



**Agenda**  
**City Council**

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**Monday, October 15, 2018**

**7:00 PM**

**Council Chambers**

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**MEMORANDUM TO:**

The Honorable Mayor and  
Members of the City Council  
City of Jacksonville Beach, Florida

Council Members:

The following Agenda of Business has been prepared for consideration and action at the Regular Meeting of the City Council.

**OPENING CEREMONIES: INVOCATION, FOLLOWED BY SALUTE TO THE FLAG**

**CALL TO ORDER**

**ROLL CALL**

**APPROVAL OF MINUTES**

**18-193** Council Workshop Held October 1, 2018

**18-194** Regular Council Meeting Held October 1, 2018

**ANNOUNCEMENTS**

**COURTESY OF THE FLOOR TO VISITORS**

**MAYOR AND CITY COUNCIL**

**18-195** Recognition of GFOA Certificate of Achievement for Excellence in Financial Reporting

**CITY CLERK**

**CITY MANAGER**

- 18-196** Accept the Monthly Financial Reports for the Month of September 2018
- 18-197** Approve the Purchase of a 5-Gang Self-Contained Mower and Greens Roller from Wescoturf, Inc., and Greens Spiker from Jacobsen

**RESOLUTIONS**

- 18-198** RESOLUTION NO. 2017-2018
- A RESOLUTION AMENDING THE OPERATING BUDGET OF THE CITY OF JACKSONVILLE BEACH, FLORIDA FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018.
- 18-199** RESOLUTION NO. 2025-2018
- A RESOLUTION PROVIDING FOR THE SALE OF SURPLUS PROPERTY ONLINE.

**ORDINANCES****ADJOURNMENT****NOTICE**

*In accordance with Section 286.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

*The public is encouraged to speak on issues on this Agenda that concern them. Anyone who wishes to speak should submit the request to the City Clerk or to the recording secretary prior to the beginning of the meeting. These forms are available at the entrance of the City Council Chambers for your convenience.*

*In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299, extension 10, no later than one business day before the meeting.*

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The Council Workshop began at 6:00 P.M.

The following City Council Members were in attendance:

Mayor: William C. Latham

Council Members: Lee Buck                      Keith Doherty                      Christine Hoffman  
Bruce Thomason                      Phil Vogelsang                      Jeanell Wilson

Also present were Interim City Manager Karen Nelson, Director of Parks and Recreation Jason Phitides and Attorney Denise May.

**Purpose of Workshop**

The purpose of the workshop was to discuss semifinalists for the City Manager position and other matters.

**City Manager**

**City Manager Finalists**

Mr. Colin Baenziger of Colin Baenziger and Associates passed out ballots to the Council Members to select the City Manager finalists. After totaling the ballots, the results of the straw vote were as follows:

- Michael “Mike” J. Staffopoulos
- Michael “Mike” R. Renshaw
- Gary “Mike” M. New
- James “Jim” T. Dinneen
- Fredrick “Fred” J. Murry
- Susan R. Parker (as Alternate)

A conversation ensued regarding the qualifications of the chosen finalists as well as the timeline for the upcoming interviews.

**Golf Course**

Ms. Nelson stated the opening date for the golf course would be rescheduled to the weekend of November 10, 2018. She stated the golf course looks great, but the clubhouse needs interior and exterior cleaning, painting and refurbishment. The restaurant is not complete, as there is still work needing to be done.

Ms. Nelson stated a year-end budget modification would be brought before Council at the October 15 Council Meeting. The budget modification will include a transfer to the Golf Course Fund to cover the cost of improvements and refurbishments as well as working capital to pay operating expenses until the course reopens.

Short Term Rental Ordinance update

Ms. May stated she has been researching and working on a short-term rental ordinance. Ms. May stated the City's current Land Development Code could not be used to zone out short-term rentals and she reviewed options the City could use to restrict short-term rentals. Such options may include requirements for:

- Life safety codes
- Parking standards
- Minimum standard rental agreement
- Maximum occupancy
- Registration with the City
- Proof of State License
- Proof of Business Tax Receipt
- Proof of Department of Revenue Certificate

A conversation ensued regarding questions and additional options for the short-term rental ordinance.

The workshop adjourned at 6:55 P.M.

Submitted by: Jodilynn Byrd  
Administrative Assistant

Approved:

\_\_\_\_\_  
William C. Latham, MAYOR

Date: \_\_\_\_\_



**OPENING CEREMONIES**

The invocation was given by Ms. Wilson, followed by the salute to the flag.

**CALL TO ORDER**

Mayor Latham called the meeting to order at 7:06 P.M.

**ROLL CALL**

Mayor: William C. Latham

Council Members: Lee Buck                      Keith Doherty                      Christine Hoffman  
Bruce Thomason                      Phil Vogelsang                      Jeanell Wilson

Also present was Interim City Manager Karen Nelson.

**APPROVAL OF MINUTES**

It was moved by Ms. Wilson, seconded by Ms. Hoffman, and passed unanimously, to approve the following minutes:

- Special City Council Meeting held September 10, 2018
- City Council Workshop held September 10, 2018
- Regular City Council Meeting held September 17, 2018

**ANNOUNCEMENTS**

Mr. Vogelsang spoke about a Facebook post regarding lack of maintenance in the cemetery. He commented that South Beach Parkway looks great.

Ms. Hoffman announced that the change in hours allowing pets on the beach started today and she suggested posting a message on social media with a reminder that pets must be on a leash.

**COURTESY OF THE FLOOR TO VISITORS**

**MAYOR AND CITY COUNCIL**

**CITY CLERK**

**CITY MANAGER**

**Item #18-184 – Select City Manager Candidates to Interview with the City Council on October 11, 2018, from the List of Semifinalists Recommended by Colin Baenziger & Associates**

**Motion:** It was moved by Ms. Wilson and seconded by Ms. Hoffman, to select City Manager candidates to interview with the City Council on October 11, 2018.

The candidates selected were:

Michael "Mike" J. Staffopoulos  
Michael "Mike" R. Renshaw  
Gary "Mike" M. New  
James "Jim" T. Dineen  
Fredrick "Fred" J. Murry

The alternate selected is Susan R. Parker.

**Roll Call Vote:** Ayes – Buck, Doherty, Hoffman, Thomason, Vogelsang, Wilson, and Mayor Latham.

The motion passed unanimously.

**Item #18-185 – Approve the *Software as a Service Agreement with Sensus USA Inc.*, for the Maintenance and Technical Support of the Automated Metering Infrastructure System, for a Five-Year Period Beginning on the Execution Date of the Agreement**

**Motion:** It was moved by Ms. Wilson and seconded by Ms. Hoffman, to approve the Software as a Service Agreement with Sensus USA Inc., for the maintenance and technical support of the Automated Metering Infrastructure System, for a five-year period beginning on the execution date of the agreement.

**Discussion:** Ms. Nelson stated that in November 2016, a Performance Contract agreement was authorized with Johnson Controls for solid-state water meters and natural gas meters that communicate usage wirelessly. The new Automated Metering Infrastructure (AMI) allows real-time wireless communication with water and gas meters. Sensus USA Inc. provided the meters, wireless equipment, communications license, and software for the project.

Ms. Nelson stated the cost for the service agreement would be \$29,646 for an initial term of five (5) years and may be extended for two (2) additional 5-year terms with the City Manager's approval. The funding is available in the Water & Sewer operating budget.

**Roll call vote:** Ayes – Doherty, Hoffman, Thomason, Vogelsang, Wilson, Buck, and Mayor Latham.

The motion passed unanimously.

**Item #18-186 – Approve a Lease with EZ-GO to Install a Fleet Management GPS System on the Leased Golf Carts Located at the Jacksonville Beach Golf Course**

**Amended Motion:** An amended motion was made by Ms. Wilson and seconded by Ms. Hoffman, to approve a lease with EZ-GO for a Fleet Management GPS System on the leased golf carts located at the Jacksonville Beach Golf Course for a sixty (60) month term, beginning October 10, 2018, and expiring on October 9, 2023, as described in the memorandum from the Director of Parks and Recreation dated September 25, 2018.

**Discussion:** Ms. Nelson reported that in June 2018, a lease was approved with EZ-GO for sixty (60) new lithium battery golf carts for the golf course. Delivery of these carts, including the GPS system, is scheduled for October 10<sup>th</sup>, 2018, and the first payment will be due on November 10, 2018. The

GPS system lease coincides with the golf carts lease.

Ms. Nelson stated the GPS system enables efficiency in course operations while enhancing the experience for the golfers. Ms. Nelson stated the GPS benefits are monitoring play and tee times, geo-fencing, two-way communications, and fleet management. The annual cost for the GPS system lease would be \$21,564.

Ms. Nelson announced there would be a delay in the opening of the Golf Course. Instead of October 13, 2018, the opening is now scheduled for November 10, 2018. There will be a soft-opening on November 9, 2018. She explained more time is needed for refurbishments to the Clubhouse, systems implementation and staff training.

A discussion ensued regarding the GPS system, and Director of Parks and Recreation Mr. Phitides addressed related concerns and questions.

**Roll call vote:** Ayes – Hoffman, Thomason, Vogelsang, Buck, Doherty, and Mayor Latham  
Nay - Wilson  
The motion passed with a 6 to 1 vote.

**Item #18-187 – Approve the Purchase, Installation, and Maintenance of Power Over Ethernet Cameras and Battery Backups for the Pollution Control Plant and Water Plants from Archimedes Systems, Inc.**

**Motion:** It was moved by Ms. Wilson and seconded by Ms. Hoffman, to approve the purchase, installation, and maintenance of Power Over Ethernet cameras and battery backups for the Pollution Control Plant and Water Plants from Archimedes Systems, Inc.

**Discussion:** Ms. Nelson explained the security camera systems were installed in 2008 at the Pollution Control Plant and Water Plants. The technology is now obsolete and has begun to fail due to the corrosive environment. Archimedes Systems, Inc. is offering a solution that uses modern Power Over Ethernet cameras with a comprehensive maintenance contract to keep the systems running optimally.

Ms. Nelson stated this system has 200 times the current bandwidth and includes 22 cameras at the Pollution Control Plant and 19 cameras at the Water Plants. The software will provide local viewing at the plants as well as remote viewing via a web portal for authorized users.

The cost of the camera systems is \$59,950 for the Pollution Control Plant and funds are available in the FY2018 budget. The cost for the Water Plants is \$54,990 and would be funded in the FY2019 budget. The annual service agreement for both the Pollution Control Plant and Water Plants is \$4,000.

**Roll call vote:** Ayes – Thomason, Vogelsang, Wilson, Buck, Doherty, Hoffman, and Mayor Latham.  
The motion passed unanimously.

**Item #18-188 – Approve the Emergency Repair of a 36' Stormwater Outfall Pipe, Located Within the 11<sup>th</sup> Fairway at the Golf Course, Completed by G & H Underground, Inc.**

**Motion:** It was moved by Ms. Wilson and seconded by Ms. Hoffman, to approve the emergency

repair of a 36' stormwater outfall pipe, located within the 11<sup>th</sup> Fairway at the Golf Course, completed by G & H Underground Contracting, Inc.

**Discussion:** Ms. Nelson explained that in July 2018, the City Manager authorized the emergency repair of this pipe upon the discovery of a noticeable sinking hole caused by the heavy equipment used during the golf course renovation. The pipe was originally installed in 1996. The final cost of \$34,500 was below the authorized amount and funded using Tax Increment Funds by the Downtown Redevelopment Agency.

**Roll call vote:** Ayes – Vogelsang, Wilson, Buck, Doherty, Hoffman, Thomason, and Mayor Latham.

The motion passed unanimously.

**Item #18-189 a. Approve a Contract with Lloyds Construction & Consulting for the Construction of Three ADA Compliant Dune Walkovers in the Amount of \$344,899.92**

**Motion:** It was moved by Ms. Wilson and seconded by Ms. Hoffman, to approve a contract with Lloyds Construction & Consulting for the construction of three (3) ADA Compliant dune walkovers for the amount of \$344,899.92.

**Discussion:** Ms. Nelson stated there are 49 walkovers in the City, 28 of them are located in the Downtown Community Redevelopment District, and three (3) of the 28 are ADA Compliant. The walkovers were constructed in 2002, have been damaged and repaired several times, are overtaken by sand, and have exceeded their useful life expectancy.

The three (3) ADA Compliant walkovers are located at 5<sup>th</sup> Avenue North, Beach Boulevard, and 6<sup>th</sup> Avenue South. The new walkovers are required by the Florida Department of Environmental Protection to be three (3) feet above the top of the dunes. After the completion of the Army Corp of Engineers shore protection project, the height of the walkovers will be approximately 17 feet high. Instead of pressure treated lumber, the contractor will be using reinforced plastic decking and top rails, vinyl coated wire mesh sides, and aluminum handrails for a modern design to provide safety and longevity. Using the new materials for the walkovers will increase the life expectancy as well as reduce the cost by approximately \$50,000.

The funding for the project was appropriated by the Community Redevelopment Agency in August 2018 using Tax Increment Funds.

A discussion ensued, and questions were raised about the walkovers. Public Works Director David Millinor addressed concerns and answered questions regarding the walkovers.

**Roll call vote:** Ayes – Wilson, Buck, Doherty, Hoffman, Thomason, Vogelsang, and Mayor Latham.

The motion passed unanimously.

**Item #18-189 b. Approve a Contract with Applied Technology Management, Inc. for Administration Services Related to the Construction of Three (3) ADA Compliant Dune Walkovers in the Amount of \$10,450.**

**Motion:** It was moved by Ms. Wilson and seconded by Ms. Hoffman, to approve a contract with Applied Technology Management, Inc. for Administration Services related to the construction of

three (3) ADA Compliant dune walkovers in the amount of \$10,450.

**Discussion:** Ms. Nelson explained that the contract pertains to administrative services related to the above construction project for the ADA Compliant walkovers, and is included as a one-time fee.

**Roll call vote:** Ayes – Buck, Doherty, Hoffman, Thomason, Vogelsang, Wilson, and Mayor Latham.

The motion passed unanimously.

### **RESOLUTIONS:**

#### **Item #18-191 RESOLUTION NO. 2024-2018**

Mayor Latham requested that the City Clerk read Resolution No. 2024-2018 by title only, whereupon Ms. Scott read the following:

**“A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH, FLORIDA AUTHORIZING AND DIRECTING EXECUTION AND DELIVERY OF A JOINDER TO AGREEMENT AND DECLARATION OF TRUST CREATING AND ESTABLISHING THE FLORIDA LOCAL GOVERNMENT INVESTMENT TRUST; AND PROVIDING AN EFFECTIVE DATE.”**

**Motion:** It was moved by Ms. Wilson and seconded by Ms. Hoffman, to adopt Resolution No. 2024-2018, authorizing the City to become a party to the Florida Local Government Investment Trust.

**Summary:** Ms. Nelson explained the Florida Trust is the longest running member-owned and member-governed local government investment pool in Florida. By becoming a party to the Florida Local Government Investment Trust, it will give the City another investment option. These funds will provide more liquidity and diversify our investment portfolio.

A discussion ensued, and questions were raised about the Florida Trust. Ms. Nelson addressed the concerns and answered questions related to the Florida Trust.

**Roll call vote:** Ayes – Doherty, Hoffman, Thomason, Vogelsang, Wilson, Buck, and Mayor Latham.

The motion passed unanimously.

#### **Continuing Discussion from Council Briefing:**

Mayor Latham introduced Attorney Denise May, of Marks Gray, P.A., to address the Council. Ms. May stated she is here on behalf of City Attorney Susan Erdelyi.

Ms. May stated that she and Ms. Erdelyi are working on the issues with short-term rentals and are preparing a draft document for distribution to the City Manager, Police Department, Fire Department, Planning Director, Building Official, Code Enforcement, and City Council.

Ms. May also stated Ms. Erdelyi is working on the alcohol ordinance and will have it available for review next week.

Mr. Vogelsang had questions about the Community Redevelopment Agency –

- Can the City Council be involved with the Community Redevelopment Agency?
- Can the Community Redevelopment Agency or City purchase property for downtown revitalization?

Ms. May responded that the Community Redevelopment Agency is appointed by Council, and they work with an approved Redevelopment Plan. The Community Redevelopment Agency Act has specific requirements for property acquisition and disposition, which must be in the plan for the Community Redevelopment Agency to make those recommendations to Council. Ms. May further stated that the purchase of property by the City or the Community Redevelopment Agency must serve a public purpose and that the property would come off the tax roll.

Mayor Latham suggested to Mr. Vogelsang to contact the Planning and Development Director Bill Mann for information about the Community Redevelopment Agency.

Ms. May next addressed Stormwater Utilities and charging user fees to state agencies and school systems. She stated they have been working on an issue since April 2018, regarding the Duval County School Board. She stated that the School Board staff is of the opinion that the City of Jacksonville Ordinances govern the Beach cities in Duval County; however, they do not.

Ms. May confirmed Jacksonville Beach is acting properly per the Florida Statutes and the Supreme Court decision regarding Stormwater utilities, as it is set up as a utility and charges a user fee. The Supreme Court states user fees can be charged to state agencies and school systems.

Regarding stormwater fees across the state of Florida, Ms. May stated Chapter 180 had not been amended to include stormwater fees, which prohibits the ability to sue if someone does not pay. This is being appealed legally to include stormwater fees as an amendment of Chapter 180. Ms. May will be working with Ms. Nelson to draft a letter to the new Superintendent of the Duval County School Board to specify what Jacksonville Beach does for the Duval County School Board.

Ms. Hoffman explained to the Council Members that speaking with a Community Redevelopment Agency Member, or any other Board Member, is not a violation of the Sunshine Law. Ms. Hoffman stated she spoke with the City Attorney Susan Erdelyi regarding this issue and she is working on a statement for clarification.

**ADJOURNMENT:**

There being no further business, the meeting adjourned at 8:05 P.M.

Submitted by: Laurie Scott  
City Clerk

Approval:

\_\_\_\_\_  
William C. Latham, MAYOR

Date: \_\_\_\_\_

LS/njp

City of

Jacksonville Beach

City Hall

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**MEMORANDUM**

**TO:** Karen W. Nelson, Deputy City Manager  
**FROM:** Michael B. Nadeau, Chief Financial Officer  
**SUBJECT:** Monthly Financial Reports for September 2018  
**DATE:** October 1, 2018

**Action Requested**

Accept the monthly financial reports for the month of September 2018.

**Background**

The monthly financial reports for September 2018 are provided for your information and review. These reports can be found in the "Reports and Information" portion of this agenda. The monthly financial reports are also available on the City's website.

**Recommendation**

Accept the financial reports for the month of September 2018, as submitted by the Chief Financial Officer.



City of

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**TO:** Karen W. Nelson, Deputy City Manager

**FROM:** Jason Phitides, Director of Parks and Recreation

**DATE:** October 4, 2018

**RE:** Equipment Purchases for Grounds and Golf Maintenance

**ACTION REQUESTED:**

Approve the purchase of a 5-gang self-contained mower and Greens Roller from Wescoturf, Inc., and Greens Spiker from Jacobsen.

**BACKGROUND:**

We currently use a 30-year old tractor-driven, pull-behind mower on the ballfields and golf course fairways.

The Toro Reelmaster 5510-D is a modern 5-gang self-contained versatile mower that enables the operator to easily change directions and cut larger areas in less time than the pull-behind mower.

The City can purchase a new Reelmaster, including all blades and brush accessories for \$55,886.97 from Wescoturf, Inc., under Florida State Contract (#21100000-15-1). The State Contract is 21% below retail price. The new equipment has a two-year warranty.

Wescoturf also has a demo model that is two (2) years old and only has 790 operating hours. Average operating hours over two (2) years is about 2,400 hours. The purchase price is \$37,084.70, including accessories. This equipment has a ninety (90) day warranty.

Due to the excellent condition and low operating hours, this would be a prudent purchase of good value. The price difference would support the purchase of a Greens Roller and Greens Spiker.

At present, we lease equipment to roll the golf course greens and sports fields. Wescoturf has a demo Greens Roller that is eighteen (18) months old and is available for \$10,995. This model has a one-year warranty.



Greens Spikers are specific for Paspalum grass, which was used for the construction of new golf course greens. Paspalum has also been used on all the greens surround areas. The Greens Spiker can be purchased new from Jacobsen. The purchase price is \$3,104.30 and has a two (2) year warranty.

Following is a summary of the total equipment purchase:

<u>Equipment</u>	<u>Cost</u>
Toro Reelmaster 5510-D (New)	<u>\$ 55,886.97</u>
Toro Reelmaster 5510-D (Demo)	\$ 37,084.70
Salsco 13HP Greens Roller	\$ 10,995.00
Jacobsen Greens Spiker	<u>\$ 3,104.30</u>
Total Cost	<u>\$ 51,184.00</u>

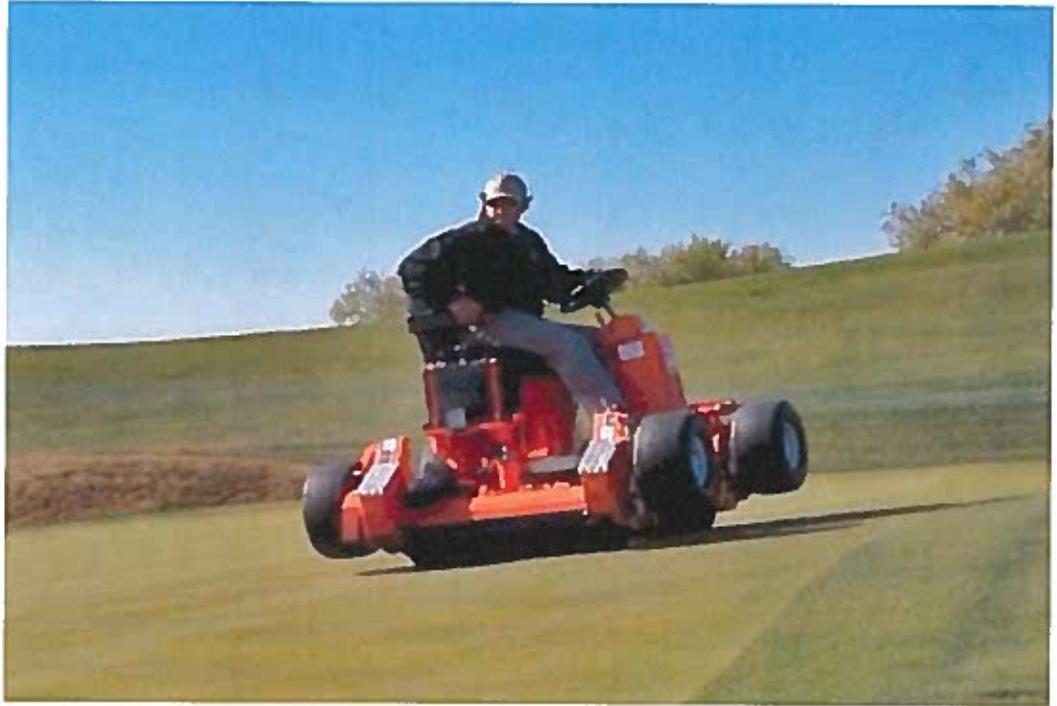
Funding for the purchases is available in the General Fund and was included in the FY2019 Capital Improvements Plan. The greens spiker will be transferred to the Golf Course Fund for use.

**RECOMMENDATION:**

Approve the purchase of a 5-gang self-contained mower and Greens Roller from Wescoturf, Inc., and Greens Spiker from Jacobsen, as described in the memorandum from the Director of Parks and Recreation dated October 4, 2018.



Toro Reelmaster 5-gang self-contained mower



Salsco Greens Roller



Greens Spikers

City of

Jacksonville Beach

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October 4, 2018

TO: Karen Nelson, Deputy City Manager

FROM: Michael Nadeau, Chief Financial Officer

SUBJECT: Year-end Budget Adjustment

**ACTION REQUESTED:**

Adopt Resolution 2017-2018 authorizing the year-end budget adjustment.

**BACKGROUND:**

Each year the City adopts budget amendments adjusting the budget for expenditures that have become necessary since the original budget was adopted. These adjustments provide spending authority for projects authorized by the City Council during the year which were not included in the original budget, projects that may have been budgeted in a previous year, but due to the timing of a contract award, were not begun or encumbered before the previous year's end, and emergency expenditures.

The attached budget resolution reflects proposed adjustments to be made which represent changes in departmental or fund budgets. Detailed explanations are also provided as a part of these adjustments.

The budget adjustments were previously approved by the City Council, Community Redevelopment Agency or Pension Boards, or discussed with the City Council at budget workshops with the following exceptions:

<b>Funding:</b>	<b>Amount</b>	<b>Description:</b>
General Fund	\$500,000	Partial funding for the City's business software applications replacement reserve
General Fund	\$150,000	Partial funding for the radio system replacement reserve
General Fund	\$200,000	Partial funding for dune walkover repairs and replacement reserve



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General Fund	\$400,000	Transfer to Golf Course to provide cash flow for operations as course reopens as well as funding for needed clubhouse repairs and refurbishments
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Monies are available to fund all requested expenditures.

RECOMMENDATION:

Adopt Resolution 2017-2018 authorizing the year-end budget adjustment.

MN/ag

Introduced by: \_\_\_\_\_  
Adopted: \_\_\_\_\_

**RESOLUTION NO. 2017-2018**

**A RESOLUTION AMENDING THE OPERATING BUDGET OF THE CITY OF JACKSONVILLE BEACH, FLORIDA FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018**

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, THAT:

**SECTION 1:** The following items of appropriations for the functions, agencies and departments of the City government for the fiscal year beginning October 1, 2017 and ending September 30, 2018 be amended as follows:

**General Fund – 001**

**General Fund Revenues :**

Insurance reimbursements	a.	\$	15,199	001-0000-364-00-364003
Donations and contributions - Carver Center	b.	\$	2,135	001-0000-366-00-366010
Donations and contributions - Ocean Rescue	c.	\$	19,753	001-0000-366-00-366011
Donations and contributions - Police Dept	d.	\$	25,000	001-0000-366-00-366012
Donations and contributions - Fire Department	e.	\$	9,535	001-0000-366-00-366015

- a. To adjust budget for insurance proceeds that will be used to offset the cost of the vehicle repairs or replacement.  
To adjust budget for Carver Center donations to offset the cost of enrichment programs and
- b. corresponding supplies.  
To adjust budget for Ocean Rescue donations to offset the cost of 12 APX900 radios to be used by
- c. lifeguards.  
To adjust budget for Police donations to be utilized solely for crime prevention programs. Approved
- d. by Council 3-19-2018.  
To adjust budget for contributions from special events to offset Fire Department overtime costs for
- e. the events.

**General Fund Expenditures :**

**Building Maintenance**

Capital outlay-Buildings	a.	\$	39,497	001-0304-519-62-562000
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- a. To adjust budget for emergency generator upgrades at the Police building. Approved by Council on 4-2-2018.

**Parks & Recreation**

Capital outlay - equipment	a.	\$	19,753	001-0602-575-64-564000
Operating - supplies	b.	\$	1,750	001-0609-572-34-534000
Operating - supplies	b.	\$	385	001-0609-572-52-552000

- a. To adjust budget for Ocean Rescue donations to offset the cost of 12 APX900 radios to be used by lifeguards.
- b. To adjust budget for Carver Center donations to offset the cost of enrichment programs and corresponding supplies.

**Public Works - Streets**

Personal services - wages	a.	\$	19,655	001-0701-541-17-517000
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- a. To adjust budget for accrued sick and vacation leave payout made to Crew Supervisor upon his retirement.

**Police**

Operating - vehicle repairs and maintenance	a.	\$	1,661	001-0904-521-46-546003
Capital outlay - vehicles	a.	\$	13,538	001-0904-521-64-564001

- a. To adjust budget for insurance proceeds that will be used to offset the cost of the vehicle repairs or replacement.

**Fire**

Personal services - overtime	a.	\$	9,535	001-1001-522-14-514000
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- a. To adjust budget for contributions from special events to offset Fire Department overtime costs for the events.

**Non-departmental**

Operating - professional services	a.	\$	26,500	001-0000-519-31-53100
Operating - other charges	b.	\$	(110,652)	001-0000-519-49-549000
Transfer to General Capital Projects Fund	c.	\$	25,000	001-0000-581-81-581315
Transfer to Golf Course Fund	d.	\$	400,000	001-0000-581-81-581440
Transfer to General Capital Projects Fund	e.	\$	500,000	001-0000-581-81-581315
Transfer to General Capital Projects Fund	e.	\$	150,000	001-0000-581-81-581315
Transfer to General Capital Projects Fund	e.	\$	200,000	001-0000-581-81-581315

- a. To adjust budget for City Manager executive search consulting services. Approved by Council 7-16-
- b. To adjust budget for net General Fund costs of yearend budget adjustment.
- c. To adjust budget for City's maximum contribution for improvements planned by the golf course restaurant leasee. Approved by Council 8-20-2018.
- d. To transfer funds from reserves to Golf Course to provide cash flow for startup operations and clubhouse repairs. As discussed in Budget Workshop 8-14-2018.
- e. To transfer funds from reserves to general capital projects fund for partial funding for business software applications replacement (\$500,000), future radio system replacement (\$150,000), and dune walkover repairs and replacements (\$200,000).

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**Local Option Gas Tax - 150**

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**Expenses:**

- Transfer to General Capital Projects Fund (315)    a.    \$    500,000    150-0713-581-81-581315
- a. To adjust budget for milling, paving, and sidewalks/curbing of City roadways. Approved by Council 6-18-2018.

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**Downtown Redevelopment - 181**

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**Expenses:**

- |                               |    |               |                        |
|-------------------------------|----|---------------|------------------------|
| Capital outlay - improvements | a  | \$ 11,073,488 | 181-1601-515-63-563000 |
| Capital outlay - improvements | b. | \$ 493,755    | 181-1601-515-63-563000 |
| Capital outlay - improvements | c. | \$ 470,932    | 181-1601-538-63-563001 |
| Capital outlay - improvements | d. | \$ 91,430     | 181-1601-538-63-563001 |
| Capital outlay - improvements | e. | \$ 4,992,067  | memo entry             |
- a. To adjust budget for downtown redevelopment infrastructure and stormwater pump station improvements between 11th Ave S and 13th Ave S from the beach end zones to 4th St S. Approved by CRA on 2-26-2018 and Council on 3-5-2018.
- b. To adjust budget for A1A water main replacement from 6th Ave N to Seagate Ave. Approved by CRA on 7-23-2018 and 5-29-2018. Approved by Council on 7-16-2018.
- c. To adjust budget for downstream stormwater channel improvements at the golf course and the ditch east of the golf course to 9th Ave S. Approved by CRA on 3-26-2018 and 5-29-2018. Approved by Council on 6-4-2018.
- d. To adjust budget for final design of dune walkover replacements and beach stormwater outfall projects. Approved by CRA on 5-29-2018 and Council on 6-4-2018.
- e. To commit funds for future Downtown Redevelopment projects to correspond with fund balance expected to be available at 9-30-2018. Major projects include projects 3-5 in the area between 4th Ave S and 11th Ave S and implementation of the Downtown Action Plan.

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**Southend Redevelopment Fund - 182**

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**Expenses:**

- |                               |    |              |                        |
|-------------------------------|----|--------------|------------------------|
| Capital outlay - improvements | a. | \$ 384,084   | 182-1602-515-63-563000 |
| Capital outlay - improvements | b. | \$ 108,056   | 182-1602-572-63-563000 |
| Capital outlay - improvements | c. | \$ 9,428,794 | memo entry             |
- a. To adjust budget for additional stormwater pipe cleaning and repairs in the vicinity of South Beach Parkway and Jacksonville Drive. Approved by CRA on 3-26-2018.
- b. To adjust budget for replacement of fitness stations at South Beach Park. Approved by CRA on 1-22-2018 and Council on 3-5-2018.
- c. To commit funds for future Southend Redevelopment projects to correspond with fund balance expected to be available at 9-30-2018. These funds will be used for following major projects; Phase #2 canal improvements south of JTB and North of Marsh Landing Parkway; Phase #3 South Beach Parkway stormwater pond at Marsh Landing; Phase #4 projects in the Ocean Terrace area.

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**General Capital Projects Fund - 315**

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**Revenues:**

Transfer from General Fund	a.	\$ 25,000	315-0000-381-00-381001
Transfer from General Fund	b.	\$ 850,000	315-0000-381-00-381001
Transfer from Local Option Gas Tax Fund	c.	\$ 500,000	315-0000-381-00-381150

**Expenses:**

Operating - repairs & maintenance	c.	\$ 1,376,052	315-0000-541-46-546000
Capital outlay - improvements	d.	\$ 75,010	315-0000-538-63-563001
Capital outlay - improvements	a.	\$ 25,000	315-0000-572-63-563000
Capital outlay - improvements	e.	\$ 95,150	315-0000-572-63-563000

- a. To adjust budget for City's maximum contribution for improvements planned by the golf course restaurant leasee. Approved by Council 8-20-2018.
- b. To transfer funds from reserves to general capital projects fund for partial funding for business software applications replacement (\$500,000), future radio system replacement (\$150,000), and dune walkover repairs and replacements (\$200,000).
- c. To adjust budget for milling, paving, and sidewalks/curbing of City roadways. Approved by Council 6-18-2018.
- d. To adjust budget for final design of dune walkover replacements and beach stormwater outfall projects. Approved by CRA on 5-29-2018 and Council on 6-4-2018.
- e. To adjust budget for replacements of key components of the golf course irrigation system. Approved by Council on 6-4-2018.

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**Better Jax Beach Bond Proceeds Fund - 317**

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**Expenses:**

Capital outlay - improvements	a.	\$ 172,259	317-0710-536-63-563000
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- a. To adjust budget for downtown redevelopment infrastructure and stormwater pump station improvements between 11th Ave S and 13th Ave S from the beach end zones to 4th St S. Approved by CRA on 2-26-2018 and Council on 3-5-2018.

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**Electric Fund - 410**

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**Expenses:**

Capital outlay - improvements	a.	\$ 200,000	410-1229-531-63-563000
Capital outlay - improvements	b.	\$ 138,777	410-1229-531-63-563000

- a. To adjust budget for engineering services for a replacement 224MVA auto transformer at Sampson Substation. Approved by Council on 4-16-2018.
- b. To adjust budget for Guana Substation post-design engineering services. Approved by Council on 4-16-2018.

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**Water & Sewer Fund - 420**

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**Expenses:**

- |                                     |    |    |         |                        |
|-------------------------------------|----|----|---------|------------------------|
| Capital outlay - improvements       | a. | \$ | 135,200 | 420-0705-533-63-563000 |
| Operating - repairs and maintenance | b. | \$ | 55,780  | 420-0707-536-46-546011 |
| Capital outlay - improvements       | c. | \$ | 341,868 | 420-0707-536-63-563000 |
| Capital outlay - improvements       | d. | \$ | 356,474 | 420-0707-536-63-563000 |
- a. To adjust budget for south elevated water tank rehabilitation. Approved by Council on 6-18-2018.
- b. To adjust budget for emergency repair work of damaged sanitary sewer main at 5th St S, south of 1st Ave S. Approved by Council on 8-6-2018.
- c. To adjust budget for downtown redevelopment infrastructure and stormwater pump station improvements between 11th Ave S and 13th Ave S from the beach end zones to 4th St S. Approved by CRA on 2-26-2018 and Council on 3-5-2018.
- d. To adjust budget for A1A water main replacement from 6th Ave N to Seagate Ave. Approved by CRA on 7-23-2018 and 5-29-2018. Approved by Council on 7-16-2018.

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**Stormwater Fund - 423**

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**Expenses:**

- |                               |    |    |         |                        |
|-------------------------------|----|----|---------|------------------------|
| Capital outlay - improvements | a. | \$ | 300,986 | 423-0712-536-63-563000 |
|-------------------------------|----|----|---------|------------------------|
- a. To adjust budget for downtown redevelopment infrastructure and stormwater pump station improvements between 11th Ave S and 13th Ave S from the beach end zones to 4th St S. Approved by CRA on 2-26-2018 and Council on 3-5-2018.

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**Golf Course Fund - 440**

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**Revenues:**

- |                             |    |    |         |                        |
|-----------------------------|----|----|---------|------------------------|
| Contributions and donations | a. | \$ | 10,460  | 440-0000-366-00-366000 |
| Contributions and donations | b. | \$ | 20,000  | 440-0000-366-00-366000 |
| Transfer from General Fund  | c. | \$ | 400,000 | 440-0000-381-00-381001 |

**Expenses:**

- |                              |    |    |        |                        |
|------------------------------|----|----|--------|------------------------|
| Operating - building repairs | c. | \$ | 50,000 | 440-1401-572-46-546001 |
|------------------------------|----|----|--------|------------------------|
- a. To record receipt of equipment including tee markers, flagsticks, flags, cups, and other misc. items donated by the Jacksonville Beach Golf Association. Disclosed in Council meeting 7-16-2018.
- b. To record receipt of 18 pallets of donated lumber from the U.S. Marine Corps. This lumber will be used for golf course bridge repairs.
- c. To transfer funds from reserves to Golf Course to provide cash flow for startup operations and clubhouse repairs. As discussed in Budget Workshop 8-14-2018.



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**SECTION 2.** The Chief Financial Officer is hereby authorized and directed to perform all acts necessary to carry out and accomplish the budget amendments in conformity with the provisions of Section 1.

**SECTION 3.** The City Council recognizes that the Budget is a revenue and spending plan which requires adjustment from time to time as circumstances change. The City Council gives authorization to the City Manager to make Budget Amendments in the budget for the fiscal period beginning October 1, 2017 and ending September 30, 2018, at the department level as long as the amendments do not increase or decrease the overall budget for the related department in the General Fund, or at the fund level in a fund other than the General Fund.

**SECTION 4.** The City Council authorizes the City Manager to use funds from any relevant account to pay for items such as staffing, contract services, rental equipment, communications equipment, emergency repairs, and supplies in response to a named storm or declaration of a state of emergency issued by the Mayor for a severe weather event or other emergency of similar magnitude.

**SECTION 5.** The City Council further authorizes the City Manager to make budget amendments in the budget for the fiscal period beginning October 1, 2017 and ending September 30, 2018, in furtherance of improvements or works which were approved by the City Council and begun in a previous year, but which were not completed in those years, and any such adjustment shall continue in force until the purpose for which it was made shall have been accomplished or abandoned.

**SECTION 6.** The City Council further authorizes the City Manager to expend donated monies, so long as the expenditure is consistent with the purpose of the donation.

**SECTION 7.** In compliance with the Convention Development Tax Act, Florida Statutes, Chapter 212.0305, the City of Jacksonville Beach, being unable to use Convention Development revenue solely for the purposes stated in the section, is hereby authorized to use the revenue to acquire and develop municipal parks, lifeguard stations or athletic fields.

**SECTION 8.** This Resolution shall take effect upon its passage and publication as required by law.

**AUTHENTICATED** this \_\_\_th day of October, 2018.

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William C. Latham, MAYOR

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Laurie Scott, CITY CLERK

City of

Jacksonville Beach

Property and  
Procurement Division

1460A Shetter Avenue  
Jacksonville Beach

FL 32250

Phone: 904.247.6229

Email: [purchasing@jaxbchfl.net](mailto:purchasing@jaxbchfl.net)

[www.jacksonvillebeach.org](http://www.jacksonvillebeach.org)

**MEMORANDUM**

**TO:** Karen Nelson,  
Deputy City Manager

**FROM:** Luis F. Flores,  
Property and Procurement Officer

**DATE:** October 1, 2018

**SUBJECT:** Sale of Surplus Property

**ACTION REQUESTED:**

Adopt Resolution No. 2025-2018 providing for the sale of surplus property online.

**BACKGROUND:**

Periodically the City has equipment that is no longer needed and must be declared surplus and sold at public auction. The Property & Procurement Division will advertise the auction on the City's website, The Beaches Leader and the Daily Journal.

The auction will be conducted by GovDeals, a company that provides online auction and website services. The company has over 270,000 qualified registered bidders, a user friendly website, good customer service, and a quick payment turnaround time. There is no charge to the City for their service. Successful bidders pay a 12.5% buyer's premium which is incorporated into the total cost of each auction item.

Attached to Resolution No. 2025-2018 is the current list of City property declared surplus. This resolution allows for the addition or subtraction of surplus items from the attached list due to reassignment, or due to additional items declared surplus prior to the public auction.

**RECOMMENDATION:**

Adopt Resolution No. 2025-2018: A RESOLUTION PROVIDING FOR THE SALE OF SURPLUS PROPERTY ONLINE.

Attachment



Introduced By: \_\_\_\_\_

Adopted: \_\_\_\_\_

**RESOLUTION NO. 2025-2018**

**A RESOLUTION PROVIDING FOR THE  
SALE OF SURPLUS PROPERTY ONLINE**

**WHEREAS**, certain personal property owned by the City of Jacksonville Beach, described on the attached list, is in excess of the foreseeable needs of the public, and

**WHEREAS**, it is in the best interest of the City that said property be put up for public online auction and sold to the highest bidder(s), after providing the required public notice, and

**WHEREAS**, the attached list of surplus items is subject to change with the approval of the City Manager or Chief Financial Officer, due to items being reassigned to a City department or additional items becoming surplus prior to Bid Process, and

**WHEREAS**, the public will be allowed sufficient time to inspect the surplus property prior to commencement of the public online auction, and

**WHEREAS**, the City reserves the right to reject any and all bids.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE BEACH, THAT:**

**SECTION 1.** After providing proper public notice, the attached list of surplus items shall be disposed of by conducting an online auction open to the public.

**SECTION 2.** All items shall be sold in as-is condition, without warranty.

**SECTION 3.** This resolution shall take effect upon its passage and publication as required by law.

**AUTHENTICATED** this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
William C. Latham, MAYOR

\_\_\_\_\_  
Laurie Scott, CITY CLERK

City of Jacksonville Beach  
 Items for Auction: from Various City Departments  
 May - October, 2018

BATCH	LOT NO.	ASSET NO.	ITEM DESCRIPTION	SERIAL NO.	From: DEPT
1811-002			Various Electric Supplies: (2) 50 amp SM4 Fuse, (5) Mechanical Bronze Jumper, (32) Line #4/0 Stranded Splice, (45) Line #2/0 Stranded Splice, (8) Line #2/0 Solid Splice, (37) Line #6 Solid Splice, (56) #4 Solid Line Splice, (22) Line #2 Solid Splice, (1) 40 amp Power SF6 Fuse Joslyn LF40E27, (12) Expulsion Fuse, (6) 200 amp SM5 Fuse S&C 134300R4, (12) 175 amp E Fuse S&C 123275R4, (7) 150 amp SM4 Fuse S&C 123250R4, (12) 125 amp E Fuse S&C 123200R4, (7) 100 amp SM4 Fuse S&C 123150R4, (10) 80E amp Fuse S&C SM4 Refill Unit 25kv, (5) 65 amp SM4 Fuse S&C 123100R4, (6) T-Connector Elastimold 125kv Bil, (20) 200 amp Non Loadbreak Bushing, (6) 1/0 Non Loadbreak Elbow Connector 25kv, (7) 3-Way Non Loadbreak Junction 125kv Bil, (16) #2 Solid Deadend, (38) #4 Solid 6 Stranded Deadend 50pc per case, (30) #6 Solid Deadend 50pc per case, (31) #2/0 Stranded Deadend 25pc per case, (25) #4/0 Stranded Deadend 25pc per case, (13) High Strength Non Sag Non-Leak Epoxy Gel, (72) 5/8" Ground Rod Connector Clamp, (3) SM4 Fuse S&C 123030R4 Refill Unit		BES-Const Maint
1811-004	6783		Brown Table Top, approx 29" x 71"		Utility Billing
1811-004	6788		Folding Table, approx 29" x 71"		City Manager's Office

1811-005	6784	Gray Table, Broken Lever for Up-and-Down Top, with Casters, approx 60" x 30" x 30" h	Utility Billing
1811-006	6785	(2) Side Tables, approx 18" x 60 1/2" x 29" h	City Manager's Office
1811-007	6786	5-Drawer Metal Filing Cabinet	Planning & Devt
1811-007	6786	Small Table, approx 36" x 18" x 30" h	Finance-IT
1811-008		(2) Carrying Cases, Misc Office Supplies (Liquid White-Out, CD-Rs, Microcassettes, Pencils)	Finance-Accounting
1811-008		Unibind Thermal Binding Machine, Stand, Supplies (Spines, Covers)	City Manager's Office
1811-008		OCR Scanner, non-operational	Utility Billing
1811-008		Citizen Printer, non-operational; Cash Boxes, broken; Cash Drawer, broken; Desk Phone, non-operational	Utility Billing
1811-008		Misc Office Supplies (Computer Speakers, Mouse); Old Projector-Recorder Starmatic Reader Model PVM, non-operational	Human Resources
1811-009	6789	(2) HON 4-Drawer Vertical Filing Cabinets, Beige	PW-D&C
1811-010		(1) White Board approx 72" x 48", (3) Wall Pictures, Inspirational; (1) City of Jacksonville Beach Framed Wall Picture	Human Resources
1811-011	6790	Small Computer Table, with Casters, approx 19 1/2" x 35" x 27" h; Folding Table, approx 29" x 59"	PW-Admin
1811-012	6791	Metal Cabinet, with Doors, Beige, 72" H x 36" W x 18" D	Human Resources
1811-013	6792	Keyboards, File Sorter, Small Electric Fan, Miscellaneous Office Supplies	Human Resources

1811-014	6793	<p>Library of Training Materials - Various CDs, DVDs, Manuals: Raving Fans Audio Cassette  Groundskeeping Safety Be a Pro DVD  Cave-In Trenching &amp; Shoring Safety DVD  Preventing Injury Incidents on the Jobsite VHS  Lifting Safety in Construction VHS tape  Eye Safety – Basic Training, DVD  Slips Trips and Falls Update, DVD  Safety Procedures for Lawn Mower Operators  Hearing Conservation – Basic Training, DVD  Flammable Liquids Safety, DVD  Golf Cart and LSV Safety On and Off the Course  Chlorine Safety  Ladder Safety in Construction, Manual  7 Habits of Highly Effective People, Audio Cassettes  Self-Discipline and Emotional Control, VHS tapes  How to Supervise People, Techniques for Getting Results through Others, Manual  You Can Stop Harrassment, Manual  Whale Done, The Power of Positive Relationships  The Key to More Responsive Government  Ten Danger Zones for Supervisors, An Employment Law Training Program  Building Teams and Teamwork, Parts 1, 2, 3, Manual</p>	Human Resources
1811-015	6794	<p>Index Card File Cabinets, Metal - (11) 3-Drawer  Horizontal Index File Cabinets, (1) 2-Drawer  Horizontal Index File Cabinets, (2) 1-Drawer Index File Cabinet</p>	BES-Admin
1811-016	6795	<p>Old Venturo CE6K Crane, for Small Truck Mounting</p>	Garage
1811-017	6796	<p>Conference Table Attachment, w/ One Post, Rounded End, Cherry Wood, 72" x 36" x 29" H</p>	PW-Admin

1811-018	6797	Operations Desk, Metal, w/ Reading Lights, Silver Color, 31"W x 23"L x 62" Tall	PW-PCP
1811-019	6798	Operations Desk, Metal, w/ Input-Output Wires, Silver Color, 31"W x 23"L x 43" Tall	PW-PCP
1811-020	6799	Adjustable Keyboard Platform, Plastic Working Tabletop	PW-PCP
1811-021	6800	Pneumatic UG Piercing Tools (3) with Hoses	PW-D&C
1811-035	6801	Kohler Fast Response DSE Deep-Sea Electronics Engine & Generator, 60kw, 75kva, 3-Phase	PW-PCP

**City of Jacksonville Beach**

**Items for Auction: Computers and Ancillary Equipment; Radios and Ancillary Parts**

**May - October, 2018**

BATCH	LOT NO.	ASSET NO.	ITEM DESCRIPTION	SERIAL NO.	From: DEPT
1811-001	6763		Dell Latitude E5530 Laptop, non-operational	9D26ZW1	Finance - IT
1811-001	6764		Dell Latitude E5530 Laptop, non-operational	38VHLX1	Finance - IT
1811-001	6765		Dell Latitude E5530 Laptop, non-operational	FQN5ZW1	Finance - IT
1811-001	6766		Dell Optiplex 790, non-operational, no hard drive, bad mother board	1DWFQW1	Finance - IT
1811-001	6767		Dell Optiplex 7010, non-operational, no hard drive	BX18GZ1	Finance - IT
1811-001	6768		Dell Optiplex 7010, non-operational, no hard drive	BWW6GZ1	Finance - IT
1811-001	6769		Dell Optiplex 790	HRNPYR1	Finance - IT
1811-001	6770		Microsoft Surface Pro 4, non-operational, broken display	081040154653	Finance - IT
1811-001	6771		Xerox DocuMate 4440 Scanner	4A3TK80219	Finance - IT
1811-001	6772		Ithaca POSjet 1500 Receipt Printer	SJ004874963	Finance - IT
1811-001	6773		Ithaca POSjet 1500 Receipt Printer	SJ005003669	Finance - IT
1811-001	6774		Ithaca POSjet 1500 Receipt Printer	SJ005051533	Finance - IT
1811-001	6775		Brother IntelliFax 575	U61227G4W880943	Finance - IT
1811-001	6776		HP L1950 LCD Monitor	CNC829PDJZ	Finance - IT
1811-001	6777		Dell OptiPlex GX620, non-operational, no hard drive	406R2C1	Finance - IT
1811-001	6778		Dell Power Edge 830, non-operational, no hard drive	38FWWB1	Finance - IT
1811-001	6779		HP OfficeJet Pro 8100	CN36EBVHDH	Finance - IT
1811-001	6781		HP Color LaserJet 400 Pro, non-operational	CNDF359418	Finance - IT

1811-001	6780	HP OfficeJet Pro 8100	CN363B2JBB	Finance - IT
1811-001	6787	HP Laserjet MFP M227 fda	VNB3J11895	Finance - IT
1811-003	6782	Xerox Phaser 7400 Color Laser Printer	WMY732789	Finance - IT

City of Jacksonville Beach  
 Items for Auction: Police Forfeiture Items  
 May - October, 2018

BATCH	LOG NO.	JBPD CASE	ITEM DESCRIPTION	SERIAL NO.	From: DEPT
1811-032	12893	180000954	Bicycle, Huffy Rock-it, Kids', burnt sienna color		Police
			Bicycle, Trek Mountain Track 820, olive green		
1811-032	13273	180001804	color		Police
			Bicycle, Genesis 2100 Aluminum, Men's, black		
1811-032	13065	180001361	color, blue rim		Police
1811-032	13222	180001682	Bicycle, Huffy, Women's, black color		Police
			Bicycle, Next Power Climber, Dual Suspension		
1811-032	13086	180001392	2X, red color		
			Bicycle, Huffy, BROKE, black color, white		
1811-032	13184	180001599	wheels		Police
			Bicycle, Sixteen-Zero, Beach Cruiser, black		
1811-032	13281	180001533	color		Police
			Bicycle, Ocean Pacific Beach Cruiser, blue		
1811-033	12377	170005465	color, blue rim		Police
1811-033	12346	170005532	Bicycle, Boss Cruiser Jams, black color		Police
1811-033	12442	180000034	Bicycle, Sun, Women's, hot pink color		Police
			Bicycle, Schwinn Ranger 2.6FS, black and		
1811-033	12401	170005645	silver color		Police
			Bicycle, Gravity Beach Cruiser, Sand Dollar,		
1811-033	12556	180000287	black color		Police
			Bicycle, Mango Longboard, Women's, mint		
1811-033	12564	180000293	green color		Police
1811-034	12694	180000530	Bicycle, Schwinn MOS Impact Pro, white color		Police
			Bicycle, Huffy, Good Vibrations, Girls', red		
1811-034	12675	180000474	color		Police

		Bicycle, Schwinn Trailway, Men's, midnight	
1811-034	12648	180000458 blue color	Police
1811-034	12932	180001057 Bicycle, Shimano Next, black color	Police
1811-034	12987	180001082 Bicycle, Schwinn Point Beach, Women's, maroon color	Police
1811-034	12952	180001140 Bicycle, Hard Sports Bike, Kids, yellow color	Police

City of Jacksonville Beach  
 Surplus Fleet Vehicles  
 May - October, 2018

BATCH	LOT NO.	ASSET NO.	ITEM DESCRIPTION	VIN#	From: DEPT
1811-022		211 8858-EA28664	2008 Ford F250 Super Duty Pick-Up Utility Body	1FTNF20598EA28664	BES-Meter Shop

### FLEET INSPECTION REPORT

DEPARTMENT: ELEC METER		VEHICLE #: 211	ASSET #: 8858-EA28664
TYPE OF VEHICLE: PICK UP UTILITY BODY			YEAR: 2008
MAKE/MODEL: FORD F250 SUPER DUTY			MILEAGE: 99836
COMPONENT	REMARKS AND/OR CONDITION	ESTIMATED COST TO REPAIR	
ENGINE	THE ENGINE IS IN GOOD RUNNING CONDITION AT THIS TIME, ONLY CONCERN IS HIGH MILES. NORMAL WEAR AND TEAR.		
TRANSMISSION	THE TRANSMISSION SHIFTS PROPERLY AT THIS TIME, NORMAL WEAR, AND TEAR DUE TO MILES, AND AGE.		
SUSPENSION STEERING	FOUND NO CONCERNS WITH THE SUSPENSION, NORMAL WEAR AND TEAR DUE TO AGE, AND MILES.		
BRAKES	THE BRAKES ARE IN GOOD WORKING CONDITION AT THIS TIME, NORMAL WEAR, AND TEAR.		
BODY	BODY BUSHING WEAR DUE TO AGE, AND MILES. NORMAL WEAR AND TEAR ON BODY, LITTLE DINGS, AND DENTS, BUT OVER ALL GOOD COND		



<b>TRANSMISSION</b>	TANSMISSION IS SHIFTING PROPERLY AT THIS TIME, MAIN CONCERN IS MILES ON THIS VEHICLE. OVER 100K.	
<b>SUSPENSION STEERING</b>	ST DROVE AND FOUND NO HANDLING CONCERNS WITH THE FRONT END, ALL PARTS HAVE NORMAL WEAR AND TEAR DUE TO AGE, AND MILE	
<b>BRAKES</b>	FRONT PADS 11MM, AND REAR PADS 6MM. ALL OTHER BRAKE PARTS ARE WORKING PROPERLY AT THIS TIME.	
<b>BODY</b>	NORMAL WEAR AND TEAR FOR A VEHICLE DUE TO AGE, AND MILES. SMALL DINGS, AND CHIPS IN PAINT, BUT NOT BAD.	
<b>ELECTRICAL HYDRAULICS</b>	FOUND NO CONCERNS WITH THE ELECTRICAL, NOR THE HYDRAULICS AT THIS TIME.	
<b>OTHER REQUIRED REPAIRS / COMMENTS</b>	MAIN CONCERNS FOR THIS VEHICLE ARE THE AGE, AND MILES. OVER 100K.	
<b>INSPECTED BY: DAVID LAHEY</b>		
<b>RECOMMEND PURCHASE:</b>		
<b>NO YES</b>		
<b>DATE: 05/24/2018</b>		
<b>RECOMMEND REPLACE:</b>		
<b>NO YES</b>		
<b>SUPERVISOR'S SIGNATURE: Mike Doyle</b>		

BATCH	LOT NO.	ASSET NO.	ITEM DESCRIPTION	VIN#	From: DEPT
1811-024		596 7848-K154139	2004 Chevrolet Blazer SUV	IGNCS13XX4K154139	PW-Water Plant

## FLEET INSPECTION REPORT

DEPARTMENT: PUBLIC WORKS WATER PLANT

VEHICLE #: 596

ASSET #: 7848-K154139

TYPE OF VEHICLE: SUV

YEAR: 2004

MAKE/MODEL: CHEVY BLAZER

MILEAGE: 36,507

COMPONENT	REMARKS AND/OR CONDITION	ESTIMATED COST TO REPAIR
ENGINE	THE MOTOR IS IN GOOD CONDITION AT THIS TIME. HAS OIL LEAKS DUE TO NORMAL WEAR AND TEAR. MAIN CONCERN IS AGE OF VEHICLE.	
TRANSMISSION	THE TRANSMISSION IS IN GOOD CONDITION AT THIS TIME. MAIN CONCERN IS THE AGE OF THE VEHICLE.	
SUSPENSION STEERING	TEST DROVE AND FOUND NO HANDLING CONCERNS, BUT THERE IS A LOT OF RUST ON STEERING COMPONENTS DUE TO AGE OF VEHICLE.	
BRAKES	FRONT PADS-10MM, REAR PADS 10MM. THE BRAKES ARE IN GOOD WORKING CONDITION AT THIS TIME. THE MAIN CONCERN ARE THE BRAKE LINES, THEY HAVE A LOT OF RUST ON THEM AND HAVE HAD A FEW REPLACED DUE TO LEAKING.	
BODY	THE BODY HAS RUST ON THE PASS SIDE ROOF, AND IS NOT WORTH REPAIRING (COST WOULD BE TOO MUCH). THE DRIVER SIDE WINDOW IS INOPERABLE. REST OF THE BODY HAS NORMAL WEAR AND TEAR DUE TO AGE.	
ELECTRICAL HYDRAULICS	THE ELECTRICAL AND HYDRAULICS ARE IN GOOD WORKING CONDITION AT THIS TIME. MAIN CONCERN IS THE AGE OF THE VEHICLE.	
REQUIRED REPAIRS / COMMENTS		

THE MAIN CONCERN FOR THIS UNIT ARE RUST AND AGE.

INSPECTED BY: Jack McBride

RECOMMEND PURCHASE:

NO YES

DATE: 08/01/2017

RECOMMEND REPLACE:

NO YES

SUPERVISOR'S SIGNATURE: Mike Doyle

BATCH	LOT NO.	ASSET NO.	ITEM DESCRIPTION	VIN#	From: DEPT
1811-025		209 7801-Z243257	2004 GMC Sierra Pick-Up Truck	1GTEC14V84Z243257	BES-Engineering

## FLEET INSPECTION REPORT

DEPARTMENT: ELEC ENGINEER

VEHICLE #: 209

ASSET #: 7801-Z243257

TYPE OF VEHICLE: PICK UP

YEAR: 2004

MAKE/MODEL: GMC SIRRA

MILEAGE: 112,538

COMPONENT	REMARKS AND/OR CONDITION	ESTIMATED COST TO REPAIR
ENGINE	ENGINE IS IN GOOD RUNNING CONDITION, NORMAL WEAR, AND TEAR. MAIN CONCERN IS AGE, AND MILES.	
TRANSMISSION	TRANSMISSION IS SHIFTING PROPERLY AT THIS TIME. THIS VEHICLE HAS HIGH MILES, AND THAT IS A CONCERN.	
SUSPENSION STEERING	THE HANDLING OF THE VEHICLE WHILE ON TEST DRIVE. THE POWER STEERING IS LEAKING. ALL FRONT END PARTS HAVE NORMAL WEAR, AND	

<b>BRAKES</b>	FRONT PADS 6MM, AND REAR PADS 7MM. OTHER BRAKE PARTS ARE WORKING PROPERLY AT THIS TIME.	
<b>BODY</b>	NO MAJOR DAMAGE, SOME DAMAGE TO THE PASS SIDE DOOR. HAS NORMAL WEAR AND TEAR DUE TO MILES, AND AGE.	
<b>ELECTRICAL HYDRAULICS</b>	FOUND NO CONCERNS WITH THE ELECTRICAL OTHER THAN THE WIPERS, AND PUMP WILL NOT SHUT OFF, NO HYDRAULICS AT THIE TIME.	
<b>OTHER REQUIRED REPAIRS / COMMENTS</b>	MAIN CONCERNS ARE AGE, AND MILES. THIS VEHICLE HAS OVER 100K ON IT.	

INSPECTED BY: DAVID LAHEY

RECOMMEND PURCHASE:

NO YES

DATE: 07/08/2017

RECOMMEND REPLACE:

NO YES

SUPERVISOR'S SIGNATURE: Mike Doyle

BATCH	LOT NO.	ASSET NO.	ITEM DESCRIPTION	VIN#	From: DEPT
1811-026		291 8393/EC97153	2005 Ford DX F350 Pick-Up Truck	1FDWF36Y95EC97153	BES-Relay/Substat

## FLEET INSPECTION REPORT

DEPARTMENT: RELAY SUB	VEHICLE #: 291	ASSET #: 8393/EC97153
TYPE OF VEHICLE: PICK UP		YEAR: 2005
MAKE/MODEL: FORD DX F350		MILEAGE: 115,567

COMPONENT	REMARKS AND/OR CONDITION	ESTIMATED COST TO REPAIR
ENGINE	The motor is in good condition at this time. Check engine light is on. Normal wear and tear on the motor for the age and miles. Main concern is miles, and age.	
TRANSMISSION	The trans is shifting properly at this time, there is normal wear and tear for age and miles. Found no leaks.	
SUSPENSION STEERING	The suspension is light, and during test drive found no handling concerns at this time.	
BRAKES	Front brake pads 8mm, and rear brake pads 7mm. The overall condition of the brakes is good at this time.	
BODY	For the age, and miles on this vehicle the body condition is good. Just has normal wear and tear.	
ELECTRICAL HYDRAULICS	The electrical and hydraulics are in good condition at this time.	
OTHER REQUIRED REPAIRS / COMMENTS	Main concerns: Miles, and age of vehicle.	

INSPECTED BY: Jack McBride

RECOMMEND PURCHASE:

NO YES

DATE: 02/13/2017

RECOMMEND REPLACE:

NO YES

SUPERVISOR'S SIGNATURE: Mike Doyle

BATCH	LOT NO.	ASSET NO.	ITEM DESCRIPTION	VIN#	From: DEPT
1811-027		220 7028-Z287989	2002 GMC Sierra Pick-Up Truck	1GTEC14V92Z287989	BES-Engineering

## FLEET INSPECTION REPORT

DEPARTMENT: ELEC ENGINEER		VEHICLE #: 220	ASSET #: 7028-Z287989
TYPE OF VEHICLE: PICK UP			YEAR: 2002
MAKE/MODEL: GMC SIERRA			MILEAGE: 75,919
COMPONENT	REMARKS AND/OR CONDITION	ESTIMATED COST TO REPAIR	
ENGINE	ENGINE IN GOOD RUNNING CONDITION AT THIS TIME, HAS NORMAL WEAR AND TEAR DUE TO AGE AND MILES.		
TRANSMISSION	TRANSMISSION SHIFTS PROPERLY AT THIS TIME. NORMAL WEAR AND TEAR FOR AGE, AND MILES.		
SUSPENSION STEERING	TEST DROVE AND FOUND NO CONCERNS WITH THE HANDLING, AND FRONT END PARTS ARE TIGHT.		
BRAKES	FRONT PADS 11MM, AND REAR PADS 4MM. FOUND NO OTHER PROBLEMS WITH THE BRAKES AT THIS TIME.		
BODY	NO MAJOR DAMAGE, HAS NORMAL WEAR AND TEAR DUE TOO AGE, AND MILES.		

ELECTRICAL HYDRAULICS	FOUND NO CONCERN WITH THE ELECTRICAL, NOR HYDRAULICS AT THIS TIME.													
OTHER REQUIRED REPAIRS / COMMENTS	MAIN CONCERN FOR THIS VEHICLE IS AGE, AND MILES.													
<table> <tr> <td>INSPECTED BY: JACK MCBRIDE</td> <td>RECOMMEND PURCHASE:</td> <td>NO</td> <td>YES</td> </tr> <tr> <td>DATE: 11/08/2017</td> <td>RECOMMEND REPLACE:</td> <td>NO</td> <td>YES</td> </tr> <tr> <td colspan="4">SUPERVISOR'S SIGNATURE: Mike Doyle</td> </tr> </table>			INSPECTED BY: JACK MCBRIDE	RECOMMEND PURCHASE:	NO	YES	DATE: 11/08/2017	RECOMMEND REPLACE:	NO	YES	SUPERVISOR'S SIGNATURE: Mike Doyle			
INSPECTED BY: JACK MCBRIDE	RECOMMEND PURCHASE:	NO	YES											
DATE: 11/08/2017	RECOMMEND REPLACE:	NO	YES											
SUPERVISOR'S SIGNATURE: Mike Doyle														

BATCH	LOT NO.	ASSET NO.	ITEM DESCRIPTION	VIN#	From: DEPT
1811-028	44	8955-9213583	2008 Chevrolet Impala Sedan	2G1WB55K989213583	Police-Detectives

## FLEET INSPECTION REPORT

DEPARTMENT: POLICE	VEHICLE #: 044	ASSET #: 8955-9213583
TYPE OF VEHICLE: DETECTIVE	YEAR: 2008	
MAKE/MODEL: CHEVY IMPALA	MILEAGE: 72074	

COMPONENT	REMARKS AND/OR CONDITION	ESTIMATED COST TO REPAIR
ENGINE	THE ENGINE IS IN GOOD RUNNING CONDITION, NORMAL WEAR AND TEAR DUE TO AGE.	
TRANSMISSION	THE TRANSMISSION IS SHIFTING PROPERLY AT THIS TIME. NORMAL WEAR AND TEAR.	

<b>SUSPENSION STEERING</b>	TEST DROVE AND FOUND NO CONCERN WITH THE HANDLING AT THIS TIME. NORMAL WEAR AND TEAR DUE TO AGE.													
<b>BRAKES</b>	THE FRONT PADS 7MM, AND THE REAR PADS 8MM. THE BRAKES ARE IN GOOD WORKING CONDITION AT THIS TIME.													
<b>BODY</b>	THE BODY IS IN GOOD CONDITION, NORMAL WEAR AND TEAR.													
<b>ELECTRICAL HYDRAULICS</b>	FOUND NO CONCERNS WITH THE ELECTRICAL NOR THE HYDRAULICS AT THIS TIME.													
<b>OTHER REQUIRED REPAIRS / COMMENTS</b>	NORMAL WEAR, AND TEAR, NO MAJOR CONCERNS. MAIN CONCERN IS THE AGE.													
<table border="0"> <tr> <td>INSPECTED BY: Jack McBride</td> <td>RECOMMEND PURCHASE:</td> <td>NO</td> <td>YES</td> </tr> <tr> <td>DATE: 07-27/2018</td> <td>RECOMMEND REPLACE:</td> <td>NO</td> <td>YES</td> </tr> <tr> <td colspan="4">SUPERVISOR'S SIGNATURE: Mike Doyle</td> </tr> </table>			INSPECTED BY: Jack McBride	RECOMMEND PURCHASE:	NO	YES	DATE: 07-27/2018	RECOMMEND REPLACE:	NO	YES	SUPERVISOR'S SIGNATURE: Mike Doyle			
INSPECTED BY: Jack McBride	RECOMMEND PURCHASE:	NO	YES											
DATE: 07-27/2018	RECOMMEND REPLACE:	NO	YES											
SUPERVISOR'S SIGNATURE: Mike Doyle														

BATCH	LOT NO.	ASSET NO.	ITEM DESCRIPTION	VIN#	From: DEPT
1811-029	0958	9207/1176027	2009 Chevrolet Impala Sedan, Unmarked	2G1WB57K591176027	Police-Detectives

## FLEET INSPECTION REPORT

DEPARTMENT: POLICE DEPT.

VEHICLE #: 0958

ASSET #: 9207/1176027

TYPE OF VEHICLE: UNMARKED

YEAR: 2009

MAKE/MODEL: CHEVROLET IMPALA

MILEAGE: 108,559

COMPONENT	REMARKS AND/OR CONDITION	ESTIMATED COST TO REPAIR
ENGINE	to be leaking. Not sure how bad, but we have cleaned the area up, and would like to recheck in 500 to 1000 miles. Motor is strong. Main concern is miles, because	
TRANSMISSION	transmission is shifting properly at this time, and there are no fluid leaks, but the customer has told us that the trans has slipped while driving. Normal wear and	
SUSPENSION STEERING	The suspension is tight, and there are no handling concerns at this time. We did find the power steering rack has a slight seal leak.	
BRAKES	The brakes are in good working condition at this time. Front pads are at 6mm, and the rear pads are at 5mm. Normal wear and tear.	
BODY	The body is in good condition, normal wear and tear for miles, and age.	
ELECTRICAL HYDRAULICS	We found no electrical nor hydraulic concerns other than the steering rack has a slight leak at the seal. Normal wear and tear.	
OTHER REQUIRED REPAIRS / COMMENTS	Main concerns are age, miles, and possible trans problem in near future since customer has experienced trans slip. Service air bag light is on also.	

INSPECTED BY: David Lahey

RECOMMEND PURCHASE:

NO YES

DATE: 08/20/2018

RECOMMEND REPLACE:

NO YES

SUPERVISOR'S SIGNATURE: Mike Doyle

BATCH	LOT NO.	ASSET NO.	ITEM DESCRIPTION	VIN#	From: DEPT
1811-030	68	8749	2007 Chevrolet Impala	2G1WS55R679244558	Police-DT CAPE

## FLEET INSPECTION REPORT

DEPARTMENT: POLICE

VEHICLE #: 068

ASSET #: 8749-9244558

TYPE OF VEHICLE: CAR

YEAR: 2007

MAKE/MODEL: CHEVY IMPALA

MILEAGE: 75221

COMPONENT	REMARKS AND/OR CONDITION
ENGINE	THE ENGINE IS IN GOOD RUNNING CONDITION AT THIS TIME, HAS SMALL OIL LEAK DUE TO AGE, AND MILES.
TRANSMISSION	THE TRANSMISSION IS SHIFTING PROPERLY AT THIS TIME. NORMAL WEAR AND TEAR.
SUSPENSION STEERING	THE SUSPENSION HAS NORMAL WEAR AND TEAR, AND IS IN GOOD CONDITION AT THIS TIME.
BRAKES	THE BRAKES ARE IN GOOD WORKING CONDITION AT THIS TIME, FOUND NO CONCERNS. THEY ARE WORKING PROPERLY.

<b>BODY</b>	S A DENT IN THE LEFT FRONT FENDER, AND THE PAINT ON DECK LID IS PEELING. NORMAL WEAR AND TEAR DUE TO AGE, AND
<b>ELECTRICAL HYDRAULICS</b>	FOUND NO CONCERNS WITH THE ELECTRICAL NOR THE HYDRAULICS AT THIS TIME.
<b>REQUIRED REPAIRS / COMMENTS</b>	THE VEHICLE IS IN GOOD CONDITION OVER ALL.