

**Minutes of Regular City Council Meeting  
held Monday, February 18, 2013, at 7:00 P.M.  
in the Council Chambers, 11 North 3<sup>rd</sup> Street,  
Jacksonville Beach, Florida.**



**CALL TO ORDER:**

Mayor Charlie Latham called the meeting to order.

**OPENING CEREMONIES:**

Invocation was by Council Member Taylor, followed by the Salute to the Flag.

**ROLL CALL:**

Mayor: Charlie Latham

Council Members: Keith Doherty Steve Hartkemeyer Christine Hoffman  
Tom Taylor Phil Vogelsang Jeanell Wilson

Also present was City Manager George Forbes and Judy L. Bullock, City Clerk.

**APPROVAL OF MINUTES**

It was moved by Mr. Taylor, seconded by Mr. Hartkemeyer, and passed, to approve the following minutes, as presented:

- Council Briefing held February 4, 2013
- Regular Council Meeting held February 4, 2013

**ANNOUNCEMENTS**

**Councilmember Tom Taylor**

- Mr. Taylor congratulated the Exchange Club on their successful Fund Raiser, held February 9, 2012.

**Councilmember Jeanell Wilson**

- Asked if a report on the Donna 26.2 Run was available. Interim Police Chief Pat Dooley advised that he did not have an official report; however, there were very few complaints during the event.

**Councilmember Phil Vogelsang**

- Mr. Vogelsang stated that he and several other councilmembers had attended a Grand Opening/Ribbon Cutting ceremony for the new Homeparts store located at 1500 Beach Blvd. He added that the business brought 10 to 15 new jobs to the beach.
- Mr. Vogelsang also advised that he joined School Board member Fel Lee on a tour of Fletcher High School and Fletcher Middle School. He commented that he was very impressed with the condition of the schools, the security program, and the professionalism of the staff.

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**Mayor Charlie Latham**

Mayor Latham made the following announcements:

- He met with Lori Anderson from Mission House on February 6, 2013 and was pleased with her management of Mission House. He added that he looks forward to working with her and her staff to examine the vagrancy issue.
- He met with Stephanie Royal and Cathy Hagan from the Small Business Development Center and John Bryan from the Chamber of Commerce. As a result, a meeting will soon be scheduled to allow local businesses to discuss the type of assistance that is currently available.
- On February 10, 2013, he and his wife, Kathryn were honored to welcome the 11<sup>th</sup> District leadership of the African Methodist Episcopal Church to the local St. Andrew AME Church.
- The first parking workshop was held on February 13, 2013, with residents and business owners attending. As a result of the workshop, a decision was made by the City Manager to delay the start of paid parking until 10:00 p.m. during the remainder of the winter season.
- He also attended the anti-violence rally at the Jacksonville Landing on February 26, 2013, with Interim Police Chief Dooley. The rally was organized by Ron Davis, father of shooting victim Jordan Davis. Also in attendance was beaches resident Iesha Mann who is paralyzed from being shot while walking her mother's dog. The event was very successful and drew hundreds of participants.
- The Fourth of July arrangements are progressing well and working hard to establish a family oriented celebration. As plans progress, details will become available.
- The Christmas Decoration volunteer group will hold their first meeting in late March/early April. If additional people would like to help, e-mail your name, e-mail address, and phone number to [clatham@jaxbchfl.net](mailto:clatham@jaxbchfl.net).
- The road project on Beach Blvd. is expected to be completed by late February/early April. Public Works Director Ty Edwards, his staff and contractor Petticoat-Schmidt were commended on getting the project finished quickly.
- The Financial Audit of the City has been completed and he extended his appreciation to City Manager George Forbes and Finance Officer Harry Royal on their management of the City.

**COURTESY OF THE FLOOR TO VISITORS**

**Speaker:**

- Sandy Golding, 1203 North 18<sup>th</sup> Avenue, Jacksonville Beach  
Ms. Golding commended the Council on their Parking Workshops.

**MAYOR AND CITY COUNCIL**

**CITY CLERK**

**CITY MANAGER**

- (a) Monthly Financial Reports – Month of January 2013

Motion: It was moved by Mr. Taylor, seconded by Mr. Hartkemeyer, to approve the Monthly Financial Reports for the month of January 2013.

Roll call vote: Ayes – Doherty, Hartkemeyer, Hoffman, Taylor, Vogelsang, Wilson, and Mayor Latham; motion carried unanimously.

- (b) Acceptance of the Independent Auditor’s Report on the General Purpose Financial Statements of the City of Jacksonville Beach for the Fiscal Year Ending September 30, 2012.

Motion: It was moved by Mr. Taylor, seconded by Mr. Hartkemeyer, to accept the Comprehensive Annual Financial Report for fiscal year ending, September 30, 2012.

Ms. Wilson commented that she would like additional time between receipt of the annual audit and its approval.

Roll call vote: Ayes – Hartkemeyer, Hoffman, Taylor, Vogelsang, Wilson, Doherty, and Mayor Latham; motion carried unanimously.

- (c) Approve the Purchase of a Trailer to Transport Multiple Kayaks and Paddle Boards for use by the Ocean Rescue Competition Team.

Motion: It was moved by Mr. Taylor, seconded by Mr. Hartkemeyer, to approve the purchase of a kayak/paddle board trailer for the Ocean Rescue Competition Team, as described in a memorandum from the Recreation and Parks Director, dated February 6, 2013.

Mr. Forbes displayed a photograph of the proposed trailer and explained that the Jacksonville Beach Lifeguards are highly trained in ocean rescue and one of the ways to gauge the level of readiness is to participate in competitions against other lifesaving teams. To participate the team must travel and transport equipment to the various sites.

To assist them in the transport of equipment the Competition Team members raised funds on their personal time to assist with travel costs and purchase of a trailer for items such as paddle boards and kayaks. Their current balance of funds is \$3,613.00 and the cost of the trailer is \$1,758.90. He added if approved, the expenditure would be included in the mid-year budget modification.

Ms. Wilson requested confirmation that the funds are from contributions and not from taxpayer monies, to which Mr. Forbes replied in the affirmative.

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Roll call vote: Ayes – Hoffman, Taylor, Vogelsang, Wilson, Doherty, Hartkemeyer, and Mayor Latham; motion carried unanimously.

(d) Award Bid Number 1213-02 for Distribution Transformers.

Motion: It was moved by Mr. Taylor, seconded by Mr. Hartkemeyer, to award Bid No. 1213-02 to *Central Moloney* as outlined in a memo from Roy Trotter, dated February 8, 2013, and titled “Bid Distribution Transformers” for a period of one year, with an option to renew for two additional one-year extensions, upon approval of the City Manager.

Mr. Forbes displayed an image of the bid proposal form showing the various costs and advised that the bid covers the purchase of 28 different sizes of electric transformers which are stocked by the City’s Storeroom, for use by Beaches Energy.

Ms. Wilson asked about the painting of current transformers and removal of graffiti.

Mr. Forbes responded that when it is brought to their attention, the transformers are repainted and for the graffiti issue, we are working on a citywide team and types of products to remove the graffiti.

Roll call vote: Ayes –Taylor, Vogelsang, Wilson, Doherty, Hartkemeyer, Hoffman, and Mayor Latham; motion carried unanimously.

(e) Award Bid 1213-05 for SF6 145kV, 40kA Transmission Gas Circuit Breakers.

Motion: It was moved by Mr. Taylor, seconded by Mr. Hartkemeyer, to award Bid Number 1213-05 for SF6 145kV, 40kA transmission gas circuit breakers to *GRESKO*.

Mr. Forbes displayed a photograph of the circuit breakers and briefly reviewed the use of oil circuit breakers and the need to be able to interrupt transmission of electric when needed. He explained that some of the current breakers in use were installed in 1982 and are at the end of their usefulness. Additionally, replacement parts are no longer available.

Roll call vote: Ayes – Vogelsang, Wilson, Doherty, Hartkemeyer, Hoffman, Taylor, and Mayor Latham; motion carried unanimously.

(f) Award Bid No. 1213-06 – Electric Supplies – 12 Months Requirements

Motion: It was moved by Mr. Taylor, seconded by Mr. Hartkemeyer, to award Bid Number 1213-06 to the lowest bidders meeting specifications as recommended in the February 8, 2013, memorandum from Roy Trotter, titled “Electric Supplies – 12 Months Requirements.”

Roll call vote: Ayes – Wilson, Doherty, Hartkemeyer, Hoffman, Taylor, Vogelsang, and Mayor Latham; motion carried unanimously.

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- (g) Award Bid Number 1213-04, "12<sup>th</sup> Avenue South (Central) Stormwater Basin Erosion Control Improvements Project," to *G & H Underground Construction, Inc.*, the Lowest, Qualified Bidder.

Motion: It was moved by Mr. Taylor, seconded by Mr. Hartkemeyer, to award Bid Number 1213-04, titled "The 12<sup>th</sup> Avenue South (Central) Stormwater Basin Erosion Control Improvements Project," to the lowest, qualified bidder, *G & H Underground Construction, Incorporated*, and authorize Construction Administration Services with the project's design firm, *Jones Edmunds*, as described in the memorandum from the Public Works Director, dated February 8, 2013.

Mr. Forbes displayed photographs of the project site and gave an overview of the project. He advised that there is not a lot of land for use, so there are very steep banks on both sides of the basin.

Ms. Wilson asked about the funding for the project.

Mr. Forbes explained that the project is costing more than originally anticipated and added that the funds are part of the FY 2013 Capital Improvement Plan and that they originate from the Stormwater Fund.

Roll call vote: Ayes – Doherty, Hartkemeyer, Hoffman, Taylor, Vogelsang, Wilson, and Mayor Latham; motion carried unanimously.

## **RESOLUTIONS**

- (a) Resolution No. 1911-2013

"A RESOLUTION REVISING ELECTRIC RATES FOR BEACHES ENERGY SERVICES BY ESTABLISHING A RATE STABILIZATION ACCOUNT."

Motion: It was moved by Mr. Taylor, seconded by Mr. Hartkemeyer, to adopt Resolution No. 1911-2013, establishing a rate stabilization account and prescribing the methodology and definition of terms related to the calculation of the bulk power adjustment energy rate for Beaches Energy.

Mr. Forbes explained that the auditors have recommended that the City establish a rate stabilization account in the electric fund. The account is used as a means of providing more stable electric rates. When there are sudden and temporary changes in the cost of power, the account can mitigate fluctuations in the cost of power billed to the customers. He added that the City can fund the account from monies currently on hand in the bulk power adjustment account and that this will have no effect on the income of the electric utility.

Roll call vote: Ayes – Hartkemeyer, Hoffman, Taylor, Vogelsang, Wilson, Doherty, and Mayor Latham; motion carried unanimously.

**ORDINANCES**

(a) Ordinance No. 2013-8024 – FIRST READING

“AN ORDINANCE AMENDING CHAPTER 32, UTILITIES, OF THE CODE OF ORDINANCES OF THE CITY OF JACKSONVILLE BEACH, FLORIDA; PROVIDING THE METHOD OF CALCULATING THE MAXIMUM ANNUAL CONTRIBUTION MADE BY THE ELECTRIC UTILITY FUND TO THE GENERAL FUND TO BE INCLUDED IN THE CITY’S ANNUAL OPERATING BUDGET; PROVIDING FOR REPEAL OF ALL CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.”

Motion: It was moved by Mr. Taylor, seconded by Mr. Hartkemeyer, to adopt Ordinance No. 2013-8024, establishing an annual maximum transfer from the electric utility to the general fund and prescribing the methodology for calculating the transfer amount.

Mr. Forbes explained that a transfer of funds from an electric utility to a municipality represents a rate of return on the municipality’s investment. The Public Service Commission allows investor owned utilities a return on equity that varies but is usually in a range of 10 to 11 percent. The rate of return earned by the City in FY 2012, based on a transfer rate of \$4.50 per thousand kilowatt-hours purchased was 3%.

The auditors have recommended that the City’s Public Utility should have a clear and consistent policy establishing the formula or methodology to determine the transfer amount. He advised that the maximum transfer rate would be set at \$5.50 per thousand kilowatt-hours and added that the City’s Financial Advisors have agreed that the rate would be reasonable.

Roll call vote: Ayes – Hoffman, Taylor, Vogelsang, Wilson, Doherty, Hartkemeyer, and Mayor Latham; motion carried unanimously.

**ADJOURNMENT**

There being no further business coming before the Council, Mayor Latham adjourned the meeting at 7:36 p.m.

Submitted by: Judy L. Bullock  
City Clerk

Approval:

/s/William C. Latham

William C. Latham, Mayor

Date: March 4, 2013