Redevelopment Agency met on May 28, 2019 and voted unanimously to recommend approval of the rezoning, finding it consistent with the Downtown Community Redevelopment Plan.

The Planning Commission also met and conducted a public hearing on May 28, 2019 and voted unanimously to recommend approval of the rezoning by the City Council.

RECOMMENDATION:

Adopt Ordinance No. 2019-8120, establishing a Redevelopment District: RD zoning district within the City, as provided under Chapter 34 of the Code of Ordinances of the City.

Introduced by: _____
1st Reading: _____
2nd Reading: _____

ORDINANCE NO. 2019-8120

AN ORDINANCE ESTABLISHING A REDEVELOPMENT DISTRICT: RD ZONING DISTRICT WITHIN THE CITY OF JACKSONVILLE BEACH, FLORIDA, AS PROVIDED UNDER CHAPTER 34 OF THE CODE OF ORDINANCES OF SAID CITY.

WHEREAS, the City Council of the City of Jacksonville Beach, Florida, heretofore enacted and established a Land Development Code and Zoning Atlas for said City; and

WHEREAS, the owners of certain lands in the City, more particularly described herein, have applied to the City Council for the rezoning of those lands from *Central Business District: CBD* to *Redevelopment District: RD*; and

WHEREAS, the City Council has considered the application, all relevant support materials, the staff report, the recommendation of the Planning Commission, and Community Redevelopment Agency and public testimony given at the public hearings.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF JACKSONVILLE BEACH, FLORIDA:

SECTION 1. That the City Council has considered the adoption of this ordinance based on one or more of the factors listed in Section 34-211(c) of the Land Development Code and hereby finds that this amendment will not result in an adverse change in the community in which it is located.

SECTION 2. That the Land Development Code and Zoning Atlas previously adopted by the City Council of the City of Jacksonville Beach, Florida, be and the same is hereby amended and, as amended, shall henceforth read as follows:

That all of the certain territory in the City of Jacksonville Beach, Florida, described as follows, to wit:

> Lots 1, 2, and 3, Block 41, Pablo Beach North, according to Plat Book 3, Page 28 of the current Public Records of Duval County, Florida; together with the southerly 5.00 feet of Fourth (4th) Avenue North adjoining said Lot 1; together with a part of Ocean Boulevard (as closed by the City of Jacksonville Beach Ordinance Number E-610), being all the lands lying easterly of said lots to the erosion control line as established by Plat Book 35, Pages 59, 59A and 59B of said Public Records.

Heretofore zoned as *Central Business District: CBD*, be and the same is hereby designated as *Redevelopment District: RD*, so that henceforth the same shall be classified and construed to be embraced within the meaning and subject of the general provisions of the *Redevelopment District:*

RD zoning category as provided in Article VII, Section 34-347 of the Jacksonville Beach Land Development Code (Chapter 34 of the Code of Ordinances of the City of Jacksonville Beach, Florida), subject to the following additional limitations:

A. The rezoning application dated April 26, 2019, including project narrative dated April 26, 2019, attached hereto as Exhibit A, and Preliminary RD Development Plan titled "Site Plan" and dated April 19, 2019, which have been submitted to the City of Jacksonville Beach Planning and Development Department, are hereby adopted and incorporated as part of this amendment to the Jacksonville Beach Land Development Code and Zoning Atlas.

B. The project shall be generally carried out in accordance with the presentments of the rezoning application, project narrative, and conceptual site development plan, including but not limited to the following:

1. Maximum building height - Fifty-six (56) feet.

2. Permitted structure(s) shall be constructed in accordance with CBD site design and lot layout standards in effect on September 28, 2010.

3. A maximum of 136 hotel rooms and a maximum of 2,000 square feet of commercial space shall be provided.

4. Vehicular access will be provided on 1st Street North.

C. Off-street parking within the subject property shall be provided through a combination of on-site valet parking service and utilization of the City's payment in lieu of parking program.

D. Open space requirement will be met with the proposed pool, outdoor seating, and Boardwalk area.

E. Landscaping within the subject property shall comply with the standards of Land Development Code Article VIII Division 3. Site Clearing and Landscape Standards.

F. Signage within the subject property shall comply with the standards of Land Development Code Article VIII, Division 4. Sign Standards.

SECTION 3. All ordinances or parts of ordinances in conflict herewith be and the same are, to the extent the same may be in conflict, hereby repealed.

SECTION 4. This ordinance shall take effect upon its adoption and recordation with the Clerk of Circuit Court, Duval County, Florida.

AUTHENTICATED THIS _____ DAY OF _____, 2019.

_____
William C. Latham, MAYOR

_____
Laurie Scott, CITY CLERK

DRAFT

REZONING/TEXT AMENDMENT APPLICATION

Tuesday Meeting 5/28/19

PC No. 10-19

AS/400# 19-100047

This form is intended for use by persons applying for a change in the text of the Land Development Code or the boundaries of a specific property or group of properties under the person or persons control. A rezoning or change tot eh text of the LDC is not intended to relieve a particular hardship, nor to confer special privileges or rights on any person, but to make necessary adjustments in light of changed conditions. No rezoning or text amendment to the LDC may be approved except in conformance with the Jacksonville Beach 2010 Comprehensive Plan Elements. An application for a rezoning or text amendment to the LDC shall include the information and attachments listed below, unless the requirement for any particular item is waived by the Planning and Development Director. All applications shall include a $1,000.00 filing fee, as required by City Ordinance.

APPLICANT INFORMATION

Land Owner's Name: 412 Boardwalk Inc.
Mailing Address: 2275 Atlantic Blvd, Ste. 100
Neptune Beach, FL 32266

Telephone:
Fax:
E-Mail:

Applicant Name: Jax Pier Lodging LLLP Hiren Desai
Mailing Address: 505 Riverfront Parkway
Chattanooga, TN 37421

Telephone: (423) 208-9833
Fax:
E-Mail: alex@grace-cc.com

NOTE: Written authorization from the land owner is required if the applicant is not the owner.

Agent Name: Connelly & Wicker, Inc.
Mailing Address: 10060 Skinner Lake Drive
Jacksonville, FL 32246

Telephone: (904) 265-3030
Fax: (904) 265-3031
E-Mail: jwilliams@cwieng.com

Please provide the name, address and telephone number for any other land use, environmental, engineering, architectural, economic, or other professional consultants assisting with the application on a separate sheet of paper.

REZONING DATA

Street address of property and/or Real Estate Number: 412 1st Street N. 32250 / 174065 0000

Legal Description (attach copies of any instruments references, such as but not limited to deeds, plats, easements, covenants, and restrictions): See attached.

Current Zoning Classification: CBD Future Land Use Map Designation:

TEXT AMENDMENT DATA

Current Chapter, Article, Section, Paragraph Number:

REQUESTED INFORMATION	Attached? Yes	Attached? No
1. A copy of the relevant Duval County Property Assessment Map, showing the exact location of the land proposed for the amendment, with the boundaries clearly marked;	✓	
2. An 8½" x 11" vicinity map identifying the property proposed for amendment;	✓	
3. An aerial photograph, less than twelve (12) months old, of the land proposed for amendment, with the boundaries clearly marked;	✓	
4. For a rezoning, include a narrative description of the proposed amendment to the Zoning Map designation and an explanation of why it complies with the standards governing a rezoning the LDC.	✓	
5. For an LDC text amendment, include the current text of the Section(s) proposed to be changed and the full text of the proposed amendment. The proposed text amendment submittal must include a cover letter containing a narrative statement explaining the amendment, why it is needed and how it will comply with the goals, objectives, and policies in the Jacksonville Beach 2010 Comprehensive Plan Elements.		

Applicant Signature: Alex Grace Date: 2/12/2019

CAPTION

LOTS 1, 2, AND 3, BLOCK 41, PABLO BEACH NORTH, ACCORDING TO PLAT BOOK 3, PAGE 28 OF THE CURRENT PUBLIC RECORDS OF DUVAL COUNTY, FLORIDA; TOGETHER WITH THE SOUTHERLY 5.00 FEET OF FOURTH (4TH) AVENUE NORTH ADJOINING SAID LOT 1; TOGETHER WITH A PART OF OCEAN BOULEVARD (AS CLOSED BY THE CITY OF JACKSONVILLE BEACH ORDINANCE NUMBER E-610), BEING ALL THE LANDS LYING EASTERLY OF SAID LOTS TO THE EROSION CONTROL LINE AS ESTABLISHED BY PLAT BOOK 35, PAGES 59, 59A AND 59B OF SAID PUBLIC RECORDS.

AGENT AUTHORIZATION AFFIDAVIT

February 15, 2019

City of Jacksonville Beach
Planning and Development Department
11 North Third Street
Jacksonville Beach, Florida 32250

Re: 412 & 0 North 1st Street, Jacksonville Beach, Florida 32250 ("**Property**")

To Whom It May Concern:

I, Chris Hionides, on behalf of 412 BOARDWALK, INC. and 422 BOARDWALK, INC. (collectively, "**Owner**"), owners of the Property, hereby grant Driver, McAfee, Hawthorne & Diebenow PLLC ("**Agent**"), the authorization and empowerment to act as Owner's agent to file application(s) for rezoning and other development applications for the Property, and in connection with such authorization, Agent is authorized to sign and execute any documents and take all other actions necessary to effectuate the purpose and intent of such applications.

412 BOARDWALK, INC.

Chris Hionides

422 BOARDWALK, INC.

Chris Hionides

Subscribed and sworn to before me this 22nd day of February 2019.

Mary Anne Dupont
Notary Public
My Commission Expires: 1-19-2022

MARY ANNE DUPONT
MY COMMISSION EXPIRES
JANUARY 19, 2022
#GG 173449
Bonded thru
Troy Fain Insurance
NOTARY PUBLIC, STATE OF FLORIDA

AGENT AUTHORIZATION AFFIDAVIT

February 15, 2019

City of Jacksonville Beach
Planning and Development Department
11 North Third Street
Jacksonville Beach, Florida 32250

Re: 412 & 0 North 1st Street, Jacksonville Beach, Florida 32250 ("**Property**")

To Whom It May Concern:

I, Chris Hionides, on behalf of 412 BOARDWALK, INC. and 422 BOARDWALK, INC. (collectively, "**Owner**"), owners of the Property, hereby grant Connelly & Wicker, Inc. ("**Agent**"), the authorization and empowerment to act as Owner's agent to file application(s) for rezoning and other development applications for the Property, and in connection with such authorization, Agent is authorized to sign and execute any documents and take all other actions necessary to effectuate the purpose and intent of such applications.

412 BOARDWALK, INC.

Chris Hionides

422 BOARDWALK, INC.

Chris Hionides

Subscribed and sworn to before me this 18th day of February 2019.

STEFANI SERNA
State of Florida-Notary Public
Commission # GG 235032
My Commission Expires
July 04, 2022

Notary Public
My Commission Expires: 07-04-2022

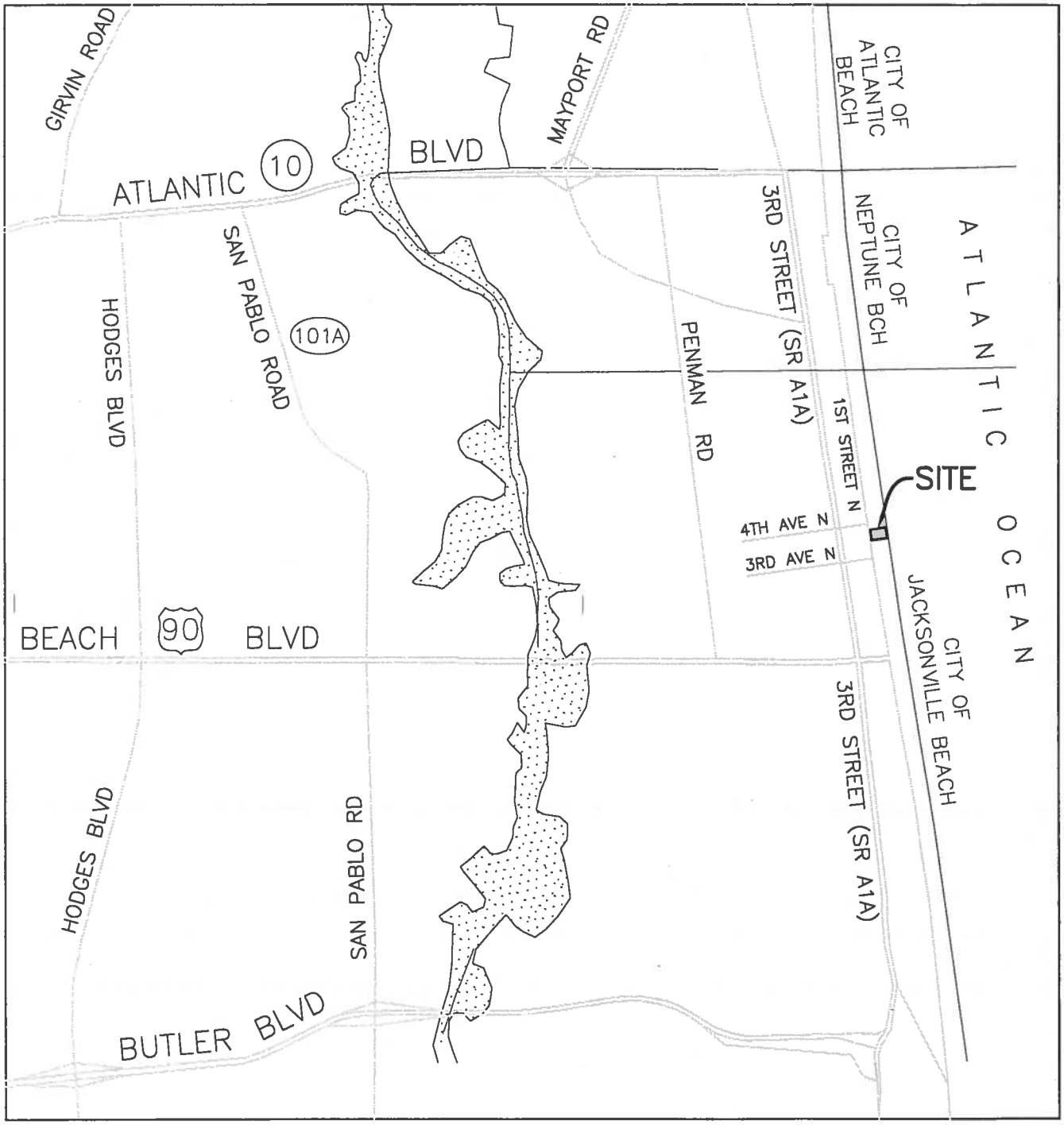
Duval Map

February 20, 2019

1:1,128

0 0.0075 0.015 0.03 mi

0 0.015 0.03 0.06 km



VICINITY MAP

NOT TO SCALE

1. **The name, address, and telephone number of the owners of record of the land proposed for development.**

Mr. Chris Hionides
412 BOARDWALK, LLC AND 422 BOARDWALK, LLC
2440 MAYPORT ROAD, UNIT 7
Jacksonville, Florida 32233

2. **The name, address, and telephone number of the developer, if different from the owner, and an explanation of the difference.**

Jax Pier Lodging, LLLP (the "Applicant" or "Developer")
C/O: Hiren Desai
505 Riverfront Parkway
Chattanooga, TN 37421

3. **The name, address, and telephone number of the agents of the applicant, if there is an agent.**

Mr. Richard C. Welch, P.E.
CONNELLY & WICKER, INC.
10060 Skinner Lake Drive, Suite 500
Jacksonville, FL 32246
(904) 265-3030

Steven Diebenow
Driver, McAfee, Hawthorne & Diebenow PLLC
One Independent Drive, Suite 1200
Jacksonville, Florida 32202
Direct: (904) 807-8211
Fax: (904) 301-1279

4. **The name, address, and telephone number of all the land use, environmental, engineering, economic, or other professionals that are assisting with the application.**

Mr. Richard C. Welch, P.E.
CONNELLY & WICKER, INC.
10060 Skinner Lake Drive, Suite 500
Jacksonville, FL 32246
(904) 265-3030

Steven Diebenow
Driver, McAfee, Hawthorne & Diebenow PLLC
One Independent Drive, Suite 1200
Jacksonville, Florida 32202
Direct: (904) 807-8211
Fax: (904) 301-1279

5. **The name, address, and legal description of the land on which the preliminary development plan is proposed to occur, with attached copies of any instruments referenced, such as but not limited to deeds, plats, easements, covenants and restrictions.**

Property Address (the "Property")

412 and 422 1st Street North
Jacksonville Beach, FL 32250

Legal Description

LOTS 1, 2, AND 3, BLOCK 41, PABLO BEACH NORTH, ACCORDING TO PLAT BOOK 3, PAGE 28 OF THE CURRENT PUBLIC RECORDS OF DUVAL COUNTY, FLORIDA; TOGETHER WITH THE SOUTHERLY 5.00 FEET OF FOURTH (4TH) AVENUE NORTH ADJOINING SAID LOT 1; TOGETHER WITH A PART OF OCEAN BOULEVARD (AS CLOSED BY THE CITY OF JACKSONVILLE BEACH ORDINANCE NUMBER E-610), BEING ALL THE LANDS LYING EASTERLY OF SAID LOTS TO THE EROSION CONTROL LINE AS ESTABLISHED BY PLAT BOOK 35, PAGES 59, 59A AND 59B OF SAID PUBLIC RECORDS.

6. **A copy of the relevant Duval County Property Assessment Map, showing the exact location of the land proposed for development, with boundaries already marked.**

Please see attached.

7. **An 8.5"x11" vicinity map locating the proposed land for development.**

Please see attached.

8. **A statement of the planning objectives to be achieved by the planned redevelopment activity and its consistency with the Jacksonville Beach Community Redevelopment Plan. The statement shall include a detailed description of the character of the proposed development, including information relative to the architectural style of the proposed development.**

A. Reason for Rezoning

Pursuant to the City of Jacksonville Beach's Land Development Code ("LDC") Section 34-345 - Central Business District ("CBD"), "buildings or developments containing single or multiple uses listed herein and which exceed fifty thousand (50,000) square feet in gross floor area shall only be approved pursuant to redevelopment district: RD or planned unit development: PUD district standards and procedures". However, in addition to this LDC requirement, the Property is also subject to the 2010 Consolidated Settlement Agreement (Case No. 16-2006-CA-006294) that further stipulates the following:

> "4. Notwithstanding paragraph I., 3. of this Settlement Agreement, development review of site plans for any parcel subject hereto shall be processed under Section 34-345 (Central Business District: CBD) of the LDC, as it existed on November 1, 2004; however, development proposals which exceed 50,000 square feet of gross floor area or 50 feet in height shall be processed under the provisions of the Section 34-347 (Redevelopment District: RD) zoning standards; and shall be constructed in accordance with the CBD site design and lot layout standards in Section 34-345(e) (Central Business District: CBD) of the LDC, as currently in effect."

Because the proposed Marriott hotel (the "Marriott") will exceed the thresholds in the 2010 Consolidated Settlement, a rezoning from Central Business District: CBD to Redevelopment District (RD) is required for the Property. In accordance with the 2010 Consolidated Settlement Agreement, the RD district in effect as of September 28, 2010 shall govern the review of this application.

B. Existing Site Conditions

The Property is bounded on the North by a City Parking Lot, on the West by 1st Street North, on the South by a restaurant/bar building owned by Beach Mermaid, Inc. and on the East by the Atlantic Ocean. The site is currently developed as a restaurant and supporting parking lot.

C. Consistency with Surrounding Uses

Currently, the existing uses surrounding the Property are consistent with the uses proposed in this application. The surrounding uses are as follows:

North	City of Jacksonville Beach owned surface parking lot
West	Jacksonville Beach CRA owned surface parking lot
South	Restaurant / Bar
East	Atlantic Ocean

D. Consistency with Land Development Code (LDC)

The Marriott will meet the purpose and intent of the Redevelopment District (RD) as set forth in Section 34-347 of the City of Jacksonville Beach Land Development Code (LDC). The Marriott is designed to achieve "a diversity of uses in a desirable environment" by proposing hotel with limited retail uses in a concise and consistent built environment. Furthermore, the Marriott will meet or exceed all development standards set forth in this section including:

Site Development Table

Land Area	0.997 acres +/-	
Permitted Uses	Mixed Use (Commercial/Hotel)	
Proposed Uses		
Retail	2,000 maximum square feet*	
Hotel	136 Hotel Rooms and ancillary uses	
Lot Coverage	100% Maximum	
Building Setback requirements	1st Street	0'
	4th Avenue	10'
	Atlantic Ocean	The more restrictive of 10' or the Oceanfront Extent Line as established by the FDEP (Pools, decks, seating areas, cabanas, etc. shall be allowed east of the FDEP established oceanfront extent line)
	South	0'
Traffic circulation control and	Vehicular access planned from 1st Street North	
Off-street parking and loading	Minimum parking required per COJB LDC Section 34-377 is 136 parking spaces for the hotel (1 space/guest room) PLUS 2 parking spaces for the retail (1 space/500 sq.ft. of floor area). Fulltime mandatory valet parking services are proposed. Applicant is able to provide 123 parking spaces (121 for the hotel and 2 for 610 sq.ft. of retail floor area) including full time valet service as shown on the site plan dated April 19, 2019. ADA Parking Requirements are fully met on site. The applicant intends to make a payment "in-lieu of providing off-street parking spaces" to account for any shortfall.	
Open space requirement	Plaza, Pool, Outdoor Seating, Seawalk etc.	
Signage	Code Minimum per LDC Article VIII, Division 4	
Landscape	Code Minimum per LDC Article VIIL Division 3	
Environmental	Stormwater management provided as required	

Utility Easements	Provided as required
Adequate public facilities	Sufficient public facilities available
Tentative Development Schedule	Commencement 2019; Completion 2021
Comprehensive plan consistency	See below

While the Marriott meets or exceeds the above site development requirements, two points require further explanation. First, in the RD zoning District, access would typically be prohibited along 1st Street North and encouraged along side streets. However, due to the proximity of the City of Jacksonville Beach public parking lot, adjacent and immediately north of the Marriott, access is only available from 1st Street North (without disturbing the City's public parking lot) because the Property does not have any access to 3rd Avenue North. Second, to enhance the Marriott, the Applicant is proposing to provide outdoor amenities eastward of the building, within a 35 foot setback created by Ordinance 4512 (adopted in April 1946). Such amenities are contemplated in Ordinance 4512, although an approval of a slight adjustment in the size of such amenities may be required by the Jacksonville Beach CRA and/or the Jacksonville Beach City Council.

E. Consistency with the Jacksonville Beach Community Redevelopment Plan

The Marriott will achieve redevelopment objectives set forth in the Jacksonville Beach Community Redevelopment Plan, including but not limited to:

a. Enhancing safety;
b. Improving walkability;
c. Improving ocean views and beach access;
d. Creating a family friendly environment;
e. Maintaining a small community feel;
f. Developing through a compact design, that complements the existing development pattern,
g. Utilizing a mixed-use development within the CBD, oriented to recreation, entertainment, specialty retail, tourism, and hotel operations;
h. Celebrating Jacksonville Beach Assets by connecting the Seawalk and Jacksonville Beach Pier, thereby enhancing useable open space in the community redevelopment area to support and encourage greater pedestrian activity;
i. Improving the Pier Corridor;
j. Continuing the high-quality standards of new development and rehabilitation consistent with the desired image of Jacksonville Beach.
k. Creating an exemplary public environment consisting of streets, pedestrian walks, and spaces for Jacksonville Beach.

The Marriott will have a maximum building height of fifty-six (56) feet and is planned to consist of ground floor retail, hotel access and valet parking; and up to four floors of hotel uses. The development will be one-hundred (100%) percent commercial (retail and hotel) in gross square footage. In accordance with the Central Business District (CBD) standards, the front yard setback along 1st Street North (western property line); northern property line and southern property line shall all be zero (0) feet, while the eastern property line setback shall be the greater of 10' or 0' from the Oceanfront Extent Line as established by the FDEP. The design, character, and architectural style of the proposed development will result in a unified, cohesive, and compatible plan of development within the Community Redevelopment Plan area. A Conceptual Building Elevation, dated April 19, 2019, is included as an attachment to the rezoning application.

F. Consistency with Comprehensive Plan

The Marriott includes an optimal mix of hotel and retail uses to ensure that the development is consistent with the goals and objectives of the Jacksonville Beach 2030 Comprehensive Plan. The hotel and retail use included in this development specifically supports Jacksonville Beach's tourism industry.

The Applicant also will provide space for commercial and retail uses, that will engage the pedestrians along 1st Street North and support the economic vitality of the downtown area. Outdoor recreation in the Marriott consists of a pool with outdoor seating, Seawalk and beach-front features. These outdoor features, as well as the public beach access that will be preserved and expanded during development, provide adequate recreation for residents and tourists alike while also conserving the natural aesthetics of the downtown beach. The Marriott also addresses building design, landscaping, and parking in order to support an attractive streetscape. The nature and design of the Marriott provides for a continued high quality of life in Jacksonville Beach.

The following objectives from the Jacksonville Beach 2030 Comprehensive Plan are specifically addressed in this development:

Policy LU.1.3.1

It is the intent of the City that the land use proposals in the adopted Downtown and South Beach Community Redevelopment plans currently being implemented are made a part of this Future Land Use Element by reference and development within these designated areas shall be carried out under the Planned Unit Development or Redevelopment District provisions in the City's land development regulations.

Policy LU.1.3.3

The City shall support and encourage redevelopment of the core downtown area, that area within the Central Business District: CBD zoning district boundaries, in accordance with its Downtown Vision Plan, through public investments and the development of detailed site design regulations to guide private development within the CBD. These design regulations shall be incorporated into the *Central Business District: CBD* Zoning District regulations of the Jacksonville Beach Land Development Code by November, 2011, and shall address such aspects as building design and frontage requirements, landscaping, and location of parking facilities and driveways.

Policy LU.1.4.8

Adequate recreation and open space facilities shall be developed over the planning period to provide the adopted level of service for existing and projected population in accordance with the goals, objectives, and policies set forth in the Recreation and Open Space Element.

Policy LU.1.5.10

CENTRAL BUSINESS DISTRICT (CBD)

The Central Business District (CBD) land use category is intended to provide a central core for the city, with a diversity of uses, and to promote flexibility in design and quality in development while preserving public access to the beach recreational area. It is coterminous with the jurisdictional area of those lands within the Downtown Redevelopment Area. The CBD category allows medium to high density residential, commercial, industrial, recreational, and entertainment uses, as well as transportation and communication facilities. The exact location, distribution, and density/intensity of various types of land uses in the Redevelopment Area will be guided by the site development plans approved as part of the Downtown Redevelopment Plan.

Policy LU.I.7.2

Encourage development/redevelopment at an appropriate scale, form, and density/intensity to support more economical and efficient public bus transit service.

Objective LU 1.9

Design of Commercial and Industrial Developments. Commercial and industrial development/ redevelopment will be designed to enhance access and circulation, and result in a positive and attractive built environment.

Objective CM.2.1.1

Shoreline land uses which incorporate public uses and access to shorelines and coastal resources shall have priority during development and redevelopment.

Objective RO.1.8
Throughout the planning period, the City shall ensure that public access to the beachfront and Atlantic Intracoastal
Waterway is maintained and improved.

Policy RO.1.8.1
Existing public access to the beach shall be maintained by new development or redevelopment. New beachfront development or redevelopment shall show on their site plans existing provisions for beach access, and the proposed development or redevelopment shall continue the current form of access, modify it in a comparable fashion on-site, or donate to the City an improved provision for public access elsewhere in the City.

Policy RO.1.8.2
New beachfront development or redevelopment shall not result in a net loss of public parking for beach visitors. Replacement parking must be no less convenient for beach visitors than that it replaces.

9. A statement of the applicant's intentions with regard to the form of ownership contemplated for the development when construction is completed, e.g. sale or lease of all or some of the development including rental units, condominiums, or fee simple conveyance.

The owner intends on developing and owning the hotel in the name of Jax Pier Lodging LLC and / or it's successors.

10. A written description of the proposed development including:

(a) The number and type of residential dwelling units.

There are no residential units.

(b) Approximate gross density for the residential development.

0 units / acre

(c) The amounts of land and building square footages for nonresidential developments, by type of use, including any portions to be reserved for public use.

Property Boundary = ±43,417 sq. ft
Building Envelope = ±35,619 sq. ft.
Beachside Public Use = ±7,053 sq. ft.

Floor	Usage	Square Footage
First	Hotel Access /Retail/Parking	35,619
Second	Hotel Lobby, Ancillary Uses & Rooms (enclosed area)	29,886
Third	Hotel Rooms (enclosed area)	24,353
Fourth	Hotel Rooms (enclosed area)	24,353
Fifth	Hotel Rooms (enclosed area)	24,353

(d) Calculations showing the total lot coverage for building and accessory uses.

Building Envelope	=	±35,619 sq. ft.	82.0%
Setbacks/Public Use Area	=	±7,798 sq. ft.	18.0%
Property Boundary	=	±43,417 sq. ft	100%

11. A concept plan showing the location of all proposed buildings, the proposed traffic circulation system, and parking facilities.

Please see attached.

12. A tentative development schedule indicating.

(a) The approximate date when construction of the development can be expected to begin.

September 2019

(b) The stages in which the development will be built and the approximate date when construction on each stage can be expected to begin.

Construction Stage	Description of Stage	Begin Date
I	Site Preparation	September, 2019
II	Foundations	October, 2019
III	Vertical Construction	November, 2019
IV	Hotel Opening	January, 2021

PC#10-19

PC#10-19

DEVELOPER

3H GROUP HOTELS

3H GROUP HOTELS, INC
505 RIVERFRONT PARKWAY.
CHATTANOOGA, TN 37402
423-499-0497

ARCHITECTURE, MECHANICAL, ELECTRICAL, & PLUMBING ENGINEERING

LINDSAY POPE BRAYFIELD CLIFFORD
344 WEST PIKE STREET
LAWRENCEVILLE, GEORGIA 30046
770-963-8989

CIVIL ENGINEERING

LANDSCAPE ARCHITECTURE

STRUCTURAL ENGINEERING

INTERIOR DESIGN

FOOD SERVICE DESIGN

LIGHTING DESIGN

FIRE PROTECTION

AQUATICS DESIGN

PROPOSED

SPRINGHILL SUITES® MARRIOTT

AT THE JACKSONVILLE BEACH PIER

LPBC
architecture
engineering
interiors
LINDSAY POPE BRAYFIELD CLIFFORD
344 WEST PIKE STREET
LAWRENCEVILLE, GA 30046
770 963 8989
770 822 9402 FAX
www.lpbcatlanta.com

DEVELOPER:

3H GROUP HOTELS

3H GROUP HOTELS, INC

505 RIVERFRONT PARKWAY
CHATTANOOGA, TN 37402

PROJECT:

SPRINGHILL SUITES BY MARRIOTT

JACKSONVILLE BEACH, FL

412 1ST STREET NORTH
JACKSONVILLE BEACH, FL
32250

EDITION
DD UPDATE 04-19-19

PROJECT NO.: 219005

DRAWN BY:
CHECKED BY:
APPROVED BY:
PLOT DATE:

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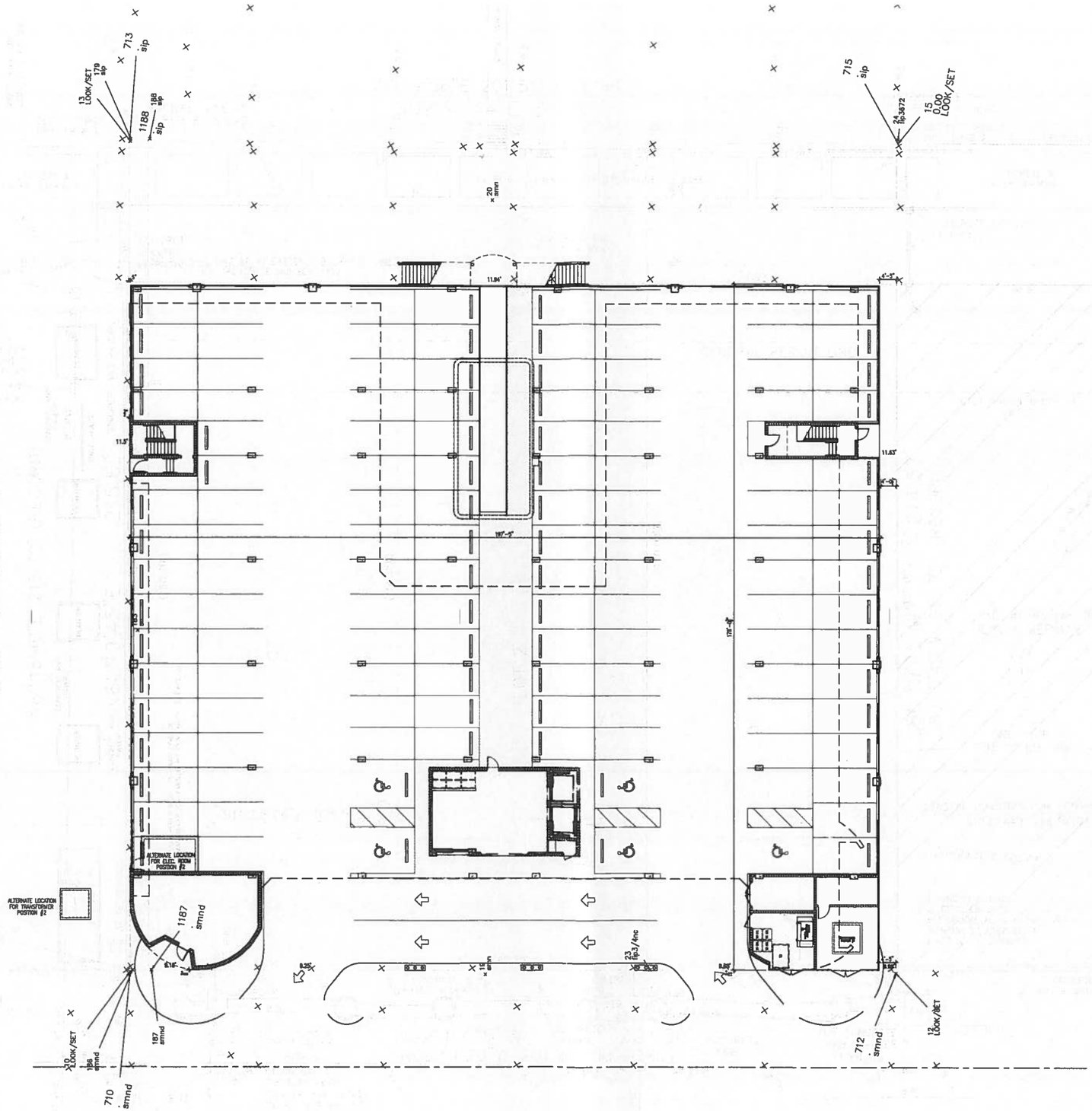
COVER

G001



SITE PLAN
3/32" = 1'-0"

architecture
engineering
interiors

LPBC

LINDSAY POPE BRAYFIELD CLIFFORD

344 WEST PIKE STREET
LAWRENCEVILLE, GA 30046

770 963 9988
770 822 8482 FAX

www.lpbctlants.com

DEVELOPER:

3H GROUP HOTELS

3H GROUP
HOTELS, INC

505 RIVERFRONT PARKWAY
CHATTANOOGA, TN 37402

PROJECT:

SPRINGHILL SUITES MARRIOTT

SPRINGHILL SUITES
BY MARRIOTT

JACKSONVILLE
BEACH, FL

412 1ST STREET NORTH
JACKSONVILLE BEACH, FL
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EDITION
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PROJECT NO.: 219005

DRAWN BY:
CHECKED BY:
APPROVED BY:
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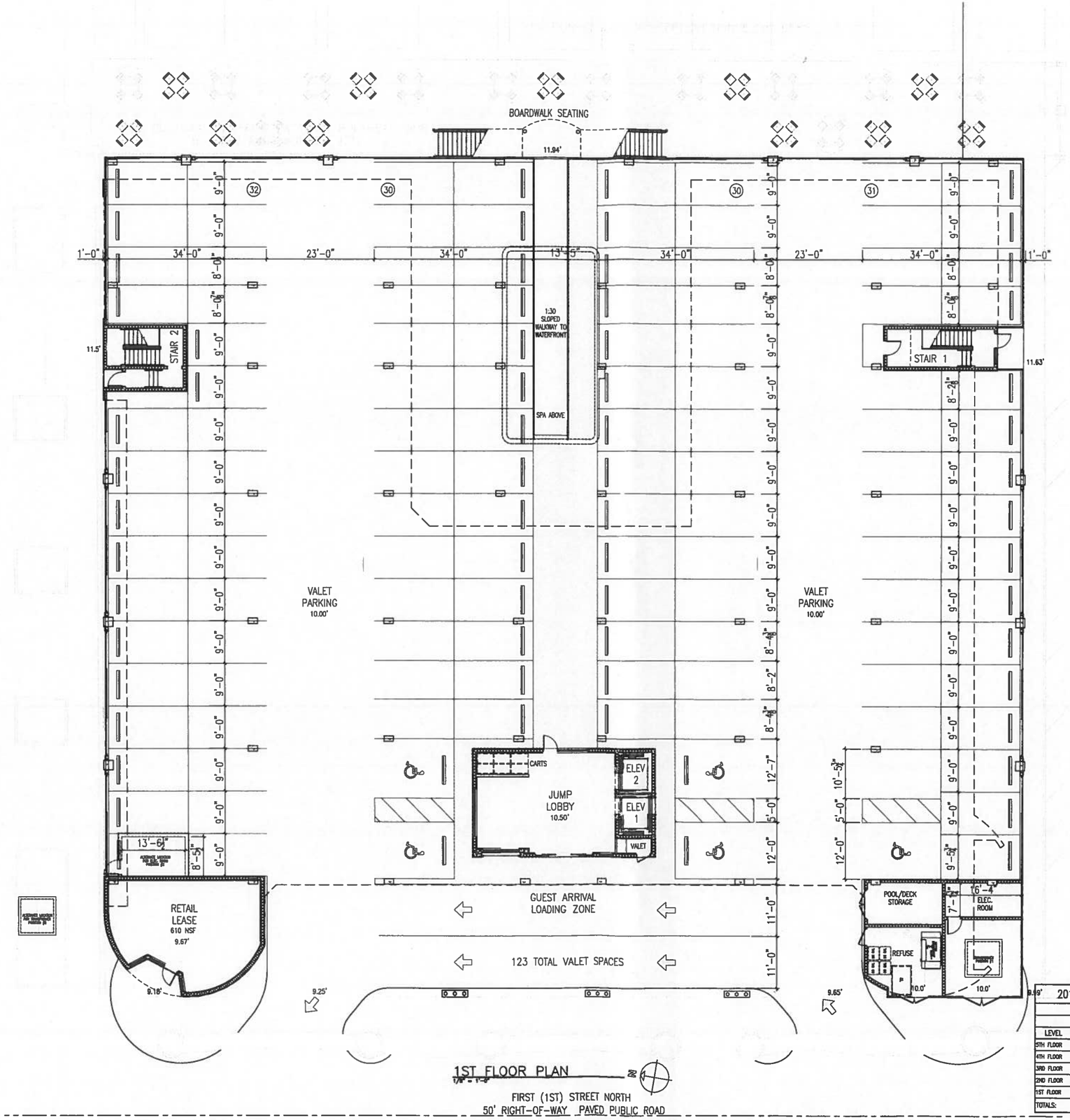
SITE PLAN

A100



1ST FLOOR PLAN
1/8" = 1'-0"

FIRST (1ST) STREET NORTH
50' RIGHT-OF-WAY PAVED PUBLIC ROAD

GUESTROOM TABULATION

GUESTROOM TYPES	1ST FLR	2ND FLR	3RD FLR	4TH FLR	5TH FLR	TOTAL
K-1 CTYD	0	0	6	6	6	18
K-2 WIDE CTYD	0	0	1	1	2	4
K-3 END	0	0	2	2	2	6
K-4 END	0	0	2	2	2	6
K-5 WIDE STREET	0	0	1	1	0	2
K-6 STREET	0	0	6	6	6	18
K-7 INSET	0	0	1	1	1	3
K-8 CTYD ADA-TUB	0	0	1	1	0	2
K-9 STREET ADA-TUB	0	0	0	0	1	1
K-10 CORNER	0	0	1	1	1	3
K-11 CORNER	0	0	1	1	1	3
K-12 CORNER	0	1	0	0	0	1
K-13 CORNER ADA-SHWR	0	1	0	0	0	1
QQ-1 STD	0	10	10	10	10	40
QQ-2 WIDE	0	1	1	2	2	6
QQ-3 END	0	0	1	1	1	3
QQ-4 END	0	0	1	1	1	3
QQ-5 ADA-SHWR	0	1	0	0	0	1
QQ-6 ADA-TUB	0	0	1	0	0	1
2-BR OCEAN SUITE 1	0	1	2	2	2	7
2-BR OCEAN SUITE 2	0	1	2	2	1	6
2-BR OCEAN SUITE 3 ADA-TUB	0	0	0	0	1	1
TOTALS	0	16	40	40	40	136

2017 FLORIDA BUILDING CODE AREA TABULATION

PROJECT AREAS (IN SQUARE FEET)

	HOTEL			LEASE	GARAGE	TOTAL
LEVEL	COND.	UNCOND.	SUB-TOTAL	COND.	UNCOND.	AREAS
5TH FLOOR	24,189	2,190	26,379	0	0	26,379
4TH FLOOR	24,189	2,190	26,379	0	0	26,379
3RD FLOOR	24,189	1,562	25,751	0	0	25,751
2ND FLOOR	24,331	6,114	30,445	0	0	30,445
1ST FLOOR	1,470	0	1,470	711	32,780	34,961
TOTALS:	98,368	12,056	110,424	711	32,780	143,915

architecture
engineering
interiors
L P B C

LINDSAY POPE BRAYFIELD CLIFFORD

344 WEST PIKE STREET
LAWRENCEVILLE, GA 30046

770 963 9989
770 822 9482 FAX

www.lpbatlants.com

DEVELOPER:

3H GROUP HOTELS

3H GROUP HOTELS, INC

505 RIVERFRONT PARKWAY
CHATTANOOGA, TN 37402

PROJECT:

SPRINGHILL SUITES MARRIOTT

SPRINGHILL SUITES BY MARRIOTT

JACKSONVILLE BEACH, FL

412 1ST STREET NORTH
JACKSONVILLE BEACH, FL
32250

EDITION
DD UPDATE 04-19-19

PROJECT NO.: 219005

DRAWN BY:
CHECKED BY:
APPROVED BY:
PLOT DATE:

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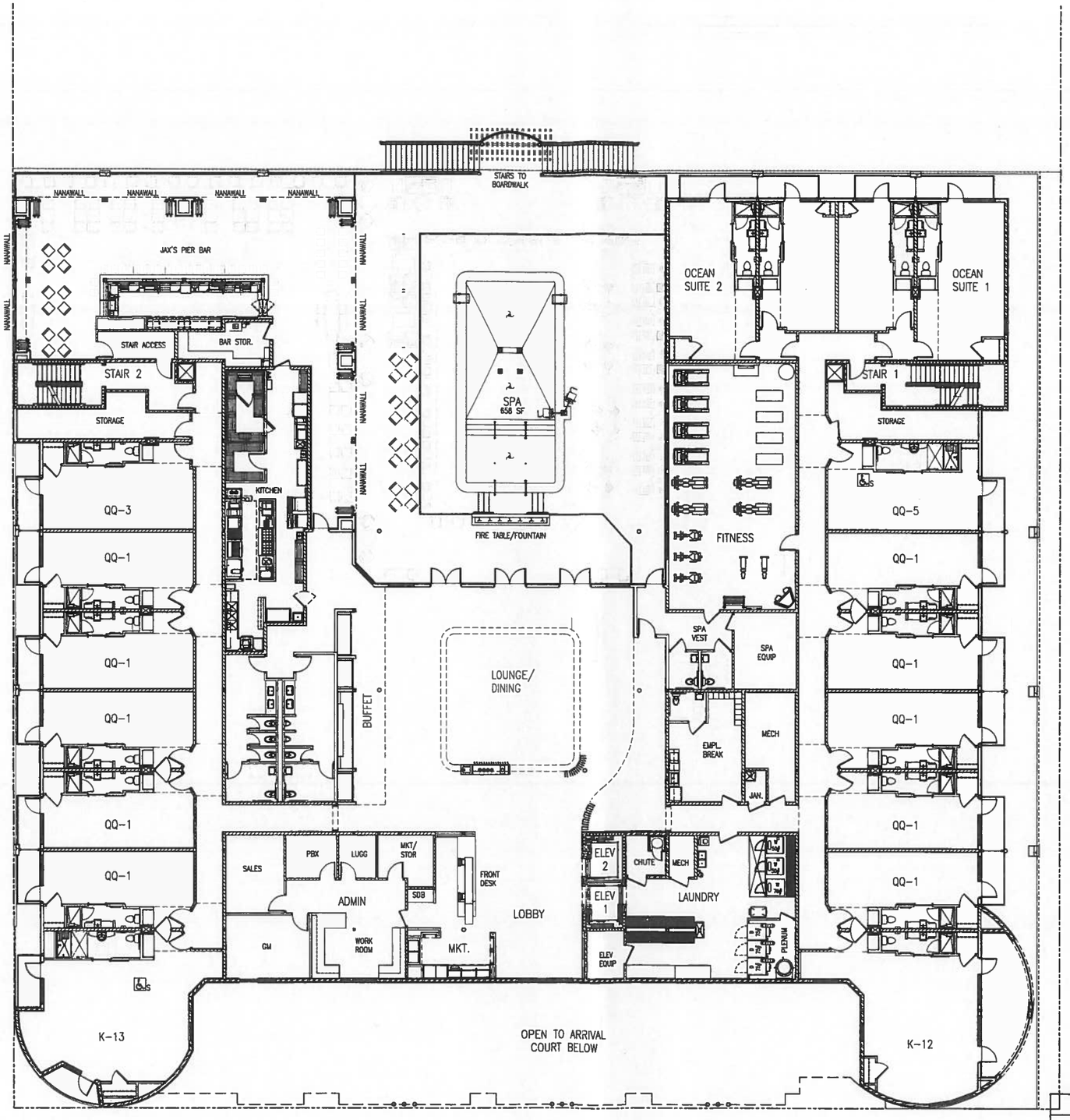
1ST FLOOR PLAN

A101



2ND FLOOR PLAN
1/8" = 1'-0"

GUESTROOM TABULATION

GUESTROOM TYPES	1ST FLR	2ND FLR	3RD FLR	4TH FLR	5TH FLR	TOTAL
K-1 CTYD	0	0	6	6	6	18
K-2 WIDE CTYD	0	0	1	1	2	4
K-3 END	0	0	2	2	2	6
K-4 END	0	0	2	2	2	6
K-5 WIDE STREET	0	0	1	1	0	2
K-6 STREET	0	0	6	6	6	18
K-7 INSET	0	0	1	1	1	3
K-8 CTYD ADA-TUB	0	0	1	1	0	2
K-9 STREET ADA-TUB	0	0	0	0	1	1
K-10 CORNER	0	0	1	1	1	3
K-11 CORNER	0	0	1	1	1	3
K-12 CORNER	0	1	0	0	0	1
K-13 CORNER ADA-SHWR	0	1	0	0	0	1
QQ-1 STD	0	10	10	10	10	40
QQ-2 WIDE	0	1	1	2	2	6
QQ-3 END	0	0	1	1	1	3
QQ-4 END	0	0	1	1	1	3
QQ-5 ADA-SHWR	0	1	0	0	0	1
QQ-6 ADA-TUB	0	0	1	0	0	1
2-BR OCEAN SUITE 1	0	1	2	2	2	7
2-BR OCEAN SUITE 2	0	1	2	2	1	6
2-BR OCEAN SUITE 3 ADA-TUB	0	0	0	0	1	1
TOTALS	0	16	40	40	40	136

2017 FLORIDA BUILDING CODE AREA TABULATION

PROJECT AREAS (IN SQUARE FEET)

LEVEL	HOTEL COND.	HOTEL UNCOND.	HOTEL SUB-TOTAL	LEASE COND.	GARAGE UNCOND.	TOTAL AREAS
5TH FLOOR	24,189	2,190	26,379	0	0	26,379
4TH FLOOR	24,189	2,190	26,379	0	0	26,379
3RD FLOOR	24,189	1,562	25,751	0	0	25,751
2ND FLOOR	24,331	6,114	30,445	0	0	30,445
1ST FLOOR	1,470	0	1,470	711	32,780	34,961
TOTALS:	98,368	12,056	110,424	711	32,780	143,915

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344 WEST PIKE STREET
LAWRENCEVILLE, GA 30046
770 883 8989
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www.lpbcatlanta.com

DEVELOPER:

3H GROUP HOTELS

3H GROUP HOTELS, INC

505 RIVERFRONT PARKWAY
CHATTANOOGA, TN 37402

PROJECT:

SPRINGHILL SUITES BY MARRIOTT

JACKSONVILLE BEACH, FL

412 1ST STREET NORTH
JACKSONVILLE BEACH, FL
32250

EDITION
DD UPDATE 04-19-19

PROJECT NO.: 219005

DRAWN BY:
CHECKED BY:
APPROVED BY:
PLOT DATE:

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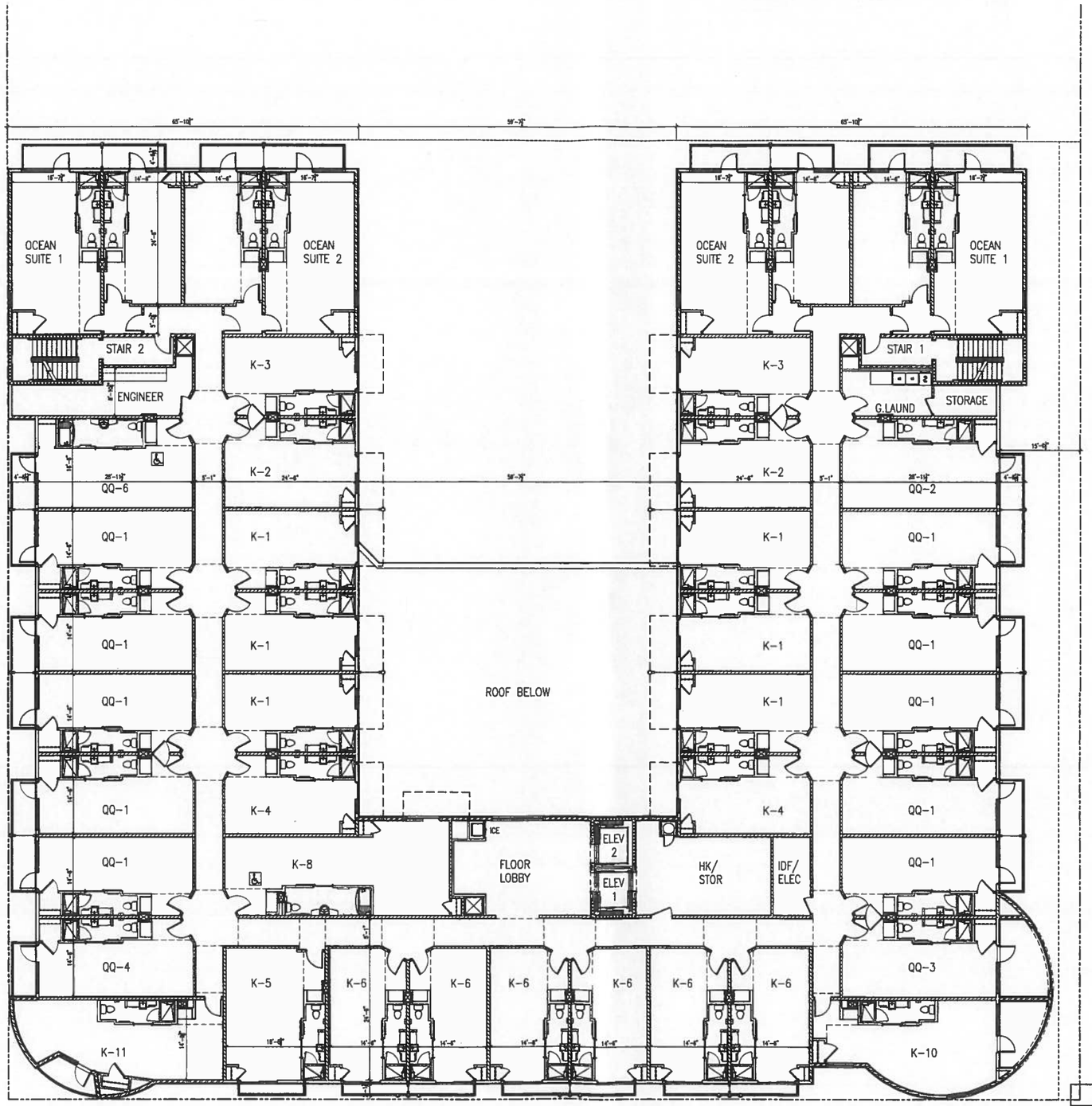
2ND FLOOR PLAN

A102



3RD FLOOR PLAN
1/8" = 1'-0"

GUESTROOM TABULATION

GUESTROOM TYPES	1ST FLR	2ND FLR	3RD FLR	4TH FLR	5TH FLR	TOTAL
K-1 CTYD	0	0	6	6	6	18
K-2 WIDE CTYD	0	0	1	1	2	4
K-3 END	0	0	2	2	2	6
K-4 END	0	0	2	2	2	6
K-5 WIDE STREET	0	0	1	1	0	2
K-6 STREET	0	0	6	6	6	18
K-7 INSET	0	0	1	1	1	3
K-8 CTYD ADA-TUB	0	0	1	1	0	2
K-9 STREET ADA-TUB	0	0	0	0	1	1
K-10 CORNER	0	0	1	1	1	3
K-11 CORNER	0	0	1	1	1	3
K-12 CORNER	0	1	0	0	0	1
K-13 CORNER ADA-SHWR	0	1	0	0	0	1
QQ-1 STD	0	10	10	10	10	40
QQ-2 WIDE	0	1	1	2	2	6
QQ-3 END	0	0	1	1	1	3
QQ-4 END	0	0	1	1	1	3
QQ-5 ADA-SHWR	0	1	0	0	0	1
QQ-6 ADA-TUB	0	0	1	0	0	1
2-BR OCEAN SUITE 1	0	1	2	2	2	7
2-BR OCEAN SUITE 2	0	1	2	2	1	6
2-BR OCEAN SUITE 3 ADA-TUB	0	0	0	0	1	1
TOTALS	0	16	40	40	40	136

2017 FLORIDA BUILDING CODE AREA TABULATION

PROJECT AREAS (IN SQUARE FEET)

	HOTEL			LEASE	GARAGE	TOTAL
LEVEL	COND.	UNCOND.	SUB-TOTAL	COND.	UNCOND.	AREAS
5TH FLOOR	24,189	2,190	26,379	0	0	26,379
4TH FLOOR	24,189	2,190	26,379	0	0	26,379
3RD FLOOR	24,189	1,562	25,751	0	0	25,751
2ND FLOOR	24,331	6,114	30,445	0	0	30,445
1ST FLOOR	1,470	0	1,470	711	32,780	34,961
TOTALS:	98,368	12,056	110,424	711	32,780	143,915

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770 822 9493 FAX
www.lpbatlanta.com

DEVELOPER:

3H GROUP HOTELS

3H GROUP HOTELS, INC

505 RIVERFRONT PARKWAY
CHATTANOOGA, TN 37402

PROJECT:

SPRINGHILL SUITES BY MARRIOTT

JACKSONVILLE BEACH, FL

412 1ST STREET NORTH
JACKSONVILLE BEACH, FL
32250

EDITION
DD UPDATE 04-19-19

PROJECT NO.: 219005
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APPROVED BY:
PLOT DATE:

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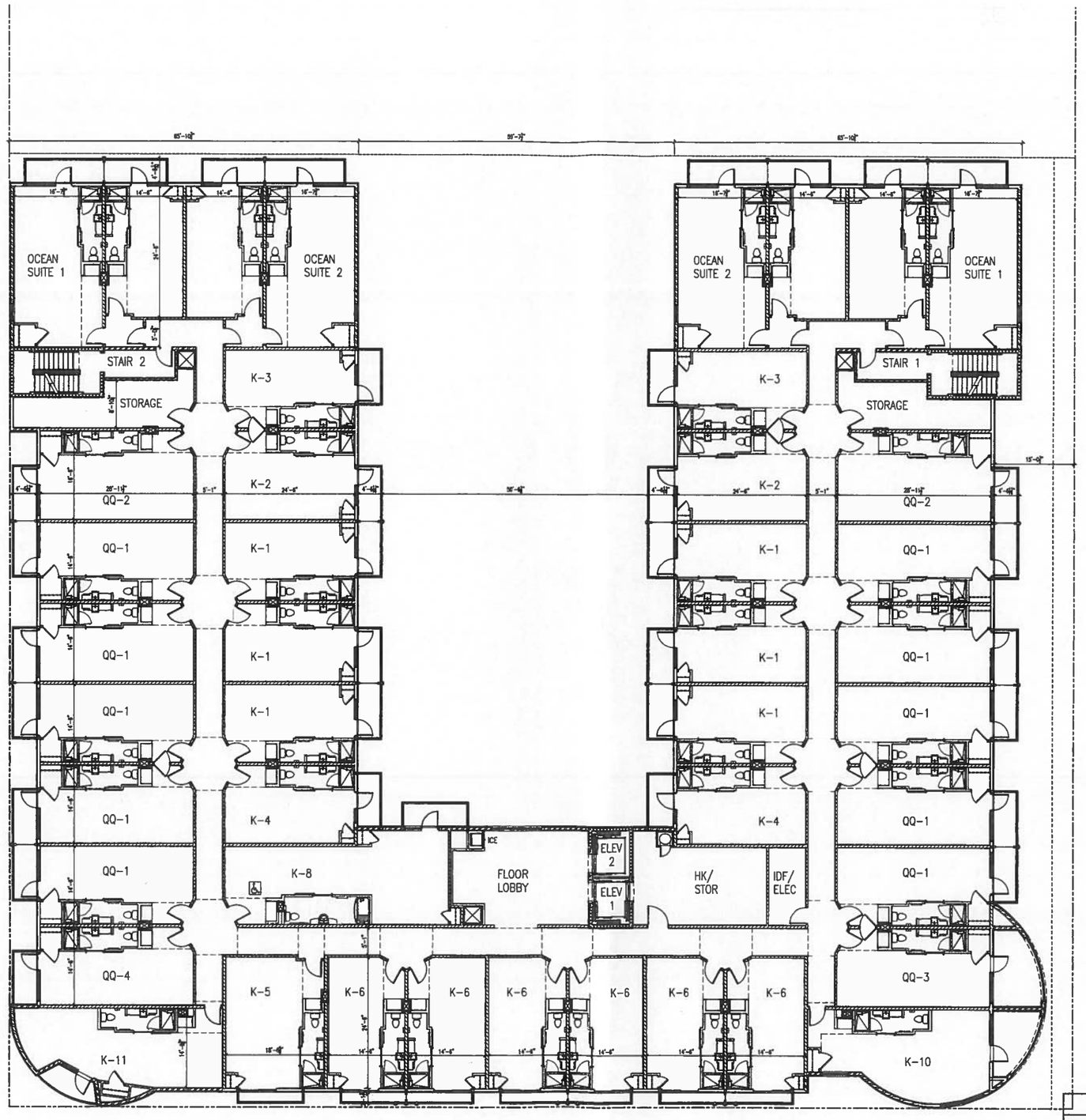
3RD FLOOR PLAN

A103



4TH FLOOR PLAN
1/8" = 1'-0"

GUESTROOM TABULATION

GUESTROOM TYPES	1ST FLR	2ND FLR	3RD FLR	4TH FLR	5TH FLR	TOTAL
K-1 CTYD	0	0	6	6	6	18
K-2 WIDE CTYD	0	0	1	1	2	4
K-3 END	0	0	2	2	2	6
K-4 END	0	0	2	2	2	6
K-5 WIDE STREET	0	0	1	1	0	2
K-6 STREET	0	0	6	6	6	18
K-7 INSET	0	0	1	1	1	3
K-8 CTYD ADA-TUB	0	0	1	1	0	2
K-9 STREET ADA-TUB	0	0	0	0	1	1
K-10 CORNER	0	0	1	1	1	3
K-11 CORNER	0	0	1	1	1	3
K-12 CORNER	0	1	0	0	0	1
K-13 CORNER ADA-SHWR	0	1	0	0	0	1
QQ-1 STD	0	10	10	10	10	40
QQ-2 WIDE	0	1	1	2	2	6
QQ-3 END	0	0	1	1	1	3
QQ-4 END	0	0	1	1	1	3
QQ-5 ADA-SHWR	0	1	0	0	0	1
QQ-6 ADA-TUB	0	0	1	0	0	1
2-BR OCEAN SUITE 1	0	1	2	2	2	7
2-BR OCEAN SUITE 2	0	1	2	2	1	6
2-BR OCEAN SUITE 3 ADA-TUB	0	0	0	0	1	1
TOTALS	0	16	40	40	40	136

2017 FLORIDA BUILDING CODE AREA TABULATION

PROJECT AREAS (IN SQUARE FEET)

	HOTEL			LEASE	GARAGE	TOTAL
LEVEL	COND.	UNCOND.	SUB-TOTAL	COND.	UNCOND.	AREAS
5TH FLOOR	24,189	2,190	26,379	0	0	26,379
4TH FLOOR	24,189	2,190	26,379	0	0	26,379
3RD FLOOR	24,189	1,562	25,751	0	0	25,751
2ND FLOOR	24,331	6,114	30,445	0	0	30,445
1ST FLOOR	1,470	0	1,470	711	32,780	34,961
TOTALS:	98,368	12,056	110,424	711	32,780	143,915

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DEVELOPER:

3H GROUP HOTELS

3H GROUP HOTELS, INC

505 RIVERFRONT PARKWAY
CHATTANOOGA, TN 37402

PROJECT:

SPRINGHILL SUITES MARRIOTT

SPRINGHILL SUITES BY MARRIOTT

JACKSONVILLE BEACH, FL

412 1ST STREET NORTH
JACKSONVILLE BEACH, FL
32250

EDITION
DD UPDATE 04-19-19

PROJECT NO.: 219005

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PLOT DATE:

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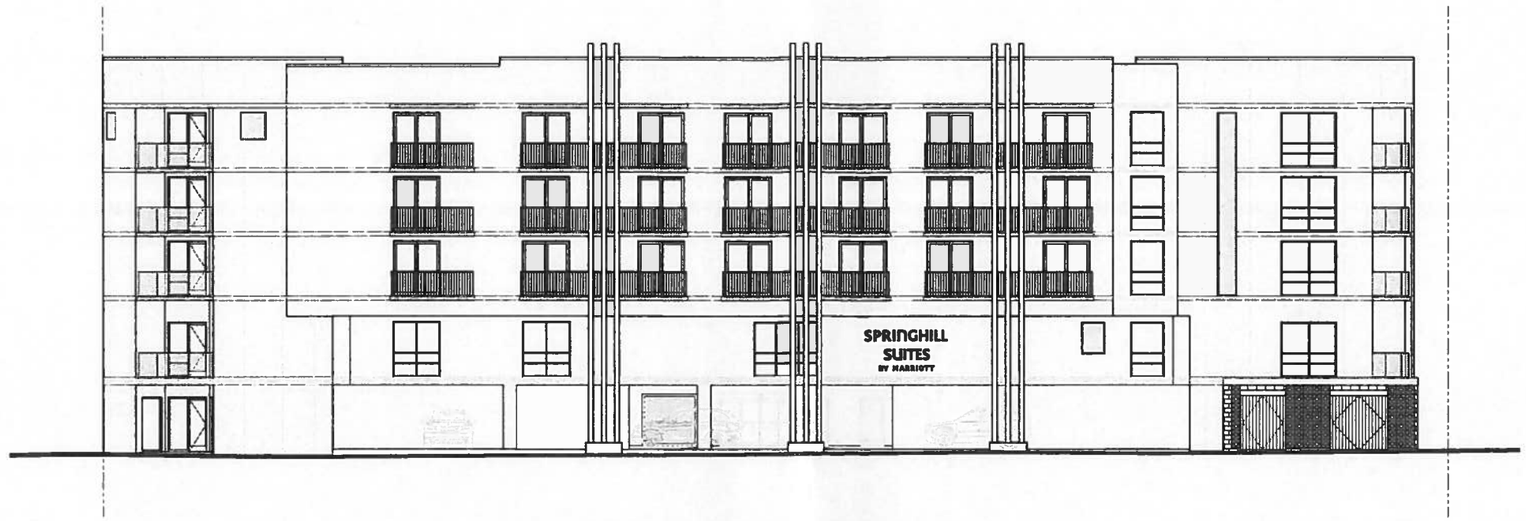
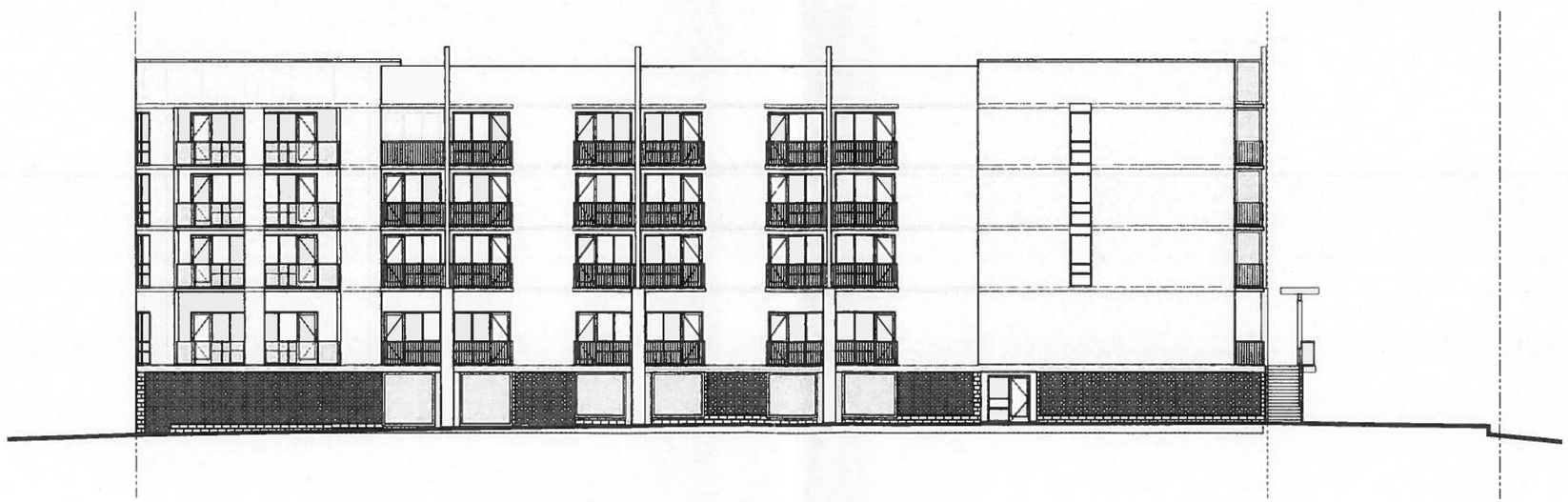
4TH FLOOR PLAN

A104



1 WEST ELEVATION
1/8" = 1'-0"
(FIRST STREET NORTH)



2 SOUTH ELEVATION
1/8" = 1'-0"

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DEVELOPER:

3H GROUP HOTELS

3H GROUP
HOTELS, INC

505 RIVERFRONT PARKWAY
CHATTANOOGA, TN 37402

PROJECT:

SPRINGHILL SUITES
MARRIOTT

SPRINGHILL SUITES
BY MARRIOTT

JACKSONVILLE
BEACH, FL

412 1ST STREET NORTH
JACKSONVILLE BEACH, FL
32250

EDITION
DD UPDATE 04-19-18

PROJECT NO.: 219005

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APPROVED BY:
PLOT DATE:

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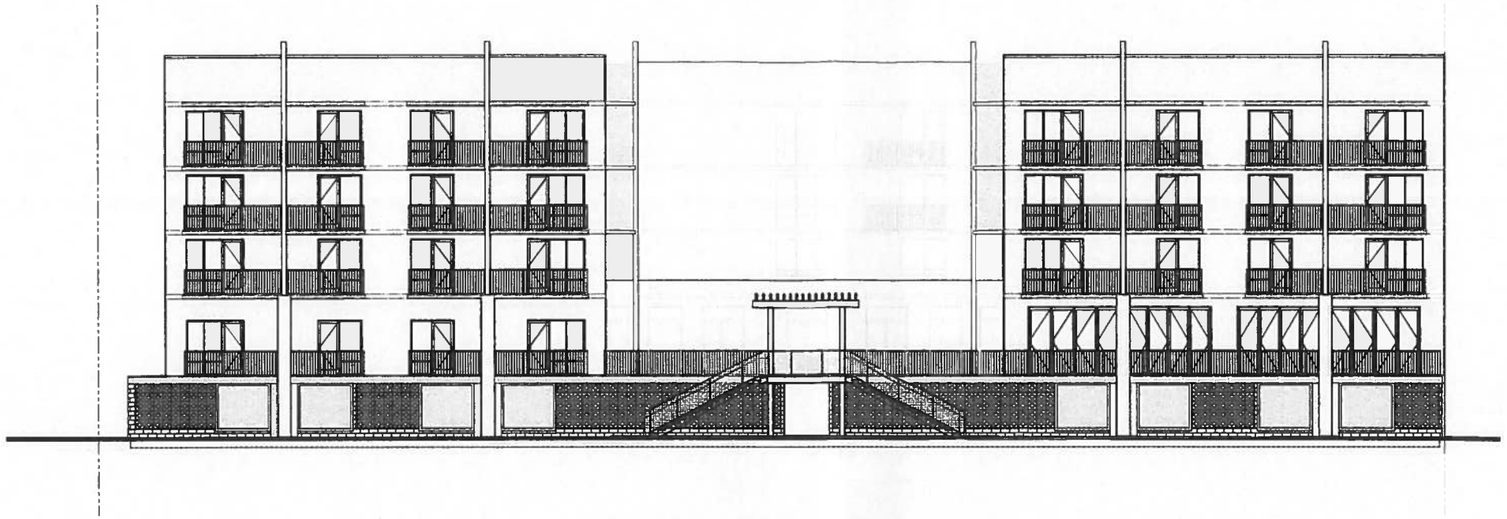
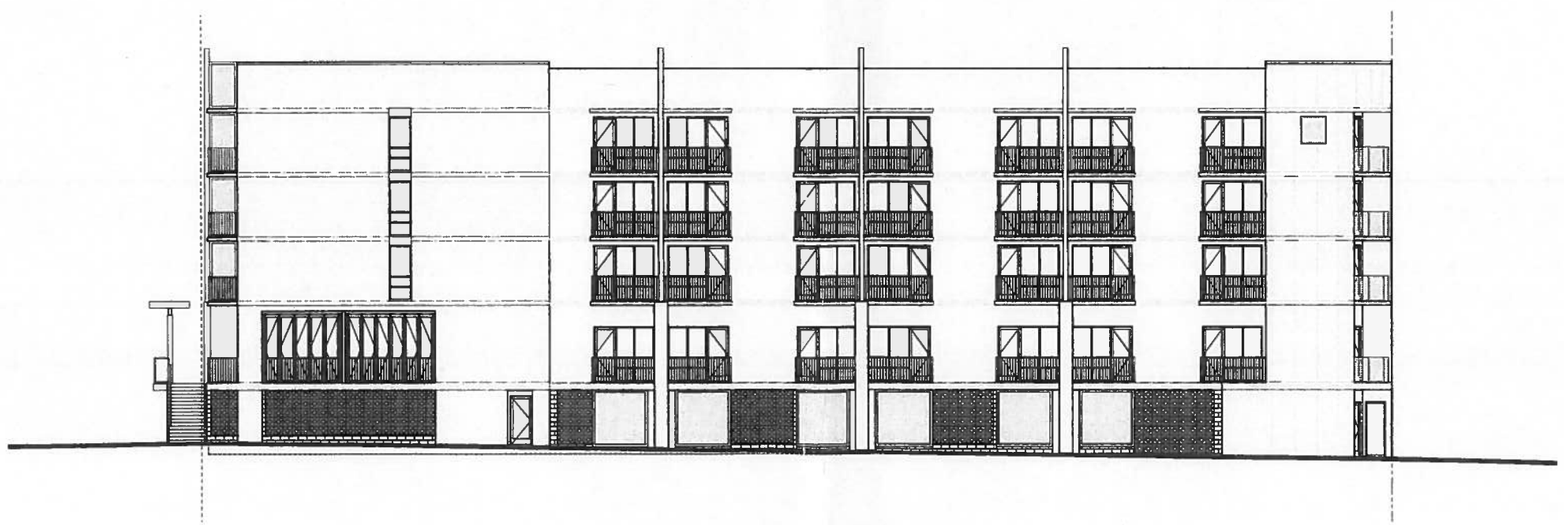
BUILDING
ELEVATIONS

A201



① EAST ELEVATION
1/8" = 1'-0" (ATLANTIC OCEAN)



② NORTH ELEVATION
1/8" = 1'-0" (JACKSONVILLE BEACH PIER)

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DEVELOPER:

3H GROUP HOTELS

3H GROUP
HOTELS, INC

505 RIVERFRONT PARKWAY
CHATTANOOGA, TN 37402

PROJECT:

SPRINGHILL SUITES MARRIOTT

SPRINGHILL SUITES
BY MARRIOTT

JACKSONVILLE
BEACH, FL

412 1ST STREET NORTH
JACKSONVILLE BEACH, FL
32250

EDITION
DD UPDATE 04-19-19

PROJECT NO.: 219005

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APPROVED BY:
PLOT DATE:

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BUILDING
ELEVATIONS

A202

Heather Ireland

From: Paul Scott <pscott0605@gmail.com>
Sent: Sunday, June 09, 2019 7:15 PM
To: Heather Ireland
Subject: SpringHill suites / Jax Beach

Heather,

My name is Paul Scott and I am one of the owners of V pizza and it's 6 sister bars located in and around north Florida. We have a location located at the corner of 1st street and 5th ave north, almost directly across the street from the proposed site.

While I see the project as a positive for my business in many ways, I also see it at as a large win for the councils vision of the Jax Beach business district.

Hotels add population to the city center without adding drivers. While alcohol consumption/abuse/violence has been at the forefront of everyone's mind the last few years, this would provide approximately 360 patrons nightly to local businesses that would be visiting on foot from their hotel versus driving in.

It also brings a much needed tourist population to Jax beach. Historically, tourism to other Florida beaches happen predominantly January and February as Northeastern residents attempt to flee the cold. Because Jax beach gets virtually no "tourism" business, the revenues to small businesses die in those two months causing a higher rate of failure and turnover.

People staying in hotels also tend to retire back to the room earlier in the night. This is the type business that Jacksonville beach residents would rather have if it must give way to commerce and growth.

I am a Ponte Vedra resident, Jax Beach business owner and graduate of Fletcher HS. I hope that my vote in favor of this project carries its due weight.

Thanks so much!

Paul Scott

Heather Ireland

From: Jeremy M. Paul <jpaul@orrcook.com>
Sent: Friday, June 07, 2019 3:06 PM
To: Heather Ireland
Subject: Proposed SpringHill Suites Development

Ms. Ireland,

Happy Friday. I am writing to express my support for the proposed SpringHill Suites development, which I believe is currently under review (submitted by Jax Pier Lodging LLLP). I support this development because I believe it is consistent with other recently-approved developments, all of which should increase tourism and facilitate commerce in the area. My firm, which is based downtown, also uses similar facilities to host annual retreats and other events for clients. We frequently stay at One Ocean, but look forward to having other options, such as the SpringHill Suites development in the future.

Thank you for your time and have a great weekend.

-Jeremy

Jeremy M. Paul, Esquire
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The Bank of America Tower
50 North Laura Street
Suite 1675
Jacksonville, FL 32202
(904) 358-8300 (p)
(904) 358-8303 (f)
jmp@dawsonorr.com
www.dawsonorr.com

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TO: Whom It May Concern

FROM: Coach Frankie, Home owner Metropolitan.

RE: Springhill Suites, Marriott

DATE: 5-21-2019

Please review the picture above, it is an important piece of this correspondence . The proposed Marriott at Jacksonville Beach Pier is certainly a project that needs a considerable amount of attention. Please allow me to outline my concerns:

1. Marriott already has a multitude of hotels in the area which has overwhelmed much of our infrastructure.

2. A shortage of parking spaces already exist at the beach area. Marriott will provide parking for guest, but when guest arrive to visit the guest, that becomes a huge issue. An Influx of street traffic in the area will become an issues for the home owners in the area and puts the beach atmosphere at risk.

3. Infrastructure in such a small area will become even more taxed then it is now. several of the existing complexes are in need of repair and lack of parking adds to their demise.

4. With the proposed shopping and dining at the Marriott , each of the for mentioned are increased greatly. It is , and will be a burden to the home owners who pays taxes and supports the beach area in every way. To disregard this population would be a sad state of affairs.

5. Is Marriott willing to **compensate** the home owners that will lose so much in the event the hotel project is passed ? Why should the community lose for the self gain of the Marriott cooperation.

6. The picture above represents a view of many home owners, who have invested hundreds of thousands of dollars just for that beach experience and view of that beautiful area. The proposed Marriott will totally obstruct that view. This Marriott hotel would totally disregards the many residents who have invested so much of their retirement years, only to see this Marriott Hotel be constructed for their personal gain that benefits outsides that have no ownership in this beautiful area .

In conclusion, it is obvious the city would benefit from another hotel in the area, but the ramification would be irreversible to your community at large. Please vote <u>NO</u> on this proposal.

TO: WHOM IT MAY CONCERN

FROM: Diane Alexon, Home owner Metropolitan

RE: Springhill suites Marriott

DATE: 5-23-2019

This is a normal week day at the beach, and the weekends bring traffic and congestion to a peak level. By adding yet another Marriott hotel would create a hardship on the area already overwhelmed. It is very concerning to me that the Marriott Corporation needs to have another hotel in this local community. There is already enough hotels in this small beach community that the locals want to keep LOCAL! We are trying to keep this area protected from becoming another over populated beach area, that will only bring in more traffic, more crime, chaos, & not another Miami beach over populated, over congested area.

There are several concerns that need to be considered here:

- The local businesses are not in favor of additional shops and restaurants
- This will bring an influx of traffic to the area, which is already congested.
- The higher density if the main aggravation to passionate beach goers, home owners, business owners , who want to preserve the less dense development.
- Corporations start out with 1 wish and then it turns into an amended plan to allow the higher density on the entirety of the property.
- The city put in place development plans in decades ago to ensure the area stays preserved. We don't need these corporations to amend any of these put in place as they want to.
- There are already plans in place just down the beach for more development which will in turn create more congestion to this small beach town, these projects started out controversial, if they are concerned about the community support they need to listen to the community and VOTE NO on this agenda.
- People have invested a great deal of money to secure their investments, and the negative congestion, chaos, crime, traffic will not be fair to the homeowners in this community.

Cathy Martinich

From: Steven Gold <steventgold@gmail.com>
Sent: Tuesday, May 21, 2019 1:35 PM
To: Planning Division; Cathy Martinich
Subject: Marriott Springhill Suites

I am the owner of the business unit 712 at the metropolitan building. I am firmly against the rezoning request. A wonderful new restaurant is a much better use and consistent with the zoning instead of another hotel where there is inadequate parking already for the metropolitan building business users. Jobs at the beach are a rare find and if you impact the parking with more hotels the jobs will need to move to town center and other areas. Thanks for listening.

Steven Gold

Cathy Martinich

From: jalexon <jalexon@comcast.net>
Sent: Tuesday, May 21, 2019 9:05 AM
To: Cathy Martinich
Subject: Marriott Springhill development

Please forward this email to planning council in the event it did not get to them.
Thanks.

From: jalexon [mailto:jalexon@comcast.net]
Sent: Monday, May 20, 2019 3:59 PM
To: 'Planning@jaxbchfl.net'
Subject: Marriott Springhill development

Dear Planning Council,
We are the owner of properties listed under Jacksonville Beach Properties, Inc. We are a 40,000 SF office/retail complex adjacent to this proposed development at 333N 1st St, as well as owners of 6 condominium units at the Metropolitan across the street.
We are in full support of this project and believe it will be a great asset to the CBD.
A few residents at the Metropolitan are opposed to this project, mainly concerned about their view. I was involved in the development of that building and can tell you that the parking garage reaches a height of 55 ft. Thus the first upper habitable floor is higher than the proposed 50 ft height of this hotel.
This development is to replace a old building that serves as a restaurant and bar. I see no down side for the Metropolitan, it should have less traffic than the restaurant with 150 seats. It also will bring quality patrons to the CBD, helping the retail and restaurants in the district.

Excited to see this and other quality developments.

Sincerely,
John Alexon -VP
Jacksonville Beach Properties, Inc.

Stacy M. Tinker

From: jalexon <jalexon@comcast.net>
Sent: Monday, May 20, 2019 3:59 PM
To: Planning Division
Subject: Marriott Springhill development

Dear Planning Council,
We are the owner of properties listed under Jacksonville Beach Properties, Inc. We are a 40,000 SF office/retail complex adjacent to this proposed development at 333N 1st St, as well as owners of 6 condominium units at the Metropolitan across the street.
We are in full support of this project and believe it will be a great asset to the CBD.
A few residents at the Metropolitan are opposed to this project, mainly concerned about their view. I was involved in the development of that building and can tell you that the parking garage reaches a height of 55 ft. Thus the first upper habitable floor is higher than the proposed 50 ft height of this hotel.
This development is to replace a old building that serves as a restaurant and bar. I see no down side for the Metropolitan, it should have less traffic than the restaurant with 150 seats. It also will bring quality patrons to the CBD, helping the retail and restaurants in the district.

Excited to see this and other quality developments.

Sincerely,
John Alexon -VP
Jacksonville Beach Properties, Inc.

Stacy M. Tinker

From: Meade Marston-Coplan <meadebiz@gmail.com>
Sent: Wednesday, May 15, 2019 4:45 PM
To: Planning Division
Subject: [POSSIBLE SPAM] NO TO MARRIOTT

1. WE DON'T NEED MORE HOTELS IN JAX BEACH
2. WE NEED SMALL BOUTIQUES, RETAIL, QUAINT BEDS AND BREAKFASTS, LOW IMPACT TRAFFIC GENERATORS, MORE PEDESTRIAN ATTRACTIONS, MUSEUMS, LESS CRIME, LESS NOISE.
3. NO HOTEL UNLESS YOU INCREASE POLICE PATROLS.
4. WE THOUGHT YOU WERE TRYING TO MAKE JAX BEACH MORE ARCHITECTURALLY APPEALING? MARIOTT IS UGLY.
5. MORE LANDSCAPING.

QUESTION? JUST WHAT IS JAX BEACH TRYING TO BE?

THANK YOU, MEADE AND AL COPLAN/METROPOLITAN

Stacy M. Tinker

From: Aaron Houser <aaron@rebaterentals.com>
Sent: Tuesday, May 14, 2019 7:09 PM
To: Planning Division
Subject: Marriott Springhill Suites

Follow Up Flag: Follow up
Flag Status: Flagged

To whom it may concern,

It's my opinion that adding another 5-story hotel next to the pier while might be the highest and best use for tax revenue, it's a major paint point for folks that already live in the neighborhood and have been paying taxes for years. This section is already nuts on the weekends without the additional traffic load that this will bring. With that said, I'm not completely against improving the area with a higher use but it would be nice to balance it with mixed uses that can also benefit the locals and not just the weekend warrior that doesn't have affinity and respect for the neighborhood. In turn, the locals can help support the local establishments without increasing traffic, noise, and crime.

Respectfully,

Aaron

Aaron J. Houser
Lic. Real Estate Broker

RebateRentals.com Realty, Inc.
6817 Southpoint Parkway, Suite 1603
Jacksonville, Florida 32216
(904) 281-2100 Office
(904) 621-9988 Fax

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Stacy M. Tinker

From: Steven Gold <steventgold@gmail.com>
Sent: Tuesday, May 14, 2019 6:35 PM
To: Planning Division
Subject: Unit 712

Follow Up Flag: Follow up
Flag Status: Flagged

I'm the owner of the metropolitan building unit 712 and against the proposed Marriott Springhill suites. The best use of the space is a redeveloped restaurant - same use. Thanks!

Sent from my iPhone

Stacy M. Tinker

From: nayla chahlavi <nayla222@hotmail.com>
Sent: Tuesday, May 14, 2019 9:39 PM
To: Planning Division
Subject: Re: Spring Hill suites

Follow Up Flag: Follow up
Flag Status: Flagged

Hello,
My name is Nayla chahlavi and I own a unit at the Metropolitan building, on 320 1st street, unit 907.
I would like to state my disapproval for permitting this hotel due to crime concern, traffic congestion and noise level.
Thank you,
Nayla chahlavi

Sent from my iPhone

On Thursday, May 16, 2019, Plannng@jaxbchfl.net <Plannng@jaxbchfl.net> wrote:

To whom this may concern

I am a resident at 3201st Street North Unit 810 Jacksonville Beach in the Metropolitan Building . I am writing about the proposal to tear down the Pier Restaurant and replace it with a Five Story Marriot Springhill Suites Hotel. I think it is absurd to consider adding yet another hotel to this section of the Jacksonville Beach community. The congestion, Traffic, crime and parking are a nightmare now and this would exacerbate the problems immensely. The infrastructure is too small and clogged already . Within 8 blocks of this proposed area for another hotel, we have a Marriot Courtyard, Hampton Inn, the Element Boutique Hotel coming in the Museum, Casa Marina, Margaritaville, Best Western, Sheraton Four Points, and even another hotel going into the spot across from MacDonalds on 1st Ave. South not to mention the Waterfall Condos being built down the street on 1st Street.South. Traffic for all of us is a nightmare already especially on the weekends. The Beach Bars draw enough extra with limited parking and we pay a large HOA fee to keep our residences and parking lots safe and protected. We do not need to add to the present Jacksonville Beach reputation as the party place with a hotel right there to house Bachelor and Bachelorette parties with drugs, alcohol, fights and chaos. Where willl their friends park? Do we need a line up of Uber and Lyft cars in front of this proposed hotel as well NO!!! Jacksonville Beach is trying to improve the community appearance and it is starting to become more desirable with property values increasing according to the realtors. Nocatee traffic has tarnished the desirability of Ponte Vedra. Jacksonville Beach we were told when buying our condo in December, is trying to become less crowded with less crime as that is what the other Beach communities near us enjoy. We were told their is an ordinance in place that buildings can no longer exceed three stories so we don't become Daytona or South Florida and overcrowd our coasts as well. Finally, our beautiful views and privacy will be removed if this is approved. Please consider NOT APPROVING this unneeded hotel and consider a 3 story upscale restaurant as we have nothing on the ocean with class right now in Jax Beach.

Sincerely,

Mary Southwick Jones and Hal Jones III

phone: 904-343-7668

Stacy M. Tinker

From: VALERIE THOMAS <valthomas322@gmail.com>
Sent: Thursday, May 16, 2019 12:22 PM
To: Planning Division
Cc: Gray Thomas
Subject: Springhill Suites Proposal for Rezoning

We are the owners of a condominium in The Metropolitan, and we strongly object to rezoning The Pier restaurant to allow a new oceanfront hotel. This is our primary/only residence. This is our home.

Jacksonville Beach already has 8 major hotels. 4 of those hotels are owned by Marriott, the owner of Springhill Suites. 2 additional hotels are being built now or soon, Margaritaville and The Element. We don't need another hotel. It is our impression that the Planning Commission is in the process of developing a vision for the future of Jacksonville Beach, one that would decrease the number of drinking establishments vs. encouraging more to come.

We are smack in the middle of the "young drinking crowd" area. This hotel will encourage even more young drinkers with large party groups celebrating birthdays, weddings, etc. These young drinkers will pack themselves into these "suites" which will result in inadequate parking for the hotel.

Most importantly this 5 story hotel will block our view of the pier and the ocean.

We need more upscale restaurants vs. hotels and drinking bars. Please do not allow this rezoning application.

Sincerely,

Valerie and D. Gray Thomas
320 1st Street N. Apt 911
Jacksonville Beach, FL 32250
904-687-4515

Stacy M. Tinker

From: cathybattreall@comcast.net
Sent: Saturday, May 18, 2019 11:17 AM
To: Planning Division
Cc: rusty-diane@ellijay.com
Subject: rezoning application for The Pier Restaurant property at 412 N. 1st Street.

Dear Planning Commission

I am strongly opposed to this rezoning for the following reasons:

- We currently have at least 9 major hotels in Jacksonville Beach. Two additional hotels are being built soon, Margaritaville (oceanfront and north of Casa Marina hotel) and The Element (3rd St. and Beach). This equates to 326 more hotel rooms in our neighborhood. Too much room capacity could translate to less expensive rooms which can lead to a very young clientele capable of filling these "suites" for various celebrations.

- It will increase traffic congestion in the area. It will attract more bar patrons to our neighborhood it is already VERY loud at night. Its surprising how much noise they produce

- We do not need more bars and hotels in our neighborhood we have already experienced more violence this past year than normal. (shootings)

- My view from the north and east sides of the building will be obstructed from seeing the pier and much of the ocean. I purchased this condo based on the assumption that nothing could be built over 35 feet and my view would be preserved.

I urge you to deny the rezoning application for this hotel

Cathy Battreall
Cell 305-522-2525

Stacy M. Tinker

From: rlummus <rlummus@bellsouth.net>
Sent: Sunday, May 19, 2019 2:11 PM
To: Planning Division
Cc: Randy Lummus; Sandra Lummus
Subject: Opposition To PC#10-19 - Proposed Rezoning for Hotel

Good Day,

As a directly impacted property owner, thank you in advance for providing my wife and me an opportunity to present our opposition to the re-zoning for a proposed hotel under PC#10-19.

My name is Randy Lummus. Sandra and I own property and reside at the Metropolitan Building, 1st N, Unit 908, Jacksonville Beach, FL.

In reviewing the application, we understand this to be a proposed five story hotel located on the property.

We have concerns in several different areas:

- This property is directly adjacent to several high volume public beach access points. High volumes of beach goers access the beach at these points on a daily basis, especially in the non-winter months. This will materially increase beach access volume and people locating on the beach in and around the pier. With the public access points, it is currently extremely difficult to navigate the beach in this area. Adding a hotel at a landmark public access point (Pier) will make the beach impassible due to the additional volume of people on the beach.
- I understand there may be an Exception requested to exceed the 35 feet limit. When enacted, this limit was important to both the Jacksonville Council and Jacksonville Beach citizens for specific higher rise buildings - as to not create early afternoon shade directly on the beach. The Margaritaville hotel (within close distance) was made exempt from this ordinance. Adding this hotel to the exemption at this specific location is in direct conflict of the Jacksonville Beach council's and citizen's will and desire when the ordinance was enacted.
- Automobile and pedestrian traffic volume will materially increase on the streets in this area. The 1st street road design does not support the expected traffic volume and will lead to higher risk that restaurant patrons, beach goers, bike riders and pets could be injured.
- Noise volume will materially increase both from the additional traffic and the hotel stayers in and around the boardwalk. While many of the bars in this area produce a large amount of noise well into the early morning on a nightly basis, the restaurant currently on this property does not.

Thank you for allowing Sandra and me an opportunity to voice our concerns in a written format. We will also attend the upcoming council meeting.

Best Regards,

Randy and Sandra Lummus
Metropolitan Building
1 Street N

For Tonight's City Planning Meeting

We are strongly opposed to rezoning the property at 412 N. 1st St. in Jacksonville Beach for the following reasons:

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- We do not need more bars and hotels in our neighborhood.

- Our views from the north and east sides of the building will be obstructed from seeing the new pier and much of the ocean.

NAME	ADDRESS	PHONE	SIGNATURE	DATE
Norma Saget	320 N 1st St. Ste 715	904-246-4881	Norma Saget	5/20/19
Craig Pepin	320 N 1st St 713, 711	904-610-3700		5/20/19
Roxanne Lagandola	320 1st St 713, 711	8134076685		5/20/19
Jennifer Kenfra	320 1st St 713, 711	904-407-4700		5/20/19
Adrian Barthett	320 1st St 711	904-294-8267		5/20/19
Travis Macca	709	904-424-4533		5/20
John Zandecki	709	904-380-9029		5/20
Melanie Bradley	709	904-2210-6739		5/20
Austin Rose	320 1st St. 709	904-405-1940		5/20
Jamie McCarthy	#709	9045083039	Jamie McCarthy	5/20
Matt Myers	#605	904-310-2372		5/20
Landon Omabao	#709	904-343-9727		5/20
Bradley Hamilton	#605	941-545-7831		5/20
Liz Thompson	#605	904-945-3012		5/20
Frank Ashton	#703	904/249-9030		5/20
Rebecca Marcella	#703	904-249-9030		5/20
Darin Gardner	320 N 1st St Ste 713	270-0077		5/20
Terri Hogan	320 1st St #710	270-0077		5/20

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MAY 28 2019

PLANNING & DEVELOPMENT

We are strongly opposed to rezoning the property at 412 N. 1st St. in Jacksonville Beach for the following reasons:

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NAME	ADDRESS	PHONE	SIGNATURE	DATE
Bryan C. G[illegible]	320 1st St N Suite 613	904-247-1755	[signature]	5/20/19
J. Lucas	320 1st St North Ste. 613	(904) 270-8707	[signature]	5/20/19
Carlene Chaire	320 1st St N. Suite 613	904-247-1755	Carlene Chaire	5/20/19
Michelle Watson	320 1st St. N Ste. 613	(904) 270-8707	M.D. Watson	5/20/19
Ed Hines	320 1st St N Ste 615	904-685-4160	[signature]	5/20/19
Tim Gorman	17 39th Ave N	727-798-3301	[signature]	5/20/19
Greg Kearney	320 1st St # 615	904 3720040	[signature]	5/20/19
James Hendricks	"	571-217-5904	[signature]	5-20-19
HARRIS BROWN	#612	904 354-0624	[signature]	5 20 19
Connie Pfeifer	320 1st Street N Ste 612	904 5210648	[signature]	5/20/19
Jessica Deleon	320 N 1st Ste 612	904-314-8225	[signature]	5/20/19
DIANA BROWN	320 N 1ST STE 612	904 6079005	[signature]	5/20/19
Dara Reed	320 N 1st STE 612	423-748-5010	[signature]	5/20/19
Phillip Bazemore	320 n 1st ste 612	516851 6025	[signature]	5/20/19
John Doroshenk	320 N 1st Ste 609	971 212 9606	[signature]	5/20/19
IGOR Zimin	320 N 1st Ste 609	501-7724672	[signature]	5/20/19
Viktor Hushdyuski	320 N St Ste 609	904-955-2193	[signature]	5/20/19
William Pilkin	320 Suite 711	480 2050056	[signature]	5/20/19

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MAY 28 2019

PLANNING & DEVELOPMENT

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NAME	ADDRESS	PHONE	SIGNATURE	DATE
MARIAN PHELAN	320 1st St. N. #714	(904) 339-7047	Marian Phelan	5/20/19
Diana Mc Cann	320 1st St. N. #714		Diana McCann	5/20/19
DAVID HILBURN	" "	" "		5/20/19
Matt Polito	320 1st St N 714	9045340664		5/20/19
Matt Coggin	320 1st St N 714	904-248-9051		5/20/19
Gabriel Reis	320 1st St N 714	904 613 2812		5/20/19
DILLON HAFER	320 1st St 714	440 571 2841		5/20/19
Andrew Vogel	320 1st St N 714	813 240 7086		5/20/2019
Mary Lee	320 1st St N #714	352-464-2927	Mary Lee	5/20/19
Vinicius Nogueira	320 1st St. N. #714	8778858846	Vinicius Nogueira	5/20/19

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MAY 28 2019

PLANNING & DEVELOPMENT

Metropolitan tenants + Resident/owners please sign this!

We are strongly opposed to rezoning the property at 412 N. 1st St. in Jacksonville Beach for the following reasons:

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NAME	ADDRESS	PHONE	SIGNATURE	DATE
B. Taylor	912	904-703 6455	[signature]	20-may
Payton Richard	905	904-438-6540	[signature]	20-may-2019
~~D. G. Thomas~~	~~911~~	~~904 5052922~~	~~[signature]~~	~~5/21/19~~
L. White	902	904-631-8549	[signature]	5/21/19
Val Thomas	911	687-4515	Val Thomas	5/21/19
Sue Gooch	903	588-8492	[signature]	5/21/19
Ronald Jones	807	9047047806	Ronald G Jones	5/21/19
T. Hanley	811	917 821 5813	[signature]	5/22/19
Randy Lunn	908	404-664-1624	[signature]	5-22-19
Sarah Lunn	908	404-664-1624	[signature]	5 -
L. Henry	902	904-716-7551	[signature]	5/23/19
J. Hanley	811		[signature]	
J. Boulton	906	904-910-0502	[signature]	5/23/19
Brogan Cantu	902	860-989-1021	[signature]	
[redacted]				
BOOTSY COLLINS		867-5309		
Cyndi Forester	807	536-7289	[signature]	3-25-19

[redacted]

RECEIVED

MAY 28 2019

PLANNING & DEVELOPMENT

Sorry visitors out Nile to someone

~~how do you know~~

Metropolitan Tenants + Resident Owners Please sign this!

We are strongly opposed to rezoning the property at 412 N. 1st St. in Jacksonville Beach for the following reasons:

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NAME	ADDRESS	PHONE	SIGNATURE	DATE
Mary Jones	320 1st St N Unit 810 Jax Beach	904-318-7668	Mary Jones	5/20/19
Diane Coleman	320 1st Street N	206-[illegible]		5/20/19
William Coach	320 1st street N	904-206-0875		5/20/19
Cathi Battreall	"	305-522-2525		
Mason Battreall	↑	904-566-0243		5/21/19
Mark Burns	320 1st St N #907	595-5564	Mark W Burns	5-21-19
Deb Burns	"	"	Deborah Burns	5-21-19

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MAY 28 2019

PLANNING & DEVELOPMENT

JACKSONVILLE BEACH

City of
Jacksonville Beach
City Hall
11 North Third Street
Jacksonville Beach
FL 32250
Phone: 904.247.6231
Fax: 904.247.6107
Planning@jaxbchfl.net

www.jacksonvillebeach.org

MEMORANDUM

To: Mike Staffopoulos, City Manager

From: Heather Ireland, Senior Planner

Subject: Ordinance No. 2019-8121, establishing a Planned Unit Development: PUD zoning district within the City, as provided under Chapter 34 of the Code of Ordinances of the City - First Reading

Date: June 6, 2019

ACTION REQUESTED:

Adopt Ordinance No. 2019-8121, establishing a Planned Unit Development: PUD zoning district within the City, as provided under Chapter 34 of the Code of Ordinances of the City.

BACKGROUND:

The subject property is located at the western most end of Shetter Avenue, and has existed as the Pablo Hamlet senior living development since 2002. The property has been a multiple-family residential use since the buildings were constructed in 1980. The complex currently has a total of 104 residential dwelling units in two buildings.

The owner has identified the need for additional housing units to accommodate the demand for senior housing at the beach. There is currently a wait list for housing at the facility, as well as at Pablo Towers, which the applicant also manages. The property is zoned Residential, multiple-family: RM-1, which permits a maximum of 20 units per acre, however the future land use of the property in the 2030 Comprehensive Plan is High Density Residential, which permits 21-40 units per acre.

The current density of the property is 19 dwelling units per acre, which does not provide the opportunity to add any significant number of dwelling units. The new density with the proposed additional units will be approximately 30 dwelling units per acre, well under the property's maximum allowable density of 40 dwelling units per acre allowed per the 2030 Comprehensive Plan.

In order to accommodate a requested additional 84 dwelling units on the property, the applicant was advised by staff that rezoning to Planned Unit Development: PUD would be necessary to allow the increase in density permitted by the Comprehensive Plan.

The proposed site plan provided by the applicant shows two new buildings on the property, on the east and west ends of the existing campus, each with 42 dwelling units each. Additionally, two existing common rooms in the existing buildings would be converted into four new dwelling units. The site plan also shows 84 new parking spaces, and a new community room that will be constructed between the two existing buildings.

The parking provided is adequate for the additional dwelling units. The Land Development Code parking requirement for "housing for the elderly" is one space per unit. If approved, the PUD ordinance will contain a stipulation that additional parking will be required if the facilities ever change from senior housing to open market apartment rentals.

Adjacent uses include a private school to the east and south, single-family residential to the south, undeveloped wetlands to the west and north, and multiple-family residential to the northeast across Shetter Avenue. None of these adjacent uses should be negatively impacted by the proposed additional units.

The Planning Commission met and conducted a public hearing on May 28, 2019 and voted unanimously to recommend approval of the rezoning by the City Council.

RECOMMENDATION:

Adopt Ordinance No. 2019-8121, establishing a Planned Unit Development: PUD zoning district within the City, as provided under Chapter 34 of the Code of Ordinances of the City.

Introduced by: _____
1st Reading: _____
2nd Reading: _____

ORDINANCE NO. 2019-8121

AN ORDINANCE ESTABLISHING A PLANNED UNIT DEVELOPMENT: PUD ZONING DISTRICT WITHIN THE CITY OF JACKSONVILLE BEACH, FLORIDA, AS PROVIDED UNDER CHAPTER 34 OF THE CODE OF ORDINANCES OF SAID CITY.

WHEREAS, the City Council of the City of Jacksonville Beach, Florida, heretofore enacted and established a Land Development Code and Zoning Atlas for said City; and

WHEREAS, the owners of certain lands in the City, more particularly described herein, have applied to the City Council for the rezoning of those lands from *Residential, multiple-family: RM*-1 to *Planned Unit Development: PUD*; and

WHEREAS, the City Council has considered the application, all relevant support materials, the staff report, the recommendation of the Planning Commission, and public testimony given at the public hearings.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF JACKSONVILLE BEACH, FLORIDA:

SECTION 1. That the City Council has considered the adoption of this ordinance based on one or more of the factors listed in Section 34-211(c) of the Land Development Code and hereby finds that this amendment will not result in an adverse change in the community in which it is located.

SECTION 2. That the Land Development Code and Zoning Atlas previously adopted by the City Council of the City of Jacksonville Beach, Florida, be and the same is hereby amended and, as amended, shall henceforth read as follows:

That all of the certain territory in the City of Jacksonville Beach, Florida, described as follows, to wit:

Parcel 1:

A part of the Castro Y Ferrer Grant, Section 38, Township 2 South, Range 29 East, Jacksonville Beach, Duval County Florida, more particularly described as follows: for a point of reference commence at the intersection of the westerly right-of-way line of fifteenth 15th Street South (a 60 foot right-of-way as now established) with the southerly right-of-way line of Shetter Avenue (a 50 foot right-of-way as now established); thence S.79'33'00"W. along said southerly right-of-way line of Shetter Avenue a distance of 97.27 feet; thence S.88'56'00"W. Continuing along

said southerly right-of-way line a distance of 303.50 feet to the northwest corner of the Sirmans Tract, as recorded in Deed Book 1366, Page 460 of the Public Records of said Duval County and the point of beginning; thence continue S.88'56'00"W along said southerly right-of-way line a distance of 631.28 feet; thence S.67'36'00"W continuing along said southerly right-of-way line a distance of 129.43 feet; thence S.01'11'18"E. a distance of 261.77 feet; thence N.88'10'00"E. a distance of 757.56 feet: thence N.01'54'06"W a distance of 90.10 feet to the southwest corner of the aforesaid Sirmans Tract; thence N.02'22'14"W a distance of 208.70 feet to the aforesaid northwest corner of the Sirmans Tract and the point of beginning. Containing 226,512 square feet, or, 5.20 acres, more or less.

Parcel 2:

A part of the Castro Y Ferrer Grant, Section 38, Township 2 South, Range 29 East, Jacksonville Beach, Duval County, Florida, more particularly described as follows: for a point of reference commence at the intersection of the westerly right-of-way line of Fifteenth 15th Street South (a 60 foot right-of-way as now established) with the southerly right-of-way line of Shetter Avenue (a 50 foot right-of-way as now established); thence S79'33'00"W. along said southerly right-of-way line of Shetter Avenue a distance of 97.27 feet; thence S.88'56'00"W. continuing along said southerly right-of-way line a distance of 303.50 feet to the northwest corner of the Sirmans Tract, as recorded in Deed Book 1366, Page 460 of the Public Records of said Duval County; thence continue S.88'56'00"W. along said southerly right-of-way line a distance of 631.28 feet, thence S.67'36'00"W. continuing along said southerly right-of-way line a distance of 214.80 feet to a point of the government meander line of the westerly boundary of the aforesaid Castro Y Ferrer Grant Section 38; thence S.36'33'32"E. along said government meander line a distance of 226.67 feet; thence N.88'10'00"E. a distance of 69.04 feet; thence N.01'11'18"W. a distance of 261.77 feet to the point of beginning. Containing 32.641 square feet, or 0.75 acres, more or less.

Parcel 3:

Part of the Castro Y Ferrer Grant, Section 38, Township 2 South, Range 29 East, Duval County, Florida; said being a portion of the lands described in Official Records Volume 1369, Page 475 of the Public Records of said county; said portion more particularly described as follows: for a point of beginning commence at the Southeasterly corner of said lands described in Official Records Volume 1369, Page 475, thence run South 88 degrees, ten minutes west along the southerly lune of said lands, a distance of 395 to a point; thence run north one degree, fifty-four minutes, 6 seconds west a distance of 90.10 feet to the southwesterly corner of the Sirmans Tract as recorded in Deed Book 1366, Page 460; thence run north 88 degrees, 56 minutes east along the northerly line of said lands described in Official Records Volume 1369, Page 475, a distance of 395 feet to the westerly right-of-way line of 15th Street, as now established; thence run south one degree, 56 minutes east along said westerly right-of-way line of 15th Street, as now established, a distance of 84.81 feet to the Point of Beginning. Less and except any portion deeded in Official Records Volume 6241, Page 1948, all of the Public Records of Duval County, Florida.

Heretofore zoned as *Residential, multiple-family: RM-1* be and the same is hereby designated as *Planned Unit Development: PUD*, so that henceforth the same shall be classified and construed to be embraced within the meaning and subject of the general provisions of the *Planned Unit Development District: PUD* zoning category as provided in Article VII, Section 34-348 of the Jacksonville Beach Land Development Code (Chapter 34 of the Code of Ordinances of the City of Jacksonville Beach, Florida), subject to the following additional limitations:

A. The rezoning application dated April 26, 2019, including project narrative dated April 30, 2019, attached hereto as Exhibit A, and Preliminary PUD Development Plan titled "Site Plan" and dated April 12, 2019, which have been submitted to the City of Jacksonville Beach Planning and Development Department, are hereby adopted and incorporated as part of this amendment to the Jacksonville Beach Land Development Code and Zoning Atlas.

B. The project shall be generally carried out in accordance with the presentments of the rezoning application, project narrative, and conceptual site development plan, including but not limited to the following:

1. Permitted uses include senior living residential dwelling units and related ancillary and accessory uses.

2. Ancillary uses allowed include, but are not limited to, leasing office, amenity/recreation center/clubhouse, fitness/exercise facility and similar uses.

3. Permitted Accessory Uses include utility sheds and workshops, gazebos, cabanas, and other similar structures; barbecue pits, vegetable gardens, non-commercial greenhouses, and similar uses; any other use customarily accessory to senior living use.

4. Density will not exceed 40 dwelling units per acre.

5. Parking will be provided at a ratio of one parking space per dwelling unit.

6. Minimum dwelling Unit sizes are as follows: one bedroom - 650 square feet; two bedroom - 900 square feet.

C. Dimensional Standards are as follows:

1. Maximum lot coverage is 65%.

2. Common Recreation and Usable Open Space Area is 20% minimum.

3. Minimum Yard Requirements:

a. Front – Twenty (20) feet.

b. Corner/side – Ten (10) feet

c. Rear – Thirty (30) feet.

4. Maximum height of structures is 35 feet.

D. Landscaping within the subject property shall comply with the standards of Land Development Code Article VIII Division 3. Site Clearing and Landscape Standards.

E. Unless otherwise provided in the PUD narrative, the provisions of Chapter 34, Article VIII, Jacksonville Beach Code of Ordinances shall apply.

SECTION 3. All ordinances or parts of ordinances in conflict herewith be and the same are, to the extent the same may be in conflict, hereby repealed.

SECTION 4. This ordinance shall take effect upon its adoption and recordation with the Clerk of Circuit Court, Duval County, Florida.

AUTHENTICATED THIS _____ DAY OF _____, 2019.

_____
William C. Latham, MAYOR

_____
Laurie Scott, CITY CLERK

DRAFT

REZONING/TEXT AMENDMENT APPLICATION

5/28/19 PC meeting

PC No. 12-19

AS/400# 19-100053

This form is intended for use by persons applying for a change in the text of the Land Development Code or the boundaries of a specific property or group of properties under the person or persons control. A rezoning or change tot eh text of the LDC is not intended to relieve a particular hardship, nor to confer special privileges or rights on any person, but to make necessary adjustments in light of changed conditions. No rezoning or text amendment to the LDC may be approved except in conformance with the Jacksonville Beach 2010 Comprehensive Plan Elements. An application for a rezoning or text amendment to the LDC shall include the information and attachments listed below, unless the requirement for any particular item is waived by the Planning and Development Director. All applications shall include a $1,000.00 filing fee, as required by City Ordinance.

APPLICANT INFORMATION

Land Owner's Name: Sue Lickfeld, Beaches Elderly Housing Corp. (Lickfeld) — Telephone: (904) 241-5207

Mailing Address: 360 Scarlet Bugler Lane South — Fax:

Jacksonville Beach, Florida 32225 — E-Mail:

Applicant Name: Melissa Gilreath, Elderly Housing Mgmt. Corp.,Inc. — Telephone: (904) 339-0262

Mailing Address: 115 South Third Street — Fax:

Jacksonville, FL 32250 — E-Mail: mgilreath@ehmcorp.com

NOTE: Written authorization from the land owner is required if the applicant is not the owner.

Agent Name: Brian E. Kientz, Connelly & Wicker Inc. — Telephone: (904) 265-3030

Mailing Address: 10060 Skinner Lake Drive, Suite 500 — Fax: (904) 265-3031

Jacksonville, FL 32246 — E-Mail: bkientz@cwieng.com

Please provide the name, address and telephone number for any other land use, environmental, engineering, architectural, economic, or other professional consultants assisting with the application on a separate sheet of paper.

REZONING DATA

(1600 Shetter Avenue)

Street address of property and/or Real Estate Number: Duval County RE #177556 0000, 177566 0030, 177566 0010

Legal Description (attach copies of any instruments references, such as but not limited to deeds, plats, easements, covenants, and restrictions): See Attachment "A"

Current Zoning Classification: RM-1 — Future Land Use Map Designation: HDR

TEXT AMENDMENT DATA

Current Chapter, Article, Section, Paragraph Number: N/A

REQUESTED INFORMATION	Attached? Yes	Attached? No
1. A copy of the relevant Duval County Property Assessment Map, showing the exact location of the land proposed for the amendment, with the boundaries clearly marked; See Attachment "B"	✓	
2. An 8½" x11" vicinity map identifying the property proposed for amendment; See Attachment "C"	✓	
3. An aerial photograph, less than twelve (12) months old, of the land proposed for amendment, with the boundaries clearly marked; See Attachment "D"	✓	
4. For a rezoning, include a narrative description of the proposed amendment to the Zoning Map designation and an explanation of why it complies with the standards governing a rezoning the LDC. See Attachment "E"	✓	
5. For an LDC text amendment, include the current text of the Section(s) proposed to be changed and the full text of the proposed amendment. The proposed text amendment submittal must include a cover letter containing a narrative statement explaining the amendment, why it is needed and how it will comply with the goals, objectives, and policies in the Jacksonville Beach 2010 Comprehensive Plan Elements.		✓

Applicant Signature: [signature] — Date: 4-11-19

AGENT AUTHORIZATION FORM

Beaches Elderly Housing Corp., Inc/Pablo HAMLET (Project Name) 177556 0000 and 177566 0310, AND 177566 0010 (City Development Number)

Property Legal Description: See attached legal description.

The undersigned, registered property owner(s) of said property described on the attachment to this Agent Authorization Form, do hereby authorize

MELISSA GILREATH (Registered Professional/Contractor / Agent) of Elderly Housing Management Corp. (Name of Firm)

to act on my/our behalf and take all actions necessary with the City of Jacksonville, Florida, regarding the development of the property described in the attached legal description.

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Property Owner's Address:

360 Scarlet Bugler Ln S

Telephone: 904-910-9226

Debra Sue Lichfeld
Printed Name of Property Owner

Printed Name of Property Owner

Debra Sue Lichfeld
Signature of Property Owner

Signature of Property Owner

Date: 4/11/2019

Date:

STATE OF FLORIDA
COUNTY OF DUVAL

The foregoing instrument was acknowledged before me this 11 day of APRIL, 2019, by SHERYL ROUSSIN (name/names)

Sheryl Roussin
(Signature of Notary Public, State of Florida)
(Notary Stamp)

SHERYL ROUSSIN
Commission # FF 914977
My Commission Expires
September 01, 2019

Personally known ✓ OR produced identification _____.
Type of identification produced _____.

ATTACHMENT "A"

Legal Description

RE # 177556 0030	38-2S-29E 5.20 B DE CASTRO Y FERRER GRANT PT RECD O/R 10437-732
RE # 177556 0000	38-2S-29E 5.20 B DE CASTRO Y FERRER GRANT PT RECD O/R 10437-732

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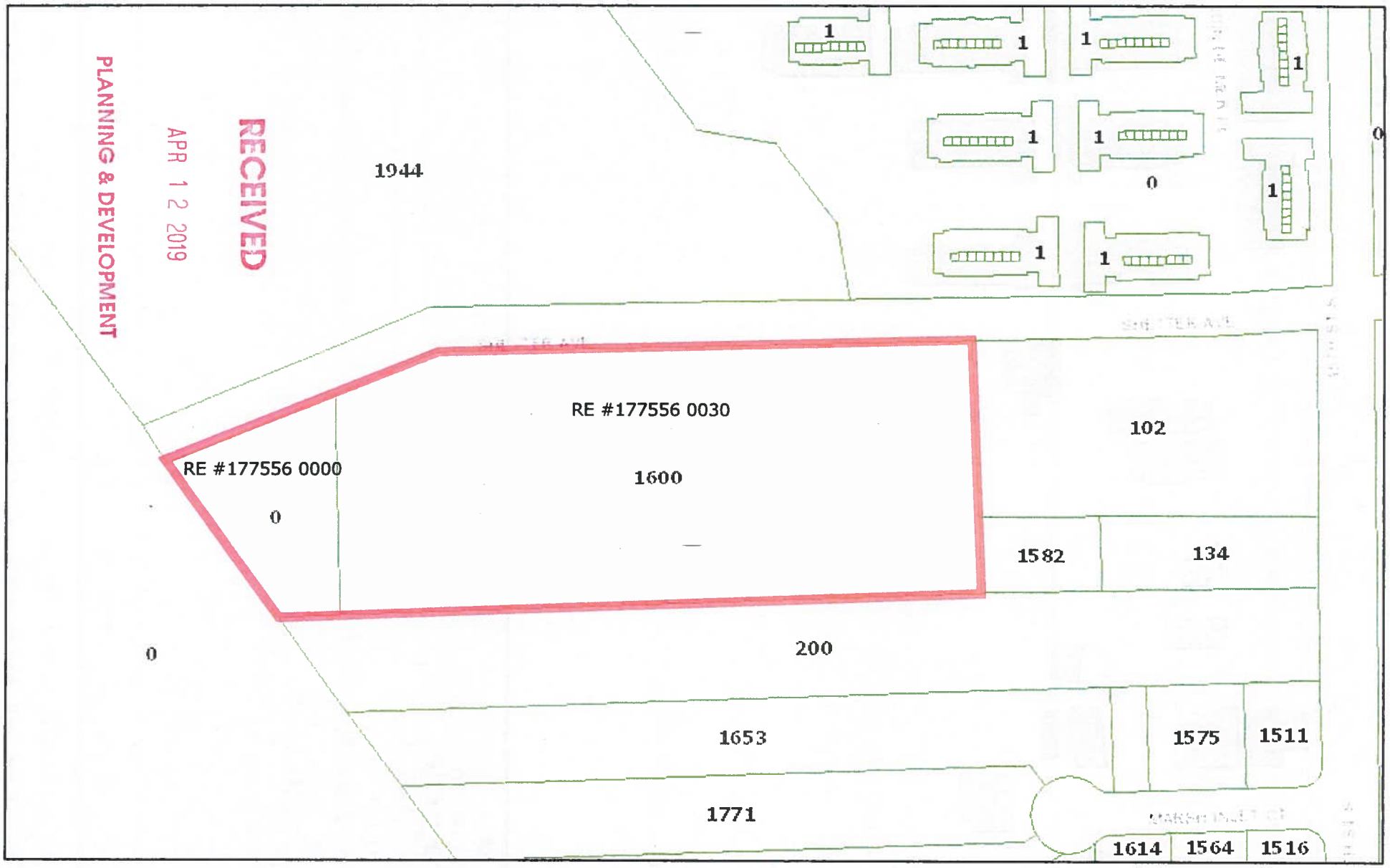
Duval Map

ATTACHMENT "B"



April 10, 2019

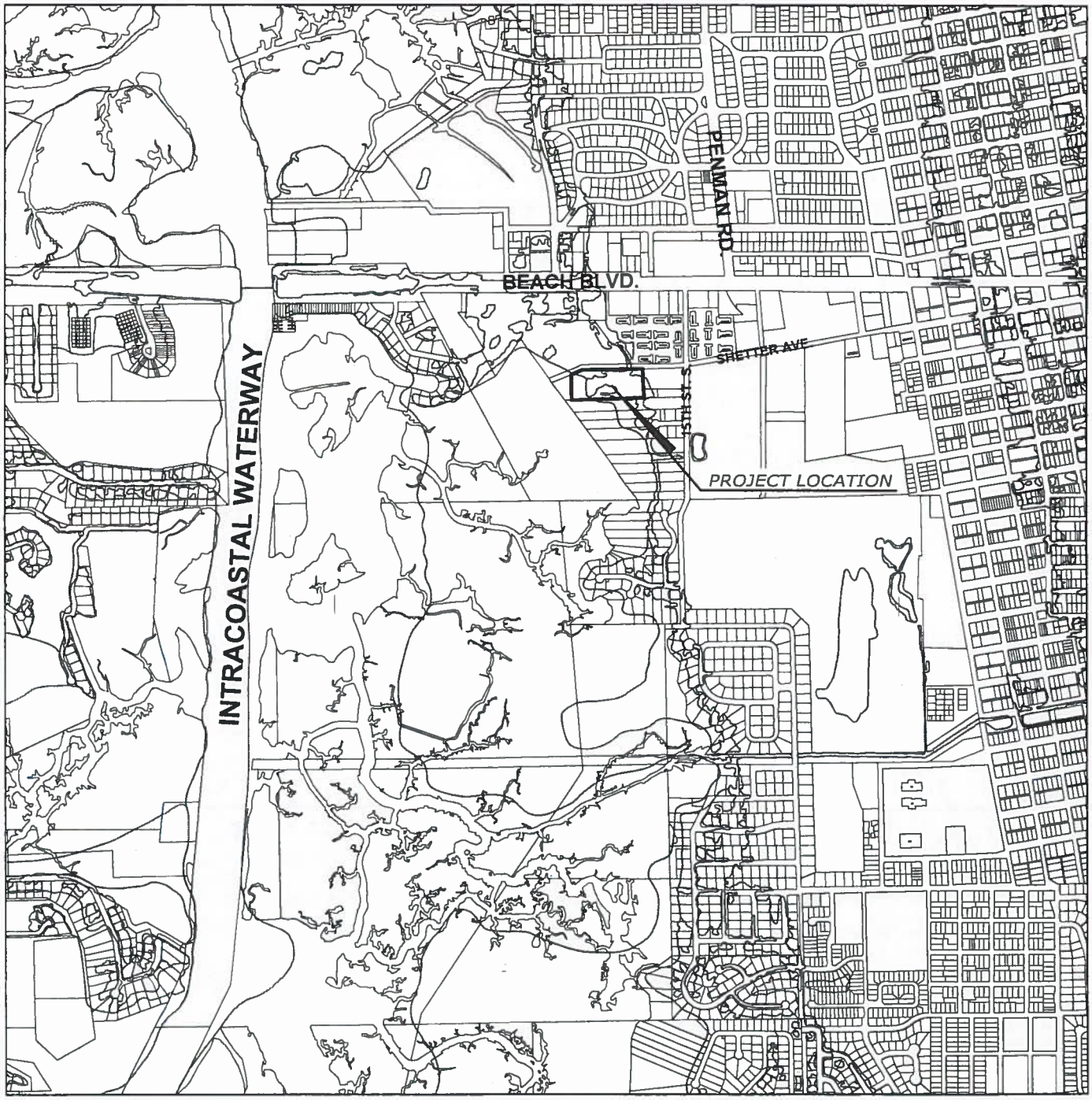
1:2,257

0 0.0175 0.035 0.07 mi

0 0.03 0.06 0.12 km

Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri

ATTACHMENT "C"



VICINITY MAP

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APR 12 2019
PLANNING & DEVELOPMENT

Duval Map

ATTACHMENT "D"

April 10, 2019

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PLANNING & DEVELOPMENT

1:2,257

0 0.0175 0.035 0.07 mi

0 0.03 0.06 0.12 km

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PLANNING & DEVELOPMENT

ATTACHMENT "E"

I. NARRATIVE AND PROJECT DESCRIPTION

During the course of time, the property was renamed to Pablo Hamlet and the use was changed from conventional multifamily housing to affordable senior living. Today Pablo Hamlet contains 104 senior residents, well short of high demand for senior housing at the beaches.

The 2030 Comprehensive Land Use for the property is High Density Residential allowing 21 to 40 dwelling units per acre. The current Zoning of the two subject parcels is RM-1 limiting the maximum density of 20 dwelling units per acre.

The proposed PUD formally modifies the intended use from conventional multifamily to affordable senior living and increases the density from 104 dwelling units to 192 dwelling units with 192 parking spaces meeting the minimum requirement of 1 space per unit. The expansion will consist of renovating existing common areas with 4 new dwellings and construction 84 dwelling units in two new expansion wings. In accordance with the Florida Housing Finance rules, Pablo Hamlet will remain Affordable Senior Housing for a minimum of 50 years.

We believe the intended use for this project is provides the community with new affordable senior living dwellings to meet the current demand and is compatible with the adjacent Discovery Montessori School site to the east. Traffic trips associated with senior living are very low and well below the allowable capacity of the original multi-family RM-1 zoning.

The rezoning to for RM-1 to PUD is necessary due to the fact that the current Jacksonville Beach Zoning code does not address senior living in any of the zoning categories, and for the reasons mentioned above.

II. USES AND RESTRICTIONS

A. Senior Living Residential Use

1. One bedroom minimum unit: 650 sq. ft.
2. Two bedroom minimum unit: 900 sq. ft.
3.
   a. Leasing office, amenity/recreation center, which may include a clubhouse, fitness/exercise facility, and similar uses.

   b. Essential Services, including water, sewer, gas, telephone, radio, television and electric.

4. Permitted Accessory Uses

a. Utility sheds and workshops; gazebos, cabanas, and other similar structures; barbecue pits; vegetable gardens, non- commercial greenhouses, and similar uses; any other use customarily accessory to senior living use.

5. Maximum Lot Coverage (by all buildings and structures):

   a. Sixty-five percent (65%).

   b. Common Area (20% minimum) excluding parking areas, street rights- of-way, minimum yards, and spacing between buildings. Water bodies contained on-site may account for up to fifty (50 percent of the required open space.

6. Minimum Yard Requirements

   a. Front - Twenty (20) feet.

   b. Corner/Side -Ten (10) feet.

   c. Rear - Thirty (30) feet.

7. Maximum Height of Structures:

   a. Thirty-five (35) feet.

   b. Building height means the vertical distance from the elevation of the crown of the road of the nearest adjacent roadway at the center of the front of the building to the highest point of the coping of a flat roof, the deck line of a mansard roof, or the mean height level between eaves and ridge for hip, gable and gambrel roofs.

8. Gross Density

   a. Gross residential density shall not exceed forty (40) units per acre.

B. Common Recreation and Usable Open Space

1. Active recreation/amenities (including active recreational facilities such as an amenity/recreation center, pool, clubhouse, fitness/exercise facility, and similar uses) shall be provided as shown on the Site Plan. Such common recreation and usable open space comprises a minimum of twenty percent (20%) of the gross land area in the PUD, and will comply with the standards in Section 34-348G)(3)(h), Jacksonville Beach Ordinance Code.

C. Access

1. Active recreation/amenities (including active recreational facilities such as an amenity/recreation center, pool, clubhouse, fitness/exercise facility, and similar uses) shall be provided as shown on the Site Plan. Such common recreation and usable open space comprises a minimum of twenty percent (20%) of the gross land area in the PUD, and will comply with the standards in Section 34-348G)(3)(h), Jacksonville Beach Ordinance Code.

D. Supplemental Standards

1. Unless otherwise provided herein, the Supplemental Standards provided in Chapter 34, Article VIII, Division 2, Jacksonville Beach Code of Ordinances, shall apply.

E. Landscaping

1. Site clearing and landscape standards as provided in Chapter 34, Article VIII, Division 3, Jacksonville Beach Code of Ordinances, shall apply, with the following additional provision: landscape standards shall be applied within the PUD without regard to Parcel boundaries.

F. Parking

1. Parking will be provided at a ratio of one (1) space per residential unit, as shown on the Site Plan and Parking Tabulation key therein. For the proposed 192 residential units, 192 parking spaces are required.

2. Parking for disabled persons will be provided as required in Chapter 34, Article VIII, Division 1, Jacksonville Beach Code of Ordinances.

3. Unless otherwise provided in this Section H, the provisions in Chapter 34, Article VIII, Division 1, Jacksonville Beach Code of Ordinances, shall apply.

G. Environmental Standards

1. Stormwater shall be treated as described on Site Plan and will comply with the Environmental Standards provided in Chapter 34, Article VIII, Division 5, Jacksonville Beach Code of Ordinances.

H. Development Schedule

		Start	Complete
1.	PUD Approval	4/15/2019	6/15/2019
2.	Florida Housing Finance Corp. Application	9/1/2019	11/15/2019
3.	Florida Housing Finance Corp. Award	11/15/2019	2/15/2020
4.	Florida Housing Finance Corp. Appeals	2/15/2020	8/1/2020
5.	Tax Credit Underwriting	8/1/2020	6/1/2021
6.	Design, Engineering & Permitting	8/1/2020	6/1/2021
7.	Construction	6/1/2021	8/1/2022

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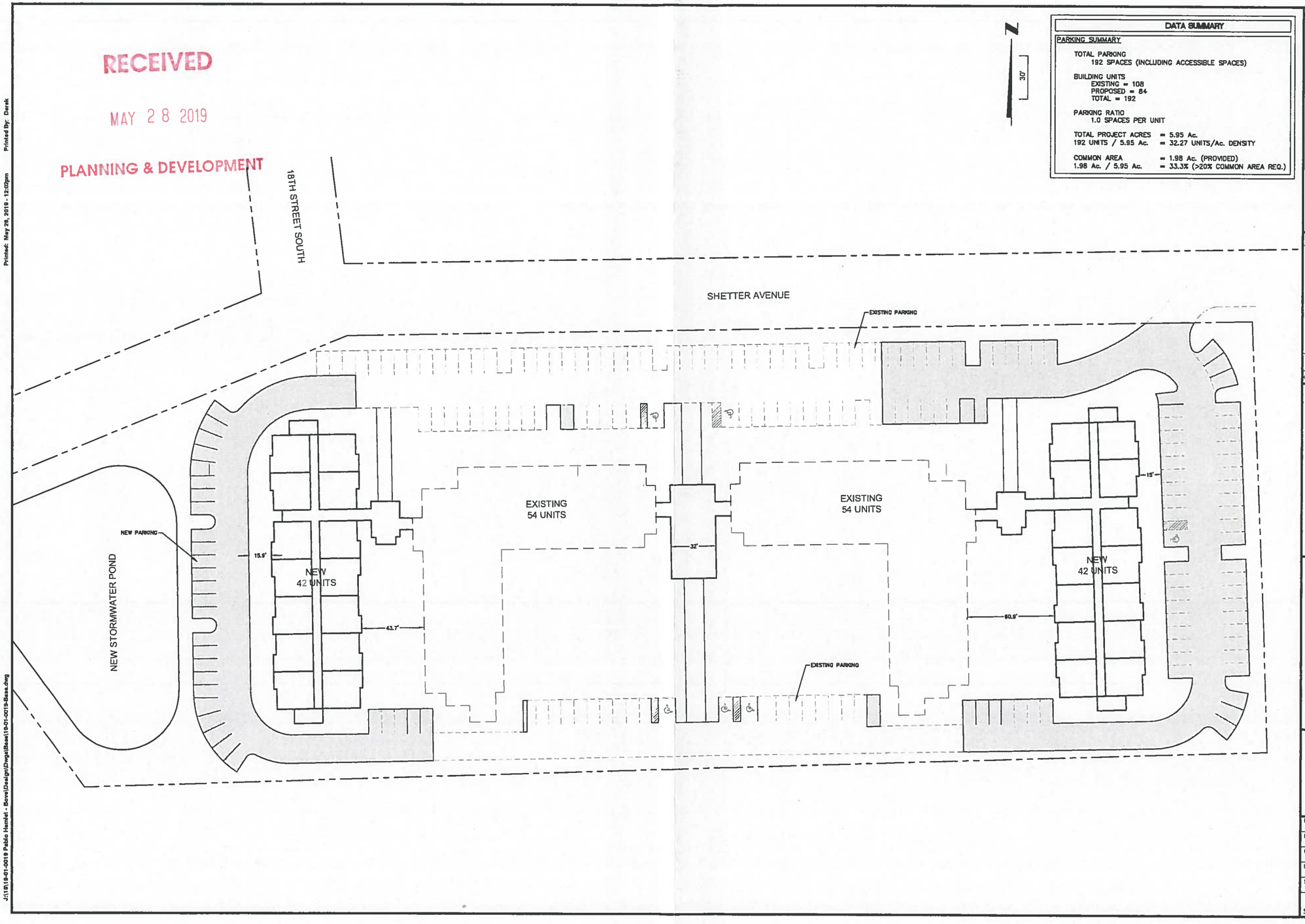

DATA SUMMARY

PARKING SUMMARY

TOTAL PARKING
192 SPACES (INCLUDING ACCESSIBLE SPACES)

BUILDING UNITS
EXISTING = 108
PROPOSED = 84
TOTAL = 192

PARKING RATIO
1.0 SPACES PER UNIT

TOTAL PROJECT ACRES = 5.95 Ac.
192 UNITS / 5.95 Ac. = 32.27 UNITS/Ac. DENSITY

COMMON AREA = 1.98 Ac. (PROVIDED)
1.98 Ac. / 5.95 Ac. = 33.3% (>20% COMMON AREA REQ.)

Connelly & Wicker Inc.
Planning · Engineering · Landscape Architecture
10060 Skinner Lake Drive, Suite 500 Jacksonville, Florida 32246
(904) 265-3030 FAX: (904) 265-3031 www.cwieng.com
C.A. Number: 3650 L.A. Number: LC26000311

No.	Date	Revision	By
1			
2			
3			
4			
5			
6			

PUD REZONING SITE PLAN

PABLO HAMLET SENIOR LIVING
CITY OF JACKSONVILLE BEACH
PREPARED FOR
ELDERLY HOUSING MANAGEMENT CORPORATION, INC.

RICHARD C. WELCH
PE NO. 40279
Reg. Engineer

Project No.: 19-01-0010	
Designed: BEK	Drawn: DCG
Checked: BEK	O.C.: RCW
Date: APRIL 12, 2019	
Scale: 1" = 30'	
Sheet 1	

THIS DRAWING IS THE PROPERTY OF CONNELLY & WICKER INC. AND IS NOT TO BE REPRODUCED OR COPIED IN WHOLE OR IN PART. IT IS NOT TO BE USED ON ANY OTHER PROJECT AND IS TO BE RETURNED ON REQUEST.

J:\19\19-01-0019 Pablo Hamlet - Bove\Design\Dwgs\Base\19-01-0019-Base.dwg
Printed: May 28, 2019 - 12:02pm
Printed By: Derek