

**Minutes of Regular City Council Meeting  
held Monday, February 2, 2015 at 7:00 P.M.  
in the Council Chambers, 11 North 3<sup>rd</sup> Street,  
Jacksonville Beach, Florida.**



**CALL TO ORDER:**

Mayor Charles Latham called the meeting to order at 7:00 PM.

**OPENING CEREMONIES:**

Invocation was by Council Member Buck; followed by the Salute to the Flag.

**ROLL CALL:**

Mayor: William C. Latham

Council Members: Lee Buck                      Keith Doherty                      Christine Hoffman (absent)  
                                 Bruce Thomason                      Phil Vogelsang                      Jeanell Wilson

Also present was City Manager George Forbes, and Acting City Clerk Nancy Pyatte.

**APPROVAL OF MINUTES**

It was moved by Ms. Wilson, seconded by Mr. Vogelsang, and passed unanimously, to approve the following minutes as presented:

- Regular City Council Meeting held January 20, 2015

**ANNOUNCEMENTS**

City Manager George Forbes

- Mr. Forbes stated that in USA Today, on the front page, there was a piece about ‘Great Places to Visit in Florida’ and both Jacksonville Beach and Neptune Beach were on that list.

Council Member Keith Doherty –

- Mr. Doherty reminded everyone about the 3<sup>rd</sup> Annual Chariots of Fur Run this coming weekend on February 7, 2015.

Mayor Latham –

Mayor Latham made the following announcements:

- The Mayor attended the dedication of the new Water Maintenance Building on January 28, 2015. The building was dedicated to the memory of a long time Public Works City employee, John Birch. Ty Edwards and his staff did a very nice job and it was a touching tribute to John.

- The Mayor attended the Four Chaplains Memorial Service on February 1, 2015. He stated it was an honor to represent the City and he thanked the American Legion Post 129 for hosting the annual event.
- The ‘State of the Beaches’ presentation, sponsored by the Beaches Watch, will be take place this Wednesday, February 4, 2015, at 7:00 PM in the Neptune Beach branch library.
- Chariots of Fur will be held Saturday, February 7, 2015 at 8:00 AM. This event sponsors the efforts of the St. Francis Animal Hospital, to provide health care to animals for those who cannot normally afford it. More information is online at [www.StFrancisAnimalHospital.org](http://www.StFrancisAnimalHospital.org).
- The Exchange Club is sponsoring a ‘Bowl-a-Thon’ this Sunday, February 8, 2015, at Beach Bowl from noon to 4:00 PM. The Mayor said there is a team for Jax Beach and all the council members are asked to participate. Our team’s goal is to obtain \$1,000 in donations for the Exchange Club. If anyone wants to contribute to the Jax Beach team, please contact any of the council members.

**COURTESY OF THE FLOOR TO VISITORS:**

**MAYOR AND CITY COUNCIL:**

**CITY CLERK:**

**CITY MANAGER:**

- (a) Approve the City Manager’s Decision to Appoint Laurie Scott to the Position of City Clerk, Effective February 3, 2015

Motion: It was moved by Ms. Wilson, seconded by Mr. Vogelsang, to approve the City Manager’s decision to appoint Laurie Scott to the position of City Clerk, effective February 3, 2015.

Laurie Scott was introduced by the City Manager. Ms. Scott gave a powerpoint presentation (on file) to the Mayor and Council of her graphic biography.

Roll call vote: Ayes - Buck, Doherty, Thomason, Vogelsang, Wilson, and Mayor Latham;  
motion carried unanimously.

- (b) Appointment of Trustee to the Firefighters’ Pension Board of Trustees

Motion: It was moved by Ms. Wilson, seconded by Mr. Vogelsang, to approve the appointment of a Trustee to the Firefighters’ Pension Board of Trustees, to fill a vacancy and complete the term expiring on March 31, 2016.

Mr. Doherty made a motion to nominate Gaylord Candler for the appointment as a Trustee to the Firefighters' Pension Board of Trustees, seconded by Ms. Wilson.

Roll call vote: Ayes - Doherty, Thomason, Vogelsang, Wilson, and Mayor Latham;  
motion carried unanimously.

(c) Appointment of Two Alternate Members to the Board of Adjustment

Motion: It was moved by Ms. Wilson, seconded by Mr. Vogelsang, to approve the reappointment of Mr. Truhlar to a new two-year term as the First Alternate member to the Board of Adjustment, which will expire on January 31, 2017.

Roll call vote: Ayes - Thomason, Vogelsang, Wilson, Buck, Doherty, and Mayor Latham;  
motion carried unanimously.

Motion: It was moved by Ms. Wilson, seconded by Mr. Vogelsang, to approve the reappointment of Mr. Reddington to a new two-year term as the Second Alternate member to the Board of Adjustment, which will expire on January 31, 2017.

Roll call vote: Ayes - Vogelsang, Wilson, Buck, Doherty, Thomason and Mayor Latham;  
motion carried unanimously.

The Mayor thanked the council members who attended the Board Interviews last week, stating there was a great turnout – only two council members were unable to attend. He commented that this process provides the opportunity to meet current board members as well as new applicants. Mr. Latham noted there was discussion about changing the alternate positions to regular member positions. The City will research the legal requirements to confirm if this is an option for the various boards.

(d) Appoint One Regular Member and Two Alternate Members to the Planning Commission

There was a brief discussion about the pros/cons of placing term limits for the board members, and the value of knowledgeable and experienced long-time board members.

Motion: It was moved by Ms. Wilson, seconded by Mr. Vogelsang, to approve the reappointment of Mr. Dahl to a new four-year term on the Planning Commission as a Regular Member, which will expire on January 31, 2019.

Roll call vote: Ayes - Wilson, Buck, Doherty, Thomason, Vogelsang, and Mayor Latham;  
motion carried unanimously.

Motion: It was moved by Ms. Wilson, seconded by Mr. Vogelsang, to approve the appointment of Mr. Sanders to a new two-year term on the Planning Commission as the First Alternate Member, which will expire on January 31, 2017.

Roll call vote: Ayes - Buck, Doherty, Thomason, Vogelsang, Wilson, and Mayor Latham; motion carried unanimously.

The Mayor provided a description of the duties of the alternates as follows:

- attend all meetings
- hear, review, consider applications
- vote in the absence of a regular member

Motion: It was moved by Ms. Wilson, seconded by Mr. Vogelsang, to approve the appointment of Mr. Jones to a new two-year term on the Planning Commission as the Second Alternate Member, which will expire on January 31, 2017.

Roll call vote: Ayes - Doherty, Thomason, Vogelsang, Wilson, Buck, and Mayor Latham; motion carried unanimously.

(e) Award Bid Number 1415-04 Carpet Installation for City Buildings to **Carpet Image Services, Inc.**

Motion: It was moved by Ms. Wilson, seconded by Mr. Vogelsang, to Award Bid Number 1415-04 Carpet Installation for City Buildings to **Carpet Image Services, Inc.**, for a total amount including contingencies of \$55,935 as described in the memorandum from the Purchasing Administrator dated January 22, 2015.

Mr. Forbes stated that the carpeting in both City Hall and the Operations & Maintenance Facility (O&M) has exceeded its useful life and is in need of replacement. Last year the carpet replacement was started in City Hall. First completed was Planning and Development, and replacement has started in the City Clerk's office and four offices on the second floor. Mr. Forbes said they might install vinyl flooring for the second floor hallways.

Mr. Forbes explained that due to grade density, yarn weight and thickness, the lowest and best bid, not the lowest bid, was recommended. Jason Phitides, Purchasing Administrator, displayed samples of carpet tiles showing the difference in quality and Carpet Image provided the best quality product.

Roll call vote: Ayes - Vogelsang, Wilson, Buck, Doherty, Thomason, and Mayor Latham; motion carried unanimously.

(f) Approve the Dedication to the City and Acceptance for Maintenance of the Public Infrastructure Improvements (Potable Water, Sanitary Sewer, Stormwater, and Roadway and Underground Electrical Improvement) Constructed by the Developer, *Richmond American Homes of Florida, LP*

Motion: It was moved by Ms. Wilson, seconded by Mr. Vogelsang, to Approve the Dedication to the City and Acceptance for Maintenance of the Public Infrastructure Improvements

for the Ocean Terrace Subdivision as described in the memorandum from the Public Works Director dated January 22, 2015.

Mr. Forbes said Ocean Terrace is the new subdivision under construction on South Beach Parkway. He stated that when a subdivision is completed – streets are in, water/sewer/electric installed – when that’s completed and approved by the City, along with the warranty bond in place, the Council is asked to approve the subdivision.

Mr. Vogelsang inquired when the lane would be added to South Beach Parkway. Mr. Forbes stated that within the next thirty days he anticipated the next phase will come before the Council to discuss, when we’ll be at 60% of the design. After design, the project will be bid and construction can begin. Also, BES first has to remove their poles and install those lines underground. Mr. Forbes stated it will be a while before we’re at the final design phase for Council approval.

Mr. Forbes expressed congratulations to Ty Edwards and Public Works, and the contractor for completing the stormwater project as quick as they did in that area. The traffic rerouting flowed well even during the peak hours.

Roll call vote: Ayes - Vogelsang, Wilson, Buck, Doherty, Thomason, and Mayor Latham;  
motion carried unanimously.

**ADJOURNMENT:**

There being no further business the meeting adjourned at 7:28 PM.

Submitted by: Nancy J. Pyatte  
Acting City Clerk

Approval:

/s/William C. Latham  
William C. Latham, MAYOR

Date: February 16, 2015