

**Minutes of Regular City Council Meeting  
held Monday, February 16, 2009, at 7:00 P.M.  
In the Council Chambers, 11 North 3<sup>rd</sup> Street,  
Jacksonville Beach, Florida.**



**Call to Order**

The meeting was called to order by Mayor Fland Sharp.

**Opening Ceremony**

Invocation was by Council member Knight; Salute to the Flag.

**Roll Call**

Mayor: Fland Sharp

Council members: Lee Buck Penny Christian Steve Hartkemeyer  
Rick Knight Pete Mittleman Tom Taylor

Also present were City Manager George Forbes and City Clerk Heidi Reagan.

City Attorney Steve Stratford was absent.

**Approval of Minutes  
Regular Meeting, February 2, 2009**

It was moved by Ms. Christian, seconded by Mr. Buck, and passed, to approve the minutes of the Regular Meeting held February 2, 2009, as presented.

**Communications**

None

**Courtesy of the Floor to Visitors**

No one wished to address the Council.

**City Clerk**

**City Manager "a"  
Approve Monthly Financial Reports for January 2009**

Motion: It was moved by Ms. Christian, seconded by Mr. Buck and passed to approve the monthly financial report for January.

**City Manager "b"**

**Minutes of Regular City Council Meeting  
held Monday, February 16, 2009**

**Acceptance of Audit Report for the Fiscal Year Ending September 30, 2008**

Motion: It was moved by Ms. Christian, seconded by Mr. Buck, to accept the audit report.

Roll call vote: Ayes – Buck, Christian, Hartkemeyer, Knight, Mittleman, Taylor and Mayor Sharp; motion carried unanimously.

**City Manager “c”**

**Acceptance of Fireman’s Fund Heritage Grant**

Motion: It was moved by Ms. Christian, seconded by Mr. Buck, to accept the Firemen’s Fund Heritage Grant in the amount of \$5,017, and approve the expenditure for a RAD 57 pulse CO-Oximeter and hose rack as described in a memo from Chief Frazier dated January 25, 2008.

Discussion: Chief Frazier explained that a RAD 57 monitors the amount of CO in an individual’s system by use of a meter that is placed on their finger. This device can quickly identify whether a person has CO poisoning. The hose rack will be placed in the bay for hose storage. This will free up space in the back room so that the personal protective gear can be moved out of the bay and away from the diesel fumes. This grant comes from the Fireman’s Fund Insurance Company.

Roll call vote: Ayes – Christian, Hartkemeyer, Knight, Mittleman, Taylor, Buck and Mayor Sharp; motion carried unanimously.

**City Manager “d”**

**Award RFP No. 02-0809 – Production Services to Assist with Special Events**

Motion: It was moved by Ms. Christian, seconded by Mr. Buck to award RFP #02-0809 Special Event Production Services for one (1) year, with the provision to renew for four (4) additional years with the City Manager’s approval and to authorize the Mayor and City Manager to execute an agreement with PRI Productions.

Discussion: Mr. Forbes stated that the City issued a request for proposal to enter into a service contract to provide production services for City sponsored events, festivals and concerts. Two companies responded and were reviewed by a committee made up of city staff. The committee recommended awarding the contract to PRI Productions.

Roll call vote: Ayes – Hartkemeyer, Knight, Mittleman, Taylor, Buck, Christian and Mayor Sharp; motion carried unanimously.

**City Manager “e”**

**Minutes of Regular City Council Meeting  
held Monday, February 16, 2009**

**Award RFP No. 04-0809 – Energy Audit Services**

Motion: It was moved by Ms. Christian, seconded by Mr. Buck to award contracts for RFP 04-0809 for energy audit services to Mr. Stan Buie and Drops & Watts for a one (1) year period with the City Manager having the authority to extend the contract an additional year.

Discussion: Mr. Forbes stated that the city has provided an energy audit service to its customers for many years using just one company. When the current contract expired the City sent out a request for proposal. Several responses were received and reviewed and the staff has recommended the top two companies be awarded contracts to help with the current backlog of requested audits.

Roll call vote: Ayes – Knight, Mittleman, Taylor, Buck, Christian, Hartkemeyer and Mayor Sharp; motion carried unanimously.

**City Manager “P”**

**Recommendation on Awarding Bid No. 0809-04 Purchase of Padmounted Switchgear – 12 months Requirements**

Motion: It was moved by Ms. Christian, seconded by Mr. Buck, to award Bid No. 0809-04 for pad-mounted switchgear to Trayer Engineering Corporation for bid items 1, 2 and 3 for a period of 12 months.

Roll call vote: Ayes – Mittleman, Taylor, Buck, Christian, Hartkemeyer, Knight and Mayor Sharp; motion carried unanimously.

**ORDINANCE NO. 2009-7965**

Mayor Sharp requested that the City Clerk to read Ordinance No. 2009-7965, by title only, on its second reading, whereupon Ms. Reagan read the following:

**“AN ORDINANCE AMENDING CHAPTER 2-DIVISION 6, ‘POLICE OFFICER’S RETIREMENT SYSTEM’ OF THE CODE OF ORDINANCES OF THE CITY OF JACKSONVILLE BEACH; PROVIDING THAT PAYMENTS IN CONSIDERATION OF UNUSED VACATION OR SICK LEAVE SHALL BE CONSIDERED AS COMPENSATION; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR CODIFICATION AND PROVIDING AN EFFECTIVE DATE.”**

Motion: It was moved by Ms. Christian, seconded by Mr. Buck, to adopt Ordinance No. 2009-7965 that allows for up to 750 hours of sick and vacation leave payout to be

**Minutes of Regular City Council Meeting  
held Monday, February 16, 2009**

included in the final average compensation calculation for the Police retirement plan, on its second reading.

Roll call vote: Ayes – Taylor, Buck, Christian, Hartkemeyer, Knight, Mittleman and Mayor Sharp; motion carried unanimously.

**Adjournment**

There being no further business coming before the Council, Mayor Sharp adjourned the meeting at 7:11 pm.

Submitted by: Heidi Reagan  
City Clerk

Approval:

/s/Fland O. Sharp  
Mayor

March 2, 2009  
Date