

Minutes of JOINT QUARTERLY Meeting of the Firefighters', General Employees' and Police Officers' Retirement Systems, held Tuesday, February 14, 2012, at 4:00 P.M., in the Council Chamber, 11 North 3rd Street, Jacksonville Beach, Florida.



Call to Order

Brandon Maresma of the General Employees' Board of Trustees called the meeting to order at 3:00 p.m.

Roll Call as follows:

Firefighters' Board:

Bruce Anderson
Edward Dawson *absent*
Dennis Povloski
Steve Sciotto
Deborah White

General Employees' Board:

Penny Christian
Nelson Luna *absent*
Brandon Maresma
Kelly Paul
Steve Hartkemeyer

Police Officers' Board:

Steve Corbitt (*left @ 4:10 pm*)
Marvin Dupree *absent*
Alan Grant
C. David Young *absent*

Also present were Acting City Clerk/Pension Manager Judy Bullock, and Nancy Pyatte, City Clerk's office.

New Business

Consideration by Police Officers' Board of Trustees

1. Appointment of Fifth Member to the Police Officers' Pension Board – 2-Year Term Expiring on March 31, 2014. (*Position currently vacant*)

Due to lack of a quorum, this item was postponed.

Consideration by Firefighters' Board of Trustees

2. Appointment of Fifth Member to Pension Board – 2-Year Term Expiring on March 31, 2014. (*Position currently held by Deborah White*)

Motion: It was moved by Mr. Anderson, seconded by Mr. Sciotto, to reappoint Deborah White as the fifth member of the Firefighters' Board of Trustees for a 2-year term expiring March 31, 2014.

Roll call vote: Ayes - Anderson, Povloski, Sciotto; motion passed.

3. Oath of Office – Pension Trustees

Acting City Clerk Judy Bullock administered the Oath of Office to Dennis Povloski. Mr. Povloski was appointed as a pension trustee on the Firefighters' Board, by City Council in December 2011 for a 2-year term expiring on March 31, 2014.

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Ms. Bullock also administered the Oath of Office to newly reappointed member of the Firefighters' Board, Deborah White.

Consideration by Firefighters', General Employees' and Police Officers' Boards of Trustees

4. Approval of Minutes: Joint Quarterly Meeting held November 9, 2011

Motion: It was moved by Mr. Sciotto, seconded by Mr. Anderson, to approve the minutes of the Joint Quarterly meeting held November 9, 2011, as presented.

Voice vote resulted in all ayes by Board members present; motion carried unanimously.

Consideration by Firefighters', General Employees' and Police Officers' Boards of Trustees

5. Quarterly Review of DROP Interest Rate (has remained at 6% since inception)

Ms. Bullock presented information on the 10-year average market rate of return. His report indicated that the General Employees' fund had five years where the 8% assumption was exceeded and five years when it was below the actuarial assumption.

She also presented a proposal from Mr. Sciotto regarding DROP interest rates. Attached to the proposal was a response from Pension Counsel, Robert Sugarman.

There was a lengthy discussion about the DROP interest rate and that the need to be financially sound is an obligation to all of the City – employees, citizens, and businesses.

Firefighters'

Motion: It was moved by Mr. Sciotto, seconded by Mr. Anderson, for the DROP Interest Rate to remain at 6% for the ensuing quarter.

Roll call vote: Ayes – Anderson, Povloski, Sciotto, White; motion passed.

General Employees'

Motion: It was moved by Mr. Hartkemeyer, seconded by Ms. Paul, for the DROP Interest Rate to remain at 6% for the ensuing quarter.

Roll call vote: Ayes – Christian, Paul, Maresma, Hartkemeyer; motion passed.

Police Officers'

Due to lack of a quorum, this item was postponed.

Consideration by General Employees' Board of Trustees

6. Applications to Participate in DROP –

(a) Jones, Nathan B. – Public Works Department, Effective January 1, 2012; Meets Service Requirements

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Motion: It was moved by Ms. Christian, seconded by Mr. Hartkemeyer, and passed, to approve Mr. Jones participation in the DROP.

(b) Neith, Carol – Personnel Department, Effective January 1, 2012; Meets Age Requirements

Motion: It was moved by Ms. Christian, seconded by Mr. Hartkemeyer, and passed, to approve Ms. Neith's participation in the DROP.

(c) San Juan, Juan - Personnel Department, Effective January 1, 2012; Meets Age Requirements

Motion: It was moved by Ms. Christian, seconded by Mr. Hartkemeyer, and passed, to approve Mr. San Juan's participation in the DROP.

(d) Vanderwal, ViAnn - Finance Department, Effective March 1, 2012; Meets Age Requirements

Motion: It was moved by Ms. Christian, seconded by Mr. Hartkemeyer, and passed, to approve Ms. VanderWal's participation in the DROP.

7. Application for Retirement –

(a) Perkins, James J. - Beaches Energy Services, Effective March 1, 2012; Meets Service Requirements

Motion: It was moved by Ms. Christian, seconded by Mr. Hartkemeyer, and passed, to approve Mr. Perkins' application for retirement as stated.

8. Application for Deferred (Vested) –

(a) Perritte, Victor K. - Beaches Energy Services, Effective 06/01/2016 (Eligible for benefits at age 60)

Motion: It was moved by Ms. Paul, seconded by Mr. Hartkemeyer, and passed, to approve Mr. Perritte's application for deferred/vested retirement as stated.

Consideration by Police Officers' Board of Trustees

9. Application to Participate in the DROP –

(a) Montgomery Jr., Kenneth – Police Officer, Effective February 1, 2012; Meets Age Requirements

Due to lack of a quorum, this item was postponed.

Consideration by Firefighters', General Employees' and Police Officers' Boards of Trustees

10. Quarterly Report – MD Sass

Ari Sass reviewed the report and explained the company's investment philosophy (copy on file).

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Motion: It was moved by Ms. White, seconded by Mr. Sciotto, and passed, to accept the report.
Consideration by Firefighters', General Employees' and Police Officers' Boards of Trustees

11. Quarterly Report – The Bogdahn Group

Troy Brown reviewed the report from The Bogdahn Group, (copy on file).

Motion: It was moved by Ms. White, seconded by Mr. Sciotto, and passed, to accept the report.

Consideration by Firefighters' Board of Trustees

12. Election of Officers: Chairperson (Currently – Bruce Anderson)
Chairperson Pro-Tem (Currently - Deborah White)
Secretary (Currently – Ed Dawson)

Motion: It was moved by Mr. Sciotto, seconded by Ms. White, and passed, to leave the current trustees in their respective offices on the Firefighters' Board of Trustees.

Consideration by General Employees' Board of Trustees

13. Election of Officers: Chairperson (Currently – Brandon Maresma)
Chairperson Pro-Tem (Currently – Penny Christian)

(Required by Ordinance: Administrator/Secretary – Acting City Clerk, Judy Bullock and Plan Treasurer – Finance Officer, Harry Royal)

Motion: It was moved by Mr. Hartkemeyer, seconded by Ms. Paul, and passed, to leave the current trustees in their respective offices on the General Employees' Board of Trustees.

Consideration by Police Officers' Board of Trustees

14. Election of Officers: Chairperson (Currently – David Young)
Chairperson Pro-Tem (Currently - Steve Corbitt)
Secretary (Currently – Marvin DuPree)

Due to lack of a quorum, this item was postponed.

Pension Administrator's Report

15. Ms. Bullock reviewed the following items:

- General Employees' Retirement System –
Report of Overpayment – Retiree Jennings Skipper - \$7,027.56

Ms. Bullock reported that Mr. Skipper has been deceased since 2010. However, the death was not reported to Ms. Bullock until recently. Collection of this overpayment has been turned over to Pension Attorney, Robert Sugarman.

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- Overpayment – Freddie Currelly

Ms. Currelly continues to make payments towards her pension overpayment.

- Status Update on IRS Determinations

Ms. Bullock referred to the memo from Mr. Sugarman (copy on file) noting there is a backlog due to the large number of first-time filings by government plans, but it is expected to be completed within the next 12-18 months. Once the IRS has completed the review and approves the language, the plan will be protected against future IRS audits and/or penalties related to current qualification requirements.

- Pension Certifications were mailed to all retirees/beneficiaries in early December 2011.
- Report of Member Contribution Refunds/Pension Buybacks

Ms. Bullock presented the Report of Member Contributions Refunds (provided for informational purposes).

Motion: It was moved by Ms. White, seconded by Mr. Sciotto, and passed, to accept the report.

Adjournment

There being no further business coming before the Boards, Mr. Maresma adjourned the meeting at 4:45 p.m.

Submitted by: Nancy J Pyatte
City Clerk's Office

Approval:

/s/Brandon Maresma

Chairperson

Date: May 8, 2012