



Meeting Minutes

Community Redevelopment Agency

Monday, August 26, 2019

5:00 PM

Council Chambers

**CALL TO ORDER**

Chairperson Art Graham called the meeting to order at 5:00 P.M.

**ROLL CALL**

Chairman: Art Graham  
Vice-Chairwoman: Frances Povloski  
Board Members: Scott Gay Samuel Hall Jeffrey Jones

Also present were CRA Administrator William Mann, Chief Financial Officer Ashlie Gossett, Assistant Finance/Budget Officer A.J. Souto, Public Works Streets Division Supervisor David McDonald, City Engineer Marty Martirone, Construction Project Manager Dennis Dupries, and Recording Secretary Chandra Medford

**APPROVAL OF MINUTES**

- a. Regular Community Redevelopment Agency Meeting held May 28, 2019

**It was moved by Mrs. Povloski and seconded by Mr. Hall and passed unanimously by voice vote, to approve the May 28, 2019 meeting minutes.**

**OLD BUSINESS**

There was no old business.

**NEW BUSINESS**

- a. **Resolution No. 2019-02** - A resolution of the City of Jacksonville Beach Community Redevelopment Agency to amend the FY 2018-2019 South Beach Community Redevelopment Capital Improvements Budget to appropriate \$1,545,424.05 (\$1,343,847.00 lowest qualified bid, plus 15% contingency of \$201,577.05) for the “Stormwater Channel and Related Improvements – J. Turner Butler Boulevard to Marsh Landing Parkway” project and to appropriate \$54,744.80 (\$49,768.00 contract fee amount plus 10% contingency of \$4,976.80) for related consultant fees for construction administration services.

**It was moved by Mrs. Povloski and seconded by Mr. Gay, to approve CRA Resolution No. 2019-02. After a short discussion, the motion carried unanimously by roll call vote.**

Mr. Mann read the following: “This resolution provides funding from the Southend Tax Increment Trust Fund for the construction of improvements to the open ditch portion of the of the major stormwater system running under the South Beach Regional Shopping center and

connecting to the open stilling basin lying south of Marsh Landing Parkway. The improvements include construction of 1,000 linear foot of dual 8' x 7' box culverts to replace the existing open ditch portion of the stormwater system lying between the south side of Butler Boulevard and the north side of Marsh Landing Parkway.

The CRA authorized the funding of the design and construction document preparation of these structures in April 2017, via Resolution No. 2017-03. That work is now completed, and the project is ready to move to the construction phase.

Attached following Resolution 2019-02 is a memo from the City Engineer providing additional information concerning the project and its cost. Staff recommends approval of Resolution No. 2019-02”

Mr. Martirone provided additional project information and answered questions related to the project.

- b. **Resolution No. 2019-03** - A resolution of the City of Jacksonville Beach Community Redevelopment Agency adopting its operating budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020; and providing for an effective date.

**It was moved by Mr. Jones and seconded by Mr. Graham, to approve CRA Resolution No. 2019-03. After a short discussion, the motion was approved 4-1.**

**Roll Call Vote:** Ayes – Art Graham, Scott Gay, Samuel Hall, and Jeffrey Jones  
Nays – Frances Povloski

Mr. Mann stated Staff recommends approval of this resolution. Chief Financial Officer Ashlie Gossett provided additional information and clarification of the attached exhibit.

### **ITEMS FOR DISCUSSION**

Mr. Mann stated a job description has not been identified for the Downtown Code Enforcement position. However, Mr. Mann and Public Works have identified items that have been and are being addressed, including but not limited to: maintenance of the vacant lot north of the Ritz, monitoring dumpster enclosures for illegal dumping, identifying sidewalks and curbing that need repaired, maintain the alleyways and performing storm water repairs, and cleaning the downtown area seven days a week.

Mr. Jones asked about the status of existing projects, including the Downtown drainage improvements, street drainage on 1<sup>st</sup> Street North and 3<sup>rd</sup> Avenue North and dune walkover replacement. Mr. Mann, Mr. Martirone and Mr. McDonald provided updates. Art Graham distributed pictures of items that concerned him and requested a list of projects and timeframes for the next meeting.

### **COURTESY OF THE FLOOR TO VISITORS**

The following visitor addressed the board regarding Downtown Code Enforcement

- Ken Marsh, 2011 Gail Avenue, Jacksonville Beach

Submitted by: Chandra Medford, Recording Secretary

Approval:



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Art Graham, Chairperson

Date: 10/28/19