



City of Jacksonville Beach Community Redevelopment Agency

NOTICE OF MEETING

TO: Chairman Ray Fisher and Members,
Jacksonville Beach Community Redevelopment Agency
Mayor Fland Sharp and Members, Jacksonville Beach City Council

FROM: Steven G. Lindorff, Planning and Development Director 

RE: Community Redevelopment Agency Meeting

DATE: June 14, 2011

The Jacksonville Beach Community Redevelopment Agency will hold a regular meeting on **Monday, June 20, 2011**, at **5:00 p.m.**, in the Council Chambers, 11 North 3rd Street, Jacksonville Beach, Florida. The matters to be considered and acted upon at the meeting include the following:

1. Call to Order
2. Approval of Minutes – March 21, 2011
3. Old Business
4. New Business
 - a. **Approval Of Resolution 2011-2** — A Resolution Of The City Of Jacksonville Beach Community Redevelopment Agency Adopting Its Operating Budget For The Fiscal Year Beginning October 1, 2011 And Ending September 30, 2012; And Providing For An Effective Date.
 - b. Approve the appropriation of \$40,100 from the South Beach Tax Increment Trust Fund for Engineering Services For the Master Stormwater Permitting for the Central and South Drainage Basins (work to be performed by Waitz & Moye, Inc.)
5. Courtesy of the Floor to Visitors
6. Adjourn

NOTICE

In accordance with Section 286.0105, F.S., any person desirous of appealing any decision reached at this meeting will need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record should include the testimony and evidence upon which the appeal is to be made. The public is encouraged to speak on issues on this Agenda that concern them. Anyone who wishes to speak should submit a request to the recording secretary before the beginning of the meeting.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the Planning and Development Department no later than Noon on the day of the meeting.

c: George D. Forbes, City Manager; Susan Erdelyi, City Attorney; Cindy Laquidara, CRA Legal Counsel; Press

**Minutes of Regular Community Redevelopment Agency
Meeting held Monday March 21, 2011, at 5:00 P.M.
in the Council Chambers, 11 North 3rd Street,
Jacksonville Beach, Florida**



Call to Order:

The meeting was called to order by Chairperson Ray Fisher.

Roll Call

Ray Fisher
Bill Hillegass (*absent*)
Grady Kearsey (*absent*)
Lynn Varnadoe
Terry Simmons

Also present were Steve Lindorff, Planning & Development Director, and Recording Secretary Chris Wright.

Approval of Minutes

It was moved by Mr. Simmons, seconded by Ms. Varnadoe, and passed, to approve the minutes of the December 22, 2010 meeting as presented.

Old Business

None

New Business

- 4(a) Approval of Resolution 2011-1 -- A Resolution Recommending That The City Council For The City of Jacksonville Beach Amend The Community Redevelopment Plan For The South Beach Redevelopment Area For The City Of Jacksonville Beach, Florida, As Previously Amended, According To The Requirements of The Community Redevelopment Act Of 1969, By Adopting A New Capital Improvement Program And Budget Based On The South Beach Area Infrastructure Improvement Study (Waitz & Moye, August 2010) As Summarized In Exhibit A Attached To And Made A Part Hereof; And For Other Purposes.**

After a brief discussion, Mr. Simmons made a motion to approve Resolution 2011-1, A Resolution Recommending That The City Council For The City of Jacksonville Beach Amend The Community Redevelopment Plan For The South Beach Redevelopment Area For The City Of Jacksonville Beach, Florida, As Previously Amended, According To The Requirements of CRA110321min

**Minutes, Community Redevelopment Agency
Meeting held March 21, 2011**

The Community Redevelopment Act Of 1969, By Adopting A New Capital Improvement Program And Budget Based On The South Beach Area Infrastructure Improvement Study (Waitz & Moye, August 2010) As Summarized In Exhibit A Attached To And Made A Part Hereof; And For Other Purposes.

Motion: It was moved by Mr. Simmons, seconded by Ms. Varnadoe, to approve the request.

Vote: Voice vote resulted in all ayes by Agency members. Motion passed unanimously.

Courtesy of the Floor to Visitors:

No one wished to speak under Courtesy of the Floor.

Adjournment

There being no further business coming before the Board, Mr. Fisher adjourned the meeting at 5:15 P.M.

Submitted by: Chris Wright

Approval:

Ray Fisher, Chairman

Date: _____

Memorandum

To: Chairman Ray Fisher and Members of the CRA
From: Steven G. Lindorff, Director of Planning and Development
Date: June 14, 2011
Subject: FY 2011-12 CRA Budget



The attached budgets for the Downtown Redevelopment District, the Downtown Community Policing Initiative (CAPE), and the South Beach Redevelopment District reflect a \$89,854 (-12.0%) decrease in Personnel and Operating Expenses.

The line items with the largest reduction is Professional Services (-\$120,998) and Vacation, Holiday, and Sick Leave (-\$39,925). The reductions in the Professional Services line items reflect the completion of the parking study work in Downtown and the Infrastructure Study in South Beach. The line items for Professional Services can change throughout the year as we move forward with specific projects.

The reduction in the Vacation, Holiday, and Sick Leave line item is due to my decision to stay with the City and CRA meaning that no payout for my accrued sick leave was needed. The major increase in the proposed budget is for Overtime in the Downtown Policing budget from \$62,000 to \$132,000. This increase provides a more accurate assessment of the need for additional officers in the Downtown area during peak periods generally throughout the summer months. We are also proposing to add \$5,000 for vehicle maintenance for the downtown community policing squad.

The balance of the proposed personnel and operating expense budgets are fairly straight forward. As is our custom, requests for approval of appropriations from the Trust Funds for capital projects will be brought to the Agency for approval based on final engineer's estimates or actual bid prices. In the two districts, this will include the work on the next phase of implementation of the Downtown Vision Plan (Beach, 1st Street, and 4th Avenue North) and engineering and design for the next phase of that work. In South Beach, we are working on bundling the various projects from the recently approved Capital Improvements amendment to the plan into logical groups for engineering and design work which could lead to a need to appropriate funds for the construction of those improvements.

On the revenue side, the Tax Increment Trust Funds have taken a hit from the decline in real estate values. In the Downtown District, assessed values decreased from \$570,548,151 to \$518,563,431. Assuming the same millage rates as last year, this means that the contributions to the Trust Fund will drop from \$5.44 million to \$4.90 million.

The decline in South Beach was less dramatic (\$269,402,206 to \$256,349,079). Contributions to the TIF will drop from \$2.71 million to \$2.57 million.

I recommend the Agency approve Resolution #2011-2 adopting the FY 2011-12 Annual Budget of \$2,505,741.

RESOLUTION NO. 2011-2

A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY ADOPTING ITS OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2011 AND ENDING SEPTEMBER 30, 2012; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the CRA Administrator has submitted itemized estimates of the costs of operating the Community Redevelopment Agency and has specified the use of tax increment trust funds for the thereof, the same having been duly considered by the Community Redevelopment Agency; and

WHEREAS, the City of Jacksonville Beach Community Redevelopment Agency met in open meeting on June 20, 2011, to review and consider said budget; and

WHEREAS, the City of Jacksonville Beach Community Redevelopment Agency set forth the revenue estimate and appropriations and for the total Community Redevelopment Agency budget for Fiscal Year 2011-2012 in the amount of \$2,505,741 (Downtown - General = \$1,104,826, Downtown - Community Policing = \$483,367, and South Beach = \$917,548).

NOW, THEREFORE, BE IT RESOLVED BY THE JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY THAT:

1. The fiscal year 2011-2012 operating budget be adopted.
2. This Resolution shall take effect immediately upon its adoption.

DULY ADOPTED IN OPEN MEETING THIS 20th Day of June, A.D., 2011.

Raymond I. Fisher, CHAIR

Steven G. Lindorff, ADMINISTRATOR

BUDGET WORKSHEET -- FY 2011-2012

Downtown Redevelopment -- General				
	2010-2011	2011-2012	Change	Pct.
	Budget	Budget	Change	Change
12-00 Regular salaries & wages	\$59,512	\$59,512	\$0	0.0%
12-01 Vacation, Holiday, & Sick Leave	\$26,815	\$0	(\$26,815)	
12-05 Excel	\$1,404	\$625	(\$779)	
14-00 Overtime	\$0	\$0	\$0	
15-00 Special Pay				
15-01 Automobile allowance	\$1,620	\$1,620	\$0	0.0%
15-09 Insurance supplement	\$558	\$558	\$0	0.0%
15-20 Travel per diem				
15-12 Redevelopment supplement	\$4,162	\$4,162	\$0	0.0%
15-00 Inspector incentive pay				
16-00 Longevity	\$540	\$540	\$0	0.0%
<u>SALARY SUBTOTAL</u>	<u>\$94,611</u>	<u>\$67,017</u>	<u>(\$27,594)</u>	<u>-29.2%</u>
21-00 FICA taxes	\$4,063	\$4,071	\$8	0.2%
21-01 Medicare	\$1,352	\$952	(\$400)	-29.6%
22-00 Pension	\$1,361	\$6,146	\$4,785	351.6%
23-10 Life insurance	\$67	\$67	\$0	0.0%
23-22 Health Insurance	\$5,744	\$2,732	(\$3,012)	-52.4%
23-30 Dental insurance	\$166	\$166	\$0	0.0%
26-00 Worker's comp insurance	\$157	\$97	(\$60)	-38.2%
<u>BENEFIT SUBTOTAL</u>	<u>\$12,910</u>	<u>\$14,231</u>	<u>\$1,321</u>	<u>10.2%</u>
<u>TOTAL PERSONAL SERVICES</u>	<u>\$107,521</u>	<u>\$81,248</u>	<u>(\$26,273)</u>	<u>-24.4%</u>
31-00 Professional services	\$86,558	\$2,000	(\$84,558)	-97.7%
34-00 Contract labor				
40-00 Travel and training	\$1,600	\$1,600	\$0	0.0%
41-00 Telephone & communication	\$340	\$340	\$0	0.0%
41-01 Cellular phones	\$150	\$150	\$0	0.0%
42-00 Postage & freight	\$200	\$200	\$0	0.0%
43-01 Electricity, water & sewer	\$1,973	\$1,973	\$0	0.0%
44-01 Rental & leases	\$363	\$363	\$0	0.0%
44-02 Excess copies	\$90	\$90	\$0	0.0%
46-02 Equipment maintenance	\$23,328	\$23,328	\$0	0.0%
46-03 Vehicle maintenance				
47-00 Printing & reproduction	\$300	\$300	\$0	0.0%
48-00 Promotion & advertising	\$500	\$500	\$0	0.0%
49-00 Other current charges	\$250	\$250	\$0	0.0%
52-00 Operating supplies				
52-05 Gasoline				
51-00 Office supplies	\$450	\$450	\$0	0.0%
54-00 Books, subscriptions & memberships	\$450	\$450	\$0	0.0%
56-00 Internal service charges	\$12,206	\$12,379	\$173	1.4%
<u>TOTAL OPERATING EXPENSES</u>	<u>\$128,758</u>	<u>\$44,373</u>	<u>(\$84,385)</u>	<u>-65.5%</u>
<u>PERSONNEL & OPERATING EXPENSES</u>	<u>\$236,279</u>	<u>\$125,621</u>	<u>(\$110,658)</u>	<u>-46.8%</u>

BUDGET WORKSHEET -- FY 2011-2012

Downtown Redevelopment -- General				
	2010-2011 Budget	2011-2012 Budget	Change	Pct. Change
61-01 Land Purchases	\$0	\$0	\$0	
62-01 Buildings	\$0	\$0	\$0	
63-01 Improvement other than buildings (incl. grants	\$0	\$0	\$0	
64-00 Machinery & equipment	\$0	\$0	\$0	
64-01 Vehicles	\$0	\$0	\$0	
<u>TOTAL CAPITAL OUTLAY</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	
Capital Projects reserve	\$0	\$0	\$0	
Interfund transfer	\$842,416	\$0	(\$842,416)	-100.0%
Debt Service	\$979,206	\$979,205	(\$1)	0.0%
<u>TOTAL TRANSFERS</u>	<u>\$1,821,622</u>	<u>\$979,205</u>	<u>(\$842,417)</u>	<u>-46.2%</u>
<u>GRAND TOTAL</u>	<u>\$2,057,901</u>	<u>\$1,104,826</u>	<u>(\$953,075)</u>	<u>-46.3%</u>

BUDGET WORKSHEET -- FY 2011-2012

Downtown Redevelopment -- Police Detail				
	2010-2011	2011-2012		Pct.
	Budget	Budget	Change	Change
12-00 Regular salaries & wages	\$200,678	\$199,472	(\$1,206)	-0.6%
12-01 Vacation, Holiday, & Sick Leave	\$0	\$0	\$0	
12-05 Excel	\$7,037	\$3,500	(\$3,537)	
14-00 Overtime	\$62,000	\$132,000	\$70,000	
15-00 Special Pay	\$2,280	\$2,280	\$0	0.0%
15-01 Automobile allowance			\$0	
15-09 Insurance supplement	\$2,400	\$2,400	\$0	
15-20 Travel per diem			\$0	
15-12 Redevelopment supplement			\$0	
15-00 Inspector incentive pay			\$0	
16-00 Longevity	\$480	\$480	\$0	
<u>SALARY SUBTOTAL</u>	<u>\$274,875</u>	<u>\$340,132</u>	<u>\$65,257</u>	<u>23.7%</u>
21-00 FICA taxes	\$17,042	\$21,088	\$4,046	23.7%
21-01 Medicare	\$3,986	\$4,932	\$946	23.7%
22-00 Pension	\$38,458	\$36,063	(\$2,395)	-6.2%
23-10 Life insurance	\$288	\$288	\$0	
23-22 Health Insurance	\$25,450	\$21,264	(\$4,186)	
23-30 Dental insurance	\$713	\$713	\$0	
26-00 Worker's comp insurance	\$5,963	\$7,267	\$1,304	
<u>BENEFIT SUBTOTAL</u>	<u>\$91,900</u>	<u>\$91,615</u>	<u>(\$285)</u>	<u>-0.3%</u>
<u>TOTAL PERSONAL SERVICES</u>	<u>\$366,775</u>	<u>\$431,747</u>	<u>\$64,972</u>	<u>17.7%</u>
31-00 Professional services			\$0	
34-00 Contract labor			\$0	
40-00 Travel and training			\$0	
41-00 Telephone & communication			\$0	
41-01 Cellular phones			\$0	
42-00 Postage & freight			\$0	
43-01 Electricity, water & sewer			\$0	
44-01 Rental & leases			\$0	
44-02 Excess copies			\$0	
46-02 Equipment maintenance	\$15,000	\$15,000	\$0	
46-03 Vehicle maintenance	\$0	\$5,000	\$5,000	
47-00 Printing & reproduction			\$0	
48-00 Promotion & advertising			\$0	
49-00 Other current charges	\$20,000	\$20,000	\$0	0.0%
52-00 Operating supplies	\$11,620	\$11,620	\$0	0.0%
52-05 Gasoline	\$0	\$0	\$0	
51-00 Office supplies			\$0	
54-00 Books, subscriptions & memberships			\$0	
56-00 Internal service charges			\$0	
<u>TOTAL OPERATING EXPENSES</u>	<u>\$46,620</u>	<u>\$51,620</u>	<u>\$5,000</u>	<u>10.7%</u>
<u>PERSONNEL & OPERATING EXPENSES</u>	<u>\$413,395</u>	<u>\$483,367</u>	<u>\$69,972</u>	<u>16.9%</u>

BUDGET WORKSHEET -- FY 2011-2012

Downtown Redevelopment -- Police Detail			
2010-2011 Budget	2011-2012 Budget	Change	Pct. Change

61-01 Land Purchases			\$0	
62-01 Buildings			\$0	
63-01 Improvement other than buildings (incl. grants			\$0	
64-00 Machinery & equipment	\$0	\$0	\$0	#DIV/0!
64-01 Vehicles	\$0	\$0	\$0	#DIV/0!
<u>TOTAL CAPITAL OUTLAY</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>#DIV/0!</u>
Capital Projects reserve	\$0	\$0	\$0	
Interfund transfer				
Debt Service	\$0	\$0	\$0	
<u>TOTAL TRANSFERS</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	
<u>GRAND TOTAL</u>	<u>\$413,395</u>	<u>\$483,367</u>	<u>\$69,972</u>	<u>16.9%</u>

BUDGET WORKSHEET -- FY 2011-2012

South Beach Redevelopment				
	2010-2011	2011-2012		Pct.
	Budget	Budget	Change	Change
12-00 Regular salaries & wages	\$29,279	\$29,279	\$0	0.0%
12-01 Vacation, Holiday, & Sick Leave	\$13,110	\$0	(\$13,110)	
12-05 Excel	\$692	\$310	(\$382)	
14-00 Overtime	\$200	\$200	\$0	
15-00 Special Pay				
15-01 Automobile allowance	\$792	\$792	\$0	0.0%
15-09 Insurance supplement	\$276	\$276	\$0	0.0%
15-20 Travel per diem				
15-12 Redevelopment supplement	\$2,078	\$2,078	\$0	0.0%
15-00 Inspector incentive pay				
16-00 Longevity	\$264	\$264	\$0	0.0%
<u>SALARY SUBTOTAL</u>	<u>\$46,691</u>	<u>\$33,199</u>	<u>(\$13,492)</u>	<u>-28.9%</u>
21-00 FICA taxes	\$2,011	\$2,015	\$4	0.2%
21-01 Medicare	\$667	\$471	(\$196)	-29.4%
22-00 Pension	\$680	\$3,023	\$2,343	344.6%
23-10 Life insurance	\$33	\$33	\$0	0.0%
23-22 Health Insurance	\$2,836	\$1,366	(\$1,470)	-51.8%
23-30 Dental insurance	\$82	\$82	\$0	0.0%
26-00 Worker's comp insurance	\$78	\$48	(\$30)	-38.5%
<u>BENEFIT SUBTOTAL</u>	<u>\$6,387</u>	<u>\$7,038</u>	<u>\$651</u>	<u>10.2%</u>
<u>TOTAL PERSONAL SERVICES</u>	<u>\$53,078</u>	<u>\$40,237</u>	<u>(\$12,841)</u>	<u>-24.2%</u>
31-00 Professional services	\$38,440	\$2,000	(\$36,440)	-94.8%
34-00 Contract labor				
40-00 Travel and training	\$1,250	\$1,250	\$0	0.0%
41-00 Telephone & communication	\$100	\$100	\$0	0.0%
41-01 Cellular phones	\$70	\$70	\$0	0.0%
42-00 Postage & freight	\$125	\$125	\$0	0.0%
43-01 Electricity, water & sewer	\$982	\$982	\$0	0.0%
44-01 Rental & leases	\$244	\$244	\$0	0.0%
44-02 Excess copies	\$60	\$60	\$0	0.0%
46-02 Equipment maintenance	\$0	\$0	\$0	
46-03 Vehicle maintenance				
47-00 Printing & reproduction	\$200	\$200	\$0	0.0%
48-00 Promotion & advertising	\$200	\$200	\$0	0.0%
49-00 Other current charges	\$200	\$200	\$0	0.0%
52-00 Operating supplies				
52-05 Gasoline				
51-00 Office supplies	\$350	\$350	\$0	0.0%
54-00 Books, subscriptions & memberships	\$350	\$350	\$0	0.0%
56-00 Internal service charges	\$6,341	\$6,454	\$113	1.8%
<u>TOTAL OPERATING EXPENSES</u>	<u>\$48,912</u>	<u>\$12,585</u>	<u>(\$36,327)</u>	<u>-74.3%</u>
<u>PERSONNEL & OPERATING EXPENSES</u>	<u>\$101,990</u>	<u>\$52,822</u>	<u>(\$49,168)</u>	<u>-48.2%</u>

BUDGET WORKSHEET -- FY 2011-2012

	South Beach Redevelopment			
	2010-2011 Budget	2011-2012 Budget	Change	Pct. Change
61-01 Land Purchases				
62-01 Buildings	\$0	\$0	\$0	
63-01 Improvement other than buildings (incl. grants	\$1,490,545	\$0	(\$1,490,545)	
64-00 Machinery & equipment	\$0	\$0	\$0	
64-01 Vehicles	\$0	\$0	\$0	
<u>TOTAL CAPITAL OUTLAY</u>	<u>\$1,490,545</u>	<u>\$0</u>	<u>(\$1,490,545)</u>	
Capital Projects reserve	\$0	\$0	\$0	
Interfund transfer	\$1,331,182	\$0	(\$1,331,182)	-100.0%
Debt Service	\$1,167,284	\$864,726	(\$302,558)	-25.9%
<u>TOTAL TRANSFERS</u>	<u>\$2,498,466</u>	<u>\$864,726</u>	<u>(\$1,633,740)</u>	<u>-65.4%</u>
<u>GRAND TOTAL</u>	<u>\$4,091,001</u>	<u>\$917,548</u>	<u>(\$3,173,453)</u>	<u>-77.6%</u>

BUDGET WORKSHEET -- FY 2011-2012

	Redevelopment Total			
	2010-2011 Budget	2011-2012 Budget	Change	Pct. Change
12-00 Regular salaries & wages	\$289,469	\$288,263	(\$1,206)	-0.4%
12-01 Vacation, Holiday, & Sick Leave	\$39,925	\$0	(\$39,925)	
12-05 Excel	\$9,133	\$4,435	(\$4,698)	-51.4%
14-00 Overtime	\$62,200	\$132,200	\$70,000	112.5%
15-00 Special Pay	\$2,280	\$2,280	\$0	0.0%
15-01 Automobile allowance	\$2,412	\$2,412	\$0	0.0%
15-09 Insurance supplement	\$3,234	\$3,234	\$0	0.0%
15-20 Travel per diem	\$0	\$0	\$0	
15-12 Redevelopment supplement	\$6,240	\$6,240	\$0	0.0%
15-00 Inspector incentive pay	\$0	\$0	\$0	
16-00 Longevity	\$1,284	\$1,284	\$0	0.0%
<u>SALARY SUBTOTAL</u>	<u>\$416,177</u>	<u>\$440,348</u>	<u>\$24,171</u>	<u>5.8%</u>
21-00 FICA taxes	\$23,116	\$27,174	\$4,058	17.6%
21-01 Medicare	\$6,005	\$6,355	\$350	5.8%
22-00 Pension	\$40,499	\$45,232	\$4,733	11.7%
23-10 Life insurance	\$388	\$388	\$0	0.0%
23-22 Health Insurance	\$34,030	\$25,362	(\$8,668)	-25.5%
23-30 Dental insurance	\$961	\$961	\$0	0.0%
26-00 Worker's comp insurance	\$6,198	\$7,412	\$1,214	19.6%
<u>BENEFIT SUBTOTAL</u>	<u>\$111,197</u>	<u>\$112,884</u>	<u>\$1,687</u>	<u>1.5%</u>
<u>TOTAL PERSONAL SERVICES</u>	<u>\$527,374</u>	<u>\$553,232</u>	<u>\$25,858</u>	<u>4.9%</u>
31-00 Professional services	\$124,998	\$4,000	(\$120,998)	-96.8%
34-00 Contract labor	\$0	\$0	\$0	
40-00 Travel and training	\$2,850	\$2,850	\$0	0.0%
41-00 Telephone & communication	\$440	\$440	\$0	0.0%
41-01 Cellular phones	\$220	\$220	\$0	0.0%
42-00 Postage & freight	\$325	\$325	\$0	0.0%
43-01 Electricity, water & sewer	\$2,955	\$2,955	\$0	0.0%
44-01 Rental & leases	\$607	\$607	\$0	0.0%
44-02 Excess copies	\$150	\$150	\$0	0.0%
46-02 Equipment maintenance	\$38,328	\$38,328	\$0	0.0%
46-03 Vehicle maintenance	\$0	\$5,000	\$5,000	
47-00 Printing & reproduction	\$500	\$500	\$0	0.0%
48-00 Promotion & advertising	\$700	\$700	\$0	0.0%
49-00 Other current charges	\$20,450	\$20,450	\$0	0.0%
52-00 Operating supplies	\$11,620	\$11,620	\$0	0.0%
52-05 Gasoline	\$0	\$0	\$0	
51-00 Office supplies	\$800	\$800	\$0	0.0%
54-00 Books, subscriptions & memberships	\$800	\$800	\$0	0.0%
56-00 Internal service charges	\$18,547	\$18,833	\$286	1.5%
<u>TOTAL OPERATING EXPENSES</u>	<u>\$224,290</u>	<u>\$108,578</u>	<u>(\$115,712)</u>	<u>-51.6%</u>
<u>PERSONNEL & OPERATING EXPENSES</u>	<u>\$751,664</u>	<u>\$661,810</u>	<u>(\$89,854)</u>	<u>-12.0%</u>

BUDGET WORKSHEET -- FY 2011-2012

	Redevelopment Total			
	2010-2011 Budget	2011-2012 Budget	Change	Pct. Change
61-01 Land Purchases	\$0	\$0	\$0	
62-01 Buildings	\$0	\$0	\$0	
63-01 Improvement other than buildings (incl. grants)	\$1,490,545	\$0	(\$1,490,545)	
64-00 Machinery & equipment	\$0	\$0	\$0	
64-01 Vehicles	\$0	\$0	\$0	
<u>TOTAL CAPITAL OUTLAY</u>	<u>\$1,490,545</u>	<u>\$0</u>	<u>(\$1,490,545)</u>	<u>-100.0%</u>
Capital Projects reserve	\$0	\$0	\$0	
Interfund transfer	\$2,173,598	\$0	(\$2,173,598)	-100.0%
Debt Service	\$2,146,490	\$1,843,931	(\$302,559)	-14.1%
<u>TOTAL TRANSFERS</u>	<u>\$4,320,088</u>	<u>\$1,843,931</u>	<u>(\$2,476,157)</u>	<u>-57.3%</u>
<u>GRAND TOTAL</u>	<u>\$6,562,297</u>	<u>\$2,505,741</u>	<u>(\$4,056,556)</u>	<u>-61.8%</u>

Memorandum

To: Chairman Ray Fisher and Members of the CRA
From: Steven G. Lindorff, Director of Planning and Development
Date: June 14, 2011
Subject: Engineering Services for Stormwater Permitting for the South and Central Drainage basins



This item is detailed in the attached memorandum from Public Works Director Ty Edwards to city Manager George Forbes. The project is a continuation of one of the recommendations in the recently approved South Beach Infrastructure Study that was adopted as an amendment to the South Beach Community Redevelopment Plan in March.

This work is important as we move forward with implementing the paving and drainage components of the adopted capital improvement plan in that it can provide the means to use stormwater credits instead for new permits for individual projects.

I recommend approval of the appropriation of \$40,100 from the South Beach Tax Increment Trust fund for the CRA share of the \$80,200 cost of the work by Waitz & Moye, Inc.



City of
Jacksonville Beach

Public Works Department

1460A Shetter Avenue, Jacksonville Beach, Florida 32250

(904)247-6219

June 11, 2011

TO: George D. Forbes, City Manager

FROM: Ty Edwards, Public Works Director

SUBJECT: Authorize Engineering Services for the Master Stormwater Permitting of the City's Central Basin Drainage Area and South Basin Drainage Area

ACTION REQUESTED:

Authorize the Engineering Services for the Master Stormwater Permitting combining the City's Central Basin Drainage Area and South Basin Drainage Area with *Waitz & Moye, Inc.*

BACKGROUND:

The amendment to the South Beach Community Redevelopment Plan, approved in April by the Community Redevelopment Agency and the City Council, was based on the *South Beach Area Infrastructure Improvements Report*, dated August 2010. This report was developed for the City by the engineering consultant firm, *Waitz & Moye, Inc.* In this report, the consultant recommended that the City's Central Basin Drainage Area and the South Basin Drainage Area be combined under one master stormwater permit through the St. Johns River Water Management District. (See attached map.)

The consultant made this recommendation because possible stormwater treatment credits were identified in the report that can be documented in the master stormwater permit. **Subsequently, stormwater permitting treatment requirements on future infrastructure projects may be reduced because of documented credits thus reducing capital costs.** The possible treatment credits are based on information that includes, but is not limited to, the following:

- The stormwater treatment facilities for the City's existing Central and South drainage basin areas (see attached map) were permitted (through the Water Management District). Each de-siltation pond was designed to provide treatment based on a portion of the overall acreage of its associated basin drainage area.
- Over the past several decades, stormwater permitting and construction of on-site stormwater treatment facilities have been part of the development process of residential subdivisions and commercial developments scattered throughout these two drainage basin areas. These on-site facilities treat the stormwater before it enters the City's stormwater collection system where it ultimately is treated a second time when it discharges into one of the City's de-siltation ponds.
- The City constructed infrastructure projects throughout these two basin drainage areas that included stormwater collection and treatment facilities where the primary goal was to improve drainage. These projects increased stormwater treatment.
- The City's stormwater collection systems in these two drainage basin areas are interconnected, which has not been documented in previous stormwater permits.

- There are other City water bodies (such as ponds, lakes) within the two basin drainage areas, which could be identified for stormwater treatment credits in their current configuration or with future modifications.

Waitz and Moye, Inc., which has a continuing services contract with the City, has provided a letter outlining the scope of services and price for processing the master stormwater permit through the Water Management District (letter attached). Permitting fees required by the Water Management District will be paid separately by the City. Estimated cost of permitting the master stormwater permit is shown below:

Estimated Costs for the Master Stormwater Permit Work Combining the South Basin Drainage Area and the Central Basin Drainage Area		
<u>Item</u>	<u>Estimated Cost</u>	<u>Recommendation</u>
<ul style="list-style-type: none"> • Engineering services for the Master Stormwater Permit • 10% Contingency <p style="text-align: right;">SUB-TOTAL:</p>	<p style="text-align: center;">\$68,018.20</p> <p style="text-align: center;"><u>\$6,801.80</u></p> <p style="text-align: center;">\$74,820.00</p>	with <i>Waitz & Moye, Inc.</i> by lump sum fee
<ul style="list-style-type: none"> • Estimated Cost of Permit Fees 	<u>\$5,380.00</u>	To be paid directly by the City to the Water Management District
TOTAL:	\$80,200.00	Funding breakdown: <ul style="list-style-type: none"> • \$40,100 – Stormwater Utility Fund • \$40,100 - South Beach Redevelopment Tax Increment Trust Fund

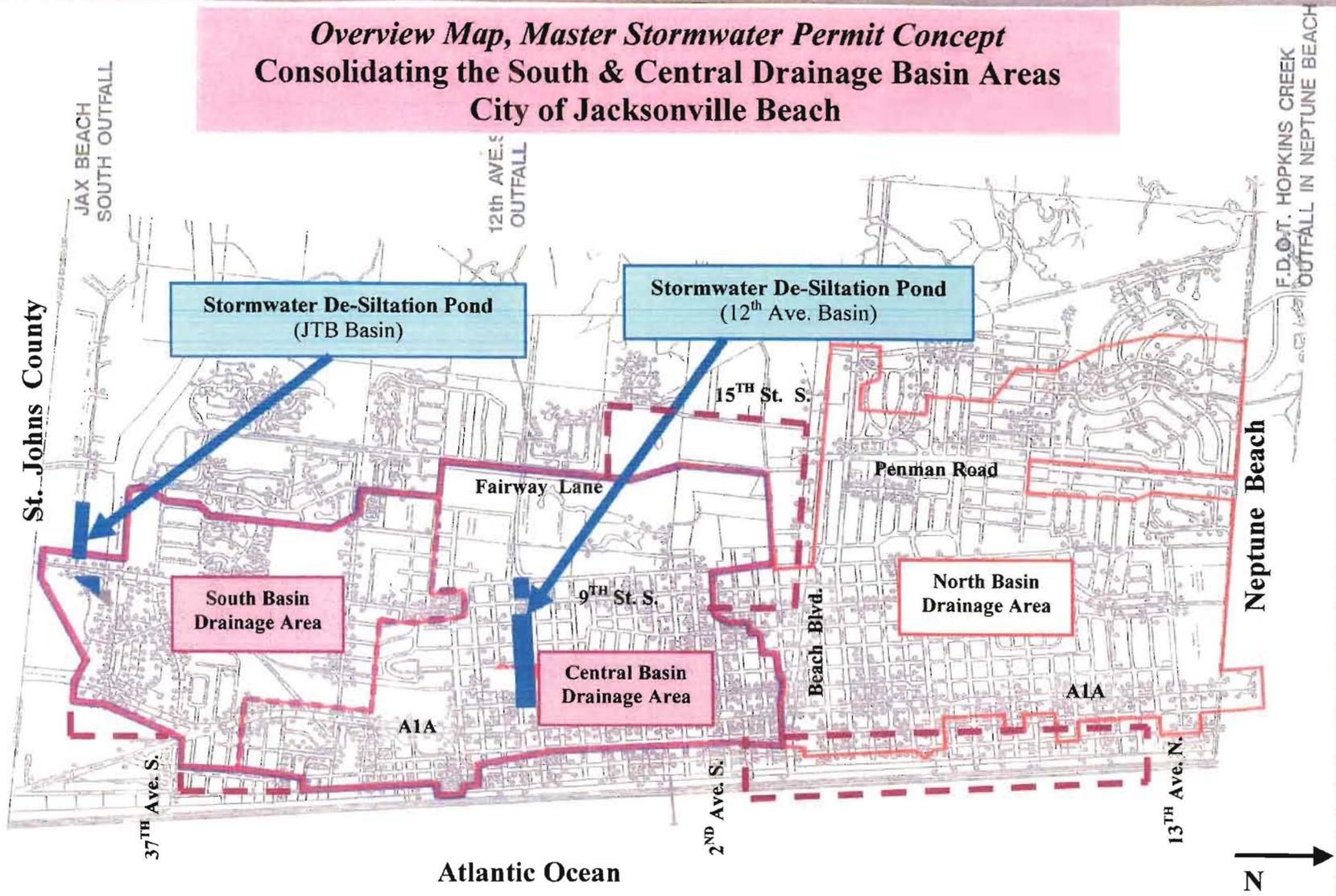
The following recommendations are made:

- Authorize the engineering services for permitting of the master stormwater permit to combine the South Drainage Basin Area and the Central Drainage Basin Area with *Waitz and Moye, Inc.*, at a lump sum price of \$68,018.20 plus a 10% contingency, for a total cost not to exceed \$74,820.
- Authorize permitting fees in the estimated amount of \$5,380 to be paid directly by the City to the St. Johns River Water Management District.
- Authorize funding equally shared by the Stormwater Utility Fund and the South Beach Redevelopment Tax Increment Trust Fund. The Community Redevelopment Agency will consider this request at its meeting scheduled for June 20, 2011. The Public Works Stormwater budget and the South Beach Redevelopment budget will be adjusted at year end accordingly.

RECOMMENDATION:

Authorize Engineering Services with *Waitz and Moye, Inc.*, for the permitting work for the Master Stormwater Permit through the St. Johns River Water Management District, combining the Central Basin Drainage Area and South Basin Drainage Area as explained in the memorandum from the Public Works Director dated June 11, 2011.

**Overview Map, Master Stormwater Permit Concept
Consolidating the South & Central Drainage Basin Areas
City of Jacksonville Beach**



During the Master Stormwater Permit Work will consider possible boundary expansions to the combined basin area because the stormwater from these hatched areas discharge to/thru the combined basin area of the Central Basin and South Basin.