

The Special City Council Meeting began at 5:34 P.M.

The following City Council Members and CRA Members were in attendance:

<b>Mayor:</b>	William C. Latham		
<b>Council Members:</b>	Keith Doherty	Georgette Dumont	Sandy Golding
	Christine Hoffman	Cory Nichols	Phil Vogelsang
<b>CRA Members:</b>	Scott Gay	Art Graham	Samuel Hall
	Jeffrey Jones	Frances Povloski	

Also present were City Manager Mike Staffopoulos and Director of Planning and Development Bill Mann.

### **Purpose of Briefing**

The purpose of the Community Redevelopment Agency (CRA) and City Council Joint Meeting was to discuss the Downtown Vision and Action Plan objectives.

### **City Manager**

The CRA and the City Council discussed the following issues:

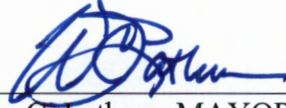
- Code Enforcement of the downtown
  - Adding a Code Enforcement Officer to focus on Downtown/CRA area.
  - The job description would be brought before the CRA for verification of job responsibilities
  - City Council would review the position as part of the annual budget submission
  - When Enterprise Resource Planning (ERP) establishes a Work Order Tracking System, the Downtown CRA should be tracked separately to ensure activities are being timely completed
- Parking
  - Staff would create an overview of the parcels the City/CRA owns downtown, and identify which ones would be conducive to constructing a parking garage
  - Estimate the cost to acquire neighboring parcels to square off City lots and maximize parking opportunities.
  - Estimate the number of spaces that could be built with a garage on each lot
  - Estimate the cost for construction of each parking garage
  - Identify what constraints would be applicable for each garage (commercial frontage, ingress/egress, etc.)
- Homelessness in the Downtown CRA
  - Staff would bring latest homelessness information to the next joint meeting, attempting to segregate the data for just the Downtown CRA

The next joint meeting of the Council and CRA would be scheduled to occur in about two months (60 days).

The meeting adjourned at 7:03 P.M.

Submitted by: Jodilynn Byrd  
Administrative Assistant

Approved:



\_\_\_\_\_  
William C. Latham, MAYOR

Date: 5/20/19