



Regular Meeting Minutes

Community Redevelopment Agency

Monday, July 27, 2020

5:00 PM

Virtual Meeting

CALL TO ORDER

Chairman Art Graham called the Virtual Regular Meeting to order at 5:00 P.M.

ROLL CALL

- Chairperson: Art Graham
- Vice-Chairperson: Frances Povloski
- Agency Members: Jeffrey Jones, Samuel Hall, Gary Paetau

Also present were CRA Administrator William Mann, City Manager Michael Staffopoulos, City Attorney Chris Ambrosio, Chief Financial Officer Ashlie Gossett, Police Commander Mark Evans, Police Sergeant Jason Sharp, CRA Consultants James Gilmore and Taylor Mejia, and Recording Secretary Chandra Medford

APPROVAL OF MINUTES

- a. Community Redevelopment Agency Virtual Workshop Meeting held June 10, 2020

It was moved by Mr. Hall and seconded by Mr. Jones and passed unanimously by voice vote to approve the June 10, 2020 meeting minutes as amended.

Discussion Item C shall be amended to read the following: “Mr. Jones stated that the draft ordinance presented for the meeting, which was modeled after the Key West Ordinance, was redlined to reflect changes that the Agency agreed to previously. Dialogue ensued, including but not limited to, enforcement procedures, unintended consequences, safety, proposed restricted areas, scheduling a public workshop, communication with and potential impacts on local business owners, signage, emergency public safety personnel access, and definitions.”.

- b. Regular Community Redevelopment Agency Virtual Meeting held June 22, 2020

It was moved by Mr. Hall and seconded by Mr. Jones and passed unanimously by voice vote to approve the June 22, 2020 meeting minutes as presented.

DOWNTOWN CAPE

Downtown CAPE Sergeant Sharp provided status updates for recent events and information related to the COVID-19 pandemic and national movements that occurred in the Downtown District. Sergeant Sharp answered questions from agency members, related to COVID-19 exposure and filled vacancies, roundabout functionality and efficacy, and interim food sales, operating hours and outdoor seating restrictions for alcoholic beverage establishments.

ITEMS FOR DISCUSSION**a. Veterans Memorial Relocation**

City Manager Staffopoulos provided agency members a timeline of events related to the City Council's decision to relocate the Veterans Memorial from the northeast corner of Beach Boulevard and 2nd Street North to Oceanfront Park located at 3 6th Avenue South. Mr. Mann stated the Parks and Recreation Department consulted the landscape architect for consistency with its intentions and design. Discussion ensued about the Agency's involvement in matters that affect properties and projects located within its redevelopment districts, including those that that agency-funded.

b. Downtown CRA 2021-2025 CIP/ Proposed 2021 Downtown CRA Budget review

Administrator Mann stated this item was specifically requested to be discussed by the Agency during a previously held workshop. Chief Financial Officer Gossett explained the difference between the two redevelopment districts. She identified the process for selecting, prioritizing, planning, coordinating and implementing capital improvement projects as well as preparation of the annual budget. She provided a brief estimate of funds appropriated for upcoming projects scheduled within the next five years, including but not limited to phased infrastructure improvements, dune walkovers, and beach outfalls. The City Attorney Chris Ambrosio, Mrs. Gossett and Mr. Mann answered various questions related to Agency powers and duties as they relate to general purchasing and budgetary policies and procedures including but not limited to sources of funding, annual revenues, capital outlay projects, reserves, unallocated contingency funds, statutory changes and year-end appropriations.

c. Downtown Delivery Parking Regulations

Administrator Mann indicated he had received no comments, positive or negative regarding the proposed regulations from the businesses he contacted and stated that at the Agency's request, a memo to City Council would be prepared requesting to amend Chapter 28 of the City Ordinances. A voice poll conducted by Chairperson Graham resulted in a vote of 4-1 to recommend the City Council amend Chapter 28. Discussion ensued regarding the inclusion of potential fines, enforcement methods, and hearing procedures.

Voice Poll Vote: Ayes –Frances Povloski, Jeffrey Jones, Samuel Hall, and Gary Paetau
Nays – Art Graham

COURTESY OF THE FLOOR TO VISITORS

The following visitors addressed the Agency:

- Consultant James Gilmore addressed the Agency regarding potential training workshop agenda items.
- Ken Marsh, 2011 Gail Avenue, Jacksonville Beach addressed the Agency regarding current and long-term budget planning for capital budget and infrastructure improvement line items and permitted commercial construction projects in the Downtown district.

ADJOURNMENT

There being no further business, Chairperson Graham adjourned the meeting at 7:12 P.M.
Submitted by: Chandra Medford, Recording Secretary

Approval:



Art Graham, Chairperson

Date: 12-16-2020