



Meeting Minutes

Community Redevelopment Agency

Monday, June 26, 2017

5:00 PM

Council Chambers

CALL TO ORDER

Chairperson Graham called the meeting to order at 5:00 P.M.

ROLL CALL

Present: 5- Chairperson, Art Graham
Vice Chairperson, Frances Povloski
Mr. Scott Gay
Mr. Samuel Hall
Mr. Jeffrey Jones

Also present were CRA Administrator William Mann, Deputy City Manager Trish Roberts, Marty Martirone, City Engineer, Robin Smith, Public Works Project Engineer, and Recording Secretary Chandra Medford.

APPROVAL OF MINUTES

a. Special Community Redevelopment Agency Meeting Held May 22, 2017

It was moved by Mrs. Povloski, and seconded by Mr. Gay, and passed unanimously by voice vote, to approve the May 22, 2017 meeting minutes as amended.

Mr. Jones requested to change the recorded roll call to reflect his absence at the past meeting.

OLD BUSINESS

There was no old business.

NEW BUSINESS

a. **Resolution No. 2017-05** - Amending the South Beach Community Redevelopment District Professional Services Expense Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 to appropriate \$81,000 (includes a 15% contingency) from South Beach Tax Increment Trust Funds for the performance of an *Ocean Terrace* Drainage Improvements Study and providing an effective date.

It was moved by Mr. Jones and seconded by Mrs. Povloski to approve CRA Resolution No. 2017-05. After a short discussion, the motion carried unanimously by roll call vote.

Robin Smith, Public Works Project Engineer discussed why the drainage improvement study was necessary in the Ocean Terrace subdivision near Jacksonville Drive and America Avenue area. Mr. Mann

explained that roughly half of the structures in this area were existing prior to the establishment of the South Beach Redevelopment District. Mr. Smith explained that historically, the majority of the parcels in this area were vacant but more recently the density is becoming problematic. He stated the study focuses on diverting stormwater drainage flow to the east away from Lake Sanctuary and utilize existing underground drainage. He added there is no new roadwork planned for South Beach Parkway

- b. **Authorization Request** to proceed with the purchase of the 14' x 62.6' parcel of land lying in the alley running east to west in Block 11, *Pablo Beach South* Subdivision at a cost of \$44,000.00 plus Applicable closing costs; and authorize Chairman and Administrator to sign closing documents; and
- c. **Appropriation Request** in an amount not to exceed \$4,500.00 for a survey and Phase One Environmental Assessment of the property proposed for purchase, if purchase offer is accepted by the seller. (Item b.)

It was moved by Mrs. Povloski, and seconded by Mr. Gay to authorize the CRA Administrator to proceed with the purchase of a parcel of land, to sign closing documents and appropriate funds to obtain a survey and Phase One Environmental Assessment of the property proposed for purchase. After a brief discussion, the motion carried unanimously by roll call vote.

Mr. Mann stated a formal offer was made in early 2017 and the seller extended a verbal agreement with Staff for the CRA to purchase the parcel, using Downtown Tax Increment Funds, at an appraised value of \$44,000. Additional funds are being requested to obtain a survey and Phase One Environmental Assessment in the event that the seller cannot provide these documents during the due diligence period following the signing of the purchase agreement.

INFORMATION ITEMS

There were no information items.

COURTESY OF THE FLOOR TO VISITORS

No one wished to speak under Courtesy of the Floor.

ADJOURNMENT

There being no further business, Mr. Graham adjourned the meeting at 5:25 P.M.

Submitted by: Chandra Medford, Recording Secretary

Approval:



Art Graham, Chairperson

Date: AUGUST 28, 2017