



Minutes

Community Redevelopment Agency

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Tuesday, April 18, 2016

7:00 PM

Council Chambers

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**CALL TO ORDER**

Vice-Chairperson Lynn Varnadoe called the meeting to order at 5:04 P.M.

**ROLL CALL**

**Present:** 3- Vice-Chairperson Varnadoe  
Mr. Nichols  
Mr. Rick Knight

**Absent:** 1- Mrs. Povloski

Also present were CRA Administrator Bill Mann, Deputy City Manager Trish Roberts, Police Chief Pat Dooley, City Attorney Susan Erdelyi and Recording Secretary Chandra Medford.

**APPROVAL OF MINUTES**

a. Regular Community Redevelopment Agency Meeting Held March 21, 2016

**It was moved by Mr. Nichols, and seconded by Mr. Knight, and passed unanimously by voice vote, to approve the March 21, 2016 minutes as presented.**

**OLD BUSINESS**

There was no old business.

**NEW BUSINESS**

a. **Resolution No. 2016-07** - A Resolution of the City of Jacksonville Beach Community Redevelopment Agency Amending CRA Resolution No. 2015-07 to Amend the Downtown Community Redevelopment Operating Budget for the Fiscal Year Beginning October 1, 2015 and Ending September 30, 2016; And Providing for an Effective Date [Appropriating a total of \$91,600 for Phase 1 of the *Downtown Action Plan Implementation and Management Plan*].

**It was moved by Mr. Knight and seconded by Mr. Nichols, to approve CRA Resolution No. 2016-07. After a brief discussion, the motion carried unanimously by voice vote.**

Mr. Mann stated the RFP Bid was published several months ago and we received three qualified firms. After conducting interviews with the three firms, Dix.Hite + Partners was selected to be the consultant for this project.

Mr. Greg Bryla, 210 East Yale Street, Orlando, FL 32804, stated the project team includes Christina Hite and Kody Smith who, along with Mr. Bryla, were involved with the implementation phase a few years ago. He stated the following sub-consultants were acquired to assist with the design and implementation of the project: Kittelson & Associates, Inc., PlanActive Studio, LLC., Dasher Hurst Architects, and REMIX. Mr. Bryla displayed a PowerPoint presentation to the Board regarding their proposal, which included photos of completed projects from other cities. He stated this project includes two tasks, the first task is reaching the public by utilizing public workshops and social media via the internet, Facebook, and the City webpage as a data-gathering tool. He stated that second task is limited to the conceptual design and planning. Mr. Lindorff added there is no contingency reserve included in this contract. Mr. Mann indicated approval of compliance of the steps in task two will be Trish Roberts, the City Manager and himself. Mr. Bryla indicated they will not advance design until the City is satisfied; during concept design, it is going to involve public input and then a design response based on what is existing in Phase I to further that vision because that is how the RFP was written.

### **INFORMATION ITEMS**

Mr. Mann stated the construction component of the second and third phase of the Skate Park and surrounding hardscape is near completion and estimated construction costs are expected next month.

### **COURTESY OF THE FLOOR TO VISITORS**

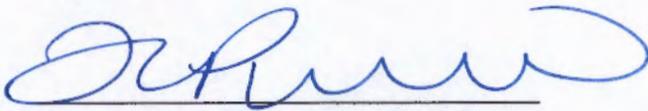
No one wished to speak under Courtesy of the Floor.

### **ADJOURNMENT**

There being no further business, Mrs. Varnadoe adjourned the meeting at 5:42 P.M.

Submitted by: Chandra Medford, Recording Secretary

Approval:



Frances Povloski, Acting Chairperson

Date: 8-10-16