

**Minutes of Regular City Council Meeting
Held Monday, July 20, 2015, at 7:00 P.M.
in the Council Chambers, 11 North 3rd Street,
Jacksonville Beach, Florida.**



CALL TO ORDER:

Mayor Charlie Latham called the meeting to order at 7:02 P.M.

OPENING CEREMONIES:

The invocation was given by Council Member Wilson; followed by the Salute to the Flag.

ROLL CALL:

Mayor: William C. Latham

Council Members:	Lee Buck	Keith Doherty	Christine Hoffman
	Bruce Thomason	Phil Vogelsang	Jeanell Wilson

Also present was City Manager George Forbes, and City Clerk Laurie Scott.

APPROVAL OF MINUTES

It was moved by Ms. Wilson, seconded by Ms. Hoffman and passed unanimously, to approve the following minutes as presented:

- Regular City Council Meeting held June 15, 2015
- Executive Session of the City Council held on June 19, 2015

ANNOUNCEMENTS

Council Member Doherty -

He acknowledged the Police Department's recent efforts in apprehending a burglary suspect.

Mayor Latham -

Mayor Latham made the following announcements and comments:

- He congratulated the Police Department, Fire Department, volunteers and staff for a very successful Fourth of July celebration.
- He recognized the Fire Department on the excellent job in responding and providing assistance to St. John's County Fire Department in fighting a major fire in the Belleza Condominiums in Ponte Vedra Beach.

- He participated in the City of Jacksonville’s Transition Committee for “A Safer Jacksonville”. He acknowledged Mayor Curry for including Jacksonville Beach in his transition planning.
- He participated in the retirement ceremony for Father William Kelly on June 26, 2015, and welcomed his replacement, Father Michael Houle to the Jacksonville Beaches.
- He announced the start of the new Citizen Police Academy class on July 9, 2015. There are 24 members of this class, and after this class graduates, there will be over 1,000 graduates of the Citizen Police Academy.
- He reported that Mr. Forbes and he met with Jacksonville Transportation Authority (JTA) CEO Nat Ford to discuss JTA’s involvement in several issues of the Downtown Action Plan.

COURTESY OF THE FLOOR TO VISITORS:

Speakers:

- Tim Boutwell, 410 1st Street South, Unit H, Jacksonville Beach.
He discussed his concerns about a private residence in his neighborhood turning into a Sober Living Facility.
- Fae Williams, 115 3rd Street South, #307, Jacksonville Beach.
She wished to express her gratitude to Council on the improvements made at the cemetery.
- Mick DuRocher, 41 Millie Drive, Jacksonville Beach.
He discussed how the Lifesaving Corps has been a part of the Jacksonville Beaches community. He commented on the success of the Fourth of July event and the recent article in the newspaper regarding local garbage pick-up. He questioned the need for a traffic study for the round-about and requested underground utilities be installed in his neighborhood.
- Kim Stanley, 317 4th Avenue North, Jacksonville Beach.
She discussed her concerns about Sober Living Facilities opening in neighborhoods.
- Don Brewer, 410 16th Avenue North, Jacksonville Beach.
He requested that a four-way stop sign be installed at the corner of 16th Avenue North and 4th Street, Jacksonville Beach. He presented a petition, signed by residences from the neighborhood, requesting the stop signs be installed. The petition was given to the City Clerk. (On file)

MAYOR AND CITY COUNCIL:

Mayor Latham presented Meritorious Service Awards, as recommended by Police Chief Patrick Dooley, to the City of Jacksonville Beach Ocean Rescue Lifeguards in recognition of their

outstanding lifesaving efforts in response to an unconscious male. The following Ocean Rescue Lifeguards received awards:

Travis Blakeslee	Samantha Peters
Dalton Bruce	Gordon Von Dusen
Ross Ghiotto	Joe Walcutt (absent)
Shane Obi (absent)	

CITY CLERK:

CITY MANAGER:

(a) Accept the Monthly Financial Reports for the Month of June 2015

Motion: It was moved by Ms. Wilson, seconded by Ms. Hoffman and passed unanimously, to accept the Monthly Financial Reports for the Month of June 2015 as presented by the Chief Financial Officer.

(b) Approve the Acceptance of the Local Justice Assistance Grant (JAG) #2015-H3023-FL-DJ, in the Amount of \$12,039

Motion: It was moved by Ms. Wilson, seconded by Ms. Hoffman to approve the acceptance of the Local Justice Assistance Grant (JAG) #2015-H3023-FL-DJ, in the amount of \$12,039.

Mr. Forbes explained the Local Justice Assistance (JAG) Grant funds will be used to purchase four Traffic Radar units, twenty handheld LED Batons, and one LED Road Flares Kit. Mr. Forbes asked if Chief Dooley would provide Council with additional information about the LED Road Flares.

Chief Dooley explained the LED road flares are essentially taking the place of the old railroad type flares that burn. The LED road flares will last longer, cleaner, and are more efficient. The LED Batons will be used to direct traffic, similar to the old wands placed on the ends of flashlights; and the radar units will be use used for traffic enforcement.

Discussion ensued about the terms of the grant and the types and use of the items being purchased through the grant.

Roll call vote: Ayes – Buck, Doherty, Hoffman, Thomason, Vogelsang, Wilson, and Mayor Latham; motion carried unanimously.

(c) Approve an Agreement to Lease Land Owned by the City on Golf View Circle in Ponte Vedra, to the Municipal Service District of Ponte Vedra for Use as a Park

Motion: It was moved by Ms. Wilson, seconded by Ms. Hoffman to authorize the Mayor and City Manager to execute an Agreement between the City of Jacksonville Beach, and the Municipal Service District of Ponte Vedra, for vacant land to be used as a park that is located at 460 Golf View Circle in Ponte Vedra.

Mr. Forbes explained the City of Jacksonville Beach owns land at 460 Golf View Circle in Ponte Vedra. For many years, it was used as a substation for Beaches Energy Services. When we upgraded the entire electrical system and converted to 26 KV, we no longer needed the substation. The Municipal Service District (MSD) of Ponte Vedra has requested to use that property as a park. Mr. Forbes stated he was requesting Council to authorize a 10-year lease for the MSD to use this parcel as a park. The Lease states this property can only be used as a park. Also, either party can cancel the lease with 30 days' notice.

Mr. Forbes stated that Mr. Jason Phitides, the City's Property and Procurement Officer, will monitor the lease. The lease is similar to the agreement the City currently has with the City of Neptune Beach in which we allowed a substation we no longer needed, to be used as part of their park.

Discussion ensued about the terms of the lease and the rights and obligations of both parties. Mr. Forbes stated that the Municipal Services District, a government entity, will be in charge of maintaining the park.

Mr. Forbes acknowledged that the purchase of the property was discussed, but St. John's County preferred to have the lease agreement. Mr. Forbes added that the property has not functioned as a substation for about ten years. He added the parking for the property would be on the street and not on the property.

Roll call vote: Ayes – Doherty, Hoffman, Thomason, Vogelsang, Wilson, Buck and Mayor Latham; motion carried unanimously.

(d) Approve Execution of a Continuing Services Contract with *Biotraits Chemical, Inc.*, as the Primary Contractor, and *Hands On of Florida, LLC*, as the Secondary Contractor for Graffiti Abatement Services in Response to RFP No. 02-141, Graffiti Abatement Continuing Services Contract

Motion: It was moved by Ms. Wilson, seconded by Ms. Hoffman, to award RFP Number 02-141, entitled Graffiti Abatement Continuing Services Contract, to Biotraits Chemical, Inc., as the Primary Contractor and Hands On of Florida, LLC, as the Secondary Contractor, for a period of five years, as explained in the memorandum from the Property and Procurement Officer, dated July 13, 2015.

Mr. Forbes explained vandalism is, unfortunately, a way of life at the Beaches. It takes a kid with a spray can literally seconds to damage property. Oceanfront Park has been vandalized and tagged as well as South Beach Park. He explained the need to deploy staff quickly to get as much of the vandalism fixed, removed or painted over as soon as we can. He added that Ty Edwards, Public Works Director, has been working for the last couple years on chemicals or various treatments we can place on our signs or structures to make the paint easier to remove if it does get vandalized.

Mr. Forbes added that in the past if Beaches Energy's equipment were vandalized, they would take care of the repairs and costs; and the same with Public Works and Parks & Recreation. Staff believed that it would be better for the City to hire a company to assist with graffiti removal with Public Works managing the contract. No matter what would be vandalized, it would go through Public Works and work off this contract.

Discussion ensued about the importance of graffiti removal throughout the City, the criteria for the contract award recommendation, and why Biotraits Chemical was recommended.

Mr. Vogelsang stated for the record, *"I appreciated staff taking all the time that they do in vetting each of the bids that are put out – but I, don't, just me, myself from a personal perspective I can't just rubber-stamp a decision that they make without knowing how that decision was reached. That is kind of like signing a document that you did not read. I don't think that is the point of City Council. Why even give it to us if you're not going to give us the information as to how we came to pick the first Biotraits versus Hands On of Florida."*

Discussion ensued about the budgetary impact, and how the work would be conducted.

Mr. Forbes explained each department would include the costs in their operational budgets. However, it has been difficult to track the actual costs. By going with a company, we will be able to do a better job of tracking how much we are spending.

Mr. Edwards explained that some of the work has been done in house, some by hiring other contractors. He also added that we have been working with Biotraits already. They have done work for Public Works, Beaches Energy, and Parks and Recreation. They understand how quickly we want things done, and they have been working well with us.

Mr. Edwards acknowledged that Public Works will ensure there is a purchase order in place, manage the costs, supervise and provide job oversight.

Mr. Doherty asked how much we are spending on the chemicals. Mr. Edwards stated he currently does not have those figures available, but would provide them to him at a later time. Mr. Doherty commented that he could not vote for the contract since the costs only included labor, and not labor and materials, as he thought.

Roll call vote – Ayes: Thomason, Vogelsang, Wilson, Buck, Mayor Latham
Nays: Hoffman, Doherty, motion passed by a vote of 5 to 2.

- (e) **Approve Standby Contracts with *Ceres Environmental Services, Inc.*, as the Primary Contractor, and *AshBritt, Inc.*, as the Secondary Contractor in Response to RFP #04-1415, Standby Contract for Disaster Debris Management, Recovery, and Response Services**

Motion: It was moved by Ms. Wilson, seconded by Ms. Hoffman, to award standby contract for Debris Management, Recovery, and Response Services to Ceres Environmental Services, Inc., as the Primary Contractor, and AshBritt, Inc., as the Secondary Contractor for a period of 5 years with the option to renew for 1 additional year as described in the memorandum from the Public Works Director and the Fire Chief dated July 16, 2015.

Mr. Forbes explained the contract was for services for Disaster Debris Management, Recovery, and Response services in the event of a natural disaster.

Mr. Doherty asked if there was a retainer for this company. Chief Frazier responded there were no charges unless you use their services.

Chief Frazier discussed the process in which the City must follow in order to receive reimbursement from FEMA for disaster recovery costs.

Mr. Doherty asked if the contractor has any contracts with other cities, and could they possibly be overstretched in their commitments. Chief Frazier said that they currently also have contracts with Fernandina Beach, and Atlantic Beach and can use subcontractors in the local area.

Mr. Thomason asked if we were to use the Ashbritt, Inc. – would we pay their rates.

Mr. Forbes acknowledges we would pay the rates proposed by the secondary company.

Roll call vote: Ayes - Thomason, Vogelsang, Wilson, Buck, Doherty, Hoffman, and Mayor Latham; **motion** carried unanimously.

RESOLUTIONS:

RESOLUTION NO. 1948-2015

Mayor Latham requested that the City Clerk read, Resolution No. 1948-2015, by title only; whereupon Ms. Scott read the following:

“A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH, FLORIDA ADOPTING THE DUVAL COUNTY 2015 LOCAL MITIGATION STRATEGY DOCUMENT.”

Motion: It was moved by Ms. Wilson, seconded by Ms. Hoffman, to adopt Resolution No. 1948-2015 accepting and adopting *the Duval County 2015 Local Mitigation Strategy Document*.

Mr. Bill Mann, Planning and Development Director, introduced Steven Woodward, Chief of Emergency Preparedness Division for the City of Jacksonville.

Chief Woodward provided a general overview of the Local Mitigation Strategy Document. He stated this document needed to be adopted every five years. Once it is adopted, it helps to facilitate any federal grants that the county or cities may apply for in the event of a disaster or any other reasons. It is a county-wide document that applies to all the municipalities in Duval County. It is comprehensive in that it looks at all the risks and hazards that the community faces and develops a strategy to deal with those, particularly when applying for grants and other mitigation efforts.

Mr. Forbes asked if Chief Woodward would explain why items in the plan are listed as “unfunded”.

Chief Woodward explained that it is helpful to have items prioritized for any mitigation project we have countywide. In the event of a disaster, it is a requirement of the state that we have an approved document listing the mitigation projects, and it helps to facilitate the federal grants especially through the FEMA.

Roll call vote: Ayes – Vogelsang, Wilson, Buck, Doherty, Hoffman, Thomason, and Mayor Latham; motion carried unanimously.

ORDINANCES:

ADJOURNMENT:

There being no further business, the meeting adjourned at 8:06 P.M.

Submitted by: Laurie Scott
City Clerk

Approval: /s/ William C. Latham
William C. Latham, MAYOR

Date: August 3, 2015