

Minutes of the JOINT QUARTERLY MEETING of the Firefighters', General Employees', and Police Officers' Retirement Systems, held Wednesday, November 9, 2016, at 3:00 P.M., in the Council Chambers, 11 North 3rd Street, Jacksonville Beach, Florida.



Call to Order

David Young, of the Police Officers' Board of Trustees called the meeting to order at 3:00 P.M.

Roll Call: General Employees' Board: Christine Hoffman, Bruce Thomason, Nick Currie, Brandon Maresma, Eddie Vergara

Police Officers' Board: Marvin DuPree, Alan Grant, Steve Corbitt(*late, 3:30*), David Young, Jackie Thomason

Firefighters' Board: Dennis Povloski, Gaylord Candler, Ed Dawson, Ronald Rabon (*absent*), Deborah White

Also present were Catherine Ponson, Assistant City Clerk, Ann Meuse, Human Resource Director, and Duston Scott, Payroll/Benefits Administrator.

Courtesy of the floor to visitors

NONE

CITY CLERK

1. Oath of Office:

Catherine Ponson, Assistant City Clerk, administered the Oath of Office to Eddie Vergara, Finance, re-elected member of the General Employees' Pension Board of Trustees.

OLD BUSINESS

Consideration by General Employees', Police Officers' and Firefighters' Board of Trustees

2. Minutes of Joint Quarterly Meeting held August 9, 2016

Motion: It was moved by Ms. Hoffman and seconded by Ms. White to approve the minutes of the Joint Quarterly Meeting held on August 9, 2016, as presented. The motion carried unanimously.

3. Addendum to Salem Trust Agreement for Tax Reclamation Services with GlobeTax

Ann Meuse, Human Resources Director, introduced Duston Scott, the City's new Payroll/Benefits Administrator.

Ms. Meuse explained at the last quarterly meeting on August 9, 2016, Scott Rhein, representing Salem Trust, had partnered with GlobeTax for tax reclamation services. Approval is needed to authorize Salem Trust to pursue collection of the money that is owed.

Dan Johnson, consultant with The Boghdan Group, confirmed that GlobeTax service is on a contingency basis only and no out-of-pocket expenses would be incurred.

Motion: It was moved by Ms. Hoffman, and seconded by Mr. Povloski, to amend the Salem Trust Agreement for Tax Reclamation Services with GlobeTax.

Roll call vote: Firefighters' – Ayes: Candler, Dawson, Povloski, and White.
General Employees' - Ayes: Currie, Hoffman, Maresma, B. Thomason, and Vergara.
Police Officers' – Ayes: DuPree, Grant, J. Thomason, and Young.

The motion carried unanimously with all three boards.

NEW BUSINESS

Consideration by General Employees' Board of Trustees

4. Applications for Retirement:

(a) Annette B. Hays – Beneficiary Retirement Effective 9/1/2016 – Survivor beneficiary of Jonathan C. Hays (P&D Building Inspection) – Beneficiary's lifetime.

Motion: It was moved by Ms. Hoffman, seconded by Mr. Thomason, and passed unanimously, to approve the application for retirement for Annette B. Hays.

(b) Kelly L. Paul – Chief Storekeeper (Beaches Energy) – Early Retirement Effective 11/1/2016 –Meets service requirement with reduced benefit.

Motion: It was moved by Ms. Hoffman, seconded by Mr. Thomason, and passed unanimously, to approve the application for retirement for Kelly L. Paul.

- (c) Tammy L. Monteiro – Staff Assistant (Police) – Back-DROP Effective 3/1/2014 – Meets age/service requirement.

Motion: It was moved by Ms. Hoffman, seconded by Mr. Thomason, and passed unanimously, to approve the application for retirement for Tammy L. Monteiro.

Consideration by General Employees', Police Officers' and Firefighters' Board of Trustees

5. Contract Amendment for Fee Increase for Investment Services with the Bogdahn Group

Ms. Meuse explained the Pension Boards entered into a contract with The Boghdan Group in 2008 for investment advisory services. At that time, the fee was \$35,000 per year and has not changed. The Boghdan Group is seeking to increase their fees by 3% commencing January 1, 2017, and 3% each year thereafter. The contract is an annual contract and can be terminated with 30 days' notice.

Dan Johnson, with The Boghdan Group, stated how the fee is broken down and reviewed the services provided.

Discussion ensued regarding the contract renewal.

(a) Firefighters' Board:

Motion: It was moved by Mr. Povloski, seconded by Ms. White, to approve an amendment to Exhibit A of the current Bogdahn Group, LLC Consulting Services Agreement dated November 12, 2008, allowing for a 3% increase in management fees from \$35,000 per year to \$36,050, commencing January 1, 2017 and 3% each year thereafter.

Roll call vote: Ayes: Candler, Dawson, Povloski, and White.
The motion carried unanimously.

(b) General Employees' Board:

Motion: It was moved by Ms. Hoffman, seconded by Mr. Thomason, to approve an amendment to Exhibit A of the current Bogdahn Group, LLC Consulting Services Agreement dated November 12, 2008, allowing for a 3% increase in management fees from \$35,000 per year to \$36,050, commencing January 1, 2017 and 3% each year thereafter.

Roll call vote: Ayes: Currie, Hoffman, Maresma, B. Thomason, and Vergara.
The motion carried unanimously.

(c) Police Officers' Board:

Motion: It was moved by Mr. Grant, seconded by Mr. DuPree, to approve an amendment to Exhibit A of the current Bogdahn Group, LLC Consulting Services Agreement dated November 12, 2008, allowing for a 3% percent increase in management fees from \$35,000 per year to \$36,050, commencing January 1, 2017 and 3% each year thereafter.

Roll call vote: Ayes: DuPree, Grant, J. Thomason, and Young.
The motion carried unanimously.

6. **Quarterly Investment Performance Report, as of September 30, 2016 – Dan Johnson of the Bogdahn Group**

Mr. Johnson presented the Quarterly Investment Report, as of September 30, 2016. He stated there was a rebound and normalization of bonds. He added stocks were positive. He also discussed pension plan goals and cash flow.

Mr. Grant questioned MD Sass' and Wells Capital performances over the last three years and suggested dropping those funds and moving the money to a better performing equity.

Mr. Johnson suggested inviting MD Sass to the next meeting.

Motion: It was moved by Ms. White, seconded by Mr. Povloski, to accept The Bogdahn Group Quarterly Report.

Voice vote resulted in all ayes by Trustees of the three Boards.

PENSION ADMINISTRATOR

7. **Quarterly Pension Plan Administrator's Report, as of September 30, 2016**

Mr. Scott distributed the 2017 Joint Quarterly Meeting Calendar and announced the next meeting would be on Tuesday, February 7, 2017 at 3:00 P.M.

Mr. Scott presented the Quarterly Pension Plan Administrator's Report. He added he attended the 46th Annual Police Officers' and Firefighters' Trustee Pension Conference on November 2 – 4, 2016 in Orlando.

Mr. Scott reported that the DROP program had concluded and is now replaced with the Back-DROP program.

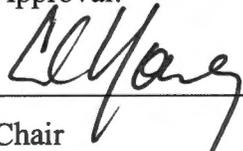
Motion: It was moved by Ms. J. Thomason, and seconded by Ms. White , to accept the Quarterly Pension Plan Administrator's Report.

Voice vote resulted in all ayes by the board members.

The meeting adjourned at 4:05 P.M.

Submitted by: Catherine Ponson
Assistant City Clerk

Approval:



Chair

Date: 2/7/17
