

**Minutes of Regular Community Redevelopment Agency
Meeting Held Monday, July 18, 2005, at 5:00 P.M.
in the Council Chambers, 11 North 3rd Street,
Jacksonville Beach, Florida**



Call to Order

The meeting was called to order by Chairperson Ray Fisher.

Roll Call

James Bomhard
Ray Fisher (*Chairperson*)
Bill Hillegass (*absent*)
Terry Simmons (*absent*)
Lynn Varnadoe

Also present was Steve Lindorff, Planning & Development Director.

Approval of Minutes

It was moved by Dr. Bomhard, seconded by Ms. Varnadoe, to approve the minutes of the May 16, 2005, meeting.

Old Business

There was no old business.

New Business

- (a) Mr. Fisher presented a request to approve expenditure of Downtown Tax Increment Revenue Bond Funds to purchase cyclonic siltation and debris removal system for the Beach Boulevard Stormwater Detention Vault at a cost, including a 10 percent contingency, of \$203,500.

Mr. Lindorff advised the Agency that the stormwater detention vault and pumping system, which was installed in the mid-1990's, tends to gather silt and other debris during storm events; and frequently needs to be cleaned out. This is currently being done by hand, using truck-mounted vacuum pumps. The cyclonic siltation and debris removal system should greatly reduce the amount of silt and debris entering the vault.

Dr. Bomhard asked where the device would be located? Mr. Lindorff replied it would be located at the outfall on 1st Street.

It was moved by Dr. Bomhard, seconded by Ms. Varnadoe, and passed, to approve the request.

- (b) Mr. Fisher presented a request for approval to hire Prosser Hallock, Inc. under an existing City contract to prepare a conceptual design and construction drawings and specifications to re-landscape the area between City Hall and Carrabba's at a cost, including a 10 percent contingency, of \$5,312.

Mr. Lindorff stated that the City-owned landscape strip between City Hall and Carrabba's has become overgrown and, since the City has an agreement with Carrabba's for employee parking, the movement of pedestrians through this area has become dangerous due to the height of some of the plants.

He requested that the Agency give authorization up to the amount charged and let him negotiate the "other charges". He advised that once the design is complete, a cost estimate would be prepared and brought back to the Agency to budget the funds for the project.

It was moved by Dr. Bomhard, seconded by Ms. Varnadoe, and passed, to approve the amended request.

- (c) Mr. Fisher presented a request for approval to hire L. D. Bradley Land Surveyors under an existing Beaches Energy Services contract to prepare boundary surveys for CRA and City-owned lots in the South Beach Community Redevelopment Area at a cost, including a 10 percent contingency, of \$7,150.

Mr. Lindorff stated that the City and the CRA own ten lots in the South Beach area. With the South Beach Residential Infrastructure Project nearing completion, it is time to begin working toward selling the lots for development. He advised that he has obtained a quote of \$7,150 to survey the lots. This will include replatting the seven lots on South Beach Parkway into five lots. This is necessary because the size of the lots was reduced by the construction of the 25' access road.

It was moved by Dr. Bomhard, seconded by Ms. Varnadoe, and passed, to approve the request.

- (d) Mr. Fisher presented a request for approval to procure professional real estate appraisal services to establish the value of the CRA and city-owned lots at a cost not to exceed \$500 per lot.

Mr. Lindorff stated that, at the appropriate time, it will be necessary to have the City and CRA-owned lots in the South beach Community Redevelopment Area appraised in order to establish the minimum price for the property. The work will be procured in accordance with the City's purchasing policies governing such services.

It was moved by Ms. Varnadoe, seconded by Dr. Bomhard, and passed, to approve the request.

- (e) Mr. Fisher presented a request for approval to hire Prosser Hallock, Inc. under an existing City contract to prepare a conceptual design and construction drawings and specifications for Sunshine Court landscaping and fencing at a cost, including a 10 percent contingency, of \$5,422.

Mr. Lindorff stated that a new 25' road (Sunshine Court) was constructed abutting the sidewalk on the west side of South Beach Parkway. It has been determined that there is a need to install a fence between the sidewalk and the new road to prevent vehicles from attempting to cut across the sidewalk and curb to get onto South Beach Parkway. There is also a three to four foot area between the new road and the sidewalk that is suitable for some type of low planting.

It was moved by Ms. Varnadoe, seconded by Dr. Bomhard, and passed, to approve the request.

- (f) Mr. Fisher presented a request for approval to hire Prosser Hallock, Inc. under an existing City contract, to investigate, inspect and make recommendations for renovating the South beach Parkway and Jacksonville Drive landscape irrigation systems at a cost, including a 10 percent contingency, of \$5,098.

Mr. Lindorff stated that, over time, as the construction of public facilities and private redevelopment projects has taken place, the central landscape irrigation systems on South beach Parkway and Jacksonville Drive have been modified on a piecemeal basis.

As a result of these changes, we need to take a look at what is left under the City's responsibilities to make sure that it is laid out and functioning in the most efficient manner. In addition, there is a request from our Grounds Maintenance staff to install a well and pump to remove the South Beach Park irrigation system from the potable water supply line.

Denzil Goode, 3587 Heron Drive South, representing the Rip Tide Homeowner's Association, addressed the Agency concerning irrigation problems in the Rip Tide subdivision.

It was moved by Dr. Bomhard, seconded by Ms. Varnadoe, and passed, to approve the request.

Courtesy of the Floor

The Chairperson offered courtesy of the floor to anyone wishing to speak; no one approached.

Adjournment

There being no further business coming before the Board, Mr. Fisher adjourned the meeting at 5:30 P.M.

Chairman

/lmw