

The Council Workshop began at 5:03 P.M.

The following City Council Members were in attendance:

Mayor: William C. Latham

Council Members: Keith Doherty Georgette Dumont Sandy Golding
Christine Hoffman (*late*) Cory Nichols Phil Vogelsang

Also present were City Manager Mike Staffopoulos, Deputy City Manager Karen Nelson and Director of Human Resources Ann Meuse.

Purpose of Workshop

The purpose of the workshop was to discuss the next steps of the recruiting process for the City Attorney.

City Manager

City Manager, Mike Staffopoulos stated there were seven applicants who met the minimum qualifications for the City Attorney position. Mr. Staffopoulos asked Council for direction regarding the next steps in the recruiting process for the seven applicants. Mr. Staffopoulos stated the City Attorney for Fernandina Beach, Ms. Tammy Bach, offered her services to assist with the recruiting process if needed.

Conversation ensued regarding the applications [on file] and qualifications of the candidates. The Council suggested removing one candidate from the list of applicants. Conversation continued regarding salary negotiations for candidates requesting outside the salary range offered by the City. It was suggested Human Resources contact the candidates indicating salaries outside the advertised range to confirm if their salary range is negotiable.

The final recommendation by the Council for proceeding with the recruitment process was as follows:

- Human Resources to contact remaining six candidates to confirm if their salary range is or is not negotiable.
- Human Resources to reaffirm exclusivity to the City of Jacksonville Beach and no outside private practice would be expected.
- Human Resources to schedule interviews for all remaining interested candidates for Friday, August 23, 2019. Interviews would consist of the Council as a group meeting each individual candidate in the morning, and one-on-one interviews would take place after lunch.
- After all interviews are complete, the Council would meet to discuss candidate interviews and ideally choose a City Attorney.

The workshop adjourned at 6:00 P.M.

Submitted by: Jodilynn Byrd
Administrative Assistant

Approved:



William C. Latham, MAYOR

Date: 8/19/19