



CITY OF JACKSONVILLE BEACH
FLORIDA

MEMORANDUM TO:

The Honorable Mayor and
Members of the City Council
City of Jacksonville Beach, Florida

Council Members:

The following Agenda of Business has been prepared for consideration and action at the Regular Meeting of the City Council on **Tuesday, January 22, 2013, at 7:00 P.M. in the Council Chambers, 11 North Third Street, Jacksonville Beach, Florida.**

Opening Ceremonies: Invocation
Salute to the Flag

Roll Call

1. **APPROVAL OF MINUTES:**

- Regular City Council Meeting held December 17, 2012

2. **ANNOUNCEMENTS:**

3. **COURTESY OF THE FLOOR TO VISITORS:**

4. **MAYOR AND CITY COUNCIL:**

- (a) Presentation of Proclamation to 19th Street Charities

5. **CITY CLERK:**

6. **CITY MANAGER:**

- (a) Monthly Financial Reports – Month of December 2012
- (b) Appointment of One Councilmember to Serve on the General Employee's Pension Board of Trustees.

Memorandum, Mayor and City Council
City Council Agenda for January 22, 2013

- (c) Approve a Draw for Purchase of External Body Armor Carriers and Uniform Shirts, Police Patrol Bicycles (4), and Quad ATV's (2) for the Police Department from Federal Equitable Sharing Fund.

7. **RESOLUTIONS:**

8. **ORDINANCES:**

Respectfully submitted,

/s/George D. Forbes
CITY MANAGER

GDF: cmm
01/17/13

If a person decides to appeal any decision made by the City Council with respect to any matter considered at any meeting, such person may need a record of the proceedings and, for such purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The public is encouraged to speak on issues on this Agenda that concern them. Anyone who wishes to speak should submit the request to the City Clerk prior to the beginning of the meeting. These forms are available at the entrance of the City Council Chambers for your convenience.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299, ext 10, no later than 12:00 PM, Friday, January 18, 2013.

Minutes of City Council Briefing
Monday, December 17, 2012 – 6:30 PM
City Council Chambers
11 North 3rd Street, Jacksonville Beach, FL

The Council Briefing began at 6:30 p.m.

The following City Council Members attended:

Keith Doherty
Steve Hartkemeyer
Chris Hoffman
Tom Taylor
Phil Vogelsang
Jeanell Wilson
Mayor Charlie Latham

Also present were City Manager George Forbes, City Clerk Judy Bullock, and City Department Directors.

Purpose of Briefing

The purpose of the Briefing is to update the Councilmembers on projects, recent developments, upcoming issues, and review of agenda items.

Briefing Days and Times

Mr. Forbes began the meeting by extending his appreciation to the Councilmembers for their attendance. He stated that he and the Mayor are working to determine the best day and time to conduct the Council Briefings. Mr. Forbes advised if they are scheduled before the Council meetings that the briefings may continue past 7:00 p.m. if necessary. He added, that legally a public meeting can start late, but not before the published time.

Mayor Latham commented that holding the Briefings on Thursday evenings at 7:00 p.m. is also an option. Councilmembers concurred to hold the Briefings before the Council Meeting.

Request for Use of Office Space – Representative Janet Adkins

Mr. Forbes stated that Representative Janet Adkins has requested the use of an office space in City Hall to meet with constituents a couple of days a week. He went on to explain that there is a small office space on the first floor of City Hall previously used by the State Attorney and that he would be discussing the specifics with Ms. Adkins.

Pension Trustee Appointment

Mr. Forbes advised that Councilmember Chris Hoffman has volunteered to serve as a Trustee on the General Employees' Retirement Board and that her appointment to the Board would be on the next Council Agenda for consideration.

Police Chief Search

The City Manager advised that interviews with citizens would be conducted over the next couple of days by the firm hired to assist in the search for a new Police Chief. The meetings will be to obtain input on the type of Police Chief that would be best for the City. He explained that the Mayor and Mayor Pro-Tem would be participating in the interviews, as representatives of the City Council. Mr. Forbes added that the meetings would start at 8:00 a.m. and last approximately 30 minutes. He also said that the meetings are open and interested councilmembers would be welcome to attend.

Several councilmembers indicated their interest in the interviews and Councilmember Doherty stated that he would be attending.

Communication between Councilmembers during Meetings

Mr. Forbes cautioned Councilmembers about private conversations (whispering) with each other during a meeting. He advised that it could be misconstrued as a violation of the Sunshine Law. Mr. Forbes added that discussions during a meeting must be audible to everyone in attendance of the meeting.

Vision Plan Parking Concerns

Mr. Forbes stated that there have been some concerns that the *Vision Plan* would be reducing parking. He explained it is just the opposite; approximately 37 parking spaces will be added, per the *Vision Plan*.

Noise Ordinance

Mr. Forbes also commented on concerns regarding the noise ordinance. He stated that the noise ordinance is enforced and that there are standards set to assist in the enforcement of the law. When asked what the decibel level is Mr. Forbes advised that there is no single level; it depends on the activity and time of day.

Standard Crown Road vs. Inverted Crown Road

Mr. Forbes distributed photographs and maps that illustrated the difference in drainage between the two types of roads. He explained that the Standard Crown Road drains water to the sides of the road and into a storm drain. The Inverted Crown Road, being used on 1st Street as part of the “Destination Street” is inverted to the middle causing the water to drain to a center storm drain. Mr. Forbes added that extension of the downtown destination street on 1st Street between 4th and 6th Avenues North required removal and reuse of the pavers for the project.

Purchase of Residential Property

Mr. Forbes and Public Works Director Ty Edwards distributed an aerial photograph showing two parcels (total of three lots) that the City is hoping to purchase and demolish the structures. One of the properties is in foreclosure and the other one is occupied. The properties are located at 6th Avenue

Minutes of City Council Briefing
held on Monday, December 17, 2012 – 6:30 p.m.

North and Holly Drive (1304 and 1318 North 6th Avenue). The plan is to utilize the land to assist storm water drainage.

Mr. Forbes advised that the properties have been appraised and that the Mayor and City Manager have the authority to sign the purchase and sale agreements and to put down a \$1,000 retainer. He added that purchase of the properties will require council approval.

Anthrax Terrorism Drill

Mr. Forbes and Fire Chief Gary Frazier advised that a terrorism drill would take place at the Parks and Recreation Building located at 2508 South Beach Parkway, on the morning of Thursday, December 20, 2012.

Chief Frazier explained that the City conducts these types of drills annually. This year the following departments/agencies will be participating: Jacksonville Beach Fire and Police Departments, Parks and Recreation, Human Resources, St. Johns County and the City of Jacksonville.

Ordinance Policies

Mr. Forbes briefly reviewed the standards for adopting zoning ordinances and advised that the City Attorney was present if there were any questions. He also thanked Councilmember Vogelsang for his input in preparing the “Findings of Fact” for Ordinance No. 2012-8023.

Current Events

The City Manager distributed a copy of the “Current Events” publication which is prepared monthly and describes the various projects throughout the City. Mr. Forbes asked the Council to review the publication for possible addition to the City’s website.

Beaches Community Champion

Mr. Forbes distributed a flyer describing an award for an individual or small group of the community to be recognized for their volunteer work and commitment to the City.

The meeting adjourned at 6:53 PM.

Submitted by: Judy L. Bullock
City Clerk

Approved:

William C. Latham, Mayor

Date: January 22, 2013

Proclamation

19th Street Charities

Whereas, the mission of the 19th Street Charities is to bring Christmas to less fortunate children; and

Whereas, the group has grown from a small neighborhood project to a 501C (non-profit) company; and

Whereas, the participation level from 2011 to 2012 increased significantly, specifically:

- Number of neighbors participating from 10 to 25
- Number of companies contributing from 15 to 107
- Amount of donations received from \$2,000 to \$6,240
- Number of bicycles purchased from 21 to 53 (each bike included a helmet & lock); and

Whereas, the 19th Street Charities team has coordinated the participation of several local organizations, including:

- 107 local businesses
- The United States Marine Corps
- The Beaches Honor Guard
- Local radio station; and

Whereas, the 19th Street Charities unites their neighborhood with those less fortunate within the entire Jacksonville Beach community,

Now, Therefore, I, Charlie Latham, Mayor of the City of Jacksonville Beach, by virtue of the authority vested in me, do hereby proclaim Tuesday, January 22, 2013, as

19th Street Charities Day

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Jacksonville Beach to be affixed this 22nd day of January, 2013.



A handwritten signature in black ink, appearing to read "Charlie Latham", is written over a horizontal line.

Charlie Latham, MAYOR

CITY OF JACKSONVILLE BEACH

904/247-6268 • P.O. BOX 51389 • JACKSONVILLE BEACH, FLORIDA 32240

City of

January 8, 2013

Jacksonville Beach

City Hall

11 North Third Street

Jacksonville Beach

FL 32250

Phone: 904.247.6299 #10

904.247.6250 #11

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MEMORANDUM

TO: The Honorable Mayor and
Members of the City Council

FROM: Judy L. Bullock, City Clerk/
Pension Administrator

SUBJECT: Appointment of Council Member to General Employees'
Pension Board of Trustees

ACTION REQUESTED:

Appointment of one councilmember to serve on the General Employees'
Pension Board of Trustees.

BACKGROUND:

Pursuant to the Jacksonville Beach Code of Ordinances, Section 2-162.24(b)
Board of Trustees, the General Board consists of (5) five members, as
follows:

- Two (2) members of the City Council, appointed by the City Council
(Serve at the pleasure of the Council)
- Two (2) members of the General Employees' Retirement System,
elected by the current employees of the General Employees'
Retirement System
- A fifth member selected by the four (4) members and appointed, as a
ministerial act, by the City Council.

Councilmember Penny Christian served as a trustee since January 2005.
Her term of office expired in November 2012 and a member of the Council
needs to be appointed.

Following discussions with Councilmembers, newly elected Councilmember
Chris Hoffman has agreed to serve as a trustee, if appointed by Council. The
term of office will become effective upon appointment and will continue at the
Council's pleasure.

RECOMMENDATION:

Appoint Councilmember Chris Hoffman, to serve as a trustee on the General
Employees' Pension Board.

/jlb



City of

Jacksonville Beach

Police Department

101 Penman Road, South

Jacksonville Beach

FL 32250

Phone: 904.247.6343

Fax: 904.247.6342

www.jacksonvillebeach.org

To: George D. Forbes, City Manager

From: Patrick K. Dooley, Interim Chief of Police

Subject: Draw for purchase of External Uniform Body Armor Carrier and uniform shirts, Police Patrol Bicycles (4), and Quad ATV's (2) for the police department from Federal Equitable Sharing Fund.

Date: January 2, 2013

ACTIONS REQUESTED

Approve a draw from The Federal Equitable Sharing fund for the following:

1. Approve purchase of new uniform shirt external body armor carriers (74) and uniform shirts (210) from DGG Taser Inc., using seizure monies from the Federal Equitable Sharing Fund;
2. Approve purchase of four Police Patrol Bicycles from Champion Bicycle shop in Jacksonville Beach, using seizure monies from the Federal Equitable Sharing Fund; and
3. Approve the purchase of two, four wheel Quad ATV's to be purchased from the Florida Sheriff's Association Contract; and emergency equipment for the Quad ATV's from Dana's Safety Supply, using seizure funds from the Federal Equitable Sharing Fund.

BACKGROUND

ACTION 1

Currently the body armor vest carriers used by the police department are worn under the normal uniform shirt. During the heat of the summer months, this becomes uncomfortable and very hot for the officers who work a minimum of a ten hour shift. The proposed **external uniform vest carrier** is manufactured by Blauer. The vest has the appearance of the normal uniform shirt. However, due to the vest being worn on the exterior of the shirt it allows the officer to remove the vest allowing the airflow to the officer's body thus making the officer much more



comfortable while in the station completing reports, or other administrative duties. **Three uniform shirts per officer** would also be issued. The shirts (also manufactured by Blauer) are a light weight polyester shirt that allows for air to flow and they are moisture wicking. The shirts have the same appearance as the traditional class "B" uniform shirt.

The 74 Blauer vest carriers and 210 shirts can be purchased from DGG TASER. Three quotes were received and all three were the same price. However, DGG TASER is a local company. The cost for the Blauer vest carriers and uniform shirts is **\$11, 880.00**.

ACTION 2

The police department is implementing a Patrol Bicycle Program, in which patrol officers will be assigned to a bicycle to conduct direct patrols in residential neighborhoods and shopping areas (weather permitting). The patrol division does not currently have any bicycles for this task. With these bicycles, officers can be assigned to the bicycle patrol on a regular basis. This will allow officers to interact more often and more openly with residents in their neighborhood.

The lowest quote received was from Champion Cycling in Jacksonville Beach, for a Giant brand police bicycle. The cost of each police bicycle complete is \$575.00. The total for four Giant brand police bicycles is **\$2,300**.

ACTION 3

The police department currently uses two types of vehicles to patrol the beach. They are Kawasaki Mules, and several four wheel drive full size sport utility patrol vehicles. The full size patrol vehicles have a limited field of vision and limited mobility while being operated on the crowded beaches. The Quad ATV's have an open field of vision and can be operated more safely on the beaches. With the purchase of the Quad ATV's the police department will be able to reduce the use of full size police vehicles on the crowded beaches; thus enhancing the safety of visitors to the beach, while allowing for better police mobility.

The Quad ATV's can be purchased on the Florida Sheriff's Association state contract #12-20-0905. The quad ATV's recommended for purchase are the Polaris Sportsman 400. The vendor awarded the Florida Sheriff's Association bid for this this contract, is GHC Motorsports of Lake Placid, Fl., the cost for each quad ATV is **\$7,165** per unit. The total price for two quad ATV's is **\$14,330**.

Bids were received for the emergency equipment for each quad. The low bid for lights, sirens, and controllers was received from Dana's Safety Supply, of Greensboro, NC. The total cost is **\$1,482**, for equipment for two Quad ATV's.

The equipment will be installed at the dealer and is included in the price of the Quads.

These purchases meet the statutory requirements for the Federal Equitable Sharing Fund, according to the Asset Forfeiture & Money Laundering Section, Criminal Division, U.S. Department of Justice.

RECOMMENDATIONS

Approve a draw of **\$29,992**, from the Federal Equitable Sharing Fund to expend as described in the January 2, 2013, memorandum from the Interim Chief of Police entitled, "Draw for purchase of External Uniform Body Armor Carrier (74) and uniform shirts (210), Police Patrol Bicycles (4), and Quad ATV's (2) for the police department from Federal Equitable Sharing Fund".

EXTERNAL VEST CARRIERS AND UNIFORM SHIRTS QUOTE TABULATION.

DGG Taser, Jacksonville, Fl.	\$11,880.00
Special Products Group, Boynton Beach, Fl.	\$11,880.00
Azar's Uniforms, Tallahassee, Fl.	\$11,880.00

POLICE PATROL BICYCLE QUOTE TABULATION.

Champion Cycling, Jacksonville Beach, Fl.	\$575.00 each x4	\$2,300.00
DGG Taser Inc. Jacksonville, Fl.	\$1,414.55 each x4	\$5,658.20
Trek Bicycle Store, Jacksonville Beach, Fl.	\$1,100.00 each x4	\$4,400.00

Giant Roam 2



ATV Purchase information

Dealer: GHC Motorsports
614 U.S. 27 South
Lake Placid, Florida 33852
(863)699-2453

Purchase made under Florida Sheriff's Association Bid #12-20-0905

Item	Vendor	Unit cost	Quantity	Total
Polaris Sportsman 400 (Blue)	GHC	\$5,734	2	11,468
Rear cargo box	Motor-sports	\$340	2	\$680
Spot light		\$95	2	\$190
Undercoating	2013 Fla.	\$466	2	\$932
ATV Cover	Sheriff's Bid	\$45	2	\$90
Equipment installation	#12-20-0905	\$485	2	\$970
TOTAL		\$7,165	2	\$14,330

Purchase made through bids

Item	Vendor	Unit cost	Quantity	Total
All weather LED light (Red)		\$63	4	\$252
All weather LED light (Blue)	Dana	\$63	4	\$252
All weather Siren	Safety	\$256	2	\$512
All weather Controller	Supply, Inc	\$233	2	\$466
		\$741		\$1,482

ATV EQUIPMENT QUOTE TABULATION.

4 each red LED (2 per ATV) 4 each blue LED (2 per ATV)
2 all weather sirens 2 all weather siren controllers

Dana Safety Supply, Greensboro, NC	\$1,482.00
Law Enforcement Supply, Charlotte, NC	\$1,872.78

Polaris Sportsman

