

ZOOM VIRTUAL MEETING NOTICE**INSTRUCTIONS FOR PUBLIC VIEWING AND PARTICIPATION****CITY OF JACKSONVILLE BEACH CITY COUNCIL MEETING****AUGUST 3, 2020, AT 7:00 P.M.****(NO PHYSICAL LOCATION)**

Due to the current restrictions and limitations for social distancing and gatherings surrounding the COVID-19 crisis, the August 3, 2020, City of Jacksonville Beach, City Council meeting will be conducted in a modified manner. The meeting will be conducted virtually, utilizing Zoom technology and webinar capabilities. The City is providing numerous additional technological options for public attendance and participation in the meeting.

Governor DeSantis' Executive Order No. 20-150, extended the Governor's authorization for local government bodies to continue to conduct meetings without an in-person quorum at any specific location, and to hold meetings using communications media technology (CMT). On April 6, 2020, the City of Jacksonville Beach City Council approved at their public meeting the use of CMT and alternative start times to conduct Council meetings and briefings. The following CMT options are available to participate, view and listen to the August 3, 2020, City Council meeting:

1. **View and listen to a Livestream of the meeting online:**
 - Access the meeting by visiting the [City of Jacksonville Beach YouTube Channel: https://www.youtube.com/channel/UCBvNLjCCZtu9PWDV41cR6-Q](https://www.youtube.com/channel/UCBvNLjCCZtu9PWDV41cR6-Q)
 - View the Livestream via Zoom technology: <https://us02web.zoom.us/j/82225813828>
2. **Listen to the meeting via phone:**
 - Dial 1-301-715-8592
 - Webinar ID: 822 2581 3828
 - There is no participant ID number. If you are asked for this, press #. When dialing in by phone, your line will be automatically muted for the duration of the meeting, unless you have pre-registered to speak. (Instructions for pre-registration are below.)
3. **Hearing or speech impaired access:**
 - Contact the agency using the Florida Relay Service: 1-800-955-8771 (TDD) or 1-800-955-8770 (Voice).
4. **Submit questions and comments concerning a scheduled agenda item or for the Courtesy of the Floor portion of the Agenda:**
 - You may provide written comments by:
 - Emailing the City Clerk, Laurie Scott, at cityclerk@jaxbchfl.net; or
 - Via U.S. mail to City Clerk, City Hall, 11 N. 3rd Street, Jacksonville Beach, FL 32250; or
 - Place a copy of your comments in the drop box at the main entrance of City Hall.
 - Provide your full name and address, and if you are a city business owner, list the business name and address.
 - You may also submit a Public Comment Submission Form on the City of Jacksonville Beach website. Fill out the form at [this link](https://bit.ly/COJBvirtualmeeting) to have your comments read during the meeting: <https://bit.ly/COJBvirtualmeeting>. Comments on an action item and comments for Courtesy of the Floor will be read into the record. Submissions will be provided to the Council. All Submissions are a public record.

- Written comments will be read into the record at the appropriate time. All other written comments received by the deadline will be distributed to the Mayor and City Council members and the appropriate staff before the start of the meeting. Comments received through these CMT options will be read into the record by the City Clerk or City Attorney. Written comments will be limited to three (3) minutes of reading time.
- Members of the public may also opt to comment via dialing in or utilizing Zoom technology, but to do this, they **must register in advance**. To register, fill out the form at this link: <https://bit.ly/COJBvirtualmeeting>.
 - It is requested that members of the public register by noon on Monday, August 3, 2020.
 - Speakers will be limited to three (3) minutes.
 - To either dial in or use Zoom technology, speakers need to ensure they have proper working equipment. For dialing in, a telephone with audio/speaker and microphone capabilities is required. For participation utilizing Zoom technology, smart technology (smartphone/tablet/laptop/desktop) should be equipped with both microphone and speaker capabilities. It is up to each speaker to test the functionality of their equipment before the meeting starts. If the speaker's equipment is not working correctly during the meeting, the speaker will be unable to participate.
 - To check technological requirements and to test your technology, visit the Zoom web site here: <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>
 - To download Zoom applications, click here: <https://zoom.us/download>
 - For the purposes of this meeting, speakers will be clicking **“Download”** under **“Zoom Client for Meetings”** (using a PC or MAC) *or* choosing your mobile device platform under **“Zoom Mobile Apps.”**
- The email address and the online comment form will remain open during the meeting to accept comments to be read into the record up until 5 minutes before a particular agenda item is addressed by the Mayor. Public comments for Courtesy of the Floor will be accepted until 5 minutes before the Mayor opens that portion of the meeting.
- For additional information or assistance, please contact the following people prior to the meeting:
 - For public comment questions: Laurie Scott, City Clerk, cityclerk@jaxbchfl.net or (904) 247-6299.
 - For questions on connecting to or using CMT or Zoom for the meeting: Jacob Board, Communications Manager, jboard@jaxbchfl.net, or (904) 247-4036.

NOTICE

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing a special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299, no later than one business day before the meeting.

In accordance with Section 286.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.



“Amended Agenda”*

City Council

Monday, August 3, 2020

7:00 PM

Via Video Conference

MEMORANDUM TO:

The Honorable Mayor and
Members of the City Council
City of Jacksonville Beach, Florida

Council Members:

The following Agenda of Business has been prepared for consideration and action at the Regular Meeting of the City Council.

OPENING CEREMONIES: INVOCATION, FOLLOWED BY SALUTE TO THE FLAG

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

20-143 Council Briefing held on July 20, 2020

20-144 Regular Council Meeting held on July 20, 2020

ANNOUNCEMENTS

COURTESY OF THE FLOOR TO VISITORS

MAYOR AND CITY COUNCIL

CITY CLERK

CITY MANAGER

20-145 Approve/Disapprove Bid No. 1920-08, Lift Stations LS-17 (Part A) and LS-23 (Part B) Rehabilitation and Site Upgrades to PBM Constructors, Inc. for Construction Services, and Authorize Construction Administration Services with the Project Design Firm, Four Waters Engineering, Inc.

20-146 Approve/Disapprove a Purchase Order in the Amount of \$90,170 with a 10%

Contingency with Siemens Industry Inc., to Fund Upgrades to our Existing Substation Access Control Security System

RESOLUTIONS

ORDINANCES

20-147 ORDINANCE NO. 2020-8146 (First Reading) (Public Hearing)

AN ORDINANCE TO AMEND PLANNED UNIT DEVELOPMENT: PUD ORDINANCE NUMBER 2019-8121, ESTABLISHING A PLANNED UNIT DEVELOPMENT: PUD ZONING DISTRICT, SUPPLEMENTING THE COMPREHENSIVE ZONING REGULATIONS AND ZONING ATLAS FOR THE CITY OF JACKSONVILLE BEACH, FLORIDA, AS PROVIDED UNDER CHAPTER 34 OF THE CODE OF ORDINANCES OF SAID CITY. (**Pablo Hamlet Senior Living**)

ADJOURNMENT

NOTICE

In accordance with Section 286.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing a special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299 no later than one business day before the meeting.

You may use this website <http://www.jacksonvillebeach.org/publichearinginfo> to find information concerning the hearing process. This information is also available in the City Hall first floor display case.

The Council Briefing began at 5:30 P.M. The meeting was held via video conference using the Zoom platform.

The following City Council Members were in attendance:

Mayor: William C. Latham

Council Members: Keith Doherty (absent) Georgette Dumont Sandy Golding
Christine Hoffman Cory Nichols Phil Vogelsang

Also present was City Manager Mike Staffopoulos.

Purpose of Briefing

The purpose of the Briefing was to update the Council Members about ongoing items in the City. Mr. Staffopoulos stated due to limited time, the discussion may not include all the items on the Briefing Notice. Any items not discussed would be included in the next scheduled Council Briefing.

City Manager

Direction on Budget Showcase and Workshops

Mr. Staffopoulos asked Council for direction regarding the presentations of the upcoming Budget Showcase and Workshops. Council concurred with holding the Budget Showcase and Workshops virtually due to COVID-19.

Council Priorities

Mr. Staffopoulos reviewed the Proposed Project Timeline chart [on file] regarding City Council priorities. Conversation ensued regarding the progress of each initiative. Director of Planning and Development Bill Mann stated he would provide an additional update regarding the Evaluation and Appraisal Report (EAR).

Community Vision Summary

Mr. Staffopoulos reviewed a summary of the Communication Conversations report [on file] with the Council. Mr. Staffopoulos stated after holding seven Community Conversations, one consistent theme was noticed, “family-friendly.”

It was suggested by the Council to hold one more business meeting to include long-time, non-food/beverage service industry businesses throughout the community.

Parking Waivers for Ocean Rescue and Others

Mr. Staffopoulos suggested offering parking waivers to Ocean Rescue and City volunteers for parking fee reimbursement while performing service for the City.

Chief Financial Officer Ashlie Gossett stated the most straightforward way would be for staff and volunteers to submit their parking receipts to their supervisor, and the City would reimburse the

fees. City Attorney Chris Ambrosio stated this process would not need a change to the current ordinance. There was a consensus from Council to move forward, and Ms. Gossett and Mr. Ambrosio would work out the details.

Opening Skate Park to Organized Events

Director of Parks and Recreation Jason Phitides stated when the skate park and the turf field were added to South Beach Park, the City committed to the surrounding neighbors the park's new amenities would not become commercialized.

A private entity reached out to Parks and Recreation asking for permission to hold an organized event at the skate park. Mr. Phitides asked Council for guidance regarding holding such events. Conversation ensued, and the consensus of the Council was not to allow organized or commercial events at the skate park.

Mobile food truck changes

Mr. Ambrosio stated the Florida State Statutes regarding Mobile Food Vending (food trucks) has changed, and the City is required to change its current ordinance. Mr. Ambrosio reviewed the needed changes and informed Council the revised ordinance would be presented to them for approval soon.

The Briefing adjourned at 6:45 P.M.

Submitted by: Jodilynn Byrd
Administrative Assistant

Approved:

William C. Latham, MAYOR

Date: _____

**Minutes of Regular City Council Meeting
held Monday, July 20, 2020, at 7:00 P.M.
Via Video Conference
Jacksonville Beach, Florida**



STATEMENT OF THE MAYOR:

Mayor Charlie Latham made the following statement:

“Governor Ron DeSantis’ Executive Order No. 20-150, extended the Governor’s authorization for local government bodies to continue to conduct meetings without an in-person quorum at any specific location and to hold the meetings using communications media technology (CMT).

On April 6, 2020, the City of Jacksonville Beach approved at their public meeting the use of CMT and alternate start times to conduct City Council meetings and briefings.

Accordingly, this City Council meeting is being held in a manner using CMT. The Council, the staff, and the public may not be physically present at City Hall tonight.

In a moment, the City Attorney will explain CMT procedures and adaptations for public attendance and public comment that have been put in place.

The City Council members and City personnel are appearing through CMT. The meeting will be opened by an invocation by Councilman Vogelsang, and then the Pledge of Allegiance will follow.”

Mayor Latham invited City Attorney Chris Ambrosio to state the CMT procedures and adaptations being utilized for this meeting. Mr. Ambrosio explained the CMT instructions and opportunities for the public to attend and participate and stated these were published on various platforms in a public notice [on file].

OPENING CEREMONIES:

Council Member Vogelsang provided the Invocation, followed by the salute to the flag.

CALL TO ORDER:

Mayor Latham called the meeting to order at 7:00 P.M.

ROLL CALL:

Mayor: William C. Latham

Council Members: Keith Doherty (absent) Georgette Dumont Sandy Golding
Christine Hoffman Cory Nichols Phil Vogelsang

Also present were City Manager Mike Staffopoulos, City Attorney Chris Ambrosio, and City Clerk Laurie Scott.

APPROVAL OF MINUTES:

Motion: It was moved by Ms. Hoffman, seconded by Mr. Vogelsang, and passed unanimously to approve the following minutes:

- Council Briefing held on June 8, 2020
- Regular Council Meeting held on June 15, 2020
- Council Briefing held on June 22, 2020

ANNOUNCEMENTS:

Ms. Hoffman congratulated Council Member Nicholas on being accepted into the Leadership Jacksonville Class of '21.

Ms. Golding announced the lighted pedestrian crosswalk on Penman Road and 4th Avenue North was operational, and she had already received positive feedback about it. She thanked Bill Gulliford and [Jacksonville] Council Member Rory Diamond for their efforts to get this done. She noted [Jacksonville] Mayor Curry had put \$500,000 in the 2021 budget for a Complete Streets project on Penman Road. She urged her fellow council members to contact Jacksonville City Council members to express their support for the Complete Streets funding.

COURTESY OF THE FLOOR TO VISITORS:

Mayor Latham extended Courtesy of the Floor to visitors:

- Ty Gordon, 2040 Waterway Island Lane, Jacksonville Beach, discussed the pedestrian/bike access on Lakeside Drive/Seagate Avenue.

CITY CLERK: *No items.*

MAYOR AND CITY COUNCIL:

Item #20-135 – Proclamation – July is Parks and Recreation Month

The City Clerk read the proclamation.

Mayor Latham thanked Director of Parks and Recreation Jason Phitides and Parks and Recreation staff for the improvements made in the past couple of years.

Item #20-136 – Proclamation – Carol Westmoreland Day

Director of Planning and Development Bill Mann said Ms. Westmoreland had been Executive Director of the Florida Redevelopment Association for over 30 years, and the organization had helped CRAs (Community Redevelopment Agencies) all over the state.

The City Clerk read the proclamation.

CITY MANAGER:

Item #20-137 – Accept/Reject the Monthly Financial Reports for the Month of June 2020

Motion: It was moved by Ms. Hoffman and seconded by Mr. Vogelsang to accept the monthly financial reports for the month of June 2020.

Mr. Staffopoulos stated the City was starting to feel the effects of state revenues coming to local municipalities.

Roll Call Vote: Ayes – Dumont, Golding, Hoffman, Nichols, Vogelsang, Mayor Latham
The motion passed 6-0.

Item #20-138 – Approve/Disapprove the External Assessment of our ERP Project by Gartner, Inc.

Mr. Staffopoulos said the City desired the evaluation of an independent third party technology firm to determine what was causing problems with implementation.

Motion: It was moved by Ms. Hoffman and seconded by Mr. Vogelsang to approve the external assessment of our ERP Project by Gartner, Inc. at a cost of \$135,800 utilizing the State of Texas contract number DIR-CFO-4030.

Discussion:

Ms. Dumont pointed out the contract dates had passed and asked if the price was still confirmed. Budget Officer A.J. Souto stated the price was firm, and he would update the validity and performance periods. Ms. Dumont asked if they would be able to recoup any of their costs if it was determined the issue was with the software or Tyler. Mr. Ambrosio said he would examine the contract at the proper time to determine what provisions would apply.

Roll Call Vote: Ayes – Golding, Hoffman, Nichols, Vogelsang, Dumont, Mayor Latham
The motion passed 6-0.

Item #20-139 – Approve/Disapprove Additional Funding in the Amount of \$3,000 for Dial-a-Ride Vehicle Repairs and Maintenance

Mr. Staffopoulos explained he was bringing this to the Council because funding was in the legislative portion of the budget.

Motion: It was moved by Ms. Hoffman and seconded by Mr. Vogelsang to approve additional funding in the amount of \$3,000 for Dial-a-Ride vehicle repairs and maintenance.

Mayor Latham reported his wife had volunteered on the Beaches Council on Aging board for eight years and asked if there was a conflict for him. Mr. Ambrosio confirmed there was no conflict.

Ms. Gossett informed Mr. Vogelsang if the money were not used for mechanical repairs, it would come back to the General Fund reserve.

Council Member Vogelsang said 59% of the riders were from Jacksonville Beach, and in the future, he wanted other users to contribute. Mayor Latham said his wife had informed him 75% of the riders were from Jacksonville Beach. He had spoken to the mayors of Atlantic Beach and Neptune Beach about their lack of contributions and would continue to press them to contribute.

Discussion:

Discussion ensued regarding having Neptune Beach, Atlantic Beach, and Ponte Vedra contribute more funding. Ms. Golding stated the ridership percentages shared by Dial-a-Ride were 59% Jacksonville Beach, 24% Atlantic Beach, 9% Neptune Beach, and 8% from Ponte Vedra Beach.

Roll Call Vote: Ayes – Hoffman, Nichols, Vogelsang, Dumont, Golding, Mayor Latham
The motion passed 6-0.

Item #20-140 – Approve/Disapprove an Expenditure of \$51,653 for the Purchase of Equipment and Other Services to Enhance the Operation of the Downtown Camera System

Mr. Staffopoulos stated Chief Gene Paul Smith had noted deficiencies with the cameras and developed a strategy to correct them. Chief Smith described the issues and the proposal to address them.

Motion: It was moved by Ms. Hoffman and seconded by Mr. Vogelsang to approve an expenditure of \$51,653 (\$47,993 quoted prices plus \$3,660 contingency) for the purchase of equipment and other services to enhance the operation of the downtown camera system as described in the June 28, 2020 memorandum from Chief Gene Paul N. Smith to City Manager Michael J. Staffopoulos.

Chief Smith informed Mayor Latham they would address areas without coverage in phase 3, once Margaritaville opened. He felt the camera system had helped them to solve several crimes.

Ms. Dumont wanted to be sure money was put aside every year for maintenance and to purchase more cameras in the future. Chief Smith added the CRA had been supportive with funding.

Mr. Nichols asked about warranties or insurance on the cameras if they were damaged by vandalism, and Chief Smith said they had a service plan, but if the cameras were removed by vandals, this would not be covered. Mr. Nichols suggested making some cameras less visible, and Chief Smith stated this was planned for the future.

Roll Call Vote: Ayes – Nichols, Vogelsang, Dumont, Golding, Hoffman, Mayor Latham
The motion passed 6-0.

Item #20-141 – Approve/Disapprove Bid Number 1920-06, Wetwell Tank & Pipe Cleaning, & TV Inspection Services to UPT Inc. (Primary) for Parts A, B, C & D, and to EnviroWaste Services Group, Inc. (Alternate) for Parts A & B, Wind River Environmental dba Metro Rooter (Alternate) and FL Pipe Tec, Inc. (Alternate), for Parts C & D for a Period of Five (5) Years.

Director of Public Works Dennis Baron said the City sent out bids to 25 different vendors on this item and the next item (#20-142). This contract is needed to monitor their infrastructure. It was broken down into four different types, with six responses received.

Motion: It was moved by Ms. Hoffman and seconded by Mr. Vogelsang to approve Bid Number 1920-06, Wetwell Tank & Pipe Cleaning, & TV Inspection Services to UPT Inc. (Primary) for Parts A, B, C & D, and to EnviroWaste Services Group, Inc. (Alternate) for Parts A & B, Wind River Environmental dba Metro Rooter (Alternate) and FL Pipe Tec, Inc. (Alternate), for Parts C & D for a period of five years.

Roll Call Vote: Ayes –Vogelsang, Dumont, Golding, Hoffman, Nichols, Mayor Latham
The motion passed 6-0.

Item #20-142 – Approve/Disapprove RFP Number 01-1920 Concrete Maintenance Installation and Repairs - Continuous Services for 36 Months to A.W.A Contracting Co.

Inc. and Authorize the City Manager to Extend the Contract from One (1) Year Through Three (3) Years Length Each for a Total Contract Length Not to Exceed Six (6) Years

Mr. Baron explained the existing contractor had gone out of business, and the City had a long list of projects awaiting work. Again, 25 vendors were requested to bid, and only two responded.

Motion: It was moved by Ms. Hoffman and seconded by Mr. Vogelsang to approve the RFP Number 01-1920 titled Concrete Maintenance Installation and Repairs - Continuous Services for 36 Months to the highest-ranking respondent, A.W.A Contracting Co. Inc. and authorize the City Manager to extend the contract from one year through three years length each for a total contract length not to exceed six years.

Ms. Golding noted the tabulation sheets from three different years included line items for the installation of sidewalks with the same description but with different prices. Mr. Baron said he would need to consult the bid documents, but he guessed this might concern quantity. Later in the meeting, he confirmed there was an additional six-inch turndown included on one of the projects.

Roll Call Vote: Ayes – Dumont, Golding, Hoffman, Nichols, Vogelsang, Mayor Latham
The motion passed 6-0.

Mr. Staffopoulos said he had been working with Public Works regarding the Lakeside gate Mr. Gordon had discussed earlier, but there was still a safety concern with bicycles entering Seagate Avenue and joining vehicular traffic. They were considering one 90-degree turn that would force people to slow and probably walk their bicycles through.

ADJOURNMENT:

There being no further business, the meeting adjourned at 8:02 P.M.

Submitted by: Laurie Scott
City Clerk

Approval:

William C. Latham, MAYOR

Date: _____

MEMORANDUM

TO: Michael J. Staffopoulos, City Manager
 FROM: Dennis W. Barron, Jr., Director of Public Works
 SUBJECT: Bid No. 1920-08, Sanitary Sewer LS-17 & LS-23 Rehabilitation
 DATE: July 27, 2020

BACKGROUND

Bid No. 1920-08 is a 2020 Capital Improvement and Business Plans project to rehabilitate sanitary sewer lift station LS-17 and lift station LS-23. LS-17 is located between Anhinga Court and Colonies Drive, south of Declaration Drive and adjacent to the existing stormwater ditch. LS-23 is located in the cul-de-sac on 12th Street N. Major work includes new pumps, piping, valves, manhole and wetwell rehabilitation, control panels, telemetry and SCADA equipment, and bypassing operations.

The City advertised the project to fifteen (15) contractors on June 10, 2020, and five (5) contractors submitted bids electronically for the project. The bids were evaluated for conformance with the criteria set forth in the bidding documents. The total LS-17 (Part A) base bids from the contractors ranged from \$419,000.00 to \$507,322.00. The total LS-23 (Part B) base bids from the contractors ranged from \$185,300.00 to \$254,967.00. The Engineer's Opinions of Cost for this project (before contingency) were \$485,788 for LS-17 (Part A) and \$212,935 for LS-23 (Part B). PBM Constructors, Inc. was the lowest responsive, responsible bidder for both LS-17 (Part A) and LS-23 (Part B).

City of
 Jacksonville Beach
 Operations &
 Maintenance Facility
 Department of Public
 Works
 1460-A Shetter Avenue
 Jacksonville Beach
 FL 32250
 Phone: 904.247.6219
 Fax: 904.247.6117

www.jacksonvillebeach.org



Unit Price Bid No: 1920-08, Sanitary Sewer LS-17 & LS-23 Rehabilitation		
<u>DESCRIPTION</u>	<u>COST</u>	<u>RECOMMENDATION</u>
LS-17 Unit Price Bid	\$ 419,000.00	<ul style="list-style-type: none"> Award to PBM Constructors, Inc., (the lowest qualified bidder)
<u>LS-23 Unit Price Bid</u>	<u>\$ 185,300.00</u>	
Total Unit Price Bid	\$ 604,300.00	
15% Contingency	\$ 90,645.00	
Construction Total:	\$ 694,945.00	<ul style="list-style-type: none"> Authorize C&A Services with Four Waters Engineering, Inc.(the project's design firm)
Construction Administration (C&A) Services	\$ 21,505.00	
10% Contingency	\$ 2,150.00	
C&A Services Total:	\$ 23,655.00	
GRAND TOTAL:	\$ 718,600.00	

The bid tabulation form and design consultant Recommendation of Award letter are attached.

The original budgeted amounts for the LS-17 and LS-23 construction projects were \$350,000 in FY18 CIP and \$300,000 in FY20 CIP, respectively. The LS-17 funding was never encumbered as part of the CIP during FY18, and the funding reverted to the water & sewer fund (420) at the end of the fiscal year. Due to several factors, including additional site improvements and current industry-wide construction and materials cost escalations, \$418,600 in additional funding is necessary to complete these projects (inclusive of Construction Administration Services and contingencies). This \$418,600 includes \$350,000 in original FY18 CIP funding and \$68,600 in additional funding.

Sufficient funding is available in the Water and Sewer Utility Fund operating reserves. With Council approval, the budget will be amended as part of the FY2020 year-end budget adjustment. (420-07-0706-535-63-563000)

REQUESTED ACTION

Award/Reject City Bid No. 1920-08 Lift Stations LS-17 (Part A) and LS-23 (Part B) Rehabilitation and Site Upgrades to PBM Constructors, Inc. for construction services, and authorize construction administration services with the project design firm, Four Waters Engineering, Inc., as described in the memorandum from the Public Works Project Engineer dated July 27, 2020.



Kayle Moore, P.E.
Project Engineer
Department of Public Works
City of Jacksonville Beach
1460-A Shetter Avenue
Jacksonville Beach, FL 32250

July 17, 2020

RE: Recommendation of Award for Lift Stations LS-17 (Part A) and LS-23 (Part B)
Rehabilitation and Site Upgrades
City of Jacksonville Beach Bid No. 1920-08
Bid Review and Evaluation of Findings

Dear Mr. Moore:

This letter summarizes the construction contract bids received for the Lift Stations LS-17 (Part A) and LS-23 (Part B) Rehabilitation and Site Upgrades project. The City of Jacksonville Beach (City) received bids electronically for the project on July 8, 2020, at 2:00 pm. Five (5) contractors submitted bids for the project. The bids were evaluated for conformance with the criteria set forth in the bidding documents. The total LS-17 (Part A) base bids from the contractors ranged from \$419,000.00 to \$507,322.00. The total LS-23 (Part B) base bids from the contractors ranged from \$185,300.00 to \$254,967.00.

PBM Constructors, Inc. submitted the lowest bid for both LS-17 (Part A) and LS-23 (Part B). Four Waters Engineering (4Waters) has reviewed the submitted bid package and follow-up information provided by PBM Constructors, Inc. and finds their bid responsive and responsible. All required items were acknowledged on the Bid Form and included with the bid package. A 5% Bid Bond was provided and the Bid Bond surety is licensed in Florida and has an AM Best Rating of "A". Qualifications and reference projects and contacts were included with the bid package. State licensing was provided; however, local licensing documentation may need to be provided prior to final execution of a contract.

4Waters also investigated the contractor's experience, and reputation, and finds the contractor capable of performing the work for this project based on the information received from reference contacts.

Although the City will make final determination regarding contract award and available funds, 4Waters finds PBM Constructors, Inc. bid to be responsive and responsible, and recommends award of both LS-17 (Part A) for \$419,000.00 and LS-23 (Part B) for \$185,300.00 to PBM Constructors, Inc., for the total project award of \$604,300.00 4Waters further recommends

that the City establish a contingency in an amount of fifteen percent (15%) of the total bid price to allow for any unknown conditions that may be encountered during construction.

We appreciate this opportunity to provide services to the City of Jacksonville Beach and look forward to working with the City during the ongoing construction of this project. If you have any questions, please feel free to contact me at 904-414-2400 Ext 51 or abryan@4weng.com.

Sincerely,
Four Waters Engineering, Inc.



Angela Bryan, P.E.
President/Project Manager



FOUR WATERS ENGINEERING, INC.

324 6th Avenue North
Jacksonville Beach, FL 32250
(904) 414-2400 Office

July 27, 2020
Sent Electronically

Kayle Moore, P.E.
Project Engineer
Department of Public Works
City of Jacksonville Beach
1460-A Shetter Avenue
Jacksonville Beach, FL 32250
kmoore@jaxbchfl.net

Re: Proposal for Professional Engineering Services
LS17 and LS23 Rehabilitation and Site Upgrades Project – Construction Administration
Services

Dear Mr. Moore:

Four Waters Engineering, Inc. (4Waters) is pleased to provide this proposal to the City of Jacksonville Beach Public Works Department (City) for construction administration services for the rehabilitation of Lift Station 17 (LS17) and Lift Station 23 (LS23). 4Waters prepared the design documents and bidding services for the projects under previous proposals and authorizations. 4Waters will serve as Engineer of Record for the project and will provide the following construction phase services which is based on the 180-day period of construction completion:

- Pre-construction Meeting and Conformed Documents – 4Waters will participate in a pre-construction meeting for the project. The scope/fee is based on 4Waters scheduling the meeting, preparing the agenda, and distributing a meeting summary. 4Waters will also conform the bid drawings and project manual and provide at the Pre-construction meeting.
- Shop Drawing Review – 4Waters will review the shop drawings for the project and maintain a shop drawing log.
- RFI's, Clarifications and Change Orders – 4Waters will respond to the Contractor's Requests for Information and Requests for Clarifications and will modify the construction drawings as necessary. 4Waters will coordinate with Contractor and City to develop change orders, as necessary.
- Construction Engineering Site Visits – Engineer of Record will provide two (2) construction engineering site visits to each lift station site during key construction activities of the project.
- Record Drawings – The Contractor is responsible for the preparation of the record drawings in AutoCAD format and submittal for review at substantial completion. 4Waters will review the

July 27, 2020

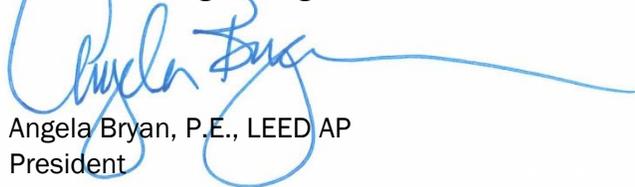
Page 2

record drawings and determine whether the finished product is representative of the actual construction and suitable for acceptance by the City based on key site visits, RFIs, and City inspections.

- Substantial and Final Completion – 4Waters (with City’s involvement) will schedule, conduct and document the on-site review meetings for substantial and final completion of the construction efforts. At substantial completion the contractor will have completed the project to the point of beneficial operation by the City and will have presented their letter requesting reduction of retainage along with the list of items to be completed prior to final completion. 4Waters will conduct the substantial completion inspection and prepare a punch list of items to be completed before the final completion meeting. The final completion inspection will verify completion of the punch list items and clear the way for the acceptance of the Contractor’s final pay request. This task also includes final project closeout.

We appreciate this opportunity to work with the City and propose to complete the construction administration services outlined above for the lump sum fee of \$21,505.00. A breakdown is provided on the following page and our electrical engineer and structural engineer subconsultant proposals are also attached. If you have any questions, please contact me at abryan@4weng.com or (904) 414-2400 Ext. 51.

With best regards,
Four Waters Engineering, Inc.



Angela Bryan, P.E., LEED AP
President

Attachment

**City of Jacksonville Beach LS17 and LS23 Rehabilitation CA Services
Proposal for Professional Engineering Services**

<i>Job Title</i>	Project Manager	Senior Engineer	Project Engineer	Engineer	Engineer in Training	CAD Draft	Administrative	Direct Costs	TOTALS
<i>Hourly Rate</i>	\$165.00	\$145.00	\$115.00	\$110.00	\$85.00	\$95.00	\$60.00		Hours
	Hours	Hours	Hours	Hours	Hours	Hours	Hours		\$
1.0 Pre-Construction Meeting and Conformed Documents	0 \$0.00	4 \$580.00	4 \$460.00	0 \$0.00	4 \$380.00	6 \$570.00	2 \$120.00	\$250.00	2,360.00
2.0 Shop Drawings Review	0 \$0.00	4 \$580.00	8 \$920.00	16 \$1,760.00	4 \$380.00	0 \$0.00	4 \$240.00	\$0.00	3,880.00
3.0 RFIs, Clarifications, and Change Orders	0 \$0.00	4 \$580.00	8 \$920.00	14 \$1,540.00	0 \$0.00	10 \$950.00	2 \$120.00	\$0.00	4,110.00
4.0 Construction Engineering Site Visits (2)	0 \$0.00	8 \$1,160.00	0 \$0.00	0 \$0.00	0 \$0.00	0 \$0.00	0 \$0.00	\$25.00	1,185.00
5.0 Record Drawings	0 \$0.00	0 \$0.00	6 \$690.00	0 \$0.00	6 \$570.00	4 \$380.00	0 \$0.00	\$50.00	1,690.00
6.0 Substantial and Final Completion	0 \$0.00	8 \$1,160.00	12 \$1,380.00	0 \$0.00	8 \$760.00	0 \$0.00	0 \$0.00	\$100.00	3,400.00
7.0 Electrical Sub (LS17 and LS23)	0 \$0.00	0 \$0.00	0 \$0.00	0 \$0.00	0 \$0.00	0 \$0.00	0 \$0.00	\$4,130.00	4,130.00
8.0 Structural Sub (LS17)	0 \$0.00	0 \$0.00	0 \$0.00	0 \$0.00	0 \$0.00	0 \$0.00	0 \$0.00	\$750.00	750.00
TOTAL	\$0.00	\$4,060.00	\$4,370.00	\$3,300.00	\$2,090.00	\$1,900.00	\$480.00	\$5,305.00	21,505.00

ENGINEERING SERVICES FEE PROPOSAL

DATE: February 3, 2017

TO: Tim Taylor, PE
 Four Waters Engineering, Inc.
 324 6th Avenue N.
 Jacksonville Beach, FL 32250

FROM: David Lassetter
 WD Lassetter, PE
 3837 Buckskin Trail East
 Jacksonville, Florida 32277

RE: Lift Station No.17 Rehabilitation
 Jacksonville Beach, Florida

This Fee Proposal is based upon CAD drafting services and word processing services to be provided by Four Waters. My understanding of the project scope is based on the attached email correspondence and photos received from Tim Taylor.

Services During Design Phase		Engineering Man-hours
Design Coordination and Field Investigation		8
Electrical Plans and Specifications		32
E-1	Lift Station 17 Single Line Diagram	8
E-2	Lift Station 17 Control Wiring Diagram	8
E-3	Lift Station 17 Electrical Plan	8
E-4	Lift Station 17 Electrical Details	8
Standby Generator Design		8
Client & QC Reviews		8
Bidding Assistance and Conformed Drawings		4
Subtotal Engineering Manhours		60
Subtotal Engineering Budget @ \$110.00 /Hour		\$6,600
Reimbursible Expense Budget		\$220
Proposed Lump Sum Fee Authorization		\$6,820

Services During Construction		Engineering Man-hours
Preconstruction Meeting		2
Shop Drawing Reviews and RFIs		10
Project Progress Inspections		6
Subtotal Engineering Manhours		18
Subtotal Engineering Budget @ \$110.00 /Hour		\$1,980
Reimbursible Expense Budget		\$110
Proposed Lump Sum Fee Authorization		\$2,090

ENGINEERING SERVICES FEE PROPOSAL

DATE: January 25, 2019

TO: Angela Bryan, PE
 Four Waters Engineering, Inc.
 324 6th Avenue N.
 Jacksonville Beach, FL 32250

FROM: David Lassetter
 WD Lassetter, PE
 3837 Buckskin Trail East
 Jacksonville, Florida 32277

RE: Lift Station No.23 Rehabilitation
 Jacksonville Beach, Florida

This Fee Proposal is based upon CAD drafting services and word processing services to be provided by Four Waters. My understanding of the project scope is based on the attached email correspondence from Angela Bryan.

Services During Design Phase		Engineering Man-hours
Design Coordination and Field Investigation		8
Electrical Plans and Specifications		32
E-1	Lift Station 23 Single Line Diagram	8
E-2	Lift Station 23 Control Wiring Diagram	8
E-3	Lift Station 23 Electrical Plan	8
E-4	Lift Station 23 Electrical Details	8
Client & QC Reviews		8
Bidding Assistance and Conformed Drawings		4
Subtotal Engineering Manhours		52
Subtotal Engineering Budget @ \$120.00 /Hour		\$6,240
Reimbursible Expense Budget		\$240
Proposed Lump Sum Fee Authorization		\$6,480

Services During Construction		Engineering Man-hours
Preconstruction Meeting		2
Shop Drawing Reviews and RFIs		8
Project Progress Inspections		6
Subtotal Engineering Manhours		16
Subtotal Engineering Budget @ \$120.00 /Hour		\$1,920
Reimbursible Expense Budget		\$120
Proposed Lump Sum Fee Authorization		\$2,040



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Building B, Suite 201
Jacksonville, FL 32211
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December 21, 2017

Ms. Angela Bryan, P.E., LEED AP
Four Waters Engineering, Inc.
324 6th Avenue North
Jacksonville Beach, FL 32250-5626

Re: Generator Pad and Slab Replacement
Jacksonville Beach - Lift Station #17
Jacksonville, Florida

AES Project: #317-158.01

Dear Angela:

As per your request, I am pleased to submit this proposal for consulting structural engineering services on the above referenced project. The proposed project is a rehabilitation and site upgrades to the existing Jacksonville Beach, Lift Station #17 including a new generator and support equipment.

The new proposed generator is to have an operating weight of roughly 9400 pounds and will require a new concrete equipment pad. Portions of the existing slab are to be removed and a new concrete slab will be placed. There is currently no existing geotechnical information relating to the site for our review, nor existing drawings for underground utilities.

The services to be provided by Atlantic Engineering Services of Jacksonville (AES) shall be:

- 1) Review existing documents that may be available including, but not limited to, construction drawings, specifications, agreements, and change orders.
- 2) One (1) site visit to observe and record the existing structural conditions.
- 3) In the Construction Documents Phase (CD Phase), perform structural analysis and design and prepare drawings setting forth in detail the structural requirements of the project.
- 4) In the Construction Phase, review and take other appropriate action on the structural shop drawings only for conformance with the design concept of the project and compliance with the information given in the contract documents.

The total fee for the above services 1) through 4) shall be Three Thousand Nine Hundred Dollars (\$3,950.00) plus expenses. The fee breakdown by phase is as follows:

Investigative Site Visit and Construction Documents	\$3,200.00
Construction Phase	\$ 750.00
TOTAL	\$3,950.00

Any services authorized by you, in addition to those set forth above, shall be billed in addition to the above total fee at the following rates:

Principal	\$181.00/hour
Senior Project Engineer/Senior Project Manager	\$154.00/hour
Project Engineer/Project Manager	\$136.00/hour
Engineer/Structural Designer	\$124.00/hour
CADD/BIM Technician	\$ 96.00/hour
Administrative	\$ 68.00/hour
Expenses	1.15 times cost



Additional services include, but are not limited to, the following:

- Attending pre-bid meetings with potential contractors.
- Responding to contractor inquiries prior to the awarding of the contract to a contractor.
- Making site visits.
- Making revisions to the drawings, specifications, or other documents after approval of information from the client or owner.
- Providing Opinions of Probable Cost.
- Field visits to observe and document existing structural conditions because of a lack of available documentation.
- Providing for the design of reinforcement or repairs to existing structures because of discovered conditions where existing structure to remain is found to be non-compliant with applicable building codes.
- Providing redesign services for Contractor's proposed design modifications or for Contractor's proposed substitutions for materials or structural systems.
- Preparing a set of record drawings.
- Preparation of component and/or cladding loading drawings.
- Preparation of component and/or cladding design.
- Design of deep foundations.
- Making value engineering revisions at the request of the contractor after the issue of CD Phase documents.

Expenses include travel, parking, photographic processing, copying and printing costs, postage and special shipping costs, costs of tools or special equipment. Printing costs for incidental printing for in-house use shall be borne by AES. Printing of full sets of contract documents at milestones of the project such as Contract Documents and Permit Sets shall be either provided by you or the costs of those printings shall be reimbursable to AES.

AES shall submit monthly statements for services rendered. Payment is due within 30 days of the date of the invoice. A service charge of 1 1/2 percent per month of the outstanding balance may be charged on all balances outstanding more than 60 days. AES reserves the right to stop work on its work when the balance for invoiced services is outstanding more than 60 days.

In providing services under this Agreement, AES shall perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances at the same time and in the same or similar locality.

We understand that you may design and manage this project without the assistance of an architect and that AES may be the only design professional consulting on this project. AES will assume responsibility for the structural aspects of the project; however, AES does not assume any responsibility for, and you should not rely on our documents or commentary, for other aspects of the design including, but not limited to, architectural detailing, site/civil, life-safety, mechanical, electrical, plumbing, or any other project aspects not directly related to the building structure.

To the fullest extent permitted by law, and notwithstanding any other provision of this agreement, the total liability, in the aggregate, of AES and AES's officers, directors, partners, employees, and sub-consultants, and any of them, to you and anyone claiming by or through you, for any and all claims, losses, costs, or damages, including attorneys' fees and costs and expert-witness fees and costs of any nature whatsoever or claims expenses resulting from or in any way related to the project or the agreement from any cause or causes shall not exceed Two Hundred Fifty Dollars (\$250,000.00). It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.



PURSUANT TO SECTION 558.0035 OF THE FLORIDA STATUTES, AN INDIVIDUAL EMPLOYEE OR AGENT MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.

AES shall not be responsible for the means, methods, techniques, sequences, or procedures of construction selected by contractor(s) or the safety precautions and programs incident to the work of contractor(s). AES's efforts in the Construction Phase will be directed toward providing a greater degree of confidence for you that the completed work of contractor(s) will conform to the contract documents, but AES shall not be responsible for the failure of contractor(s) to perform work in accordance with the contract documents.

In the event that you make a claim or bring an action against AES, its officers and/or its employees arising from the performance of our professional services and such action is dismissed or you fail to prove such a claim, then you agree to pay all legal and other costs (including attorneys' fees) incurred by AES in its defense of such claim.

The contract drawings and reports are instruments of service in respect of the project and AES shall retain ownership and property interest therein if the project is completed. Any reuse without written verification from AES shall be at your own risk and you hereby indemnify and hold harmless AES, its officers and employees from all claims, damages, losses, and expenses arising out of or resulting therefrom. Any such reuse or adaptation will entitle AES to further compensation to be agreed upon by you and AES.

Please indicate your acceptance of this proposal by signing and returning one copy.

Very truly yours,
ATLANTIC ENGINEERING SERVICES OF JACKSONVILLE
FLORIDA CERTIFICATE OF AUTHORIZATION #791

ACCEPTED BY

Kyle W. Binninger, E.I.T.
Staff Engineer

Client Signature

Mark J. Keister, P.E.
Principal

Printed Name and Title

Date

KWB/MJK/drg



Beaches Energy
Services

1460-A Shetter Ave

Jacksonville Beach

FL 32250

Phone: 904.247.6281

www.beachesenergy.com

MEMORANDUM

TO: Mike Staffopoulos, City Manager
FROM: Allen Putnam, Director, Beaches Energy Services
SUBJECT: Substation Physical Security Enhancements – Access Control Security System
DATE: July 28, 2020

BACKGROUND

This requested upgrade to our Substation Access Control Security System for our electric substations will address two issues. First and foremost, this upgrade will provide enhanced security to our substation facilities during an emergency to guard against unauthorized access and improve life safety.

Siemens will provide the time and materials to install electric strikes, mechanical locks with push-button security codes, and gate security contacts. Currently, the substation control room door locks release during any life safety event (fire, loss of power) which leaves the facility unsecure. This solution will ensure that when there is a loss of power, magnetic locks will drop electric power and the new electric strike will fail secure. This will ensure the door is locked at all times to prevent unlawful entry. In the event that access to the site is required the mechanical push-button lock will release once an approved access code is provided. Additionally, free egress from the inside is allowed at all times.

Secondly, security contacts will be added to the substation gates. This will provide alarms or security alerts to the system which will be monitored at of SCADA Control Center by our System Operators. This solution will satisfy current NERC access security standards.

The new equipment will be added to the existing access control solution, which was installed by Siemens and is currently being maintained through an active service agreement.

The City of Jacksonville Beach has worked with Siemens under Sourcewell (formerly the National Joint Powers Alliance) Contract 031517-SIE in the past.

MEMORANDUM

Substation Physical Security Enhancements – Access Control Security System

July 28, 2020

Page 2 of 3

This contract is an awarded RFP that enables Beaches Energy Services to purchase from Siemens directly.

Funding of \$20,000 for this project was appropriated as part of the 2020 Capital Improvement Plan, the remaining \$79,187 needed for this project is available within the Electric Utility Fund reserves. The funds will be spent from the following account: 410-12-1239-531-63-563000, and the budget will be amended as part of the FY2020 year-end budget adjustment.

REQUESTED ACTION

Approve/Disapprove a purchase order in the amount of \$90,170 with a 10% contingency with Siemens Industry, Inc. to fund upgrades to our existing Substation Access Control Security System.

MEMORANDUM

To: Mike Staffopoulos, City Manager

From: Heather Ireland, Senior Planner

Subject: Ordinance No. 2020-8146, amending PUD Rezoning Ordinance No. 2019-8121, governing the property located at 1600 Shetter Avenue, by providing a new project narrative and site plan. (Pablo Hamlet Senior Living)

Date: July 24, 2020

BACKGROUND

The subject property is located on the south side of the western end of Shetter Avenue, and has existed as the Pablo Hamlet Senior Living development since 2002. The property has always been in multiple-family residential use since the buildings were constructed in 1980. The complex currently contains 106 residential dwelling units situated in two three-story buildings.

In 2019, the owner applied to rezone the subject property to Planned Unit Development: PUD to allow for an increase in the density permitted by the Residential, multiple-family: RM-1 zoning district that previously applied to the property. Under application PC#12-19, the owner proposed adding an additional 84 dwelling units in two new buildings. The proposed density under PC#12-19 would have been approximately 30 dwelling units per acre, which is under the maximum of 40 dwelling units per acre permitted by the adopted 2030 Comprehensive Plan.

The amended site plan provided by the owner under this new application proposes one new building addition that connects the two existing buildings together, and spans over part of the courtyard on the south side of the campus. The new proposed building would accommodate an additional 54 dwelling units, bringing the total to 160. Parking will be provided at one parking space per dwelling unit as required by code, and the new proposed density would be less than 27 dwelling units per acre.

Adjacent uses include a private school to the east and south, single-family homes further to the south, undeveloped wetlands to the west and north, and multiple-family residential to the northeast across Shetter Avenue. The demand for the

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Fax: 904.247.6107
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www.jacksonvillebeach.org



Memorandum
Ordinance Number 2020-8146
July 24, 2020

Page 2

addition of new dwelling units to this existing senior housing development has been demonstrated via the existing waiting lists, both here and at Pablo Towers, which the applicant also owns and manages.

The proposed amended site plan and narrative are consistent with relevant Land Development Code and 2030 Comprehensive Plan regulations and policies. The Planning Commission considered the proposed amendments to the Pablo Hamlet PUD at their July 13, 2020 meeting. The Planning Commission voted unanimously to recommend approval of the proposed amendments by the City Council.

REQUESTED ACTION

Adopt/Deny Ordinance No. 2020-8146, amending PUD Rezoning Ordinance No. 2019-8121, governing the property located at 1600 Shetter Avenue, by providing a new project narrative and site plan. (Pablo Hamlet Senior Living)

Introduced by: _____
1st Reading: _____
2nd Reading: _____

ORDINANCE NO. 2020-8146

AN ORDINANCE TO AMEND PLANNED UNIT DEVELOPMENT: PUD ORDINANCE NUMBER 2019-8121, ESTABLISHING A PLANNED UNIT DEVELOPMENT: PUD ZONING DISTRICT, SUPPLEMENTING THE COMPREHENSIVE ZONING REGULATIONS AND ZONING ATLAS FOR THE CITY OF JACKSONVILLE BEACH, FLORIDA, AS PROVIDED UNDER CHAPTER 34 OF THE CODE OF ORDINANCES OF SAID CITY.

WHEREAS, the City Council of the City of Jacksonville Beach, Florida, heretofore enacted and established a Land Development Code and Zoning Atlas for said City; and

WHEREAS, the City Council approved the rezoning of certain property in the City from *Residential, multiple family: RM-1* to *Planned Unit Development: PUD* on July 15, 2019 via Ordinance No. 2019-8121, to expand an existing senior living facility; and

WHEREAS, the owners of certain property described herein have applied to the City Council to amend the PUD approved via Ordinance No. 2019-8121, to update the project narrative and preliminary site plan for the proposed use; and

WHEREAS, the City Council has considered the application, all relevant support materials, the staff report, the recommendation of the Planning Commission, and public testimony given at the public hearings.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF JACKSONVILLE BEACH, FLORIDA:

SECTION 1. That the City Council has considered the adoption of this ordinance based on one or more of the factors listed in Section 34-211(c) of the Land Development Code and hereby finds that this amendment will not result in an adverse change in the community in which it is located.

SECTION 2. That Planned Unit Development: PUD Ordinance No. 2019-8121 is hereby amended by incorporating those changes to said Ordinance contained in the rezoning application dated May 5, 2020, as attached as Exhibit A to this Ordinance.

SECTION 3. Except as provided herein, all other portions of Ordinance No. 2019-8121 and all other portions of the Jacksonville Beach Land Development Code and Zoning Atlas shall remain in effect.

SECTION 4. All ordinances or parts of ordinances in conflict herewith be and the same are, to the extent the same may be in conflict, hereby repealed.

SECTION 5. This ordinance shall take effect upon its adoption and recordation with the Clerk of Circuit Court, Duval County, Florida.

AUTHENTICATED THIS _____ DAY OF _____, 2020.

William C. Latham, MAYOR

Laurie Scott, CITY CLERK

ATTACHMENT "A"

Legal Description

RE # 177556 0030

38-2S-29E 5.20 B DE CASTRO Y FERRER
GRANT PT RECD O/R 10437-732

RE # 177556 0000

38-2S-29E 5.20 B DE CASTRO Y FERRER
GRANT PT RECD O/R 10437-732

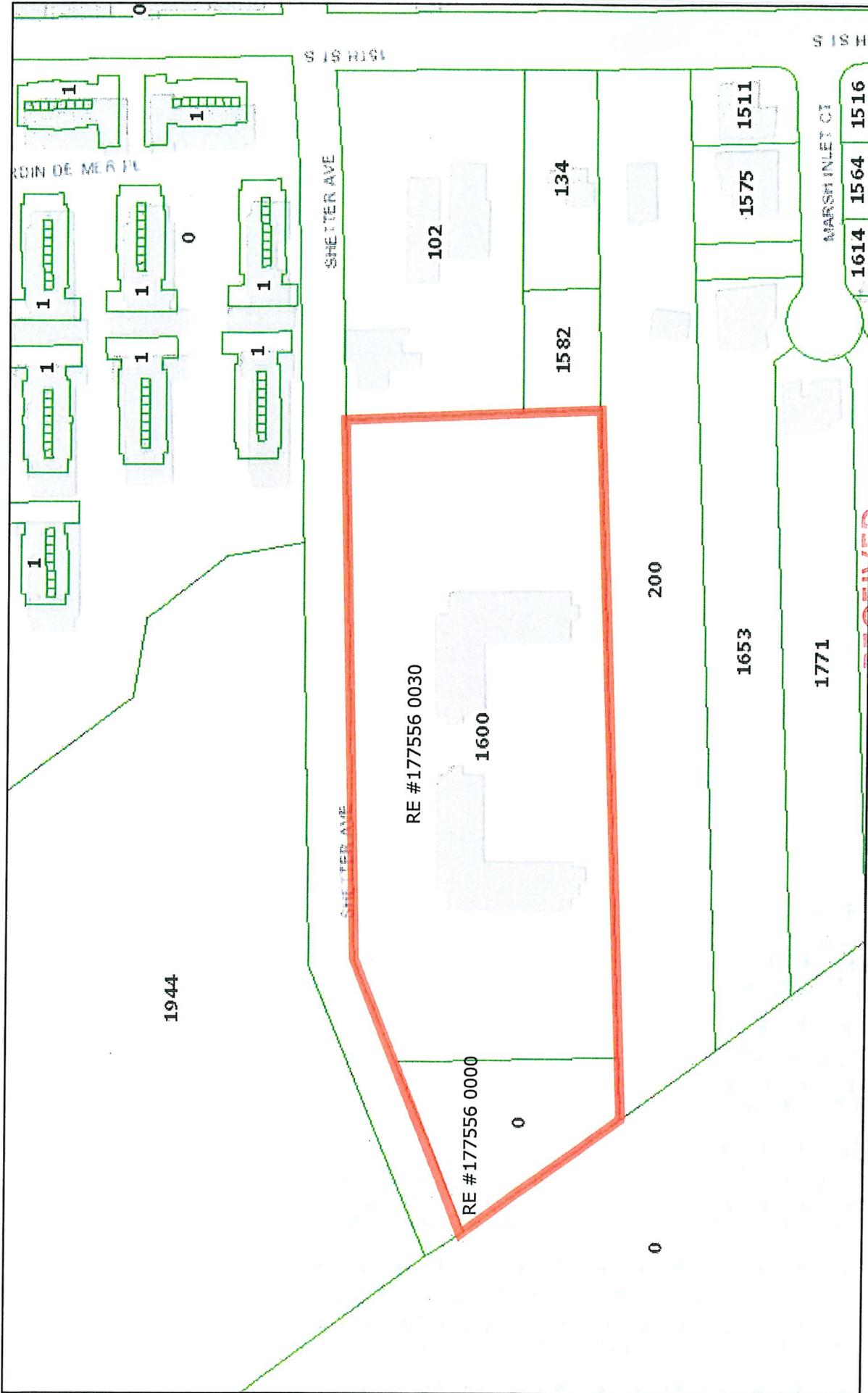
RECEIVED

PC#11-20

MAY 14 2020

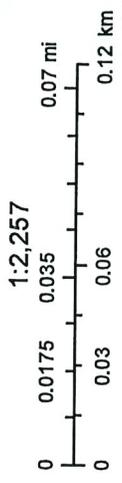
PLANNING & DEVELOPMENT

Duval Map



April 10, 2019

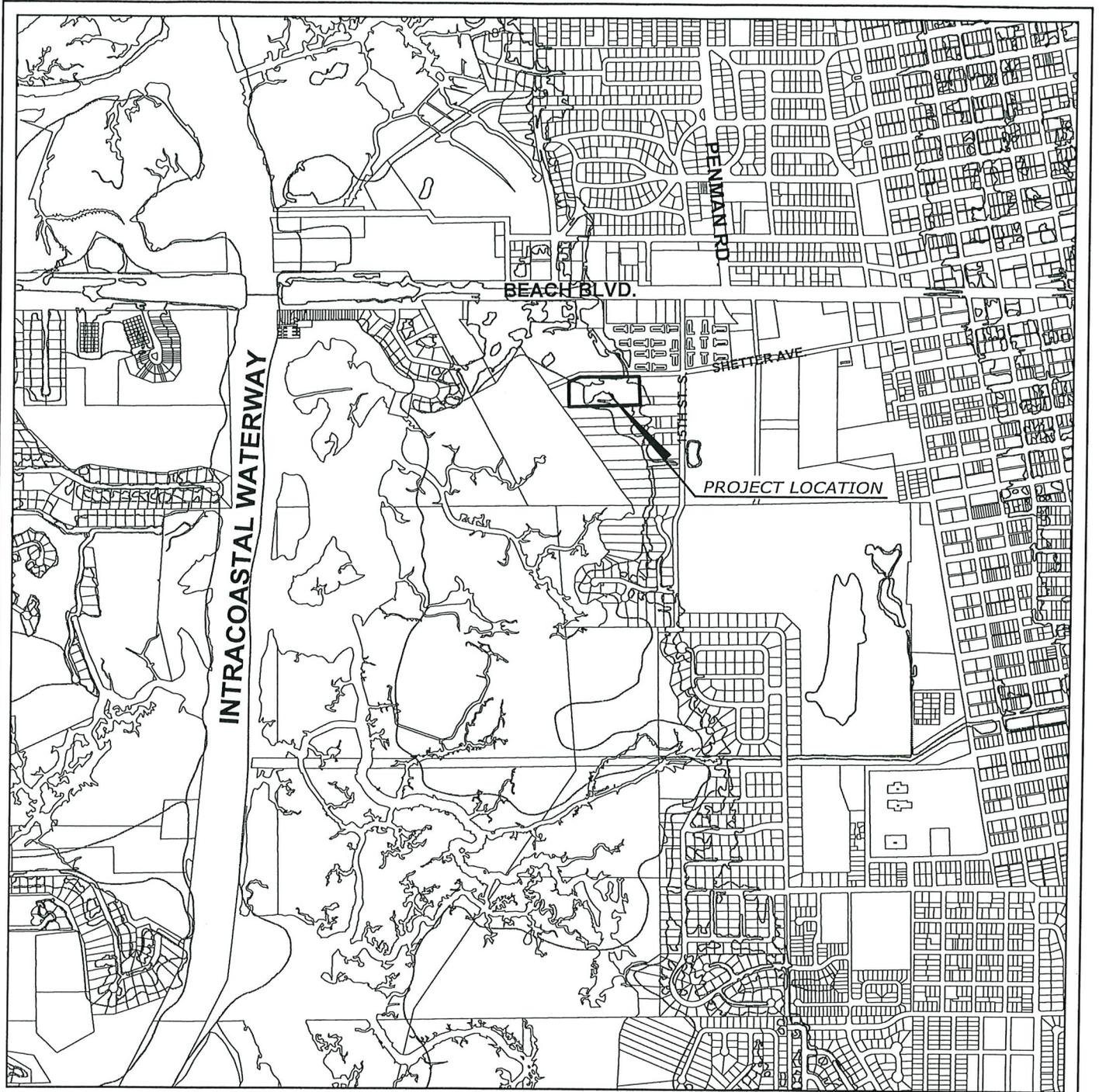
RECEIVED
 pc#11-20
 MAY 14 2020



Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, Geobase, IGN, Kadaster NL, Ordnance Survey, Esri

PLANNING & DEVELOPMENT

ATTACHMENT "C"



VICINITY MAP

pc#11-20

MAY 14 2020

Duval Map



April 10, 2019

RECEIVED

PC# 11-20

MAY 14 2020

Esri, HERE, Garmin, © OpenStreetMap contributors, and the GIS user community

ATTACHMENT "E"

I. NARRATIVE AND PROJECT DESCRIPTION

The proposed PUD Amendment formally modifies the existing PUD and decreases the density from 192 dwelling units with 192 parking spaces to a maximum of 160 units meeting the minimum requirement of 1 space per unit. The expansion will consist of renovating existing common areas with 3 new dwelling buildings (2 existing) and construction of 54 dwelling units in one new expansion wing. In accordance with the Florida Housing Finance rules, buildings Pablo Hamlet will remain Affordable Senior Housing for a minimum of 50 years.

We believe the intended use for this project is provides the community with new affordable senior living dwellings to meet the current demand and is compatible with the adjacent Discovery Montessori School site to the east. Traffic trips associated with senior living are very low and well below the allowable capacity of the original multi-family RM-1 zoning.

II. USES AND RESTRICTIONS

A. Senior Living Residential Use

1. One bedroom minimum unit: 650 sq. ft.
2. Two bedroom minimum unit: 900 sq. ft.
 - a. Leasing office, amenity/recreation center, which may include a clubhouse, fitness/exercise facility, and similar uses.
 - b. Essential Services, including water, sewer, gas, telephone, radio, television and electric.
3. Permitted Accessory Uses
 - a. Utility sheds and workshops; gazebos, cabanas, and other similar structures; barbecue pits; vegetable gardens, non-commercial greenhouses, and similar uses; any other use customarily accessory to senior living use.
4. Maximum Lot Coverage (by all buildings and structures):
 - a. Sixty-five percent (65%).
 - b. Common Area (20% minimum) excluding parking areas, street rights-of-way, minimum yards, and spacing between buildings. Water bodies contained on-site may account for up to fifty (50 percent of the required open space).

5. Minimum Yard Requirements

- a. Front - Twenty (20) feet.
- b. Corner/Side - Ten (10) feet.
- c. Rear - Thirty (30) feet.

6. Maximum Height of Structures:

- a. Thirty-five (35) feet.
- b. Building height means the vertical distance from the elevation of the crown of the road of the nearest adjacent roadway at the center of the front of the building to the highest point of the coping of a flat roof, the deck line of a mansard roof, or the mean height level between eaves and ridge for hip, gable and gambrel roofs.

7. Gross Density

- a. Gross residential density shall not exceed forty (40) units per acre.

B. Common Recreation and Usable Open Space

- 1. Active recreation/amenities (including active recreational facilities such as an amenity/recreation center, pool, clubhouse, fitness/exercise facility, and similar uses) shall be provided as shown on the Site Plan. Such common recreation and usable open space comprises a minimum of twenty percent (20%) of the gross land area in the PUD, and will comply with the standards in Section 34-348G)(3)(h), Jacksonville Beach Ordinance Code.

C. Access

- 1. Active recreation/amenities (including active recreational facilities such as an amenity/recreation center, pool, clubhouse, fitness/exercise facility, and similar uses) shall be provided as shown on the Site Plan. Such common recreation and usable open space comprises a minimum of twenty percent (20%) of the gross land area in the PUD, and will comply with the standards in Section 34-348G)(3)(h), Jacksonville Beach Ordinance Code.

D. Supplemental Standards

- 1. Unless otherwise provided herein, the Supplemental Standards provided in Chapter 34, Article VIII, Division 2, Jacksonville Beach Code of Ordinances, shall apply.
- 2.

E. Landscaping

1. Site clearing and landscape standards as provided in Chapter 34, Article VIII, Division 3, Jacksonville Beach Code of Ordinances, shall apply, with the following additional provision: landscape standards shall be applied within the PUD without regard to Parcel boundaries.

F. Parking

1. Parking will be provided at a ratio of one (1) space per residential unit, as shown on the Site Plan and Parking Tabulation key therein. For the proposed 160 residential units, 160 minimum parking spaces are required.
2. Parking for disabled persons will be provided as required in Chapter 34, Article VIII, Division 1, Jacksonville Beach Code of Ordinances.
3. Unless otherwise provided in this Section H, the provisions in Chapter 34, Article VIII, Division 1, Jacksonville Beach Code of Ordinances, shall apply.

G. Environmental Standards

1. Stormwater shall be treated as described on Site Plan and will comply with the Environmental Standards provided in Chapter 34, Article VIII, Division 5, Jacksonville Beach Code of Ordinances.

H. Development Schedule

	<u>Start</u>	<u>Complete</u>
1. PUD Approval	4/15/2019	6/15/2019
2. Florida Housing Finance Corp. Application	9/1/2019	11/15/2019
3. Florida Housing Finance Corp. Award	11/15/2019	2/15/2020
4. Florida Housing Finance Corp. Appeals	2/15/2020	8/1/2020
5. Tax Credit Underwriting	8/1/2020	6/1/2021
6. Design, Engineering & Permitting	8/1/2020	6/1/2021
7. Construction	6/1/2021	8/1/2022

