

**Minutes of Regular Community Redevelopment Agency  
Meeting Held Monday, June 16, 2008, at 5:00 P.M.  
in the Council Chambers, 11 North 3<sup>rd</sup> Street,  
Jacksonville Beach, Florida**



**Call to Order**

The meeting was called to order by Chairperson Ray Fisher.

**Roll Call**

Ray Fisher  
Grady Kearsey  
Bill Hillegass  
Terry Simmons  
Lynn Varnadoe

Also present were Steve Lindorff, Planning & Development Director and Recording Secretary Linda Wilkins.

**Approval of Minutes**

It was moved by Mr. Kearsey, seconded by Ms. Varnadoe, and passed, to approve the minutes of the April 21, 2008, meeting as presented.

**Old Business**

None.

**New Business**

- 4(a) Request for Appropriation of \$13,145.06 in Downtown Tax Increment Trust Funds for Additional Engineering Services by Applied Technology and Management Related to Modifications to the Golf Course Ponds for the North 2<sup>nd</sup> Street Stormwater Improvement Project. (68.7% CRA share of \$19,134 total cost)**

Mr. Lindorff advised that the amount of the appropriation is to cover the 68.7% of the project that is actually located in the Downtown Redevelopment District.

**Motion:** It was moved by Mr. Hillegass, seconded by Ms. Varnadoe, to approve the appropriation.

**Vote:** Voice vote resulted in ayes by board members; motion passed unanimously.

**4(b) Request for Appropriation of \$165,851.00 in Downtown Tax Increment Trust Funds for Additional Engineering Services by GAI, Inc. and Fred Wilson and Associates to Modify Plans to Build the 3<sup>rd</sup> Street Median Project as a Stand-Alone Project. (\$138,209.24 plus \$20% contingency – Total = \$165,851.00)**

Mr. Lindorff advised that the Florida Department of Transportation asked us to break out our project from theirs, which will run from the St. Johns County line to Mayport Road. They will be adding in some funds to offset the cost to the Agency.

**Motion:** It was moved by Mr. Hillegass, seconded by Ms. Varnadoe, to approve the appropriation.

**Vote:** Voice vote resulted in all ayes by board members Kearsy, Simmons, Varnadoe and Fisher. Nay by board member Hillegass. Motion passed by a vote of 4 to 1.

**4(c) Request to Approve the Addition of Two Police Officers for the Downtown Community Assisted Policing Effort at an Annual Cost of \$187,492. (Downtown Tax Increment Trust Funding to be Approved with FY 2008-2009 CRA Budget)**

Police Chief Bruce Thomason advised that since the inception of the Downtown CAPE program in January, 2007, safety has improved in the downtown and beachfront areas. However, as downtown redevelopment has continued to advance, additional thousands of people have visited Jacksonville Beach to take advantage of the numerous restaurants, night clubs and the beach itself. For this reason, we are requesting funding for additional full time Downtown CAPE officers.

**Motion:** It was moved by Mr. Simmons, seconded by Ms. Varnadoe, to approve the request.

**Vote:** Voice vote resulted in all ayes by board members. Motion passed unanimously.

**4(c) Request for Adopt Resolution 2008-1 Approving the Fiscal Year 2008-2009 Annual Budget for the Jacksonville Beach Community Redevelopment Agency.**

Mr. Lindorff advised that some of the main items in this budget are as follows:

1. The Senior Secretary position in the Planning & Development Department has been eliminated, therefore the workload will now be split among the three Permit Specialists. Because the Permit Specialists earn slightly more than the Senior Secretary, there is a slight increase in the Salary and Benefit line items.
2. The reduction in the Professional Services line item is because funds were added to pay for the Downtown Vision Plan. The remaining amount is for legal services as needed throughout the fiscal year.

**Minutes, Community Redevelopment Agency  
Meeting held June 16, 2008**

3. There is a slight increase in the Travel and Training line item. I have been appointed as a director in the Florida Redevelopment Association which necessitates travel by car to quarterly board meetings in the south and central part of the state.
4. There is an increase in the Downtown Policing Program to account for increasing the size of the program from two to four officers.
5. The reduction in the Equipment Maintenance line item was due to a one time expense to replace the sign at the South Beach Park and Fire Station that was hit by a car.

**Motion:** It was moved by Mr. Hillegass, seconded by Mr. Simmons, to adopt the Resolution.

**Vote:** Voice vote resulted in all ayes by board members. Motion passed unanimously.

**(4d) Information Regarding Grassing and Irrigating the CRA-Owned Property on North 2<sup>nd</sup> Street Between 3<sup>rd</sup> and 4<sup>th</sup> Avenue North.**

Following a brief discussion, the Agency decided to delay action on planting grass and irrigating the property.

**Courtesy of the Floor**

No one wished to speak under Courtesy of the Floor.

**Adjournment**

There being no further business coming before the Board, Mr. Fisher adjourned the meeting at 5:58 P.M.

Submitted by Linda M. Wilkins

Approval:

/s/Ray Fisher  
Ray Fisher, Chairman

Date: July 21, 2008