



Agenda

Community Redevelopment Agency

Monday, May 22, 2017

5:00 PM

Council Chambers

MEMORANDUM TO:

Members of the Community Redevelopment Agency
City of Jacksonville Beach, Florida

Board Members:

The following Agenda of Business has been prepared for consideration and action at the Regular Meeting of the Community Redevelopment Agency.

CALL TO ORDER

ROLL CALL

Art Graham (Chairperson), Frances Povloski (Vice-Chairperson), Scott Gay, Jeffrey Jones, Cory Nichols

APPROVAL OF MINUTES

- a. Regular Community Redevelopment Agency Meeting Held April 24, 2017

OLD BUSINESS

NEW BUSINESS

- a. **Resolution No. 2017-04** - Amending the South Beach Community Redevelopment District Capital Improvement Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 to appropriate \$440,936.04 (including 15% contingency) from South Beach Tax Increment Trust Funds for required stormwater repairs identified during the cleaning and televising of the underground piping components of the South Beach master stormwater system (Part A of Bid #1516-0) and providing an effective date.

INFORMATION ITEM

- a. *Jones Edmunds Alternatives Analysis - Canal Improvements Along Marsh Landing Parkway*

COURTESY OF THE FLOOR TO VISITORS

ADJOURNMENT

NOTICE

In accordance with Section 286.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The public is encouraged to speak on issues on this Agenda that concern them. Anyone who wishes to speak should submit the request to the recording secretary prior to the beginning of the meeting. These forms are available at the entrance of the City Council Chambers for your convenience.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299, extension 10, no later than one business day before the meeting.

cc: George D. Forbes, City Manager; Susan Erdelyi, City Attorney; Press



Draft Meeting Minutes

Community Redevelopment Agency

Monday, April 24, 2017

5:00 PM

Council Chambers

CALL TO ORDER

Chairperson Graham called the meeting to order at 5:00 P.M.

ROLL CALL

Present: 5- Chairperson, Art Graham
Vice Chairperson, Frances Povloski
Mr. Scott Gay
Mr. Jeffrey Jones
Mr. Cory Nichols

Also present were CRA Administrator William Mann, Deputy City Manager Trish Roberts, Parks and Recreation Director Jason Phitides, and Recording Secretary Chandra Medford.

APPROVAL OF MINUTES

a. Special Community Redevelopment Agency Meeting Held November 28, 2016

It was moved by Mr. Nichols, and seconded by Mrs. Povloski, and passed unanimously by voice vote, to approve the November 28, 2016 meeting minutes as presented.

b. Regular Community Redevelopment Agency Meeting Held March 27, 2017

It was moved by Mrs. Povloski, and seconded by Mr. Nichols, and passed unanimously by voice vote, to approve the March 27, 2017 meeting minutes as presented.

OLD BUSINESS

There was no old business.

NEW BUSINESS

a. **Resolution No. 2017-02** - Amending the South Beach Community Redevelopment District Capital Improvement Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 to appropriate \$8,338 (including 15% contingency) from South Beach Tax Increment Trust Funds for the Aquatics Engineering Design and Construction Documents Production for the Splash Pad Modification project and providing an effective date.

It was moved by Mr. Nichols and seconded by Mrs. Povloski, to approve CRA Resolution No. 2017-02. After a brief discussion, the motion carried unanimously by roll call vote.

Mr. Mann stated this proposal was requested by a City Councilman who expressed desire to have an activity area suitable for smaller children as part of the water feature that is in the park now. He explained if approved, the project would cost in the range of \$50,000 to \$70,000, dependent upon the types of features and maintenance.

- b. **Resolution No. 2017-03** - Amending the Downtown Community Redevelopment District Capital Improvement Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 to appropriate \$28,699 (including 10% contingency) from Downtown Tax Increment Trust Funds for the Engineering Design and Construction Documents Production for Three Replacement ADA Compliant Dune Walkover Structures.

It was moved by Mr. Jones, and seconded by Mr. Gay, to approve CRA Resolution No. 2017-03. After a short discussion, the motion carried unanimously by roll call vote.

Mr. Mann provided a brief explanation of the necessity of replacing three of the Downtown dune walkover structures following the Hurricane Mathew storm event. He stated that the balance of the damaged walkover structures have been repaired, but the three walkovers located at the Pier parking lot, Latham Plaza, and Oceanfront Park, all ADA accessible structures, were more significantly damaged following Hurricane Mathew, and are in need of re-design and rebuilding. Stephen Swan, of *Applied Technology Management, Inc.*, 415 Pablo Avenue explained the walkover design includes complex geometry and handrail design to alleviate possible lawsuits for lack of compliance with ADA regulations.

INFORMATION ITEMS

COURTESY OF THE FLOOR TO VISITORS

No one wished to speak under Courtesy of the Floor.

ADJOURNMENT

There being no further business, Mr. Graham adjourned the meeting at 5:16 P.M.

Submitted by: Chandra Medford, Recording Secretary

Approval:

Art Graham, Chairperson

Date: _____

MEMORANDUM

TO: Jacksonville Beach Community Redevelopment Agency Members

FROM: Bill Mann, Planning and Development Director, CRA Administrator

RE: May 22, 2017 Community Redevelopment Agency Meeting

DATE: May 15, 2017

Please consider the following information and staff recommendations relative to the following items to be discussed and/or acted upon at the upcoming May 22, 2017 meeting:

1. **Resolution No. 2017-04** – With this resolution the Community Redevelopment Agency (CRA) funds required repairs to the portions of the South Beach master stormwater system that were recently cleaned and televised by City contractors.

One of the main objectives of the “Stormwater Pipe Cleaning, Alternatives Analysis, and Re-design of Channel Improvements” project approved last year by the CRA via Resolution 2016-09 was to determine whether or not any repairs were required to the newly cleaned and televised portions of the stormwater system. Attached to this memo, along with Resolution No. 2017-04, is a memo to the CRA Administrator from City Engineer Martin Martirone describing the required repairs and their associated cost in more detail.

Staff recommends approval of Resolution No. 2017-04.

Attachments: *CRA Resolution No. 2017-04*
May 9, 2017 memo to CRA Administrator from Martin Martirone,
Public Works Engineer

2. **Discussion Item**

At the August 10, 2016 meeting, the CRA approved Resolution 2016-10, approving funding for the “Stormwater Pipe cleaning, Alternatives Analysis and Redesign of Channel Improvements” project. Part A of that project was the cleaning of certain components of the existing stormwater system, and Part B was the analysis of alternatives to the costly and rejected proposal to sheet pile the open channel portion of the stormwater system, along the north side of Marsh Landing Parkway, just east of South Beach Parkway.

City of
Jacksonville Beach
City Hall
11 North Third Street
Jacksonville Beach
FL 32250
Phone: 904.247.6231
Fax: 904.247.6107
Planning@jaxbchfl.net

www.jacksonvillebeach.org



The attached technical memorandum from *Jones Edmunds* engineers serves as the initial results of Part B of the work authorized by Resolution 2016-10. Martin Martirone, Public Works Engineer, and a representative from *Jones Edmunds* will be at the May 22, 2017 CRA meeting to review and discuss the results of their alternatives analysis, and the estimated cost of the preferred of the three studied alternatives.

CRA RESOLUTION NO. 2017-04

A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY TO AMEND THE SOUTH BEACH CAPITAL IMPROVEMENT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, contractors for the City of Jacksonville Beach have performed the required cleaning and televised inspection of twin 72-inch stormwater pipes running under the *South Beach Regional Shopping Center* property between Jacksonville Drive and J. Turner Butler Boulevard, an eight-foot by seven-foot box culvert running under J. Turner Butler Boulevard, and an eight-foot by six-foot box culvert running under the South Beach Parkway Shopping Center, have identified repairs necessary to maintain and improve the proper functioning of that stormwater system, and

WHEREAS, the City of Jacksonville Beach Community Redevelopment Agency (CRA) met in an open meeting on May 22, 2017 to review and consider a budget amendment to appropriate funds for the performance of the necessary repair work to the existing stormwater system identified in the course of completing Part A of the “Stormwater Pipe Cleaning, Sheet Pile Channel and Related Improvements in the South Beach Parkway/Jacksonville Drive Vicinity (Parts A and B)” project approved for funding by the CRA on July 11, 2016 via Resolution No. 2016-09, and

WHEREAS, the identified repair work to said existing stormwater system is deemed necessary by City engineers to ensure the integrity and positive drainage flow of that system and can most economically and expediently be performed by the City’s contractors currently deployed and completing said Part A project work, and

WHEREAS, the CRA specified the use of South Beach Tax Increment Trust Funds for this project, and

WHEREAS, the City of Jacksonville Beach Community Redevelopment Agency has sufficient South Beach Community Redevelopment Tax Increment Trust Fund revenues to pay for the required construction and construction administration work:

NOW, THEREFORE, BE IT RESOLVED BY THE JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY THAT:

SECTION 1. The fiscal year 2016-2017 South Beach Community Redevelopment Capital Improvement Budget for the Jacksonville Beach Community Redevelopment Agency is amended to appropriate \$440,936.04 (\$383,422.64, plus \$57,513.40 (15%) Contingency) for the “Stormwater Pipe Cleaning, Sheet Pile Channel and Related Improvements in the South Beach Parkway/Jacksonville Drive Vicinity (Parts A and B)” project.

SECTION 2. This resolution shall take effect upon its adoption.

DULY ADOPTED IN OPEN MEETING THIS 22nd Day of May, 2017.

Art Graham, CHAIRPERSON

William C. Mann, ADMINISTRATOR

May 9, 2017

TO: Bill Mann, Administrator, Community Redevelopment Agency

FROM: Marty Martirone, City Engineer

SUBJECT: Appropriate South Beach Tax Increment Trust Funds for Additional Stormwater Repairs for Bid #1516-11, Part A Stormwater Pipe Cleaning Project in the vicinity of South Beach Parkway and Jacksonville Drive

ACTION REQUESTED:

Appropriate funding for additional stormwater repairs for Unit Price Bid #1516-11, Part A, Stormwater Pipe Cleaning, in the vicinity of South Beach Parkway and Jacksonville Drive.

BACKGROUND:

This project is part of the South Beach Redevelopment District Improvements Program. On August 10, 2016, the Agency approved Resolution 2016-10 appropriating funding in the amount of \$726,668 for the "Stormwater Pipe Cleaning, Alternatives Analysis and Re-design of Channel Improvements.

Part A of Bid # 1516-11, Stormwater Pipe Cleaning, was awarded to the lowest qualified bidder, *Jax Utilities Management, Inc.* in the amount of \$540,533.40. With a 10% contingency, the total construction cost for Part A was \$594,586.74.

Part A work included:

- Cleaning, televising and disposing of debris from 1,910 LF of 72-inch diameter concrete pipes under South Beach Regional Shopping Center
- Cleaning, televising and disposing of debris from 580 LF of 8 x 7 foot box culverts under J.T.B. Boulevard
- Cleaning, televising and disposing of debris from 1,480 LF of 8x6 foot box culverts under the South Beach Parkway Shopping Center

An objective of the Part A work was to review the condition of the existing stormwater piping system to determine whether any repairs are required. After completing the cleaning and televising of the existing stormwater piping, additional repairs of pipe leaks and ditch cleaning were determined to be necessary to ensure the integrity of the existing stormwater piping system and positive drainage flow. A breakdown of the additional repair costs is indicated in the table below.

City of
Jacksonville Beach
Operations &
Maintenance Facility
Department of Public
Works
1460-A Shetter Avenue
Jacksonville Beach
FL 32250
Phone: 904.247.6219
Fax: 904.247.6117
www.jacksonvillebeach.org



Unit Price Bid #1516-11
 Additional Repair Costs for Part A, Stormwater Pipe Cleaning Project in the
 vicinity of South Beach Parkway and Jacksonville Drive

<u>DESCRIPTION</u>	<u>COST</u>	<u>RECOMMENDATION</u>
<u>1. North of Jacksonville Drive at Paradise Key:</u> Excavate area, install filter fabric and concrete riprap and haul material to landfill (if necessary)	\$36,393.00	
<u>2. 72-Inch Concrete Pipes Under South Beach Regional Shopping Center:</u> Repair leaking pipe joints, operating (pump/fuel) costs, air quality control	\$137,477.50	
<u>3. 8x7 foot Box Culverts under J.T.B. Blvd.:</u> Additional cleaning due to the increased depth of debris material and operating (pump/fuel) costs	\$53,282.93	
<u>4. Outfall Ditch between J.T.B. Boulevard and Marsh Landing Parkway:</u> Remove underbrush and trees, ditch cleaning, clean and remove existing fabric form lining and haul material to landfill	\$97,311.50	
<u>5. 8x6 Box Culverts under South Beach Parkway Shopping Center:</u> Repair leaking joints, spalling pipes/joints, cracks, settled sections and air quality control	\$103,053.05	
<u>6. South Basin Access Ramp:</u> Additional erosion fabric, #57 stone and concrete riprap at east side of basin	\$9,958.00	
Subtotal Additional Costs	\$437,475.98	
Existing Contingency	(\$54,053.34)	
Subtotal Additional Funds	\$383,422.64	The Agency appropriate South Beach Tax Increment Trust funds for additional repairs for Part A work
15% Contingency	\$57,513.40	
TOTAL ADDITIONAL FUNDS	\$440,936.04	

With this memorandum, staff requests the Agency appropriate additional funding in the amount of \$440,936.04 including a 15% contingency for additional piping and ditch repairs for Part A work related to Bid #1516-11.

Pending funding approval by the Agency, the City will change order the work to the existing contract for Part A of Bid # 1516-01, Stormwater Pipe Cleaning, with *Jax Utilities Management, Inc.* for \$440,936.04.

RECOMMENDATION:

Appropriate additional South Beach Tax Increment Trust funds in the amount of \$440,936.04 for additional piping and ditch repairs for Part A of Bid # 1516-01, Stormwater Pipe Cleaning, as described in the memorandum to the Agency Administrator from the City Engineer dated May 9, 2017.