

**Minutes of Regular City Council Meeting
held Monday, March 17, 2014, at 7:00 P.M.
in the Council Chambers, 11 North 3rd Street,
Jacksonville Beach, Florida.**



CALL TO ORDER:

Mayor Charlie Latham called the meeting to order.

OPENING CEREMONIES:

Invocation was by Council Member Taylor; followed by the Salute to the Flag.

ROLL CALL:

Mayor: William C. Latham

Council Members: Keith Doherty - *Absent* Steve Hartkemeyer Christine Hoffman
Tom Taylor Phil Vogelsang - *Absent* Jeanell Wilson - *Absent*

Also present were City Manager George Forbes, City Department Directors, City Clerk Judy Bullock, and Cathy Martinich, City Clerk's Office.

APPROVAL OF MINUTES

It was moved by Mr. Taylor, seconded by Mr. Hartkemeyer, and passed, to approve the following minutes, as presented:

- **Regular City Council Meeting held March 3, 2014**

ANNOUNCEMENTS

Councilmember Christine Hoffman –

- Ms. Hoffman stated she was a judge for Miss Fletcher 2014, Fletcher High School. She congratulated Rachel McKenzie Samuels, who was crowned Miss Fletcher, and told of her accomplishments.
- Ms. Hoffman has been appointed to the Beaches Historical Society Board, as Chairperson for the Annual All Fletcher Class Reunion event.

Mayor Latham –

- Mayor Latham attended the JTA meeting on Wednesday, March 5th, to discuss the potential of modifying routes and trolley schedules. There is a public meeting scheduled for March 15th beginning at 6:00 pm until 7:30 pm, in City Hall Council Chambers.
- Mayor Latham attended the TPO Board meeting on Thursday, March 13th, and has requested a Unified Planning Work Program (UPWP). This is to fund a “Bicycle and Way-finding Plan” study for the best use of bike paths from Ponte Vedra Beach to Atlantic Beach (\$75K - \$150K of Federal money).

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He requested this action be moved from a “priority 2” to a “priority 1”. There is unanimous approval from the Board with vocal support from Councilman Bill Bishop, Greg Evan of FDOT (Florida Department of Transportation), and Donna Harper of JTA (Jacksonville Transit Authority). Mayor Latham will keep Council Members and citizens informed.

- Mayor Latham attended the Atlantic Seafood Festival this past Saturday. Weather was perfect, a great turnout, and another family friendly event for Jacksonville Beach.

Mayor Pro-Tem Tom Taylor –

- Mr. Taylor said that on Wednesday, April 20th at 9:00 am, the recommendations of the Consolidated Government Committee would be presented to the City of Jacksonville Council. He and Ms. Dumont have participated on this committee for the past several months, representing the Beach communities.

COURTESY OF THE FLOOR TO VISITORS

MAYOR AND CITY COUNCIL

- (a) **Proclamation of March 19, 2014 as Knights of Columbus Father Murphy Council 5535 Day**

Mayor Latham read and presented the Proclamation to Mr. Woodruff and Mr. Sepia.

CITY CLERK

- (a) **Approve the Re-appointment of Jacqueline Thomason as a Fifth Trustee on the Police Officers’ Board of Trustees**

Motion: It was moved by Mr. Taylor, seconded by Mr. Hartkemeyer, to approve the reappointment of Jacqueline Thomason to the Police Officers’ Pension Board of Trustees, effective April 1 2014 (new two-year term, beginning April 1, 2014 and ending March 31, 2016).

Mr. Forbes explained that this appointment is a necessary ministerial function, required by the City Code, that the Council approves this appointment to the pension board.

Roll call vote: Ayes - Hartkemeyer, Hoffman, Taylor, and Mayor Latham; motion carried unanimously.

Councilmember Hoffman asked if the City Council was being provided with all of the applications on file. City Clerk Judy Bullock stated, the Council had all of the eligible candidates. She added that some applicants move away or are no longer interested in serving on a Board.

- (b) **Appointment of Two Trustees to the Firefighters’ Pension Board**

1. Motion: It was moved by Mr. Taylor, seconded by Mr. Hartkemeyer, to reappoint Bruce Anderson as a pension trustee on the Firefighters’ Pension Board for a new two-year term, beginning April 1, 2014, and ending March 31, 2016.

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Discussion: Discussion ensued regarding the application and interview process of interested citizens for volunteer board participation.

Roll call vote: Ayes - Hoffman, Taylor, Hartkemeyer, and Mayor Latham; motion carried unanimously.

2. Motion: It was moved by Mr. Hartkemeyer, seconded by Mr. Taylor, to reappoint Dennis Povloski as a pension trustee on the Firefighters' Pension Board for a new two-year term, beginning April 1, 2014, and ending March 31, 2016.

Roll call vote: Ayes - Taylor, Hartkemeyer, Hoffman, and Mayor Latham; motion carried unanimously.

(c) Appointment of Two Trustees to the Police Officers' Pension Board

1. Motion: It was moved by Mr. Hartkemeyer, seconded by Mr. Taylor, to reappoint Marvin DuPree as a pension trustee on the Police Officers' Pension Board for a new two-year term, beginning April 1, 2014, and ending March 31, 2016.

Roll call vote: Ayes - Hartkemeyer, Hoffman, Taylor, and Mayor Latham; motion carried unanimously.

2. Motion: It was moved by Mr. Taylor, seconded by Mr. Hartkemeyer, to reappoint Alan Grant as a pension trustee on the Police Officers' Pension Board for a new two-year term, beginning April 1, 2014, and ending March 31, 2016.

Roll call vote: Ayes - Hoffman, Taylor, Hartkemeyer, and Mayor Latham; motion carried unanimously.

(d) Appointment of Two Alternate Members to the Board of Adjustment

1. Motion: It was moved by Mr. Hartkemeyer, seconded by Mr. Taylor, to appoint Jeff Truhlar as 1st Alternate on the Board of Adjustment to complete the unexpired term of Mr. Gallimore, who resigned on March 4, 2014. The unexpired term will end on January 31, 2015.

Roll call vote: Ayes - Taylor, Hartkemeyer, Hoffman, and Mayor Latham; motion carried unanimously.

2. Motion: It was moved by Mr. Hartkemeyer, seconded by Mr. Taylor, to appoint Francis Reddington as 2nd Alternate on the Board of Adjustment to complete the unexpired term of Mr. Cummings, who was appointed by Council as a Regular member at the March 3, 2014, Council Meeting. The unexpired term will end on January 31, 2015.

Roll call vote: Ayes - Hartkemeyer, Hoffman, Taylor, and Mayor Latham; motion carried unanimously.

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CITY MANAGER

(a) Monthly Financial Reports – Month of February 2014

Motion: It was moved by Mr. Taylor, seconded by Mr. Hartkemeyer, to accept the reports for the month of February 2014.

Roll call vote: Ayes - Hoffman, Taylor, Hartkemeyer, and Mayor Latham; motion carried unanimously.

(b) Authorize the City Manager to Execute a Contract for Temporary Employment for Beaches Energy Services During Emergency Events

Motion: It was moved by Mr. Taylor, seconded by Mr. Hartkemeyer, to execute a contract for Temporary Employment during emergency events, as described in a memo from Roy Trotter, Director of Beaches Energy, dated, March 8, 2014.

Mr. Forbes explained that since several very knowledgeable employees have recently retired, he would like to be able to hire them on a contractual basis, during an emergency event.

Ms. Hoffman asked how the salary of the rehired workers would be set. City Manager George Forbes advised that the salary would be according to City's Pay Plan.

Roll call vote: Ayes - Hartkemeyer, Hoffman, Taylor, and Mayor Latham; motion carried unanimously.

(c) Award RFP 04-1314 Titled Design of Communications Infrastructure System to the Highest Ranked Respondent, Columbia Telecommunications Corp. d/b/a CTC Technology and Energy.

Motion: It was moved by Mr. Taylor, seconded by Mr. Hartkemeyer, to award RFP 04-1314 titled Design of Communication Infrastructure System to the highest ranked respondent, Columbia Telecommunications Corp., d/b/a CTC Technology and Energy.

Mr. Forbes stated this is to hire a company to consult and recommend installation of a Wi-Fi grid over Beaches Energy territory that would be used to implement smart grid systems, and in the future, could possibly be used to read electric and water meters.

Roll call vote: Ayes - Hoffman, Taylor, Hartkemeyer, and Mayor Latham; motion carried unanimously.

(d) Award RFP 05-1314 Titled Critical Infrastructure Protection (CIP) Version 5 Assessment Program to the Highest Ranked Respondent, Selah Group, Inc.

Motion: It was moved by Mr. Taylor, seconded by Mr. Hartkemeyer, to award RFP 05-1314, titled Critical Infrastructure Protection (CIP) Version 5 Assessment Program to the highest ranked respondent, Selah Group, Inc.

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Mr. Forbes explained that this is a NERC requirement, concerning the physical security of the electrical grid. This consultant would make recommendations to the City that are acceptable to the NERC & FERC, the Reliability Council.

Roll call vote: Ayes - Hartkemeyer, Hoffman, Taylor, and Mayor Latham; motion carried unanimously.

(e) Award of Bid No. 1314-03 – Electric Supplies – 12 Months Requirements

Motion: It was moved by Mr. Taylor, seconded by Mr. Hartkemeyer, to award Bid No. 1314-03 to the lowest bidders meeting specifications, as recommended in the February 26, 2014, memorandum from Roy Trotter, titled “Electric Supplies – 12 months Requirements.”

Mr. Forbes talked about the different parts and technical supplies that are required to support Beaches Energy Services.

Discussion: Discussion ensued regarding vendors and the bid pricing process for electric department supplies

Roll call vote: Ayes - Taylor, Hartkemeyer, Hoffman, and Mayor Latham; motion carried unanimously.

RESOLUTIONS

(a) RESOLUTION NO. 1927-2014

Mayor Latham requested that the City Clerk read Resolution No. 1927-2014, by title only; whereupon Ms. Bullock read the following:

“A RESOLUTION AMENDING THE OPERATING BUDGET OF THE CITY OF JACKSONVILLE BEACH, FLORIDA FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013 AND ENDING SEPTEMBER 30, 2014.”

Motion: It was moved by Mr. Taylor, seconded by Mr. Hartkemeyer, to adopt Resolution No. 1927-2014, authorizing the mid-year budget adjustment.

Mr. Forbes reviewed the adjustments noted in the budget.

Roll call vote: Ayes - Hartkemeyer, Hoffman, Taylor, and Mayor Latham; motion carried unanimously.

ORDINANCES

(a) ORDINANCE NO. 2014-8050 – Second Reading

Mayor Latham requested that the City Clerk read Ordinance No. 2014-8050, by title only; whereupon Ms. Bullock read the following:

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“AN ORDINANCE ESTABLISHING A *REDEVELOPMENT DISTRICT: RD ZONING DISTRICT* WITHIN THE CITY OF JACKSONVILLE BEACH, FLORIDA, AS PROVIDED UNDER THE JACKSONVILLE BEACH LAND DEVELOPMENT CODE, CHAPTER 34 OF THE CODE OF ORDINANCES OF SAID CITY. (This is for Pablo Towers, 115 South 3rd Street, and involves the demolition of the one story building adjacent to the residential tower, and replacing it with a three story building.)”

1. Motion: It was moved by Mr. Taylor, seconded by Mr. Hartkemeyer, to adopt Ordinance No. 2014-8050, establishing a *Redevelopment District: RD* zoning district to allow the proposed addition of a three-story Enhanced Services and Rooms Building on the Pablo Towers property located at 115 South 3rd Street.

Mr. Forbes explained the new three-story building would house the new services planned for the residents of Pablo Towers.

Roll call vote: Ayes - Hoffman, Taylor, Hartkemeyer, and Mayor Latham; motion carried unanimously.

2. Motion: It was moved by Mr. Taylor, seconded by Mr. Hartkemeyer, to approve the Findings of Fact for Ordinance No. 2014-8050, dated March 7, 2014.

Roll call vote: Ayes - Taylor, Hartkemeyer, Hoffman, and Mayor Latham; motion carried unanimously.

ADJOURNMENT

There being no further business coming before the Council, Mayor Latham adjourned the meeting at 7:35 p.m.

Submitted by: Cathy Martinich
City Clerk's Office

Approval:

/s/William C. Latham

William C. Latham, Mayor

Date: April 7, 2014