



Meeting Minutes

Community Redevelopment Agency

Monday, October 22, 2018

5:00 PM

Council Chambers

CALL TO ORDER

Chairman Art Graham called the meeting to order at 5:01 P.M.

ROLL CALL

Chairman: Art Graham
 Vice-Chairwoman: Frances Povloski
 Board Members: Scott Gay (*Absent*) Samuel Hall Jeffrey Jones

Also present were CRA Administrator William Mann, Chief Finance Officer Michael Nadeau, Assistant Finance Officer Ashlie Gossett, Purchasing and Procurement Officer Luis Flores, and Recording Secretary Chandra Medford.

APPROVAL OF MINUTES

- a. Regular Community Redevelopment Agency Meeting held August 27, 2018

It was moved by Mr. Hall, and seconded by Mrs. Povloski and passed unanimously by voice vote, to approve the August 27, 2018 meeting minutes.

- b. Community Redevelopment Agency Workshop held September 4, 2018

It was moved by Mrs. Povloski, and seconded by Mr. Jones and passed unanimously by voice vote, to approve the September 4, 2018 workshop minutes.

OLD BUSINESS

There was no old business.

NEW BUSINESS

- a. **Resolution No. 2018-14** - A resolution of the City of Jacksonville Beach Community Redevelopment Agency to amend the FY 2018-2019 South Beach Community Redevelopment District Capital Improvement Budget to appropriate \$62,272.65 (\$56,611.50, plus 10% contingency of \$5,661.15) for funding of the repair by replacement of damaged sections of concrete driveway and curbing at Fire Station #2 located in the Southend Community Redevelopment Area.

It was moved by Mrs. Povloski and seconded by Mr. Jones, to approve CRA Resolution No. 2018-14. After a short discussion, the motion carried unanimously by roll call vote.

Mr. Mann read the following: “This resolution approves funding from the FY 2017/2018 South Beach Capital Improvements Budget for the repair by replacement of portions of the existing driveway and associated curbing serving Fire Station #2, located in the Southend Community Redevelopment District. That facility was designed and constructed in 2003 and 2004 utilizing TIF funding.”

Attached following the resolution is a memo from the Property and Procurement Officer providing additional project and cost information, and including photographs of the area in need of repair. Mr. Mann stated based on that information, Staff recommended approval of this resolution. Purchasing and Procurement Officer Luis Flores provided additional project information and answered questions related to the project.

- b. **Resolution No. 2018-15** - A resolution of the City of Jacksonville Beach Community Redevelopment Agency to amend the FY 2017-2018 Downtown Community Redevelopment Capital Improvement Budget and to appropriate Downtown Tax Increment Trust Funds for capital improvement projects as shown in the attached Exhibit A - *CRA Resolution No. 2018-15, Year-End Downtown Capital Improvement Budget Amendment*.

It was moved by Mr. Hall and seconded by Mrs. Povloski, to approve CRA Resolution No. 2018-15. After a short discussion, the motion carried unanimously by roll call vote.

Mr. Mann read the following: “This resolution amends the FY 2017/2018 Capital Improvements Budget for the Downtown Community Redevelopment District to appropriate \$4,992,067 of unencumbered funds to the design and construction of Phase 3C, Projects 2 through 5 of the Downtown Vision Plan – Infrastructure Plan, and to Phase 2 of the Dix.Hite + Partners’ Downtown Action Plan - Implementation and Management Plan, as shown on Exhibit A to the ordinance.”

Mr. Mann stated Staff recommends approval of this resolution. Assistant Finance Officer Ashlie Gossett provided additional information and clarification of the attached exhibit.

- c. **Resolution No. 2018-16** - A resolution of the City of Jacksonville Beach Community Redevelopment Agency to amend the FY 2017-2018 South Beach Community Redevelopment Capital Improvement Budget and to appropriate South Beach Tax Increment Trust Funds for capital improvement projects as shown in the attached Exhibit A - *CRA Resolution No. 2018-16, Year-End South Beach Capital Improvement Budget Amendment*.

It was moved by Mrs. Povloski and seconded by Mr. Jones, to approve CRA Resolution No. 2018-16. After a brief discussion, the motion carried unanimously by roll call vote.

Mr. Mann read the following: “This resolution amends the Capital Improvements Budget for the Southend Community Redevelopment District to appropriate \$9,428,794 of unencumbered funds to continued work on Phase 2C of the JTB/Marsh Landing Parkway stormwater project, to improvements to an existing stormwater pond in the South Beach Parkway Shopping Center, and to future Phase 4 project work recommended in the recently completed Ocean Terrace Area-wide Drainage study.”

Mr. Mann stated Staff recommends approval of this resolution. He explained that the total appropriation amount appears large due to approved projects not being allocated yet. He and

Assistant Finance Officer Ashlie Gossett provided additional information and clarification of the attached exhibit.

ITEMS FOR DISCUSSION

Mr. Mann stated he was asked by the City Council if the CRA would entertain holding a joint meeting via a workshop prior to a Council meeting. The Board members agreed to the request in a round-table format after January 2019, and with the provision that the City Council provide an advance copy of an agenda to the CRA for any joint meeting or workshop.

Mr. Jones stated the street and drainage area adjacent to the Metropolitan building located in the Downtown District needs attention. Mr. Mann indicated he would relay the request to the Public Works Department.

COURTESY OF THE FLOOR TO VISITORS

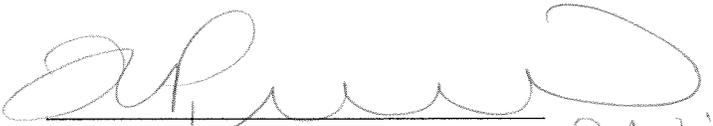
No one wished to speak under Courtesy of the Floor.

ADJOURNMENT

There being no further business, Chairperson Graham adjourned the meeting at 5:39 P.M.

Submitted by: Chandra Medford, Recording Secretary

Approval:


Art Graham, Chairperson Frances Poloski

Date: 01/28/19