

**City of Jacksonville Beach  
Minutes of City Council Workshop  
FY2020 – Public Works Budget Workshop  
Monday, August 12, 2019 – 5:00 P.M.  
City Council Conference Room, 1<sup>st</sup> Floor  
11 North 3<sup>rd</sup> Street, Jacksonville Beach, Florida**

---

City Manager Mike Staffopoulos called the Budget Workshop to order at 5:00 P.M.

The following City Council Members were in attendance:

Mayor: William C. Latham

Council Members:	Keith Doherty (absent)	Georgette Dumont	Christine Hoffman
	Sandy Golding	Cory Nichols (late)	Phil Vogelsang

Also present were City Manager Mike Staffopoulos, Deputy City Manager Karen Nelson and Chief Financial Officer Ashlie Gossett.

Public Works staff in attendance were Distribution & Collection Superintendent Chuck Hernden, Streets Division Superintendent David McDonald, Pollution Control Plant Division Supervisor Phil Brown, City Engineer Martin Martirone, and Water Plant Division Supervisor Michael Taylor.

**Public Works**

Deputy City Manager Karen Nelson reviewed the mission statement of the Public Works Department. Ms. Nelson stated the 2020 budget includes the addition of a F.O.G (Fats, Oils and Grease) Program Manager and a Sanitation Contract Compliance Coordinator.

Ms. Nelson reviewed the department's goals for FY2020 and highlighted the following goals:

- Downtown Redevelopment District Improvements Program
- South Beach Redevelopment District Improvements Program
  - Reconstruction of stormwater pond at South Beach Parkway
  - Construct Ocean Terrace Drainage Improvements
- Water, Wastewater, Stormwater Infrastructure Improvements Program
- Maintain compliance for water state consumption use permit, and wastewater & stormwater federal pollutant discharge elimination permits

Ms. Nelson reviewed the funding sources stating the Public Works Department is funded by the operation of three enterprise utilities: Sanitation, Water & Sewer, and Stormwater. Additional funding comes from the Local Option Gas Tax and the General Fund (Streets).

Ms. Nelson stated a budget uncertainty is the pressure on customer utility rates and taxes due to the ever-increasing costs of providing services and operating/maintaining the city's infrastructure system.

**Distribution and Collection Division**

Ms. Nelson stated there are no staff increases in the Distribution and Collection Division.

Distribution & Collection Superintendent Chuck Hernden stated the purpose of the new water meters was for water accountability. Prior to the meter replacement project, the City was at 20% unaccounted water and is currently below 5%.

#### Pollution Control Plant Division

Ms. Nelson stated the F.O.G Program Manager position would be added to the Pollution Control Plant Division.

Ms. Nelson reviewed the Capital Outlay projects, highlighting the following:

- Funding \$300,000 for rehabilitation construction of Lift Station #23
- Funding \$125,000 for Sewer Master Plan update

#### Water Plant Division

Ms. Nelson stated there are no staff increases in the Water Plant Division.

Ms. Nelson explained the most substantial Capital Outlay is \$253,880 and is for the replacement of the generator located at Water Plant #2. Water Plant Division Supervisor Michael Taylor stated the generator to be replaced was installed in 1983. Ms. Nelson explained another Capital Outlay purchase is \$96,115 for an additional mobile generator.

Mr. Taylor explained the importance of the request to add safety handrails to Water Plant #2 ground storage tanks.

#### Streets Division

Mr. Staffopoulos stated the Streets Division budget includes an additional position for the Sanitation Contract Compliance Coordinator.

Mr. Staffopoulos reviewed the Division Budget Issues and highlighted the following:

- Local Option Gas Tax – Funding \$250,000 for roadway maintenance program, \$25,000 for traffic striping, and \$35,000 for sidewalk repairs. The PCI (Pavement Condition Index) data that was collected would be used to identify the areas in high demand for repairs.

Mr. Staffopoulos stated the graffiti abatement is working great.

#### Stormwater Utility Program

Ms. Nelson stated the largest and most notable project under Capital Outlay is for the construction and extension of the beach outfalls. All 29 outfalls would be extended past the dunes. The extension of the outfalls would eliminate the disruption of the dunes when the stormwater outfalls need to be cleaned out. Backflow valves would also be installed to control the water flow in the outfalls.

#### Sanitation Utility Program

Ms. Nelson stated as listed under Capital Outlay, the new street sweeper would be purchased shortly after the new fiscal year.

Department Requests not included in FY2020 Budget

Mr. Staffopoulos stated there were several items from different departments that were not included in the FY2020 Budget. The list consists of the following:

- Police Department - License Plate Readers
- Finance Department – Additional staffing for ERP implementation
- City Attorney – Additional legal support
- Planning/CRA – Designated CRA staff to address on the ground issues
- Parks and Recreation – Additional Lieutenant for Ocean Rescue
- Fire Department – Create stand-alone Fire Marshall and Deputy Fire Marshall position pending contract with City of Jacksonville
- Beaches Energy Services – Additional personnel for compliance
- General – Comprehensive evaluation of levels of service for “maintenance”
- Other – Deck the Chairs requesting \$20,000 for additional lighting for the annual event
  - Director of Deck the Chairs, Mr. Kurtis Loftus presented the Council with a handout [on file] explaining his request

The Workshop adjourned at 6:43 P.M.

Submitted by: Jodilynn Byrd  
Administration Assistant

Approved:

  
\_\_\_\_\_

William C. Latham, Mayor

Date: 08/19/19