



# CITY OF JACKSONVILLE BEACH LOCAL BUSINESS TAX FORM

City Clerk's Office  
11 North 3<sup>rd</sup> Street  
Jacksonville Beach, FL 32250  
(904) 247-6250  
cityclerk@jaxbchfl.net

**SECTION 1: Business Information**  New  Transfer  Home Based Office Application Date: \_\_\_\_\_

Business Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

SSN or FEIN (Required per Florida Statutes, Ch. 205) \_\_\_\_\_

Business Operations/Description: \_\_\_\_\_

**\*All Food Service Facilities must attach\*: Public Works Dept. Grease Trap Inspection Report - call 247-6224  
Fire Department Inspection Report - call 247-6239**

Florida State DBPR Professional Certificate, Registration, or License Required (Copy Attached):  Yes  No  
Type: \_\_\_\_\_ # \_\_\_\_\_

Check all applicable boxes below and attach Florida Dept. of State - Div. of Corporations Documents to application:  
 Sole Proprietor  Partnership  Corporation  LLC  Fictitious Name Registration

**SECTION 2: Business Owner/Applicant Information**

Name: \_\_\_\_\_  Copy of Photo ID Attached

Home Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

**SECTION 3: Certification**

I certify that all information contained herein is true and correct to the best of my knowledge and belief. I understand that any false or misleading information on this tax form, failure to pay the required local business tax, or failure to comply with the City of Jacksonville Beach Code of Ordinances regulating the operation of local businesses may be cause for revocation of the privilege to operate this business within the city limits of Jacksonville Beach.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**SECTION 4: City Clerk's Office**

Control # \_\_\_\_\_ LBT Receipt # \_\_\_\_\_

Cash  Check # \_\_\_\_\_ SIC Code(s): \_\_\_\_\_

Annual LB Tax \$ \_\_\_\_\_  Home Occ. Permit Fee \$ \_\_\_\_\_

Half Year LB Tax \$ \_\_\_\_\_  Transfer Fee \$ \_\_\_\_\_

Received by: \_\_\_\_\_ Date: \_\_\_\_\_

**SECTION 5: Planning and Development - LDC Compliance**

Zoning Classification: \_\_\_\_\_ Business/Occupation: \_\_\_\_\_ Permitted Use:  Yes

Subject to Home Occupation Regulations (Code of Ordinances - LDC 34-399)  No

Subject to Sign Standards and Permit Regulations (Code of Ordinances - LDC 34-441)

Other: \_\_\_\_\_

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_