



MINIMUM SUBMITTAL REQUIREMENTS FOR WINDOWS AND DOORS

FBC 6th Edition (2017)

Application # _____

Required Documents

Must be submitted at time of permit application

1.	Notarized building permit application and proof of ownership. The description of work is to indicate the number of windows/doors to be replaced, the make and models, the height above grade & square footage of aggregate area being replaced.
2.	Copy of Recorded Notice of Commencement (Required if project value is greater than \$2,500). The description of work on the Notice of Commencement must match the description of work on the building permit application.
3.	Two (2) copies of the completed <i>Product Approval Information Sheet</i> **, including the manufacturer, model number, limits of use and product approval number, as required by Florida Statute 553.842 and Florida Administrative Code 9B-72.
**	It is the responsibility of the Contractor or Authorized Agent to have a legible copy of each manufacturer's printed instructions on the job site available to the inspector.

Egress Window Requirements

Provide method for meeting secondary means of escape requirements per 5th Edition FBC 1026.2 emergency escape and rescue openings shall have a minimum net clear opening of 5.7 square feet. Exception: The minimum net clear opening for emergency escape to rescue grade floor opening shall be 5 (five) square feet.

FBC – Existing Buildings 604.1 door to window dimensions in residential dwellings and dwelling units, a maximum of 5% reduction in the clear opening dimensions of replacement doors and windows shall be allowed.

1st floor windows 4.75 square feet

2nd floor windows 5.4 square feet

Enlarging and Adding Openings

- If enlarging existing window/door openings provide shear wall analysis to verify new opening will not reduce the wind resistance of the structure.
- If new headers are proposed provide framing plan with detailed support and strapping requirements.

Notes

- If replacing just the glass no permit is required.
- Residential structures built before March 1st, 2001 are assumed to be designed as “enclosed structures”.
- Lab testing and installations instructions must be on the jobsite for inspections.
- Each prepared or drawn page must identify the person who prepared or drew the page. Print that persons name, contact information, phone #, license number (if applicable) on every page. Then that person is to sign and date each page. Once that person signs the page no stray pencil/pen marks can be made on the page.