

**ZOOM VIRTUAL MEETING NOTICE****INSTRUCTIONS FOR PUBLIC VIEWING AND PARTICIPATION****CITY OF JACKSONVILLE BEACH CITY COUNCIL MEETING****MAY 4, 2020, AT 6:00 P.M.****(NO PHYSICAL LOCATION)**

Due to the current restrictions and limitations for social distancing and gatherings surrounding the COVID-19 crisis, the May 4, 2020, City of Jacksonville Beach, City Council meeting will be conducted in a modified manner. The meeting will be conducted virtually, utilizing Zoom technology and webinar capabilities. The City is providing numerous additional technological options for public attendance and participation in the meeting.

The Governor's Executive Order Number 20-69, addressing Local Government Public Meetings, states local government bodies may utilize communications media technology (CMT), as provided in section 120.54(5)(b)2., Florida Statutes. On April 6, 2020, the City of Jacksonville Beach City Council further approved at their public meeting the use of CMT and alternative start times to conduct their Council meetings and briefings.

The following CMT options are available to participate, view and listen to the May 4, 2020, City Council meeting:

1. **View and listen to a Livestream of the meeting online:**
  - Access the meeting by visiting the [City of Jacksonville Beach YouTube Channel: https://www.youtube.com/channel/UCBvNljCCZtu9PWDV41cR6-Q](https://www.youtube.com/channel/UCBvNljCCZtu9PWDV41cR6-Q)
  - View the Livestream via Zoom technology: <https://us02web.zoom.us/j/81365022879>
2. **Listen to the meeting via phone:**
  - Dial 1-301-715-8592
  - Webinar ID: 813 6502 2879
  - There is no participant ID number. If you are asked for this, press #. When dialing in by phone, your line will be automatically muted for the duration of the meeting, unless you have pre-registered to speak. (Instructions for pre-registration are below.)
3. **Hearing or speech impaired access:**
  - Contact the agency using the Florida Relay Service: 1-800-955-8771 (TDD) or 1-800-955-8770 (Voice).
4. **Submit questions and comments concerning a scheduled agenda item or for the Courtesy of the Floor portion of the Agenda:**
  - You may provide written comments by:
    - Emailing the City Clerk, Laurie Scott, at [cityclerk@jaxbchfl.net](mailto:cityclerk@jaxbchfl.net); or
    - Via U.S. mail to City Clerk, City Hall, 11 N. 3rd Street, Jacksonville Beach, FL 32250; or
    - Place a copy of your comments in the drop box at the main entrance of City Hall.
    - Provide your full name and address, and if you are a city business owner, list the business name and address.
  - You may also submit a Public Comment Submission Form on the City of Jacksonville Beach website. Fill out the form at [this link](https://cojb.typeform.com/to/D9jNRh) to have your comments read during the meeting: <https://cojb.typeform.com/to/D9jNRh>. Comments on an action item and

comments for Courtesy of the Floor will be read into the record. Submissions will be provided to the Council. All Submissions are a public record.

- Written comments will be read into the record at the appropriate time. All other written comments received by the deadline will be distributed to the Mayor and City Council members and the appropriate staff before the start of the meeting. Comments received through these CMT options will be read into the record by the City Clerk or City Attorney. Written comments will be limited to three (3) minutes of reading time.
- Members of the public may also opt to comment via dialing in or utilizing Zoom technology, but to do this, they **must register in advance**. To register, fill out the form at this link: <https://cojb.typeform.com/to/WZAfbP>
  - It is requested that members of the public register by noon on Monday, May 4, 2020.
  - Speakers will be limited to three (3) minutes.
  - To either dial in or use Zoom technology, speakers need to ensure they have proper working equipment. For dialing in, a telephone with audio/speaker and microphone capabilities is required. For participation utilizing Zoom technology, smart technology (smartphone/tablet/laptop/desktop) should be equipped with both microphone and speaker capabilities. It is up to each speaker to test the functionality of their equipment before the meeting starts. If the speaker's equipment is not working correctly during the meeting, the speaker will be unable to participate.
  - To check technological requirements and to test your technology, visit the Zoom web site here: <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>
  - To download Zoom applications, click here: <https://zoom.us/download>
    - For the purposes of this meeting, speakers will be clicking **“Download”** under **“Zoom Client for Meetings”** (using a PC or Mac) *or* choosing your mobile device platform under **“Zoom Mobile Apps.”**
- The email address and the online comment form will remain open during the meeting to accept comments to be read into the record up until 5 minutes before a particular agenda item is addressed by the Mayor. Public comments for Courtesy of the Floor will be accepted until 5 minutes before the Mayor opens that portion of the meeting.
- For additional information or assistance, please contact the following people prior to the meeting:
  - For public comment questions: Laurie Scott, City Clerk, [cityclerk@jaxbchfl.net](mailto:cityclerk@jaxbchfl.net) or (904) 247-6299.
  - For questions on connecting to or using CMT or Zoom for the meeting: Jacob Board, Communications Manager, [jboard@jaxbchfl.net](mailto:jboard@jaxbchfl.net), or (904) 247-4036.

### NOTICE

*In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing a special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299, extension 10, no later than one business day before the meeting.*

*In accordance with Section 286.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

**Agenda**  
**City Council**

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**Monday, May 4, 2020**

**6:00 PM**

**Via Video Conference**

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**MEMORANDUM TO:**

The Honorable Mayor and  
Members of the City Council  
City of Jacksonville Beach, Florida

Council Members:

The following Agenda of Business has been prepared for consideration and action at the Regular Meeting of the City Council.

**OPENING CEREMONIES: INVOCATION, FOLLOWED BY SALUTE TO THE FLAG**

**CALL TO ORDER**

**ROLL CALL**

**APPROVAL OF MINUTES**

20-094 Regular Council Meeting held on April 20, 2020

20-095 Council Briefing held on April 27, 2020

**ANNOUNCEMENTS**

**COURTESY OF THE FLOOR TO VISITORS**

20-096 Congressman John Rutherford will provide an update on the CARES Act

**MAYOR AND CITY COUNCIL**

**CITY CLERK**

**CITY MANAGER**

20-097 Appoint/Reappoint Three Members to the Police Officers' Pension Board

20-098 Appoint/Reappoint Three Members to the Firefighters' Pension Board

- 20-099 Approve/Disapprove the Rehabilitation of the North Elevated Water Tank with Tank Rehab, Corpro Water Works and Tank Engineering

### RESOLUTIONS

- 20-100 RESOLUTION NO. 2058-2020

A RESOLUTION BY THE CITY OF JACKSONVILLE BEACH, AUTHORIZING THE SALE OF CITY SURPLUS PROPERTY USING GOVDEALS ONLINE AUCTION SERVICES, AS ALLOWED BY CITY CODE OF ORDINANCES SEC. 2-1.1(e), AND DELEGATE ADMINISTRATIVE RESPONSIBILITY FOR DETERMINING SURPLUS PROPERTY AND RESULTING SALES TO THE CITY MANAGER.

### ORDINANCES

- 20-101 ORDINANCE NO. 2020-8139 (First Reading) (Public Hearing)

AN ORDINANCE AMENDING CHAPTER 31 – TRAFFIC AND MOTOR VEHICLES, ARTICLE I. – IN GENERAL, SECTION 31-5 – RIDING BICYCLES ON SIDEWALKS PROHIBITED, OF THE CITY OF JACKSONVILLE BEACH CODE OF ORDINANCES; CHANGING THE TITLE; REMOVING THE PROHIBITION OF RIDING BICYCLES ON PUBLIC SIDEWALKS, AND ADDING MULTIPLE SUBSECTIONS THAT AUTHORIZE, REGULATE OR PROHIBIT USE OF CERTAIN OTHER DEVICES ON SIDEWALKS; PROVIDING FOR LEGISLATIVE FINDINGS, REPEAL OF CONFLICTS, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE. **(removes the prohibition of riding bicycles on sidewalks, adding multiple subsections that authorize, regulate or prohibit the use of certain other devices on sidewalks, to conform to Florida Statute regulations)**

- 20-102 ORDINANCE NO. 2020-8140 (First Reading) (Public Hearing)

AN ORDINANCE TO AMEND SECTION 6-8. – SEA TURTLE PROTECTION, OF THE CITY OF JACKSONVILLE BEACH CODE OF ORDINANCES, PROVIDING FOR AMENDMENTS AND REVISIONS TO CONFORM TO CURRENT MODEL LIGHTING ORDINANCE REGULATIONS, STANDARDS, AND GUIDELINES; PROVIDING FOR LEGISLATIVE FINDINGS, REPEAL OF CONFLICTS, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE. **(amendments to the sea turtle protection to conform to current model lighting regulations)**

**20-103**      ORDINANCE NO. 2020-8141 (First Reading) (Public Hearing)

AN ORDINANCE OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, SUBMITTING TO THE ELECTORS OF JACKSONVILLE BEACH PROPOSED AMENDMENTS TO THE CHARTER OF THE CITY OF JACKSONVILLE BEACH; PROVIDING BALLOT TITLES, SUMMARIES AND TEXT FOR THE PROPOSED AMENDMENTS; PROVIDING DIRECTIONS TO THE CITY CLERK; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE FOR APPROVED AMENDMENTS; PROVIDING FOR AN EFFECTIVE DATE FOR THE ORDINANCE.

**ADJOURNMENT****NOTICE**

*In accordance with Section 286.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

*In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing a special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299, extension 10, no later than one business day before the meeting.*

*You may use this website <http://www.jacksonvillebeach.org/publichearinginfo> to find information concerning the hearing process. This information is also available in the City Hall first floor display case.*

**Minutes of Regular City Council Meeting  
held Monday, April 20, 2020, at 6:00 P.M.  
via Video Conference  
Jacksonville Beach, Florida**



**STATEMENT OF THE MAYOR:**

Mayor Charlie Latham made the following statement:

“Pursuant to Governor Ron DeSantis’ Executive Order No. 20-69, municipalities may conduct meetings of their governing boards without having a quorum of its members physically present at any specific location, and they may utilize communications media technology (CMT) as provided by Section 120.54(5)(b)2, Florida Statutes, to conduct the meeting and for public attendance and presentations at the meeting

Accordingly, due to the COVID-19 crisis, this City Council meeting is being held in a modified manner. We are using CMT pursuant to the Governor’s Orders in order to conduct City business and to help protect the public, Council, and staff’s health, safety, and welfare.

Additionally, pursuant to the Governor’s Orders prohibiting large gatherings and requiring social distancing, and local orders of closure of government buildings, the public is not physically present at City Hall tonight.

In a moment, the City Attorney will explain the CMT procedures and adaptations for public attendance and public comment that have been put in place and being utilized.

The City Council members and City personnel are appearing through CMT.”

**OPENING CEREMONIES:**

Mayor Latham provided the Invocation, followed by the salute to the flag.

Mayor Latham invited City Attorney Chris Ambrosio to explain the CMT procedures and adaptations put in place and being utilized for this meeting.

Mr. Ambrosio explained the CMT instructions and opportunities for the public to attend and participate were published on various platforms in a public notice [*on file*]. He went over the options for the public to view and listen: via Livestream on the City’s YouTube Channel, by phone, and through hearing or speech impaired relay service. The public was notified they could submit questions and comments for an agenda item or Courtesy of the Floor by submitting written comments to the City Clerk via email, U.S. mail, through the drop box located at City Hall, or they could complete an online submission form. Any comments received would be read into the record by the City Clerk or City Attorney. The public could preregister to comment during the meeting utilizing the Zoom platform if they had the proper equipment. Mr. Ambrosio stated council members would not use any technology such as text messaging, email, or any other device to communicate among themselves about any agenda item or topic being discussed.

**CALL TO ORDER:**

Mayor Latham called the meeting to order at 6:00 P.M.

**ROLL CALL:**

Mayor: William C. Latham

|                  |                   |                  |                       |
|------------------|-------------------|------------------|-----------------------|
| Council Members: | Keith Doherty     | Georgette Dumont | Sandy Golding         |
|                  | Christine Hoffman | Cory Nichols     | Phil Vogelsang (late) |

Also present were City Manager Mike Staffopoulos, City Attorney Chris Ambrosio, and City Clerk Laurie Scott.

**APPROVAL OF MINUTES:**

**Motion:** It was moved by Ms. Hoffman, seconded by Mr. Doherty, to approve the following minutes:

- Regular Council Meeting held on April 6, 2020

**Amended Motion:** It was moved by Ms. Golding, seconded by Mr. Doherty, and passed unanimously, to amend the April 6, 2020, Regular Council Meeting minutes on Page 15, in the paragraph above "STATEMENT OF THE MAYOR," to change the word "limiting" to "providing" in the third sentence to clarify the statement.

**Original Motion:** The original motion passed unanimously to approve the minutes of the Regular Council Meeting held on April 6, 2020, as amended.

**Motion:** It was moved by Ms. Hoffman, seconded by Mr. Vogelsang, and passed unanimously to approve the following minutes:

- Council Briefing held on April 13, 2020

**ANNOUNCEMENTS:** *None*

**COURTESY OF THE FLOOR TO VISITORS:**

Mayor Latham extended Courtesy of the Floor to visitors. Whereby, Ms. Scott read submitted comments into the record [on file]:

- Vincent Serrano, 722 South 10<sup>th</sup> Street, Jacksonville Beach - "ASAP Towing is requesting a 50 percent reduction in rents due to City of Jacksonville Beach, Florida, shut-ins and closures."
- Rod Smith, 4454 Ellipse Drive, Jacksonville – "A multi-dimensional suggestion to our beach opening plan: 1. Controlling access through designated entry points will allow the ability to restrict the volume of people on the beaches during opening hours. For example, in an area of 600 square meters of beach limiting access to 600 people, that's one square meter per person. This will also allow for the enforcement of other stricter rules such as no coolers, required use of face masks, small groups, etc.; 2. Charge a nominal fee for beach use. Although the initial response may seem sharp as people demand it, a public beach and should be free, the alternative is to close the beach. I'll leave it to the wiser minds to better define the legality of this, but if the government can close a beach, it can charge access to it. According to the Surfrider Foundation, if parking or beach fees are collected, the recovered funds should be for purposes which are directly related to coastal access, recreation, management, restoration, conservation, and preservation efforts in the general vicinity of where the fees are collected; 3. Fees collected to access the beach can be used to support any myriads of endeavors from paying off the student loans of city nurses and healthcare workers putting up the fight to supporting the small businesses in Jacksonville suffering during this time of closure. This will help change the tune of opening the beaches to one of helping the community, as opposed to the current negative light that it is currently

catching on national news outlets. Further, with the threat of reclosure should rules not be adhered to, it will be a greater social responsibility on the beachgoers to act responsibly, policing themselves and each other; 4. This plan has room for growth. As the weather starts getting better, more will want to head to the beach, and there will be an increased desire to sit, stay, lay on the beach. Establishing a 10 by 10 plot for hourly rentals will provide this ability and further drive funds to support small businesses and/or healthcare workers. This is just an example of expanded programs; others may include food delivery, rental supplies, etc.; 5. Spinning this as a fundraiser to help support the community and healthcare workers will drive volunteer support to execute. Volunteers from the beach communities and nearby restaurants that are being supported may offset some of the costs indicated; 6. To gain support for this within the community, and the combat the slippery slope argument that will assuredly follow, I believe it is important to introduce any plan of the sort with a specific, measurable, and realistic metric of when this will terminate. This can be a defined date, reaching certain infection rate margins (increase and decrease), or other factors deemed appropriate. Best of luck.”

**MAYOR AND CITY COUNCIL:** *No items*

**CITY MANAGER:**

**Item #20-083 – Accept/Reject the Monthly Financial Reports for the Month of March 2020**

**Motion:** It was moved by Ms. Hoffman and seconded by Mr. Vogelsang to accept the financial reports for the month of March 2020, as submitted by the Chief Financial Officer.

**Discussion:**

Ms. Dumont asked Chief Financial Officer Ashlie Gossett to explain why Beaches Energy Services was 13 percent lower than where it should be annually for revenues. Ms. Gossett responded the electric revenues are driven by weather, and consumption is down slightly this year. The decrease is due to seasonality, as well as the City suspending the bulk power in the month of October 2019.

Mr. Doherty asked if there was any concern about the 30 percent decrease in miscellaneous revenues from pooled investments. Ms. Gossett responded it is a concern, and the City was monitoring it. She explained most of the investments are fixed, like bonds, and the City’s independent investment advisor is watching it.

**Roll Call Vote:** Ayes – Doherty, Dumont, Golding, Hoffman, Nichols, Vogelsang, Mayor Latham  
The motion passed 7-0.

**Item #20-084 – Approve/Disapprove a Purchase Order in the Amount of \$56,249 to Fund the Integration Between Our Advanced Control Systems SCADA and Responder OMS**

Mr. Staffopoulos explained this item is to consider purchasing technology to integrate the City’s Outage Management System (OMS) and the SCADA (Supervisory Control and Data Acquisition) system at Beaches Energy.

Director of Beaches Energy Services Allen Putnam explained the implementation of the OMS system was completed in April. It collects calls from customers and predicts where the outages are. To enhance the OMS system, there are devices on the SCADA system that tell them when a device goes on or off. The integration would show where the outages were occurring more quickly and where to send crews.

**Motion:** It was moved by Ms. Hoffman and seconded by Mr. Vogelsang to approve a purchase order in the amount of \$56,249 to fund the integration between the Advanced Control Systems SCADA and Responder OMS.

**Roll Call Vote:** Ayes – Dumont, Golding, Hoffman, Nichols, Vogelsang, Doherty, Mayor Latham  
The motion passed 7-0.

**Item #20-085 – Award/Reject Bid No. 1920-05 for Fire Retardant Clothing to the Lowest Bidder Meeting Specifications for Each Item**

Mr. Staffopoulos explained Beaches Energy identified several vendors to supply fire retardant clothing over the year.

**Motion:** It was moved by Ms. Hoffman and seconded by Mr. Vogelsang to award Bid No. 1920-05 for fire retardant clothing to the lowest bidder meeting specifications for each item listed [in the Council memo].

**Discussion:**

Mayor Latham asked Mr. Putnam if the City gets an MSDS (Material Safety Data Sheet) for the clothing. Mr. Putnam responded there was no MSDS sheet on this material. It is fire retardant without a chemical to prevent it from melting to a person's skin.

Mr. Doherty asked if the City provided this clothing to employees at no cost to them. Mr. Putnam confirmed staff gets all-new clothing once per year at no cost to them. They are required to wear it by OSHA [Occupational Safety and Health Administration].

**Roll Call Vote:** Ayes – Golding, Hoffman, Nichols, Vogelsang, Doherty, Dumont, Mayor Latham  
The motion passed 7-0.

**Item #20-086 – Approve/Disapprove the Purchase of One New Vehicle for the Wastewater Division Resulting in an Assigned Vehicle for the F.O.G. Inspector Contract Coordinator from Bozard Ford LLC, at a Cost of \$27,010 Utilizing the Florida Sheriffs Association Contract (FSA 19-VEL27.0)**

Mr. Staffopoulos explained this item is to fund and purchase a new vehicle for the Public Works Department. The new F.O.G. [Fats, Oils, and Grease] Inspector position was funded in the current budget, but funding for a dedicated vehicle was not. Currently, vehicles are being rotated or shared.

**Motion:** It was moved by Ms. Hoffman and seconded by Mr. Vogelsang to approve the purchase of one new vehicle for the Wastewater Division, resulting in an assigned vehicle for the F.O.G. Inspector Contract Coordinator, from Bozard Ford LLC, at a cost of \$27,010 utilizing the Florida Sheriffs Association Contract (FSA19-VEL27.0).

**Discussion:**

Ms. Dumont commented when Council approves a new position or position rearranging, they are provided a cost of what the position would add to the budget. However, additional costs are added later for a vehicle or other items. She requested the City think long term about the compensation package as well as office space or a vehicle to get an accurate cost of a new position to be fiducially responsible with the City's budget.

Mr. Doherty inquired about the F.O.G. situation. Director of Public Works Dennis Barron advised Public Works is doing better at monitoring the fats, oils, and grease with the new position. Routine inspections are done monthly on grease traps within the City.

**Roll Call Vote:** Ayes – Hoffman, Nichols, Vogelsang, Doherty, Dumont, Golding, Mayor Latham  
The motion passed 7-0.

**Item #20-087 – Approve/Disapprove a Purchase Order in the Amount of \$130,689 to Fund the Installation of a New Fiber Optic Cable and Associated Supporting Equipment from Jacksonville Beach City Hall to the Top Floor of the New Margaritaville Resort (City Manager approved on March 19, 2020)**

Mr. Staffopoulos explained the next three agenda items (Items #20-087, #20-088, and #20-089) are purchases or expenditures he performed under the emergency purchasing authority of the city manager to keep essential functions moving in the City.

Mr. Staffopoulos stated this item is to install a fiber line from the Margaritaville Resort back to City Hall. Mr. Putnam explained when Beaches Energy was designing the job for Margaritaville, they identified an opportunity to put fiber to the top of the building with their radio antennas. It would be beneficial for Beaches Energy to communicate with their devices and the SCADA system wirelessly. After speaking with the Police Department, they realized the 5G deployment in the area by private companies was causing problems with the Police Department bandwidth for the security cameras. The current project would enhance the security cameras for the Police Department until Beaches Energy is ready to deploy its communication devices in the field. Mr. Putnam said it was an emergency purchase because the conduit had to be installed through the building before it was closed off.

**Motion:** It was moved by Ms. Hoffman and seconded by Mr. Vogelsang to approve a purchase order in the amount of \$130,689 to fund the installation of a new fiber optic cable and associated supporting equipment from Jacksonville Beach City Hall to the top floor of the new Margaritaville Resort (City Manager approved on March 19, 2020).

**Discussion:**

Ms. Golding asked Mr. Putnam to explain why Beaches Energy decided not to do the metering infrastructure project. Mr. Putnam said discussion about the original AMI (Automated Metering

Infrastructure) Project with the City Manager, Deputy City Manager, and the Engineering Division staff determined the ongoing and upfront costs were too high. The AMI Project would be reviewed every two to three years to see if it becomes feasible. Funds from the AMI Project are being used to support this project.

**Roll Call Vote:** Ayes –Nichols, Vogelsang, Doherty, Dumont, Golding, Hoffman, Mayor Latham  
The motion passed 7-0.

**Item #20-088 – Approve/Disapprove a Change Order to Purchase Order #190750, Design New Well #16 and Abandon Well #11 in the Amount of \$33,046 to Four Waters Engineering, Inc. for Engineering Services to Evaluate Required Well Capacity, Design, Permit and Bidding Services for New Well #16, and to Abandon Existing Well #11 (City Manager approved April 8, 2020)**

Mr. Staffopoulos explained this item is a change order for the construction of new potable Well #16 and abandonment of Well #11. At the March 2, 2020, Council meeting, staff recommended rejecting all bids associated with this project due to only receiving two bid responses and the cost coming in significantly higher than the engineer's estimate. There was also an opportunity to change the design criteria. This change order would allow the engineering consultant to evaluate how much smaller the well could be and refine the design package.

**Motion:** It was moved by Ms. Hoffman and seconded by Mr. Vogelsang to approve a change order to Purchase Order #190750, Design New Well #16 and Abandon Well #11 in the amount of \$33,046 to Four Waters Engineering, Inc. for engineering services to evaluate required well capacity, design, permit and bidding services for new Well #16, and to abandon existing Well #11 (City Manager approved on April 8, 2020).

**Roll Call Vote:** Ayes – Vogelsang, Doherty, Dumont, Golding, Hoffman, Nichols, Mayor Latham  
The motion passed 7-0.

**Item #20-089 – Approve/Disapprove a Purchase Order in the Amount of \$33,711.77 to Workscapes, Inc. for Construction of Two Workstations for the Legal Assistant and Assistant to the City Manager (City Manager approved on March 23, 2020)**

Mr. Staffopoulos explained this item makes changes to workstations on the second floor of City Hall. It would modify the current workspace of the Assistant to the City Manager to accommodate both the new Legal Assistant and the Assistant to the City Manager positions. The work was authorized in March to get on the contractor's schedule for mid-May.

**Motion:** It was moved by Ms. Hoffman and seconded by Mr. Vogelsang to approve a purchase order in the amount of \$33,711.77 to Workscapes, Inc. for construction of two workstations for the Legal Assistant and Assistant to the City Manager (City Manager approved on March 23, 2020).

**Discussion:**

Mr. Doherty asked Mr. Staffopoulos if City Hall was running out of space and, if so, what the plan would be to address the issue. Mr. Staffopoulos responded there is money in the current budget to perform a space needs analysis at City Hall, the Operations and Maintenance Building, and the Police Station. He explained projecting for the next 5-10 years, there is anticipated growth in some areas. The space needs analysis would take a look at space and maximize what the City has before looking at adding on to existing buildings.

Mr. Ambrosio stated he was confident the workspace design for the Legal Assistant was sufficient to allow discussion of confidential matters. Ms. Dumont said she did not consider office reconfigurations to be an essential function in a state of emergency.

**Roll Call Vote:** Ayes –Doherty, Dumont, Golding, Hoffman, Nichols, Vogelsang, Mayor Latham  
The motion passed 7-0.

**RESOLUTIONS:**

**Item #20-090 – RESOLUTION NO. 2055-2020**

Mayor Latham requested the City Clerk read Resolution No. 2055-2020 by title only, whereupon Ms. Scott read the following:

**“A RESOLUTION AMENDING THE OPERATING BUDGET OF THE CITY OF JACKSONVILLE BEACH, FLORIDA FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020.”**

Mr. Staffopoulos explained at this time of year, the staff brings a mid-year budget modification to the Council. There are three major items where adjustments were made. The first item is a \$45,000 adjustment to the General Fund due to a FDEP (Florida Department of Environmental Protection) grant received by the Planning and Development Department related to Coastline Resiliency Programs. The second item is a budget adjustment to the City Attorney’s office of just under \$15,000. The third item is a “true-up” to reflect the contracting of fire services with the Jacksonville Fire and Rescue Department for just under \$250,000.

**Motion:** It was moved by Ms. Hoffman and seconded by Mr. Vogelsang to adopt Resolution No. 2055-2020, authorizing the mid-year budget adjustment.

**Discussion:**

Ms. Golding asked what was included in the \$14,750 for the City Attorney budget adjustment. Ms. Gossett responded when the original budget was put together for the City Attorney’s office, the City didn’t know if the service would be contracted out or if someone would be on staff. It is mainly for memberships and subscriptions, which were not contemplated in the original budget.

Mr. Doherty asked what the projected numbers were for subsequent years of the fire services contract because he believed the amount was supposed to be a lot higher than the actual amount coming back to the City this year. Ms. Gossett agreed the projections were higher. She explained the \$250,000 reflects the fact the City still operated its own fire department into November of 2019 in addition to providing leave payouts to all the firefighters who were transferred to Jacksonville

Fire and Rescue. The City is expecting a better benefit next year, and Ms. Gossett said she would provide the information to the Council.

**Roll Call Vote:** Ayes –Dumont, Golding, Hoffman, Nichols, Vogelsang, Doherty, Mayor Latham  
The motion passed 7-0.

**ORDINANCES:**

**Item #20-091 – ORDINANCE NO. 2020-8136 (Second Reading) (Public Hearing)**

Mayor Latham requested the City Clerk read Ordinance No. 2020-8136 by title only, whereupon Ms. Scott read the following:

**“AN ORDINANCE AMENDING CHAPTER 28, ARTICLE IV, OF THE CODE OF ORDINANCES OF THE CITY OF JACKSONVILLE BEACH, FLORIDA; REVISING ARTICLE IV TO BE CONSISTENT WITH AMENDMENTS TO SECTION 337.401, FLORIDA STATUTES ADOPTING REGULATIONS OF WIRELESS COMMUNICATIONS FACILITIES IN THE PUBLIC RIGHTS-OF-WAY; PROVIDING FOR LEGISLATIVE FINDINGS, SEVERABILITY, REPEAL OF CONFLICTS, AND AN EFFECTIVE DATE.**

Mayor Latham read the following:

“This ordinance is before this Council for a public hearing and consideration on its second reading. I will now open the public hearing on Ordinance No. 2020-8136.”

**Public Hearing:**

Ms. Scott stated there were no public comments submitted, and Communications Manager Jacob Board said there were no preregistered speakers.

Mayor Latham closed the public hearing.

**Motion:** It was moved by Ms. Hoffman and seconded by Mr. Vogelsang to adopt Ordinance No. 2020-8136 amending City Code Chapter 28, Article IV, to adopt new Florida Statute requirements, regulations and standards of wireless communications facilities within the public right-of-way.

**Discussion:**

Ms. Golding stated the Florida League of Cities presented a workshop on small cell wireless at their August 2019 conference. The workshop talked about what cities need to consider including in their ordinances, so it does not become a problem with regard to appearance and location.

Mayor Latham believed some adjustments were made to the City’s procedures consistent with the legislation, which allowed the City the opportunity to make some proactive changes. Mr. Putnam explained there had been a discussion on this for the last couple of years. The issue is every couple of years, AT&T, Verizon, and others push more to take City rights away on this matter. The FCC (Federal Communications Commission) told providers they could go onto public right-of-ways, and it is being challenged before the Supreme Court. The City is awaiting that decision.

Mr. Ambrosio stated he would provide the Council with the Florida League of Cities presentation Ms. Golding referenced.

**Roll Call Vote:** Ayes – Golding, Hoffman, Nichols, Vogelsang, Doherty, Dumont, Mayor Latham  
The motion passed 7-0.

Mayor Latham announced the City Attorney requested Item #20-093 be tabled, and Item #20-092 would be the last agenda item.

**Item #20-092 - ORDINANCE NO. 2020-8138 (Second Reading) (Public Hearing)**

Mayor Latham requested the City Clerk read Ordinance No. 2020-8138 by title only, whereupon Ms. Scott read the following:

**“AN ORDINANCE TO CREATE A NEW SECTION 31-61 - PAID PARKING PROGRAM, IN CHAPTER 31 – TRAFFIC AND MOTOR VEHICLES, ARTICLE III - STOPPING, STANDING, AND PARKING, DIVISION 3 – PARKING REGULATIONS, OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, CODE OF ORDINANCES, TO CODIFY ELEMENTS OF THE CITY’S PAID PARKING PROGRAM IN CERTAIN CITY LOTS; PROVIDING FOR LEGISLATIVE FINDINGS, REPEAL OF CONFLICTS, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.”**

Mayor Latham read the following:

“This ordinance is before this Council for a public hearing and consideration on its second reading. I will now open the public hearing on Ordinance No. 2020-8138.”

**Public Hearing:**

Ms. Scott stated there were no public comments submitted, and Mr. Board said there were no preregistered speakers.

Mayor Latham closed the public hearing.

**Motion:** It was moved by Ms. Hoffman and seconded by Mr. Vogelsang, to approve Ordinance No. 2020-8138 to create a new Section 31-61 of Chapter 31 of the City Code of Ordinances to codify elements of the City’s Paid Parking Program as enforceable local laws.

**Roll Call Vote:** Ayes –Hoffman, Nichols, Vogelsang, Doherty, Dumont, Golding, Mayor Latham  
The motion passed 7-0.

**Item #20-093 - ORDINANCE NO. 2020-8140 (First Reading) (Public Hearing)**

**AN ORDINANCE TO AMEND SECTION 6-8 – SEA TURTLE PROTECTION, OF THE CITY OF JACKSONVILLE BEACH CODE OF ORDINANCES, PROVIDING FOR AMENDMENTS AND REVISIONS TO CONFORM TO CURRENT MODEL LIGHTING ORDINANCE REGULATIONS,**

**STANDARDS AND GUIDELINES; PROVIDING FOR LEGISLATIVE  
FINDINGS, REPEAL OF CONFLICTS, SEVERABILITY, CODIFICATION,  
AND AN EFFECTIVE DATE.**

Mayor Latham stated Item #20-093 had been tabled at the request of the City Manager. Mr. Vogelsang asked if a motion was required to table this item. Mayor Latham clarified the item had been withdrawn from the agenda.

**ADJOURNMENT:**

There being no further business, the meeting adjourned at 6:59 P.M.

Submitted by: Laurie Scott  
City Clerk

Approval:

\_\_\_\_\_  
William C. Latham, MAYOR

Date: \_\_\_\_\_

LS: sg

The Council Briefing began at 6:00 P.M. The meeting was held via video conference using the Zoom platform.

The following City Council Members were in attendance:

**Mayor:** William C. Latham

**Council Members:** Keith Doherty (absent)      Georgette Dumont      Sandy Golding  
Christine Hoffman      Cory Nichols      Phil Vogelsang (late)

Also present was City Manager Mike Staffopoulos.

**Purpose of Briefing**

The purpose of the briefing was to update the Council Members about ongoing items in the City.

**City Manager**

**Relocation of the Veterans Memorial**

Golf Course Maintenance Superintendent Trevor Hughes reviewed the relocation options for the Veterans Memorial site. The sites mentioned were as follows:

- Rotary Park
- Gonzales Park
- Huguenot Park
- Golf Course
- Oceanfront Park

Ms. Hoffman suggested adding the Beaches Museum History Park as an additional site to consider. A consensus between Council Members was Oceanfront Park and Beaches Museum History Park. Mr. Hughes stated he would look into the details of the top two locations and would provide the Council with more detailed information once available.

**City becoming a Purple Heart City**

Director of Parks and Recreation Jason Phitides stated he contacted the Military Order of the Purple Heart regarding the procedure to designate the City of Jacksonville Beach a Purple Heart City. Mr. Phitides stated to achieve a Purple Heart City designation simply requires the Mayor to sign a proclamation.

Mayor Latham and Council agreed the process should be celebrated with an organized event including the American Legion, VFW, and other local military organizations. Mayor Latham suggested the Purple Heart City designation could coincide with a ground-breaking ceremony for the relocation of the Veteran's Memorial.

### Dog Park Survey Results

Mr. Phitides reviewed the results [on file] of the recent survey sent out to dog park members. Mr. Phitides stated the following upgrades or additions might be added to the small dog park in the future:

- Turf
- Upgraded irrigation system
- Additional shade and benches

It was suggested by Ms. Golding to add a water play area in the large dog park. Mr. Phitides stated he would research the options and pricing for such an addition. It was also suggested to have food vending available at the dog park.

### Charter Revision Phase I draft

City Attorney Chris Ambrosio reviewed the Charter Revision Phase I draft. Phase I included four topics:

- Ballot Title, Summary, and Proposed Amendment – Removal of City Manager
- Ballot Title, Summary, and Proposed Amendment – Removal of City Attorney
- Ballot Title, Summary, and Proposed Amendment – Elimination of City Departments
- Ballot Title, Summary and Proposed Amendment – Prohibiting Interference with Administration and City Employees

Conversation ensued regarding the need for a simple majority vote, a supermajority vote, and/or a voter referendum for the Removal of City Manager, Removal of City Attorney and Elimination of City Departments.

Mr. Ambrosio would make suggested changes to the Charter Revision Phase I draft and would present it to Council for further review.

### Dogs and Cats Animal Code

Mr. Ambrosio stated the current Dogs and Cat Animal City code is out-of-date and should be updated.

Conversation ensued regarding the following topics:

- Update City code to allow more enforcement authority for the Animal Control Officer(s)
- Pet licensing program
- Dogs on beaches
- Dogs on leashes on beaches
- Dogs at large in public

The consensus of Council was all dogs must be on a leash while on the beach. The proposed leash length would be eight feet.

Mr. Staffopoulos and Mr. Ambrosio would look into the operations of the City of Jacksonville Animal Control level of service, and services provided to neighboring cities.

Mr. Ambrosio stated he would make the suggested changes and updates to the Animal Code and present it to Council for further review at a later date.

The briefing adjourned at 8:15 P.M.

Submitted by: Jodilynn Byrd  
Administrative Assistant

Approved:

\_\_\_\_\_  
William C. Latham, MAYOR

Date: \_\_\_\_\_

DRAFT



City of

Jacksonville Beach

City Hall

11 North Third Street

Jacksonville Beach

FL 32250

Phone: 904.247.6299 #10

904.247.6250 #11

Fax: 904.247.6256

E-Mail: [cityclerk@jaxbchfl.net](mailto:cityclerk@jaxbchfl.net)

[www.jacksonvillebeach.org](http://www.jacksonvillebeach.org)

MEMORANDUM

TO: The Honorable Mayor and  
Members of the City Council

FROM: Duston Scott, Pension Plan Administrator

SUBJECT: Appointment to the Police Officers' Retirement System Board

DATE: March 3, 2020

BACKGROUND

In accordance with Sec. 2-163.23 Police Officers' Retirement System – Board of Trustees – Responsibilities and compensation,

- (b) The board of trustees shall consist of the following five (5) individuals:
- (1) Two (2) members appointed by the City Council, who shall be residents of the City.
  - (2) Two (2) Police Officers who shall be elected by active Police Officers of the City.
  - (3) A fifth member selected by the other four (4) members and appointed, as a ministerial act, by the City Council.

Marvin Dupree has served on the Police Officers' Pension Board since 2000 and was the Chairperson Pro-Tem to the board. John Gosztyla was appointed to the board in 2019. Both Mr. Dupree and Mr. Gosztyla would like to be considered for re-appointment to the board. In addition, Timothy Hallahan would like to be considered for appointment to the board. Attached are copies of their applications.

The Police Officers' Retirement System Board of Trustees, at their February 11, 2020 Quarterly Pension Board meeting, voted unanimously to reappoint John Galarneau to serve as the fifth member. Mr. Galarneau was originally appointed in February 2018.

REQUESTED ACTION

- Reappoint Marvin Dupree to the Police Officers' Pension Board for a two year term expiring on March 31, 2022.



Memorandum to  
Mayor and Council  
March 3, 2020  
Page 2 of 2

- Reappoint John Gosztyla to the Police Officers' Pension Board for a two year term expiring on March 31, 2022.
- Reappoint, as a ministerial act, John Galarneau to serve as the fifth member of the Police Officers' Pension Board for a term expiring March 31, 2022.

City of Jacksonville Beach  
 Office of the City Clerk  
 11 North 3<sup>rd</sup> Street  
 Jacksonville Beach, Florida 32250



Phone: (904) 247-6299 ext 10  
 FAX: (904) 247-6256  
 E-mail: cityclerk@jaxbchfl.net

**Application for Appointment to City Boards**

Personal Information (Please print or type)

Name: MARVIN V. DUPREE Home Phone: 904-285-4010  
 Home Address: 4022 DUVAL DR JAX BCH, FL 32250  
 E-Mail Address: BODICPA@AUG.COM Cell Phone: 246-2001  
 Occupation: Self-employed CPA Business Phone: 246-2001  
 Business Name: MARVIN V. DUPREE, CPA  
 Business Address: 1511-C PENMAN Rd. JAX BCH, FL. 32250

Eligibility - Please Circle

|                                       |                                      |                                     |  |
|---------------------------------------|--------------------------------------|-------------------------------------|--|
| Are you a resident of the City?       | <input checked="" type="radio"/> Yes | <input type="radio"/> No            | If yes, length of time: <u>40 YRS.</u>               |
| Are you a registered voter?           | <input checked="" type="radio"/> Yes | <input type="radio"/> No            | If yes, what County: <u>DUVAL</u>                    |
| Do you own property in the City?      | <input checked="" type="radio"/> Yes | <input type="radio"/> No            | If yes, address: <u>1511-C PENMAN RD.</u>            |
| Do you hold a public office?          | <input type="radio"/> Yes            | <input checked="" type="radio"/> No | If yes, Office name: _____                           |
| Are you employed by the City?         | <input type="radio"/> Yes            | <input checked="" type="radio"/> No | If yes, position: _____                              |
| Are you currently serving on a Board? | <input checked="" type="radio"/> Yes | <input type="radio"/> No            | If yes, Board Name: <u>POLICE OFFICERS - JAX BCH</u> |
| Have you been convicted of a felony?  | <input checked="" type="radio"/> Yes | <input type="radio"/> No            | If yes, provide date: _____                          |
| Have your civil rights been restored? | <input type="radio"/> Yes            | <input checked="" type="radio"/> No | If yes, provide date: _____                          |
| Have you filed bankruptcy?            | <input type="radio"/> Yes            | <input checked="" type="radio"/> No | If yes, provide date: _____                          |

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes  No

If yes, please provide details: \_\_\_\_\_

City Boards (Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".)

|                                |                     |
|--------------------------------|---------------------|
| Board of Adjustment            | Planning Commission |
| Community Redevelopment Agency | 1 Pension Trustee   |

Please list the type of City meetings you have attended: Periodic city council, most pension board meetings

Qualifications (Briefly describe specific expertise, abilities, or qualifications) Currently active licensed CPA in JAX BCH for 35 years. Currently on JAX BCH POLICE PENSION BOARD

Education: B.S. degree 1972 - ACCOUNTING

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## Application for Appointment to City Boards (cont.)

### State Reporting Requirements

Section 780.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

|  |   |  |
|--|---|--|
| <u>Race</u>                                      | <u>Gender</u>                                 | <u>Physically Disabled</u>             |
| <input type="checkbox"/> African-American        | <input checked="" type="checkbox"/> Caucasian | <input type="checkbox"/> Yes           |
| <input type="checkbox"/> Asian/Pacific Islander  | <input type="checkbox"/> Female               | <input checked="" type="checkbox"/> No |
| <input type="checkbox"/> American Indian/Alaskan | <input checked="" type="checkbox"/> Male      |  |
|  | <input type="checkbox"/> Not Known            |  |

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete, or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Clerk and are valid for two years from the date they are submitted. All applicants are interviewed following their application submittal. When vacancies occur, the City Council considers all eligible applicants and votes to make board appointments.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

3/6/2018  
Date

Maurice V. Dupree  
Applicant's Signature

Please do not write below - Staff use

Date application received: \_\_\_\_\_

Interviewed on: \_\_\_\_\_

Eligible for appointment    Yes    No                      If not eligible for appointment  
Explanation: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

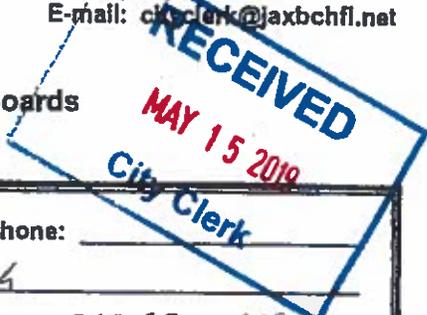
Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

City of Jacksonville Beach  
 Office of the City Clerk  
 11 North 3<sup>rd</sup> Street  
 Jacksonville Beach, Florida 32250



Phone: (904) 247-8299 ext 10  
 FAX: (904) 247-6256  
 E-mail: cityclerk@jaxbchfl.net

**Application for Appointment to City Boards**



**Personal Information** (Please print or type)

Name: John Gosztyla Home Phone: \_\_\_\_\_  
 Home Address: 137 3rd Ave S Unit C, Tax Beach  
 E-Mail Address: jdgosztyla@gmail.com Cell Phone: 748-892-0294  
 Occupation: Financial Advisor Business Phone: \_\_\_\_\_  
 Business Name: Postillion Wealth Management  
 Business Address: 324 6th Ave N, Jacksonville Beach, FL 32250

**Eligibility - Please Circle**

|                                       |                                      |                                     |  |
|---------------------------------------|--------------------------------------|-------------------------------------|--|
| Are you a resident of the City?       | <input checked="" type="radio"/> Yes | No                                  | If yes, length of time: <u>5 years</u>       |
| Are you a registered voter?           | <input checked="" type="radio"/> Yes | No                                  | If yes, what County: <u>Duval</u>            |
| Do you own property in the City?      | <input checked="" type="radio"/> Yes | No                                  | If yes, address: <u>137 3rd Ave S Unit C</u> |
| Do you hold a public office?          | <input checked="" type="radio"/> Yes | <input checked="" type="radio"/> No | If yes, Office name: _____                   |
| Are you employed by the City?         | <input checked="" type="radio"/> Yes | <input checked="" type="radio"/> No | If yes, position: _____                      |
| Are you currently serving on a Board? | <input checked="" type="radio"/> Yes | <input checked="" type="radio"/> No | If yes, Board Name: _____                    |
| Have you been convicted of a felony?  | <input checked="" type="radio"/> Yes | <input checked="" type="radio"/> No | If yes, provide date: _____                  |
| Have your civil rights been restored? | <input checked="" type="radio"/> Yes | <input checked="" type="radio"/> No | If yes, provide date: _____                  |
| Have you filed bankruptcy?            | <input checked="" type="radio"/> Yes | <input checked="" type="radio"/> No | If yes, provide date: _____                  |

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes  No

If yes, please provide details: \_\_\_\_\_

**City Boards** (Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".)

|                          |                                |                                     |                     |
|--------------------------|--------------------------------|-------------------------------------|---------------------|
| <input type="checkbox"/> | Board of Adjustment            | <input type="checkbox"/>            | Planning Commission |
| <input type="checkbox"/> | Community Redevelopment Agency | <input checked="" type="checkbox"/> | Pension Trustee     |

Please list the type of City meetings you have attended: \_\_\_\_\_

Qualifications (Briefly describe specific expertise, abilities, or qualifications) Financial Advisor / Asset manager in Tax Beach for 10 years, hold CFP + ChFC designations

Education: Bachelor from University of Florida 2008, CFP designation earned in 2011, ChFC earned from American College in 2011. Degree is in Economics.

## Application for Appointment to City Boards (cont.)

### State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

**Race**

- African-American       Caucasian  
 Asian/Pacific Islander       Hispanic  
 American Indian/Alaskan       Not Known

**Gender**

- Female  
 Male

**Physically Disabled**

- Yes  
 No

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete, or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

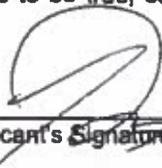
Applications are submitted to the City Clerk and are valid for two years from the date they are submitted. All applicants are interviewed following their application submittal. When vacancies occur, the City Council considers all eligible applicants and votes to make board appointments.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

Date

5/15/19

Applicant's Signature



Please do not write below - Staff use

Date application received: \_\_\_\_\_

Interviewed on: \_\_\_\_\_

Eligible for appointment    Yes      No

If not eligible for appointment

Explanation: \_\_\_\_\_

Appointed to: \_\_\_\_\_

Date: \_\_\_\_\_

Appointed to: \_\_\_\_\_

Date: \_\_\_\_\_

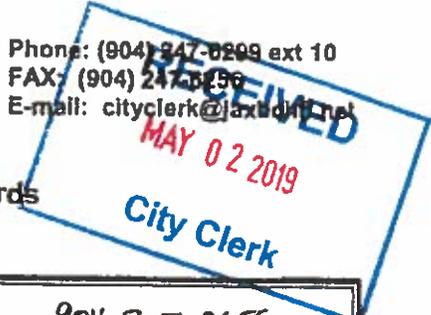
Appointed to: \_\_\_\_\_

Date: \_\_\_\_\_

City of Jacksonville Beach  
Office of the City Clerk  
11 North 3rd Street  
Jacksonville Beach, Florida 32250



Phone: (904) 247-0299 ext 10  
FAX: (904) 247-0299  
E-mail: cityclerk@jaxbeach.net



Application for Appointment to City Boards

Personal Information (Please print or type)

Name: TIMOTHY HALLAHAN Home Phone: 904 805 2658  
Home Address: 3755 SANCTUARY WAY N  
E-Mail Address: tim@hallahan.pro Cell Phone: 904 805 2658  
Occupation: INSURANCE BROKER Business Phone:  
Business Name: INDEPENDENT  
Business Address:

Eligibility - Please Circle

Are you a resident of the City? Yes No If yes, length of time: 1 year, 3yrs w/ JACKSONVILLE  
Are you a registered voter? Yes No If yes, what County: DUVAL  
Do you own property in the City? Yes No If yes, address: 3755 SANCTUARY WAY N  
Do you hold a public office? Yes No If yes, Office name:  
Are you employed by the City? Yes No If yes, position:  
Are you currently serving on a Board? Yes No If yes, Board Name:  
Have you been convicted of a felony? Yes No If yes, provide date:  
Have your civil rights been restored? Yes No If yes, provide date:  
Have you filed bankruptcy? Yes No If yes, provide date:

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes No

If yes, please provide details:

City Boards (Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2")

|                                  |                     |
|----------------------------------|---------------------|
| Board of Adjustment              | Planning Commission |
| 2 Community Redevelopment Agency | 1 Pension Trustee   |

Please list the type of City meetings you have attended:

Qualifications (Briefly describe specific expertise, abilities, or qualifications) Focus on finance during N.B.A., spent 2 years as consultant with Pricewaterhouse Coopers, 3 years as operations manager

Education: B.S. Mechanical Engineering, Case Western Reserve University  
M.B.A., University of Washington  
Insurance Agent - Life, variable annuities & health - state of Florida  
Insurance Adjuster - all lines - state of Florida

### Application for Appointment to City Boards (cont.)

#### State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

| <u>Race</u>                                      |   | <u>Gender</u>                            | <u>Physically Disabled</u>             |
|--|---|--|--|
| <input type="checkbox"/> African-American        | <input checked="" type="checkbox"/> Caucasian | <input type="checkbox"/> Female          | <input type="checkbox"/> Yes           |
| <input type="checkbox"/> Asian/Pacific Islander  | <input type="checkbox"/> Hispanic             | <input checked="" type="checkbox"/> Male | <input checked="" type="checkbox"/> No |
| <input type="checkbox"/> American Indian/Alaskan | <input type="checkbox"/> Not Known            |  |  |

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete, or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

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By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

Date 5-1-19 Applicant's Signature 

Please do not write below - Staff use

Date application received: \_\_\_\_\_

Interviewed on: \_\_\_\_\_

Eligible for appointment Yes No

If not eligible for appointment Explanation: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

City of Jacksonville Beach  
 Office of the City Clerk  
 11 North 3<sup>rd</sup> Street  
 Jacksonville Beach, Florida 32250



Phone: (904) 247-6299 ext 10  
 FAX: (904) 247-6256  
 E-mail: [cityclerk@jaxbeachfl.net](mailto:cityclerk@jaxbeachfl.net)

**RECEIVED**

**JAN 30 2018**

**Application for Appointment to City Boards**

**Personal Information** (Please print or type)

|  |                             |
|--|-----------------------------|
| Name: <u>John P. Galameau</u>  | Home Phone: <u>249-0282</u> |
| Home Address: <u>2002 Grove Street; Jacksonville Beach, FL 32250</u>   |                             |
| E-Mail Address: <u>galamea@infionline.net</u>                          | Cell Phone: <u>993-0473</u> |
| Occupation: <u>Retired U.S. Army / Retired U.S. Navy Civil Service</u> | Business Phone: <u>N/A</u>  |
| Business Name: <u>N/A</u>  |                             |
| Business Address: <u>N/A</u>   |                             |

**Eligibility - Please Circle**

|                                       |   |  |   |
|---------------------------------------|---|--|---|
| Are you a resident of the City?       | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            | If yes, length of time: <u>31 years</u>   |
| Are you a registered voter?           | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            | If yes, what County: <u>Duval</u>         |
| Do you own property in the City?      | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            | If yes, address: <u>2002 Grove Street</u> |
| Do you hold a public office?          | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No | If yes, Office name: _____                |
| Are you employed by the City?         | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No | If yes, position: _____                   |
| Are you currently serving on a Board? | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No | If yes, Board Name: _____                 |
| Have you been convicted of a felony?  | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No | If yes, provide date: _____               |
| Have your civil rights been restored? | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No | If yes, provide date: <u>N/A</u>          |
| Have you filed bankruptcy?            | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No | If yes, provide date: _____               |

**Potential Conflict of Interest:** Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach?      Yes  **No**

If yes, please provide details:

**City Boards** (Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".)

|                          |                                       |                          |                            |
|--------------------------|---------------------------------------|--------------------------|----------------------------|
| <input type="checkbox"/> | <b>Board of Adjustment</b>            | <input type="checkbox"/> | <b>Planning Commission</b> |
| <input type="checkbox"/> | <b>Community Redevelopment Agency</b> | <input type="checkbox"/> | <b>Pension Trustee</b>     |

Please list the type of City meetings you have attended: City Council, BOA, CRA and various Council workshops

**Qualifications** (Briefly describe specific expertise, abilities, or qualifications)

Keen interest in building consensus and finding the best outcomes for pension members, the city and residents.

|   |
|---|
| Education: <u>Central Texas College - 2 years</u> |
|   |
|   |
|   |
|   |
|   |

## Application for Appointment to City Boards (cont.)

### State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

| <u>Race</u>                                      | <u>Gender</u>                                 | <u>Physically Disabled</u>             |
|--|---|--|
| <input type="checkbox"/> African-American        | <input checked="" type="checkbox"/> Caucasian | <input type="checkbox"/> Yes           |
| <input type="checkbox"/> Asian/Pacific Islander  | <input type="checkbox"/> Hispanic             | <input checked="" type="checkbox"/> No |
| <input type="checkbox"/> American Indian/Alaskan | <input type="checkbox"/> Not Known            |  |

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I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete, or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

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By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

1 - 30 - 2018 \_\_\_\_\_  
 Date Applicant's Signature

Please do not write below - Staff use

Date application received: \_\_\_\_\_

Interviewed on: \_\_\_\_\_

Eligible for appointment **Yes** **No** If not eligible for appointment  
 Explanation: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_



City of

Jacksonville Beach

City Hall

11 North Third Street

Jacksonville Beach

FL 32250

Phone: 904.247.6299 #10

904.247.6250 #11

Fax: 904.247.6256

E-Mail: [cityclerk@jaxbchfl.net](mailto:cityclerk@jaxbchfl.net)

[www.jacksonvillebeach.org](http://www.jacksonvillebeach.org)

MEMORANDUM

TO: The Honorable Mayor and  
Members of the City Council

FROM: Duston Scott, Pension Plan Administrator

SUBJECT: Appointment to the Firefighters' Retirement System Board

DATE: March 3, 2020

BACKGROUND

In accordance with Sec. 2-164.23 Firefighters' Retirement System – Board of Trustees – Responsibilities and compensation,

(b) The board of trustees shall consist of the following five (5) individuals:

- (1) Two (2) members appointed by the City Council, who shall be residents of the City.
- (2) Two (2) Firefighters who shall be elected by active Firefighters of the City.
- (3) A fifth member selected by the other four (4) members and appointed, as a ministerial act, by the City Council.

Dennis Povloski has served on the Firefighters' Pension Board since 2011 and was the Chairperson to the Board. Gaylord George Candler has served on the Firefighters' Pension Board since 2011 and was the Chair Pro-Tem to the Board. Both Mr. Povloski and Mr. Candler would like to be considered for re-appointment to the Board. In addition, Timothy Hallahan would like to be considered for appointment to the Board. Attached are copies of their applications.

The Firefighters' Retirement System Board of Trustees, at their February 11, 2020, Quarterly Pension Board meeting, voted unanimously to reappoint Deborah White to serve as the fifth member. Mrs. White was originally appointed in May 2009.

REQUESTED ACTION

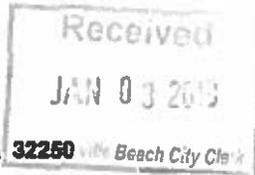
- Reappoint Gaylord George Candler to the Firefighters' Pension Board for a two year term expiring on March 31, 2022.



Memorandum to  
Mayor and Council  
March 3, 2020  
Page 2 of 2

- Reappoint Dennis Povloski to the Firefighters' Pension Board for a two year term expiring on March 31, 2022.
- Reappoint, as a ministerial act, Deborah White to serve as the fifth member on the Firefighters' Pension Board for a term expiring March 31, 2022.

City of Jacksonville Beach  
Office of the City Clerk  
11 North 3rd Street  
Jacksonville Beach, Florida 32250



Phone: (904) 247-6299 ext 10  
FAX: (904) 247-6256  
E-mail: cityclerk@jaxbchfl.net

**Application for Appointment to City Boards**

Personal Information (Please print or type)

Name: GAYLORD GEORGE CAWDER Home Phone: 508-631-6117  
 Home Address: 507 16th Ave. SW JAX BEACH 32250  
 E-Mail Address: G.CAWDER@UNF.EDU Cell Phone: 508-631-6117  
 Occupation: EDUCATOR Business Phone: 904-622-1389  
 Business Name: UNIVERSITY OF NORTH FLORIDA  
 Business Address: \_\_\_\_\_

Eligibility - Please Circle

|                                       |                                      |                                     |  |
|---------------------------------------|--------------------------------------|-------------------------------------|--|
| Are you a resident of the City?       | <input checked="" type="radio"/> Yes | <input type="radio"/> No            | If yes, length of time: <u>7 YEARS</u>               |
| Are you a registered voter?           | <input checked="" type="radio"/> Yes | <input type="radio"/> No            | If yes, what County: <u>DWIGHT</u>                   |
| Do you own property in the City?      | <input checked="" type="radio"/> Yes | <input type="radio"/> No            | If yes, address: <u>507 16th AVE. S.</u>             |
| Do you hold a public office?          | <input checked="" type="radio"/> Yes | <input checked="" type="radio"/> No | If yes, Office name: _____                           |
| Are you employed by the City?         | <input checked="" type="radio"/> Yes | <input checked="" type="radio"/> No | If yes, position: _____                              |
| Are you currently serving on a Board? | <input checked="" type="radio"/> Yes | <input type="radio"/> No            | If yes, Board Name: <u>FIRE FIGHTERS ASSOCIATION</u> |
| Have you been convicted of a felony?  | <input checked="" type="radio"/> Yes | <input checked="" type="radio"/> No | If yes, provide date: _____                          |
| Have your civil rights been restored? | <input checked="" type="radio"/> Yes | <input checked="" type="radio"/> No | If yes, provide date: <u>N/A</u>                     |
| Have you filed bankruptcy?            | <input checked="" type="radio"/> Yes | <input checked="" type="radio"/> No | If yes, provide date: _____                          |

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes  No

If yes, please provide details: \_\_\_\_\_

City Boards (Please indicate your preferences by ranking - denotes your Primary choice with a "1", Secondary choice with a "2".)

|   |   |
|---|---|
| <input type="checkbox"/> Board of Adjustment            | <input type="checkbox"/> Planning Commission        |
| <input type="checkbox"/> Community Redevelopment Agency | <input checked="" type="checkbox"/> Pension Trustee |

Please list the type of City meetings you have attended: PERSONAL BOARD, CITY COUNCIL

Qualifications (Briefly describe specific expertise, abilities, or qualifications) PHD ROBIE POIRIER  
DEGREE UNF MASTER OF PUBLIC ADMINISTRATION PROGRAM

Education: PHD (ROBIE POIRIER) INDIANA UNIVERSITY BLOOMINGTON, INDIANA  
B.LIT HONORS (INTERDISCIPLINARY DISCIPLINEMENT), GRIFFITH UNIVERSE PER  
DEAKIN UNIVERSITY, GEELONG, VICTORIA AUSTRALIA  
BA (BUSINESS & SOCIETY) GRIFFITH UNIVERSITY, BERRIDGE, AUSTRALIA

## Application for Appointment to City Boards (cont)

### State Reporting Requirements

Section 780.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

| <u>Race</u>                                      | <u>Gender</u>                                 | <u>Physically Disabled</u>             |
|--|---|--|
| <input type="checkbox"/> African-American        | <input checked="" type="checkbox"/> Caucasian | <input type="checkbox"/> Yes           |
| <input type="checkbox"/> Asian/Pacific Islander  | <input type="checkbox"/> Hispanic             | <input checked="" type="checkbox"/> No |
| <input type="checkbox"/> American Indian/Alaskan | <input type="checkbox"/> Not Known            |  |

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I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete, or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

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By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

4 Jul 17  
Date

  
Applicant's Signature

Please do not write below -- Staff use

Date application received: \_\_\_\_\_

Interviewed on: \_\_\_\_\_

Eligible for appointment Yes No

If not eligible for appointment

Explanation: \_\_\_\_\_

Appointed to: \_\_\_\_\_

Date: \_\_\_\_\_

Appointed to: \_\_\_\_\_

Date: \_\_\_\_\_

Appointed to: \_\_\_\_\_

Date: \_\_\_\_\_

City of Jacksonville Beach  
Office of the City Clerk  
11 North 3<sup>rd</sup> Street  
Jacksonville Beach, Florida 32250



Phone: (904) 247-6299 ext 10  
FAX: (904) 247-6256  
E-mail: cityclerk@jaxbchfl.net

**Application for Appointment to City Boards**

Personal Information (Please print or type)

Name: Dennis Povloski Home Phone: None  
 Home Address: 402 15th Street North, Jacksonville Beach, FL 32250  
 E-Mail Address: dennis@dfpensions.com Call Phone: 904-891-3703  
 Occupation: Third Party Administrator of Retirement Plans Business Phone: 904-853-6241  
 Business Name: DF Pensions, Inc.  
 Business Address: 131 2nd Avenue North, Suite 100, Jacksonville Beach, FL 32250

Eligibility - Please Circle

|                                       |            |           |   |
|---------------------------------------|------------|-----------|---|
| Are you a resident of the City?       | <u>Yes</u> | No        | If yes, length of time: <u>17 years</u>                   |
| Are you a registered voter?           | <u>Yes</u> | No        | If yes, what County: <u>Duval</u>                         |
| Do you own property in the City?      | <u>Yes</u> | No        | If yes, address: <u>402 15th St N. Jacksonville Beach</u> |
| Do you hold a public office?          | Yes        | <u>No</u> | If yes, Office name: <u>N/A</u>                           |
| Are you employed by the City?         | Yes        | <u>No</u> | If yes, position: <u>N/A</u>                              |
| Are you currently serving on a Board? | <u>Yes</u> | No        | If yes, Board Name: <u>Firefighters Pension</u>           |
| Have you been convicted of a felony?  | Yes        | <u>No</u> | If yes, provide date: <u>N/A</u>                          |
| Have your civil rights been restored? | Yes        | <u>No</u> | If yes, provide date: <u>N/A</u>                          |
| Have you filed bankruptcy?            | Yes        | <u>No</u> | If yes, provide date: <u>N/A</u>                          |

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes No  
*my civil rights have never been revoked*

If yes, please provide details:

City Boards (Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".)

|                          |                                |                                     |                     |
|--------------------------|--------------------------------|-------------------------------------|---------------------|
| <input type="checkbox"/> | Board of Adjustment            | <input type="checkbox"/>            | Planning Commission |
| <input type="checkbox"/> | Community Redevelopment Agency | <input checked="" type="checkbox"/> | Pension Trustee     |

Please list the type of City meetings you have attended: Pension Board Meetings

Qualifications (Briefly describe specific expertise, abilities, or qualifications) 15 years experience as an administrator of private sector retirement plans, including actuarial services for defined benefit and cash balance plans. Though the types of plans we administer follow different rules than governmental plans, many of the actuarial concepts are similar.

Education: Bachelor's degree from the University of North Florida in Sociology. Various industry credentials from the American Society of Pension Professionals and Actuaries including Certified Pension Consultant, Qualified Pension Administrator, Qualified 401(k) Administrator, Qualified Plan Financial Consultant. I am also an Enrolled Retirement Plan Agent with the IRS.

## Application for Appointment to City Boards (cont.)

### State Reporting Requirements

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| <u>Race</u>  | <u>Gender</u>                      | <u>Physically Disabled</u>             |
|--|------------------------------------|--|
| <input type="checkbox"/> African-American                  | <input type="checkbox"/> Caucasian | <input type="checkbox"/> Yes           |
| <input checked="" type="checkbox"/> Asian/Pacific Islander | <input type="checkbox"/> Hispanic  | <input checked="" type="checkbox"/> No |
| <input type="checkbox"/> American Indian/Alaskan           | <input type="checkbox"/> Not Known |  |

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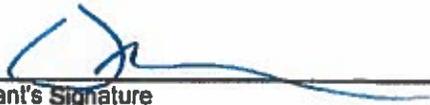
I understand that any false, incomplete, or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

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1/4/2018  
Date

  
Applicant's Signature

Please do not write below - Staff use

Date application received: \_\_\_\_\_

Interviewed on: \_\_\_\_\_

Eligible for appointment Yes No      If not eligible for appointment  
Explanation: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

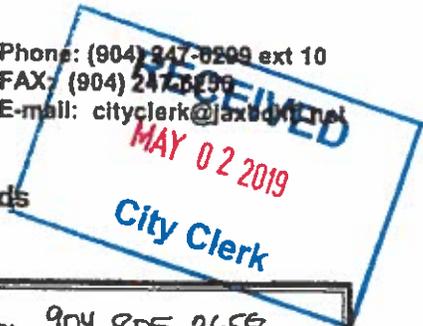
Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

City of Jacksonville Beach  
Office of the City Clerk  
11 North 3rd Street  
Jacksonville Beach, Florida 32250



Phone: (904) 947-0209 ext 10  
FAX: (904) 247-6699  
E-mail: cityclerk@jaxbcfl.net



Application for Appointment to City Boards

Personal Information (Please print or type)

Name: TIMOTHY HALLAHAN Home Phone: 904 805 2658  
Home Address: 3755 SANCTUARY WAY N  
E-Mail Address: tim@hallahan.pro Call Phone: 904 805 2658  
Occupation: INSURANCE BROKER Business Phone:  
Business Name: INDEPENDENT  
Business Address:

Eligibility - Please Circle

Are you a resident of the City? Yes No If yes, length of time: 1 year, 3yrs of JACKSONVILLE  
Are you a registered voter? Yes No If yes, what County: DUAL  
Do you own property in the City? Yes No If yes, address: 3755 SANCTUARY WAY N  
Do you hold a public office? Yes No If yes, Office name:  
Are you employed by the City? Yes No If yes, position:  
Are you currently serving on a Board? Yes No If yes, Board Name:  
Have you been convicted of a felony? Yes No If yes, provide date:  
Have your civil rights been restored? Yes No If yes, provide date:  
Have you filed bankruptcy? Yes No If yes, provide date:

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes No

If yes, please provide details:

City Boards (Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2")

|                                  |                     |
|----------------------------------|---------------------|
| Board of Adjustment              | Planning Commission |
| 2 Community Redevelopment Agency | 1 Pension Trustee   |

Please list the type of City meetings you have attended:

Qualifications (Briefly describe specific expertise, abilities, or qualifications) Focus on finance during N.B.A., spent 2 years as consultant with Pricewaterhouse Coopers, 3 years as operations manager

Education: B.S. Mechanical Engineering, Case Western Reserve University  
M.B.A., University of Washington  
Insurance Agent - Life, variable annuities & health - state of Florida  
Insurance Adjuster - all lines - state of Florida

### Application for Appointment to City Boards (cont.)

#### State Reporting Requirements

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| <u>Race</u>                                      |   | <u>Gender</u>                            | <u>Physically Disabled</u>             |
|--|---|--|--|
| <input type="checkbox"/> African-American        | <input checked="" type="checkbox"/> Caucasian | <input type="checkbox"/> Female          | <input type="checkbox"/> Yes           |
| <input type="checkbox"/> Asian/Pacific Islander  | <input type="checkbox"/> Hispanic             | <input checked="" type="checkbox"/> Male | <input checked="" type="checkbox"/> No |
| <input type="checkbox"/> American Indian/Alaskan | <input type="checkbox"/> Not Known            |  |  |

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5-1-19 \_\_\_\_\_  
 Date Applicant's Signature

Please do not write below - Staff use

Date application received: \_\_\_\_\_

Interviewed on: \_\_\_\_\_

Eligible for appointment Yes No If not eligible for appointment Explanation: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

City of Jacksonville Beach  
 Office of the City Clerk  
 11 North 3rd Street  
 Jacksonville Beach, Florida 32250



Phone: (904) 247-6299 ext 10  
 FAX: (904) 247-6256  
 E-mail: cityclerk@jaxbeach.net

Received  
 DEC 21 2017  
 Jacksonville Beach City Clerk

Application for Appointment to City Boards

Personal Information (Please print or type)

Name: Deborah White Home Phone: 757-1832  
 Home Address: 3053 Sunset Landing Dr JAX, 32226  
 E-Mail Address: dwhite@coab.us Cell Phone: 2530645  
 Occupation: CODE ENFORCEMENT Business Phone: 2475855  
 Business Name: CITY OF ATLANTIC BEACH  
 Business Address: 800 Semuple Rd - A13 32233

Eligibility - Please Circle

|                                       |                                      |                          |   |
|---------------------------------------|--------------------------------------|--------------------------|---|
| Are you a resident of the City?       | Yes                                  | <input type="radio"/> No | If yes, length of time: _____           |
| Are you a registered voter?           | <input checked="" type="radio"/> Yes | <input type="radio"/> No | If yes, what County: _____              |
| Do you own property in the City?      | Yes                                  | <input type="radio"/> No | If yes, address: _____                  |
| Do you hold a public office?          | Yes                                  | <input type="radio"/> No | If yes, Office name: _____              |
| Are you employed by the City?         | Yes                                  | <input type="radio"/> No | If yes, position: _____                 |
| Are you currently serving on a Board? | <input checked="" type="radio"/> Yes | <input type="radio"/> No | If yes, Board Name: <u>FIRE PENSION</u> |
| Have you been convicted of a felony?  | <input checked="" type="radio"/> Yes | <input type="radio"/> No | If yes, provide date: _____             |
| Have your civil rights been restored? | Yes                                  | <input type="radio"/> No | If yes, provide date: _____             |
| Have you filed bankruptcy?            | Yes                                  | <input type="radio"/> No | If yes, provide date: _____             |

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes  No

If yes, please provide details:

City Boards (Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".)

|                                |   |
|--------------------------------|---|
| Board of Adjustment            | Planning Commission                                 |
| Community Redevelopment Agency | <input checked="" type="checkbox"/> Pension Trustee |

Please list the type of City meetings you have attended: PENSION

Qualifications (Briefly describe specific expertise, abilities, or qualifications) CERTIFIED FPPTA TRUSTEE

Education: FPPTA CERTIFIED TRUSTEE  
PREVIOUSLY ON General Employees Pension  
BOARD elected by Employees  
PENSION TRUSTEE FOR 115 FOR YEARS

## Application for Appointment to City Boards (cont.)

### State Reporting Requirements

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| <u>Race</u>                                      | <u>Gender</u>                                 | <u>Physically Disabled</u>             |
|--|---|--|
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| <input type="checkbox"/> Asian/Pacific Islander  | <input type="checkbox"/> Hispanic             | <input checked="" type="checkbox"/> No |
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By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

12/19/2017
*Michael White*  
 Date Applicant's Signature

Please do not write below -- Staff use

Date application received: \_\_\_\_\_

Interviewed on: \_\_\_\_\_

Eligible for appointment **Yes**    **No**                      If not eligible for appointment  
 Explanation: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date: \_\_\_\_\_

City of

Jacksonville Beach

Operations &

Maintenance Facility

Department of Public

Works

1460-A Shetter Avenue

Jacksonville Beach

FL 32250

Phone: 904.247.6219

Fax: 904.247.6117

[www.jacksonvillebeach.org](http://www.jacksonvillebeach.org)

## MEMORANDUM

**TO:** Mike Staffopoulos, City Manager

**FROM:** Dennis W. Barron, Jr., Public Works Director

**SUBJECT:** Authorize the Rehabilitation of the North Elevated Water Tank

**DATE:** April 27, 2020

### BACKGROUND

The City's North Elevated Water Tank is located at 1304 11th Avenue North. Being near the Atlantic Ocean and its corrosive salt environment, the tower now requires major exterior maintenance. In May 2017, the water tower and its 250,000 gallon tank were inspected by a certified engineer for its required 5-year, FDEP washout and engineer inspection. This 5-year interval inspection determines the minimal work necessary to maintain the tower in usable condition. This inspection determined that the exterior coating was in fair condition, having multiple areas where the coating had failed. This report recommended an overcoat paint be applied, as a minimum, before corrosion worsened. In July 2018, the City had Utility Service Company perform minor repairs, tank ladder repairs, corrosion removal and overcoat painting of the entire tank.

Both Tank Rehab and Utility Service Co. (Continuing Service Contractors) recommend draping, preparing and blasting the elevated water tank and applying a high quality coating system. The Tnemec Coating Representative recommends using the Tnemec Hydroflon topcoat, which would greatly extend the color gloss and life cycle of the paint. This is the same quality coating system as applied to our South Elevated Tank, and includes two logos similar to the South Tower.

In January 2018, Corrpro Waterworks conducted the annual serviceability inspection of the cathodic protection system, installed by Corrpro in 1990-1991, on each of our elevated water tanks. Corrpro determined that the 28 year old system on the North Elevated Water Tank requires significant maintenance, and recommends replacement at a cost of \$8,500.00. This work is to be done with a separate purchase order and is scheduled at the same time as the tank's rehabilitation.



MEMORANDUM

Rehabilitation of the North Elevated Water Tank

April 27, 2020

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The City solicited quotes from 4 qualified inspection services to perform “hold point spot inspections”, during the North Tower rehabilitation. Hold point inspections are performed at various stages of the rehabilitation to inspect the quality and completeness of the work prior to the next major step in the process. Hold point inspections ensure quality work is being performed. Inspection reports are provided to the City after each inspection. A final report will be provided at the completion of the rehabilitation.

| <b>Hold Point Tank Inspection services</b>   | <b><u>Price</u></b>    | <b><u>Staff Recommendation</u></b>   |
|--|------------------------|--|
| <b><i>Tank Engineering</i></b>   | <b><i>\$11,100</i></b> | <ul style="list-style-type: none"><li>• Authorize Inspection services with <i>Tank Engineering</i></li></ul> |
| Pittsburg Tank & Tower   | Unable to quote        |  |
| Corrosive Probe, Inc.  | \$19,560               |  |
| Consulex Corrosion Professionals   | Unable to quote        |  |
| <ul style="list-style-type: none"><li>• Tank Engineering itemized pricing consists of 6 hold point/spot inspections at a cost of \$1700 per inspection for a total of \$10,200 and the final report at \$900. For a grand total of \$11,100.</li></ul> |                        |  |

Communication companies lease space from the City on the two water towers for mounting antennae and installing supporting ground facilities. Past practice has been to install the antennae mounts on the existing tank handrail. This has contributed to extensive corrosion with constricted space for maintenance of the corrosion. Current industry practice is to install a “corral” type mount system on the top of the water tank, allowing much better access for tank / coating maintenance. We will coordinate to have the antennas temporarily removed during renovation and reinstalled on a new corral on the top of the water tower.

We requested and received pricing from our three (3) elevated tank maintenance continuous service contractors (RFP No. 05-1516) for the rehabilitation work. The contractor prices are summarized in the following chart.

MEMORANDUM

Rehabilitation of the North Elevated Water Tank

April 27, 2020

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| <u>City Continuous Service Tank Contractors</u>   | <u>Price</u>     | <u>Staff Recommendation</u>   |
|---|------------------|---|
| <b>Tank Rehab</b>   | <b>\$326,500</b> | <ul style="list-style-type: none"> <li>• Authorize work with <i>Tank Rehab</i></li> </ul> |
| Utility Service Co.   | \$466,921        |   |
| American Tank   | Unable to quote  |   |
| <ul style="list-style-type: none"> <li>• Tank Rehab's itemized pricing consists of draping, preparing, blasting, and painting the exterior surfaces of the tank, replacing / moving a few metal components, and installation of antennae corral (if ordered by the City) including spot repair / coating of the tank interior at the weld spots.</li> </ul> |                  |   |

The elevated tank rehabilitation is planned after the hurricane season. Once mobilized and on the tank, the contractor will conduct a detailed inspection with photos, identifying any additional corroded / damaged metal components that require replacement. Staff recommends an additional contingency of \$25,148.00 to address quickly the repair / replacement of corroded, damaged metal components identified during the contractor's detailed inspection after mobilization. The following chart summarizes the staff recommendation:

| <b>Recommended Budget Authorization<br/>North Elevated Tank Rehabilitation</b> |                  |   |
|--|------------------|---|
| Tank Rehabilitation  | \$326,500        | • Work authorized with <i>Tank Rehab</i>  |
| Follow-on Needed Repairs<br>(such as repair / replace metal components)        | \$25,148         | • Repairs identified during the contractor's detailed inspection after mobilization.      |
| Corrpro Waterworks Cathodic Protection System<br>Includes 20% contingency      | \$10,200         | • Cathodic Protection replacement. Corrpro Waterworks is an authorized sole vendor.       |
| Independent Inspection services (NACE Certified)<br>Includes 20% contingency   | \$13,320         | • Tank Engineering, preformed hold point inspection services for the South Elevated Tank. |
| <b>TOTAL:</b>  | <b>\$375,168</b> |   |

MEMORANDUM

Rehabilitation of the North Elevated Water Tank

April 27, 2020

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Staff recommends that:

1. The City Council authorize Tank Rehab to rehabilitate the North Elevated Water Tank at the quoted price of \$326,500, plus a contingency of \$25,148 for follow-on necessary repairs. Authorize Corrpro Waterworks to replace the North Tank Cathodic protection system at a cost of \$10,200 and authorize Tank Engineering to perform "hold point Inspections" at a cost of \$13,320, for a total cost not to exceed \$375,168.
2. City Council authorize Corrpro Waterworks, as the single source for purchase of serviceability inspections, maintenance and replacement parts for the cathodic protections systems on the City's elevated water tanks, Corrpro is the specialized original installer.

This project was part of the Capital Improvement Plan for FY21 and award is being advanced to the current budget year to allow for planning and scheduling for a November/December timeframe (due to operational concerns).

Funding is available in the Water Sewer reserves and the budget will be adjusted at the end of the year.

**REQUESTED ACTION**

**Approve/Disapprove** the rehabilitation of the North Elevated Water Tank with Tank Rehab, Corrpro Waterworks and Tank Engineering.

City of

Jacksonville Beach

Property and

Procurement Division

1460A Shetter Avenue

Jacksonville Beach

FL 32250

Phone: 904.247.6229

Email: [purchasing@jaxbchfl.net](mailto:purchasing@jaxbchfl.net)

[www.jacksonvillebeach.org](http://www.jacksonvillebeach.org)

**MEMORANDUM**

**TO:** Michael Staffopoulos, City Manager  
**FROM:** Luis F. Flores, Property and Procurement Officer  
**SUBJECT:** Sale of Surplus Property  
**DATE:** April 28, 2020

**BACKGROUND**

Periodically the City has personal property that is no longer needed and must be declared surplus and sold at public auction. City Code of Ordinances Sec. 2-1.1. (e) allows for surplus equipment and property to be disposed of by public auction. The Purchasing Division will advertise the auction on the City's website, Beaches Leader and the Daily Journal.

The auction will be conducted by GovDeals, a company that provides online auction and website services. The company has over 270,000 qualified registered bidders, a user-friendly website, good customer service, and a quick payment turnaround time. There is no charge to the City for their service. Successful bidders pay a 12.5% buyer's premium which is incorporated into the total cost of each auction item.

Attached to this Memorandum is the proposed Resolution No. 2058-2020, the Auction Detail Items List and GovDeals New Best Practices memorandum. The City will be able to conduct its auction following the GovDeals New Best Practices.

As per Code of Ordinances Sec. 2-1.1, the City Council must determine that it possesses real or personal property in excess of the needs of the public and shall authorize the sale of such items. This resolution begins the legislative process to delegate this administrative action to the City Manager. City staff will continue to provide Council with a listing of surplus property in advance of every auction.

**REQUESTED ACTION**

**Adopt/Deny** Resolution No. 2058-2020 to authorize the sale of City surplus property using the online auction services of GovDeals, and to delegate to the City Manager administrative responsibility for determining surplus property designations and sales of the property.



Introduced by: \_\_\_\_\_  
Adopted: \_\_\_\_\_

**RESOLUTION NO. 2058-2020**

**A RESOLUTION BY THE CITY OF JACKSONVILLE BEACH, AUTHORIZING THE SALE OF CITY SURPLUS PROPERTY USING GOVDEALS ONLINE AUCTION SERVICES, AS ALLOWED BY CITY CODE OF ORDINANCES SEC. 2-1.1(e), AND DELEGATE ADMINISTRATIVE RESPONSIBILITY FOR DETERMINING SURPLUS PROPERTY AND RESULTING SALES TO THE CITY MANAGER.**

**WHEREAS**, City of Jacksonville Beach (“City”) Code of Ordinances Sec. 2-1.1.(e) allows for City surplus property to be disposed of by public auction; and

**WHEREAS**, City property identified on the list attached to this Resolution is in excess of the foreseeable needs of the public, and it is in the City’s best interest that the property be disposed of and offered for public sale on GovDeals online auction; and

**WHEREAS**, the required public notice of the auction and property shall be given; the property will be sold to the highest bidder(s); the Property and Procurement Officer will maintain a list of the surplus items and, either the City Manager or the Deputy City Manager will approve the sale of each property item prior to the Bid sale; and

**WHEREAS**, the public will be allowed sufficient time to inspect the surplus property prior to commencement of the public online auction in accordance with the GovDeals New Best Practices Memorandum, which is also attached to this Resolution; and

**WHEREAS**, the City reserves the right to reject any and all bids on the property submitted; and

**WHEREAS**, by approval of this Resolution, the City Council hereby delegates administrative authority to the City Manager to determine surplus property and sell same by a competitive award process or by public auction, so that the City Council no longer needs to make those administrative decisions; and

**WHEREAS**, the City Attorney shall revise the Code of Ordinances Sec. 2-1.1(e), and any other related Sections, as needed, to reflect this permanent delegation of administrative authority from Council to the City Manager.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE BEACH AS FOLLOWS:**

**SECTION 1.** The foregoing recitals are hereby fully incorporated herein by reference and are deemed a part of this Resolution

**SECTION 2.** After providing public notice, the City surplus property items identified on the attached list shall be disposed of by using an online auction open to the public using GovDeals. All items shall be sold in, as is, where is condition, and without warranty or guarantee.

**SECTION 3.** The City Manager is hereby permanently delegated the administrative authority to declare surplus property and sell same by a competitive award process or by public auction.

**SECTION 4.** The City Attorney shall submit for Council approval, an Ordinance to revise the Code of Ordinances, as necessary, to reflect the permanent delegation of administrative authority to the City Manager to determine surplus property and place such property for sale by a competitive award process or by public auction.

**SECTION 5.** This Resolution shall become effective immediately upon its adoption.

**AUTHENTICATED** this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2020.

\_\_\_\_\_  
William C. Latham, MAYOR

\_\_\_\_\_  
Laurie Scott, CITY CLERK

Attachment A: City surplus property auction items.

Attachment B: GovDeals New Best Practices Memorandum.

City of Jacksonville Beach  
 Items for Auction: from Various City Departments  
 December, 2019 - May, 2020

| BATCH     | LOT NO. | ASSET NO. | ITEM DESCRIPTION   | SERIAL NO. | From: DEPT                                 |
|-----------|---------|-----------|--|------------|--|
| 20-05-001 |         |           | <p>Add-On Cabinets for Interior of SUVs or Vans:<br/>           (1) 12 1/2" w x 31" h x 23" d, 2-compartments, color gray<br/>           (1) 16 1/4" w x 27 1/4" h x 23" d, 2-compartments, with bottom as a drawer, color gray</p> <p>(1) 31" w x 21" h x 23" d, 3-compartments - 1 section is with a glass door, 1 section is open, 1 bottom section is a flat drawer, top surface is upholstered with fabric, color gray</p> <p>(2) Schonstedt Magnetic Iron Locators - Schonstedt Model GA-52C and GA-52Cx, both non-operational</p> |            | from Old Fleet Vehicle Ford Excursion #708 |
| 20-05-003 |         |           |  |            | BES-Engineering                            |
| 20-05-006 |         |           | <p>Various Ink Cartridges:<br/>           (5) HP58, (4) HP45, (1) HP29, (4) HP57, (1) HP45&amp;HP78, (1) HP78, (1) HP22, (2) HP21, (29) HP920 assorted black, cyan, magenta, yellow, (12) HP97, (2) HP27, (19) HP98, (4) HP110</p> <p>Various Toner Cartridges:<br/>           (1) HP 304A Magenta, (1) HP 304A Yellow, (1) Q2612A Black, (1) CC531A Blue, (2) HP Laserjet 55A CE255A Black</p>  |            | Police-Admin                               |
| 20-05-007 |         |           | (7) Quartet Instant Display Easels, black, Model 29E, 64" easels, holds up to 10lbs.   |            | Finance-Utility/Billing                    |
| 20-05-008 |         | 8753/ST17 | 2007 ExMark Lazer 50" Riding Mower   | 983628     | BES-Admin                                  |
|           |         |           | ENGINE-motor is in good condition; BODY-under deck bent, blades strike metal; ELECTRICAL HYDRAULICS-found no concerns at this time; OTHER COMMENTS-choke rod falls off, seat armrests broken, blades are hitting deck  |            | PW-Street                                  |
| 20-05-009 |         | 8752/ST13 | 2007 ExMark Lazer 50" Riding Mower<br>TO BE SOLD FOR PARTS ONLY  | 673189     | PW-Street                                  |
|           |         |           | BODY-good condition; OTHER COMMENTS-the drive motor and hydraulic pump are broken  |            |  |

|           |               |   |                   |   |
|-----------|---------------|---|-------------------|---|
| 20-05-010 |               | Lot of Miscellaneous Office Supplies and Equipment - (1) box of #10 ready-seal business envelopes; (1) small desktop file rack; (1) bookend; (1) incoming mail tray; (1) small pack of Memorex CD-R; various binder clips; (1) ergonomic keyboard and mouse tray; (1) old Fellowes PS-77c Shredder; (1) paper cutter; (1) Sharp XE-A203 cash register (slightly used); (1) Optomo DLP projection display AC 100-240v Serial# Q72G612AAAAAC0148; (1) Mitsubishi DLP projector XD490U AC100-240v Serial# 6020599; (2) Chair Mats; (2) calculators; (1) deskphone; keyboard; various plastic binding combs |                   | Finance-Utility/Billing;<br>Finance-Admin   |
| 20-05-011 |               | (2) PremAire System Air Respirator Escape Packs, with Hoses; (2) MSA PortAire Portable Air Supply Self-Contained Breathing Apparatus SCBA Surface Air Breathing Systems; (1) Ramfan Quick-Couple Canister, with confined space fan; (4) SCBA Masks  |                   | Fire Department - reposting from 2019-11 Auction Note: These are items not picked up by previous winning bidder - he refused the shipment cost. |
| 20-05-012 |               | Tall Metal Cabinet, with doors, color beige, 72" h x 30" w x 18" d  |                   | Police-Patrol   |
| 20-05-013 | 3118/12145    | Oce 7056 Large Wide Format Copier/Printer   | 705504724         | PW-Street   |
| 20-05-014 |               | Old Baldor 3-Phase Motor, 3 HorsePower, 240/480v - still works  | 06J010H9846       | PW-PCP  |
| 20-05-015 | G-23          | SmithCo Super Star Model 42-011-AB Ballfield Trap Rake, with Vanguard Commercial Power, Briggs & Stratton Engine 16HP V-Twin - to be sold for parts only  |                   | J984-011 Parks & Rec-Recreation   |
| 20-05-016 |               | Ferno Lightweight Ambulance Stretcher   |                   | Parks & Rec-Ocean Rescue  |
| 20-05-017 |               | (1) Office Desk, Rubbermaid, Trapezoid-Shape, with Lamp Attachment, with collapsible keyboard tray, 58 1/2" w x 32 1/2" d x 29" h, color beige  |                   | PW-Street   |
| 20-05-019 | GM-Concession | 2004 Supreme Concession Trailer, 14' x 8' Base Model CF14, 2-Axles, Entrance Door at Rear End, Opening Awning at Front (Tongue) End, with Overhead Storage Shelves on two sides, roof and exterior badly rusted - TO BE SOLD FOR PARTS ONLY   | 1S9C7142841175324 | Parks & Rec-Recreation  |
| 20-05-020 |               | (49) Old Streamlight Stinger XT Flashlights, all need replacement Streamlight nickel cadmium rechargeable 1.8ah SL-20XP batteries   |                   | Police-Patrol   |
| 20-05-021 |               | (20) Maglite Flashlights; (6) 5.11 UC 3.400 Light for Life Flashlights; (2) 5.11 Flashpoint Charging Base; various Maglite Heads  |                   | Police-Patrol   |

20-05-022

(11) Assorted nylon, fabric Long Gun Cases; (5)  
Allen Co. Style 400, Size 52 faux leather Long Gun  
Cases; (3) Assorted Make, Style Long Gun Cases

Police Patrol

City of Jacksonville Beach  
 Items for Auction: Computers and Ancillary Equipment  
 December, 2019 - May, 2020

| BATCH     | LOT NO. | ASSET NO. | ITEM DESCRIPTION  | SERIAL NO.    | From: DEPT |
|-----------|---------|-----------|---|---------------|------------|
| 20-05-002 |         |           | (2) Transfer Kits for HP Color LaserJet 3500/3700 Series Image Printers, Q3658A |               | Police     |
| 20-05-004 |         |           | Dell Monitor  | 0606006703087 | PW-Street  |
| 20-05-004 |         |           | HP L1940T Flat Panel  | CNC730R3BY    | Finance-IT |
| 20-05-004 |         |           | HP L1940T Flat Panel  | CNC730R32S    | Finance-IT |
| 20-05-004 |         |           | Dell Optiplex GX620, non-operational, no hard drive                             | 8HJDPB1       | Finance-IT |
| 20-05-004 |         |           | Cisco Catalyst 2900 Series XL Switch  | 000142A88D80  | Finance-IT |
| 20-05-004 |         |           | Dell Latitude E5520, no hard drive  | 8RQ05S1       | Finance-IT |
| 20-05-004 |         |           | Dell Latitude E5540, no hard drive  | DBTFVZ1       | Finance-IT |
| 20-05-004 |         |           | Dell Latitude E5550, no hard drive  | HC3J662       | Finance-IT |
| 20-05-004 |         |           | Dell Latitude E5550, no hard drive  | 6G3H662       | Finance-IT |
| 20-05-004 |         |           | Dell Latitude E5540, no hard drive  | 71DNN32       | Finance-IT |
| 20-05-004 |         |           | Dell Latitude E5520, no hard drive  | 8RQN4S1       | Finance-IT |
| 20-05-004 |         |           | Dell Optiplex 7020, no hard drive   | 42WN082       | Finance-IT |
| 20-05-004 |         |           | Dell Optiplex 7020, no hard drive   | 42SM082       | Finance-IT |
| 20-05-004 |         |           | Dell Latitude E6430, no hard drive  | 156JVZ1       | Finance-IT |
| 20-05-004 |         |           | Dell Optiplex 7010, no hard drive   | 9MF5CX1       | Finance-IT |
| 20-05-004 |         |           | Dell Optiplex 7010, no hard drive   | 9YVLP22       | Finance-IT |
| 20-05-004 |         |           | Dell Optiplex 7040, no hard drive   | 99RT082       | Finance-IT |
| 20-05-004 |         |           | Dell Optiplex 7020, no hard drive   | 42VM082       | Finance-IT |
| 20-05-004 |         |           | Dell Optiplex 7020, no hard drive   | 91TRC42       | Finance-IT |
| 20-05-004 |         |           | Dell Optiplex 7020, no hard drive   | 91XNC42       | Finance-IT |
| 20-05-004 |         |           | Dell Optiplex 7020, no hard drive   | 91WRC42       | Finance-IT |
| 20-05-004 |         |           | Dell Optiplex 7020, no hard drive   | 91VRC42       | Finance-IT |
| 20-05-004 |         |           | Alcatel OmniStack LS 6224   | 90238190      | Finance-IT |
| 20-05-004 |         |           | Cisco Catalyst 2900 Series XL Switch  | 000142A41780  | Finance-IT |
| 20-05-004 |         |           | Dell PowerConnect 6224  | 7S847M1       | Finance-IT |
| 20-05-004 |         |           | Dell PowerConnect 6224  | F3GFFH1       | Finance-IT |
| 20-05-004 |         |           | Dell PowerConnect 6224  | HPFFFH1       | Finance-IT |
| 20-05-004 |         |           | Dell PowerConnect 6224  | G3GFFH1       | Finance-IT |
| 20-05-004 |         |           | Dell PowerConnect 6224  | FFBDFH1       | Finance-IT |
| 20-05-004 |         |           | Cisco ASA-5506-x  | JMX2225G346   | Finance-IT |
| 20-05-004 |         |           | Cisco ASA-5506-x  | JMX2103Y4Q8   | Finance-IT |
| 20-05-005 |         |           | HP LaserJet P3015 Printer   | VN83S44517    | Finance-IT |
| 20-05-005 |         |           | HP OfficeJet H470 Mobile Printer  | CN8231804A    | Finance-IT |
| 20-05-005 |         |           | IBM 3476 Console  | 88-00159      | Finance-IT |
| 20-05-005 |         |           | Fujitsu fi-6130z Scanner  | 704272        | Finance-IT |

City of Jacksonville Beach  
 Items for Auction: Police Forfeiture Items  
 December, 2019 - May, 2020

| BATCH       | LOG NO. | JBPD CASE | ITEM DESCRIPTION   | SERIAL NO. | From: DEPT |
|-------------|---------|-----------|--|------------|------------|
| LE20-05-023 | 17313   | 190003939 | Surfboard, 8ft Wavestorm Model A63002, color white, with aqua blue line trim   |            | Police     |
| LE20-05-024 |         |           | Assorted Tools - various wrenches, screwdrivers, (2) hammers   |            | Police     |
| LE20-05-025 | 17313   | 190003939 | Squirt Toy Gun; Floatation Device-Raft; Floatation Aid, Harmony Type III PFD Boating Vest, size Adult X-Large  |            | Police     |
| LE20-05-026 | 16815   | 190003024 | {1} Globe; Various Fashion Jewelry - Earrings, Bracelet "Fearless", Necklace, (2) Watches; (3) pairs Sunglasses; Foot Care Gift Set, Mint Eucalyptus                         |            | Police     |
|             | 16955   | 190003250 | JBL Speakers and Charger; "Legend of Zelda, Breath of the Wild" Nintendo; Ascher LED Bike Light Set; Canon PowerShot S200 Camera; Cellphone Case                             |            |            |
| LE20-05-027 | 93177   | 140000381 | Necklace, color gold, approx 20", with filigree detail   |            | Police     |
| LE20-05-028 | 89506   | 120004763 | Watch, men's, face with random roman numerals, Mark Echo, rhinestone surround, color gold,   |            | Police     |
| LE20-05-029 | 89083   | 120003644 | Watch, men's, face color black, Elgin, rhinestone surround, color gold   |            | Police     |
| LE20-05-030 | 16878   | 190003134 | Ring, men's, color silver, chain filigree detail, top and bottom border design with small engraved "Faith, Love, Perseverance, Gentleness, Pursue Righteousness, Man of God" |            | Police     |
| LE20-05-031 | 89565   | 120004997 | Necklace, color silver, approx 18", with round pendant/attachment - letter "J" embossed at center, rhinestone surround   |            | Police     |

City of Jacksonville Beach  
 Surplus Fleet Vehicles  
 December, 2019 - May, 2020

| BATCH     | LOT NO. | ASSET NO.    | ITEM DESCRIPTION       | VIN#              | From: DEPT         |
|-----------|---------|--------------|------------------------|-------------------|--------------------|
| 20-05-018 | 311     | 8644-DB30783 | 2006 Ford E350 EXT Van | 1FTSS34S26DB30783 | Finance-Bldg Maint |

### FLEET INSPECTION REPORT

|                               |                |                       |
|-------------------------------|----------------|-----------------------|
| DEPARTMENT: BUILDING MAINT    | VEHICLE #: 311 | ASSET #: 8644-DB30783 |
| TYPE OF VEHICLE: VAN          |                | YEAR: 2006            |
| MAKE/MODEL: FORD E350 EXT VAN |                | MILEAGE: 79,603       |

| COMPONENT             | REMARKS AND/OR CONDITION   |
|-----------------------|--|
| ENGINE                | THE ENGINE IS IN GOOD CONDITION. HAS NORMAL WEAR AND TEAR DUE TO AGE. SLIGHT OIL LEAK, MAIN CONCERN IS AGE.  |
| TRANSMISSION          | THE TRANSMISSION IS SHIFTING OK, BUT THE REVERSE WILL NOT ENGAGE AT TIMES. HAS NORMAL WEAR AND TEAR DUE TO AGE.  |
| SUSPENSION STEERING   | THE SUSPENSION HAS NORMAL WEAR AND TEAR DUE TO AGE, BUT HAS NO HANDLING CONCERNS.  |
| BRAKES                | FRONT BRAKES 6MM, AND REAR BRAKES 7MM. THE BRAKES ARE IN GOOD WORKING CONDITION AT THIS TIME.  |
| BODY                  | THE BODY IS IN GOOD CONDITION, HAS SOME RUST ON BODY, AND MAJOR RUST AROUND THE CENTER BRAKE LIGHT. WATER IS GETTING INSIDE VEHICLE THROUGH THIS RUST SPOT, SIDE MIRROR IS BUSTED. |
| ELECTRICAL HYDRAULICS | FOUND NO CONCERNS WITH THE ELECTRICAL NOR HYDRAULICS AT THIS TIME.   |
| OTHER COMMENTS        | MAIN CONCERN FOR THIS VEHICLE IS AGE, MILES, AND RUST.<br><br>1FTSS34S26DB30783  |

|                                    |                     |    |       |
|------------------------------------|---------------------|----|-------|
| INSPECTED BY: Jack McBride         | RECOMMEND PURCHASE: | NO | YES   |
| DATE: 2/20/2020                    | RECOMMEND REPLACE:  | NO | YES X |
| SUPERVISOR'S SIGNATURE: Mike Doyle |                     |    |       |

| BATCH     | LOT NO. | ASSET NO.    | ITEM DESCRIPTION             | VIN#              | From: DEPT      |
|-----------|---------|--------------|------------------------------|-------------------|-----------------|
| 20-05-032 | 236     | 7694 V660138 | 2004 Ford F750 Flatbed Truck | 3FRXF75J74V660138 | BES-Const Maint |

## FLEET INSPECTION REPORT

|                                |                |                       |
|--------------------------------|----------------|-----------------------|
| DEPARTMENT: ELEC CONSTR        | VEHICLE #: 236 | ASSET #: 7694-V660138 |
| TYPE OF VEHICLE: FLATBED TRUCK |                | YEAR: 2004            |
| MAKE/MODEL: FORD F750          |                | MILEAGE: 29,753       |

| COMPONENT                         | REMARKS AND/OR CONDITION  | ESTIMATED COST TO |
|-----------------------------------|---|-------------------|
| ENGINE                            | THE ENGINE IS IN GOOD RUNNING CONDITION, NORMAL WEAR, AND TEAR DUE TO AGE. THE MAIN CONCERN IS AGE.   |                   |
| TRANSMISSION                      | THE TRANSMISSION IS SHIFTING PROPERLY. MAIN CONCERN IS THE AGE.   |                   |
| SUSPENSION STEERING               | SUSPENSION HAS NORMAL WEAR, AND TEAR DUE TO AGE.  |                   |
| BRAKES                            | FRONT BRAKES 7MM, REAR 6MM. THE OVER ALL BRAKE SYSTEM IS IN GOOD CONDITION.   |                   |
| BODY                              | THE BODY IS IN GOOD CONDITION, NORMAL WEAR, AND TEAR DUE TO AGE. THIS VEHICLE HAS A CRANE MOUNTED IN THE BED, CRANE WORKS SOMETIMES-WILL NEED TO BE REPLACED. |                   |
| ELECTRICAL HYDRAULICS             | FOUND NO CONCERNS WITH THE ELECTRICAL NOR THE HYDRAULICS AT THIS TIME.  |                   |
| OTHER REQUIRED REPAIRS / COMMENTS | THIS VEHICLE HAS VERY LOW MILEAGE, BUT THE MAIN CONCERN FOR THIS UNIT IS THE AGE OF THE UNIT.   |                   |

INSPECTED BY: Jack McBride

RECOMMEND PURCHASE:

NO YES

DATE: 01/18/2019

RECOMMEND REPLACE:

NO YES

SUPERVISOR'S SIGNATURE: Mike Doyle

| BATCH     | LOT NO. | ASSET NO.    | ITEM DESCRIPTION               | VIN#              | From: DEPT        |
|-----------|---------|--------------|--------------------------------|-------------------|-------------------|
| 20-05-033 | 0959    | 9208-1178367 | 2009 Chevrolet Impala Unmarked | 2G1WB57K691178367 | Police-Detectives |

### FLEET INSPECTION REPORT

|                               |                 |                       |
|-------------------------------|-----------------|-----------------------|
| DEPARTMENT: POLICE            | VEHICLE #: 0959 | ASSET #: 9208-1178367 |
| TYPE OF VEHICLE: UNMARKED CAR |                 | YEAR: 2009            |
| MAKE/MODEL: CHEVROLET IMPALA  |                 | MILEAGE: 77,539       |

| COMPONENT             | REMARKS AND/OR CONDITION   | ESTIMATED COST TO |
|-----------------------|--|-------------------|
| ENGINE                | ion, needs motor mount replaced, rear main seal has a slight leak, needs motor mount replaced, rear main seal has a slight leak. The engine has normal oil   |                   |
| TRANSMISSION          | The transmission is shifting properly at this time, but at times the trans has a slight slip at slow speeds, will need transmission addressed in the future.   |                   |
| SUSPENSION STEERING   | Test drove and found no handling concerns. The suspension parts have normal wear and tear  |                   |
| BRAKES                | Front brakes 8MM and rear brakes 3MM. The brakes are working properly at this time.  |                   |
| BODY                  | The body is in good condition, normal dents and dings due to age. The upholstery needs some repairs on both front seats.   |                   |
| ELECTRICAL HYDRAULICS | No concerns found with the electrical nor hydraulics at this time.   |                   |
| OTHER COMMENTS        | 2G1WB57K691178367<br>Main concerns for this vehicle are the trans slip, rear main seal leaking, idle time, age, motor mount, and seat repairs.<br>***It is recommended for Auction winning bidder from OUT-OF-STATE or more than 50 miles from Jacksonville Beach to schedule a trailer to transport the vehicle from the pick-up location.*** |                   |

|                                    |                     |    |       |
|------------------------------------|---------------------|----|-------|
| INSPECTED BY: Gene McHale          | RECOMMEND PURCHASE: | NO | YES   |
| DATE: 02/14/20                     | RECOMMEND REPLACE:  | NO | YES X |
| SUPERVISOR'S SIGNATURE: Mike Doyle |                     |    |       |

| BATCH     | LOT NO. | ASSET NO.     | ITEM DESCRIPTION            | VIN#              | From: DEPT    |
|-----------|---------|---------------|-----------------------------|-------------------|---------------|
| 20-05-034 | ATV1    | 10820-G892971 | 2015 Polaris Ranger 570 ATV | 3NSRUA579FG892971 | Police-Patrol |

## FLEET INSPECTION REPORT

|                                |                 |                             |
|--------------------------------|-----------------|-----------------------------|
| DEPARTMENT: POLICE DEPT.       | VEHICLE #: ATV1 | ASSET #: 10820-G892971      |
| TYPE OF VEHICLE: ATV           |                 | YEAR: 2015                  |
| MAKE/MODEL: Polaris Ranger 570 |                 | MILEAGE: 13,983 HOURS: 1758 |

| COMPONENT             | REMARKS AND/OR CONDITION  | ESTIMATED COST TO |
|-----------------------|---|-------------------|
| ENGINE                | Engine runs but shuts off when stopping, has internal engine concerns.  |                   |
| TRANSMISSION          | Transmission is working properly, shifting as it should.  |                   |
| SUSPENSION STEERING   | Steering is in good condition, but there is extreme rust on suspension, frame and steering parts.             |                   |
| BRAKES                | The brakes are working properly, but have extreme rust on the parts.  |                   |
| BODY                  | There is major rust all over the unit.  |                   |
| ELECTRICAL HYDRAULICS | The electrical is in fair condition   |                   |
| OTHER COMMENTS        | Unit shuts off when coming to a stop, main concerns are major rust on frame, steering, brakes and suspension. |                   |

|                                    |                     |    |       |
|------------------------------------|---------------------|----|-------|
| INSPECTED BY: Gene McHale          | RECOMMEND PURCHASE: | NO | YES   |
| DATE: 04/03/2020                   | RECOMMEND REPLACE:  | NO | YES X |
| SUPERVISOR'S SIGNATURE: Mike Doyle |                     |    |       |



| BATCH    | LOT NO. | ASSET NO.     | ITEM DESCRIPTION                      | VIN#              | From: DEPT                |             |
|----------|---------|---------------|---------------------------------------|-------------------|---------------------------|-------------|
| 1911-011 | 902     | 15269-Z301570 | 2001 Chevrolet 1500 Pick-Up Truck 4x2 | 1GCEC14V21Z301570 | Parks & Rec-Grounds Maint | KBB<br>3736 |

### FLEET INSPECTION REPORT

|                            |                |                        |
|----------------------------|----------------|------------------------|
| DEPARTMENT: GROUND MAIN    | VEHICLE #: 902 | ASSET #: 15269/Z301570 |
| TYPE OF VEHICLE: PICK UP   |                | YEAR: 2001             |
| MAKE/MODEL: CHEVY 1500 4X2 |                | MILEAGE: 38,228        |

| COMPONENT                         | REMARKS AND/OR CONDITION   | ESTIMATED COST TO |
|-----------------------------------|--|-------------------|
| ENGINE                            | THE MOTOR IS IN GOOD RUNNING CONDITION, MAIN CONCERN IS AGE OF VEHICLE. NORMAL WEAR AND TEAR DUE TO AGE.         |                   |
| TRANSMISSION                      | THE TRANSMISSION IS SHIFTING PROPERLY AT THIS TIME. NORMAL WEAR AND TEAR.  |                   |
| SUSPENSION STEERING               | FOUND NO HANDLING CONCERNS WITH THE SUSPENSION, THE PARTS HAVE SOME PLAY DUE TO AGE.                             |                   |
| BRAKES                            | THE FRONT BRAKES 8MM, AND THE REAR BRAKES ARE 5MM, EXTREME RUST ON BRAKE LINES, NO BRAKES, NEED TO BE TOWED      |                   |
| BODY                              | THE BODY HAS NORMAL WEAR AND TEAR DUE TO AGE, SOME DENTS AND DINGS, EXTREME RUST ON THE BOTTOM OF DRIVER'S DOOR. |                   |
| ELECTRICAL HYDRAULICS             | FOUND NO PROBLEM WITH THE ELECTRICAL NOR THE HYDRAULICS AT THIS TIME.  |                   |
| OTHER REQUIRED REPAIRS / COMMENTS | MAIN CONCERNS-NO BRAKES, EXTREME RUST AND CORROSION, VEHICLE NEEDS TO BE TOWED, NOT DRIVEN.                      |                   |

|                                    |                     |    |     |
|------------------------------------|---------------------|----|-----|
| INSPECTED BY: Jack McBride         | RECOMMEND PURCHASE: | NO | YES |
| DATE: 11/15/2018                   | RECOMMEND REPLACE:  | NO | YES |
| SUPERVISOR'S SIGNATURE: Mike Doyle |                     |    |     |

| BATCH    | LOT NO. | ASSET NO.     | ITEM DESCRIPTION         | VIN#              | From: DEPT               |     |
|----------|---------|---------------|--------------------------|-------------------|--------------------------|-----|
| 1911-012 | 614     | 10507-G031030 | 2014 Kubota RTV 1140 CPX | A5KD1HDACEG031030 | Parks & Rec-Ocean Rescue | KBB |

### FLEET INSPECTION REPORT

|                                |                |                        |
|--------------------------------|----------------|------------------------|
| DEPARTMENT: BEACH PATROL       | VEHICLE #: 614 | ASSET #: 10507-G031030 |
| TYPE OF VEHICLE: RTV           |                | YEAR: 2014             |
| MAKE/MODEL: KUBOT RTV 1140 CPX |                | HOURS: 929             |

| COMPONENT                         | REMARKS AND/OR CONDITION   | ESTIMATED COST TO |
|-----------------------------------|--|-------------------|
| ENGINE                            | THE ENGINE RUNS AT THIS TIME   |                   |
| TRANSMISSION                      | OPERATING PROPERLY AT THIS TIME.   |                   |
| SUSPENSION STEERING               | EXTREME RUST ON SUSPENSION AND STEERING. <b>NEEDS TO BE TOWED NOT DRIVEN.</b>  |                   |
| BRAKES                            | RUST AND CORROSION ON BRAKE SYSTEM. THE BRAKES WORK SOMETIMES. <b>NEEDS TO BE TOWED NOT DRIVEN.</b>  |                   |
| BODY                              | RUST AND CORROSION ALL OVER BODY.  |                   |
| ELECTRICAL HYDRAULICS             | VERY LITTLE THROTTLE RESPONSE DUE TO PARTS WITH HEAVY RUST, AND CORROSION.   |                   |
| OTHER REQUIRED REPAIRS / COMMENTS | WHEELS HAVE RUST AROUND BEAD OF TIRE, CAUSING THE TIRES TO LEAK DOWN. THIS VEHICLE HAS EXTREME RUST AND CORROSION MAKING IT UNSAFE TO DRIVE.<br><br>VIN: A5KD1HDACEG031030 |                   |

|   |                     |    |     |
|---|---------------------|----|-----|
| INSPECTED BY: Jack McBride                  | RECOMMEND PURCHASE: | NO | YES |
| DATE: 06/20/2019                            | RECOMMEND REPLACE:  | NO | YES |
| SUPERVISOR'S SIGNATURE: <i>Jack McBride</i> |                     |    |     |

| BATCH    | LOT NO. | ASSET NO.    | ITEM DESCRIPTION              | VIN#              | From: DEPT               | KBB     |
|----------|---------|--------------|-------------------------------|-------------------|--------------------------|---------|
| 1911-013 | 610     | 9823-F194196 | 2011 Chevrolet Silverado 2500 | 1GC0KVCG1BF194196 | Parks & Rec-Ocean Rescue | 16044 ? |

### FLEET INSPECTION REPORT

| DEPARTMENT: PARKS & REC BEACH PATROL |   | VEHICLE #: 610           | ASSET #: 9823-F194196 |
|--------------------------------------|---|--------------------------|-----------------------|
| TYPE OF VEHICLE: PICK UP             |   |                          | YEAR: 2011            |
| MAKE/MODEL: CHEVY SILVERADO 2500     |   |                          | MILEAGE: 22,141       |
| COMPONENT                            | REMARKS AND/OR CONDITION  | ESTIMATED COST TO REPAIR |                       |
| ENGINE                               | THE ENGINE IS IN GOOD RUNNING CONDITION. NORMAL WEAR. AND TEAR DUE TO AGE.  |                          |                       |
| TRANSMISSION                         | THE TRANSMISSION IS SHIFTING PROPLEY AT THIS TIME. NORMAL WEAR AND TEAR.  |                          |                       |
| SUSPENSION STEERING                  | EXTREME RUST ON SUSPENSION. LEAF SPRING BRACKETS ARE COMING APART, DRIVE LINE AND BRAKING SYSTEM ARE IN BAD CONDITION BECAUSE OF THE RUST.      |                          |                       |
| BRAKES                               | BRAKE LINES AND BRAKING COMPONENTS, ABS LIGHT AND TRACTION CONTROL LIGHT ARE ON DUE TO HEAVY RUST DAMAG   |                          |                       |
| BODY                                 | ITION. NORMAL WEAR AND TEAR. SLIGHT RUST ON BODY. TIRES HAVE GOOD TREAD, BUT THEY ARE STARTING TO DEVELOP                                       |                          |                       |
| ELECTRICAL HYDRAULICS                | FOUND NO CONCERNS WITH THE ELECTRICAL NOR THE HYDRAULICS AT THIS TIME.  |                          |                       |
| OTHER REQUIRED REPAIRS / COMMENTS    | MAIN CONCERNS-MAJOR RUST ON THE SUSPENSION, FRAME, AND BRAKING SYSTEM. THIS UNIT IS UNSAFE TO DRIVE IN THIS CONDITION.<br><br>1GC0KVCG1BF194196 |                          |                       |

INSPECTED BY: David Lahey

RECOMMEND PURCHASE:

NO

DATE: 05/23/2019

RECOMMEND REPLACE:

NO

SUPERVISOR'S SIGNATURE: Mike Doyle

| BATCH    | LOT NO. | ASSET NO.    | ITEM DESCRIPTION             | VIN#              | From: DEPT              | KBB  |
|----------|---------|--------------|------------------------------|-------------------|-------------------------|------|
| 1911-021 | 591     | 7918-EC42077 | 2004 Ford F550 Pick Up Truck | 1FDAF56S84EC42077 | Public Works Storm/Engg | 7690 |

**FLEET INSPECTION REPORT**

|                          |                |                       |
|--------------------------|----------------|-----------------------|
| DEPARTMENT: PUB ENGINEER | VEHICLE #: 591 | ASSET #: 7918-EC42077 |
| TYPE OF VEHICLE: PICK UP |                | YEAR: 2004            |
| MAKE/MODEL: FORD F550    |                | MILEAGE: 69,987       |

| COMPONENT                         | REMARKS AND/OR CONDITION   | ESTIMATED COST TO |
|-----------------------------------|--|-------------------|
| ENGINE                            | THE MOTOR IS IN GOOD RUNNING CONDITION, NORMAL WEAR AND TEAR DUE TO AGE  |                   |
| TRANSMISSION                      | THE TRANSMISSION IS SHIFTING PROPERLY AT THIS TIME FOUND NO CONCERNS AT THIS TIME                                |                   |
| SUSPENSION STEERING               | SUSPENSION IS IN GOOD CONDITION. DURING TEST DRIVE FOUND NO HANDLING CONCERNS, NEEDS ALL 4 TIRES REPLACED        |                   |
| BRAKES                            | THE FRONT PADS ARE 8MM, AND THE REAR PADS ARE 6MM. THE BRAKES ARE WORKING PROPERLY AT THIS TIME.                 |                   |
| BODY                              | NORMAL WEAR AND TEAR DUE TO AGE.   |                   |
| ELECTRICAL HYDRAULICS             | FOUND NO CONCERNS WITH THE ELECTRICAL NOR HYDRAULICS AT THIS TIME, THE RADIO IS INOPERABLE.                      |                   |
| OTHER REQUIRED REPAIRS / COMMENTS | MAIN CONCERNS ARE RUST UNDER THE VEHICLE, AND AGE OF THIS VEHICLE HEADLINER NEEDS REPLACED.<br>1FDAF56S84EC42077 |                   |

|                                    |                     |    |     |
|------------------------------------|---------------------|----|-----|
| INSPECTED BY: JACK MCBRIDE         | RECOMMEND PURCHASE: | NO | YES |
| DATE: 8/06/2019                    | RECOMMEND REPLACE:  | NO | YES |
| SUPERVISOR'S SIGNATURE: Mike Doyle |                     |    |     |

| BATCH    | LOT NO. | ASSET NO.    | ITEM DESCRIPTION                         | VIN#              | From: DEPT                 | KBB   |
|----------|---------|--------------|--|-------------------|----------------------------|-------|
| 1911-022 | 595     | 9535-EA15514 | 2011 Ford F250 SD Crew Cab Pick-Up Truck | 1FT7W2A638EA15514 | Public Works - Dist & Coll | 18278 |

### FLEET INSPECTION REPORT

|                                   |                |                       |
|-----------------------------------|----------------|-----------------------|
| DEPARTMENT: PW - D & C            | VEHICLE #: 595 | ASSET #: 9535-EA15514 |
| TYPE OF VEHICLE: PICK UP          |                | YEAR: 2011            |
| MAKE/MODEL: FORD F250 SD CREW CAB |                | MILEAGE: 93,688       |

| COMPONENT                         | REMARKS AND/OR CONDITION   | ESTIMATED COST TO |
|-----------------------------------|--|-------------------|
| ENGINE                            | THE MOTOR IS IN GOOD RUNNING CONDITION, IT HAS NORMAL WEAR AND TEAR DUE TO AGE.        |                   |
| TRANSMISSION                      | TEST DROVE AND TRANSMISSION IS SHIFTING PROPERLY AT THIS TIME.                         |                   |
| SUSPENSION STEERING               | SUSPENSION HAS NORMAL WEAR AND TEAR DUE TO AGE, NO HANDLING CONCERNS AT THIS TIME.     |                   |
| BRAKES                            | FRONTS BRAKES 5MM. AND THE REAR BRAKES 5MM. BRAKES ARE WORKING PROPERLY AT THIS TIME.  |                   |
| BODY                              | GOOD CONDITION. NORMAL SCRATCHES AND DINGS DUE TO AGE, PASS FRONT HEADLIGHT IS BROKEN. |                   |
| ELECTRICAL HYDRAULICS             | FOUND NO CONCERNS WITH THE ELECTRICAL NOR HYDRAULICS AT THIS TIME.                     |                   |
| OTHER REQUIRED REPAIRS / COMMENTS | MAIN CONCERNS ARE MILES ON VEHICLE. HAS NO START AT TIMES.<br>1FT7W2A638EA15514        |                   |

|                                    |                     |    |     |
|------------------------------------|---------------------|----|-----|
| INSPECTED BY: David Lahey          | RECOMMEND PURCHASE: | NO | YES |
| DATE: 8/06/2019                    | RECOMMEND REPLACE:  | NO | YES |
| SUPERVISOR'S SIGNATURE: Mike Doyle |                     |    |     |

| BATCH    | LOT NO. | ASSET NO.    | ITEM DESCRIPTION                          | VIN#              | From: DEPT                  |             |
|----------|---------|--------------|---|-------------------|-----------------------------|-------------|
| 1911-023 | 316     | 8154-NA81661 | 2005 Ford F150 4x4 Supercab Pick-Up Truck | 1FTPX14575NA81661 | Parks & Rec - Grounds Maint | KBB<br>2890 |

## FLEET INSPECTION REPORT

|                                    |                |                       |
|------------------------------------|----------------|-----------------------|
| DEPARTMENT: PARKS-GROUND MAINT     | VEHICLE #: 316 | ASSET #: 8154-NA81661 |
| TYPE OF VEHICLE: PICK UP           |                | YEAR: 2005            |
| MAKE/MODEL: FORD F150 4X4 SUPERCAB |                | MILEAGE: 147,981      |

| COMPONENT                         | REMARKS AND/OR CONDITION  | ESTIMATED COST TO |
|-----------------------------------|---|-------------------|
| ENGINE                            | THE ENGINE IS IN GOOD RUNNING CONDITION, BUT HAS AN OIL LEAK.   |                   |
| TRANSMISSION                      | SHIFTING PROPERLY, NORMAL WEAR AND TEAR DUE TO AGE AND MILES ON THIS VEHICLE  |                   |
| SUSPENSION STEERING               | HANDLING CONCERNS, BUT THE SUSPENSION IS VERY NOISY DUE TO DRY BODY BUSHING, NORMAL WEAR AND TEAR DUE TO AGE AND MIL                            |                   |
| BRAKES                            | BRAKES ARE IN GOOD CONDITION, FRONT BRAKES 12MM, REAR BRAKES 8MM, NORMAL WEAR AND TEAR.   |                   |
| BODY                              | FAIR CONDITION, THERE ARE DENTS AND DINGS DUE TO NORMAL WEAR AND TEAR;  |                   |
| ELECTRICAL HYDRAULICS             | FOUND NO CONCERNS WITH THE ELECTRICAL OTHER THAN SPEEDOMETER WILL NOT LIGHT UP. HYDRAULICS ARE WORKING PROPERLY.                                |                   |
| OTHER REQUIRED REPAIRS / COMMENTS | <p>MAIN CONCERNS FOR THIS VEHICLE ARE THE MILES THAT ARE ON THIS UNIT AND THE AGE</p> <p style="text-align: center;">VIN: 1FTPX14575NA81661</p> |                   |

|                                    |                     |    |     |
|------------------------------------|---------------------|----|-----|
| INSPECTED BY: Jack McBride         | RECOMMEND PURCHASE: | NO | YES |
| DATE: 02/20/2019                   | RECOMMEND REPLACE:  | NO | YES |
| SUPERVISOR'S SIGNATURE: Mike Doyle |                     |    |     |

| BATCH    | LOT NO. | ASSET NO.    | ITEM DESCRIPTION             | VIN#              | From: DEPT           |             |
|----------|---------|--------------|------------------------------|-------------------|----------------------|-------------|
| 1911-024 | 315     | 9009-KC52187 | 2008 Ford F150 Pick Up Truck | 1FTRF12238KC52187 | Finance - Bldg Maint | KBB<br>1844 |

### FLEET INSPECTION REPORT

|                                |                |                       |
|--------------------------------|----------------|-----------------------|
| DEPARTMENT: FINANCE-BLDG MAINT | VEHICLE #: 315 | ASSET #: 9009-KC52187 |
| TYPE OF VEHICLE: PICK UP       |                | YEAR: 2008            |
| MAKE/MODEL: FORD F150          |                | MILEAGE: 165,446      |

| COMPONENT                         | REMARKS AND/OR CONDITION  | ESTIMATED COST TO |
|-----------------------------------|---|-------------------|
| ENGINE                            | MOTOR IS RUNNING ROUGH, NORMAL WEAR AND TEAR DUE TO AGE. HAS SLIGHT OIL LEAK,   |                   |
| TRANSMISSION                      | SHIFTING PROPERLY AT THIS TIME. VERY HIGH MILES ON THIS VEHICLE. NORMAL WEAR AND TEAR,  |                   |
| SUSPENSION STEERING               | HAS SOME PLAY. NORMAL WEAR AND TEAR FOR AGE AND MILES.  |                   |
| BRAKES                            | FRONT BRAKES 7MM, REAR BRAKES 9MM, THE BRAKES ARE WORKING PROPERLY AT THIS TIME. NORMAL WEAR AND TEAR.  |                   |
| BODY                              | NORMAL WEAR AND TEAR DUE TO AGE AND MILES.  |                   |
| ELECTRICAL HYDRAULICS             | FOUND NO CONCERNS WITH THE ELECTRICAL NOR HYDRAULICS AT THIS TIME. NORMAL WEAR AND TEAR DUE TO AGE AND MILES.                                       |                   |
| OTHER REQUIRED REPAIRS / COMMENTS | <p>MAIN CONCERN ARE THE MILES AND AGE. THIS VEHICLE HAS HAD NO MAJOR REPAIRS DONE. A/C INOPERABLE. DRIVER'S SEAT TORN.</p> <p>1FTRF12238KC52187</p> |                   |

|                                    |                     |    |     |
|------------------------------------|---------------------|----|-----|
| INSPECTED BY: Jack McBride         | RECOMMEND PURCHASE: | NO | YES |
| DATE: 09/18/2019                   | RECOMMEND REPLACE:  | NO | YES |
| SUPERVISOR'S SIGNATURE: Mike Doyle |                     |    |     |



## New Best Practices

With recent events being at the top of everyone's mind, GovDeals wants you to know that the health and well-being of our Sellers and Buyers is a top priority. Below are some best practices aimed at minimizing Buyer/Seller contact.

### 1. Bill of Sale

- **Paid Email Bill of Sale** – After a Buyer has made payment, a Bill of Sale can then be sent via email to both you and the Buyer automatically, eliminating the need for a paper copy to be passed back and forth after being signed. The Buyer can scan the BOS, sign it and then email it back to you. Contact your CAM to have Paid Email BOS enabled in your account.
- **Bill of Sale Footer** – While most sections on the Bill of Sale cannot be edited, sellers may add a brief customized message in the footer. Customize your BOS to add pickup information such as scheduled dates and times for asset removal. Select Maintenance on the blue bar at the top of the screen. Select Bill of Sale and add the information to the Bill of Sale Footer Text.

### 2. Authorization of Release

- Buyers who don't feel comfortable traveling at this time may opt to send an acquaintance or 3<sup>rd</sup> party logistics company to pick up their won assets. Any person other than the buyer is required to show an Authorization of Release Form signed by the Buyer and giving permission for the asset to be released.

We can attach a link to the Authorization of Release Form to your auction and include instructions in your long description so the Buyer knows they will need to provide this. The form can also be found in your account under Information>Forms.

### 3. Scanning Documents

- Rather than making copies of Driver's Licenses and signed Bills of Sale, consider scanning these documents. Genius Scan is a free app and is available for iPhone, iPad, and Android. Simply use the app to photograph the document and you can then export it as a PDF file. You can print a hard copy at a later time or save it to your desktop files under internal documents.

### 4. Titles

- Ordinarily you would provide a paper title to a vehicle Buyer at the time of pickup. In order to limit contact, consider sending the title to the Buyer at a later time. The title can be sent via certified mail to the buyer upon removal of the vehicle. Remember to be clear in your auction long description that the title will be mailed after payment and pickup are completed.

### 5. Media and Merchandising

- Buyers may not feel comfortable traveling to your agency to inspect an item. Give them the confidence they need to bid on your asset by giving detailed and accurate descriptions. There is no limit to the number of photos you can use, so include as many as it takes to show every angle and feature of your asset. Videos are also a great way to showcase running equipment and moving parts. In many cases, it can serve as a virtual inspection.

MEMORANDUM

TO: Michael J. Staffopoulos, City Manager  
FROM: Chris Ambrosio, City Attorney  
SUBJECT: Ordinance No. 2020-8139 making amendments to Sec. 31-5 - Riding bicycles on sidewalks prohibited, of the City Code of Ordinances to change the title, to remove the prohibition of riding bicycles on sidewalks, adding multiple subsections that authorize, regulate or prohibit use of certain other devices on sidewalks, to conform to Florida Statute regulations and authority granted to local governments.  
DATE: April 16, 2020

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BACKGROUND

Section 316.2065 (9) and (10), Florida Statutes, authorizes persons to ride a bicycle upon and along a sidewalk, or across a roadway upon and along a crosswalk. In 1955, the City of Jacksonville Beach enacted in its Code of Ordinances, Sec. 31-5. - Riding bicycles on sidewalks prohibited, which states that it shall be unlawful for anyone to ride a bicycle on the sidewalks or boardwalks in the City. Citizens and residents have indicated that it is dangerous for them to ride their bicycles on streets and roads in the City, and that they prefer to safely ride on the City sidewalks. Recently there have been some accidents in the street involving bicycles and motor vehicles. The police department reports that for various reasons, it does not enforce Sec. 31-5 as relates to bicycles being operated on and upon the City sidewalks in violation of Sec. 31-5. It has been common practice for citizens, residents, and tourists of the City to ride bicycles upon and along sidewalks.

Pursuant to Section 316.2068, Florida Statutes, an electric personal assistive mobility device, as defined in Section, 316.003(22), Florida Statutes, may be operated on a sidewalk under certain regulations and requirements similar to the operation of a bicycle on a sidewalk. Section 316.2128(1), Florida Statutes, empowers a local government to adopt an ordinance governing the operation of micromobility devices and motorized scooters, as defined in Section 316.003, Florida Statutes, on streets, highways, sidewalks, and sidewalk areas. The proposed Sec. 31-5 also incorporates these Florida Statutes. It allows an electric personal assistive mobility device to be operated on a sidewalk if the person operating the device yields the right-of-way to pedestrians and gives an audible signal before overtaking and passing a pedestrian. The operator of an electric personal assistive mobility device must otherwise comply with all parts, requirements, and regulations of Section 316.2068, Florida Statutes.

Micromobility devices and motorized scooters, as defined in Section 316.003(38), Florida Statutes, are prohibited from being operated on sidewalks, sidewalk areas, and the promenade adjacent to the bulkhead line.

City Code of Ordinances Sec. 28-6. - Skating, skateboarding, driving, etc., on promenade adjacent to bulkhead line, makes it is unlawful for any person to skate on roller skates or for any person to ride or operate a skateboard or bicycle or motorcycle or drive any motor vehicle on or upon the concrete walkway or promenade located adjacent to and abutting the bulkhead line of the City. The police department and the City Attorney recommend that Sec. 28-6 remain unchanged to provide for the safety of pedestrians on or upon the concrete walkway or promenade located adjacent to and abutting the bulkhead line of the City, and to protect the City from certain potential accident claims. The proposed new Sec. 31-5 (l) regulates as follows: Micromobility devices and motorized scooters, as defined in Section 316.003(38), Florida Statutes, are prohibited from being operated on sidewalks, sidewalk areas, and the promenade adjacent to the bulkhead line.

The proposed Ordinance No. 2020-8139 changes the title of Sec. 31-5, removes the prohibition of riding bicycles on sidewalks, conforms the Section, and adds multiple practical subsections reflecting current Florida Statute regulations and addresses use of various devices that didn't exist in 1955.

#### REQUESTED ACTION

**Adopt/Deny** Ordinance No. 2020-8139 to make amendments to Sec. 31-5 of the City Code of Ordinances to change the title, to remove the prohibition of riding bicycles on sidewalks, adding multiple subsections that authorize, regulate or prohibit use of certain other devices on sidewalks, to conform to Florida Statute regulations.

Introduced by: \_\_\_\_\_  
1st Reading: \_\_\_\_\_  
2nd Reading: \_\_\_\_\_

**ORDINANCE NO. 2020-8139**

**AN ORDINANCE AMENDING CHAPTER 31 – TRAFFIC AND MOTOR VEHICLES, ARTICLE I. – IN GENERAL, SECTION 31-5 – RIDING BICYCLES ON SIDEWALKS PROHIBITED, OF THE CITY OF JACKSONVILLE BEACH CODE OF ORDINANCES; CHANGING THE TITLE; REMOVING THE PROHIBITION OF RIDING BICYCLES ON PUBLIC SIDEWALKS, AND ADDING MULTIPLE SUBSECTIONS THAT AUTHORIZE, REGULATE OR PROHIBIT USE OF CERTAIN OTHER DEVICES ON SIDEWALKS; PROVIDING FOR LEGISLATIVE FINDINGS, REPEAL OF CONFLICTS, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.**

**WHEREAS**, municipalities are empowered to legislate by both Florida Constitutional provisions and Florida Statute, Florida Constitution Article VIII, §2(b); §166.021, Florida Statutes; and

**WHEREAS**, pursuant to Section 316.008(1)(h), Florida Statutes, municipalities are empowered to regulate the operation of bicycles; and

**WHEREAS**, pursuant to Section 316.003(76), Florida Statutes, a sidewalk is that portion of a street between the curb line, or the lateral line, of a roadway and the adjacent property lines, intended for use by pedestrians; and

**WHEREAS**, Section 316.008(7)(a), Florida Statutes, empowers a municipality to enact an ordinance to permit, control, or regulate the operation of vehicles, golf carts, mopeds, motorized scooters, and electric personal assistive mobility devices on sidewalks or sidewalk areas; and

**WHEREAS**, Section 316.2128(1), Florida Statutes, empowers a local government to adopt an ordinance governing the operation of micromobility devices and motorized scooters, as defined in Section 316.003, Florida Statutes, on streets, highways, sidewalks, and sidewalk areas under the local government’s jurisdiction; and

**WHEREAS**, Section 316.2065 (9) and (10), Florida Statutes, authorizes persons to ride a bicycle upon and along a sidewalk, or across a roadway upon and along a crosswalk; and

**WHEREAS**, Section 316.2065 (9) and (10), Florida Statutes, also provides that a bicyclist has all the rights and duties applicable to a pedestrian under the same circumstances, and requires a bicyclist to yield the right-of-way to any pedestrian and shall give an audible signal before overtaking and passing such pedestrian on a sidewalk; and

**WHEREAS**, in 1955, the City of Jacksonville Beach (“City”) enacted in its Code of Ordinances Sec. 31-5. – Riding bicycles on sidewalks prohibited, which states that it shall be unlawful for anyone to ride a bicycle on the sidewalks or boardwalks in the City; and

**WHEREAS**, Sec. 31-5 cites its State law reference as Section 316.2065, Florida Statutes, Bicycle Regulations, and Sec. 31-1. – Adoption of Florida Uniform Traffic Control Law, states that the “Florida Uniform Traffic Control Law,” Chapter 316 of the Florida Statutes, shall be in full force and effect in the City; and

**WHEREAS**, citizens and residents, including families with young children, have indicated that it is dangerous for them to ride their bicycles on streets and roads in the City, and that they prefer to safely ride on the City sidewalks; and

**WHEREAS**, it has been common practice for citizens, residents, and tourists of the City to ride bicycles upon and along sidewalks, in part to avoid potential dangers associated with riding in the street; and

**WHEREAS**, the use of bicycles and electric personal assistive mobility devices help alleviate traffic congestion and parking problems, and can be a positive activity for families in the City; and

**WHEREAS**, pursuant to City Code of Ordinances Sec. 28-6. - Skating, skateboarding, driving, etc., on promenade adjacent to bulkhead line, it is unlawful for any person to skate on roller skates or for any person to ride or operate a skateboard or bicycle or motorcycle or drive any motor vehicle on or upon the concrete walkway or promenade located adjacent to and abutting the bulkhead line of the City; and

**WHEREAS**, the City Council deems it beneficial for the public’s health, safety, and welfare, and in the City’s best interests to amend Sec. 31-5 of the City’s Code of Ordinances to conform with Florida Statutes and serve as a more practical set of regulations of bicycles and bicyclists; and

**WHEREAS**, the City Council hereby finds that this Ordinance serves a legitimate government purposes, it is a permissible exercise of the City’s powers and authority, and benefits the public health, safety, and welfare of the citizens, residents and guests of the City of Jacksonville Beach.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF JACKSONVILLE BEACH, FLORIDA:**

**SECTION 1. RECITALS AND LEGISLATIVE FINDINGS.** The above recitals and legislative findings are ratified and made a part of this Ordinance.

**SECTION 2. THAT SECTION 31-5 OF THE CODE OF ORDINANCES, CITY OF JACKSONVILLE BEACH, FLORIDA, IS HEREBY AMENDED TO READ AS FOLLOWS:**

Sec. 31-5. - ~~Riding bicycles on sidewalks prohibited.~~ **Bicycle and Bicyclist; Electric Personal Assistive Mobility Devices; Micromobility Devices; and Motorized Scooters Regulations.**

(a) ~~It shall be unlawful for anyone to ride a bicycle on the sidewalks or boardwalks in the city.~~ **Bicycle riding is allowed upon and along the public sidewalks and crosswalks in the City.**

- (b) No person shall ride a bicycle over and upon any sidewalk or crosswalk within the City in a manner which impedes pedestrian traffic.
- (c) A person propelling a bicycle upon and along a sidewalk, or across a roadway upon and along a crosswalk, shall yield the right-of-way to any pedestrian and shall give an audible signal before overtaking and passing such pedestrian.
- (d) Each person who rides or propels any bicycle upon any sidewalk shall yield to all persons exiting or entering a commercial building or place of business.
- (e) Each person who rides or propels any bicycle upon any street, sidewalk, crosswalk, or bicycle path of the City shall comply with all signal lights, stop signs and other traffic-control devices or signals.
- (f) No person shall operate a bicycle at a speed greater than is reasonable and prudent under the conditions than existing and shall not exceed the posted speed limit.
- (g) No person operating a bicycle shall carry any package, bundle or article which prevents the rider from keeping at least one hand firmly upon the handlebars and in full control of the bicycle.
- (h) It is unlawful for any person to ride or operate a bicycle on or upon the concrete walkway or promenade located adjacent to and abutting the bulkhead line of the City.
- (i) It is unlawful for any person to ride or operate a bicycle on or upon the beach dune crossover walkways.
- (j) Bicycle riders are required to comply with all regulations in Section 316.2065, Florida Statutes, (Bicycle Regulations) as amended.
- (k) Pursuant to Section 316.2068, Florida Statutes, an electric personal assistive mobility device, as defined in Section, 316.003(22), Florida Statutes, may be operated on a sidewalk if the person operating the device yields the right-of-way to pedestrians and gives an audible signal before overtaking and passing a pedestrian. The operator of an electric personal assistive mobility device must otherwise comply with all parts, requirements and regulations of Section 316.2068, Florida Statutes.
- (l) Micromobility devices and motorized scooters, as defined in Section 316.003(38), Florida Statutes, are prohibited from being operated on sidewalks, sidewalk areas, and the promenade adjacent to the bulkhead line.
- (m) Except has specifically provided in this Section, a person may not drive any vehicle other than by human power upon a bicycle path, sidewalk, or sidewalk area.
- (n) Official emergency services and law enforcement agencies and personnel in the course and scope of their duties are exempt from this Section.
- (o) In accordance with Section 316.1995(3), Florida Statutes, this Section does not apply to motorized wheelchairs.

**SECTION 3. CONFLICTING ORDINANCES AND ACTS.** All ordinances, resolutions, official determinations or parts thereof previously adopted or entered into by the City or any of its officials and that are in conflict with this Ordinance are repealed to the extent inconsistent herewith.

**SECTION 4. SEVERABILITY.** If any section, subsection, clause or provision of this Ordinance is held invalid, the remainder shall not be affected by such invalidity.

**SECTION 5. CODIFICATION.** The City Council intends that this Ordinance will be made a part of and codified in the City of Jacksonville Beach Code of Ordinances.

**SECTION 6. EFFECTIVE DATE.** This Ordinance will immediately take effect upon its adoption by the City Council.

**AUTHENTICATED THIS \_\_\_\_ DAY OF \_\_\_\_\_, A.D., 2020.**

\_\_\_\_\_  
William C. Latham, Mayor

\_\_\_\_\_  
Laurie Scott, City Clerk

MEMORANDUM

TO: Michael J. Staffopoulos, City Manager

FROM: Chris Ambrosio, City Attorney

SUBJECT: Revision of Ordinance No. 2020-8140 making amendments to Sec. 6-8 - Sea Turtle Protection, of the City Code of Ordinances to conform to current model lighting ordinance regulations, standards and guidelines.

DATE: April 27, 2020

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BACKGROUND

The City adopted Ordinance No. 2000-7789, which created Sec. 6-8 - Sea Turtle Protection. Sec. 6-8 is designed to protect sea turtles and hatchlings from adverse effects of artificial interior and exterior lighting in and around the coastline, for mitigation of potential harmful effects of lighting, and penalties for violation of the section and for injury or harassment of sea turtles.

Two years ago, City Council and the prior City Manager directed staff to research other local governments' model Sea Turtle Protection ordinances and model lighting ordinances for marine turtle protection in order to revise Sec. 6-8 to the extent achievable and practicable for City departments. Several advocates have publicly requested that the City revise Sec. 6-8.

The City Attorney assumed this project. He researched and evaluated model lighting ordinances for sea turtle and hatchlings protection, guidelines and recommendations from the Florida Fish and Wildlife Conservation Commission, Florida Administrative Code, Florida Department of Environmental Protection, the University of Florida Conservation Clinic, Sea Turtle Conservancy, Beaches Sea Turtle Patrol, and Florida Sea Turtle Watch. He consulted with representatives from some of these organizations. He also researched ordinances from many other local governments, including municipalities, Nassau, Duval and St. Johns Counties.

He also met with directors and staff from City Parks and Recreation Department, Planning and Development, Code Enforcement, Beaches Energy Services, and the Police Chief to discuss how the revisions set forth in this proposed Ordinance would impact their departments' delivery of services and ability to comply with the new Sec. 6-8. These Departments contributed input and suggestions for the proposed Ordinance. Chief Building Official, George Knight, added valuable insight from his many years of experience with similar marine protection lighting and development ordinances during his work for local governments in the Florida Panhandle.

The resulting proposed Ordinance is a consolidation of all the research, meetings with City Departments, and a comprehensive collection of the models and current standards.

**REQUESTED ACTION**

**Adopt/Deny Ordinance No. 2020-8140 to make amendments to Sec. 6-8 - Sea Turtle Protection, of the City Code of Ordinances to conform to current model lighting ordinance regulations, standards and guidelines.**

Introduced by: \_\_\_\_\_  
1st Reading: \_\_\_\_\_  
2nd Reading: \_\_\_\_\_

**ORDINANCE NO. 2020-8140**

**AN ORDINANCE TO AMEND SECTION 6-8. – SEA TURTLE PROTECTION, OF THE CITY OF JACKSONVILLE BEACH CODE OF ORDINANCES, PROVIDING FOR AMENDMENTS AND REVISIONS TO CONFORM TO CURRENT MODEL LIGHTING ORDINANCE REGULATIONS, STANDARDS, AND GUIDELINES; PROVIDING FOR LEGISLATIVE FINDINGS, REPEAL OF CONFLICTS, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.**

**WHEREAS**, the City of Jacksonville Beach (“City”) has the authority to adopt this Ordinance pursuant to Article VIII, § 2 of the Constitution of the State of Florida; and Chapter 166, Florida Statutes; and

**WHEREAS**, sea turtles are protected by both the Federal Endangered Species Act and the Florida Marine Protection Act; and

**WHEREAS**, Section 379.2431, Florida Statutes, the Marine Turtle Protection Act, establishes that the Florida Fish and Wildlife Conservation Commission (“FWC”) has authority to implement its responsibilities for the protection and conservation of sea turtles and hatchlings, and their coastal habitats and nests; and

**WHEREAS**, Section 161.163, Florida Statutes, requires the Florida Department of Environmental Protection (“FDEP”) to adopt by rule, guidelines for local government regulations that control beachfront lighting to protect hatchling sea turtles; and

**WHEREAS**, the State of Florida developed a model lighting ordinance for marine turtle protection in Chapter 62B-55 Florida Administrative Code (“FAC”), which provides local governments with guidelines and regulations in developing ordinances that control beachfront lighting to protect sea turtle hatchlings from adverse effects of artificial lighting and improvement in nesting habitat degraded by light pollution, nesting activity and production of hatchlings; and

**WHEREAS**, the City Council adopted Ordinance No. 2000-7789, which created Section 6-8. - Sea Turtle Protection, designed to protect sea turtles and hatchlings from adverse effects of artificial interior and exterior lighting in and around the coastline, for mitigation of potential harmful effects of lighting, and penalties for violation of the section and for injury or harassment of sea turtles; and

**WHEREAS**, the City Council recognizes that the City’s beach and shoreline provides a vitally important natural nesting habitat for sea turtles and hatchlings; and

**WHEREAS**, the City Council recognizes that artificial lighting of beaches is a threat to sea turtles, and that nesting adults and hatchlings are negatively affected by disorientating artificial light that is visible from the beach; and

**WHEREAS**, the City Council recognizes that a healthy sea turtle population and the safety of hatchlings is important for the marine environment, promotes the quality and reputation of the City’s beach community and businesses, and it enriches the quality of life of its residents, guests and tourists; and

**WHEREAS**, the City Council desires to amend Section 6-8 of the City Code of Ordinances to conform with the current model lighting ordinances for sea turtle, hatchlings and nesting habitat protection on the beach in the City of Jacksonville Beach; and

**WHEREAS**, the City Attorney evaluated model lighting ordinances for sea turtle and hatchlings protection, guidelines and recommendations from the FWC, FAC, FDEP, the University of Florida Conservation Clinic, Sea Turtle Conservancy, Beaches Sea Turtle Patrol, and Florida Sea Turtle Watch, and he consulted with representatives from some of these organizations to prepare this Ordinance; and

**WHEREAS**, the City Council hereby finds that this Ordinance serves legitimate government purposes, it is a permissible exercise of the City’s powers and authority, and benefits the public health, safety, and welfare of the citizens of the City of Jacksonville Beach; and

**WHEREAS**, the City Council hereby finds that this Ordinance helps to protect nesting and hatchling sea turtles on the beaches in the City of Jacksonville Beach by safeguarding that their nesting habitat is not degraded and the turtles are not disorientated by artificial light.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF JACKSONVILLE BEACH, FLORIDA:**

**SECTION 1. RECITALS AND LEGISLATIVE FINDINGS.** The above recitals and legislative findings are ratified, correct, and made a part of this Ordinance.

**SECTION 2. THAT SECTION 6-8 OF THE CODE OF ORDINANCES, CITY OF JACKSONVILLE BEACH, FLORIDA, IS HEREBY AMENDED TO READ AS FOLLOWS.<sup>1</sup>**

**Chapter 6 – Beaches and Bulkheads, Article I. – In General:**

**Sec. 6-8. - Sea Turtle Protection.**

- (a) *Title and citation.* This section shall be known and may be cited as the “City of Jacksonville Beach Sea Turtle Protection Regulations.”

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<sup>1</sup> Revisions to the Code are indicated with ~~striketrough~~ text to indicate deletions and underline text to indicate additions.

- (b) *Purpose.* The purpose of this section is to protect the threatened and endangered sea turtles that may nest along the beaches of Jacksonville Beach, Florida, by safeguarding sea turtles and hatchlings from sources of artificial light, and adult and hatchling sea turtles from injury or harassment.
- (c) *Definitions.* For purposes of this article, the following terms shall have the meanings as set forth within this section:

Artificial light or artificial lighting means the light emanating from any human-made device.

Beach means the zone of unconsolidated material that extends landward from the mean low water line to the place where there is marked change in material or physiographic form, or to the line of permanent vegetation, usually the effective limit of storm waves.

City means the City of Jacksonville Beach, a municipal corporation of the State of Florida.

Coastal construction activities means any work or activity that is likely to have a physical effect on existing coastal conditions or natural shore and inlet processes or having any portion of work or activity located seaward of the coastal construction control line established by the Florida Department of Environmental Protection.

Coastal construction control line means that portion of the beach and coastal barrier dunes as established pursuant to the provisions of section 161.053, Florida Statutes that lies within the City.

Cumulatively illuminated means illuminated by numerous artificial light sources that as a group illuminate any portion of the beach.

Cumulatively visible means light from numerous artificial light sources that as a group can be seen by an observer standing anywhere on the beach.

Department means the Florida Department of Environmental Protection.

Directly visible means the line of sight visibility of glowing element(s), lamp(s), globe(s), or reflector(s) of an artificial light source by an observer standing on the beach.

Dune means a mound or ridge of loose sediments, usually sand-sized, lying landward of the beach and deposited by any natural or artificial mechanism.

Existing development means any building or structure for which a building permit has been issued prior to the adoption of this section.

Frontal Dune means the first natural or man-made mound or bluff of sand which is located landward of the beach and which has sufficient vegetation, height, continuity, and configuration to offer protective value.

Ground-level barrier means any vegetation, natural feature or artificial structure rising from the ground, which prevents artificial lighting from being directly or indirectly visible.

Hatchling(s) means any species of marine turtle, within or outside of a nest that has recently hatched from an egg.

Indirectly illuminated means illuminated as a result of the glowing element(s), lamp(s), globe(s), or reflector(s) of an artificial light source which is not visible to an observer on the beach.

Indirectly visible means visible as a result of an artificial light (e.g., bulb, lamp, or glaring element) on structures, buildings, or landscaping visible to an observer standing on the beach.

Long wavelength lighting means light bulbs that produce light that measures five hundred sixty (560) nanometers or greater and absent wavelengths below five hundred sixty (560) nanometers on a spectroscope, which include low-pressure sodium (LPS), true red, orange, or amber light-emitting diode (LED), or other lighting sources that produce light that measures greater than five hundred sixty (560) nanometers and absent wavelengths below five hundred sixty (560) nanometers.

Marine turtle means any marine-dwelling reptile of the families Cheloniidae or Dermochelyidae found in Florida waters or using the beach as nesting habitat, including the species *Caretta caretta* (loggerhead), *Chelonia mydas* (green), *Dermochelys coriacea* (leatherback), *Eretmochelys imbricate* (hawksbill), and *Lepidochelys kemp* (Kemp's ridley). For purposes of this section, marine turtle is synonymous with sea turtle.

Nest means an area where marine turtle eggs have been naturally deposited or subsequently relocated.

Nesting season means the period from May 1 through October 31 of each year.

New development or construction means new construction of a structure, and remodeling, renovation or development of existing structures when such work includes new, replacement or alteration of exterior lighting or any exterior window, glass, glass door, or glazing.

Nighttime means the locally effective time period between sunset and sunrise.

Person means individuals, firms, associations, joint ventures, partnerships, estates, trusts, syndicates, fiduciaries, corporations, and all other groups or combinations.

Point source means the bulb, lamp or glowing elements of a fixture from which light is emitted.

Sea turtle protection area means the City Beach area located between the north City limits boundary with Neptune Beach at 20<sup>th</sup> Avenue North, also known as Seagate Avenue, and the south City limits boundary with St. Johns County, at the intersection of Duval Drive and Ponte Vedra Boulevard. The east boundary shall be the Atlantic Ocean, and the west boundary shall be a

measured distance of 500 feet inland from the nearest point of the mean high water mark of the Atlantic Ocean.

Shielded means a light fixture which is constructed in a manner that the point source is not directly visible from the beach.

Tinted glass means any glass treated to achieve an industry-approved, inside-to outside light transmittance value of fifteen (15) percent or less. Such transmittance is limited to the visible spectrum (four hundred [400] to seven hundred [700] nanometers) and is measured as the percentage of light that is transmitted through the glass.

(d) Prohibition of activities on the beach disruptive to marine turtles. The following activities are prohibited on the beach at nighttime during the nesting season:

- (1) The operation of all motorized vehicles, except emergency and law enforcement vehicles, those permitted to be on the beach for marine turtle conservation or research, or those permitted to be on the beach by the City Manager.
- (2) The building of campfires or bonfires.
- (3) Use of flashlights and illuminated lanterns during nesting season.

(e)(e) New development. Lighting standards for new development or construction. New development or construction plans for work to be done in the sea turtle protection area that are submitted to the City shall include certification that the plans comply with this article prior to issuance of a permit. New development or construction which has secured a coastal construction line permit or joint coastal permit from the Department of Environmental Protection which includes a lighting review for marine turtle protection will be deemed to have complied with the provisions of this article. For In addition to the requirements of the Florida Building Code and other regulating entities, the following lighting standards shall be required for all new development, construction and building and electrical plans for construction of single-family or multifamily dwellings, commercial or other structures including electrical plans associated with parking lots, dune walkovers and other outdoor lighting for real property if there is lighting associated with such construction or development on real property having any portion located seaward of the coastal construction control line (CCCL) established by the Florida Department of Environmental Protection (DEP), or if there are any light sources or any reflective surfaces of the light fixture illuminated by such sources that will be visible from the beach within the sea turtle protection area, such lighting shall be in compliance with the following:

- (1) Outdoor lighting shall be FWC Certified Wildlife Lighting approved lamps, bulbs, and fixtures held to the minimum necessary for security and safety. Exterior artificial light fixtures used expressly for safety or security purposes shall be limited to the minimum number and configuration required to achieve their functional role(s). The use of motion detectors that keep lights off except when approached and that switch lights off within five (5) minutes are required. Floodlights and landscape or accent lights that will be visible from the beach are prohibited. Floodlights, up-lights or spotlights designed for decorative and accent purposes that are directly, indirectly or cumulatively visible from the beach shall not be used.

- (2) Exterior artificial light fixtures shall be designed and positioned so that the point source of light or any reflective surface from a light fixture is not directly visible from the beach. Exterior artificial light fixtures within line-of-sight of the beach shall be designed as follows:
- a. Completely shielded downlight only fixtures or recessed fixtures having low wattage, long wavelength light sources with non-reflective interior surfaces. Other fixtures that have appropriate shields, louvers, or cut-off features may also be used if they are in compliance with this paragraph; and
  - b. All fixtures shall be mounted as low in elevation as possible through the use of low-mounted wall fixtures, low bollards, and/or ground-level fixtures.
- (2)(3) All lighting, including wall-mounted fixtures, pole lighting, lights on balconies, and any other types of lighting not specifically referenced by this section, shall be low intensity, long wavelength, and shall be fitted with ~~hoods or~~ positioned FWC Certified Wildlife Lighting approved lamps, blubs and fixtures so that the light sources or the reflective surfaces of any light fixtures illuminated by such sources are not directly or indirectly visible from the beach.
- (3)(4) Low profile luminaries shall be used in parking lots, and such lighting shall be fitted with long wavelength light sources and with FWC Certified Wildlife Lighting approved lamps, blubs and fixtures ~~hoods or~~ positioned so that the light sources or any reflective surfaces of any light fixtures illuminated by such sources are not visible from the beach. Parking areas and roadways, including any paved or unpaved areas upon which motorized vehicles will park or operate, shall be designed and located to prevent vehicular headlights from being directly or indirectly visible from the beach.
- (4)(5) Dune crosswalks shall utilize long wavelength, low profile shielded luminaries directed and positioned so that the light sources or any reflective surfaces of any light fixtures illuminated by such sources are not directly, indirectly, or cumulatively visible from the beach. Dune crossover lighting shall be limited to the area landward of the primary dune.
- (5)(6) If high intensity lighting is necessary, ~~low pressure sodium vapor~~ long wavelength light-emitting diode (LED) luminaries shall be used and fitted with FWC Certified Wildlife Lighting approved lamps and fixtures ~~a hood or~~ positioned so that the light sources or any reflective surfaces of any light fixtures illuminated by such sources are not visible from the beach.
- (6)(7) Plates of tinted glass are required for windows and glass doors that are visible from the beach. The tinted glass shall be any window or glazing that has an industry-approved light transmittance value of forty-five (45) percent (45%) or less. Such transmittance shall be limited to the visible spectrum (four hundred (400) to seven hundred (700) nanometers) and shall be measured as the percentage of light that is transmitted through the glass, inside to outside.

- ~~(7)~~(8) Temporary security lights lighting at construction sites during the marine turtle nesting season shall be restricted to the minimal amount necessary and shall incorporate all of the requirements of this section and shall not be mounted more than fifteen (15) feet above the ground. Light sources or any reflective surfaces of any light fixtures illuminated by such sources are not directly, indirectly, or cumulatively visible from the beach.
- (9) Vehicular lighting, parking area lighting, and roadway lighting shall be shielded from the beach through the use of ground-level barriers. Ground-level barriers must not interfere with marine turtle nesting or hatchling emergence, or cause short- or long-term damage to the beach/dune system. Only long wavelength lighting shall be used in parking areas within line-of-sight of the beach. Such lighting shall be:
- a. Set on a base which raises the source of light no higher than forty-eight (48) inches above the ground; and
  - b. Positioned or shielded so that the light is cast downward and the source of light or any reflective surface from the light fixture is not directly or indirectly visible.
- (f) Pool decks, pool facilities, swimming pools, spas and outdoor areas:
- (1) Lighting of pool decks, pool facilities, swimming pools, and spas shall be long wavelength and fully shielded by FWC Certified Wildlife Lighting approved lamps and fixtures.
  - (2) Lighting of the pool water surfaces and the pool wet deck surfaces shall comply with the minimum light levels set forth in applicable federal and state laws designed to protect public safety.
  - (3) Above-water lighting of pool decks, pool facilities, swimming pools, and spas shall otherwise adhere to the applicable requirements for acceptable light fixtures contained in part (e) of this section.
  - (4) Underwater lighting of pools or spa light shall:
    - a. Be mounted horizontally in the wall;
    - b. Not produce light that is directly, indirectly, or cumulatively visible from any portion of the beach; and
    - c. Shall comply with minimum light with minimum light levels set forth in applicable federal and state laws designed to protect public safety.
  - (5) Fire pits shall be shielded with an opaque structure or partition, and positioned such that the flame is not directly, indirectly, or cumulatively visible from any portion of the beach.
- ~~(d)~~(g) Lighting standards for Existing development. The following requirements shall apply if any portion of a developed property is located within a three hundred foot radius measured directly from the actual site of a sea turtle nest as verified by a person holding a Florida Marine Turtle permit: Existing development improvement plans that are submitted to the City shall include certification that the plans comply with this article prior to issuance of a permit. Existing development which has secured a coastal construction line permit or joint coastal permit from the Department of Environmental Protection which includes a lighting

review for marine turtle protection will be deemed to have complied with the provisions of this article. In order to provide protection for nesting marine turtles and their hatchlings during marine turtle nesting season while maintaining lighting standards necessary for public safety and security, the following standards are adopted for artificial light sources on all existing developments and existing structures that are visible from the beach, and shall be in compliance with the following within six (6) months of the effective date of the ordinance.

- (1) ~~All lights shall be turned off after 9:00 p.m. between May 1 and October 1 of each year, or fitted with a hood or positioned so that the light sources or any reflective surfaces of any light fixtures illuminated by such sources are not visible from the beach. The following measures may be considered to reduce or eliminate the negative effects of existing exterior artificial lighting. The following measures shall be taken to reduce or eliminate the negative effects of existing exterior artificial lighting so that the point source of light or any reflective surface of a light fixture is not directly visible from the beach:~~
- a. Reposition fixtures so that the point source of light or any reflective surface of the light fixture is no longer directly, indirectly, or cumulatively visible from the beach.
  - b. Replace fixtures having an exposed light source with fixtures containing recessed light sources or shields.
  - ~~c. Replace traditional light bulbs with yellow "bug" type bulbs not exceeding fifty (50) watts.~~
  - ~~d. c.~~ Replace non-directional fixtures with directional fixtures that point down and away from the beach.
  - ~~e. d.~~ Replace fixtures having transparent or translucent coverings with fixtures having opaque shields covering an arc of at least one hundred eighty (180) degrees and extending an appropriate distance below the bottom edge of the fixture on the seaward side so that the light source or any reflective surface of the light fixture is not visible from the beach.
  - ~~f. e.~~ Replace pole lamps with low profile, low level luminaries so that the light source or any reflective surface of the light fixture is not visible from the beach.
  - ~~g. f.~~ Replace incandescent, fluorescent, and high intensity lighting with the lowest wattage ~~low pressure sodium vapor light possible~~ long wavelength light sources for the specific application.
  - ~~h. g.~~ Plant or improve vegetation buffers between the light source and the beach to screen light from the beach.
  - ~~i. h.~~ Construct a ground-level barrier to shield light sources from the beach when possible. Ground-level barriers must not interfere with marine turtle nesting or hatchling emergence, or cause short-or long-term damage to the beach/dune system.
  - ~~j. i.~~ Permanently remove or permanently disable any hood or fixture which cannot be brought into compliance with the provisions of these standards.
  - ~~i.~~ Existing artificial light fixtures shall be repositioned, modified, or removed so that: (a) The point source of light or any reflective surface of the light fixture is not directly visible from the beach; (b) Areas seaward of the

frontal dune are not directly or indirectly illuminated; and (c) Areas seaward of the frontal dune are not cumulatively illuminated.

- (2) Lights illuminating dune crosswalks shall be turned off after 9:00 p.m. between May 1 and October 1 of each year, or must be modified to conform to the requirements for new development in accordance with paragraph (c) of this section.
  - (3) Security and emergency exit lighting shall follow the same requirements stated in paragraph (dg)(1) above. If high intensity lighting is necessary for security and emergency exit lighting, low-pressure sodium vapor or long wavelength LED luminaries shall be used and fitted with a hood or positioned so that the light sources or any reflective surfaces of any light fixtures illuminated by such sources are not visible from the beach. ~~Nothing in this paragraph is intended to or shall limit or discourage the use of floodlights or spot lights of any color activated by the motion of person or vehicle on the property. Any such light shall provide illumination for a period not to exceed five (5) minutes each time motion is detected by it.~~ Floodlights and spotlights activated by motion sensors within line of sight of the beach shall be fitted with long wavelength light sources and FWC Certified Wildlife Lighting approved lamps, bulbs, and fixtures
  - (4) ~~At least one (1) of~~ The following measures shall be taken, ~~where applicable~~, to reduce or eliminate the negative effects of interior light emanating from doors or windows within line of sight of the beach, where lights currently illuminate the beach:
    - a. In windows facing and perpendicular to the Atlantic Ocean, tinted window treatments are required for windows that are visible from the beach so that indoor lights do not illuminate the beach. The tinted glass shall be any window or glazing that has an industry-approved light transmittance value of forty-five (45) percent (45%) or less. Such transmittance shall be limited to the visible spectrum (four hundred (400) to seven hundred (700) nanometers) and shall be measured as the percentage of light that is transmitted through the glass, inside to outside.
    - b. Rearrange lamps and other movable fixtures away from windows.
    - c. Use window treatments; ~~including but not limited to blinds and curtains~~, to shield interior lights from the beach and, during May 1 through October 1 nesting season, draw the operable window coverings; ~~and/or~~
    - d. Turn off unnecessary lights.
- (eh) ~~Publicly owned lighting. The following requirements shall apply to street lights and lighting fixtures in public parking lots, the SeaWalk Pavilion, and public boardwalk areas adjacent to the beach which are located within a 300-foot radius measured directly from the actual site of a sea turtle nest as verified by a person holding a Florida Marine Turtle permit:~~ All publicly owned lighting with light sources that are visible from the beach shall be shielded, shaded or positioned so that the point source of artificial light is not visible from the beach and do not directly, indirectly or cumulatively illuminate the beach, or they shall be extinguished between sunset and sunrise during marine turtle nesting season.

- (1) ~~Street lights and lights on the public boardwalk are not subject to the terms of this section; however, it is the intent of the city that streetlights shall be located so that they do not illuminate any portion of the beach that is located within three hundred (300) feet of the actual site of a sea turtle nest. Publicly owned lights in public parking lots and the SeaWalk Pavilion shall be shielded, shaded, or shall not be utilized from 11:00 p.m. until 7:00 a.m. The impacts of public lighting on the nesting activities shall be minimized.~~
- (2) ~~Publicly owned lights in public parking lots and the SeaWalk Pavilion shall be shielded, shaded, or shall not be utilized from 11:00 p.m. until 7:00 a.m. each morning if they are located within three hundred (300) feet of the actual site of a sea turtle nest. Streetlights are not subject to the terms of this section. However, it is the intent of the City that streetlights shall be shielded, shaded, located or positioned so that they do not illuminate any portion of the beach.~~
- (3) Exempted from the terms of this section are official traffic control devices and official traffic control signals.
- (f) *Unlawful to kill, molest, or injure sea turtles, hatchlings or nests.* It shall be unlawful for any person to kill, molest, or cause direct or indirect injury to any species of sea turtles or hatchlings in the sea turtle protection area, in on Jacksonville Beach or within its jurisdictional waters. It shall be unlawful to collect or possess any part of a sea turtle, turtle nest, or egg(s). The City will cooperate with the appropriate state and federal agencies in prosecuting violations of state and federal laws and all laws relating to this section.
- (g) *Penalties for violation; ~~resort to~~ enforcement; other remedies.* Violation of the provisions of this section or failure to comply with any of its requirements shall constitute a misdemeanor. Any person or firm who violates this ~~division~~ section or fails to comply with any of its requirements shall upon conviction thereof be fined or imprisoned, or both, as provided by law. Each day such violation continues shall constitute a separate offense. Each sea turtle killed, injured, or molested shall constitute a separate violation. Any person who commits, participates in, assists in, or maintains such violation may each be found guilty of a separate offense and suffer the penalties herein provided or as provided by law. The ~~e~~City, in addition to the criminal sanctions contained herein, may take any other appropriate legal action, including but not limited to injunctive action, and code enforcement actions, to enforce the provisions of this section. The City may also issue a stop work order on any construction or development found to be in violation of any provisions contained herein. The Department of Environmental Protection and the Florida Fish and Wildlife Conservation Commission shall also have authority to enforce the provisions contained herein.
- (1) Any violation of this section and correction of same, may be handled by the City Code Enforcement Department or City Attorney's Office, and prosecuted by the Special Magistrate pursuant to the standards and procedures set forth in the City Code of Ordinances Section 34-638.

**SECTION 3. CONFLICTING ORDINANCES AND ACTS.** All ordinances, resolutions, official determinations or parts thereof previously adopted or entered into by the City or any of its officials and that are in conflict with this ordinance are repealed to the extent inconsistent herewith

**SECTION 4. SEVERABILITY.** If any section, subsection, clause or provision of this ordinance is held invalid, the remainder shall not be affected by such invalidity.

**SECTION 5. CODIFICATION.** The City Council intends that this Ordinance will be made a part of and codified in the City of Jacksonville Beach Code of Ordinances.

**SECTION 6. EFFECTIVE DATE.** This Ordinance will immediately take effect upon its adoption by the City Council.

**AUTHENTICATED THIS \_\_\_\_ DAY OF \_\_\_\_\_, A.D., 2020.**

\_\_\_\_\_  
William C. Latham, Mayor

\_\_\_\_\_  
Laurie Scott, City Clerk

MEMORANDUM

TO: Michael J. Staffopoulos, City Manager

FROM: Chris Ambrosio, City Attorney

SUBJECT: Ordinance No. 2020-8141 making Phase I amendments to the City Charter to create: (a) the requirements and procedures for removal of the City Manager and City Attorney; (b) the requirements and procedures for the elimination of City Departments; and (c) standards for Council and appointees to not interfere with the performance of City employee duties, appointments or removals, and provide enforcement provisions.

DATE: April 28, 2020

**BACKGROUND**

The City Council directed the City Manager and City Attorney to make Phase I amendments to the City Charter to create: (a) the requirements and procedures for removal of the City Manager and City Attorney by a supermajority vote of the Council; (b) the requirements and procedures for the elimination of City Departments; and (c) standards for Council and appointees to not interfere with the performance of City employee duties, appointments or removals, and provide enforcement provisions.

The attached proposed Ordinance No. 2020-8141 and its Composite Exhibit 1 accomplish the City Council directives as follows:

1. Revises City Code Section 27 to require a supermajority of five (5) votes of the City Council to remove the City Manager, and removes the gender-specific references to the City Manager position.
2. Revises City Code Section 34 to require a supermajority of five (5) votes of the City Council to remove the City Attorney.
3. Creates City Code Section 60 to require that elimination of any City Department, with the exception of the Police Department and Beaches Energy Services, shall be accomplished by a simple majority vote of four (4) members of the City Council. The elimination of the Police Department or Beaches Energy Services shall be accomplished only with a simple majority vote of four (4) members of the City Council and a majority vote of the qualified electors of the City of Jacksonville Beach by referendum. Any referendum vote will take place following the simple majority vote of the City Council at the next available general election of the City or in a special election called by the City for the conduct of such referendum.

4. Revises City Code Section 30 prohibiting Council and appointees from interfering in the performance of city employee duties, appointments, or removals, with express exceptions. It also provides that violation of the provisions of this section shall constitute malfeasance and subject the member to municipal recall procedures set forth in Fla. Stat. § 100.361, and shall be punishable by removal from their position by a majority vote of the city council.

At the Council briefing on April 27, 2020, the Council directed the City Attorney to provide examples of Florida local government codes that codify certain requirements to remove the City Manager and City Attorney from office. The City Attorney researched governments that have a Council-Manager form of government and in-house City Attorney, and that demonstrated sound fiscal stability, good public services, and successful operations. The City Attorney will provide those examples during the City Council public meeting on this Ordinance.

#### **REQUESTED ACTION**

**Adopt/Deny** Ordinance No. 2020-8141 making amendments to the City Charter to create the requirements and procedures for removal of the City Manager and City Attorney; and the requirements and procedures for the elimination of City Departments; and standards for Council and appointees to not interfere with the performance of City employee duties, appointments, or removals, and provide enforcement provisions.

Introduced by: \_\_\_\_\_  
1st Reading: \_\_\_\_\_  
2nd Reading: \_\_\_\_\_

**ORDINANCE NO. 2020-8141**

**AN ORDINANCE OF THE CITY OF JACKSONVILLE BEACH, FLORIDA SUBMITTING TO THE ELECTORS OF JACKSONVILLE BEACH PROPOSED AMENDMENTS TO THE CHARTER OF THE CITY OF JACKSONVILLE BEACH; PROVIDING BALLOT TITLES, SUMMARIES AND TEXT FOR THE PROPOSED AMENDMENTS; PROVIDING DIRECTIONS TO THE CITY CLERK; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE FOR APPROVED AMENDMENTS; PROVIDING FOR AN EFFECTIVE DATE FOR THE ORDINANCE.**

**WHEREAS**, the members of the City of Jacksonville Beach City Council have, in public meetings, studied and reviewed the City of Jacksonville Beach Charter (the “Charter”) and received public input regarding proposed amendments to the Charter; and

**WHEREAS**, the City Council has determined that the Charter should be updated and revised in various sections; and

**WHEREAS**, Section 166.031, Florida Statutes, provides that the governing body of a municipality may, by ordinance, submit to the electors of said municipality proposed amendments to its Charter, which amendments may be to any part or to all of its Charter except that part describing the boundaries of such municipality; and

**WHEREAS**, the City Council finds it to be in the best interests of its citizens to submit said proposed Charter amendments to the voters at the municipal election on November 3, 2020.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE BEACH, FLORIDA:**

**Section 1.** The City Council of the City of Jacksonville Beach, pursuant to Section 166.031, Florida Statutes, hereby proposes and approves amendments to the Charter of the City of Jacksonville Beach to be submitted to the electorate for consideration, which proposed amendments and the complete text thereof, as amended, is set forth in Section 2 below. Additions are shown with underlining, deletions are shown with ~~striketrough~~ type, and asterisks (\*\*\*) indicate an omission from the existing text which is intended to remain unchanged.

**Section 2.** Such election shall be held in conformity with the laws of the State of Florida and the Charter and ordinances of the City of Jacksonville Beach now in force relating to elections in the City of Jacksonville Beach. The Supervisor of Elections for Duval County is hereby requested to coordinate all matters to said referendum election with the City Clerk. The proposed Charter amendments shall be submitted to the voters at the November 3, 2020 election.

**Section 3.** The proposed amendments, the ballot title, and the wording of the substance of the proposed amendments to the Charter, as contained in this Ordinance, shall appear on the ballot in the form of questions affixed to this Ordinance as Composite Exhibit 1.

**Section 4.** The City Clerk is hereby directed to ensure that all advertising, translation, and notice requirements are complied with, and to coordinate all activities necessary to conduct the referendum election called for in Section 2 of this Ordinance with the Supervisor of Elections for Duval County.

**Section 5.** If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portion hereto. Further, the lack of approval by a majority of electors of one or more separate amendments to this Charter, as set forth in Section 2 herein, shall not be deemed to affect the validity of any amendments that may be approved by a majority of the electors.

**Section 6.** All ordinances and Charter provisions, or parts of ordinances and Charter provisions in conflict herewith, are hereby repealed.

**Section 7.** This Ordinance shall take effect immediately and pursuant to the City's Charter. The revised Charter provisions proposed for approval in this Ordinance shall become effective upon their approval at a referendum election of the electors of the City of Jacksonville Beach in accordance with Section 166.031, Florida Statutes. If the electors reject an amendment, the rejected amendment shall not take effect.

AUTHENTICATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, A.D., 2020.

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**William C. Latham, Mayor**

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**Laurie Scott, City Clerk**

**COMPOSITE EXHIBIT 1**

**Ballot Title, Summary, and Proposed Amendment – Removal of City Manager**

**A. Introduction.**

This Charter amendment would require a supermajority of five (5) votes of the City Council to remove the City Manager and removes the gender specific references to the City Manager position.

**B. Ballot Proposal: The ballot title and question for Question #1 are as follows:**

REQUIRING A SUPERMAJORITY VOTE OF  
COUNCIL TO REMOVE CITY MANAGER AND  
REMOVING GENDER REFERENCES

Amending the Charter by requiring a supermajority vote of five (5) members of the Council to remove the City Manager and removing gender specific references to the City Manager.

\_\_\_\_\_ Yes

\_\_\_\_\_ No

**C. Text Revisions: Chapter 5, Section 27 of the City of Jacksonville Beach Charter is amended as follows: (Underline text is added to the Charter; ~~strike through~~ text is deleted; unmarked text is existing).**

**Section 27. - Term of appointment; procedure for removal.**

The City Manager shall receive a salary for his services as set by City Council and shall be appointed by affirmative vote of four (4) members of the Council for an indefinite term, but may only be removed by like-supermajority vote of five (5) members of said Council. At least thirty (30) days before such removal may become effective, the Manager shall be furnished with a formal statement in the form of a resolution passed by a supermajority vote of ~~the~~ five (5) members of the Council, stating the Council's intention to remove ~~him~~ the Manager and reasons therefor. The Manager may reply in writing to such resolution. If so requested by the Manager, the Council shall fix a time for a public hearing upon the question of ~~his~~ the Manager's removal and the final resolution removing the Manager shall not be adopted until such public hearing has been had. Upon passage of a resolution stating the Council's intention to remove the Manager, the Council may suspend ~~him~~ the Manager from duty, but ~~his~~ the Manager's pay shall continue until ~~his~~ the Manager's removal shall become effective as herein described. The action of the Council in removing the Manager shall be final. In case of the absence or disability of the Manager, the Council may designate a qualified administrative officer of the City to perform the duties of the Manager during such disability or absence.

**Ballot Title, Summary, and Proposed Amendment – Removal of City Attorney**

**A. Introduction.**

This Charter amendment would require a supermajority vote of five (5) members of the City Council to remove the City Attorney.

**B. Ballot Proposal:** The ballot title and question for Question #2 are as follows:

REQUIRING A SUPERMAJORITY VOTE OF  
COUNCIL TO REMOVE CITY ATTORNEY

Amending the Charter by requiring a supermajority vote of five (5) members of the Council to remove the City Attorney.

\_\_\_\_\_ Yes

\_\_\_\_\_ No

**C. Text Revisions:** Chapter 6, Section 34 of the City of Jacksonville Beach Charter is amended as follows: (Underline text is added to the charter; ~~strikethrough~~ text is deleted; unmarked text is existing).

**Section 34. - City Attorney; appointment by council; removal.**

There is hereby created the office of City Attorney, which said City Attorney shall be appointed by the affirmative vote of four (4) members of the City Council, but may only be removed by supermajority vote of five (5) members of said Council.

**Ballot Title, Summary, and Proposed Amendment – Elimination of City Departments**

**A. Introduction.**

This Charter amendment would require a simple majority vote of four (4) members of the City Council to eliminate any City Department, with the exception of the Police Department and Beaches Energy Services. The elimination of the Police Department or Beaches Energy Services shall be accomplished only with a simple majority vote of four (4) members of the City Council and a majority vote of the qualified electors of the City of Jacksonville Beach by referendum. Any referendum vote will take place following the simple majority vote of the City Council at the next available general election of the City or in a special election called by the City for the conduct of such referendum.

**B. Ballot Proposal:** The ballot title and question for Question #3 are as follows:

ESTABLISHING PROCEDURES TO  
ELIMINATE CITY DEPARTMENTS,  
INCLUDING REFERENDA TO ELIMINATE  
POLICE AND BEACH ENERGY SERVICES.

Amending the Charter by requiring a simple majority vote of four (4) members of the City Council to eliminate City Departments with the exception of the City Police Department and Beaches Energy Services which, in addition to a simple majority vote of four (4) members of the City Council, shall also require a majority vote of the qualified electors of the City of Jacksonville Beach by referendum.

\_\_\_\_\_ Yes

\_\_\_\_\_ No

- C. **Text Revisions:** Chapter 9, Section 60 of the City of Jacksonville Beach Charter is created as follows: (Underline text is added to the charter; ~~strikethrough~~ text is deleted; unmarked text is existing).

**Section 60. – Elimination of City Departments.**

The elimination of any City Department, with the exception of the Police Department and Beaches Energy Services, shall be accomplished by simple majority vote of four (4) members of the City Council. The elimination of the Police Department or Beaches Energy Services shall be accomplished only with a simple majority vote of four (4) members of the City Council and a majority vote of the qualified electors of the City of Jacksonville Beach by referendum. Any referendum vote will take place following the simple majority vote of the City Council at the next available general election of the City or in a special election called by the City for the conduct of such referendum.

**Ballot Title, Summary and Proposed Amendment – Prohibiting Interference with Administration and City Employees**

- A. **Introduction.**

This Charter amendment would clarify that except for purposes of inquiry and information, no member of the City Council or any member of its appointed committees or boards shall interfere with the performance of the duties of any City employee who is under the direct or indirect supervision of the City Manager.

- B. **Ballot Proposal:** The ballot title and question for Question #4 are as follows:

PROHIBITING INTERFERENCE WITH CITY  
EMPLOYEE DUTIES EXCEPT FOR  
PURPOSES OF INQUIRY AND

INFORMATION.

Amending the Charter by prohibiting City Council or its members, including any members of appointed boards or committees, from interfering with the performance of City employee's duties, except for purposes of inquiry and information.

\_\_\_\_\_ Yes

\_\_\_\_\_ No

- C. **Text Revisions:** Section 30 of the City of Jacksonville Beach Charter is amended as follows: (Underline text is added to the charter; ~~strikethrough~~ text is deleted; unmarked text is existing).

**Section 30. – Council and appointees not to interfere in performance of city employee duties, appointments or removals.**

~~Subject to the provisions of this Charter, neither the council nor any of its committees or members shall direct or request the appointment of any person to, or his removal from, office by the city manager or any of his subordinates, or in any manner take part in the appointment or removal of officers and employees in the administrative service of the city. Except for the purpose of inquiry, the council~~  
Except for the purposes of inquiry and information, neither the City Council and its members nor any of its appointed boards and committees and their members shall interfere with the performance of any city employee's duties who is under the direct or indirect supervision of the City Manager. This prohibition extends to any directive or request for the appointment or promotion of any person to, or removal or demotion from, any office or employment in the service of the city, except where otherwise provided for in this Charter or the city code. The City Council and its members shall deal with the administrative service solely through the City Manager, and neither the council nor any members thereof shall give orders to any subordinate of the City Manager either publicly or privately. This section shall not preclude the City Council from making known to the City Manager its views concerning personnel actions and the internal administration of city government, including advising and consulting with the City Manager and other officers and employees of the city whenever in the judgment of the City Council it may be necessary, or from making suggestions to the City Manager. Any violation of the provisions of this section by a member of council shall constitute malfeasance and subject said member or members to municipal recall under the procedures set forth in Florida Statute § 100.361 be a misdemeanor, conviction of which shall immediately forfeit the office of the member so convicted. Additionally, a violation of the provisions of this section by a member of the City's appointed boards or committees shall be punishable by removal from said position(s) by a majority vote of City Council.