

**CITY OF JACKSONVILLE BEACH
FLORIDA**



To: Special Magistrate
From: Judy Bullock, Acting City Clerk
Date: February 16, 2012
Subject: Special Magistrate Hearing, Agenda

The following is the Agenda of Business for the **Special Magistrate Hearing**, scheduled for **Tuesday, February 21, 2012, at 2:00 p.m.**, in the City Hall Council Chambers, 11 North 3rd Street, Jacksonville Beach, Florida 32250.

- 1. Call to Order**
- 2. Hearing Format**
- 3. Administer Oath to City Inspectors/Employees Presenting Testimony**
- 4. Code Enforcement Inspector, Colleen Klimtzak**

Case No. 10-419	Robert C Clapp (Joshua Schrutt-prev.owner)
Case No. 12-29	Bakkar Investments LTD
Case No. 12-30	Bakkar Investments LTD
Case No. 11-990	Donald S Howie

5. JBPD Animal Control Officer, Jennifer Highland

Case No. 2012-0269 Carlton Guthrie

6. Adjournment

If a person decides to appeal any decisions made by the Special Magistrate with respect to any matter considered at any meeting or hearing, such person may need a record of the proceeding, and, for such purpose, such person may need to ensure a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statute, persons needing special accommodation to participate in this hearing should contact the City Clerk's Office no later than 12:00 p.m., February 20, 2012 at 247-6299 ext. #10.